



**Agenda**  
**Board of Supervisors Meeting**  
**Tuesday, October 13, 2020 at 4:00 PM**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**

**Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence**

**Adoption of the Agenda**

**Public Comment**

1. Public Hearing: Madison County Rescue Squad

**Special Appearances**

**Consent Agenda**

2. Consent Agenda
  - A. Minutes from the September 22, 2020 meeting
  - B. Minutes from the October 7, 2020 meeting
  - C. Temporary EMS Station lease amendment
  - D. EMS Medical Director agreement fourth amendment
  - E. FY21 "second half" appropriation resolution
  - F. Authorization to pay capital project invoices from bond proceeds
  - G. Supplemental appropriations

**Constitutional Officers, County Departments, Committees & Organizations**

3. Discussion: Current & Pending Committee Vacancies (Frye)

**Old Business**

4. Discussion: Animal Shelter Policy (Cave)
5. Report: Economic Development Grant Program Status (Gardner)
6. Report: Status Report on Use and Projected Use of CARES Act monies (Costello)
7. Report: Status of Financial Software Project (Costello)
8. Consideration: Beautiful Run Public Safety Antenna Site Lease (Gordon)
9. Consideration: Madison County Administration Center Renovation Project Procurement (Hobbs)
10. Discussion: Pending FY21 Budget Adjustments (Hobbs)

**New Business**

11. Discussion: Board Calendar Through January 4, 2021 (Hobbs)

**Information/Correspondence**

**Public Comment**

**Closed Session**

**Adjourn**

**MADISON COUNTY  
PUBLIC HEARING ON THE MADISON COUNTY RESCUE SQUAD**

A public hearing will be held at 4:00 p.m., or as soon thereafter as possible, on Tuesday, October 13, 2020, in the Madison County Administration Building Auditorium, 414 North Main Street, Madison, Virginia 22727. Any and all persons who wish to appear and make comments to the Madison County Board of Supervisors concerning the future of the relationship between Madison County and the Madison County Rescue Squad, including the need for and terms of any associated contracts, are invited to participate.

Comments may be submitted in writing or via email before October 12, 2020 to [jfrye@madisonco.virginia.gov](mailto:jfrye@madisonco.virginia.gov).

Jack Hobbs  
County Administrator

-----  
*Publish the Thursday, October 1 and 8, 2020 Madison Eagle*

The Madison County Volunteer Rescue Squad is much more than a Rescue Squad. After serving as a EMT running member for 57 years, I will state my reasons for asking the County Supervisors to continue to maintain the running of the Volunteer Rescue Squad as they have in the past. The members personally receive no financial aid. The County has been good to our volunteers and has provided the finances needed to do our job.

Maintaining a Rescue Squad is a very expensive operation. We are fortunate to have received many, many donations from the loyal citizens of Madison County in addition to the support from the County Supervisors budget.

Can the County afford not to have volunteers who receive no financial help, but want to serve and acquire knowledge in order to seek a good paying job in the health care field - as many of our "paid" personnel have done?

Let me be clear - we respect and value the work of our "paid" squad members. They are a MUST in order to continue our work. Madison County citizens are much safer with personnel who have advanced medical training.

Each member who joins the Rescue Squad has a reason for doing so. I will share my reason.

During 1962, I was traveling on Route 670 between Criglersville and Syria when I encountered a vehicle off the road and into a sycamore tree. There were 4 young men seriously injured. We called an adjoining county rescue squad for help. It took over one hour for them to respond. At that time I realized we needed our own rescue squad in Madison County. The next volunteer J.C. meeting, we had a discussion and made a motion to form a volunteer rescue squad in Madison. The motion was passed with 100% voting in favor of the squad being organized. Many of the J.C.members present became our first rescue personnel.

The volunteer squad has served the county well for not only rescue work, but to "stand-by" at local sporting events(including Madison's and Woodberry Forest's football games), County Fairs, holiday celebrations around the county, and many other occasions when help was requested from our local law enforcement officers.

The Madison squad has been recognized by the State as one of the best rescue squads in the state.

We offer our volunteers training in courses of CPR, EMT, Classes for Cardiac Tech, and ambulance driving. We invite doctors and specialists from three hospitals to come and present additional information for the most

up-to-date medical care.

Some of our volunteer members receive classes to obtain their state certification. When completed, they are often employed by a private ambulance service.

These members may be your next door neighbor. In many cases they are on call at their residence and respond to accidents on the highway for immediate care while waiting for advanced care members to respond. This quick action can be life saving.

Our auxiliary members have worked so hard for many, many years to help finance our squad. They are a valuable and essential part of our organization. You may have seen them serving lunch at local auctions around the county, and setting the stage for meetings and banquets during the year. They have contributed as much as \$20,000.00 to the squad in a single year.

We organized a satellite rescue unit of volunteers in Etlan. We began operating with 18 running members in the local area. This squad covered the northern end of the county and also helped with the entire county. The satellite existed for 20 years.

Again, let me clear, we want to recognize the paid squad. They are so important and necessary for our county. As a volunteer running member for 57 years, I realize there are needs for the county that the paid squad may not be able to offer.

I ask the County Supervisors to create a system whereby the volunteers and the paid members can answer emergency calls for the benefit of the citizens of Madison County. This has been successful for the past several years.

There are volunteers in the county that want to be a part of the volunteer rescue squad. There are many career doors that can be opened for these individuals. Please give them this opportunity.

Paul E. Coates, Director



Madison Volunteer Rescue Squad

MEETING #33 - September 22

At a Regular Meeting (#2) of the Madison County Board of Supervisors on September 22, 2020 at 6:00PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

- PRESENT: R. Clay Jackson, Chair  
 Charlotte Hoffman, Vice-Chair  
 Kevin McGhee, Member  
 Amber Foster, Member (*Via GoToMeeting Platform*)  
 Carty Yowell, Member  
 Jack Hobbs, County Administrator  
 Sean Gregg, County Attorney  
 Jacqueline S. Frye, Deputy Clerk

**Call to Order, Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum**

Chairman Jackson advised that Supervisor Foster will be absent from the auditorium but will be joining the session from the "GoToMeeting" Platform.

Supervisor Yowell read the following motion for the record:

*'Mr. Chairman, Supervisor Foster advised you on September 21, 2020, that the Member will be unable to be physically present for this meeting due to (a) a temporary or permanent disability or other medical condition that prevents the Member's physical attendance or (b) a personal matter involving children.*

*For the record, please note that the Member is participating from the "GoToMeeting" Platform.*

*Accordingly, pursuant to Section 2.4.F of the Madison County Board of Supervisors By-Laws and Rules of Procedure I move to conduct this meeting electronically in compliance with Virginia Code §2.2-3708.2 and confirm that:*

- A. A quorum of the Board is physically present*
- B. Adequate arrangements have been made for the voice of the Member to be heard by all persons in this room.'*

Seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

**Adoption of the Agenda**

Chairman Jackson called for the amendments the Agenda.: After some discussion, Supervisor McGhee moved to approve an amended Agenda (as shown at the end of these minutes), seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

**Public Comment:**

Chairman Jackson opened the floor for public comment:

Nick McDowell: Referred to the story published in the Madison Eagle on September 17, 2020 regarding the MOU between the Madison County Board of Supervisors and the Madison County Rescue Squad and the fact that further discussions will be held in a closed session today; he also read the following comment for the record:

" When the Board of Supervisors created the Department of Emergency Medical Services, that legally altered the relationship between the County and the rescue squad. That relationship had previously been defined by a series of Memorandum of Understandings, and he believes that vehicle is no longer appropriate. I think the County needs to approach the squad as a 'contractor' that provides certain specified services to and on behalf of the County. Those services need to be spelled out in a statement of work that is offered to the squad. I note with great interest, that the terms currently at play in the negotiations considering, recognize equities of both parties while diminishing the risk of vicarious liability based on potential for inadequate or improper performance on the part of the squad when acting as an agent of the County. Memoranda of Understanding are no longer the appropriate way to outline the mutual responsibilities between the County and the Squad. Instead of an MOU between MEMS and the Squad, I recommend that the Board of Supervisors abrogate all memoranda of understanding currently in effect between the County and the Rescue Squad and in their place, offer them a service contract consistent with the terms currently proposed in the negotiations between MEMS and the Rescue Squad.'

Joe May: Referred to (his belief that) the issue regarding Leathers Lane had already been resolved; questioned why the County has any business maintaining roads that the State doesn't have any control over (i.e. similar to Malvern); advised of having met much difficulty in getting Whippoorwill Road paved (may be done within the next two [2] years) and the fact that efforts to place gravel and perform scraping hasn't improved the road; questioned why the County would adopt another charity (Madison Boys & Girls Club); noted that if the public schools won't open, then what's the point of the Boys & Girls Club being open; also advised that an entity in Culpeper has already donated a large amount of money to the Boys & Girls Club.

With no further comments being brought forth, Chairman Jackson closed the public comment opportunity.

**1. Public Hearing: Codification of Madison County Ordinances (Ordinance ID #2020-14 & #2020-15)**

Chairman Jackson advised that a public hearing has been scheduled tonight on the Codification of Madison County Ordinances, as posted and advertised for Ordinance #2020-14 [An Ordinance Adopting and Enacting a New Code For the County of Madison, Virginia; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective] and Ordinance ID #2020-15 [An Ordinance to adjust the following sections of the codification of ordinances prepared by Municode covers the following:

- 1. Sec. 1-2 Definitions and rules of construction.
- 2. Sec. 1-13 Copies of Code and supplements to be made available for public inspection.
- 3. Sec. 2-25 Review of criminal history record information of applicants for County.
- 4. Sec.4-23 Permit required.
- 5. Chapter 8 Buildings and building regulation (deletion of all Municode Chapter 8 text).
- 6. Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8).
- 7. Section 14-27 Procedures for plan review and administration.
- 8 Section 14-28 Preconstruction conference.
- 9. Sec. 14-30 Approval, expiration and extension.
- 10. Sec 24-31 Protocol concerning delinquent payments.
- 11. Sec 24-279 Court security fee.

Chairman Jackson opened the floor of the public hearing on Ordinance ID #2020-14. With no comments being brought forth, the hearing was closed.

Chairman Jackson advised of concerns pertaining to Item 8-2(b) as it pertains to unoccupied buildings within the County of Madison. He noted that the item is being considered as it relates to complaints by residents.

The County Attorney advised that most localities have guidelines in place very similar to what's being discussed; he feels the article is a tool, but isn't absolutely required

The County Administrator advised that suggested changes to Chapter 8 were submitted to Municode for review and consideration, which they had recommended as well. In closing, he recommended that the comment be included as a part of the building/maintenance format, and also noted that it appears that the County is not authorized to enforce the building maintenance code within the Town of Madison limits.

Chairman Jackson: Clarified that the proposed language to state that "**for the portions of Madison County that are not located within the Town of Madison**" In closing, he advised that some localities do require property owners to either repair or demolish structures that County representatives (i.e. Building/Zoning) deem to be in a dilapidated state.

In closing, the County Administrator explained that the goals of the codification process were to have all the County ordinances reviewed and compiled, to fill in obvious gaps and to update and/or correct uncontroversial items.

Supervisor Yowell moved that the Board approve Ordinance ID #2020-14 [An Ordinance Adopting and Enacting a New Code For the County of Madison, Virginia; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and This Ordinance Shall Become Effective], seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

*The Ordinance reads as follows:*

**ORDINANCE # 2020-14**

**AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE COUNTY OF MADISON, VIRGINIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.**

**BE IT ORDAINED BY THE BOARD OF SUPERVISORS:**

Section 1. The Code entitled "Code of Ordinances, County of Madison, Virginia," published by Municipal Code Corporation, consisting of chapters 1 through 28, each inclusive, and including zoning and subdivision regulation appendices, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before March 4, 2020, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-14. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after March 4, 2020, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective on September 22, 2020.

Chairman Jackson opened the floor of the public hearing for comments regarding Ordinance #2020-15.

With no comments being brought forth, the public hearing was closed.

Supervisor McGhee moved that the Board approve Ordinance #2020-15[An Ordinance to Adjust the Following:

1. 1. Sec. 1-2 Definitions and rules of construction.
2. Sec. 1-13 Copies of Code and supplements to be made available for public inspection.
3. Sec. 2-25 Review of criminal history record information of applicants for County.
4. Sec 4-23 Permit required.
5. Chapter 8 Buildings and building regulation (deletion of all Municode Chapter 8 text).
6. Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8).
7. Section 14-27 Procedures for plan review and administration.
- 8 Section 14-28 Preconstruction conference.
9. Sec. 14-30 Approval, expiration and extension.
10. Sec 24-31 Protocol concerning delinquent payments.
11. Sec 24-279 Court security fee.

Seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

*The Ordinance reads as follows:*

**ORDINANCE # 2020-15**

**An ordinance to adjust the following sections of the codification of ordinances prepared by Municode:**

- 1. Sec. 1-2** Definitions and rules of construction.
- 2. Sec. 1-13** Copies of Code and supplements to be made available for public inspection.
- 3. Sec. 2-25** Review of criminal history record information of applicants for County employment.
- 4. Sec. 4-23** Permit required.
- 5. Chapter 8** Buildings and building regulation (deletion of all Municode Chapter 8 text)
- 6. Chapter 8** Buildings and building regulation (insertion of a replacement Chapter 8)
- 7. Sec. 14-27** Procedures for plan review and administration.
- 8. Sec. 14-28** Preconstruction conference.
- 9. Sec. 14-30** Approval, expiration and extension.
- 10. Sec. 24-31** Protocol concerning delinquent payments.
- 11. Sec. 24-279** Court security fee.

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

Section	Page	Amendment Text
1	CD1:3	<p><b>Sec. 1-2. Definitions and rules of construction.</b></p> <p><i>Health Officer.</i> The term "Health Officer" means <del>the Public Health Officer of the County or representative of the State Board of Health</del> <u>any duly appointed representative of the State Health Commissioner at the Virginia Department</u> serving the County.</p>
2	CD1:7	<p><b>Sec. 1-13. Copies of Code and supplements to be made available for public inspection.</b></p> <p>At least <del>three copies</del> <u>one copy</u> and every supplement thereto shall be kept in the office of the County Administrator and shall be available for public inspection, during normal business hours.</p>
3	CD2:5	<p><b>Sec. 2-25. Review of criminal history record information of applicants for County employment.</b></p> <ol style="list-style-type: none"> <li>1.The County Administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the employment under consideration, in accordance with Virginia Code § 15.2-1505.1, as amended.</li> <li>2.Except as set forth in (c) below, the County Administrator or his designee shall require such applicants to submit to fingerprinting and provide personal descriptive information to be forwarded along with the applicant's fingerprints through the central criminal records exchange and the Federal Bureau of Investigation for the purpose of obtaining criminal history record information.</li> <li>3.Applicants for the position of Officer of Election with the County's Office of the General Registrar shall not be required to submit to fingerprinting but shall be required to provide personal descriptive information to be forwarded through the central criminal records exchange for the purpose of obtaining criminal history record information.</li> <li>4.Criminal history record information shall be confidential.</li> <li>5.If an applicant is denied employment because of information appearing in his criminal history record, the County Administrator or designee shall notify the applicant that information obtained from the central criminal records exchange contributed to such denial.</li> </ol> <p style="text-align: right;">(Ord. No. 2019-14, 11-26-<del>2016</del>2019)</p>

4	CD4:3	<p><b>Sec. 4-23. Permit required.</b></p> <p>No person shall stage, promote, or conduct any music or entertainment festival in the unincorporated areas of the County <b>and not, on</b> lands owned by the County, the County School Board, the County Parks and Recreation Authority, the State, or the United States of America, unless there shall first be obtained a permit from the Board of Supervisors a special entertainment permit for such festival.</p>
5	CD8:1- CD8:6	<p><i>Repeal Sec. 8-1 through 8-75 in their entirety (all of Chapter 8 in the MuniCode codification document)</i></p>
6	New sheets in CD8	<p><b>8-1. Short Title</b></p> <p><u>This ordinance may be known and referred to as the Madison County Building Code.</u></p> <p><b>8-2. Adoption</b></p> <p>(a) <u>The Virginia Uniform Statewide Building Code, Part I and Part II, and future revisions or amendments thereof, are hereby adopted and incorporated, as a part hereof to the same extent as if set out herein at length, and shall control all matters concerning the construction, rehabilitation or repair of new or existing structures;</u></p> <p>(b) <u>Chapters 1, 2, and 3 of Part III of the Virginia Uniform Statewide Building Code, and future revisions or amendments thereof, are hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length, and shall be adopted for the following purposes for the portions of Madison County that are not located within the Town of Madison:</u></p> <p>(1) <u>the maintenance or razing of unoccupied, unsafe buildings and structures when the Code Official receives a complaint that alleges a violation of the Madison County Building Code; and</u></p> <p>(2) <u>the procedures for the administration and enforcement of the provisions adopted herein; provided, the Code Official shall only enforce the provisions of Chapters 1, 2, and 3 of Part III, of the Virginia Uniform Statewide Building Code, concerning buildings and structures deemed by the Code Official to be unoccupied and unsafe, except as provided in Section Four of this ordinance.</u></p> <p>(c) <u>Section 15.2-906 of the Virginia Code, and any future revisions or amendments thereof, is hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length for the portions of Madison County that are not located within the Town of Madison.</u></p> <p><b>8-3. Enforcement</b></p> <p>(a) <u>The Building Department is hereby designated to act as the enforcing agency for the enforcement of the provisions of the Virginia Uniform Statewide Building Code, Parts I, II, and for the portions of Madison County that are not located within the Town of Madison Chapters 1, 2, and 3 of Part</u></p>

III, as promulgated by the Virginia Board of Housing and Community Development under authority of §§ 36-99, 36-103 and 36-105 of the Code of Virginia, and any future revisions or amendments thereof.

(b) A copy of the Virginia Uniform Statewide Building Code shall be maintained on file in the Department of Planning and Community Development.

**8-4. General Requirements**

In addition to adopting the Virginia Uniform Statewide Building Code, Part III, as cited in Section 8-1 above, the following provision is hereby adopted and incorporated as part of this ordinance:

(a) Swimming pools shall be maintained in a clean and sanitary condition, and in good repair. All swimming pools, reported to the Code Official, shall be subject to the barrier maintenance requirements of Section 303 of Chapter 3 of Part III of the Virginia Uniform Statewide Building Code, regardless of property occupancy. Improperly maintained barriers shall be cited as *unsafe* as cited in this Code.

7 CD14:9 **Sec. 14-27. Procedures for plan review and administration.**

(a) *Plan review.*

(+) All final plans shall be approved by the County's Plan-Approving Authority, after recommendation by the County's Certified Program Reviewer, ~~which is the Commonwealth of Virginia Department of Environmental Quality, for purposes of this Article.~~

(2) In reviewing plans, the plan-approving authority and the district may seek or receive recommendations or comments from the State Division of Environmental Quality, the State Department of Transportation, the Health Department and such other agencies that are deemed to have some responsibility in this area.

(3) The preparation and submission of an erosion and sediment control plan to be administered shall be the responsibility of the owner, lessee, or duly authorized agent of either the owner or lessee.

(4) In determining the adequacy of the plan, the Certified Plan Reviewer shall be guided by the recommendations contained in the Virginia Erosion and Sediment Control Handbook and/or the Virginia Erosion and Sediment Control Regulations.

(b) *Performance guarantees.* The plan-approving authority, as a condition of approval of any erosion and sediment control plan, may require of the applicant a reasonable performance bond with surety, cash escrow, letter of credit, or combination thereof, or such other legal arrangement as is acceptable to the plan-approving authority to ensure that measures could be taken by the County at the expense of the person conducting the land disturbing activity should he fail, after proper notice, within the time specified to initiate or maintain appropriate conservation action which may be

		<p>required of him in order to be in compliance with this article.</p> <ol style="list-style-type: none"> <li>(1) If the County takes such measures upon such failure by the person conducting the land disturbing activity and the costs of required corrective action exceed the security held, the County Board of Supervisors may collect from such person the difference between the cost of the corrective action required and the amount of security held.</li> <li>(2) Within 60 days of the achievement of adequate stabilization of the land disturbing activity, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded by the plan-approving authority to the owner or his agent or terminated, as the case may be.</li> <li>(3) The amount of performance guarantee shall be set by the plan-approving authority in accordance with Code of Virginia, § 62.1-44.15:57.</li> </ol> <p style="text-align: right;"><i>(Ord. No. 2014-7, § 9, 7-1-2014)</i></p>
8	CD14-10	<p><b>Sec. 14-28. Preconstruction conference.</b></p> <p>No land disturbing activity under an approved erosion and sediment control plan shall commence until the owner and/or his agent has met with the Administrator and/or his agent on site for a preconstruction conference to review the requirements of said plan. The owner or his agent may request a preconstruction conference at any time after the plan is approved, and the Administrator and/or his agent shall schedule such conference within 15 days of such request. The requirement for a preconstruction conference may be waived by the <del>County</del> Administrator <u>or his agent</u> at the time the plan is approved.</p> <p style="text-align: right;"><i>(Ord. No. 2014-7, § 10, 7-1-2014)</i></p>
9	CD14-11	<p><b>Sec. 14-30. Approval, expiration and extension.</b></p> <p>Approval of an Erosion and Sediment Control Plan under the provisions of this Article shall expire 12 months after the date of such approval. A single one-year extension may be granted by the <del>County Board of Supervisors</del> <u>Administrator or his agent</u> upon a written request by the applicant <u>to the Administrator</u>. Such request shall be made no more than 60 days, nor less than 30 days before the expiration date of the approved Erosion and Sediment Control Plan. The Administrator <u>or his agent</u> shall acknowledge the request upon receipt, and the <del>Administrator or his agent</del> <u>County Board of Supervisors</u> shall make a decision on the requested extension within 30 days of the request receipt. If such extension is granted, the <del>Administrator or his agent</del> <u>County Board of Supervisors</u> may require that performance guarantees as set forth herein be given or extended by the applicant as a condition of the extension approval.</p> <p style="text-align: right;"><i>(Ord. No. 2014-7, § 12, 7-1-2014)</i></p>
10	CD24:9	<p><b>Sec. 24-31. Protocol concerning delinquent payments.</b></p> <p>If on <del>June</del> <u>April</u> 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this Article are delinquent, the Treasurer of the County shall send notice of that fact and the general provisions of Code of Virginia, § 58.1-3235, as amended, to the property owner by first class mail. If after sending such notice, such delinquent taxes remain unpaid on <del>November</del> <u>June</u> 1, the Treasurer shall notify the Commissioner of Revenue of the County who shall remove such parcel from the land use program.</p>

(Code of Virginia §58.1-3235, Ord. of 6-9-1987(01), § 5)

11	CD24:24	<p><b>Sec. 24-279. Court security fee.</b></p> <p>A fee of twenty dollars (\$20.00) is imposed as part of the costs in each criminal and traffic case in the Madison County General District Court and Madison County Circuit Court in which the defendant is convicted of the violation of any statute or ordinance. This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Madison County Treasurer, and held by the Madison County Treasurer subject to appropriation from the Madison County Board of Supervisors to the Madison County Sheriff to fund the cost of courthouse security personnel.</p> <p><i>(Ord. No. 2020-12, 6-23-2020, effective July 1, 2020)</i></p>

Special Appearances

7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg) [Moved before Item 2]

Chairman Jackson advised that a proposal will be provided as being requested by several of the property owners on Leathers Lane. The following property owners provided comments:

Robin Hoehn (421 Leathers Lane) was present to report that in the fall of 2018, the residents were asked (by the County Attorney) to work together to rebuild relationships and trust within the community after a very difficult period, which has been initiated by holding community events for all residents; heavy rains have created deep ruts along the road with some sections being in need of serious, permanent repair; all proposals for roadwork have been transparent and shared with all property owners; doesn't feel that the request for work should be held up because of one property owner's refusal to consent.

Brian Lenhoff (603 Leathers Lane) was present and presented a map detailing the proposed roadwork being sought by a viable contractor to put crusher run on the roadway; no work is being proposed in front of Daryl Whitby's lot (#20), although Mr. Whidby was in agreement with the proposed work in February 2020, and an estimate was sought at that time; all resident have committed to contribute what they can towards the costs.

- *Chairman Jackson: Referred to the fact that Mr. Whidby's has noted that he doesn't want any improvements in front of Lot #18 and Lot #20 that he owns; it was suggested that all property owners need to consent to the work being proposed and refrain from making the County the intermediary even though the County owns the real estate underneath the roadway.*

Comments from Mr. Lenhoff referred to the fact that the original statement from the County didn't specifically state that all residents have to agree to any proposed roadwork, but states that the County owns control over any maintenance on the roadway.

Charlotte Lenhoff (603 Leathers Lane) was present and questioned how the County can allow one (1) resident to prevent the roadway from being fixed; the property owner (in her opinion) is holding grudges against the community as a whole; although (in her opinion) the property owner has done things to cause issues with the neighbors, she feels that if the County allows the property owner to prevent necessary roadwork from being done; feels there will be a repeat of past issues (with the Lain's and Kirby's and that it's felt the property owner has no intent to do any improvements to the portion of road in from of his property; advised that all neighbors are in favor of the

proposed work except one.

Daryl Whidby (450 Leathers Lane) was present and advised that he has maintained Leathers Lane for the past twenty (20) years (out of pocket) and has not asked for any funds from the neighbors; advised that he wasn't in favor of any roadwork being done in front of his property; referred to the proposed map that shows the work being sought, and noted that (in his opinion) the information being provided to the County is inaccurate; questioned if signatures were provided from the rest of the neighbors.

- *Chairman Jackson: Advised that the County has been dealing with the issues at Leathers Lane for about two (2) years; questioned what can be done to come to some type of an agreement to get all residents to work together on the proposal being presented; asked Mr. Whidby if he would consent to the work being proposed to include in front of Lot #18, as long as it wasn't done in front of his property (Lot #20), and if he would consent to work with the neighbors; noted that the residents have altered the roadway.*

To which Mr. Whidby advised that he would agree to the work being proposed (to include in front of lot #18), but requests that no ditching

be done and that no work be done in front of his house (Lot #20), and he will not offer to pay anything; questioned if all the residents had agreed to the work being proposed.

After discussion, it was summarized by Chairman Jackson that:

Roadwork being proposed can commence and that Mr. Whidby was in agreement with work being done in front of Lot #18, but that no work be done in front of his house located on Lot #20.

Mr. Lenhoff also advised that Mr. Whidby had verbalized disagreement with the proposed estimate to have crushing run put down as opposed to regular gravel, and went against the wishes of the community and graded/graveled the roadway without consulting any of the other property owners, which is fine and appreciated. In closing, he noted that the property owners weren't planning to request that Mr. Whidby allocate any funds for the work being proposed, but included him in all correspondence concerning the proposed work.

Clarification was discussed regarding crusher run vs. regular gravel. It was noted that crusher run does settle into place; concerns were verbalized by some of the residents that gravel does wash away during very heavy rains. It was further advised (by Mr. Lenhoff) that signatures to approve the proposed work were obtained from all the neighbors.

Ms. Lenhoff advised that she (and her husband) do have to travel by the Whidby' s property in order to reach their own property; she feels that Mr. Whidby has no intention of maintaining the portion of the road which will make it difficult for owners along that stretch of the roadway to have access to ingress and egress on their property. In closing, she noted that the County owns the road, not Mr. Whidby, and feels it's unfair to allow him to have control over the work being proposed.

Sherry Kirby (604 Leathers Lane) was present and expressed concerns that if the proposed work isn't done (with portions not being included) the road will become a mess once the weather gets bad; noted that a portion of road (leading to the Lenhoff property) hasn't been maintained for many years.

Ms. Kirby advised that part of the road has been changed by Mr. Whidby; it's difficult to pass along the road at this point; she's worried about the safety of the residents, especially once the road gets bad.

Comments from the Board:

- *Supervisor Yowell: Referred to the property owned by Joseph Gulas (338 Leathers Lane) that he visits often, is in much better shape now since Mr. Whidby has made improvements to that part of the roadway; he questioned why Mr. Whidby didn't continue making*

*improvements down near his property; the neighbors appear to recognize the fact that Mr. Whidby has been maintaining most of the road for a long time; questioned why there is disagreement to the work that the residents are willing to do in front of Lot #18 and Lot #20.*

To which Mr. Whidby advised that the residents requested that he refrain from making further improvements to the roadway; he also advised that he wasn't in favor of having crusher run installed but would prefer gravel instead; he further advised that some of the residents don't live on Leathers Lane full-time.

Jackie Whidby (450 Leathers Lane) was present and advised that the neighbors did pay to have gravel put down from Lot #18 to the end of the road; after that work was done, the residents asked her husband (Daryl Whidby) not to lay anymore gravel.

- *Chairman Jackson: Suggested that a cease and assist be implemented on all work; he reiterated that that the right-of-way needs to be clear.*

Chairman Jackson closed the public comment on Leathers Lane.

After discussion, Chairman Jackson stated that if the proposed work impedes anyone's right-of-way to their property, they are to return to the County for further discussion.

The residents on Leathers Lane verbalized a desire to maintain that 'country road look' (by using crusher run instead of regular graven that tends to run off when there is heavy rain).

- *Supervisor McGhee: Questioned how gravel is being defined in regards to today's discussion; he further noted that there is a brown gravel (river gravel) that can be utilized that will still provide the rural effect, but will cost a bit more; suggested the County not 'piece meal' a piece of work when there are property owners that want to stabilize their access to their homes; he did verbalize agreement with crusher run as opposed to regular gravel.*

To which Mr. Lenhoff advised that the work being proposed is already over the budget limit for most residents that are retired or drawing a pension - asking the residents to take on something more expensive will be financially tasking at this time.

Ms. Hoehn advised that she did speak with the contractor, Mr. Hoffman, and he will be contacting Matt Aylor, Erosion & Sedimentation Technician, to discuss the work and soil/water erosion concerns.

John Kirby ((604 Leathers Lane) was present and advised that the contractor (Mr. Hoffman) previously laid crusher run on his property one year ago, which is the exact material being sought for application on Leathers Lane; water runs off without incident.

The County Attorney advised that the County owns the dirt that the road sits on and can do whatever is deemed appropriate, although the County has (through the Madison County Board of Supervisors) has expressed a desire to have a local consensus from the neighbors; however, if not all are willing to comply, the County has established guidelines to eliminate the need for the residents to return to the County each time there is an issue, but it seems that the guidelines appear to have been a tremendous failure at this point.

It was the consensus of the Board that all residents along Leathers Lane need to try to work together, as stated in the guidelines. A letter will also be written on behalf of the Madison County Board of Supervisors concerning today's decision. In the event that Mr. Whidby should decide to agree to have roadwork done in front of Lot 20 once improvements are made to the rest of the roadway, the County will change today's direction as documented.

- *Supervisor Yowell: Referred to Item 9 of the agreement for Leathers Lane states that "no prior citizen shall have the right to change the existing road" and questioned the fact that Mr. Whidby would have the final say as to what could transpire at his property.*

The County Attorney advised for the record that the County is not contributing any public funds for the proposed road improvements.

**2. Discussion: Boys & Girls Club Fall 2020 Programming:** Nan Berry and Kate Lambert were present to represent the Boys & Girls Club, to provide input concerning the CARES Act funding request submitted in the amount of \$125,000.00. Ms. Coppedge advised that due to the COVID-19 pandemic, operations for the program have changed significantly. The program will now start operating for four (4) days a week from 7:30 a.m. to 5:30 p.m. to serve a total of sixty (60) students (3rd & 4th grade). The funding request of \$125,000.00 will help the program pay expenses and allow the program to serve thirty (30) children per day of operations through December 30th. The program is now operating at 50% capacity and will plan to expand to serve older students (6th grade and up).

- *Chairman Jackson: Advised that Anna Graham, School Superintendent, verbalized favor of the proposed program; he questioned if the \$125,000.00 is being requested to cover operating expenses and other program funding will cover costs for the rest of the school year.*

To which Ms. Lambert advised was correct, and Ms. Coppedge advised was a one-time request for funds. It was also noted that there are several parents that have expressed interest in having their children enrolled in the program being offered.

- *Supervisor Yowell: Advised that at the recent school board meeting, it was noted that the program offered by the Madison Boys & Girls Club would offer an educational component; emphasis was made on the figures reported in today's document; based on comments made by the Madison County School Board, it's felt that the monies being requested will be well spent; funding has also been donated by a county resident toward the program.*

Ms. Coppedge advised that plans had been made to hold events to raise funds, but due to the pandemic, everything had to change.

The Finance Director advised that the requested CARES Act funding can't be allocated unless an agreement is signed and in place.

After discussion, it was the consensus of the Board to request that representatives from the Boys & Girls Club work with the Finance Director to get all necessary documentation signed and in order to allow for allocation of funds being requested.

**Consent Agenda**

3. Consent Agenda,

- A. Minutes from the September 8, 2020 meeting **(version 2)**
- B. Bond outlays \$7,756.3**
- C. Supplement 21-13 FY20 CARES Act carryforward \$6,578.63**
- D. Supplement 21-14 Registrar absentee ballot refund \$660.00**
- E. Supplement 21-15 IT reimburse employee for lighting damaged PC \$1,600.00**
- F. Supplement 21-16 Sheriff CESF (COVID-19) grant \$46,157.00**

Supervisor McGhee moved that the Board approve the Consent Agenda as presented above, seconded by Supervisor Hoffman. **Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).**

Constitutional Officers, County Departments, Committees & Organizations

- 4. **A. BoS Deputy Clerk** - Committee Vacancies: The Board was advised that no applications have been received to date for the four vacant Industrial Development Authority seats; however, it was further reported that Supervisor Hoffman may have a prospect.

➤ *Supervisor Yowell: Advised that he has received a verbalization of a commitment; the individual plans to submit an application shortly.*

Tracey Williams Gardner, Director of Economic Development & Tourism, also advised of an individual who has expressed some interest in serving.

The County Administrator advised that efforts need to continue since there have been a couple of inquiries concerning potential projects that met IDA funding protocol.

**B. Commonwealth's Attorney - Funding request for new position:** Chairman Jackson advised that the Commonwealth Attorney has requested funding totaling \$57,000.00 to be in place by mid-October 2020 to cover the Assistant Commonwealth Attorney position, and prior to advertising the position, and as required by State Code in regards to the use of body cam equipment for law enforcement personnel.

The Finance Director advised that she can work up numbers; funding can be allocated by supplemental appropriation which can be provided at the next meeting.

Clarissa Berry, Commonwealth Attorney, was present and advised that she'd like to advertise the position around the 1st of October in order to attract new attorney graduates, and possibly have someone in place to start by December 1st.

The Finance Director also recommended that the Board approve any requests to increase head count prior to approving a supplemental appropriation request. The law advises that if body cameras are being utilized, an attorney will need to be hired and in place.

Supervisor Hoffman moved that the Board approve for Clarissa Berry, Commonwealth Attorney, to move forward with advertising for the position of Assistant Commonwealth Attorney prior to a supplemental appropriation being made, seconded by Supervisor McGhee.

Supervisor Hoffman amended her motion to include that the aforementioned action be initiated so a hire can be in place by December 1, 2020, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

**C. Economic Development Co-Working Agreement:** Tracey Williams Gardner, Director of Economic Development & Tourism, was present to advise that she has received several inquiries for rental of space at the Moore Building for business purposes. The building does have additional office space and WIFI in place. Office space is available to people who just want an office and not a storefront. Emphasis was made on the rural entrepreneur process that's in place.

The County Attorney verbalized no concerns at this point and did advise that the Board made some prior distinction to sponsor and endorse the use of available space at the Moore Building.

Comments:

➤ *Supervisor Yowell: Questioned if tonight's document was in draft form only;*

To which s. Gardner advised that a draft is being presented for review/discussion; she further advised that some office space rents for \$100, some \$200 and some \$300, depending on size and location of the space within the building.

After discussion, it was the consensus of the Board to request that Ms. Gardner have the County Attorney review the agreement and apply all guidelines regarding the COVID-19 pandemic, and present the document to the Board at the next meeting for review.

Ms. Gardner also advised that information was received today on the business grant opportunity; paperwork must be completed; the funding amount being awarded will be \$30,000.00.

The County Attorney advised that the opportunity may also be open to non-profit organizations.

➤ *Chairman Jackson: Suggested that the local library be advised of the funding opportunity as well.*

**D. Finance - Appropriation Resolution for September 2020 Capital Funds (Resolution #2020-24):** The Finance Director provided a brief overview pertaining to today's appropriation request for the FY21 capital budget for September 2020. Some of the line items noted within the budget that can now be covered through CARES Act funding are now available for use and can be drawn to cover costs in other areas.

The County Administrator advised that the Madison County School Board has requested funding to cover costs associated with the fire system alarm panel at the Waverly Yowell Elementary School.

Supervisor McGhee moved that the Board adopt Resolution #2020-24 [Resolution to appropriate the FY21 Madison County Capital Budget for September], seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell.*

*The Resolution reads as follows:*

**RESOLUTION # 2020-24  
RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY  
CAPITAL BUDGET FOR SEPTEMBER 2020**

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted a Capital Budget for Madison County for Fiscal Year 2021 in the amount of \$27,301,962; and

WHEREAS, the Fiscal Year 2021 Adopted Capital Budget includes school operations and capital funding for the Madison County School Division equaling \$7,862,640; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the adopted Fiscal Year 2021 budget; and

WHEREAS, 15.2-2506 and §21.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly or monthly appropriations for contemplated expenditures; and

WHEREAS, the Board of Supervisors desires to make a monthly appropriation for capital expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 22nd day of September, 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Capital Budget for September 2020 in the amounts specified for each fund contained in said budget; with such appropriations summarized below:

General Operations	\$ 220,839
County Capital Projects Fund	180,000
School Capital Projects Fund	26,126
	_____
Total Capital Appropriations	\$ 426,965

The Finance Director advised that \$19,000.00 is noted in the capital budget for network upgrades. Additional items of concern include:

- Moving Sheriff's Office to the existing telephone system
- Firewall wiring needed for E911 and CID offices
- Replacement of switches
- Comcast connections will be needed

In closing, it was noted that funding can be utilized from the County's fund balance or contingency and may be in excess of \$15,000.00-\$20,000.00 more; however, total project costs for the above referenced work hasn't yet been attained.

Bruce Livingston, IT, was present and recommended that phones in the Sheriff's Office be replaced; he noted that the *CID office has in the space that is without data wiring EMS also has a similar situation; it was noted that some construction and approval will be needed in order to allow for the laying of cable which will take about six (6) weeks to complete.*

A review of all County telephone bills is being initiated in an effort to find areas in which savings can be attained.

Brian Gordon, Director of Emergency Communications Services, was present and advised that a study was initiated several years ago; however, technology has changed significantly since that time. A Verizon representative will be on site next week to assess what can be eliminated from the EOC from this point forward.

After discussion, it was the consensus of the Board to give administrative authority for staff to proceed with the aforementioned projects and return to the Board of Supervisors with more concrete costs for services.

**E. County Administrator - Report on Progress toward Achievement of Board Goals:** The County Administrator gave a report on the Board's goals and priorities that were established and approved on January 2, 2020.

The County Administrator provided a brief overview concerning the various items that have completed, and those that are still in progress. Applications have been received for County vacancies (Administrative Assistant, Kennel Assistant, Animal Shelter Manager, etc.) and are in the review process. Additional highlights focused on the:

- Purchase of Moore Building
- Courthouse Security

The Finance Director advised that goals were established by the Board last year; information has now been distributed concerning records management system going live in 2022; the County's procurement procedures must coincide with the new software application.

In closing, the County Administrator advised that things the overall process of achieving goals/objectives appears to be going relatively well.

**Commonwealth Attorney:** Clarissa Berry, Commonwealth Attorney, was present and advised that all appears to be doing well in her department; staff is preparing for the installation of the bodycam equipment; technological procedures are being explored for use within the courtroom; anticipated hearing more about the reinstatement of jury trials within the Commonwealth shortly; Virginia statewide academy has selected a local law enforcement office to participate in the academy; CID office staff have turned a portion of their office into a staging area to better assist them in taking photos and storage of evidence equipment.

**Clerk of Circuit Court:** Leeta Louk, Clerk of the Circuit Court, was present to report that her staff is working through the jury trial; she advised that the existing projector being used in the courtroom isn't high definition and isn't compatible with the bodycam equipment; the equipment that she requested will actually be mobile equipment with a cost of about \$11,000.00 - upgraded projector will be about \$9,000.00, which will be slightly over the original funding request (of \$20,000); her office is issuing a lot of marriage licenses for individuals coming from Northern Virginia and Richmond because those Clerk's offices are only issuing marriage licenses by appointment only; her office is processing several deeds as many are refinancing their mortgages due to the low interest rate.

**IT:** Bruce Livingston, IT, advised that. RFP's are being sought for the proposed software; an electrician will be at the EOC soon to get everything in order; once VPN is in place at the CID Building, that process will increase their existing network speed significantly; Sheriff's Office telephone system will take a bit of time/effort; working with Candice Clatterbuck, Sheriff's Office Manager, to get SIM cards in order for access points for the bodycam equipment for law enforcement personnel.

**EMS:** Noah Hillstrom, Director of Emergency Medical Services, was present to advise that his department is participating in interview sessions to fill existing vacancies; interviews will also be held on September 30th; all appears to be going very well.

**E911:** Brian Gordon, Director of Emergency Communications, was present to report the consoles purchased through CARES Act funding should be here by October 26th; efforts have been initiated to clean up the existing infrastructure at the EOC shortly; the goal is to remove two (2) consoles shortly so new ones can be installed next week; the County has received approval to receive a new firewall (by way of grant funding) by the State of Virginia totaling \$22,080 - will meet with the Finance Director shortly to add an additional \$22,080.50 to the existing grant total; still working through lease agreements.

**Madison County Planning Commission:** Stephen Carpenter, Commission member, was present to advise that the commission is working on discussing updates regarding state guidelines for the installation of solar equipment construction; working on updates for cell tower locations; also working on suggestions/approval to allow roadside signage to denote places being considered for a special use permit; commission bylaws have been updated pertaining how to incorporate written comments (i.e. will not be read by added to the minutes from this point forth); discussing proposed amendments to the R3 zoning ordinance to be ready for public comment at the next joint meeting.

**Facilities & Maintenance:** Roger Berry, Director of Facilities/Maintenance, was present and advised that the door has been installed at the Department of Social Services office; contractor will have to return to install the handicap accessible door opener; HVAC work being done at the Moore Building; all meeting rooms are being disinfected regularly; tour was initiated with the contractors (for 414 N. Main and 410 N. Main) to assessed proposed building renovations; bids will be opened next Wednesday at 2:00 p.m. in the auditorium.  
Emergency Management Services: John Sherer, Emergency Management Services, was present and advised that the COVID-19 pandemic is now in Phase III; advised that numbers are trending downward, but there are still concerns that an increase in cases will

come forth in the coming months; calls being received are being handled with the utmost level of safety; accolades were given to County public safety and other departmental personal for working well with one another; local stats have remained steady thus far; communications are being held with Kathy Hatter, VDH, daily; there are some folks here in quarantine and all proper steps are being taken, as suggested by CDC; VDH free flu shots will be administered at the local firehouse on October 1st, hosted by the Virginia Department of Health.

Chairman Jackson advised that he participated in a conference call on Monday at the Firehouse (to include the Sheriff and County Administrator; reported that emergency staff and law enforcement personnel demonstrate an exceptional level of cooperation and strive to protect the citizens here.

Mr. Sherer advised provided accolades to emergency services and support staff for all their efforts; everyone contributes to the cause and it's an overall team effort.

**Economic Development & Tourism:** Tracey Gardner, Director of Economic Development & Tourism, was present and referred to highlights from her monthly report that focused on:

- Madison CARES Business Recovery Grants closed on September 11
- Inquiries being received for rental of office space at the Moore Building
- Co-working agreement included for review/consideration

➤ *Chairman Jackson: Asked for an update on the coffee shop;*

To which Ms. Gardner advised that the endeavor will be changing hands; will check with the current vendor.

**Finance:** The Finance Director advised that she will have a draft job description for her departmental vacancy by the end of the week; suggested that the current part-time employee remain in place as a part of her office staff; referred to the request (by the Board at a prior meeting) to have the vacancy filled by December 1st; advised that she'd like to get the vacancy advertised in October.

After discussion, it was suggested that the County Administrator and Supervisor Yowell be tasked with reviewing the draft job description.

The Finance Director advised referred to the upcoming budget work session scheduled for October 5, 2020 and questioned if an additional workshop will be necessary.

Chairman Jackson: Advised that another budget work session can be scheduled if necessary.

**Old Business**

**5. Consideration: Renewal of the Continuity of Government Ordinance (Gregg):** The County Attorney advised that he's waiting for additional insight from the Governor; advised that additional input should be available for presentation at the next meeting.

The County Administrator advised that the Ordinance was adopted in May, as required by the Governor, that pertains to electronic meeting process; another public hearing will need to be scheduled on this issue. Additionally, there have been some changes to the State Code at the present time and legislation is still in session.

Supervisor Yowell: Questioned that the County can utilize the existing electronic meeting format until November 2020;

To which the County Administrator advised was correct.

**6. Report: CARES Act Spending (Costello):** The Finance Director provided an update on the status of CARES spending request and availability as of today's date that also included any changes that have been previously discussed. She also reported that the State will now require that all localities adhere to new reporting procedures that must be submitted at the end of each quarter.

**Madison Early Learning Center:** Frances Lacy of the Madison Early Learning Center, was present to report that the Center needs the requested funds to assist with operating expenses vs. the purchase of new HVAC; she advised that the request for \$18,000 originated when the center requested tuition assistance reimbursement calculated based on the number of families and children that would be served through the end of 2020, but were advised that CARES Act Funding couldn't be used for the aforementioned purpose, so the purchase of new HVAC equipment was sought. The Governor's guidelines coupled with CDC and VDH requirements, operations at the center are highly restricted.

- *Chairman Jackson: Verbalized concerns about other items being requested by non-profit organizations vs. County departmental requests.*

The Finance Director advised that the Town has the right to request the use of CARES Act funding and that their request was made in June; a revised request has been sought; the town office currently has a door that isn't ADA compliant and they are also in need of a security system.

Chairman Jackson advised that the flow of CARES Act funding has reduced considerably in a short amount of time (from \$2,314,000 down to \$8,592).

- *Supervisor Hoffman: Suggested the Board refrain from allocating funding to outside agencies*

Further comments were verbalized regarding which requests are viable and how (and whether) to assess whether the Madison Early Learning Center can utilize some of the funding to operate based on the existing guidelines as required by the State.

Ms. Lacy advised that a portion of funding will be used to purchase desks and chairs to allow for social distancing of school age children (i.e. eighteen [18] students every Wednesday); additional items purchased consisted of soap, sanitizer, paper towels, etc., which have doubled in cost during the pandemic.

- *Supervisor Yowell: Questioned how many items on the proposed list will be received at the figures provided; feels that any items that can't afford a specific cost should be purchased right away so the County will know the exact cost; verbalized concerns that anything not received quickly, will have an increase to the purchase price.*

The Finance Director also raised concerns that if a significant amount of funding is being sought for a single department, this may raise concerns from the State and require an assessment as to whether what's being requested is actually necessary.

In closing, it was noted that a full revised report will be provided to the Board of Supervisors for review at the next meeting session to assess what direction can be taken on the CARES Act funding requests that have been submitted, and whether what's being requested is permissible. It was also felt that there may be some remaining funds after all requests have been compiled.

After discussion, it was the consensus of the Board to assess all items with yellow highlight and to assess what can vs. what can't be accommodated.

**New Business:**

**7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg)**

\*Discussion and comment from the property owners was moved before Item #2 - Discussion: Boys & Girls Club Fall 2020 Programming

**Information/Correspondence**

**Swinging Bridges:** The County Administrator advised that a lot of feedback has been received from the citizens regarding the swinging bridge issue; the County is awaiting input from VDOT. It was discussed as to whether funding for the bridges come be derived from VDOT bridge maintenance funds vs. the County's secondary maintenance road fund.

- *Chairman Jackson: Advised that (based on reports) there is a petition at the Syria Mercantile to oppose demolition of the swinging bridges.*

**Public Comment - None.**

**Closed Session**

**8. Financial Software Procurement (Negotiation) and Madison County Rescue Squad (Negotiation):**

Supervisor Hoffman moved that the Board convene in a closed session pursuant to Virginia Code Sections: 2.2-3711(A)(29) for discussion of the terms or scope of public contracts involving the expenditure of public funds where discussion in an open meeting would adversely affect the bargaining position or negotiation strategy of the Board related to negotiations with (a) financial software venders and (2) the Madison County Rescue Squad, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved that the Board re-convene in open session, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved to certify by roll-call vote that only matter lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(29) and that only matters that were identified in the motion to convene in a closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

*\*No action was taken as a result of closed session\**

**Adjourn**

With no further action being required, on motion of Supervisor Hoffman at 9:40 p.m., seconded by Supervisor McGhee, Chairman Jackson reconvened the meeting until *October 7, 2020 at 5:00 P.M. for Mid-Year Budget Review.* *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay (0).*

\_\_\_\_\_  
R. Clay Jackson, Chairman  
Madison County Board of Supervisors

\_\_\_\_\_  
Clerk of the Board of the Madison County Board of Supervisors

Adopted on:

Copies: Board of Supervisors, County Attorney & Constitutional Officers

**Adopted Items:**

Resolution #2020-24 [To Appropriate the FY21 Madison County Capital Budget for September 2020]

Ordinance ID #2020-14 [Codification Approving]

Ordinance ID #2020-15 [Amending Municode Code]

\*\*\*\*\*



**Agenda**

**Board of Supervisors Meeting**

**Tuesday, September 22, 2020 at 6:00 PM**

**County Administration Building, Auditorium**

**414 N Main Street, Madison, Virginia 22727**

**Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence**

**Adoption of the Agenda**

**Public Comment**

- 1. Public Hearing: Codification of Madison County Ordinances

**Special Appearances**

- 2. Discussion: Boys & Girls Club Fall 2020 Programming

**Consent Agenda**

- 3. Consent Agenda:
  - A. Minutes from the September 8, 2020 meeting **(version 2)**
  - B. **Bond outlays \$7,756.39**
  - C. **Supplement 21-13 FY20 CARES Act carryforward \$6,578.63**
  - D. **Supplement 21-14 Registrar absentee ballot refund \$660.00**
  - E. **Supplement 21-15 IT reimburse employee for lighting damaged PC \$1,600.00**
  - F. **Supplement 21-16 Sheriff CESF (COVID-19) grant \$46,157.00**

Constitutional Officers, County Departments, Committees & Organizations

- 4. **A. BoS Deputy Clerk - Committee Vacancies**
- B. Commonwealth's Attorney - Funding request for new position**
- C. Economic Development Co-Working Agreement**
- D. Finance - Appropriation Resolution for September 2020 Capital Funds**
- E. County Administrator - Report on Progress toward Achievement of Board Goals**

Old Business

- 5. Consideration: Renewal of the Continuity of Government Ordinance (Gregg)
- 6. Report: CARES Act Spending (Costello)

New Business

- 7. Discussion: Response to Leathers Lane Improvement Proposal (Gregg) [Moved before Item #2]**

Information/Correspondence

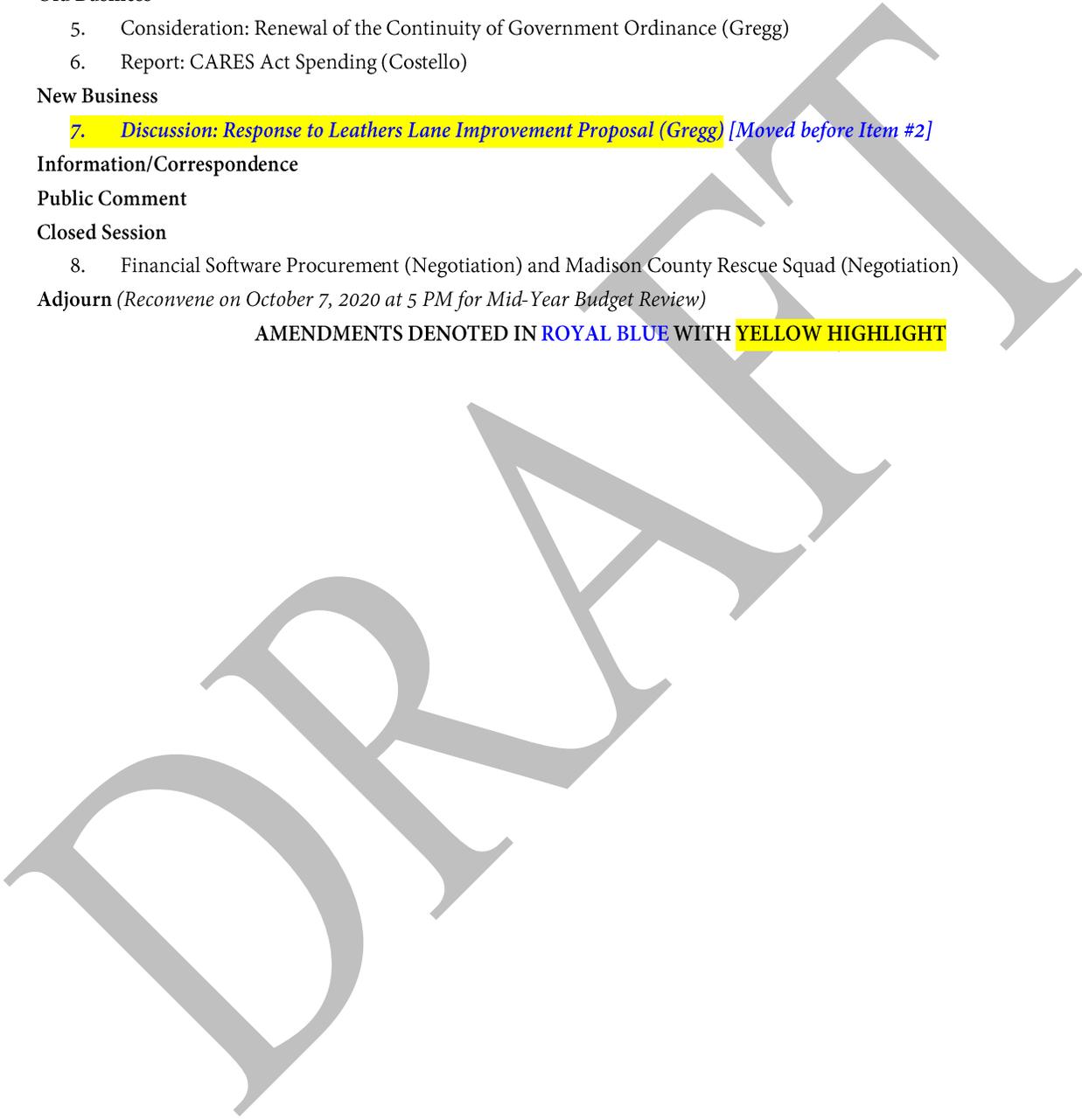
Public Comment

Closed Session

- 8. Financial Software Procurement (Negotiation) and Madison County Rescue Squad (Negotiation)

Adjourn (Reconvene on October 7, 2020 at 5 PM for Mid-Year Budget Review)

AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT



**MEETING #34 - October 7**

At a Continued Meeting from the September 22, 2020 session of the Madison County Board of Supervisors on October 7, 2020 at 5:00 p.m. in the County Administration Building Auditorium located at 414 N. Main Street:

- PRESENT:
- R. Clay Jackson, Chair
  - Charlotte Hoffman, Vice-Chair
  - Kevin McGhee, Member
  - Amber Foster, Vice-Chair
  - Carty Yowell, Member
  - Jack Hobbs, County Administrator
  - Sean Gregg, County Attorney

**Call to Order/Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum/Adopt Agenda**

Chairman Jackson called the meeting to order; all members are present; a quorum is established.

Supervisor Yowell moved that the Agenda be adopted as presented, seconded by Supervisor Hoffman. Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

**Public Comment**

Chairman Jackson opened the floor for public comment. With no comments being brought forth, the comment opportunity was closed.

**1. Budget Work session:** The Madison County Board of Supervisors held a work session on the FY21 budget. The following items were brought forth for discussion:

FY21 Budget Status

1. Cash/Fund Balance position
2. Approved FY21 Budget and Supplemental Appropriations

Changes in Revenue

3. Local revenue projections
4. Status of state revenue projections (pending in the General Assembly)
5. CARES Act grants (CRF, schools, law enforcement, EMS, elections, etc.)

Changes in Operating Outlays

6. Update debt service payments vs projections prior to bond closing
7. Anticipated additional FY21 operating outlays not approved to date
8. FY21 operating outlays offset by CARES Act funding

Changes in Capital Spending

- 9. Review FY21 capital improvement program
- 10. Planned FY21 capital outlays offset by CARES Act funding
- 11. Outlays for major projects

Next Steps

- 12. Schedule vote on “second half” appropriations
- 13. Schedule discussion on 5-year projection presentation & updated financial policy
- 14. Other items

Stephanie Murray, Treasurer, was present and reported that the first quarter of revenues in the general fund is ahead by about three percent (3%) from the past year. Sources included in the report focused on:

- Transient Occupancy tax
- Meals tax
- Local sales tax
- Recordation tax
- Ambulance transport fees
- Building & Zoning fees

The Finance Director provided a chart and recommended that the 2nd half budget appropriation be initiated at the first meeting in November. The figures for CARES Act funding should be available next week. In closing, it was noted that:

- Additional purchases orders have been submitted by the EMS Department
- The Sheriff’s Office has submitted an additional request
- The Town Office also plans to resubmit a funding request

*At 6:27 p.m.*

*Board of Supervisors recessed until the 7:00 p.m.*

*Joint Session with the Planning Commission*

**2. Joint Session with Planning Commission**

*Chairman Jackson called the Board of Supervisors back to order (after the Planning Commission adjourned).*

- A) Case No. OA-10-20-16: Amending article VII (Residential Multiple Family R3), section 7-3-3 (Maximum Building Groupings) of the zoning ordinance.

The Ordinance reads as follows:

**ORDINANCE TO AMEND APPENDIX 1 (ZONING ORDINANCE), ARTICLE 7 (RESIDENTIAL MULTIPLE FAMILY R3), SECTION 7-3-3 (MAXIMUM BUILDING GROUPING) OF THE MADISON COUNTY CODE**

**ORDINANCE #2020-16**  
(Case No. OA-10-20-16)

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Zoning Ordinance of Madison County, Virginia, would promote the health, safety and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted on February 7, 2018;

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that Section 7-7-3 of the Madison County Zoning Ordinance be, and it hereby is, amended to read as follows:

**7-3-3 Maximum Building Grouping** - Not more than eight (8) townhouses or attached dwelling units shall be included in any one grouping, and no more than eight (8) dwelling units shall be included within any multiple-family dwelling, except affordable housing and/or ~~for older persons~~ senior housing not exceeding sixty (60) dwelling units may be included within a multiple-family dwelling. The maximum frontal length of any building or structure in this zone shall not exceed two hundred (200) feet, except such maximum frontal length shall not apply to a multiple-family dwelling used as affordable housing and/or senior housing ~~for older persons~~ not exceeding sixty (60) dwelling units.

*The aforesaid amendment shall be effective upon enactment.*

Chairman Jackson advised that emailed correspondence has been received from:

- Mike Cashman
- Amy Jordan
- Quayne Gennaro

Comments from the Board:

- *Supervisor McGhee: Questioned if there were concerns (from the Planning Commission) as to whether tonight's proposal would be the only opportunity for tonight's proposal; verbalized concerns about a site plan and what the developer is proposing.*
- *Supervisor Yowell: Clarified that the property being considered tonight would allow a developer to erect forty-eight (48) to sixty (60) units but they'd have to be in separate building; feels that tonight's proposal (in his opinion) is allowing the opportunity for all units to be situated in one (1) building and allowing for more green space around the area, by right. Supervisor Hoffman: Advised of being familiar with how long Carlyle Weaver has had the land being discussed; verbalized favor but has concerns about erecting a three (3) story building in place as well as concerns as to how schools will be affected with additional families coming into the locality; doesn't feel there is another favorable location for tonight's proposal to be accommodated.*
- *Supervisor Foster: Verbalized favor of the need to have affordable housing in Madison County.*

- *Chairman Jackson: Stressed the fact that affordable housing is needed in Madison County; feels that the County has to sympathize with the residents living on Courthouse Mountain Road with all the proposed changes that are being discussed; advised of the intentions denoted in the County's Comprehensive Plan to provide affordable housing and where such housing can be situated here; noted that many of the teachers that work here live outside Madison County due to the lack of affordable housing here; verbalized favor of tonight's proposal as long as all criteria in the County's Zoning Ordinance is adhered to; feels that the proposed initiative will be an asset to Madison County; the County also has very little pedestrian traffic along Main Street - feels the proposed endeavor will help enhance such traffic to downtown Madison.*

Chairman Jackson closed the floor of the public hearing.

With no comments being received from the public, the floor of the public hearing was closed.

Supervisor McGhee moved that Ordinance ID #2020-16 [Case No. OA-10-20-16] be approved as recommended by the Planning Commission, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

- B) Case No. OA-10-20-17: Amending article 20 (definitions) and adding a new definition codified as 20-5B to the zoning ordinance.

*The Ordinance reads as follows:*

**ORDINANCE TO AMEND APPENDIX 1 (ZONING ORDINANCE), ARTICLE 20 (DEFINITIONS) TO ADD A SECTION 20-5B (AFFORDABLE HOUSING) OF THE MADISON COUNTY CODE.**

**ORDINANCE #2020-17**  
(Case No. OA-10-20-17)

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Zoning Ordinance of Madison County, Virginia, would promote the health, safety and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted on February 7, 2018;

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that the Madison County Zoning Ordinance be, and it hereby is, amended by the addition of a Section 20-5B to read as follows:

**20-5B Affordable Housing** - Housing intended for sale or rent to person(s) or families earning eighty (80) percent or less of the Area Median Income as determined by the Department of Housing and Urban Development (HUD).

*The aforesaid amendment shall be effective upon enactment.*

Chairman Jackson opened the floor of the public hearing.

Comments from the Board - None.

Comments from the public - None.

With no comments being brought forth, the floor of the public hearing was closed.

Supervisor Yowell moved that Case No. OA-10-20-17 be approved as recommended by the Planning Commission, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

C) Case No. OA-10-20-18: Amending article 20 (definitions) and adding a new definition codified as 20-167A to the zoning ordinance.

*The Ordinance reads as follows:*

**ORDINANCE TO AMEND APPENDIX 1 (ZONING ORDINANCE), ARTICLE 20 (DEFINITIONS) TO ADD A SECTION 20-167A (SENIOR HOUSING) OF THE MADISON COUNTY CODE.**

**ORDINANCE #2020-18**  
(Case No. OA-10-20-18)

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Zoning Ordinance of Madison County, Virginia, would promote the health, safety and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted on February 7, 2018;

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that the Madison County Zoning Ordinance be, and it hereby is, amended by the addition of a Section 20-167A to read as follows:

**20-167A Senior Housing - Housing intended for sale or rent to person(s) in which one (1) owner or tenant is at minimum fifty-five (55) years of age or older.**

*The aforesaid amendment shall be effective upon enactment.*

Chairman Jackson opened the floor of the public hearing.

Comments from the Board - None.

Comments from the public - None.

With no comments being brought forth, the floor of the public hearing was closed.

Supervisor McGhee moved that Case No. OA-10-20-18 be approved as recommended by the Planning Commission, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

D) Case No. OA-10-20-19: Amending article 14 (general provisions), section 14-9 (minimum off-street parking) of the zoning ordinance.

The Ordinance reads as follows:

**ORDINANCE TO AMEND APPENDIX 1 (ZONING ORDINANCE), ARTICLE 14 (GENERAL PROVISIONS), SECTION 14-9 (MINIMUM OFF-STREET PARKING) OF THE MADISON COUNTY CODE.**

**ORDINANCE #2020-19**

(Case No. OA-10-20-19)

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Zoning Ordinance of Madison County, Virginia, would promote the health, safety and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted on February 7, 2018;

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that Section 14-9 of the Madison County Zoning Ordinance be, and it hereby is, amended to read as follows:

**14-9 Minimum Off-Street Parking** - There shall be provided at the time of erection of any main building or at the time any main building is enlarged, or for outdoor event venues, minimum off-street parking space with adequate provisions for entrance and exit by standard sized automobile.

*The aforesaid amendment shall be effective upon enactment.*

Chairman Jackson opened the floor of the public hearing.

Comments from the Board: None.

Comment(s) from the public: None.

With no comments being brought forth, the floor of the public hearing was closed.

Supervisor Foster moved that Case No. OA-10-20-19 be approved as recommended by the Planning Commission, seconded by Supervisor Hoffman.

Chairman Jackson: Referred to the fact that tonight's amendments are being incorporated into a living document; accolades were given to the Planning Commission for their efforts.

*Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

- E) Case No. OA-10-20-20: Amending article 14 (general provisions), section 14-9-8 (minimum off-street parking) of the zoning ordinance.

The Ordinance reads as follows:

**ORDINANCE TO AMEND APPENDIX 1 (ZONING ORDINANCE), ARTICLE 14 (GENERAL PROVISIONS), SECTION 14-9-8 (MINIMUM OFF-STREET PARKING) OF THE MADISON COUNTY CODE.**

**ORDINANCE #2020-20**

(Case No. OA-10-20-20)

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Zoning Ordinance of Madison County, Virginia, would promote the health, safety and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 15.2-2200 (1950, as amended) and the Madison County Comprehensive Plan adopted on February 7, 2018;

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Madison County, Virginia, that Section 14-9-8 of the Madison County Zoning Ordinance be, and it hereby is, amended to read as follows:

**14-9-8** For Churches, school auditoriums, theaters, general auditoriums, stadiums, event venues and other similar places of assembly, there shall be provided at least one (1) off street parking space for every four (4) fixed seats, based on the maximum seating capacity in the main place of assembly for the building. For assembly halls without fixed seats, there shall be provided one (1) parking space for each one hundred (100) feet of gross floor area. For outdoor event venues without fixed seating, there shall be provided sufficient parking for customers/visitors and staff members or owner(s). Parking on public roads and their right of ways is prohibited.

The aforesaid amendment shall be effective upon enactment.

Chairman Jackson opened the floor of the public hearing.

Comments from the Board: None.

Comment(s) from the public:

With no comments being brought forth, the floor of the public hearing was closed.

Supervisor Hoffman moved that Case No. OA-10-20-20 be approved as recommended by the Planning Commission, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

**Other Board Matters**

**3. Consideration of a Revised Codification Ordinance** (Ordinance ID #2020-15 (Revision #1): The County Administrator provided a brief overview regarding the need to adopt today's revision to Ordinance ID #2020-15, as recommended by representatives at MuniCode, Inc., due to an oversight regarding the Flood Plain Ordinance [ID #2020-13].

Supervisor Yowell moved to approve Ordinance ID #2020-15 (Revision 1) [An Ordinance to Adjust the Following sections of the Codification Ordinances Prepared by MuniCode and to Correct Scrivener Errors in the September 22, 2020 Ordinance], seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

The Ordinance reads as follows:

**ORDINANCE # 2020-15 (Revision 1)**

**An ordinance to adjust the following sections of the codification of ordinances prepared by MuniCode and to correct scrivener errors in the September 22, 2020 ordinance:**

1. **Sec. 1-2 Definitions and rules of construction.**
2. **Sec. 1-13 Copies of Code and supplements to be made available for public inspection.**
3. **Sec. 2-25 Review of criminal history record information of applicants for County employment.**
4. **Sec. 4-23 Permit required.**
5. **Chapter 8 Buildings and building regulation (deletion of all MuniCode Chapter 8 text)**
6. **Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8)**
7. **Sec. 14-27 Procedures for plan review and administration.**
8. **Sec. 14-28 Preconstruction conference.**
9. **Sec. 14-30 Approval, expiration and extension.**
10. **Sec. 24-31 Protocol concerning delinquent payments.**
11. **Sec. 24-279 Court security fee**
12. **Appendix 1, Article 11 Flood Protection.**

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

Section	Page	Amendment Text
1	CD1:3	<b>Sec. 1-2. Definitions and rules of construction.</b> <i>Health Officer.</i> The term "Health Officer" means <del>the Public Health Officer of the County or representative of the State Board of Health</del> <u>any duly appointed representative of the State Health Commissioner at the Virginia Department of Health</u> serving the County.
2	CD1:7	<b>Sec. 1-13. Copies of Code and supplements to be made available for public inspection.</b> At least <del>three copies</del> <u>one copy</u> and every supplement thereto shall be kept in the office of the County Administrator and shall be available for public inspection, during normal business hours.
3	CD2:5	<b>Sec. 2-25. Review of criminal history record information of applicants for County employment.</b> 1.The County Administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the employment under consideration, in accordance with Virginia Code § 15.2-1505.1, as amended.  2.Except as set forth in (c) below, the County Administrator or his designee shall require such applicants to submit to fingerprinting and provide personal descriptive information to be forwarded along with the applicant's fingerprints through the central criminal records exchange and the Federal Bureau of Investigation for the purpose of obtaining criminal

		<p>history record information.</p> <p>3.Applicants for the position of Officer of Election with the County's Office of the General Registrar shall not be required to submit to fingerprinting but shall be required to provide personal descriptive information to be forwarded through the central criminal records exchange for the purpose of obtaining criminal history record information.</p> <p>4.Criminal history record information shall be confidential.</p> <p>5.If an applicant is denied employment because of information appearing in his criminal history record, the County Administrator or designee shall notify the applicant that information obtained from the central criminal records exchange contributed to such denial.</p> <p style="text-align: right;">(Ord. No. 2019-14, 11-26-<del>2016</del>2019)</p>
4	CD4:3	<p><b>Sec. 4-23. Permit required.</b></p> <p>No person shall stage, promote, or conduct any music or entertainment festival in the unincorporated areas of the County <del>and not, or</del> on lands owned by the County, the County School Board, the County Parks and Recreation Authority, the State, or the United States of America, unless there shall first be obtained a permit from the Board of Supervisors a special entertainment permit for such festival.</p>
5	CD8:1- CD8:6	<p><i>Repeal Sec. 8-1 through 8-75 in their entirety (all of Chapter 8 in the MuniCode codification document)</i></p>
6	New sheets in CD8	<p><b><u>8-1. Short Title</u></b></p> <p style="text-align: center;"><u>This ordinance may be known and referred to as the Madison County Building Code.</u></p> <p><b><u>8-2. Adoption</u></b></p> <p><u>(a) The Virginia Uniform Statewide Building Code, Part I and Part II, and future revisions or amendments thereof, are hereby adopted and incorporated, as a part hereof to the same extent as if set out herein at length, and shall control all matters concerning the construction, rehabilitation or repair of new or existing structures;</u></p> <p><u>(b) Chapters 1, 2, and 3 of Part III of the Virginia Uniform Statewide Building Code, and future revisions or amendments thereof, are hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length, and shall be adopted for the following purposes for the portions of Madison County that are not located within the Town of Madison:</u></p> <p style="padding-left: 40px;"><u>(1) the maintenance or razing of unoccupied, unsafe buildings and structures when the Code Official receives a complaint that alleges a violation of the Madison County Building Code; and</u></p> <p style="padding-left: 40px;"><u>(2) the procedures for the administration and enforcement of the provisions adopted herein; provided, the Code Official shall only enforce the provisions of Chapters 1, 2, and 3 of Part III, of the Virginia Uniform Statewide Building Code, concerning buildings and structures deemed by the Code Official to be unoccupied and unsafe, except as provided in Section Four of this ordinance.</u></p>

(c) Section 15.2-906 of the Virginia Code, and any future revisions or amendments thereof, is hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length for the portions of Madison County that are not located within the Town of Madison.

**8-3. Enforcement**

(a) The Building Department is hereby designated to act as the enforcing agency for the enforcement of the provisions of the Virginia Uniform Statewide Building Code, Parts I, II, and for the portions of Madison County that are not located within the Town of Madison Chapters 1, 2, and 3 of Part III, as promulgated by the Virginia Board of Housing and Community Development under authority of §§ 36-99, 36-103 and 36-105 of the Code of Virginia, and any future revisions or amendments thereof.

(b) A copy of the Virginia Uniform Statewide Building Code shall be maintained on file in the Department of Planning and Community Development.

**8-4. General Requirements**

In addition to adopting the Virginia Uniform Statewide Building Code, Part III, as cited in Section 8-1 above, the following provision is hereby adopted and incorporated as part of this ordinance:

(a) Swimming pools shall be maintained in a clean and sanitary condition, and in good repair. All swimming pools, reported to the Code Official, shall be subject to the barrier maintenance requirements of Section 303 of Chapter 3 of Part III of the Virginia Uniform Statewide Building Code, regardless of property occupancy. Improperly maintained barriers shall be cited as *unsafe* as cited in this Code.

**8-5. Appeals**

The Board of Building Code Appeals is hereby designated as the appeals board to hear appeals arising from the application of the provisions of this chapter.

**8-6. Administrative Practices**

The Building Official shall establish such procedures or requirements as may be necessary for administration and enforcement of this ordinance.

**8-7. Severability**

Should any provision of this ordinance be declared by the courts unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

7	CD14:9
---	--------

**Sec. 14-27. Procedures for plan review and administration.**  
 (a) *Plan review.*

		<p>(1) All final plans shall be approved by the County's Plan-Approving Authority, after recommendation by the County's Certified Program Reviewer, <del>which is the Commonwealth of Virginia Department of Environmental Quality, for purposes of this Article.</del></p> <p>(2) In reviewing plans, the plan-approving authority and the district may seek or receive recommendations or comments from the State Division of Environmental Quality, the State Department of Transportation, the Health Department and such other agencies that are deemed to have some responsibility in this area.</p> <p>(3) The preparation and submission of an erosion and sediment control plan to be administered shall be the responsibility of the owner, lessee, or duly authorized agent of either the owner or lessee.</p> <p>(4) In determining the adequacy of the plan, the Certified Plan Reviewer shall be guided by the recommendations contained in the Virginia Erosion and Sediment Control Handbook and/or the Virginia Erosion and Sediment Control Regulations.</p> <p>(b) <i>Performance guarantees.</i> The plan-approving authority, as a condition of approval of any erosion and sediment control plan, may require of the applicant a reasonable performance bond with surety, cash escrow, letter of credit, or combination thereof, or such other legal arrangement as is acceptable to the plan-approving authority to ensure that measures could be taken by the County at the expense of the person conducting the land disturbing activity should he fail, after proper notice, within the time specified to initiate or maintain appropriate conservation action which may be required of him in order to be in compliance with this article.</p> <p>(1) If the County takes such measures upon such failure by the person conducting the land disturbing activity and the costs of required corrective action exceed the security held, the County Board of Supervisors may collect from such person the difference between the cost of the corrective action required and the amount of security held.</p> <p>(2) Within 60 days of the achievement of adequate stabilization of the land disturbing activity, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded by the plan-approving authority to the owner or his agent or terminated, as the case may be.</p> <p>(3) The amount of performance guarantee shall be set by the plan-approving authority in accordance with-Code of Virginia, § 62.1-44.15:57.</p> <p style="text-align: right;"><i>(Ord. No. 2014-7, § 9, 7-1-2014)</i></p>
8	CD14-10	<p><b>Sec. 14-28. Preconstruction conference.</b></p> <p>No land disturbing activity under an approved erosion and sediment control plan shall commence until the owner and/or his agent has met with the Administrator and/or his agent on site for a preconstruction conference to review the requirements of said plan. The owner or his agent may request a preconstruction conference at any time after the plan is approved, and the Administrator and/or his agent shall schedule such conference within 15 days of such request. The requirement for a preconstruction conference may be waived by the <del>County</del> Administrator <u>or his agent</u> at the time the plan is approved.</p>

		<i>(Ord. No. 2014-7, § 10, 7-1-2014)</i>
9	CD14-11	<p><b>Sec. 14-30. Approval, expiration and extension.</b></p> <p>Approval of an Erosion and Sediment Control Plan under the provisions of this Article shall expire 12 months after the date of such approval. A single one-year extension may be granted by the <del>County Board of Supervisors</del> <u>Administrator or his agent</u> upon a written request by the applicant <del>to the Administrator</del>. Such request shall be made no more than 60 days, nor less than 30 days before the expiration date of the approved Erosion and Sediment Control Plan. The Administrator <u>or his agent</u> shall acknowledge the request upon receipt, and the <del>Administrator or his agent</del> <u>County Board of Supervisors</u> shall make a decision on the requested extension within 30 days of the request receipt. If such extension is granted, the <del>Administrator or his agent</del> <u>County Board of Supervisors</u> may require that performance guarantees as set forth herein be given or extended by the applicant as a condition of the extension approval.</p> <p style="text-align: right;"><i>(Ord. No. 2014-7, § 12, 7-1-2014)</i></p>
10	CD24:9	<p><b>Sec. 24-31. Protocol concerning delinquent payments.</b></p> <p>If on <del>June</del> <u>April</u> 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this Article are delinquent, the Treasurer of the County shall send notice of that fact and the general provisions of Code of Virginia, § 58.1-3235, as amended, to the property owner by first class mail. If after sending such notice, such delinquent taxes remain unpaid on <del>November</del> <u>June</u> 1, the Treasurer shall notify the Commissioner of Revenue of the County who shall remove such parcel from the land use program.</p> <p style="text-align: right;"><i>(Code of Virginia §58.1-3235, Ord. of 6-9-1987(01), § 5)</i></p>
11	CD24:24	<p><b><u>Sec. 24-279. Court security fee.</u></b></p> <p><u>A fee of twenty dollars (\$20.00) is imposed as part of the costs in each criminal and traffic case in the Madison County General District Court and Madison County Circuit Court in which the defendant is convicted of the violation of any statute or ordinance. This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Madison County Treasurer, and held by the Madison County Treasurer subject to appropriation from the Madison County Board of Supervisors to the Madison County Sheriff to fund the cost of courthouse security personnel.</u></p> <p style="text-align: right;"><i>(Ord. No. 2020-12, 6-23-2020, effective July 1, 2020)</i></p>

12. BE IT FURTHER ORDAINED that **Appendix 1, Article 11 (Floodplain Protection)** is hereby amended to read as per the provisions of Ordinance# 2020-13 that was adopted on August 5, 2020 and became effective on September 18, 2020, said amendment having the effect of amending and updating the flood protection provisions of the Zoning Ordinance. (Reference page CDA1:40)

Adopted this 7<sup>th</sup> day of October, 2020.

4. Preview of October 13 Board Agenda

Items mentioned included:

- MOU with the Madison County Volunteer Rescue Squad
- Leather's Lane Concerns
- Consent Agenda Items

- Applications for IDA Board Vacancies (2)
- Rapidan Services Authority Board Vacancy (upcoming)
- County Administration Procurement & Recommendation
- Financial Software Project
- Various County-funded items
- County Vacancies (Accounts Payable Technician, Deputy EMS Chief/Lieutenant, etc.)
- Report to be provided on Economic Development Grant Opportunity
- Report on status of CARES Act Funding
- Timing of Board Meetings & Actions through the end of 2020 & Pre-budget Planning Sessions
- Animal Shelter Policy

**Information/Correspondence**

**Swinging Bridges:** The County Administrator was asked to request that Carrie Shephard from VDOT to attend a Board meeting to discuss Criglersville Swinging Bridge maintenance/replacement issue at the first regular meeting Session.

**Public Comment - None.**

**1. Closed Session**

Supervisor Hoffman moved that the Board convene in a closed session pursuant to Virginia Code Section:

1. 2.2-3711(A)(1) [Personnel] for discussion on the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of the County Administrator and the County Attorney,

2. 2.2-3711(A)(5) [Economic Development] for discussion concerning and expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in Madison County; and

3. 3.3-2711 (A)(29) [Negotiation] for discussion of the award of a public contract for a public safety radio antenna tower site involving the expenditure of public funds and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Supervisor Hoffman moved that the Board re-convene in open session, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Supervisor Hoffman moved to certify by roll-call vote that only matter lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1, 5 & 29) and that only matters that were identified in the motion to convene in a closed session were heard, discussed, or considered in the closed meeting, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

*\*No action was taken as a result of closed session\**

**Adjourn**

With no further action being required, on motion of Supervisor Foster, seconded by Supervisor Hoffman, Chairman Jackson adjourned the meeting. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

R. Clay Jackson, Chairman  
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors  
Copies: Board of Supervisors, County Attorney & Constitutional Officers  
Adopted on:

\*\*\*\*\*



**Agenda**  
**Board of Supervisors Meeting**  
**Wednesday, October 7, 2020 at 5:00 PM**  
**County Administration Building Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**

**Call to Order, Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum / Adopt Agenda**

**Public Comment**

**1. Budget Work session**

**2. Joint Session with Planning Commission (7:00 PM)**

**A) Case No. OA-10-20-16:** Amending article VII (Residential Multiple Family R3), section 7-3-3 (Maximum Building Groupings) of the zoning ordinance. Proposed additions to this section of the ordinance are **bolded** and deletions are underlined:

7-3-3 Maximum Building Grouping - Not more than eight (8) townhouses or attached dwelling units shall be included in any one grouping, and no more than eight (8) dwelling units shall be included within any multiple-family dwelling, except **affordable** housing **and/or** for older persons **senior housing** not exceeding sixty (60) dwelling units may be included within a multiple-family dwelling. The maximum frontal length of any building or structure in this zone shall not exceed two hundred (200) feet, except such maximum frontal length shall not apply to a multiple-family dwelling used as **affordable** housing and/or **senior housing** for older persons not exceeding sixty (60) dwelling units.

**B) Case No. OA-10-20-17:** Amending article 20 (definitions) and adding a new definition codified as 20-5B to the zoning ordinance. This proposed definition would read as follows:

20-5B Affordable Housing – Housing intended for sale or rent to person(s) or families earning eighty (80) percent or less of the Area Median Income as determined by the Department of Housing and Urban Development (HUD).

**C) Case No. OA-10-20-18:** Amending article 20 (definitions) and adding a new definition codified as 20-167A to the zoning ordinance. This proposed definition would read as follows:

20-167A Senior Housing – Housing intended for sale or rent to person(s) in which one (1) owner or tenant is at minimum fifty-five (55) years of age or older.

**D) Case No. OA-10-20-19:** Amending article 14 (general provisions), section 14-9 (minimum off-street parking) of the zoning ordinance. Proposed additions to this section of the ordinance are **bolded**:

14-9 Minimum Off-Street Parking - There shall be provided at the time of erection of any main building or at the time any main building is enlarged, **or for outdoor event venues**, minimum off-street parking space with adequate provisions for entrance and exit by standard sized automobile.

E) **Case No. OA-10-20-20**: Amending article 14 (general provisions), section 14-9-8 (minimum off-street parking) of the zoning ordinance. Proposed additions to this section of the ordinance are **bolded**:

14-9-8 For Churches, school auditoriums, theaters, general auditoriums, stadiums, **event venues** and other similar places of an assembly, there shall be provided at least one (1) off-street parking space for every four (4) fixed seats, based on the maximum seating capacity in the main place of assembly for the building. For assembly halls without fixed seats, there shall be provided one (1) parking space for each one hundred (100) feet of gross floor area. **For outdoor event venues without fixed seating, there shall be provided sufficient parking for customers/visitors and staff members or owner(s). Parking on public roads and their right of ways is prohibited.**

**Other Board Matters**

**3. Consideration of a Revised Codification Ordinance (Hobbs)**

**4. Preview of October 13 Board Agenda (Hobbs)**

**Information/Correspondence**

**Public Comment**

**5. Closed Session (Personnel)**

**Adjourn**

**THIS SUPPLEMENTAL LEASE AGREEMENT** made this 6<sup>th</sup> day of October, 2020 is a continuation of the lease dated March 12, 2019 and shall remain in full force and affect except for changes as noted herein, by and between David L. James and Michelle L. James, husband and wife, (hereinafter referred to as "**Landlord**"), and, the County of Madison, hereinafter referred to as "**Tenant**", whose business address is 302 Thrift Road, Madison VA, 22727.

**WITNESSETH:**

WHEREAS, Landlord is the sole owner of the following described real estate, to-wit: 1490A North Main Street, Madison VA 22727, containing approximately 2400 square feet in the County of Madison, Virginia;

WHEREAS, Tenant desires to lease the above-described premises for the purpose of housing Emergency Medical Services Facility;

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereby agree as follows:

**DESCRIPTION OF THE PREMISES**

Landlord agrees to lease and Tenant agrees to rent the entire portion of the building on the above-mentioned property, consisting of 2400 square feet more or less. Rent includes water, sewage and the use of a trash container. Landlord shall pay all costs related to water, sewage, and trash disposal related to the Tenant's use of the property. Tenant shall pay for all costs related to propane usage for demised premises.

**TERM OF LEASE**

Tenant agrees to lease the above-described premises for a period of 3 years beginning on the 1<sup>st</sup> day of April, 2019. Tenant shall have the right, upon 90 days written notice to terminate the lease at any time after the first eighteen months.

**IMPROVEMENTS**

Tenant may, at any time during this Lease, with the prior written consent of the Landlord, make alterations and additions to the premises at Tenant's own expense. All additions or alterations approved shall become a fixture and a part of the real estate. Landlord agrees, as a

term of the lease, to paint the interior of the building, and to install wall to wall carpet in four bedrooms of the building, in a style and manner in keeping with the rest of the building.

RENT

Tenant agrees to pay to Landlord at 83 Willow Way Lane, Haywood, VA, a sum of Two Thousand One Hundred Dollars (\$2,100) per month for the lease of the premises, to be due and payable on the 1<sup>st</sup> day of each month beginning on the 1<sup>st</sup> day of November, 2020, and continuing under the expectation of the lease.

Landlord shall pay the water and sewer, for the leased premises.

SECURITY DEPOSIT

No security deposit is required as part of this lease.

REAL ESTATE TAXES

During the term of this Lease, Landlord shall pay all real estate taxes and assessments imposed on the demised premises by the State, County or other lawful governmental authority.

USE OF PREMISES

The parties expressly agree that this Lease is executed in order that Tenant may conduct, house its Emergency Medical Services Operations, including vehicle storage, sleeping accommodations, and other accessory uses related to the operation of an EMS station upon the premises, and that the demised premises shall not be put to any other use without the prior written consent of the Landlord.

TERMINATION OF LEASE

This lease shall expire on March 31, 2022, unless earlier terminated, subject to Tenants right set forth above. Tenant herein agrees to notify Landlord of intent to renew or vacate at least 90 days prior to the expiration of this lease. However, at the Tenants discretion this lease may remain in effect on a month by month basis upon the expiration of the initial term with the 90 day notification remaining in effect.

ASSIGNMENT AND SUBLEASE

This lease may not be assigned or transferred by Tenant without Landlord’s prior written consent. No sublease shall be allowed without Landlord’s written consent.

Landlord hereby agrees that, during the term of the Lease, he shall, in the matter of keeping the building and demised premises in good repair, do the following: keep all outside walls and the roof of the building in proper and substantial repair, and maintain all common areas of the premises. Landlord agrees to maintain the Heating and Air Conditioning units in good working order.

RIGHT OF ENTRY TO REPAIR

Landlord reserves the right for himself, his agents and employees to enter upon the premises at any reasonable time to make repairs, alterations or improvements; provided, however, that such repairs, alterations, or improvements shall not unreasonably interfere with Tenant’s operations. Such right to enter shall also include the right to enter upon the premises for purpose of inspection.

INSURANCE

Landlord shall maintain all public or common areas in a condition free from all physical and fire hazards. Landlord shall adequately insure the building and all public or common areas for fire, casualty, hazard, and liability. Tenant shall maintain the demised premises with a renter’s liability coverage of one million dollars (\$1,000,000.00) Landlord shall be named as co-insured.

DAMAGE OR DESTRUCTION BY FIRE OR NATURAL CAUSES

If, during the term of the Lease, the building on the demised premises is destroyed by fire, natural causes, or other casualty, or so damaged thereby that it cannot be repaired with reasonable diligence within sixty (60) days, this Lease shall terminate as of the date of such damage or destruction. However, if said building can with reasonable diligence be repaired within 60 days, said building shall be repaired by Landlord, as quickly as reasonably possible, and this Lease shall remain in full force and effect, provided, however, rent shall be abated for

any part of the said building which is rendered unfit for occupancy for the period that such unfitness continues.

DEFAULT ON PAYMENT OF RENT

If any monthly installment of rent as herein called for remains overdue and unpaid for ten (10) days, Landlord shall impose a penalty of five (5) percent of the monthly rental amount for each month overdue. If any monthly installment of rent and interest as herein called for remain overdue and unpaid for thirty (30) days, Landlord may, at his option, at any time during such default, declare this Lease terminated and take possession of the demised property.

The parties, having read and understood the provisions of this Lease, agree for themselves, their heirs, administrators, personal representatives, executors, and assigns to be bound thereby.

In Witness Whereof, the parties have executed this Lease on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

County of Madison

\_\_\_\_\_ (SEAL)

DAVID L. JAMES

\_\_\_\_\_ (SEAL)

By: Clay Jackson

Chairman, Madison County Board of Supervisors

\_\_\_\_\_ (SEAL)

MICHELLE L. JAMES

**FOURTH AMENDMENT**

This FOURTH AMENDMENT to the Agreement dated September 28, 2020 by and between **COUNTY OF MADISON, VIRGINIA** on behalf of its Department of Emergency Medical Services (“EMS”) and the **UNIVERSITY OF VIRGINIA PHYSICIANS GROUP**, formerly known as the University of Virginia Health Services Foundation (“Foundation”), on behalf of its Department of Emergency Medicine (“UPG”), is made effective as of the 1st day of October, 2020 (“Effective Date”).

**WITNESSETH:**

**WHEREAS**, EMS and the Foundation (collectively the “Parties”) entered into an agreement dated September 26, 2005 for the provision of Operational Medical Direction services (“Agreement”); and

**WHEREAS**, Foundation began operating as UPG on August 1, 2011; and

**WHEREAS**, all references to Foundation contained in the Agreement and here after shall be applicable to UPG; and

**WHEREAS**, the Parties agree to amend the Agreement in order to increase the rate of compensation associated with such services; and

**NOW THEREFORE**, in consideration of the promises and mutual covenants contained herein, the Parties desire to amend the Agreement as follows:

1. Amendment to the Agreement. The Agreement is hereby amended by deleting “Appendix A: Rate Schedule for County Effective October 1, 2008” in its entirety and shall be replaced with the attached “Appendix A: Rate Schedule for County Effective October 1, 2020”, which is incorporated by reference herein.
2. Incorporation of Recitals; Definitions. The recitals set forth above are hereby incorporated by reference herein as if set forth in full in the body of this Fourth Amendment. Capitalized terms used but not otherwise defined in this Fourth Amendment shall have the respective meanings given to them in the Agreement.
3. Continued Validity. Except as set forth in this Fourth Amendment, the terms and conditions of the Agreement are hereby ratified and declared to be in full force and effect.
4. Counterparts. This Fourth Amendment may be executed in any number of counterparts and by each of the parties hereto in separate counterparts or by facsimile or electronic signature, each of which when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement.

*[Signature page to follow]*

**IN WITNESS WHEREOF**, the Parties hereto have executed this Fourth Amendment all to be effective as of the Effective Date set forth above.

**UNIVERSITY OF VIRGINIA  
PHYSICIANS GROUP**

**COUNTY OF MADISON, VIRGINIA**

By: \_\_\_\_\_  
Mary Frances Southerland  
General Counsel & Chief of Staff

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Appendix A: Rate Schedule for County Effective October 1, 2020**

<u>Service Provided</u>	<u>Rate</u>	<u>Description</u>
Physician Operational Medical Director		All career providers under EMS license (“EMS Providers”)
Annual Contract Rate	\$15,000.00	For up to 40 EMS Providers
	\$1,000.00	For each additional ten (10) EMS Providers

BOARD MEMBERS:

COUNTY ADMINISTRATOR  
**JACK HOBBS**

CHAIRMAN  
**R. CLAY JACKSON**



COUNTY ATTORNEY  
**SEAN D. GREGG**

VICE CHAIRMAN  
**CHARLOTTE HOFFMAN**

MEMBERS  
**KEVIN MCGHEE**  
**CHARLOTTE HOFFMAN**  
**CARTY YOWELL**

302 Thrift Rd  
PO Box 705  
Madison, Virginia 22727  
(540) 948-6700  
Fax (540) 948-3843

---

**RESOLUTION # 2020-25**  
**RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY**  
**OPERATING BUDGET FOR OCTOBER 2020**

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted an Operating Budget for Madison County for Fiscal Year 2021 in the amount of \$54,211,383; and

WHEREAS, the Fiscal Year 2021 Adopted Operating Budget includes school operations funding for the Madison County School Division equaling \$19,969,691; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the Fiscal Year 2021 Adopted Operating Budget;

WHEREAS, 15.2-2506 and §22.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly, or monthly appropriations for contemplated expenditures: and

WHEREAS, the Board of Supervisors desires to make a semiannual appropriation for school-related operational expenditures and for all other operational expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 13th day of October 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Operating Budget for October 2020 in the amounts specified for each department and category contained in said budget; with such appropriations summarized below:

General Operations	\$ 12,548,343
School – Instruction	7,214,900
School – Admin, Attend, & Health	600,063
School – Pupil Transportation	733,364
School – Operations & Maintenance	1,062,889
School – Technology	345,851
School – Non-Instructional General Oper.	27,778
School Food Services	448,250
Social Services (VPA)	1,527,969
Children’s Services Act (CSA)	1,375,000
County Debt Service	705,997

Transient Occupancy Tax Fund	40,001
Total Operating Appropriations	<u>\$ 26,630,405</u>

Adopted this 13th day of October, 2020, by the Madison County Board of Supervisors, on motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_.

\_\_\_\_\_  
 R. Clay Jackson, Chair  
 Madison County Board of Supervisors

Attest: \_\_\_\_\_ Jack Hobbs, Clerk of the Board

	Aye	Nay	Abstain	Absent
R. Clay Jackson	—	—	—	—
Charlotte Hoffman	—	—	—	—
Kevin McGhee	—	—	—	—
Amber Foster	—	—	—	—
Carty Yowell	—	—	—	—

**Madison County  
Request for BofS Approval  
To Pay Invoices for Debt Financed Projects  
9/8/2020 BofS Meeting**

**Madison Primary School Project (see detail for invoices)**

approved by School CIP committee on 10/7/2020 982,105.23

**Public Radio Project**

Mission Critical Partners 8/31 to 9/26/2020 5,225.05

TOTAL 987,330.28



Mission Critical Partners, LLC  
690 Gray's Woods Blvd.  
Port Matilda, PA 16870

Terms: Net 30

Madison County, VA  
Attn: Brian Gordon  
302 Thrift Road  
Madison, VA 22727

September 30, 2020  
Project No: 20-151  
Invoice No: 11393

Project 20-151 Madison Co VA Phase III Radio System Implementation  
PO# 31401-200407

**Professional Services from August 31, 2020 to September 26, 2020**

Phase 001 Phase III Radio System Implementation  
**Professional Services**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
Sr. Technology Specialist Gelyana, David	17.50	205.08	3,588.90
Planner Athearn, Mark	9.75	167.81	1,636.15
<b>Total Professional Services</b>			<b>5,225.05</b>
		<b>Total Due This Phase</b>	<b>\$5,225.05</b>
		<b>Total Due This Invoice</b>	<b>\$5,225.05</b>

P25 Radio Project - Project Management

**Client** Madison County, VA  
**Project #** 20-151  
**Project Name** Phase III - Radio System Implementation

Total Hours **27.25**

Name	Date	Description	Hours
Athearn, Mark	09/01/2020	Attend weekly project status meeting, Attend Parks & Rec Fiber meeting and discussion. Review CDR Part 1 and consider Motorola's request to order equipment prior to locking down the 5th VHF frequency. Create list of pros/cons for County's consideration in order to aid an informed decision.	2.00
Athearn, Mark	09/08/2020	Attend weekly project review meeting. CDR Part 1: Investigate / review traffic loading scenario with 4 RF channels versus the 5 RF channel design with David Gelyana.	1.50
Athearn, Mark	09/09/2020	Project related emails concerning CDR Part 1	.25
Athearn, Mark	09/10/2020	Attend meeting to discuss Moto request to order CDR Part 1 equipment pros / cons. Decision made to delay ordering equipment. Follow up with Moto via phone and email.	1.00
Athearn, Mark	09/15/2020	Attend project status meeting. Begin to define protective language to mitigate risk associated with CDR Part 1 equipment order.	1.00
Athearn, Mark	09/16/2020	Refine CDR Part 1 protective language to mitigate risk.	.50
Athearn, Mark	09/17/2020	Review Enhanced Data Channel and Location services over Voice as part of CDR.	1.00
Athearn, Mark	09/22/2020	Prep and attend project status meeting. Further discussion / investigation into Location Services (EDC vs Location over Voice). MSI agrees to supply LoV at no cost to Counties.	2.00
Athearn, Mark	09/25/2020	Review, approve MSI change order pertaining to CDR Part 1 equipment order.	.50
<b>Athearn, Mark Total</b>			<b>9.75</b>
Gelyana, David	08/31/2020	Review CDR Part 1	1.00
Gelyana, David	09/01/2020	Review CDR Part 1, weekly status call, Parks and Recreation Tower - Fiber Meeting	2.50
Gelyana, David	09/02/2020	Review CDR Part 1, Frequencies	2.00
Gelyana, David	09/03/2020	Review CDR Part 1, Frequencies	2.00
Gelyana, David	09/04/2020	Review CDR Part 1, Frequencies	1.00
Gelyana, David	09/08/2020	Review CDR Part 1, weekly status call	2.00
Gelyana, David	09/09/2020	Review CDR Part 1	1.00
Gelyana, David	09/10/2020	Review CDR Part 1, Conference call	1.00
Gelyana, David	09/11/2020	Review CDR Part 1, Frequencies	1.00
Gelyana, David	09/15/2020	Review activities and Weekly status call	.50
Gelyana, David	09/16/2020	Review CDR Part 1	.50
Gelyana, David	09/17/2020	Review CDR Part 1, Location services	2.00
Gelyana, David	09/22/2020	Review CDR Part 1, weekly status call	1.00
<b>Gelyana, David Total</b>			<b>17.50</b>

**Madison County  
List of Primary School Board Project Invoices  
To be Approved by the CIP Committee 10/7/2020  
For Payment in October 2020**

**To be charged to FY21 and paid by the Madison County Finance Department**

Vendor	Description	Amount	Invoice #	Invoice Date	Line Item
Grimm and Parker	Construction Administration	17,960.53	18	8/31/2020	8602
Skanska	Clerk of the Works Services	8,035.00	2219816-12	9/29/2020	8607
Taft	Construction	491,212.77	5	8/25/2020	8601
Taft	Construction	270,884.51	6	9/24/2020	8601
Froehling & Robertson	Engineering-Environmental Services	857.50	182969	9/2/2020	8602
Maurice Electrical	Electrical Supplies	15,335.11	S116144961.054	9/2/2020	8618
Maurice Electrical	Electrical Supplies	31,222.22	S116144961.057	9/3/2020	8618
Maurice Electrical	Electrical Supplies	286.22	S116144961.058	9/3/2020	8618
Maurice Electrical	Electrical Supplies	26,125.00	S116144962.002	9/14/2020	8618
Maurice Electrical	Electrical Supplies	3,464.60	S116092439.024	8/26/2020	8618
Maurice Electrical	Electrical Supplies	3,464.98	S116092439.025	8/26/2020	8618
Maurice Electrical	Electrical Supplies	2,232.93	S116092439.026	8/26/2020	8618
Maurice Electrical	Electrical Supplies	2,233.17	S116092439.030	8/28/2020	8618
Maurice Electrical	Electrical Supplies	13,839.43	S116092439.034	9/1/2020	8618
Maurice Electrical	Electrical Supplies	4,612.63	S116092439.037	9/2/2020	8618
Maurice Electrical	Electrical Supplies	1,663.91	S116092439.041	9/10/2020	8618
Maurice Electrical	Electrical Supplies	169.65	S116092439.044	9/16/2020	8618
Maurice Electrical	Electrical Supplies	3,432.04	S116092439.048	9/28/2020	8618
Maurice Electrical	Electrical Supplies	25,766.61	S116092439.049	9/28/2020	8618
Maurice Electrical	Electrical Supplies	1,652.44	S116092439.052	9/29/2020	8618
Maurice Electrical	Electrical Supplies	11,123.83	S116092439.053	9/29/2020	8618
Maurice Electrical	Electrical Supplies	333.39	S116092439.055	10/1/2020	8618
Maurice Electrical	Electrical Supplies	1,698.79	S116297087.002	8/28/2020	8618
Maurice Electrical	Electrical Supplies	846.44	S116297087.005	8/28/2020	8618
Maurice Electrical	Electrical Supplies	846.44	S116297087.006	8/28/2020	8618
Commonwealth Building	Building Supplies	2,449.20	5183264-00	9/8/2020	8618
Commonwealth Building	Building Supplies	6,991.81	5183374-00	9/11/2020	8618
Commonwealth Building	Building Supplies	4,059.66	5183553-00	9/17/2020	8618
Commonwealth Building	Building Supplies	4,023.22	5183786-00	9/25/2020	8618
Contract Hardware and Supply	Building Supplies	506.80	725191	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	1,450.16	725192	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	831.68	725193	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	535.20	725194	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	1,070.40	725195	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	4,117.25	725196	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	998.36	725197	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	864.65	725198	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	680.21	725199	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	2,941.70	725200	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	7,699.79	725201	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	1,561.50	725202	9/29/2020	8618
Contract Hardware and Supply	Building Supplies	1,158.50	725203	9/29/2020	8618
Yates Storage - 5 units	September Rental	865.00	n/a	n/a	8611
		<u>982,105.23</u>			

Motion to approve:

I make a motion to approve the payment of the above invoices in the amount of \$168,791.84 for the Primary School Project. Amounts are to be charged to fiscal 2021 and paid by the Madison County Finance Department. All amounts will be reimbursed with bond proceeds.



Madison County Public Schools  
ATTN: Tina Weaver  
60 School Board Ct.  
Madison, VA 22727

August 31, 2020  
Project No: 21832.01  
Invoice No: 18

Project 21832.01 Madison County Primary School  
Email: tweaver@madisonschools.k12.va.us

**Professional Services from August 1, 2020 to August 31, 2020**

Billing Phase	Total Fee	% Complete	Earned To Date	Previous Fee Billing	Current Fee Billing
Defining Programmatic Needs	12,000.00	100.00	12,000.00	12,000.00	0.00
Measure + Inventory Existing Bldg	9,000.00	100.00	9,000.00	9,000.00	0.00
Conceptual Design, Narrative Description	35,000.00	100.00	35,000.00	35,000.00	0.00
Cost Estimating Options	9,000.00	100.00	9,000.00	9,000.00	0.00
Design Development	193,529.00	100.00	193,529.00	193,529.00	0.00
Construction Documents	299,342.00	100.00	299,342.00	299,342.00	0.00
Bidding	42,763.00	100.00	42,763.00	42,763.00	0.00
Construction Administration	256,579.00	33.00	84,671.07	66,710.54	17,960.53
<b>Total Fee</b>	<b>857,213.00</b>		<b>685,305.07</b>	<b>667,344.54</b>	<b>17,960.53</b>
<b>Total Fee</b>					<b>17,960.53</b>
<b>Total this Invoice</b>					<b>\$17,960.53</b>

**Outstanding Invoices**

Number	Date	Balance
17	7/31/2020	17,960.53
<b>Total</b>		<b>17,960.53</b>

**Construction Manager Approval**  
Date: 9/15/2020  
Amount: \$ 17,960.53  
Signature: Tina Weaver

Calverton Tysons Charlottesville

INVOICE



Skanska USA Building, Inc.  
Integrated Solutions  
4309 Emperor Boulevard  
Suite 200  
Durham, NC 27703

Invoice #: 2219816-12  
Issue Date: 9/29/20

**TO:** Madison County Public Schools  
60 School Board Court  
Madison, VA 22727

**Attn:** Tina Weaver

**Ref.:** Madison Primary School Renovation  
Clerk of the Works Services

**FOR:** Services through September 2020

	Current Period	Previous Periods	Total Billed To Date
Skanska Services per Agreement	\$8,035.00	\$51,915.00	\$59,950.00
<b>TOTAL AMOUNT DUE</b>	<b>\$8,035.00</b>	<b>\$51,915.00</b>	<b>\$59,950.00</b>

**PLEASE PAY THIS AMOUNT  
AND REFERENCE THE INVOICE NUMBER ON CHECK  
Invoice #: 2219816-12**

**PLEASE REMIT TO:**  
Skanska USA Building Inc.  
14776 Collections Center Dr.  
Chicago, IL 60693

Total Contract Amount: \$98,000  
Total Billed To Date: \$59,950 61%  
Remaining Balance: \$38,050

# APPLICATION FOR PAYMENT

**TO OWNER:** Madison County School Board  
60 School Board Court  
Madison VA 22727

**PROJECT:** MADISON PRIMARY SCHOOL RENOVATION. 5  
158 PRIMARY SCHOOL DRIVE  
MADISON VA 22727

Distribution to:  
 OWNER

08/25/2020

**PROJECT #S:**

CONTRACTOR  
 ARCHITECT

**FROM CONTRACTOR:** Taft Construction, Inc.  
1300 SUNSET LN.  
SUITE 3230  
CULPEPER VA 22701

**ARCHITECT:** GRIMM AND PARKER ARCHITECTURE, INC.  
123 EAST MAIN STREET  
SECOND FLOOR  
CHARLOTTESVILLE VA 22902

**CONTRACT DATE:**

**CONTRACT FOR:**

## CONTRACTOR'S SUMMARY OF WORK

1. Original Contract.....	6,751,000.00
2. Net Change by Change Orders.....	-741,273.25
3. Contract Sum to Date.....	6,009,726.75
4. Total Complete to Date..... (Column G on Continuation Page)	1,742,995.19
5. <b>RETAINAGE:</b>	
a. 5.00 of completed work (Columns D+E on Continuation Page)	87,149.76
b. 5.00 of Stored Material (Column F on Continuation Page)	0.00
<b>Total Retained.....</b>	<b>87,149.76</b>
6. <b>Total Earned Less Retained.....</b>	<b>1,655,845.43</b>
7. <b>Less Previous Billings.....</b>	<b>1,164,632.66</b>
8. <b>Current Payment Due.....</b>	<b>491,212.77</b>
9. <b>Balance to finish, including retainage.....</b>	<b>4,353,881.32</b>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

**CONTRACTOR:** Taft Construction, Inc.

By:  Date: 7/1/2020

State of: VIRGINIA

County of: CULPEPER

Subscribed and sworn to before me this 22<sup>nd</sup> day of September 2020

Notary Public: 

My Commission Expires: 2/28/23



### ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for that (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefore, and (4) Architect knows of no reason why payment should not be made.

AMOUNT CERTIFIED \$ 491,212.77

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to the amount certified.)

ARCHITECT: 

By:  Date: 9-2-2020

Neither this Application nor payment applied for is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Document or otherwise.

Cons: Taft Construction, Inc. Approved: Timmy Benge 9/1/2020

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
1 Allowances -Controls	138,400.00		138,400.00	20,760.00			20,760.00	15.00	117,640.00	1,038.00
2 Allowance moisture	40,000.00		40,000.00						40,000.00	
3 Bond	110,100.00		110,100.00	110,100.00			110,100.00	100.00		5,505.00
4 GC Mobilization	5,250.00		5,250.00	5,250.00			5,250.00	100.00		262.50
5 Supervision	99,500.00		99,500.00	13,930.00	3,980.00		17,910.00	18.00	81,590.00	896.50
6 Project Management	35,000.00		35,000.00	4,900.00	1,400.00		6,300.00	18.00	28,700.00	315.00
7 Labor	25,410.00		25,410.00	3,557.40	1,016.40		4,573.80	18.00	20,836.20	228.69
8 Schedule	10,500.00		10,500.00	5,250.00	525.00		5,775.00	55.00	4,725.00	288.75
9 Temp stone patch	5,500.00		5,500.00						5,500.00	
10 Temp cross walk	2,600.00		2,600.00						2,600.00	
11 Temp facilities	46,500.00		46,500.00	6,510.00	1,860.00		8,370.00	18.00	38,130.00	418.50
12 Dumpsters	39,400.00		39,400.00	1,970.00	5,122.00		7,092.00	18.00	32,308.00	354.60
13 Daily Clean	13,900.00		13,900.00	695.00	1,807.00		2,502.00	18.00	11,398.00	125.10
14 Final Clean	27,825.00		27,825.00						27,825.00	
15 Submittals/Closeout	3,500.00		3,500.00	1,575.00			1,575.00	45.00	1,925.00	78.75
16 Restoration	12,500.00		12,500.00						12,500.00	
17 Sign	600.00		600.00	600.00			600.00	100.00		30.00
18 Procure	19,850.00		19,850.00	19,850.00			19,850.00	100.00		992.50
19 Fencing	8,400.00		8,400.00		8,400.00		8,400.00	100.00		420.00
20 Demolition										
21 Sub/Ins. Demo	6,600.00		6,600.00	6,600.00			6,600.00	100.00		330.00
22 Demo Mob	6,500.00		6,500.00	6,500.00			6,500.00	100.00		325.00
23 Demo RTU's	8,900.00		8,900.00	8,900.00			8,900.00	100.00		445.00
24 PHASE A										
25 Asbestos Abate	39,500.00		39,500.00	39,500.00			39,500.00	100.00		1,975.00
26 Select Demo	35,400.00		35,400.00	35,400.00			35,400.00	100.00		1,770.00
27 PHASE B										
28 Asbestos Abate	48,000.00		48,000.00	48,000.00			48,000.00	100.00		2,400.00
29 Select Demo	55,600.00		55,600.00	55,600.00			55,600.00	100.00		2,780.00
30 PHASE C										
31 Asbestos Abate	29,500.00		29,500.00	29,500.00			29,500.00	100.00		1,475.00

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 08/25/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 08/25/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
32 Select Demo	26,500.00		26,500.00	26,500.00			26,500.00	100.00		1,325.00
33 PHASE D										
34 Asbestos Abate	15,650.00		15,650.00	15,650.00			15,650.00	100.00		782.50
35 Select Demo	37,350.00		37,350.00	37,350.00			37,350.00	100.00		1,867.50
36 PHASE E										
37 Asbestos Abate	12,110.00		12,110.00	12,110.00			12,110.00	100.00		605.50
38 Select Demo	31,840.00		31,840.00	31,840.00			31,840.00	100.00		1,592.00
39 PHASE F										
40 Select Demo	3,500.00		3,500.00	3,500.00			3,500.00	100.00		175.00
41 PHASE G										
42 Select Demo	4,900.00		4,900.00	4,900.00			4,900.00	100.00		245.00
43 Plumbing trench demo	21,500.00		21,500.00	21,500.00			21,500.00	100.00		1,075.00
44 Division 03										
45 Sidewalk demo LAB	15,000.00		15,000.00						15,000.00	
46 Sidewalk MAT	65,000.00		65,000.00						65,000.00	
47 Sidewalk LAB	53,000.00		53,000.00						53,000.00	
48 Sidewalk disposal	12,600.00		12,600.00						12,600.00	
49 Generator Pad	11,900.00		11,900.00						11,900.00	
50 Interior patch	15,700.00		15,700.00	11,775.00	3,925.00		15,700.00	100.00		785.00
51 MEP Pads	2,800.00		2,800.00						2,800.00	
52 Vestibule SOG	5,400.00		5,400.00		5,400.00		5,400.00	100.00		270.00
53 Division 04										
54 Submittals	1,100.00		1,100.00	1,100.00			1,100.00	100.00		55.00
55 MAT Patch	200.00		200.00						200.00	
56 Labor Patch	8,600.00		8,600.00						8,600.00	
57 MAT Walls	1,900.00		1,900.00						1,235.00	61.75
58 Labor Walls	13,700.00		13,700.00		1,235.00		1,235.00	65.00		
59 MAT Vestibule	600.00		600.00		6,850.00		6,850.00	50.00		342.50
60 Labor Vestibule	7,500.00		7,500.00						600.00	
61 Division 05									7,500.00	
62 Shop Drawing	9,650.00		9,650.00	9,650.00			9,650.00	100.00		482.50

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
63 "L" Lintel/Bollards LAB	1,600.00		1,600.00	1,600.00			1,600.00	100.00		80.00
64 "L" Lintels/Bollards MAT	3,200.00		3,200.00	3,200.00			3,200.00	100.00		160.00
65 Partition Support LAB	16,800.00		16,800.00		16,800.00		16,800.00	100.00		840.00
66 Partition Supports MAT	8,400.00		8,400.00		8,400.00		8,400.00	100.00		420.00
67 Guardrails/SS Hand	9,450.00		9,450.00						9,450.00	
68 Guardrails/SS Hand	5,800.00		5,800.00						5,800.00	
69 RTU Frames LAB	28,500.00		28,500.00		28,500.00		28,500.00	100.00		1,425.00
70 RTU Frames MAT	11,500.00		11,500.00		11,500.00		11,500.00	100.00		575.00
71 Deck Infill LAB	1,600.00		1,600.00	1,600.00			1,600.00	100.00		80.00
72 Deck Infill MAT	1,400.00		1,400.00	1,400.00			1,400.00	100.00		70.00
73 Roof Ladder LAB	1,500.00		1,500.00						1,500.00	
74 Roof Ladder MAT	1,000.00		1,000.00						1,000.00	
75 Division 06										
76 Wood blocking	28,450.00		28,450.00						28,450.00	
77 Casework Submittals	17,400.00		17,400.00						17,400.00	
78 Casework P-A MAT	33,000.00		33,000.00	13,050.00			13,050.00	75.00		652.50
79 Casework P-A LAB	76,800.00		76,800.00						76,800.00	
80 Casework P-B MAT	33,000.00		33,000.00						33,000.00	
81 Casework P-B LAB	76,800.00		76,800.00						76,800.00	
82 Casework P-C MAT	33,000.00		33,000.00						33,000.00	
83 Casework P-C LAB	76,800.00		76,800.00						76,800.00	
84 Casework P-D MAT	32,900.00		32,900.00						32,900.00	
85 Casework P-D LAB	76,800.00		76,800.00						76,800.00	
86 Casework P-E MAT	32,900.00		32,900.00						32,900.00	
87 Casework P-E LAB	76,800.00		76,800.00						76,800.00	
88 Casework Closeout	11,550.00		11,550.00						11,550.00	
89 Division 07										
90 Wall Insulation MAT	10,950.00		10,950.00						10,950.00	
91 Wall Insulation LAB	9,400.00		9,400.00						9,400.00	
92 Roof Mob.	9,100.00		9,100.00	9,100.00			9,100.00	100.00		455.00
93 Demo MAT	600.00		600.00	600.00			600.00	100.00		30.00

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
94 Demo LAB	6,500.00		6,500.00	5,525.00	975.00		6,500.00	100.00		325.00
95 Roof Insul. MAT	11,500.00		11,500.00	8,625.00	2,875.00		11,500.00	100.00		575.00
96 Roof Insul. LAB	7,500.00		7,500.00	3,750.00	1,875.00		5,625.00	75.00	1,875.00	281.25
97 Single-Ply MAT	34,500.00		34,500.00	25,875.00	8,625.00		34,500.00	100.00		1,725.00
98 Single-Ply LAB	34,800.00		34,800.00	17,400.00	8,700.00		26,100.00	75.00	8,700.00	1,305.00
99 Roof Metal MAT	1,500.00		1,500.00		750.00		750.00	50.00	750.00	37.50
100 Roof Metal LAB	9,900.00		9,900.00		4,950.00		4,950.00	50.00	4,950.00	247.50
101 Fascia Alt.3	7,800.00		7,800.00				7,800.00		7,800.00	
102 Metal Flashing MAT	2,700.00		2,700.00				2,700.00		2,700.00	
103 Metal Flashing LAB	6,000.00		6,000.00				6,000.00		6,000.00	
104 Roof Demobilization	4,000.00		4,000.00				4,000.00		4,000.00	
105 Fire stopping	3,000.00		3,000.00				3,000.00		3,000.00	
106 Fire-Resistant Joint	2,700.00		2,700.00				2,700.00		2,700.00	
107 Joint Sealants	4,800.00		4,800.00				4,800.00		4,800.00	
108 Division 08										
109 HM door/frame	42,500.00		42,500.00	42,500.00			42,500.00	100.00		2,125.00
110 Wood doors	39,900.00		39,900.00				39,900.00		39,900.00	
111 Door hardware	104,300.00		104,300.00	10,430.00			10,430.00	10.00	93,870.00	521.50
112 Door LAB	48,600.00		48,600.00				48,600.00		48,600.00	
113 Overhead door MAT	13,300.00		13,300.00				13,300.00		13,300.00	
114 Overhead door LAB	3,000.00		3,000.00				3,000.00		3,000.00	
115 Vest. S/F MAT	13,200.00		13,200.00				13,200.00		13,200.00	
116 Vest. S/F LAB	3,200.00		3,200.00				3,200.00		3,200.00	
117 Corr. S/F MAT	16,200.00		16,200.00	16,200.00			16,200.00	100.00		810.00
118 Corr. S/F LAB	5,200.00		5,200.00				5,200.00		5,200.00	
119 Classroom S/F MAT	21,850.00		21,850.00	21,850.00			21,850.00	100.00		1,092.50
120 Classroom S/F LAB	7,850.00		7,850.00	6,280.00	1,570.00		7,850.00	100.00		392.50
121 Caulking	8,200.00		8,200.00	4,920.00	410.00		5,330.00	65.00	2,870.00	266.50
122 HM Glass	4,000.00		4,000.00				4,000.00		4,000.00	
123 Fire glass	82,500.00		82,500.00				82,500.00		82,500.00	
124 Glazing LAB	4,900.00		4,900.00				4,900.00		4,900.00	

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
125 Window film	13,500.00		13,500.00						13,500.00	
126 Division 09										
127 Framing MAT	72,000.00		72,000.00	64,800.00			64,800.00	90.00	7,200.00	3,240.00
128 Framing LAB	111,500.00		111,500.00	27,875.00	66,900.00		94,775.00	85.00	16,725.00	4,738.75
129 ACT MAT	85,000.00		85,000.00						85,000.00	
130 ACT LAB	62,000.00		62,000.00						62,000.00	
131 Gypsum MAT	75,500.00		75,500.00	37,750.00			37,750.00	50.00	37,750.00	1,887.50
132 Gypsum LAB	179,000.00		179,000.00						179,000.00	
133 CT Submittals/mob./	8,000.00		8,000.00	1,200.00			1,200.00	15.00	6,800.00	60.00
134 CT MAT	28,900.00		28,900.00						28,900.00	
135 CT Admin	21,000.00		21,000.00						21,000.00	
136 Res. Base MAT	8,000.00		8,000.00						8,000.00	
137 Res. Base LAB	4,500.00		4,500.00						4,500.00	
138 LVT MAT	5,200.00		5,200.00						5,200.00	
139 LVT LAB	2,600.00		2,600.00						2,600.00	
140 VCT MAT	41,000.00		41,000.00						41,000.00	
141 VCT LAB	31,500.00		31,500.00						31,500.00	
142 Carpet MAT	5,000.00		5,000.00						5,000.00	
143 Carpet LAB	1,000.00		1,000.00						1,000.00	
144 Mat Material	11,200.00		11,200.00						11,200.00	
145 Mat LAB	1,800.00		1,800.00						1,800.00	
146 Paint MAT	21,500.00		21,500.00						21,500.00	
147 Paint LAB	27,800.00		27,800.00						27,800.00	
148 Alt. 3 MAT	8,000.00		8,000.00						8,000.00	
149 Alt. 3 LAB	8,200.00		8,200.00						8,200.00	
150 Division 10										
151 VDB MAT	39,600.00		39,600.00						39,600.00	
152 VDB LAB	30,200.00		30,200.00						30,200.00	
153 ADA Signs MAT	6,900.00		6,900.00						6,900.00	
154 Dimensional Letter MAT	2,000.00		2,000.00						2,000.00	
155 Sign Labor	2,000.00		2,000.00						2,000.00	

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 08/25/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 08/25/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
156 Toilet Comp. MAT	22,600.00		22,600.00						22,600.00	
157 Toilet Comp. LAB	28,200.00		28,200.00						28,200.00	
158 Bath Acc. MAT	15,900.00		15,900.00						15,900.00	
159 Bath Acc. LAB	10,000.00		10,000.00						10,000.00	
160 FE	2,200.00		2,200.00						2,200.00	
161 Folding track MAT	22,500.00		22,500.00						22,500.00	
162 Folding track LAB	5,700.00		5,700.00						5,700.00	
163 Panel MAT	22,500.00		22,500.00						22,500.00	
164 Panel Labor	5,700.00		5,700.00						5,700.00	
165 Metal Shelving MAT	1,300.00		1,300.00						1,300.00	
166 Metal Shelving LAB	500.00		500.00						1,300.00	500.00
167 Division 11										
168 Residential appliances	10,500.00		10,500.00						10,500.00	
169 Library Shelving MAT	13,700.00		13,700.00						13,700.00	
170 Library Shelving LAB	2,100.00		2,100.00						2,100.00	
171 Projection screens	3,200.00		3,200.00						3,200.00	
172 Curtain MAT	4,000.00		4,000.00						4,000.00	
173 Curtain Hardware MAT	1,800.00		1,800.00						1,800.00	
174 Curtain LAB	4,000.00		4,000.00						4,000.00	
175 Division 12										
176 Draper Shades MAT	20,000.00		20,000.00						20,000.00	
177 Door Shades MAT	4,100.00		4,100.00						4,100.00	
178 Cubical MAT	2,100.00		2,100.00						2,100.00	
179 Shades LAB	6,200.00		6,200.00						6,200.00	
180 Division 22										
181 Area A										
182 BG MAT	9,890.00		9,890.00	9,890.00			9,890.00	100.00		494.50
183 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
184 AC MAT	9,200.00		9,200.00	9,200.00			9,200.00	100.00		460.00
185 AC LAB	5,000.00		5,000.00		4,500.00		4,500.00	90.00	500.00	225.00
186 Wall MAT	5,900.00		5,900.00		5,900.00		5,900.00	100.00		295.00

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT#S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
187 Wall LAB	7,500.00		7,500.00		7,125.00		7,125.00	95.00	375.00	356.25
188 Fixture MAT	16,500.00		16,500.00						16,500.00	
189 Fixture LAB	4,900.00		4,900.00						4,900.00	
190 Area B										
191 BG MAT	10,750.00		10,750.00	10,750.00			10,750.00	100.00		537.50
192 BG LAB	5,500.00		5,500.00	1,925.00	3,575.00		5,500.00	100.00		275.00
193 AC MAT	11,600.00		11,600.00		8,700.00		8,700.00	75.00	2,900.00	435.00
194 AC LAB	11,200.00		11,200.00		5,600.00		5,600.00	50.00	5,600.00	280.00
195 Wall MAT	5,800.00		5,800.00		4,350.00		4,350.00	75.00	1,450.00	217.50
196 Wall LAB	5,800.00		5,800.00				5,800.00		5,800.00	
197 Fixture MAT	22,700.00		22,700.00				22,700.00		22,700.00	
198 Fixture LAB	8,560.00		8,560.00				8,560.00		8,560.00	
199 Area C										
200 BG MAT	11,110.00		11,110.00	11,110.00			11,110.00	100.00		555.50
201 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
202 AC MAT	10,750.00		10,750.00		10,750.00		10,750.00	100.00		537.50
203 AC LAB	6,800.00		6,800.00		6,120.00		6,120.00	90.00	680.00	306.00
204 Wall MAT	6,500.00		6,500.00		6,500.00		6,500.00	100.00		325.00
205 Wall LAB	7,500.00		7,500.00		5,625.00		5,625.00	75.00	1,875.00	281.25
206 Fixture MAT	16,600.00		16,600.00				16,600.00		16,600.00	
207 Fixture LAB	5,450.00		5,450.00				5,450.00		5,450.00	
208 Area D										
209 BG MAT	9,950.00		9,950.00	9,950.00			9,950.00	100.00		497.50
210 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
211 AC MAT	9,200.00		9,200.00		9,200.00		9,200.00	100.00		460.00
212 AC LAB	6,800.00		6,800.00						6,800.00	
213 Wall MAT	5,600.00		5,600.00		5,600.00		5,600.00	100.00		280.00
214 Wall LAB	7,500.00		7,500.00				7,500.00		7,500.00	
215 Fixture MAT	16,750.00		16,750.00				16,750.00		16,750.00	
216 Fixture LAB	5,120.00		5,120.00				5,120.00		5,120.00	
217 Area E										

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.  
 Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
218 BG MAT	9,800.00		9,800.00	9,800.00			9,800.00	100.00		490.00
219 BG LAB	7,800.00		7,800.00	7,800.00			7,800.00	100.00		390.00
220 AC MAT	9,050.00		9,050.00		9,050.00		9,050.00	100.00		452.50
221 AC LAB	6,500.00		6,500.00		2,275.00		2,275.00	35.00	4,225.00	113.75
222 Wall MAT	5,600.00		5,600.00		5,600.00		5,600.00	100.00		280.00
223 Wall LAB	7,400.00		7,400.00		1,850.00		1,850.00	25.00	5,550.00	92.50
224 Fixture MAT	16,300.00		16,300.00				16,300.00		16,300.00	
225 Fixture LAB	5,120.00		5,120.00				5,120.00		5,120.00	
226 Area F										
227 Fixture MAT	2,500.00		2,500.00				2,500.00		2,500.00	
228 Fixture LAB	1,300.00		1,300.00				1,300.00		1,300.00	
229 Finals	6,900.00		6,900.00				6,900.00		6,900.00	
230 Division 23										
231 Evac RTUs	6,800.00		6,800.00	6,800.00			6,800.00	100.00		340.00
232 DOAS MAT	169,000.00		169,000.00		169,000.00		169,000.00	100.00		8,450.00
233 DOAS LAB	7,500.00		7,500.00		6,375.00		6,375.00	85.00	1,125.00	318.75
234 PTACs MAT	3,200.00		3,200.00		3,200.00		3,200.00	100.00		160.00
235 PTACs LAB	2,100.00		2,100.00				2,100.00		2,100.00	
236 RTUs MAT	79,500.00		79,500.00	71,550.00	7,950.00		79,500.00	100.00		3,975.00
237 RTUs LAB	6,950.00		6,950.00		6,950.00		6,950.00	100.00		347.50
238 VRF MAT	173,000.00		173,000.00	164,350.00	8,650.00		173,000.00	100.00		8,650.00
239 VRF LAB	31,500.00		31,500.00	6,300.00	14,175.00		20,475.00	65.00	11,025.00	1,023.75
240 Heaters MAT	16,500.00		16,500.00		16,500.00		16,500.00	100.00		825.00
241 Heaters LAB	6,400.00		6,400.00		640.00		640.00	10.00	5,760.00	32.00
242 Phase A										
243 Refrig. Piping MAT	7,000.00		7,000.00	7,000.00			7,000.00	100.00		350.00
244 Refrig. Piping LAB	8,500.00		8,500.00	8,500.00			8,500.00	100.00		425.00
245 Condensate	9,700.00		9,700.00		8,730.00		8,730.00	90.00	970.00	436.50
246 Fans MAT	3,400.00		3,400.00				3,400.00		3,400.00	
247 Fans LAB	5,800.00		5,800.00				5,800.00		5,800.00	
248 Ductwork MAT	9,750.00		9,750.00	9,555.00			9,555.00	98.00	195.00	477.75

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 08/25/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 08/25/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
249 Ductwork LAB	29,500.00		29,500.00	25,075.00			25,075.00	85.00	4,425.00	1,253.75
250 Insulation	12,500.00		12,500.00		7,500.00		7,500.00	60.00	5,000.00	375.00
251 Phase B										
252 Refrig. Piping MAT	8,900.00		8,900.00	8,900.00			8,900.00	100.00		445.00
253 Refrig. Piping LAB	10,500.00		10,500.00		5,250.00		5,250.00	50.00	5,250.00	262.50
254 Condensate	12,000.00		12,000.00		1,200.00		1,200.00	10.00	10,800.00	60.00
255 KITCHEN EQUIP MAT	38,700.00		38,700.00	38,700.00			38,700.00	100.00		1,935.00
256 KITCHEN EQUIP LAB	5,300.00		5,300.00						5,300.00	
257 Welder	9,600.00		9,600.00						9,600.00	
258 Fans MAT	2,500.00		2,500.00						2,500.00	
259 Fans LAB	6,400.00		6,400.00						6,400.00	
260 Ductwork MAT	19,900.00		19,900.00	17,910.00			17,910.00	90.00	1,990.00	895.50
261 Ductwork LAB	59,000.00		59,000.00	17,700.00	26,550.00		44,250.00	75.00	14,750.00	2,212.50
262 Insulation	19,300.00		19,300.00		4,825.00		4,825.00	25.00	14,475.00	241.25
263 Louvers	2,300.00		2,300.00		1,150.00		1,150.00	50.00	1,150.00	57.50
264 Phase C										
265 Refrig. Piping MAT	7,000.00		7,000.00	7,000.00			7,000.00	100.00		350.00
266 Refrig. Piping LAB	8,500.00		8,500.00		6,375.00		6,375.00	75.00	2,125.00	318.75
267 Condensate	17,300.00		17,300.00		9,515.00		9,515.00	55.00	7,785.00	475.75
268 Fans MAT	3,200.00		3,200.00						3,200.00	
269 Fans LAB	4,200.00		4,200.00						4,200.00	
270 Ductwork MAT	9,800.00		9,800.00	8,820.00			8,820.00	90.00	980.00	441.00
271 Ductwork LAB	30,000.00		30,000.00	25,500.00	1,500.00		27,000.00	90.00	3,000.00	1,350.00
272 Insulation	12,300.00		12,300.00		6,150.00		6,150.00	50.00	6,150.00	307.50
273 Phase D										
274 Refrig. Piping MAT	6,200.00		6,200.00	6,200.00			6,200.00	100.00		310.00
275 Refrig. Piping LAB	7,400.00		7,400.00		6,660.00		6,660.00	90.00	740.00	383.00
276 Condensate	11,900.00		11,900.00						11,900.00	
277 Fans MAT	3,500.00		3,500.00						3,500.00	
278 Fans LAB	4,800.00		4,800.00						4,800.00	
279 Ductwork MAT	9,800.00		9,800.00		9,310.00		9,310.00	95.00	490.00	465.50

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5

containing Contractor's signed Certification is attached.

APPLICATION DATE: 08/25/2020

Use Column I when variable retainage for line items may apply.

PERIOD TO: 08/25/2020

PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
280 Ductwork LAB	29,500.00		29,500.00		26,550.00		26,550.00	90.00	2,950.00	1,327.50
281 Insulation	9,200.00		9,200.00						9,200.00	
282 Phase E										
283 Refrig. Piping MAT	6,200.00		6,200.00	6,200.00			6,200.00	100.00		310.00
284 Refrig. Piping LAB	7,400.00		7,400.00	6,290.00	370.00		6,660.00	90.00	740.00	333.00
285 Condensate	13,500.00		13,500.00						13,500.00	
286 Fans MAT	4,900.00		4,900.00							
287 Fans LAB	4,800.00		4,800.00							
288 Ductwork MAT	9,800.00		9,800.00	9,310.00			9,310.00	95.00	4,800.00	245.00
289 Ductwork LAB	29,500.00		29,500.00	26,550.00			26,550.00	90.00	490.00	465.50
290 Insulation	9,200.00		9,200.00						2,950.00	1,327.50
291 Phase F									9,200.00	
292 Fans	1,200.00		1,200.00						1,200.00	
293 Phase G										
294 Condensate	900.00		900.00						900.00	
295 TAB	19,100.00		19,100.00						19,100.00	
296 Crane	7,200.00		7,200.00							
297 Lifts	9,600.00		9,600.00	3,360.00	6,480.00		6,480.00	90.00	720.00	324.00
298 Administration	58,000.00		58,000.00	17,400.00	1,920.00		5,280.00	55.00	4,320.00	264.00
299 Division 26					8,700.00		26,100.00	45.00	31,900.00	1,305.00
300 Fixture MAT	195,695.00		195,695.00						195,695.00	
301 Gear MAT	115,000.00		115,000.00						115,000.00	
302 Generator MAT	113,000.00		113,000.00						113,000.00	
303 Generator Fuel	4,000.00		4,000.00						4,000.00	
304 Spare Parts MAT	6,500.00		6,500.00						6,500.00	
305 Permit	2,800.00		2,800.00	2,800.00						
306 Storage	4,500.00		4,500.00						4,500.00	140.00
307 PM	26,250.00		26,250.00		2,625.00		2,625.00	10.00	23,625.00	131.25
308 Submittals	3,675.00		3,675.00	3,675.00			3,675.00	100.00		183.75
309 Raceways										
310 Phase A lighting	10,100.00		10,100.00		1,010.00		1,010.00	10.00	9,090.00	50.50

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 5

containing Contractor's signed Certification is attached.

APPLICATION DATE: 08/25/2020

Use Column I when variable retainage for line items may apply.

PERIOD TO: 08/25/2020

PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
311 Phase A Power	76,800.00		76,800.00						65,280.00	576.00
312 Phase B lighting	12,000.00		12,000.00		11,520.00		11,520.00	15.00	12,000.00	
313 Phase B Power	89,500.00		89,500.00						89,500.00	
314 Phase C Lighting	6,300.00		6,300.00						6,300.00	
315 Phase C Power	46,700.00		46,700.00						46,700.00	
316 Phase D Lighting	8,200.00		8,200.00						8,200.00	
317 Phase D Power	59,500.00		59,500.00						59,500.00	
318 Phase E Lighting	8,200.00		8,200.00						8,200.00	
319 Phase E Power	60,300.00		60,300.00						60,300.00	
320 Phase F Lighting	4,300.00		4,300.00						4,300.00	
321 Phase F Power	31,600.00		31,600.00						31,600.00	
322 Phase G Lighting	300.00		300.00						300.00	
323 Phase G Power	2,200.00		2,200.00						2,200.00	
324 Wire/Cable										
325 Phase A lighting	7,870.00		7,870.00						7,870.00	
326 Phase A Power	55,580.00		55,580.00						55,580.00	
327 Phase B lighting	9,174.00		9,174.00						9,174.00	
328 Phase B Power	67,276.00		67,276.00						67,276.00	
329 Phase C Lighting	4,650.00		4,650.00						4,650.00	
330 Phase C Power	33,600.00		33,600.00						33,600.00	
331 Phase D Lighting	5,050.00		5,050.00						5,050.00	
332 Phase D Power	37,050.00		37,050.00						37,050.00	
333 Phase E Lighting	5,950.00		5,950.00						5,950.00	
334 Phase E Power	42,900.00		42,900.00						42,900.00	
335 Phase F Lighting	3,075.00		3,075.00						3,075.00	
336 Phase F Power	22,525.00		22,525.00						22,525.00	
337 Phase G Lighting	276.00		276.00						276.00	
338 Phase G Power	2,024.00		2,024.00						2,024.00	
339 Wiring Devices										
340 Phase A	5,650.00		5,650.00						5,650.00	
341 Phase B	6,564.00		6,564.00						6,564.00	

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 5  
 APPLICATION DATE: 08/25/2020  
 PERIOD TO: 08/25/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
342 Phase C	3,400.00		3,400.00						3,400.00	
343 Phase D	4,466.00		4,466.00						4,466.00	
344 Phase E	4,420.00		4,420.00						4,420.00	
345 Phase F	2,300.00		2,300.00						2,300.00	
346 Phase G	200.00		200.00						200.00	
347 Gear Labor										
348 Phase A	13,400.00		13,400.00						13,400.00	
349 Phase B	14,800.00		14,800.00						14,800.00	
350 Phase C	7,625.00		7,625.00						7,625.00	
351 Phase D	9,750.00		9,750.00						9,750.00	
352 Phase E	9,950.00		9,950.00						9,950.00	
353 Phase F	4,725.00		4,725.00						4,725.00	
354 Phase G	750.00		750.00						750.00	
355 Fixture Labor										
356 Phase A	16,750.00		16,750.00						16,750.00	
357 Phase B	22,000.00		22,000.00						22,000.00	
358 Phase C	10,700.00		10,700.00						10,700.00	
359 Phase D	13,650.00		13,650.00						13,650.00	
360 Phase E	13,900.00		13,900.00						13,900.00	
361 Phase F	7,300.00		7,300.00						7,300.00	
362 Phase G	700.00		700.00						700.00	
363 Generator LAB	38,000.00		38,000.00						38,000.00	
364 Demo Switchgear	15,000.00		15,000.00						15,000.00	
365 Division 27										
366 Intercom MAT	38,325.00		38,325.00						38,325.00	
367 Intercom LAB	37,000.00		37,000.00						37,000.00	
368 Division 28										
369 Security MAT	23,520.00		23,520.00						23,520.00	
370 Security LAB	24,600.00		24,600.00						24,600.00	
371 Video intercom	6,500.00		6,500.00						6,500.00	
372 Fire alarm MAT	30,500.00		30,500.00						30,500.00	

**CONTINUATION PAGE**

**APPLICATION FOR PAYMENT**

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 5

containing Contractor's signed Certification is attached.

APPLICATION DATE: 08/25/2020

Use Column I when variable retainage for line items may apply.

PERIOD TO: 08/25/2020

PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
373 Fire Alarm LAB	14,000.00		14,000.00						14,000.00	
374 CO1		-741,273.25	-741,273.25	-299,993.28	-181,834.33		-481,827.61	65.00	-259,445.64	-24,091.38
<b>Totals:</b>	<b>6,751,000.00</b>	<b>-741,273.25</b>	<b>6,009,726.75</b>	<b>1,225,929.12</b>	<b>517,066.07</b>		<b>1,742,995.19</b>	<b>29.00</b>	<b>4,266,731.56</b>	<b>87,149.76</b>

**APPLICATION FOR PAYMENT**

**TO OWNER:** Madison County School Board  
60 School Board Court  
Madison VA 22727

**PROJECT:** MADISON PRIMARY SCHOOL  
158 PRIMARY SCHOOL DRIVE  
MADISON VA 22727

**PERIOD TO:** 09/24/2020  
MADISON VA 22727

Distribution to:

OWNER

CONTRACTOR

ARCHITECT

**FROM CONTRACTOR:** Taft Construction, Inc.  
1300 SUNSET LN.  
SUITE 3230  
CULPEPER VA 22701

**CONTRACT DATE:**

**ARCHITECT:** GRIMM AND PARKER ARCHITECTURE, INC.  
123 EAST MAIN STREET  
SECOND FLOOR  
CHARLOTTESVILLE VA 22902

**PROJECT #S:**

**CONTRACT DATE:**

**CONTRACT FOR:**

**CONTRACTOR'S SUMMARY OF WORK**

1. Original Contract.....	6,751,000.00
2. Net Change by Change Orders.....	-996,388.08
3. Contract Sum to Date.....	5,754,611.92
4. Total Complete to Date..... (Column G on Continuation Page)	2,028,136.79
5. RETAINAGE:	
a. 5.00 of completed work (Columns D+E on Continuation Page)	101,406.85
b. 5.00 of Stored Material (Column F on Continuation Page)	0.00
<b>Total Retained.....</b>	<b>101,406.85</b>
6. Total Earned Less Retained.....	1,926,729.94
7. Less Previous Billings.....	1,655,845.43
8. Current Payment Due.....	270,884.51
9. <b>Balance to finish, including retainage.....</b>	<b>3,827,881.98</b>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months		
Total approved this month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Taft Construction, Inc.



By: *[Signature]* Date: 9/29/2020  
State of: VIRGINIA  
County of: CULPEPER  
Subscribed and sworn to before me this 28th day of September, 2020  
Notary Public: *[Signature]  
My Commission Expires: 09/29/2020*

**ARCHITECT'S CERTIFICATION**

Architect's signature below is his assurance to Owner, concerning the payment herein applied for that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefore, and (4) Architect knows of no reason why payment should not be made.

AMOUNT CERTIFIED \$270,884.51

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to the amount certified.)

By: *[Signature]* Date: 09/29/2020

Neither this Application nor Payment applied for is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Document or otherwise.

Construction Manager Approval 9/29/2020 *[Signature]*

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 6

containing Contractor's signed Certification is attached.

APPLICATION DATE: 09/24/2020

Use Column I when variable retainage for line items may apply.

PERIOD TO: 09/24/2020

PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
1 Allowances -Controls	138,400.00		138,400.00	20,760.00			20,760.00	15.00	117,640.00	1,038.00
2 Allowance moisture	40,000.00		40,000.00						40,000.00	
3 Bond	110,100.00		110,100.00	110,100.00			110,100.00	100.00		5,505.00
4 GC Mobilization	5,250.00		5,250.00	5,250.00			5,250.00	100.00		262.50
5 Supervision	99,500.00		99,500.00	17,910.00	6,965.00		24,875.00	25.00	74,625.00	1,243.75
6 Project Management	35,000.00		35,000.00	6,300.00	2,450.00		8,750.00	25.00	26,250.00	437.50
7 Labor	25,410.00		25,410.00	4,573.80	1,778.70		6,352.50	25.00	19,057.50	317.63
8 Schedule	10,500.00		10,500.00	5,775.00			5,775.00	55.00	4,725.00	288.75
9 Temp stone patch	5,500.00		5,500.00						5,500.00	
10 Temp cross walk	2,600.00		2,600.00						2,600.00	
11 Temp facilities	46,500.00		46,500.00	8,370.00	3,255.00		11,625.00	25.00	34,875.00	581.25
12 Dumpsters	39,400.00		39,400.00	7,092.00	2,758.00		9,850.00	25.00	29,550.00	492.50
13 Daily Clean	13,900.00		13,900.00	2,502.00	973.00		3,475.00	25.00	10,425.00	173.75
14 Final Clean	27,825.00		27,825.00						27,825.00	
15 Submittals/Closeout	3,500.00		3,500.00	1,575.00	175.00		1,750.00	50.00	1,750.00	87.50
16 Restoration	12,500.00		12,500.00						12,500.00	
17 Sign	600.00		600.00	600.00			600.00	100.00		30.00
18 Procure	19,850.00		19,850.00	19,850.00			19,850.00	100.00		992.50
19 Fencing	8,400.00		8,400.00	8,400.00			8,400.00	100.00		420.00
20 Demolition										
21 Sub/Ins. Demo	6,600.00		6,600.00	6,600.00			6,600.00	100.00		330.00
22 Demo Mob	6,500.00		6,500.00	6,500.00			6,500.00	100.00		325.00
23 Demo RTU's	8,900.00		8,900.00	8,900.00			8,900.00	100.00		445.00
24 PHASE A										
25 Asbestos Abate	39,500.00		39,500.00	39,500.00			39,500.00	100.00		1,975.00
26 Select Demo	35,400.00		35,400.00	35,400.00			35,400.00	100.00		1,770.00
27 PHASE B										
28 Asbestos Abate	48,000.00		48,000.00	48,000.00			48,000.00	100.00		2,400.00
29 Select Demo	55,600.00		55,600.00	55,600.00			55,600.00	100.00		2,780.00
30 PHASE C										
31 Asbestos Abate	29,500.00		29,500.00	29,500.00			29,500.00	100.00		1,475.00

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 09/24/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 09/24/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
32 Select Demo	26,500.00		26,500.00	26,500.00			26,500.00	100.00		1,325.00
33 PHASE D										
34 Asbestos Abate	15,650.00		15,650.00	15,650.00			15,650.00	100.00		782.50
35 Select Demo	37,350.00		37,350.00	37,350.00			37,350.00	100.00		1,867.50
36 PHASE E										
37 Asbestos Abate	12,110.00		12,110.00	12,110.00			12,110.00	100.00		605.50
38 Select Demo	31,840.00		31,840.00	31,840.00			31,840.00	100.00		1,592.00
39 PHASE F										
40 Select Demo	3,500.00		3,500.00	3,500.00			3,500.00	100.00		175.00
41 PHASE G										
42 Select Demo	4,900.00		4,900.00	4,900.00			4,900.00	100.00		245.00
43 Plumbing trench demo	21,500.00		21,500.00	21,500.00			21,500.00	100.00		1,075.00
44 Division 03										
45 Sidewalk demo LAB	15,000.00		15,000.00						15,000.00	
46 Sidewalk MAT	65,000.00		65,000.00						65,000.00	
47 Sidewalk LAB	53,000.00		53,000.00						53,000.00	
48 Sidewalk disposal	12,600.00		12,600.00						12,600.00	
49 Generator Pad	11,900.00		11,900.00		11,900.00		11,900.00	100.00		595.00
50 Interior patch	15,700.00		15,700.00	15,700.00			15,700.00	100.00		785.00
51 MEP Pads	2,800.00		2,800.00						2,800.00	
52 Vestibule SOG	5,400.00		5,400.00	5,400.00			5,400.00	100.00		270.00
53 Division 04										
54 Submittals	1,100.00		1,100.00	1,100.00			1,100.00	100.00		55.00
55 MAT Patch	200.00		200.00		200.00		200.00	100.00		10.00
56 Labor Patch	8,600.00		8,600.00		8,170.00		8,170.00	95.00	430.00	408.50
57 MAT Walls	1,900.00		1,900.00	1,235.00	665.00		1,900.00	100.00		95.00
58 Labor Walls	13,700.00		13,700.00	6,850.00	6,850.00		13,700.00	100.00		685.00
59 MAT Vestibule	600.00		600.00	600.00			600.00	100.00		30.00
60 Labor Vestibule	7,500.00		7,500.00	7,500.00			7,500.00	100.00		375.00
61 Division 05										
62 Shop Drawing	9,650.00		9,650.00	9,650.00			9,650.00	100.00		482.50

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
63 "L" Lintel/Bollards LAB	1,600.00		1,600.00	1,600.00			1,600.00	100.00		80.00
64 "L" Lintels/Bollards MAT	3,200.00		3,200.00	3,200.00			3,200.00	100.00		160.00
65 Partition Support LAB	16,800.00		16,800.00	16,800.00			16,800.00	100.00		840.00
66 Partition Supports MAT	8,400.00		8,400.00	8,400.00			8,400.00	100.00		420.00
67 Guardrails/SS Hand	9,450.00		9,450.00						9,450.00	
68 Guardrails/SS Hand	5,800.00		5,800.00						5,800.00	
69 RTU Frames LAB	28,500.00		28,500.00	28,500.00			28,500.00	100.00		1,425.00
70 RTU Frames MAT	11,500.00		11,500.00	11,500.00			11,500.00	100.00		575.00
71 Deck Infill LAB	1,600.00		1,600.00	1,600.00			1,600.00	100.00		80.00
72 Deck Infill MAT	1,400.00		1,400.00	1,400.00			1,400.00	100.00		70.00
73 Roof Ladder LAB	1,500.00		1,500.00						1,500.00	
74 Roof Ladder MAT	1,000.00		1,000.00						1,000.00	
75 Division 06										
76 Wood blocking	28,450.00		28,450.00		5,690.00		5,690.00	20.00	22,760.00	284.50
77 Casework Submittals	17,400.00		17,400.00	13,050.00			13,050.00	75.00	4,350.00	652.50
78 Casework P-A MAT	33,000.00		33,000.00						33,000.00	
79 Casework P-A LAB	76,800.00		76,800.00						76,800.00	
80 Casework P-B MAT	33,000.00		33,000.00						33,000.00	
81 Casework P-B LAB	76,800.00		76,800.00						76,800.00	
82 Casework P-C MAT	33,000.00		33,000.00						33,000.00	
83 Casework P-C LAB	76,800.00		76,800.00						76,800.00	
84 Casework P-D MAT	32,900.00		32,900.00						32,900.00	
85 Casework P-D LAB	76,800.00		76,800.00						76,800.00	
86 Casework P-E MAT	32,900.00		32,900.00						32,900.00	
87 Casework P-E LAB	76,800.00		76,800.00						76,800.00	
88 Casework Closeout	11,550.00		11,550.00						11,550.00	
89 Division 07										
90 Wall insulation MAT	10,950.00		10,950.00		8,212.50		8,212.50	75.00	2,737.50	410.63
91 Wall insulation LAB	9,400.00		9,400.00		2,350.00		2,350.00	25.00	7,050.00	117.50
92 Roof Mob.	9,100.00		9,100.00	9,100.00			9,100.00	100.00		455.00
93 Demo MAT	600.00		600.00	600.00			600.00	100.00		30.00

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

PROJECT: MADISON PRIMARY SCHOOL RENOVATION  
 APPLICATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
94 Demo LAB	6,500.00		6,500.00	6,500.00			6,500.00	100.00		325.00
95 Roof Insul. MAT	11,500.00		11,500.00	11,500.00			11,500.00	100.00		575.00
96 Roof Insul. LAB	7,500.00		7,500.00	5,625.00	1,125.00		6,750.00	90.00	750.00	337.50
97 Single-Ply MAT	34,500.00		34,500.00	34,500.00			34,500.00	100.00		1,725.00
98 Single-Ply LAB	34,800.00		34,800.00	26,100.00	5,220.00		31,320.00	90.00	3,480.00	1,566.00
99 Roof Metal MAT	1,500.00		1,500.00	750.00	600.00		1,350.00	90.00	150.00	67.50
100 Roof Metal LAB	9,900.00		9,900.00	4,950.00	3,960.00		8,910.00	90.00	990.00	445.50
101 Fascia Alt.3	7,800.00		7,800.00						7,800.00	
102 Metal Flashing MAT	2,700.00		2,700.00		1,350.00		1,350.00	50.00	1,350.00	67.50
103 Metal Flashing LAB	6,000.00		6,000.00		3,000.00		3,000.00	50.00	3,000.00	150.00
104 Roof Demobilization	4,000.00		4,000.00						4,000.00	
105 Fire stopping	3,000.00		3,000.00		150.00		150.00	5.00	2,850.00	7.50
106 Fire-Resistant Joint	2,700.00		2,700.00						2,700.00	
107 Joint Sealants	4,800.00		4,800.00						4,800.00	
108 Division 08										
109 HM door/frame	42,500.00		42,500.00	42,500.00			42,500.00	100.00		2,125.00
110 Wood doors	39,900.00		39,900.00						39,900.00	
111 Door hardware	104,300.00		104,300.00	10,430.00			10,430.00	10.00	93,870.00	521.50
112 Door LAB	48,600.00		48,600.00						48,600.00	
113 Overhead door MAT	13,300.00		13,300.00						13,300.00	
114 Overhead door LAB	3,000.00		3,000.00						3,000.00	
115 Vest. S/F MAT	13,200.00		13,200.00						13,200.00	
116 Vest. S/F LAB	3,200.00		3,200.00						3,200.00	
117 Corr. S/F MAT	16,200.00		16,200.00	16,200.00			16,200.00	100.00		810.00
118 Corr. S/F LAB	5,200.00		5,200.00						5,200.00	
119 Classroom S/F MAT	21,850.00		21,850.00	21,850.00			21,850.00	100.00		1,092.50
120 Classroom S/F LAB	7,850.00		7,850.00	7,850.00			7,850.00	100.00		392.50
121 Caulking	8,200.00		8,200.00	5,330.00			5,330.00	65.00	2,870.00	266.50
122 HM Glass	4,000.00		4,000.00						4,000.00	
123 Fire glass	82,500.00		82,500.00						82,500.00	
124 Glazing LAB	4,900.00		4,900.00						4,900.00	

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 6  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 09/24/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 09/24/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
125 Window film	13,500.00		13,500.00						13,500.00	
126 Division 09										
127 Framing MAT	72,000.00		72,000.00	64,800.00	3,600.00		68,400.00	95.00	3,600.00	3,420.00
128 Framing LAB	111,500.00		111,500.00	94,775.00	5,575.00		100,350.00	90.00	11,150.00	5,017.50
129 ACT MAT	85,000.00		85,000.00						85,000.00	
130 ACT LAB	62,000.00		62,000.00						62,000.00	
131 Gypsum MAT	75,500.00		75,500.00	37,750.00			37,750.00	50.00	37,750.00	1,887.50
132 Gypsum LAB	179,000.00		179,000.00				44,750.00	25.00	134,250.00	2,237.50
133 CT Submittals/mob./	8,000.00		8,000.00	1,200.00			1,200.00	15.00	6,800.00	60.00
134 CT MAT	28,900.00		28,900.00						28,900.00	
135 CT Admin	21,000.00		21,000.00						21,000.00	
136 Res. Base MAT	8,000.00		8,000.00						8,000.00	
137 Res. Base LAB	4,500.00		4,500.00						4,500.00	
138 LVT MAT	5,200.00		5,200.00						5,200.00	
139 LVT LAB	2,600.00		2,600.00						2,600.00	
140 VCT MAT	41,000.00		41,000.00						41,000.00	
141 VCT LAB	31,500.00		31,500.00						31,500.00	
142 Carpet MAT	5,000.00		5,000.00						5,000.00	
143 Carpet LAB	1,000.00		1,000.00						1,000.00	
144 Mat Material	11,200.00		11,200.00						11,200.00	
145 Mat LAB	1,800.00		1,800.00						1,800.00	
146 Paint MAT	21,500.00		21,500.00						21,500.00	
147 Paint LAB	27,800.00		27,800.00						27,800.00	
148 Alt. 3 MAT	8,000.00		8,000.00						8,000.00	
149 Alt. 3 LAB	8,200.00		8,200.00						8,200.00	
150 Division 10										
151 VDB MAT	39,600.00		39,600.00						39,600.00	
152 VDB LAB	30,200.00		30,200.00						30,200.00	
153 ADA Signs MAT	6,900.00		6,900.00						6,900.00	
154 Dimensional Letter MAT	2,000.00		2,000.00						2,000.00	
155 Sign Labor	2,000.00		2,000.00						2,000.00	

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 6  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 09/24/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 09/24/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
156 Toilet Comp. MAT	22,600.00		22,600.00						22,600.00	
157 Toilet Comp. LAB	28,200.00		28,200.00						28,200.00	
158 Bath Acc. MAT	15,900.00		15,900.00						15,900.00	
159 Bath Acc. LAB	10,000.00		10,000.00						10,000.00	
160 FE	2,200.00		2,200.00						2,200.00	
161 Folding track MAT	22,500.00		22,500.00		22,500.00		22,500.00	100.00		1,125.00
162 Folding track LAB	5,700.00		5,700.00		5,700.00		5,700.00	100.00		285.00
163 Panel MAT	22,500.00		22,500.00						22,500.00	
164 Panel Labor	5,700.00		5,700.00						5,700.00	
165 Metal Shelving MAT	1,300.00		1,300.00						1,300.00	
166 Metal Shelving LAB	500.00		500.00						500.00	
167 Division 11										
168 Residential appliances	10,500.00		10,500.00						10,500.00	
169 Library Shelving MAT	13,700.00		13,700.00						13,700.00	
170 Library Shelving LAB	2,100.00		2,100.00						2,100.00	
171 Projection screens	3,200.00		3,200.00						3,200.00	
172 Curtain MAT	4,000.00		4,000.00						4,000.00	
173 Curtain Hardware MAT	1,800.00		1,800.00						1,800.00	
174 Curtain LAB	4,000.00		4,000.00						4,000.00	
175 Division 12										
176 Draper Shades MAT	20,000.00		20,000.00						20,000.00	
177 Door Shades MAT	4,100.00		4,100.00						4,100.00	
178 Cubical MAT	2,100.00		2,100.00						2,100.00	
179 Shades LAB	6,200.00		6,200.00						6,200.00	
180 Division 22										
181 Area A										
182 BG MAT	9,890.00		9,890.00	9,890.00			9,890.00	100.00		494.50
183 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
184 AC MAT	9,200.00		9,200.00	9,200.00			9,200.00	100.00		460.00
185 AC LAB	5,000.00		5,000.00	4,500.00			4,500.00	90.00	500.00	225.00
186 Wall MAT	5,900.00		5,900.00	5,900.00			5,900.00	100.00		295.00

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
187 Wall LAB	7,500.00		7,500.00	7,125.00	375.00		7,500.00	100.00	16,500.00	375.00
188 Fixture MAT	16,500.00		16,500.00						4,900.00	
189 Fixture LAB	4,900.00		4,900.00							
190 Area B										
191 BG MAT	10,750.00		10,750.00	10,750.00			10,750.00	100.00		537.50
192 BG LAB	5,500.00		5,500.00	5,500.00			5,500.00	100.00		275.00
193 AC MAT	11,600.00		11,600.00	8,700.00			8,700.00	75.00	2,900.00	435.00
194 AC LAB	11,200.00		11,200.00	5,600.00			5,600.00	50.00	5,600.00	280.00
195 Wall MAT	5,800.00		5,800.00	4,350.00			4,350.00	75.00	1,450.00	217.50
196 Wall LAB	5,800.00		5,800.00						5,800.00	
197 Fixture MAT	22,700.00		22,700.00						22,700.00	
198 Fixture LAB	8,560.00		8,560.00						8,560.00	
199 Area C										
200 BG MAT	11,110.00		11,110.00	11,110.00			11,110.00	100.00		555.50
201 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
202 AC MAT	10,750.00		10,750.00	10,750.00			10,750.00	100.00		537.50
203 AC LAB	6,800.00		6,800.00	6,120.00			6,120.00	90.00	680.00	306.00
204 Wall MAT	6,500.00		6,500.00	6,500.00			6,500.00	100.00		325.00
205 Wall LAB	7,500.00		7,500.00	5,625.00	1,875.00		7,500.00	100.00	16,600.00	375.00
206 Fixture MAT	16,600.00		16,600.00						5,450.00	
207 Fixture LAB	5,450.00		5,450.00							
208 Area D										
209 BG MAT	9,950.00		9,950.00	9,950.00			9,950.00	100.00		497.50
210 BG LAB	7,900.00		7,900.00	7,900.00			7,900.00	100.00		395.00
211 AC MAT	9,200.00		9,200.00	9,200.00			9,200.00	100.00		460.00
212 AC LAB	6,800.00		6,800.00		6,120.00		6,120.00	90.00	680.00	306.00
213 Wall MAT	5,600.00		5,600.00	5,600.00			5,600.00	100.00		280.00
214 Wall LAB	7,500.00		7,500.00						7,500.00	
215 Fixture MAT	16,750.00		16,750.00						16,750.00	
216 Fixture LAB	5,120.00		5,120.00						5,120.00	
217 Area E										

# CONTINUATION PAGE

APPLICATION FOR PAYMENT PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 6  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 09/24/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 09/24/2020  
 PROJECT #:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
218 BG MAT	9,800.00		9,800.00	9,800.00			9,800.00	100.00		490.00
219 BG LAB	7,800.00		7,800.00	7,800.00			7,800.00	100.00		390.00
220 AC MAT	9,050.00		9,050.00	9,050.00			9,050.00	100.00		452.50
221 AC LAB	6,500.00		6,500.00	2,275.00	3,575.00		5,850.00	90.00	650.00	292.50
222 Wall MAT	5,600.00		5,600.00	5,600.00			5,600.00	100.00		280.00
223 Wall LAB	7,400.00		7,400.00	1,850.00	4,810.00		6,660.00	90.00	740.00	333.00
224 Fixture MAT	16,300.00		16,300.00						16,300.00	
225 Fixture LAB	5,120.00		5,120.00						5,120.00	
226 Area F										
227 Fixture MAT	2,500.00		2,500.00						2,500.00	
228 Fixture LAB	1,300.00		1,300.00						1,300.00	
229 Finals	6,900.00		6,900.00						6,900.00	
230 Division 23										
231 Evac RTUs	6,800.00		6,800.00	6,800.00			6,800.00	100.00		340.00
232 DOAS MAT	169,000.00		169,000.00	169,000.00			169,000.00	100.00		8,450.00
233 DOAS LAB	7,500.00		7,500.00	6,375.00			6,375.00	85.00	1,125.00	318.75
234 PTACs MAT	3,200.00		3,200.00	3,200.00			3,200.00	100.00		160.00
235 PTACs LAB	2,100.00		2,100.00						2,100.00	
236 RTUs MAT	79,500.00		79,500.00	79,500.00			79,500.00	100.00		3,975.00
237 RTUs LAB	6,950.00		6,950.00	6,950.00			6,950.00	100.00		347.50
238 VRF MAT	173,000.00		173,000.00	173,000.00			173,000.00	100.00		8,650.00
239 VRF LAB	31,500.00		31,500.00	20,475.00	6,300.00		26,775.00	85.00	4,725.00	1,338.75
240 Heaters MAT	16,500.00		16,500.00	16,500.00			16,500.00	100.00		825.00
241 Heaters LAB	6,400.00		6,400.00	640.00			640.00	10.00	5,760.00	32.00
242 Phase A										
243 Refrig. Piping MAT	7,000.00		7,000.00	7,000.00			7,000.00	100.00		350.00
244 Refrig. Piping LAB	8,500.00		8,500.00	8,500.00			8,500.00	100.00		425.00
245 Condensate	9,700.00		9,700.00	8,730.00	970.00		9,700.00	100.00		485.00
246 Fans MAT	3,400.00		3,400.00		3,400.00		3,400.00	100.00		170.00
247 Fans LAB	5,800.00		5,800.00		2,900.00		2,900.00	50.00	2,900.00	145.00
248 Ductwork MAT	9,750.00		9,750.00	9,555.00	195.00		9,750.00	100.00		487.50

# CONTINUATION PAGE

Page 10

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6

containing Contractor's signed Certification is attached.

APPLICATION DATE: 09/24/2020

Use Column I when variable retainage for line items may apply.

PERIOD TO: 09/24/2020

PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
249 Ductwork LAB	29,500.00		29,500.00	25,075.00	2,950.00		28,025.00	95.00	1,475.00	1,401.25
250 Insulation	12,500.00		12,500.00	7,500.00			7,500.00	60.00	5,000.00	375.00
251 Phase B										
252 Refrig. Piping MAT	8,900.00		8,900.00	8,900.00			8,900.00	100.00		445.00
253 Refrig. Piping LAB	10,500.00		10,500.00	5,250.00	3,675.00		8,925.00	85.00	1,575.00	446.25
254 Condensate	12,000.00		12,000.00	1,200.00	10,800.00		12,000.00	100.00		600.00
255 KITCHEN EQUIP MAT	38,700.00		38,700.00	38,700.00			38,700.00	100.00		1,935.00
256 KITCHEN EQUIP LAB	5,300.00		5,300.00						5,300.00	
257 Welder	9,600.00		9,600.00						9,600.00	
258 Fans MAT	2,500.00		2,500.00		2,500.00		2,500.00	100.00		125.00
259 Fans LAB	6,400.00		6,400.00		1,600.00		1,600.00	25.00	4,800.00	80.00
260 Ductwork MAT	19,900.00		19,900.00	17,910.00	1,990.00		19,900.00	100.00		995.00
261 Ductwork LAB	59,000.00		59,000.00	44,250.00	8,850.00		53,100.00	90.00	5,900.00	2,655.00
262 Insulation	19,300.00		19,300.00	4,825.00	4,825.00		9,650.00	50.00	9,650.00	482.50
263 Louvers	2,300.00		2,300.00	1,150.00			1,150.00	50.00	1,150.00	57.50
264 Phase C										
265 Refrig. Piping MAT	7,000.00		7,000.00	7,000.00			7,000.00	100.00		350.00
266 Refrig. Piping LAB	8,500.00		8,500.00	6,375.00	2,125.00		8,500.00	100.00		425.00
267 Condensate	17,300.00		17,300.00	9,515.00	7,785.00		17,300.00	100.00		865.00
268 Fans MAT	3,200.00		3,200.00		3,200.00		3,200.00	100.00		160.00
269 Fans LAB	4,200.00		4,200.00		1,050.00		1,050.00	25.00	3,150.00	52.50
270 Ductwork MAT	9,800.00		9,800.00	8,820.00	980.00		9,800.00	100.00		490.00
271 Ductwork LAB	30,000.00		30,000.00	27,000.00	1,500.00		28,500.00	95.00	1,500.00	1,425.00
272 Insulation	12,300.00		12,300.00	6,150.00			6,150.00	50.00	6,150.00	307.50
273 Phase D										
274 Refrig. Piping MAT	6,200.00		6,200.00	6,200.00			6,200.00	100.00		310.00
275 Refrig. Piping LAB	7,400.00		7,400.00	6,660.00	740.00		7,400.00	100.00		370.00
276 Condensate	11,900.00		11,900.00	10,710.00	1,190.00		10,710.00	90.00	1,190.00	535.50
277 Fans MAT	3,500.00		3,500.00	3,500.00			3,500.00	100.00		175.00
278 Fans LAB	4,800.00		4,800.00	1,680.00	1,680.00		1,680.00	35.00	3,120.00	84.00
279 Ductwork MAT	9,800.00		9,800.00	9,310.00	490.00		9,800.00	100.00		490.00

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
280 Ductwork LAB	29,500.00		29,500.00	26,550.00	1,475.00		28,025.00	95.00	1,475.00	1,401.25
281 Insulation	9,200.00		9,200.00		4,600.00		4,600.00	50.00	4,600.00	230.00
282 Phase E										
283 Refrig. Piping MAT	6,200.00		6,200.00	6,200.00			6,200.00	100.00		310.00
284 Refrig. Piping LAB	7,400.00		7,400.00	6,660.00	370.00		7,030.00	95.00	370.00	351.50
285 Condensate	13,500.00		13,500.00		11,475.00		11,475.00	85.00	2,025.00	573.75
286 Fans MAT	4,900.00		4,900.00	4,900.00			4,900.00	100.00		245.00
287 Fans LAB	4,800.00		4,800.00		2,400.00		2,400.00	50.00	2,400.00	120.00
288 Ductwork MAT	9,800.00		9,800.00	9,310.00	490.00		9,800.00	100.00		490.00
289 Ductwork LAB	29,500.00		29,500.00	26,550.00	1,475.00		28,025.00	95.00	1,475.00	1,401.25
290 Insulation	9,200.00		9,200.00		4,600.00		4,600.00	50.00	4,600.00	230.00
291 Phase F										
292 Fans	1,200.00		1,200.00						1,200.00	
293 Phase G										
294 Condensate	900.00		900.00						900.00	
295 TAB	19,100.00		19,100.00						19,100.00	
296 Crane	7,200.00		7,200.00	6,480.00			6,480.00	90.00	720.00	324.00
297 Lifts	9,600.00		9,600.00	5,280.00	2,400.00		7,680.00	80.00	1,920.00	384.00
298 Administration	58,000.00		58,000.00	26,100.00	17,400.00		43,500.00	75.00	14,500.00	2,175.00
299 Division 26										
300 Fixture MAT	195,695.00		195,695.00						195,695.00	
301 Gear MAT	115,000.00		115,000.00							
302 Generator MAT	113,000.00		113,000.00		115,000.00		115,000.00	100.00		5,750.00
303 Generator Fuel	4,000.00		4,000.00						113,000.00	
304 Spare Parts MAT	6,500.00		6,500.00						4,000.00	
305 Permit	2,800.00		2,800.00						6,500.00	
306 Storage	4,500.00		4,500.00	2,800.00			2,800.00	100.00		140.00
307 PM	26,250.00		26,250.00	2,625.00	1,575.00		1,575.00	35.00	2,925.00	78.75
308 Submittals	3,675.00		3,675.00	3,675.00	6,562.50		9,187.50	35.00	17,062.50	459.38
309 Raceways							3,675.00	100.00		183.75
310 Phase A lighting	10,100.00		10,100.00	1,010.00	8,080.00		9,090.00	90.00	1,010.00	454.50

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
311 Phase A Power	76,800.00		76,800.00	11,520.00	26,880.00		38,400.00	50.00	38,400.00	1,920.00
312 Phase B lighting	12,000.00		12,000.00						12,000.00	
313 Phase B Power	89,500.00		89,500.00						89,500.00	
314 Phase C Lighting	6,300.00		6,300.00						6,300.00	
315 Phase C Power	46,700.00		46,700.00						46,700.00	
316 Phase D Lighting	8,200.00		8,200.00						8,200.00	
317 Phase D Power	59,500.00		59,500.00						59,500.00	
318 Phase E Lighting	8,200.00		8,200.00						8,200.00	
319 Phase E Power	60,300.00		60,300.00						60,300.00	
320 Phase F Lighting	4,300.00		4,300.00						4,300.00	
321 Phase F Power	31,600.00		31,600.00						31,600.00	
322 Phase G Lighting	300.00		300.00						300.00	
323 Phase G Power	2,200.00		2,200.00						2,200.00	
324 Wire/Cable										
325 Phase A lighting	7,870.00		7,870.00						7,870.00	
326 Phase A Power	55,580.00		55,580.00						55,580.00	
327 Phase B lighting	9,174.00		9,174.00						9,174.00	
328 Phase B Power	67,276.00		67,276.00						67,276.00	
329 Phase C Lighting	4,650.00		4,650.00						4,650.00	
330 Phase C Power	33,600.00		33,600.00						33,600.00	
331 Phase D Lighting	5,050.00		5,050.00						5,050.00	
332 Phase D Power	37,050.00		37,050.00						37,050.00	
333 Phase E Lighting	5,950.00		5,950.00						5,950.00	
334 Phase E Power	42,900.00		42,900.00						42,900.00	
335 Phase F Lighting	3,075.00		3,075.00						3,075.00	
336 Phase F Power	22,525.00		22,525.00						22,525.00	
337 Phase G Lighting	276.00		276.00						276.00	
338 Phase G Power	2,024.00		2,024.00						2,024.00	
339 Wiring Devices										
340 Phase A	5,650.00		5,650.00						5,650.00	
341 Phase B	6,564.00		6,564.00						6,564.00	

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION NO: 6  
 APPLICATION DATE: 09/24/2020  
 PERIOD TO: 09/24/2020  
 PROJECT #S:

containing Contractor's signed Certification is attached.

Use Column I when variable retainage for line items may apply.

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
342 Phase C	3,400.00		3,400.00						3,400.00	
343 Phase D	4,466.00		4,466.00						4,466.00	
344 Phase E	4,420.00		4,420.00						4,420.00	
345 Phase F	2,300.00		2,300.00						2,300.00	
346 Phase G	200.00		200.00						200.00	
347 Gear Labor										
348 Phase A	13,400.00		13,400.00						13,400.00	
349 Phase B	14,800.00		14,800.00						14,800.00	
350 Phase C	7,625.00		7,625.00						7,625.00	
351 Phase D	9,750.00		9,750.00						9,750.00	
352 Phase E	9,950.00		9,950.00						9,950.00	
353 Phase F	4,725.00		4,725.00						4,725.00	
354 Phase G	750.00		750.00						750.00	
355 Fixture Labor										
356 Phase A	16,750.00		16,750.00						16,750.00	
357 Phase B	22,000.00		22,000.00						22,000.00	
358 Phase C	10,700.00		10,700.00						10,700.00	
359 Phase D	13,650.00		13,650.00						13,650.00	
360 Phase E	13,900.00		13,900.00						13,900.00	
361 Phase F	7,300.00		7,300.00						7,300.00	
362 Phase G	700.00		700.00						700.00	
363 Generator LAB	38,000.00		38,000.00						38,000.00	
364 Demo Switchgear	15,000.00		15,000.00						15,000.00	
365 Division 27										
366 Intercom MAT	38,325.00		38,325.00						38,325.00	
367 Intercom LAB	37,000.00		37,000.00						37,000.00	
368 Division 28										
369 Security MAT	23,520.00		23,520.00						23,520.00	
370 Security LAB	24,600.00		24,600.00						24,600.00	
371 Video intercom	6,500.00		6,500.00						6,500.00	
372 Fire alarm MAT	30,500.00		30,500.00						30,500.00	

# CONTINUATION PAGE

## APPLICATION FOR PAYMENT

PROJECT: MADISON PRIMARY SCHOOL RENOVATION APPLICATION NO: 6  
 containing Contractor's signed Certification is attached. APPLICATION DATE: 09/24/2020  
 Use Column I when variable retainage for line items may apply. PERIOD TO: 09/24/2020  
 PROJECT #S:

Description of Work	Scheduled	Changes	Contract	Previous	Current Comp.	Stored Mat.	Total Comp.	%	Balance	Retained
373 Fire Alarm LAB	14,000.00		14,000.00						14,000.00	
374 CO1		-741,273.25	-741,273.25	-481,827.61	-74,127.33		-555,954.94	75.00	-185,318.31	-27,797.75
375 CO 2		-255,114.83	-255,114.83		-115,005.77		-115,005.77	45.08	-140,109.06	-5,750.29
<b>Totals:</b>	<b>6,751,000.00</b>	<b>-996,388.08</b>	<b>5,754,611.92</b>	<b>1,742,995.19</b>	<b>285,141.60</b>		<b>2,028,136.79</b>	<b>35.24</b>	<b>3,726,475.13</b>	<b>101,406.85</b>



# FROEHLING & ROBERTSON, INC.

Page 1 of 1

Engineering • Environmental • Geotechnical

3015 Dumbarton Road  
Richmond, Virginia 23228-5831 | USA  
T 804.264.2701 | F 804.262.8994 | AR@FandR.com  
Federal ID #54-0217380

Invoice Number 182969  
Invoice Date Sep 02, 2020  
PO Number 41589  
Contract  
Project 71-Y-0038-  
Client Number MAD0038351

REC'D SEP 10 2020

Madison County School Board  
60 School Board Court  
Madison, VA 22727  
United States

Project  
Madison Primary School Addition

Work through 08/28/2020

Manager	DuBois Matthew E	Current Units	Rate	Current Amount
8/13/2020	Technician HR - LABOR	3.00	45.000	135.00
8/13/2020	Trip Charge - UNIT	1.00	50.000	50.00
8/14/2020	Technician HR - LABOR	6.50	45.000	292.50
8/14/2020	Prof Engr-Analysis & Reports - LABOR	1.00	135.000	135.00
8/14/2020	Cylinder 4x8 - UNIT	5.00	11.000	55.00
8/14/2020	Trip Charge - UNIT	1.00	50.000	50.00
8/17/2020	Technician HR - LABOR	2.00	45.000	90.00
8/17/2020	Trip Charge - UNIT	1.00	50.000	50.00
<b>Invoice Total</b>				<b>857.50</b>

Billing To Date 1,413.75

Bill to: Bergum Karman

Approved By: DuBois Matthew E

**Construction Manager Approval**  
 Date: 9/11/2020  
 Amount: \$ 857.50  
 Signature: *Jim Bunge*

Please note that our account information has changed!

Remit to: By Mail to: 3015 Dumbarton Rd. Richmond VA 23228-5831  
Or by ACH payment to: Routing # 051403164 Account # 8514747742



**MAURICE ELECTRICAL-RICH**  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368098
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116144961.054	09/02/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42181		1		JUSTIN ARNO	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH	09/02/20	08/07/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	LOT: ACUITY LIG 8 - TYPE WA: 2BLT2 33L ADPT EZ1 LP835 NLTAIR2 RIO 8 - TYPE B: 2BLT4 TUWH RHYR 40L ADP NLT 5 - TYPE WCE: 2BLT4 40L ADPT EZ1 LP835 NLTAIR2 RIOEM 11 - TYPE T1: T267L G2 35K 80CRI PDIM SP WH 8 - TYPE T2: T267L G2 35K 80CRI PDIM NFL WH 6 - TYPE T3: T267L G2 35K 80CRI PDIM FL WH 5 - TYPE T-FLTR1: CGF 469 MGRN 5 - TYPE T-FLTR2: CGF 469 MBLU 2 - TYPE T-FLTR3: CGF 469 MPINK 3 - TYPE T-FLTR4: CGF 469 DLTBLUE 5 - TYPE T-FLTR5: CGF 469 MAMB 7 - TYPE TRACK: TU 6FT WH 2 - TYPE TRACK FEED: TUCLF11 WH 2 - TYPE T-LIMITER: TCLCB 14A WHT 84 - TYPE SDW: RPODL DX MVOLT WH G2 10 - TYPE SDW 2P: RPODL 2P DX MVOLT WH G2 4 - TYPE SH: PP16 SHUNT EFP 1 - TYPE SD TW: NPODM 2P DX CCT WH 1 - TYPE WA: 2BLT2 33L ADPT EZ1 LP835 NLTAIR2 RIO 1 - TYPE B: 2BLT4 TUWH RHYR 40L ADP NLT 1 - TYPE WC: 2BLT4 40L		15335.110 ea	15335.11

*Approval Pg 2*



**MAURICE ELECTRICAL-RICH**  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

**Construction Manager Approval**  
**Date:** 9/25/2020  
**Amount:** 15,335.11  
**Signature:** Jim Buge

**INVOICE**

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116144961.054	09/02/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42181	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	09/02/20	08/07/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
		ADPT EZ1 LP835 NLTAIR2 RIO 1 - TYPE WCE: 2BLT4 40L ADPT EZ1 LP835 NLTAIR2 RIOEM 1 - TYPE T1: T267L G2 35K 80CRI PDIM SP WH 1 - TYPE T2: T267L G2 35K 80CRI PDIM NFL WH 1 - TYPE T3: T267L G2 35K 80CRI PDIM FL WH 1 - TYPE T-FLTR1: CGF 469 MGRN 1 - TYPE T-FLTR2: CGF 469 MBLU 1 - TYPE T-FLTR3: CGF 469 MPINK 1 - TYPE T-FLTR4: CGF 469 DLTBLUE 1 - TYPE T-FLTR5: CGF 469 MAMB 1 - TYPE TRACK: TU 6FT WH 1 - TYPE TRACK FEED: TUCLF11 WH 1 - TYPE T-LIMITER: TCLCB 14A WHT		



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

<b>Subtotal</b>	15,335.11
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	15,335.11

A **US** Electrical Company Visit us at [www.usesl.com](http://www.usesl.com)

TO VIEW ONLINE GO TO: [HTTP://USES1.BILLTRUST.COM](http://USES1.BILLTRUST.COM) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.  
MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116144961.057	09/03/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42181		1		JUSTIN ARNO	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH	09/03/20	08/07/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	LOT: ACUITY LIG 281 - TYPE WC: 2BLT4 40L ADPT EZ1 LP835 NLTAIR2 RIO 280 - 2BLT4 40L ADPT EZ1 LP835 NLTAIR2 RIO JP14 * Component of :WC 1 - 2BLT4 40L ADPT EZ1 LP835 NLTAIR2 RIO * Component of :WC		31222.220 ea	31222.22
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p><b>Construction Manager Approval</b>            Date: <u>9/25/2020</u>            Amount: <u>\$ 31,222.22</u>            Signature: <u>[Signature]</u></p> </div>					



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomMauriceTC>

FI# 06-0864003

Subtotal	31,222.22
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>31,222.22</b>

A Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**Maurice**  
 Electrical Supply Company  
 of US Electrical Services Co.  
 MAURICE ELECTRICAL-RICH  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116144961.058	09/03/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42181		1			JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	09/03/20	08/07/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: ACUITY LIG 1 - TYPE TS: NPOD TOUCH WH			286.220 ea	286.22
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p><b>Construction Manager Approval</b>                      Date: <u>9/25/2020</u>                      Amount: <u>\$ 286.22</u>                      Signature: <u>Tim Beagle</u></p> </div>						
<div style="display: flex; align-items: center;"> <div> <p><b>SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE</b>                      Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.                      Contact the Credit Department at 202-675-9202 and get set up today!</p> </div> </div>						

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	286.22
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>286.22</b>

A Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**MAURICE ELECTRICAL-RICH**  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116144962.002	09/14/20
<b>REMIT TO:</b>	
<b>US ELECTRICAL SERVICES, INC.</b> PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42181	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	09/14/20	08/07/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: FINELITE 10 - TYPE K: HP-4C-D-P-2'-V-835-F-96-277-SC -FC-10%-FA50-C2-SW 6 - TYPE L: HP-4C-D-P-4'-V-835-F-96-277-SC -FC-10%-FA50-C2-SA 1 - TYPE K: HP-4C-D-P-2'-V-835-F-96-277-SC -FC-10%-FA50-C2-SW 1 - TYPE L: HP-4C-D-P-4'-V-835-F-96-277-SC -FC-10%-FA50-C2-SA	26125.000 ea	26125.00

**Construction Manager Approval**  
 Date: 9/25/2020  
 Amount: \$ 26,125.00  
 Signature: [Signature]



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

<b>Subtotal</b>	26,125.00
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	26,125.00



Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USES1.BILLTRUST.COM](http://USES1.BILLTRUST.COM) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.  
MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.024	08/26/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182		1		JUSTIN ARNO	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH	08/26/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE TSBL1: Weathershield		3464.600 ea	3464.60
<p><i>Construction Manager Approval</i>  <i>Date: 9/29/2020</i>  <i>Amount: \$ 3,464.60</i>  <i>Tim Bruce</i></p>					



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003



<b>Subtotal</b>	3,464.60
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	3,464.60

**A US Electrical Company** Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**MAURICE ELECTRICAL-RICH**  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.025	08/26/20
<b>REMIT TO:</b>	
<b>US ELECTRICAL SERVICES, INC.</b> PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182		1			JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	08/26/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE TSBL1: N48M28T4516CSCULS43			3464.980 ea	3464.98
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p><b>Construction Manager Approval</b>                          Date: <u>9/25/2020</u>                          Amount: <u>\$ 3,464.98</u>                          Signature: <u>[Signature]</u></p> </div>						



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomMauriceTC>

FI# 06-0864003

<b>Subtotal</b>	3,464.98
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	3,464.98

A **US** Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

CUSTOMER NUMBER	SUB ACCOUNT #
368095	368096
INVOICE NUMBER	INVOICE DATE
S116092439.026	08/26/20
REMIT TO:	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	08/26/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE TTL1: V48M28T3016CSCULS40	2232.930 ea	2232.93
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p><b>Construction Manager Approval</b>  Date: <u>9/25/2020</u>  Amount: <u>\$ 2,232.93</u>  Signature: <u>Jim Boyle</u></p> </div>				
<div style="display: flex; align-items: center;"> <p><b>SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE</b>  Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  Contact the Credit Department at 202-675-9202 and get set up today!</p> </div>				

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	2,232.93
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>2,232.93</b>

A Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.  
MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S118092439.030	08/28/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	08/28/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - V48M28T3016CSCULS40 MK:TTL1 * Component of :TSBLG	2233.170 ea	2233.17
<div data-bbox="483 1146 971 1339" data-label="Text"> <p><b>Construction Manager Approval</b> Date: <u>9/25/2020</u> Amount: <u>\$ 2,233.17</u> Signature: <u>Jim Beagle</u></p> </div>				



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

F# 06-0864003

Subtotal	2,233.17
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>2,233.17</b>

A **US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**Maurice**  
Electrical Supply Company  
a US Electrical Services Co.  
MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.034	09/01/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
80 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182		1			JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	09/01/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE TL4: N48M28T7516CSCULS50 2 - N48M28T7516CSCULS50 * Component of :TL4			13839.430 ea	13839.43
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p><b>Construction Manager Approval</b>            Date: <u>9/25/2020</u>            Amount: <u>\$ 13,839.43</u>            Signature: <u>[Signature]</u></p> </div>						



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	13,839.43
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>13,839.43</b>

A **US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESIBILLTRUST.COM](http://usesibilltrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**Maurice**  
 Electrical Supply Company  
 a US Electrical Services Co.  
 MAURICE ELECTRICAL-RICH  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.037	09/02/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

<b>CUSTOMER PO #</b>	<b>JOB NAME / RELEASE #</b>	<b>ORDERED BY</b>	<b>SALESPERSON</b>	
42182	1		JUSTIN ARNO	
<b>WRITER</b>	<b>SHIP VIA</b>	<b>TERMS</b>	<b>SHIP DATE</b>	<b>ORDER DATE</b>
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	09/02/20	07/31/20

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - N48M28T7518CSCULS50 (TL4) * Component of :TL3	4612.630 ea	4612.63

**Construction Manager Approval**  
 Date: 9/25/2020  
 Amount: 4,612.63  
 Signature: Jim Boyce



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomMauriceTC>

FI# 06-0864003

<b>Subtotal</b>	4,612.63
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	4,612.63

A US Electrical Company

Visit us at [www.usesl.com](http://www.usesl.com)

TO VIEW ONLINE GO TO: [HTTP://UBES1.BILLTRUST.COM](http://UBES1.BILLTRUST.COM) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.041	09/10/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182		1			JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	09/10/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE TSL: Y48D28T15CSCUOS			1663.910 ea	1663.91

**Construction Manager Approval**  
**Date:** 9/25/2020  
**Amount:** 1,663.91  
**Signature:** Jim Boyce



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	1,663.91
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>1,663.91</b>

A US Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a U.S. Electrical Services Co.

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.044	09/16/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182		1			JUSTIN ARNO	
WRITER		SHIP VIA	TERMS		SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH		09/16/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - WS59 WEATHERSHIELD (TSBL1) * Component of :TL5			169.650 ea	169.65

**Construction Manager Approval**  
 Date: 9/25/2020  
 Amount: \$ 169.65  
 Signature: [Signature]



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	169.65
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>169.65</b>

A U.S. Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.048	09/28/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182		1			JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	09/28/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE SBL1: P4A250BB30CH01 1 - TYPE SBL1: BX3673P  <i>Construction Manager Approval</i> <i>Date: 9/24/2020</i> <i>Amount: \$3,432.04</i> <i>Tom B...</i>			3432.04 ea	3432.04



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**

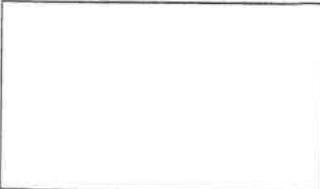
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.

Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 11/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003



<b>Subtotal</b>	3,432.04
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	3,432.04

**A US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.049	09/28/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182		1		JUSTIN ARNO	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH	09/28/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE MDP: PRLC Switchboard		25766.610 ea	25766.61

*Construction Manager Approval  
Date: 9/29/2020  
Amount: \$ 25,766.61  
Tim Bunge*

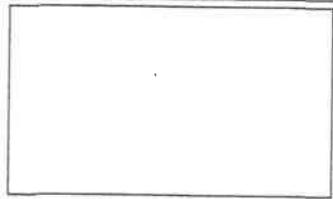


**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 11/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003



<b>Subtotal</b>	25,766.61
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	25,766.61

A US Electrical Company Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.052	09/29/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	09/29/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE H1: P3D400LT42CH01	1652.440 ea	1652.44
<p><i>Construction Manager Approval</i>  <i>Date: 9/30/2020</i>  <i>Amount: \$ 1,652.44</i>  <i>Tim Beuge</i></p>				



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**

Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.

Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 11/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

<b>Subtotal</b>	1,652.44
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	1,652.44

A US Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116092439.053	09/29/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182		1		JUSTIN ARNO	
WRITER		SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH	09/29/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE H1: EZT2072S 1 - TYPE H2: P3D400LT42CH01 1 - TYPE H2: EZT2072S 1 - TYPE H3: P3D400LT42CH01 1 - TYPE H3: EZT2072S 1 - TYPE H4: EZT2072S 1 - TYPE H5: P3D400LT42CH01 1 - TYPE H5: EZT2072S 1 - TYPE SBHK1: P3D400LT42CH01 1 - TYPE SBHK1: EZT2090S 1 - TYPE SBHG: P3D250LT42CH01 1 - TYPE SBHG: EZT2060S 1 - TYPE SBHK2: P3D400LB42CH01 1 - TYPE SBHK2: EZT2072S  <i>Construction Manager Approval</i> <i>Date: 9/30/2020</i> <i>Amount: \$ 11,123.83</i> <i>Jim Burge</i>		11123.830 ea	11123.83



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 11/15/20.

For complete Terms & Conditions go to: <https://tinyurl.com/CustomerMauriceTC> FI# 06-0864003

<b>Subtotal</b>	11,123.83
<b>Shipping Chgs</b>	0.00
<b>Tax</b>	0.00
<b>Payments</b>	0.00
<b>Amount Due</b>	11,123.83

A **US Electrical Company** Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.

MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

2.

CUSTOMER NUMBER	SUB ACCOUNT #
368095	368096
INVOICE NUMBER	INVOICE DATE
S116092439.055	10/01/20
REMIT TO:	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

BILL TO:

SHIP TO:

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #	JOB NAME / RELEASE #	ORDERED BY	SALESPERSON	
42182	1		JUSTIN ARNO	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	10/01/20	07/31/20
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	LOT: EATON 1 - TYPE L2: EZT2090S 1 - TYPE L3: EZT2090S 1 - TYPE L4: EZT2090S 1 - TYPE SBL2: P1A100LT30CH01 1 - TYPE SBL2: EZT2036S	333.390 ea	333.39
<div data-bbox="462 1197 950 1396" data-label="Text"> <p>Construction Manager Approval Date: 10/5/2020 Amount: 333.39 Signature: <i>Jim Bunge</i></p> </div>				
<div data-bbox="121 1575 300 1753" data-label="Image"></div> <div data-bbox="300 1575 1421 1753" data-label="Text"> <p><b>SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE</b> Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill. Contact the Credit Department at 202-675-9202 and get set up today!</p> </div>				

Invoice is due by 11/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	333.39
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>333.39</b>

A US Electrical Company

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LST FRL DTM



MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368096
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116297087.002	08/28/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182					JUSTIN ARNO	
WRITER		SHIP VIA		TERMS	SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT		MFG DISC 10TH, NET 15TH	08/28/20	08/28/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	TYPE MDP: SPD200480Y3M			1698.786 ea	1698.79
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p><b>Construction Manager Approval</b>  Date: <u>9/25/2020</u>  Amount: <u>\$ 1,698.79</u>  Signature: <u>Tim Bryant</u></p> </div>						



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
Contact the Credit Department at 202-675-9202 and get set up today!

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomerMauriceTC>

FI# 06-0864003

Subtotal	1,698.79
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>1,698.79</b>

A **US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



Electrical Supply Company  
a US Electrical Services Co.  
MAURICE ELECTRICAL-RICH  
923 N. MEADOW STREET  
RICHMOND VA 23220-2144  
804-762-0220 Fax

# INVOICE

CUSTOMER NUMBER	SUB ACCOUNT #
368095	368096
INVOICE NUMBER	INVOICE DATE
S116297087.005	08/28/20
REMIT TO:	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD CT  
MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
3410 SHANNON PARK DR  
SUITE 120  
FREDERICKSBURG VA 22408

CUSTOMER PO #		JOB NAME / RELEASE #		ORDERED BY	SALESPERSON	
42182					JUSTIN ARNO	
WRITER		SHIP VIA	TERMS		SHIP DATE	ORDER DATE
RACHAEL GADOMSKI		DIRECT	MFG DISC 10TH, NET 15TH		08/28/20	08/28/20
ORDER QTY	SHIP QTY	DESCRIPTION			UNIT PRICE	EXT PRICE
1ea	1ea	TYPE LSH: SPD100480Y3K			846.441 ea	846.44
<div data-bbox="487 1113 974 1312" data-label="Text"> <p><b>Construction Manager Approval</b>  Date: <u>9/25/2020</u>  Amount: <u>\$ 846.44</u>  Signature: <u>Tim Brange</u></p> </div>						
<div data-bbox="154 1554 1421 1732" data-label="Complex-Block">  <p><b>SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE</b>  Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  Contact the Credit Department at 202-676-9202 and get set up today!</p> </div>						

Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomMauriceTC>

FI# 06-0864003

Subtotal	846.44
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>846.44</b>

A  **US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BLLTRUST.COM](http://usesi.blltrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM



**MAURICE ELECTRICAL-RICH**  
 923 N. MEADOW STREET  
 RICHMOND VA 23220-2144  
 804-762-0220 Fax

# INVOICE

<b>CUSTOMER NUMBER</b>	<b>SUB ACCOUNT #</b>
368095	368095
<b>INVOICE NUMBER</b>	<b>INVOICE DATE</b>
S116297087.006	08/28/20
<b>REMIT TO:</b>	
US ELECTRICAL SERVICES, INC. PO BOX 412485 BOSTON MA 02241-2485	

**BILL TO:**

**SHIP TO:**

MADISON COUNTY SCHOOL BOARD  
 60 SCHOOL BOARD CT  
 MADISON VA 22727-3096

MADISON COUNTY/MADISON PRIMARY SCHL  
 3410 SHANNON PARK DR  
 SUITE 120  
 FREDERICKSBURG VA 22408

<b>CUSTOMER PO #</b>	<b>JOB NAME / RELEASE #</b>	<b>ORDERED BY</b>	<b>SALESPERSON</b>	
42182			JUSTIN ARNO	
<b>WRITER</b>	<b>SHIP VIA</b>	<b>TERMS</b>	<b>SHIP DATE</b>	<b>ORDER DATE</b>
RACHAEL GADOMSKI	DIRECT	MFG DISC 10TH, NET 15TH	08/28/20	08/28/20

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	TYPE LSL: SPD100208Y3K	846.44 ea	846.44

**Construction Manager Approval**  
 Date: 9/25/2020  
 Amount: \$ 846.44  
 Signature: [Signature]



**SAVE TIME AND MONEY WITH OUR FREE E-BILLING SERVICE**  
 Choose from three easy ways to receive your invoices: email, fax or Invoice Gateway, our secure online site. With Invoice Gateway, you are notified by email when new invoices are posted. You can search, sort, view, print, download and pay your bills on this site. With email and fax delivery, your invoices are sent once per day and you get an exact replica of your paper bill.  
 Contact the Credit Department at 202-675-9202 and get set up today!

• Invoice is due by 10/15/20.

For complete Terms & Conditions go to:  
<https://tinyurl.com/CustomersMauriceTC>

FI# 06-0864003

Subtotal	846.44
Shipping Chgs	0.00
Tax	0.00
Payments	0.00
<b>Amount Due</b>	<b>846.44</b>

A **US Electrical Company**

Visit us at [www.usesi.com](http://www.usesi.com)

TO VIEW ONLINE GO TO: [HTTP://USESI.BILLTRUST.COM](http://usesi.billtrust.com) USE THIS ENROLLMENT TOKEN: LGT FRL DTM

# COMMONWEALTH BUILDING MATERIALS

Safety - Service - Selection

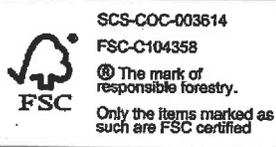
A GMS COMPANY

Invoice ORIGINAL 2.

PLEASE NOTE  
REMIT ADDRESS



30 Covenant Drive Harrisonburg, VA 22801 (540) 434-8148 tel (540) 434-8322 fax  
 1735 Plantation Road N.E. Roanoke, VA 24012 (540) 777-5912 tel (540) 777-5916 fax  
 401 Naval Base Road Norfolk, VA 23505-0826 (757) 480-0828 (757) 480-0746 fax  
 168 Starlite Park Troy, VA 22974 (434) 589-3189 tel (434) 589-3952 fax  
 227 Industrial Circle Lynchburg, VA 24501 (434) 455-1688 tel (434) 455-1689 fax  
 11066-A Washington Hwy Glen Allen, VA 23059 (804) 752-0110 (804) 752-0105 fax  
 1701 Endeavor Drive Williamsburg, VA 23185 Phone: (757) 378-6288 Fax: (757) 378-6099



REMIT TO Commonweath Building Materials P.O. Box 75747 Baltimore, MD 21275-5747 (703) 631-6634 tel - (703) 631-2844 fax

Customer No.	Invoice Date	Invoice Number					
18030	09/08/20	5183264-00					
Order Date	Customer P.O. Number	Customer Job No.	Ordered By	Entered By	Reqd Ship Date	Sales Rep	Delivery Date
09/02/20	MPS-#005	Madison County Primary S	Jody	jab1	09/08/20	char	
Special Instructions							

Any claim for shortages and/or damaged materials will be reported in writing to Commonwealth Building Materials within 48 hours of receipt or the claim will not be allowed. Customer assumes all responsibility for any damage caused by trucks delivering beyond street pavement. All returns are subject to labor restocking fee.

SOLD TO  
**MADISON COUNTY SCHOOL BOARD**  
 60 SCHOOL BOARD COURT  
 MADISON, VA 22727

SHIP TO  
 Madison County Primary School  
 158 Primary School Drive  
 GC: Taft Construction  
 Madison, VA 22727

Makita Power Tools    Dewalt Power Tools    USG Interiors    Safety/Fall Protection Products    EIFS & STUCCO Products

Product No.	Quantity	Units	Description	U/M	Extension	Unit price	Amount
58MAR10-N	78	PCS	Willie 540 607 7371 National Drywall				
58FC10	78	PCS	GP Densglass Telling Steel				
			5/8 4X10 ABUSE RES BOARD NATIONAL GYPSUM	msf	3120	510.00	1591.20
			5/8" 4X10 FIRE RATED WALLBOARD	MSF	3120	275.00	858.00
			Total Wallboard = 6240 Square Ft				
Net Due by 10/25/20							
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> <p><b>Construction Manager Approval</b>                      Date: <u>9/11/2020</u>                      Amount: <u>2,449.20</u>                      Signature: <u>[Signature]</u></p> </div>							
Thank you! To pay your bill online, please visit <a href="http://www.cbmi-va.com">www.cbmi-va.com</a>							

Tax Details	Customer Received By (print)	Customer Received By (signature)	Totals	
Taxable: No Virginia			SUBTOTAL	2449.20
RUN TRUCK			TAX	0.00
	(CBMI) Checked By	Delivery Date	ADD'L CHARGES	0.00
1ST MAN			<b>TOTAL</b>	<b>2449.20</b>
2ND MAN	1) Contact Name:	Number:	Payments	
3RD MAN	2) Loading Call:			
	3) Post Delivery Thank You Call:			

Safety - Service - Selection

**PLEASE NOTE  
REMIT ADDRESS**



**A GMS COMPANY**

30 Covenant Drive Harrisonburg, VA 22801 (540) 434-8148 tel (540) 434-8322 fax	1735 Plantation Road N.E. Roanoke, VA 24012 (540) 777-5912 tel (540) 777-5916 fax	401 Naval Base Road Norfolk, VA 23505-0626 (757) 480-0828 (757) 480-0746 fax	169 Starlite Park Troy, VA 22974 (434) 589-3189 tel (434) 589-3952 fax
227 Industrial Circle Lynchburg, VA 24501 (434) 455-1888 tel (434) 455-1689 fax	11066-A Washington Hwy Glen Allen, VA 23059 (804) 752-0110 (804) 752-0105 fax	1701 Endeavor Drive Williamsburg, VA 23185 Phone: (757) 378-6288 Fax: (757) 378-6099	

SCS-COC-003614  
FSC-C104358  
 The mark of responsible forestry.  
 Only the items marked as such are FSC certified

**REMIT TO** → Commonwealth Building Materials  
P.O. Box 75747  
Baltimore, MD 21275-5747  
(703) 631-6634 tel - (703) 631-2844 fax

Customer No.	Invoice Date	Invoice Number
18030	09/11/20	5183374-00

Order Date	Customer P.O. Number	Customer Job No.	Ordered By	Entered By	Reqd Ship Date	Sales Rep	Delivery Date
09/09/20	MPS-#005	Madison County Primary S	Jody	jab1	09/10/20	char	
Special Instructions <b>AM Delivery</b>							

Any claim for shortages and/or damaged materials will be reported in writing to Commonwealth Building Materials within 48 hours of receipt or the claim will not be allowed. Customer assumes all responsibility for any damage caused by trucks delivering beyond street pavement. All returns are subject to labor restocking fee.

**SOLD TO**  
MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD COURT  
MADISON, VA 22727

**SHIP TO**  
Madison County Primary School  
158 Primary School Drive  
GC: Taft Construction  
Madison, VA 22727

Makita Power Tools    Dewalt Power Tools    USG Interiors    Safety/Fall Protection Products    EIFS & STUCCO Products

Product No.	Quantity	Units	Description	U/M	Extension	Unit price	Amount
			Willie 540 607 7371 National Drywall GP Densglass Telling Steel				
58MAR10-N	78	PCS	5/8 4X10 ABUSE RES BOARD NATIONAL GYPSUM	msf	3120	510.00	1591.20
58fc10	78	PCS	5/8" 4X10 FIRE RATED WALLBOARD	MSF	3120	275.00	858.00
MCB10	100	PCS	1 1/4" X 10' METAL CORNERBEAD (50pcs/ctn)	MLF	1000	177.00	177.00
MCB12	42	PCS	1 1/4" X 12' CORNERBEAD42 PCS/CTN	MLF	504	177.00	89.21
TT9110	50	PCS	TRIMTEX 5/8" X 10' VINYLZIP BEAD 50 PC. PER CTN.	MLF	500	218.00	109.00
DWTAPE	20	ROLL	DRYWALL PAPER TAPE 250'ROLL 20 PER CARTON	ROLL	20	1.85	37.00
58CB08	24	PCS	CEMENT BOARD 5/8" 4 X 8	MSF	768	760.00	583.68
5001405	100	BAG	KNAUF R11 16X96 UNF 170.67 SFT B81EV 5/MSTR	msf	17067	169.00	2884.32
RMW-5p	48	PAIL	RUCO MIDDLE WEIGHT 5 GALREADY MIX	PAIL	48	13.80	662.40
Total Wallboard = 7008 Square Ft							

**Construction Manager Approval**  
 Date: 9/21/2020  
 Amount: \$ 6991.81  
 Signature: [Signature]

Net Due by 10/25/20

Thank you! To pay your bill online, please visit [www.cbmi-va.com](http://www.cbmi-va.com)

Tax Details	Customer Received By (print)	Customer Received By (signature)	Totals
Taxable: No Virginia			SUBTOTAL 6991.81
RUN TRUCK			TAX 0.00
	(CBMI) Checked By	Delivery Date	ADD'L CHARGES 0.00
1ST MAN			<b>TOTAL 6991.81</b>
2ND MAN	1) Contact Name:	Number:	Payments
3RD MAN	2) Loading Call:		
	3) Post Delivery Thank You Call:		



# COMMONWEALTH

## BUILDING MATERIALS

Safety - Service - Selection

A GMS COMPANY

Invoice ORIGINAL 2.

PLEASE NOTE  
REMIT ADDRESS



30 Covenant Drive Harrisonburg, VA 22801 (540) 434-8148 tel (540) 434-8322 fax  
 1735 Plantation Road N.E. Roanoke, VA 24012 (540) 777-5912 tel (540) 777-6916 fax  
 401 Naval Base Road Norfolk, VA 23505-0628 (757) 480-0628 (757) 480-0746 fax  
 169 Starlite Park Troy, VA 22974 (434) 588-3189 tel (434) 588-3952 fax

SCS-COC-003614  
 FSC-C104358  
 The mark of responsible forestry.  
 Only the items marked as such are FSC certified

REMIT TO Commonwealth Building Materials  
 P.O. Box 75747  
 Baltimore, MD 21275-5747  
 (703) 631-6634 tel - (703) 631-2844 fax

227 Industrial Circle Lynchburg, VA 24501 (434) 455-1688 tel (434) 455-1689 fax	11068-A Washington Hwy Glen Allen, VA 23059 (804) 752-0110 (804) 752-0105 fax	1701 Endeavor Drive Williamsburg, VA 23185 Phone: (757) 378-6288 Fax: (757) 378-6099					
Customer No.	Invoice Date	Invoice Number					
18030	09/17/20	5183553-00					
Order Date	Customer P.O. Number	Customer Job No.	Ordered By	Entered By	Reqd Ship Date	Sales Rep	Delivery Date
09/15/20	MPS-#005	Madison County Primary S	Jody	jab1	09/16/20	char	
Special Instructions							

Any claim for shortages and/or damaged materials will be reported in writing to Commonwealth Building Materials within 48 hours of receipt or the claim will not be allowed. Customer assumes all responsibility for any damage caused by trucks delivering beyond street pavement. All returns are subject to labor restocking fee.

SOLD TO  
**MADISON COUNTY SCHOOL BOARD**  
 60 SCHOOL BOARD COURT  
 MADISON, VA 22727

SHIP TO  
 Madison County Primary School  
 158 Primary School Drive  
 GC: Taft Construction  
 Madison, VA 22727

Makita Power Tools    Dewalt Power Tools    USG Interiors    Safety/Fall Protection Products    EIFS & STUCCO Products

Product No.	Quantity	Units	Description	U/M	Extension	Unit price	Amount
			Willie 540 607 7371 National Drywall GP Densglass Telling Steel				
58MAR10-N	78	PCS	5/8 4X10 ABUSE RES BOARD NATIONAL GYPSUM	msf	3120	510.00	1591.20
58MAR12-N	52	PCS	5/8" 4X12 ABUSE RESISTBOARD NATIONAL GYPSUM	msf	2496	510.00	1272.96
2610fx	50	PCS	2X6-10' FIRE TREATED	PCS	50	22.69	1134.50
14z	1	box	1 1/4" SELF DRILL SCREW#14SZ OR #DPZ114 8M BOX	box	1	61.00	61.00
Total Wallboard = 5616 Square Ft							
Net Due by 10/25/20							
<div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> <p><b>Construction Manager Approval</b>            Date: <u>9/27/2020</u>            Amount: <u>\$4,059.66</u>            Signature: <u>[Signature]</u></p> </div>							
Thank you! To pay your bill online, please visit <a href="http://www.cbmi-va.com">www.cbmi-va.com</a>							

Tax Details	Customer Received By (print)	Customer Received By (signature)	Totals
Taxable: No Virginia			SUBTOTAL 4059.66
RUN TRUCK	(CBMI) Checked By	Delivery Date	TAX 0.00
1ST MAN			ADD'L CHARGES 0.00
2ND MAN	1) Contact Name: _____	Number: _____	TOTAL 4059.66
3RD MAN	2) Loading Call: _____		Payments
	3) Post Delivery Thank You Call: _____		

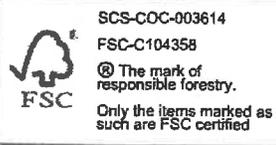
Safety - Service - Selection

PLEASE NOTE  
REMIT ADDRESS



A GMS COMPANY

30 Covenant Drive Harrisonburg, VA 22801 (540) 434-8148 tel (540) 434-8322 fax  
 1735 Plantation Road N.E. Roanoke, VA 24012 (540) 777-5912 tel (540) 777-5916 fax  
 401 Naval Base Road Norfolk, VA 23505-0626 (757) 480-0828 (757) 480-0746 fax  
 169 Starlite Park Troy, VA 22974 (434) 589-3199 tel (434) 589-3952 fax



REMIT TO Commonwealth Building Materials P.O. Box 75747 Baltimore, MD 21275-5747 (703) 631-6634 tel - (703) 631-2844 fax

227 Industrial Circle Lynchburg, VA 24501 (434) 455-1888 tel (434) 455-1689 fax	11066-A Washington Hwy Glen Allen, VA 23059 (804) 752-0110 (804) 752-0105 fax	1701 Endeavor Drive Williamsburg, VA 23185 Phone: (757) 378-6288 Fax: (757) 378-6099
Customer No. 18030	Invoice Date 09/25/20	Invoice Number 5183786-00
Order Date 09/23/20	Customer P.O. Number MPS-#005	Customer Job No. Madison County Primary S
Ordered By Jody	Entered By jab1	Reqd Ship Date 09/24/20
Sales Rep char	Delivery Date	
Special Instructions		

Any claim for shortages and/or damaged materials will be reported in writing to Commonwealth Building Materials within 48 hours of receipt or the claim will not be allowed. Customer assumes all responsibility for any damage caused by trucks delivering beyond street pavement. All returns are subject to labor restocking fee.

SOLD TO  
MADISON COUNTY SCHOOL BOARD  
60 SCHOOL BOARD COURT  
MADISON, VA 22727

SHIP TO  
Madison County Primary School  
158 Primary School Drive  
GC: Taft Construction  
Madison, VA 22727

Makita Power Tools Dewalt Power Tools USG Interiors Safety/Fall Protection Products EIFS & STUCCO Products

Product No.	Quantity	Units	Description	U/M	Extension	Unit price	Amount
58MAR10-N	156	PCS	Willie 540 607 7371 National Drywall GP Densglass Telling Steel	msf	6240	510.00	3182.40
MCB12	2	CTN	5/8 4X10 ABUSE RES BOARD NATIONAL GYPSUM	MLF	1008	177.00	178.42
RMW-5P	48	PAIL	1 1/4" X 12' CORNERBEAD42 PCS/CTN RUCO MIDDLE WEIGHT 5 GALREADY MIX	PAIL	48	13.80	662.40
			Total Wallboard = 6240 Square Ft				
Net Due by 10/25/20							
<i>Construction Manager Approved</i>							
<i>Date: 9/28/2020</i>							
<i>Amount: \$ 4,023.22</i>							
<i>Jim Beuge</i>							
Thank you To pay your bill online, please visit <a href="http://www.cbmi-va.com">www.cbmi-va.com</a>							

Taxable: No Virginia	Customer Received By (print)	Customer Received By (signature)	Totals
RUN TRUCK	(CBMI) Checked By	Delivery Date	SUBTOTAL 4023.22
1ST MAN			TAX 0.00
2ND MAN			ADD'L CHARGES 0.00
3RD MAN			<b>TOTAL 4023.22</b>
1) Contact Name: Number:			Payments
2) Loading Call:			
3) Post Delivery Thank You Call:			



# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725192  
Order # : 515339  
Date : Sep 29, 2020

Customer:  
Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County School - Hinges		

Ordered	Shipped	Product Description	Unit Price	Extended Price
14	14	Continuous Hinge 661HD UL 83" AL	59.44	832.16
8	8	Continuous Hinge 661HD UL 83" FP AL	75.00	600.00
3	3	Hinges FBB168 4 1/2 X 4 1/2 US26D	6.00	18.00

Shipment Number	Shipment Date	Note
30801	Sep 17, 2020	PO001423

Pre-Tax Total	:	1,450.16
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>1,450.16</b>

**Construction Manager Approval**  
**Date:** 10/5/2020  
**Amount:** \$1,450.16  
**Signature:** Zinn Buzge

PLEASE REMIT TO:  
 CONTRACT HARDWARE & SUPPLY INC.  
 601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725193  
Order # : 515340  
Date : Sep 29, 2020

Customer:  
Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County School - Seals

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
3	3	Gasket 705 EV 72"	68.35	205.05
2	2	Mullion Seal 5100N-86 86"	13.32	26.64
2	2	Gasketing 5050 C 204"	18.50	37.00
2	2	Gasket 705 EV 36"	58.09	116.18
6	6	Gasketing 5050 C 240"	21.77	130.62
5	5	Smoke Seal 5070 B 84"	10.75	53.75
8	8	Door Sweep 200 NA 36"	7.82	62.56
3	3	Saddle Threshold 425 72" AL	40.10	120.30
2	2	Saddle Threshold 425 36" AL	20.05	40.10
1	1	Drip Cap 16 A 76"	19.24	19.24
2	2	Drip Cap 16 A 40"	10.12	20.24

Shipment Number Shipment Date Note  
30802 Sep 17, 2020

Pre-Tax Total : 831.68  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 831.68**

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: \$ <u>831.68</u>  Signature: <u>Tim [Signature]</u></p>
--

PLEASE REMIT TO:  
CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725194  
Order # : 515341  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County School - Electric Strike		

Ordered	Shipped	Product Description	Unit Price	Extended Price
1	1	Electric Strike 6111 24VDC US32D	535.20	535.20

Shipment Number	Shipment Date	Note
30803	Sep 17, 2020	

Pre-Tax Total	:	535.20
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>535.20</b>

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: <u>\$ 535.20</u>  Signature: <u>Tim Bugg</u></p>
---

PLEASE REMIT TO:

CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725195  
Order # : 515342  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County School - Electric Strike		

Ordered	Shipped	Product Description	Unit Price	Extended Price
2	2	Electric Strike 6111 24VDC US32D	535.20	1,070.40

Shipment Number	Shipment Date	Note
30804	Sep 17, 2020	

Pre-Tax Total	:	1,070.40
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>1,070.40</b>

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: <u>\$ 1,070.40</u>  Signature: <u>[Signature]</u></p>
--

PLEASE REMIT TO:  
**CONTRACT HARDWARE & SUPPLY INC.**  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725196  
Order # : 515379  
Date : Sep 29, 2020

Customer:  
Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County - Door Closers

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
5	5	Closer 8916 SPA FC SN1 689	133.25	666.25
3	3	Closer 8916 SPA FC SN1 689	133.25	399.75
1	1	Closer 8916 S-DS FC SN1 689	179.50	179.50
1	1	Closer 8916 S-DS FC SN1 689	179.50	179.50
5	5	Closer 8916 SPA FC SN1 689	133.25	666.25
1	1	Closer 8916 DS FC SN1 689	142.25	142.25
2	2	Closer 8916 AF89 FC SN1 689	125.75	251.50
2	2	Closer 8916 AF89 FC SN1 689	125.75	251.50
1	1	Closer 8916 S-DS FC SN1 689	179.50	179.50
1	1	Closer 8916 SPAT FC SN1 689	145.50	145.50
1	1	Closer 8916 AF89 FC SN1 689	125.75	125.75
2	2	Magnetic Holder EM 504-24120 689	127.50	255.00
4	4	Magnetic Holder EM 504-24120 CP LONG 689	168.75	675.00

Shipment Number 30805    Shipment Date Sep 17, 2020    Note

Pre-Tax Total : 4,117.25  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 4,117.25**

<b>Construction Manager Approval</b>
Date: <u>10/5/2020</u>
Amount: <u>\$ 4,117.25</u>
Signature: <u>[Signature]</u>

PLEASE REMIT TO:  
CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725197  
Order # : 515380  
Date : Sep 29, 2020

Customer:  
Madison Primary School  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School  
C/O Taft Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County - QC Harness		

Ordered	Shipped	Product Description	Unit Price	Extended Price
5	5	QC Harness WH-192P QC HARNESS WH-192P	194.80	974.00
4	4	QC Harness WH-6E QC HARNESS WH-6E	6.09	24.36

Shipment Number	Shipment Date	Note
30806	Sep 17, 2020	

Pre-Tax Total	:	998.36
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>998.36</b>

<b>Construction Manager Approval</b> Date: <u>10/5/2020</u> Amount: <u>\$ 998.36</u> Signature: <u><i>Jim Buge</i></u>
---

PLEASE REMIT TO:  
 CONTRACT HARDWARE & SUPPLY INC.  
 601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725198  
Order # : 515382  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County - Door Accessories

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
2	2	Flush Bolt 3915 626	13.98	27.96
1	1	Set Auto Flush Bolts 3820 X 3810 626	71.17	71.17
1	1	Coordinator 3094B3 BLACK	52.89	52.89
8	8	10x35 Kick Plate 10X35 630	17.51	140.08
9	9	Kick Plate 10X34.ILLUM.630 34" x 10" 630	17.01	153.09
2	2	Mounting Bracket 3096 BLACK	9.67	19.34
5	5	Door Pull AP211 12 J 630	59.34	296.70
100	100	Door Silencers 1229A GREY	0.05	5.00
2	2	Dustproof Strike 3910 626	7.70	15.40
10	10	Wall Bumper 1270WX 630	1.39	13.90
1	1	Wall Stop & Holder 1283-6S 626	69.12	69.12

Shipment Number 30807      Shipment Date Sep 17, 2020      Note

Pre-Tax Total : 864.65  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 864.65**

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: <u>\$ 864.65</u>  Signature: <u>[Signature]</u></p>
--

PLEASE REMIT TO:

CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725199  
Order # : 515383  
Date : Sep 29, 2020

Customer:  
Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County - Locks

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
1	1	Electric Strike BES-F0162	312.29	312.29
2	2	Lockset 9K3-0D14D S3 SCHRC 626	122.64	245.28
1	1	Lockset 9K3-0R14D S3 SCHRC 626	122.64	122.64

Shipment Number 30808      Shipment Date Sep 17, 2020      Note

Pre-Tax Total : 680.21  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 680.21**

<b>Construction Manager Approval</b> Date: <u>10/5/2020</u> Amount: <u>\$ 680.21</u> Signature: <u>Jim Boyce</u>
---

PLEASE REMIT TO:  
CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : **725200**  
Order # : **515384**  
Date : **Sep 29, 2020**

Customer:  
Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:  
Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County - Exit Devices		

Ordered	Shipped	Product Description	Unit Price	Extended Price
1	1	Exit Device FL 2101 36" LHR 630	340.42	340.42
1	1	Exit Device 3RO FL 2103 RHR 630	340.41	340.41
3	3	Exit Device 3RO 2103 CD RHR 630	322.97	968.91
2	2	Exit Device 3RO 2101 CD LHR 630	322.99	645.98
2	2	Exit Device 3RO 2103 CD LHR 630	322.99	645.98

Shipment Number	Shipment Date	Note
30809	Sep 17, 2020	

Pre-Tax Total	:	2,941.70
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>2,941.70</b>

<b>Construction Manager Approval</b> Date: <u>10/5/2020</u> Amount: <u>\$ 2,941.70</u> Signature: <u>[Signature]</u>
---

PLEASE REMIT TO:  
 CONTRACT HARDWARE & SUPPLY INC.  
 601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725201  
Order # : 515385  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code	: MADSCH	Quote #	:
Terms	: N30	Purchase Order #	:
Customer Job #	:	Shipped Via	:
Salesperson	: Adam Botteicher	Contact	: Adam Botteicher
Order Name	: Madison County - Exit Devices and Mullions		

Ordered	Shipped	Product Description	Unit Price	Extended Price
5	5	Exit Device 3RO FL 2101 LHR 630	340.41	1,702.05
2	2	Exit Device 3RO FL 2103 RHR 630	340.43	680.86
2	2	Exit Device 3RO 2103 CD LHR 630	322.99	645.98
3	3	Exit Device 3RO FL 2108 X 4908D RHR 630	460.92	1,382.76
4	4	Exit Device 3RO 2201 LBR LHR 630	457.84	1,831.36
1	1	Exit Device 3RO 2201 LBR LHR 630	440.39	440.39
1	1	Exit Device 3RO 2203 CD LBR RHR 630	440.39	440.39
3	3	Removable Mullion 822 689	192.00	576.00

Shipment Number 30810    Shipment Date Sep 17, 2020    Note

Pre-Tax Total	:	7,699.79
Virginia State Tax @ 5.30%	:	0.00
<b>Amount Due</b>	:	<b>7,699.79</b>

<b>Construction Manager Approval</b> Date: <u>10/5/2020</u> Amount: <u>\$ 7,699.79</u> Signature: <u>Tim Ryz</u>
---

PLEASE REMIT TO:  
CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725202  
Order # : 515386  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County - Electric Strike

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
5	5	Electric Strike BES-F0162	312.30	1,561.50

Shipment Number 30811  
Shipment Date Sep 17, 2020  
Note

Pre-Tax Total : 1,561.50  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 1,561.50**

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: <u>\$ 1,561.50</u>  Signature: <u>Tim Buge</u></p>
---

PLEASE REMIT TO:  
CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

# Contract Hardware and Supply, Inc - VA

# Invoice

462 Southlake Blvd  
North Chesterfield, Virginia 23236  
Tel: 804-464-4225

Invoice # : 725203  
Order # : 515387  
Date : Sep 29, 2020

Customer:

Madison County School Board  
60 School Board Court  
Madison, Virginia 22727

Ship To:

Madison Primary School C/O Taft  
Construction Inc  
158 Primary School Drive  
Culpeper, Virginia 22701  
Tel: 540-825-9007

Account Code : MADSCH  
Terms : N30  
Customer Job # :  
Salesperson : Adam Botteicher  
Order Name : Madison County - Closers

Quote # :  
Purchase Order # :  
Shipped Via :  
Contact : Adam Botteicher

Ordered	Shipped	Product Description	Unit Price	Extended Price
3	3	Closer 8916 SPA FC SN1 689	133.25	399.75
3	3	Closer 8916 SPA FC SN1 689	133.25	399.75
2	2	Closer 8916 S-DS FC SN1 689	179.50	359.00

Shipment Number 30812    Shipment Date Sep 17, 2020    Note

Pre-Tax Total : 1,158.50  
Virginia State Tax @ 5.30% : 0.00  
**Amount Due : 1,158.50**

<p><b>Construction Manager Approval</b>  Date: <u>10/5/2020</u>  Amount: <u>\$ 1,158.50</u>  Signature: <u>[Signature]</u></p>
--

PLEASE REMIT TO:

CONTRACT HARDWARE & SUPPLY INC.  
601 SPRANKLE AVE ALTOONA, PA 16602

www.YatesStorage.com

September 20 20



Gated Facility Hours: 6:00AM - 10:00PM

x 125

ORANGE I  
P.O. Box 1267  
151 Maple Lane  
Orange, VA. 22960  
540-672-0246

ORANGE II  
P.O. Box 1267  
13236 Liberty Rd  
Orange, VA. 22960  
540-672-0246  
Gate Code: \_\_\_\_\_

Marshall's Mini Storage  
P.O. Box 54  
12300 James Madison Hwy  
Orange, VA. 22960  
540-672-3002

Madison  
P.O. Box 887  
4956 S. Seminole Trail  
Madison, VA. 22727  
540-948-4949

Lake of the Woods  
P. O. Box 636  
4014 Germanna Hwy  
Locust Grove, VA. 22508  
540-972-1700

Lease dated 5.1.20 between Self-Storage Facility, Landlord, and Madison Court, Schoolboard (Tenant[s]).  
LANDLORD leases to the TENANT and the following described premises: Unit # 6280 Size 10x15, for the  
monthly rate of \$ 150 (Dollars), located in Landlord's Self-Storage Facility at address indicated above.  
Space to be used as a storage unit for the storing of personal/business property. TENANT hereby agrees to rent  
the said premises on a month-to-month basis. Clean-up deposit is due at lease signing and will be refunded if all  
terms of this lease are met by TENANT and unit is vacated clean, empty, and TENANT lock removed on/before  
lease expiration date. This lease shall expire on the last day of the month and automatically renew on a month-  
to-month basis, subject to the Conditions on the reverse side. RENT IS DUE ON THE FIRST DAY of the month. All  
rentals contracted after the first day of the month shall be prorated to the end of the month. Rental payments  
made after the third day of the month are subject to a fifteen dollar (\$15.00) late charge per month. A returned  
check is subject to a charge of fifty dollars (\$50.00) in addition to a late charge. An addendum is required if  
renting space for outside parking. \*COPY OF PHOTO ID REQUIRED

TENANT ACKNOWLEDGES TERMS  
AND CONDITIONS ON REVERSE SIDE  
AND AGREES TO BE BOUND BY THEM.  
TENANT ACKNOWLEDGES THAT YATES  
STORAGE DOES NOT INSURE CONTENTS  
OF STORAGE UNIT. TW (initials)

Amount Due at Lease Signing:

First Month's Rent \$ 150  
Clean-Up Deposit \$ 10.00  
TOTAL \$ 160

X Tina Medeiros 4-20-2020  
Signature of Tenant(s) Date

60 Schoolboard Ct.  
Mailing Address

Madison VA 22727  
City, State, Zip Code

X \_\_\_\_\_  
Driver's License # or SSN

(540) 948-3580 / (540) 948-3780  
Phone Number

X tmedeiros@madisonva.org  
Email Address VA US

[Signature] 4.16.20  
Signature of Management Date

www.YatesStorage.com

649  
626

2.

# Yates Storage

September 2020

Gated Facility Hours: 6:00AM - 10:00PM

**ORANGE I**  
P.O. Box 1267  
151 Maple Lane  
Orange, VA. 22960  
540-672-0246

**ORANGE II**  
P.O. Box 1267  
13236 Liberty Rd  
Orange, VA. 22960  
540-672-0246  
Gate Code: \_\_\_\_\_

**Marshall's Mini Storage**  
P.O. Box 54  
12300 James Madison Hwy  
Orange, VA. 22960  
540-672-3002

**Madison**   
P.O. Box 887  
4956 S. Seminole Trail  
Madison, VA. 22727  
540-948-4949

**Lake of the Woods**  
P. O. Box 636  
4014 Germanna Hwy  
Locust Grove, VA. 22508  
540-972-1700

150  
1

Lease dated 5.1.20 between Self-Storage Facility, Landlord, and Madison Cor, Schoolboard (Tenant[s]).  
LANDLORD leases to the TENANT and the following described premises: Unit # 6276 Size 10x15, for the  
monthly rate of \$ 160 (Dollars), located in Landlord's Self-Storage Facility at address indicated above.  
Space to be used as a storage unit for the storing of personal/business property. TENANT hereby agrees to rent  
the said premises on a month-to-month basis. Clean-up deposit is due at lease signing and will be refunded if all  
terms of this lease are met by TENANT and unit is vacated clean, empty, and TENANT lock removed on/before  
lease expiration date. This lease shall expire on the last day of the month and automatically renew on a month-  
to-month basis, subject to the Conditions on the reverse side. RENT IS DUE ON THE FIRST DAY of the month. All  
rentals contracted after the first day of the month shall be prorated to the end of the month. Rental payments  
made after the third day of the month are subject to a fifteen dollar (\$15.00) late charge per month. A returned  
check is subject to a charge of fifty dollars (\$50.00) in addition to a late charge. An addendum is required if  
renting space for outside parking. \*COPY OF PHOTO ID REQUIRED

TENANT ACKNOWLEDGES TERMS  
AND CONDITIONS ON REVERSE SIDE  
AND AGREES TO BE BOUND BY THEM.  
TENANT ACKNOWLEDGES THAT YATES  
STORAGE DOES NOT INSURE CONTENTS  
OF STORAGE UNIT. \_\_\_\_\_ (initials)

**Amount Due at Lease Signing:**

First Month's Rent	\$ <u>150</u>
Clean-Up Deposit	\$ <u>10.00</u>
TOTAL	\$ <u>160</u>

X Madison Cor \_\_\_\_\_  
Signature of Tenant(s) Date 4.26.2020

60 Schoolboard Ct.  
Mailing Address

Madison, VA 22727  
City, State, Zip Code

X \_\_\_\_\_  
Driver's License # or SSN

(540) 948-3880 (540) 948-3780  
Phone Number

X mlcauci@madisonstorage.com K12  
Email Address VA US

[Signature] \_\_\_\_\_  
Signature of Management Date 4.16.20

www.YatesStorage.com

September 2020

# Yates Storage

Gated Facility Hours: 6:00AM - 10:00PM

**ORANGE I**  
P.O. Box 1267  
151 Maple Lane  
Orange, VA. 22960  
540-672-0246

**ORANGE II**  
P.O. Box 1267  
13236 Liberty Rd  
Orange, VA. 22960  
540-672-0246  
Gate Code: \_\_\_\_\_

**Marshall's Mini Storage**  
P.O. Box 54  
12300 James Madison Hwy  
Orange, VA. 22960  
540-672-3002

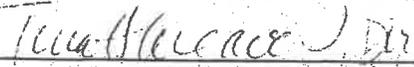
**Madison**   
P.O. Box 887  
4956 S. Seminole Trail  
Madison, VA. 22727  
540-948-4949

**Lake of the Woods**  
P. O. Box 636  
4014 Germanna Hwy  
Locust Grove, VA. 22508  
540-972-1700

Lease dated 5.1.20 between Self-Storage Facility, Landlord, and Madison Co. Schoolboard (Tenant(s)).  
LANDLORD leases to the TENANT and the following described premises: Unit # 657C Size 10x20 for the  
monthly rate of \$ 175- (Dollars), located in Landlord's Self-Storage Facility at address indicated above.  
Space to be used as a storage unit for the storing of personal/business property. TENANT hereby agrees to rent  
the said premises on a month-to-month basis. Clean-up deposit is due at lease signing and will be refunded if all  
terms of this lease are met by TENANT and unit is vacated clean, empty, and TENANT lock removed on/before  
lease expiration date. This lease shall expire on the last day of the month and automatically renew on a month-  
to-month basis, subject to the Conditions on the reverse side. RENT IS DUE ON THE FIRST DAY of the month. All  
rentals contracted after the first day of the month shall be prorated to the end of the month. Rental payments  
made after the third day of the month are subject to a fifteen dollar (\$15.00) late charge per month. A returned  
check is subject to a charge of fifty dollars (\$50.00) in addition to a late charge. An addendum is required if  
renting space for outside parking. \*COPY OF PHOTO ID REQUIRED

TENANT ACKNOWLEDGES TERMS  
AND CONDITIONS ON REVERSE SIDE  
AND AGREES TO BE BOUND BY THEM.  
TENANT ACKNOWLEDGES THAT YATES  
STORAGE DOES NOT INSURE CONTENTS  
OF STORAGE UNIT. TW (initials)

Amount Due at Lease Signing:	
First Month's Rent	\$ <u>175-</u>
Clean-Up Deposit	\$ <u>10.00</u>
TOTAL	\$ <u>185-</u>

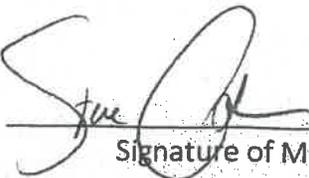
x Tweaver   
Signature of Tenant(s) 5/1/20 Date

60 Schoolboard Ct.  
Mailing Address

Madison, VA 22727  
City, State, Zip Code

Driver's License # or SSN  
(540) 948-3580 / (540) 948-3780  
Phone Number

x tweaver@madisonva.gov  
Email Address 5/1/20

  
Signature of Management 5.1.20 Date

September 2020

www.YatesStorage.com



Gated Facility Hours: 6:00AM - 10:00PM

ORANGE I  
P.O. Box 1267  
151 Maple Lane  
Orange, VA. 22960  
540-672-0246

ORANGE II  
P.O. Box 1267  
13236 Liberty Rd  
Orange, VA. 22960  
540-672-0246

Marshall's Mini Storage  
P.O. Box 54  
12300 James Madison Hwy  
Orange, VA. 22960  
540-672-3002

Madison   
P.O. Box 887  
4956 S. Seminole Trail  
Madison, VA. 22727  
540-948-4949

Lake of the Woods  
P. O. Box 636  
4014 Germanna Hwy  
Locust Grove, VA. 22508  
540-972-1700

Gate Code: \_\_\_\_\_

Lease dated 1.21.20 between Self-Storage Facility, Landlord, and Madison Co. Scholbaur (Tenant(s)).  
LANDLORD leases to the TENANT and the following described premises: Unit # 650C Size 10x25, for the  
monthly rate of \$ 195 (Dollars), located in Landlord's Self-Storage Facility at address indicated above.  
Space to be used as a storage unit for the storing of personal/business property. TENANT hereby agrees to rent  
the said premises on a month-to-month basis. Clean-up deposit is due at lease signing and will be refunded if all  
terms of this lease are met by TENANT and unit is vacated clean, empty, and TENANT lock removed on/before  
lease expiration date. This lease shall expire on the last day of the month and automatically renew on a month-  
to-month basis, subject to the Conditions on the reverse side. RENT IS DUE ON THE FIRST DAY of the month. All  
rentals contracted after the first day of the month shall be prorated to the end of the month. Rental payments  
made after the third day of the month are subject to a fifteen dollar (\$15.00) late charge per month. A returned  
check is subject to a charge of fifty dollars (\$50.00) in addition to a late charge. An addendum is required if  
renting space for outside parking. \*COPY OF PHOTO ID REQUIRED

TENANT ACKNOWLEDGES TERMS  
AND CONDITIONS ON REVERSE SIDE  
AND AGREES TO BE BOUND BY THEM.  
TENANT ACKNOWLEDGES THAT YATES  
STORAGE DOES NOT INSURE CONTENTS  
OF STORAGE UNIT.

Amount Due at Lease Signing:	
First Month's Rent	\$ <u>51</u> -
Clean-Up Deposit	\$ <u>10.00</u>
TOTAL	\$ <u>61</u> -

Madison County Public Schools (initials)  
Shirley Weaver, Director 1.21.20  
Signature of Tenant(s) Administrative

60 Schollboard Ct.  
Mailing Address

Madison VA 22727  
City, State, Zip Code

Driver's License # or SSN  
(540) 948-3560 (540) 946-3780  
Phone Number  
tcropp@madisonschools, K12, VA.  
Email Address US

[Signature] 1.21.20  
Signature of Management Date

www.YatesStorage.com

September 2020

# Yates Storage

Gated Facility Hours: 6:00AM - 10:00PM

**ORANGE I**  
P.O. Box 1267  
151 Maple Lane  
Orange, VA. 22960  
540-672-0246

**ORANGE II**  
P.O. Box 1267  
13236 Liberty Rd  
Orange, VA. 22960  
540-672-0246  
Gate Code: \_\_\_\_\_

**Marshall's Mini Storage**  
P.O. Box 54  
12300 James Madison Hwy  
Orange, VA. 22960  
540-672-3002

**Madison** (X)  
P.O. Box 887  
4956 S. Seminole Trail  
Madison, VA. 22727  
540-948-4949

**Lake of the Woods**  
P. O. Box 636  
4014 Germanna Hwy  
Locust Grove, VA. 22508  
540-972-1700

Lease dated 1.21.20 between Self-Storage Facility, Landlord, and Madison Co. Schoolboard (Tenant[s]).  
LANDLORD leases to the TENANT and the following described premises: Unit # 649C Size 10x25, for the  
monthly rate of \$ 75 (Dollars), located in Landlord's Self-Storage Facility at address indicated above.  
Space to be used as a storage unit for the storing of personal/business property. TENANT hereby agrees to rent  
the said premises on a month-to-month basis. Clean-up deposit is due at lease signing and will be refunded if all  
terms of this lease are met by TENANT and unit is vacated clean, empty, and TENANT lock removed on/before  
lease expiration date. This lease shall expire on the last day of the month and automatically renew on a month-  
to-month basis, subject to the Conditions on the reverse side. RENT IS DUE ON THE FIRST DAY of the month. All  
rentals contracted after the first day of the month shall be prorated to the end of the month. Rental payments  
made after the third day of the month are subject to a fifteen dollar (\$15.00) late charge per month. A returned  
check is subject to a charge of fifty dollars (\$50.00) in addition to a late charge. An addendum is required if  
renting space for outside parking. \*COPY OF PHOTO ID REQUIRED

TENANT ACKNOWLEDGES TERMS  
AND CONDITIONS ON REVERSE SIDE  
AND AGREES TO BE BOUND BY THEM.  
TENANT ACKNOWLEDGES THAT YATES  
STORAGE DOES NOT INSURE CONTENTS  
OF STORAGE UNIT.

Amount Due at Lease Signing:	
First Month's Rent	\$ <u>51</u>
Clean-Up Deposit	\$ <u>10.00</u>
TOTAL	\$ <u>61</u>

Madison County Public Schools (initials)  
Michelle Baker, Director 1.21.20  
Signature of Tenant(s) Michelle Baker

60 Schoolboard Ct.  
Mailing Address

Madison VA 22727  
City, State, Zip Code

Driver's License # or SSN  
(540) 948-3550 / (540) 948-3780  
Phone Number  
teropp@madisonschools.k12.va.us  
Email Address

[Signature]  
Signature of Management  
1.21.20  
Date

As of October 9, 2020

I am enclosing a copy of the recent boards/committees/authorities' appointments. The Board usually assesses this list and makes appointments during the annual organizational meeting.

**Boards/Committees/Authorities**

To date, the following vacancies are in place, which include future vacancies:

- IDA Board (4) vacancies (*2 applications have been received to date*)
- Planning Commission (*1 vacancy will be in place effective 1/31/2021*)
- Rapidan Services Authority (*Troy Coppage's term will expire 12/31/2020*)

**2019 Christmas Holiday Luncheon**

Please be advised that the firehouse has been booked for Friday, December 11, 2020 for this year's holiday luncheon, which was established last year long before COVID-19. Based on COVID 19 guidelines in Phase III, no more than 115 people can occupy the hall. However, if the Governor deems to return to Phase II, then only 50 people can occupy the hall. Please provide some feedback so that I'll know whether or not to confirm with Peppers to provide food or whether the County would like to proceed with an alternative plan.

**Teresa D. Weaver's Retirement**

In light of the recent retirement of Teresa Weaver (Terri), several of you were in favor of purchasing a rocking chair and presenting it to her, along with an adopted Resolution on a designated date. Nothing concrete has been established to date.

Thanks.

Frye

<b>Board of Zoning Appeals (appointed by circuit court)</b>	<b>Douglas Coppedge</b>	<b>12/31/2024</b>
	Rodney Lillard	12/31/2022
	<b>E. J. Aylor, Jr.</b>	<b>11/9/2021</b>
	<b>James M. Lohr</b>	<b>4/17/2021</b>
	Roger L. Clatterbuck	4/17/2021
<b>Building Code Board of Appeals</b>	John Stamp, Alternate	3/10/2021
	Edward Lee Jenkins	3/10/2021
	Scott Lohr	3/10/2021
	T. Ray Lindsey	3/10/2023
	J. Daniel Crigler	3/10/2023
	Matthew Brian Utz	3/10/2023
<b>Community Policy &amp; Management Team</b>	<i><b>Charlotte Hoffman, Board Rep.</b></i>	<i><b>12/31/2020</b></i>
	Brenda Allen	12/31/2020
	Martha Carroll	12/31/2020
	Wade Kartchner	12/31/2020
	Valerie Ward	12/31/2020
	Jeanette Alexander	12/31/2020
	Vassi Griffis	12/31/2020
	Taisha Chavez	12/31/2020
	Mary Jane Costello	12/31/2020
	Tiffany Woodward	12/31/2020
<b>Electoral Board (Appointed by circuit court)</b>	Mark Farmer, Chair	2/28/2022
	Susanna Spencer, Vice-Chair	2/28/2020
	Bonita Burr, Secretary	2/28/2021
<b>Family Assessment &amp; Planning Team</b>	Morgan Corbin	12/31/2020
	Shelly Morris	12/31/2020
	Amanda Storvick	12/31/2020

Erica Hommel	12/31/2020
Cari Cook	12/31/2020
Tiffany Woodward	12/31/2020
Missy Dillon	12/31/2020

**Industrial Development Authority**

James C. Graves	4/11/2021
<i>Vacant</i>	<i>4/11/2023</i>
<i>Vacant</i>	<i>4/11/2024</i>
Paul D. Utz	4/11/2022
<i>Vacant</i>	<i>4/11/2023</i>
Steve A. Grayson	4/11/2024
<i>Vacant</i>	<i>4/11/2022</i>

**Parks & Recreation**

Kendal Fears	12/31/2020
Edwarren (Moonie) Frazier	12/31/2020
Nathan Carter	12/31/2020
Danny Crigler	12/31/2022
David Sisson	12/31/2022
Connie Deatherage	12/31/2022
<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
<i>Carty Yowell</i>	<i>12/31/2020</i>

**Planning Commission**

Nancy (Nan) B. Coppedge	1/31/2022
Fay Utz	12/31/2020
Mike Mosko	1/31/2024
<i>Charles Michael Fisher (Resigning eff. 1/31/2021)</i>	<i>1/31/2024</i>
Peter Work	1/31/2023
Pete Elliott	1/31/2021
Stephen Carpenter	1/31/2023
Francoise Seillier-Moisewitsch	1/31/2023
J. Daniel Crigler	1/31/2024

**Social Services Board**

Tina Weaver	6/30/2022
Scott Allen Bennett	6/30/2024
Jerry J. Butler	6/30/2024

Charles "Nick" McDowell	6/30/2023
<i>Charlotte Hoffman, Board Rep.</i>	<i>12/31/2020</i>
Scott Alan Bennett	6/30/2024

**Topping Fund Committee**

<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
<i>Amber Foster, Board Rep.</i>	<i>12/31/2020</i>
Jack Hobbs	12/31/2020
Annette Dodson	12/31/2020
Greg Cave	12/31/2020

**Tourism Committee**

Lydia Hansen	12/31/2020
Lynn Graves	12/31/2020
Alan Webb	12/31/2020
Janine Jenson-Oakerson	12/31/2020
Brent Lohr	12/31/2020
Trace Gardner, Ex Officio	12/31/2020
R. Clay Jackson, Board Rep.	

**External Committees**

**Blue Ridge Committee for Shenandoah Park Relations**

<i>Carty Yowell</i>	<i>12/31/2020</i>
<i>Kevin McGhee, Board Rep.</i>	<i>12/31/2020</i>
Bruce Bowman, Member	12/31/2020
James Ballard, Alternate	12/31/2020

**Central Virginia Economic Development Partnership**

Jack Hobbs	12/31/2020
------------	------------

**Central Virginia Regional Jail**

Erik Weaver, Sheriff	12/31/2020
<i>Kevin McGhee, Board Rep.</i>	<i>12/31/2020</i>

**Germanna Community College Board**

Sarah Berry	6/30/2024
Ann Tidball	6/30/2022

**Madison Extension Council**

<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
------------------------------------	-------------------

**Piedmont Workforce Development Board**

<i>Amber Foster, Board Rep.</i>	<i>12/31/2020</i>
---------------------------------	-------------------

	Vacancy Pending	12/31/2020
<b>Rappahannock Juvenile Detention Center Board</b>	Nancy (Nan) B. Coppedge	12/31/2020
	<i>Charlotte Hoffman, Alternate</i>	<i>12/31/2020</i>
	Mary Jane Costello (Finance Committee)	12/31/2020
<b>Rappahannock River Basin</b>	<i>Carty Yowell</i>	<i>12/31/2020</i>
<b>Rappahannock Rapidan Community Services Board</b>	<i>Amber Foster, Board Rep.</i>	<i>12/31/2020</i>
<b>Rappahannock Rapidan Division of Court Svcs/ Rappahannock-Rapidan Regional Commission</b>	Jeffrey Early	9/24/2022
	<i>Charlotte Hoffman, Board Rep.</i>	<i>12/31/2020</i>
	Jack Hobbs	12/31/2020
<b>Rappahannock-Rapidan Food Policy Council</b>	Brad Jarvis	12/31/2020
<b>Rapidan Service Authority</b>	Steven Hoffman	6/6/24/2021
	Troy Coppage	12/31/2020
<b>Regional Preparedness Advisory Committee for Interoperability</b>	Brian Gordon	12/31/2020
<b>Skyline Community Action Partnership (CAP)</b>	<i>Kevin McGhee</i>	<i>12/31/2020</i>
	Peter Work	12/31/2020
<b>Thomas Jefferson Area Criminal Justice (OAR)</b>	<i>Kevin McGhee, Board Rep.</i>	<i>12/31/2020</i>
	Clarissa Berry	12/31/2020
<b>Thomas Jefferson EMS Council</b>	<i>Kevin McGhee, Board Rep.</i>	<i>12/31/2020</i>
	Carty Yowell	12/31/2020
<b>School Capital Improvement Plan Committee</b>	<i>Amber Foster, Board Rep.</i>	<i>12/31/2020</i>
	<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
	Jack Hobbs, County Administrator	

Shenandoah Committee	Tracey Williams Gardner Jack Hobbs	12/31/2020 12/31/2020
Director of Emergency Management	<i>R. Clay Jackson, Board Rep.</i>	<i>12/31/2020</i>
Deputy Director of Emergency Management	Jack Hobbs	12/31/2020
Coordinator of Emergency Management	John Sherer	12/31/2020
Deputy Coordinator of Emergency Management	Brian Gordon	12/31/2020
Historical Society Liaison	<i>Charlotte Hoffman, Board Rep.</i>	<i>12/31/2020</i>
Madison County Fire Department Liaison	Amber Foster, Board Rep.	12/31/2020
Madison Town Council Liaison	R. Clay Jackson, Board Rep. Carty Yowell	12/31/2020 12/31/2020
Madison County School Board Liaison	Carty Yowell, Board Rep. R. Clay Jackson, Board Rep.	12/31/2020 12/31/2020
Madison County Rescue Squad Liaison	Charlotte Hoffman, Board Rep.	12/31/2020
Madison County Library Board Liaison	Charlotte Hoffman, Board Rep.	12/31/2020
Planning Commission Liaison	R. Clay Jackson, Board Rep.	12/31/2020
Tourism Committee Liaison	R. Clay Jackson, Board Rep.	12/31/2020

Madison County IDA – Status as of August 20, 2020

There are four vacant seats on the IDA

No individuals have expressed an interest in filling those seats.

<b>Resigned</b>	<b>Vacant Seat Term Ends</b>	<b>Current</b>	<b>Term Ends</b>
Peter Rice	4/11/2023	James C. Graves	4/11/2021
Dudley M. Pattie	4/11/2024	Paul D. Utz	4/11/2022
Bill Price	4/11/2023	Steve A. Grayson	4/11/2024
Stephen R. Hill	4/11/2022		

RECEIVED OCT - 6 2020

MADISON COUNTY, VIRGINIA

APPLICATION TO SERVE ON AN APPOINTED BOARD/COMMISSION/COMMITTEE

Application Date: 9.30.2020

Name of Board/Commission/Committee: \_\_\_\_\_

Name of Applicant: William H. Hale III "Billy"

Home Phone: 540-717-4411 - Cell

Daytime Phone: 540-998-4900

E-mail address: Billy@BillyHaleInsurance.com

E911 Address: 1512 N. BLUE RIDGE TPK. MADISON, VA 22727

Mailing Address: 2721 S. SEMINOLE TER MADISON, VA 22727

Do you own the property at which you reside? Yes

If not, do you own other property in Madison County? \_\_\_\_\_

Employment Status: STATE FARM AGENT FOR 45 YEARS

Name and Address of Primary Employer: STATE FARM INSURANCE

Occupation/Title: AGENT

Years Resident in Madison County: 68 years - Lifetime

Previous Residence: N/A

Education: (List Degrees and Graduation Dates):  
5 year Business Degree - VA Commonwealth University

Memberships in Fraternal, Business, Church or Social Groups:  
HEBRON LUTHERAN CHURCH - Kappa Sigma - LIFE MEMBER RESCUE SQUAD  
" " YCU ALUMNI ASSOC

Memberships in Civic and Charitable Organizations, and other Activities or interests:  
Past member - Jaycees, Board Director GERMANNA COMM. College, NFIB

Reason(s) for desiring to serve on this Board/Commission/Committee, and your qualifications:  
Have been asked to serve

Please attach other information relevant to your application and be aware that this document and anything information submitted will be available for review by the public under the Freedom of Information Act.

Please return completed forms and direct questions to:  
Jacqueline Frye  
jfrye@madisonco.virginia.gov  
302 Thrift Road  
P.O. Bo 705  
Madison, VA 22727

Date Received: \_\_\_\_\_

MADISON COUNTY, VIRGINIA - APPLICATION TO SERVE ON AN APPOINTED BOARD/COMMISSION/COMMITTEE

- 1. Name of Board/Commission/Committee: Industrial Development Authority
- 2. Name of Applicant: Douglas Parsons
- 3. E-mail contact: parsons.spirits@gmail.com
- 4. Mailing Address and Telephone Contacts: 1145 Emmett Rd, Etlan, VA 22719  
540-923-4246
- 5. Employer (if applicable): U.S. Environmental Protection Agency
- 6. Occupation (please note if retired, etc.): Communications
- 7. Years Resident of Madison County: 17
- 8. Education (list diplomas and/or degrees) and Special Training: B.S. Oregon State University, 1988, coursework included Botany, Chemistry, Horticulture, and Political Science
- 9. Memberships in Civic, Volunteer and Benevolent Organizations: None

10. Describe your interest in and reasons for desiring to serve on this Board/Commission/Committee and please highlight your qualifications to do so:

My interest in serving on this board is to help Madison residents and officials make informed and reasonable decisions affecting industrial development in Madison county. The reason to serve is I am keenly interested in helping Madison County officials and its citizens regarding industrial development. My qualifications include excellent organizational skills, keen understanding of government regulations and processes, superb ability to work with teams and committees, and involvement with several

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
industrial development projects in Oregon.

Doug Parsons      10-6-20

CHARLES M. FISHER

October 1, 2020

R. Clay Jackson  
Chairman  
Madison County Board of Supervisors  
Madison, Virginia

Dear Mr. Jackson,

I am writing to inform you that I will be resigning from the Madison County Planning Commission effective January 31, 2021. I appreciated the opportunity to serve the citizens of Madison County while on the Commission.

Sincerely,



Charles M. Fisher

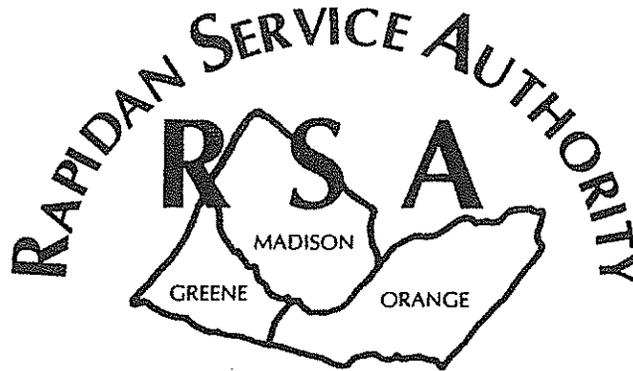
Cc:

Jack Hobbs  
County Administrator

Mike Mosco  
Chairman, Planning Commission

RAPIDAN SERVICE AUTHORITY  
11235 SPOTSWOOD TRAIL  
PO Box 148  
RUCKERSVILLE, VA 22968  
TEL 434-985-7811  
FAX 434-985-6075

RAPIDAN SERVICE AUTHORITY  
3489 GERMANNA HWY  
PO Box 736  
LOCUST GROVE, VA 22508  
TEL 540-972-2133  
FAX 540-972-7065



*Serving the Counties of Greene, Madison and Orange*

SENT ELECTRONICALLY ONLY

October 6, 2020

Mr. Jack Hobbs  
Madison County Administrator  
414 N. Main Street  
P.O. Box 705  
Madison, VA 22727

RE: RSA Board Appointment

Dear Mr. Hobbs:

Troy Coppage, who currently holds one of the two Madison County positions on the RSA Board, comes up for reappointment on December 31, 2020. Mr. Coppage is eligible for reappointment and is willing to serve another term.

RSA would appreciate it if you would notify your Board in order to allow reappointment to occur prior to the expiration date.

If you require further information, please feel free to contact me at (434) 985-7811,

Sincerely,

Timothy L. Clemons  
General Manager

cc: Troy Coppage

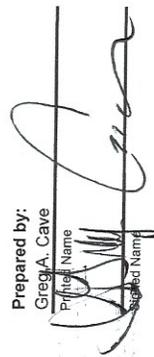
Madison County Animal Control and Pound Facility

Monthly Report: September 2020

On-Hand, 1st of Month	Received	Received Stray	YTD	Seized	YTD	Bite Cases	YTD	Owner Surrender	YTD	From other Agencies	YTD	Other	YTD	Month Total	YTD
9 Cats	6	59	1	1	10	67	1	6	18	133					
2 Dogs	22	93	0	0	6	51	1	6	29	151					
0 Hybrid Canines	0	0	0	0	0	0	0	0	0	0					
0 Livestock	2	2	0	0	0	0	0	0	0	0					
0 Other	0	0	0	0	0	0	0	0	0	0					
11 Total	30	154	0	1	16	118	1	12	49	286					

Disposition	Reclaimed	YTD	Adopted	YTD	Transfer VA	YTD	Transfer Other	YTD	Died in Facility	YTD	Euthanized	YTD	Other	YTD	Month Total	YTD
Cats	1	13	54	7	50	0	0	0	0	0	28	1	21	134		
Dogs	14	65	21	6	42	2	0	0	0	0	3	17	1	25	148	
Hybrid Canines	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Livestock	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Total	15	66	75	13	92	2	0	0	0	0	3	45	0	46	282	

Complaints	Totals	YTD
Investigation, closed	53	744
Investigation, pending	2	14
Resolved (phone)	71	791
Resolved (other)	0	0
Court Summonses	4	4
<b>Miscellaneous</b>	<b>Totals</b>	<b>YTD</b>
Miles Traveled	1534	16314
Fees Collected	1880	7893.25
Donations		1478
Others		0

Prepared by:  
 Greg A. Cave  
 Printed Name  
  
 Scaled Name

On-Hand, Last Day of the Month	Hand-Count
Cats	6
Dogs	6
Hybrid Canines	0
Livestock	2
Other	0
Total	14

State Report Information		
Month	YTD	End of the Month + Disposition
Cats	27	140
Dogs	31	154
Hybrid Canines	0	0
Livestock	2	2
Other	0	0
Total	60	296

Notes:

Other-1cat(safe keeping-MCSO) 1dog-safe keeping for MCSOBrew-3dogs-OCAS-1dog,PAL-7cats  
 RAWL-2dogs



NOTES

# RECEIPT

DATE 9-3-20 NO. **484373**

RECEIVED FROM Madison Animal Shelter

ADDRESS \_\_\_\_\_

FOR Adoptions: 245.00 \$ 245.00

#5017

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	170.00
AMT. PAID		CHECK	75.00
BALANCE DUE		MONEY ORDER	



NOTES

# RECEIPT

DATE 9-9-20 NO. **484386**

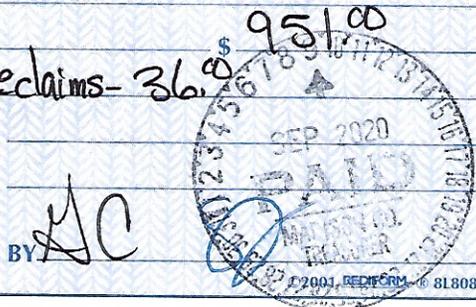
RECEIVED FROM MCAS

ADDRESS \_\_\_\_\_

FOR Adoptions - 915.00, Reclaims - 36.00 \$ 951.00

check #  
#102  
#130  
#5631

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	591.00
AMT. PAID		CHECK	360.00
BALANCE DUE		MONEY ORDER	



NOTES

# RECEIPT

DATE 9-21-20 NO. **484395**

RECEIVED FROM Madison County Animal Shelter

ADDRESS Adoptions/Reclaims

FOR Adoptions - 660.00, Reclaims - 24.00 \$ 684.00

#960-75.00  
#2004-75.00  
#1183-12.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	522.00
AMT. PAID		CHECK	162.00
BALANCE DUE		MONEY ORDER	



MADISON CIRCUIT COURT  
 LOCAL REVENUE AND COMMISSION REPORT  
 PREPARED: 09/30/20

-----  
 LOCAL REVENUE COLLECTED LESS EARNED CLERK COMMISSIONS  
 -----

CODE	DESCRIPTION	CURRENT	- COMMISSION	EQUALS	NET
<b>LOCAL REVENUES - 200 SERIES</b>					
201	LOCAL FINES AND FORFEITURES	2,617.82	130.89		2,486.93
203	COMWLTH ATTY FEE	130.10	6.51		123.59
206	SHERIFF FEES	204.04	10.20		193.84
212	TRANSFER FEE	58.00	5.80		52.20
213	COUNTY GRANTEE TAX	21,228.42	1,061.42		20,167.00
220	GRANTOR TAX	5,053.00	252.65		4,800.35
229	CHMF	31.30	1.57		29.73
233	BLOOD TEST/DNA FEE	30.00	1.50		28.50
234	JAIL ADMISSION FEE	64.49	3.22		61.27
236	DOCUMENT REPRODUCTION COSTS	794.50	39.73		754.77
242	LOCAL INTEREST	37.65	1.88		35.77
244	CHSF	70.00	3.50		66.50
	<b>SUB TOTAL:</b>	<b>30,319.32</b>	<b>1,518.87</b>		<b>28,800.45</b>
	<b>TRANSMIT TOTAL (REVENUES LESS COMMISSIONS AND 236 REVENUES):</b>				<b>28,045.68</b>

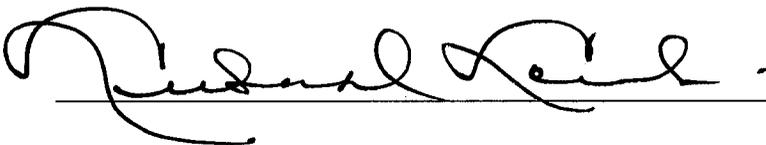
\* NOTE: 17.1-289 COMMISSION IS 10% ON TRANSFER FEES AND 5% ON ALL OTHER REVENUES  
 \* NOTE: CODE 236 (DOC. REPRO. COSTS) IS PAID TO LOCALITY ON SEPARATE CHECK

-----  
 CLERK COMMISSIONS EARNED ON LOCAL REVENUES  
 -----

CODE	DESCRIPTION	CURRENT	+ COMMISSION	EQUALS	NET
<b>CLERK'S FEES/COMMISSIONS - 300 SERIES</b>					
315	MISCELLANEOUS CLERK FEES AND COMMISSIONS	11.95	204.80		216.75
318	COMM. LOCAL RECORDATION TAX (213, 214)	0.00	1,061.42		1,061.42
319	COMM. LOCAL PROBATE TAX (215, 216)	0.00	0.00		0.00
320	COMP. LOCAL SHARE (220, 223, 224, 226)	0.00	252.65		252.65
	<b>SUB TOTAL:</b>	<b>11.95</b>	<b>1,518.87</b>		<b>1,530.82</b>
	<b>TOTAL COMMISSIONS EARNED ON LOCAL REVENUES:</b>		<b>1,518.87</b>		

Attached is check number 12923 in the amount of \$28,045.68 representing the local revenue collected by the Circuit Court for September, 2020 and the General District & J&DR Court for August, 2020 (see attached), less the Clerk's commissions and the reimbursement to the County for document reproduction costs (see attached report).

October 5, 2020



Clerk

Treasurer/Deputy Treasurer

MADISON GD & JDR DISTRICT COURTS  
TRANSMITTAL OF DISTRICT COURT COLLECTIONS  
PREPARED: 08/31/20

COLLECTIONS FOR: AUGUST, 2020

FIPS CODE: 113G

CODE DESCRIPTION

201 FINES & FORFEITURES  
242 LOCAL INTEREST

2,617.82  
14.89

LOCALITY 1 TOTAL

2,632.71

TOTAL LOCAL REMITTANCE TO CIRCUIT COURT:

2,632.71

THIS COPY TO CIRCUIT COURT

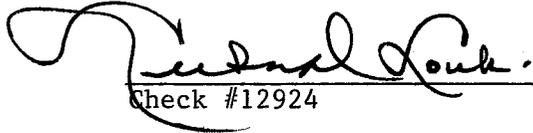
MADISON CIRCUIT COURT  
GENERAL LEDGER REPORT  
FISCAL YEAR TO DATE  
AS OF 09/30/20

TRANSFER OF EXCESS COPIER FEES

WORKSHEET - TRANSFER OF EXCESS COPY FEES

A. BALANCE IN ACCOUNT 236 PER THE GENERAL LEDGER	\$	754.77
B. MINUS ACTUAL COPIER EXPENSES TO BE REIMBURSED TO THE LOCALITY FOR THE CURRENT OR PRECEDING PERIOD	-\$	754.77
(1) DISBURSEMENTS FOR <u>Sept 2020</u> (MONTH)		
COPIER LEASE.....	\$	<u>263.57</u>
<del>COPIER MAINTENANCE</del> <u>RMS maintenance</u> ..	\$	<u>491.20</u>
COPIER TONER.....	\$	_____
COPIER PAPER.....	\$	_____
COPIER OTHER EXPENSES.....	\$	_____
C. EXCESS COPY FEES IN ACCOUNT CODE 236 (A MINUS B)	-\$	<u>-0-</u>
D. THE COPY FEE BALANCE CALCULATED ABOVE WAS TRANSFERRED TO ACCOUNT 313 ON <u>n/a</u> ,		
JOURNAL VOUCHER NUMBER _____		

October 5, 2020

 Clerk  
Check #12924



Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266-0502  
WWW.XEROX.COM/MYACCT

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number  
Special Reference  
VVI00000X-000  
Contract Number  
NET 30 DAYS  
Terms Of Payment

Telephone 888-435-6333  
Please Direct Inquiries To:  
Ship To/Installed At:

MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To:  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

09-09-20  
Invoice Date  
011377971  
Invoice Number  
667474472  
Customer Number

W7845PT W7845PT TANDEM SER.# MX4-476021

Invoice

			AMOUNT
BASE CHARGE	AUGUST		146.33
<i>21700 Clerk of Circuit Court</i>			
<i>5410 Leas Office Equipment</i>			
<i>#146.33 9/28/2020</i>			
METER USAGE	METER READ	METER READ	NET COPIES
TOTAL BLACK	07-30-20 TO	08-30-20	0
TOTAL COLOR	126078	126078	0
	21418	21418	0
METER CHARGES			
TOTAL BLACK	0		
BLACK BILLABLE PRINTS	0	.007500	.00
TOTAL COLOR	0		
COLOR BILLABLE PRINTS	0	.049600	.00
NET PRINT CHARGE			.00
1 LINE FAX	SER.# LINE1FAX		INCL
	SUB TOTAL		146.33
	TOTAL		146.33

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT  
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 827598  
PHILADELPHIA, PA  
19182-7598

Payment

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$146.33  
00-313-3790 4 667474472 011377971 09-09-20  
RR001598 C 070116 VVI99  
03 6M1C 6C02 W N6499 2TC5 2 115

202100008070060 0113779710 0300146336 266747447272

Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266-0502  
WWW.XEROX.COM/MYACCT

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number  
Special Reference  
VV100000X-000  
Contract Number  
PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-435-6333  
Please Direct Inquiries To:  
Ship To/Installed At:

MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To:  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

09-01-20  
Invoice Date  
011191800  
Invoice Number  
667474472  
Customer Number

W5632PL W5632 COPIER/PL/2T SER.# WRP-001502

Invoice

		AMOUNT
BASE CHARGE	SEPTEMBER	117.24
OFFSET CATCH TRAY	SER.# 2000CT	INCL
	SUB TOTAL	117.24
	TOTAL	117.24

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT  
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

21700 Clerk of Circuit Court  
5410 Lease Office Equipment  
\$117.24 9/8/2020 (id)

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 827598  
PHILADELPHIA, PA  
19182-7598

Payment

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT \$117.24  
RR003132 C 010120 VV199  
03 6M1C 6C02 W 0000 5TC5 1 B15

202100008070060 0111918001 0300117242 266747447270

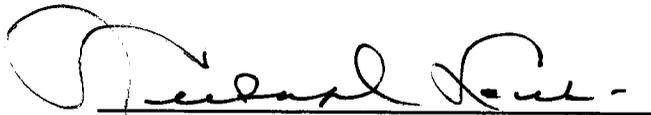
Madison County Circuit Court  
September 2020  
Reimbursement for Credit Card Fees and Equipment

Elavon Merchant Fees (credit card – in house) \$ 7.85

Elavon Merchant Fees (credit card – online payments) \$30.30

Total reimbursement from Clerk to County from  
(407) convenience fees collected \$38.15

October 5, 2020

 Clerk  
Check #12926

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT  
PO BOX 220  
MADISON, VA 22727  
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.  
68-54-514

12926

DATE OCTOBER 05, 2020

PAY TO THE ORDER OF TREASURER OF MADISON COUNTY

\$ 38.15

THIRTY-EIGHT AND 15/100\*\*\*\*\*

DOLLARS

VOID IN 6 MONTHS IF NOT CASHED



AUTHORIZED SIGNATURE

MEMO

⑈0012926⑈ ⑆051400549⑆ 2152071156062⑈

TO REORDER VISIT US AT: www.AbcCheckPrinting.com



# Invoice

**Elavon**

Invoice Date	Invoice Number
08/31/2020	K0244101982

MADISON COUNTY CIRCUIT COURT  
 1 MAIN STREET  
 MADISON VA 22727

PO Number	PO Date	Merchant Id
		385100940113781

Description	Amount
August Merchant fees	30.30
<p>21700 Clerk of Circuit Court            3161 Bank Fees            \$ 30.30 9/24/2020 <i>[Signature]</i></p>	
<b>Sales Amount :</b>	30.30
<b>VAT or Sales Tax :</b>	0.00
<b>Total Due :</b>	30.30

MADISON COUNTY CIRCUIT COURT  
 385100940113781

Invoice Date	Invoice Number
08/31/2020	K0244101982

Due Date: 09/30/2020

**Remit Payment To:**

ELAVON  
 SDS 12-2253  
 PO BOX 86  
 Minneapolis MN 55486-2253

**Phone:** (877) 773-1119  
**Fax:** (865) 403-7600

**Total Due: \$30.30**



# Invoice

**Elavon**

Invoice Date	Invoice Number
08/31/2020	K0244101996

MADISON COUNTY CIRCUIT COURT  
 1 MAIN STREET  
 MADISON VA 22727

PO Number	PO Date	Merchant Id
		385100940113097

Description	Amount
August Merchant Fees	7.85
<p>21700 Clerk of Circuit Court            3161 Bank Fees            \$ 7.85 9/24/20 <i>(LAL)</i></p>	
<b>Sales Amount :</b>	7.85
<b>VAT or Sales Tax :</b>	0.00
<b>Total Due :</b>	7.85

MADISON COUNTY CIRCUIT COURT  
 385100940113097

Invoice Date	Invoice Number
08/31/2020	K0244101996

Due Date: 09/30/2020

**Remit Payment To:**

ELAVON  
 SDS 12-2253  
 PO Box 86  
 Minneapolis MN 55486-2253

**Phone:** (877) 773-1119  
**Fax:** (865) 403-7600

**Total Due: \$7.85**

Yr/Mo	General Relief			Auxiliary Grants		
	Applications Received	On-going Cases	Amount Paid	Applications Received	On-going Cases	Amount Paid
<b>2019</b>						
June	0	0	\$0.00	0	2	\$1,108.00
July	2	0	\$1,000.00	0	2	\$1,108.00
August	0	0	\$0.00	0	2	\$1,158.00
September	0	0	\$0.00	0	2	\$1,158.00
October	0	0	\$0.00	1	3	\$1,259.00
November	0	0	\$0.00	0	3	\$1,259.00
December	0	0	\$0.00	0	3	\$1,250.00
<b>2020</b>						
January	0	0	\$0.00	0	3	\$1,250.00
February	0	0	\$0.00	0	3	\$1,250.00
March	0	0	\$0.00	0	3	\$1,250.00
April	0	0	\$0.00	0	3	\$1,250.00
May	0	0	\$0.00	1	3	\$1,250.00
June	1	0	\$0.00	1	3	\$1,250.00
July	0	0	\$0.00	0	3	\$1,250.00
August	0	0	\$0.00	0	3	\$1,250.00
September	0	0	\$0.00	0	3	\$ 1,250.00

### Medicaid

	<b>Applications Processed</b>	<b>On-going Cases</b>	<b>Number of People</b>
<b>2019</b>			
June	66	1910	2375
July	87	1920	2375
August	85	1949	2407
September	76	1969	2434
October	71	1989	2465
November	88	2007	2478
December	101	2068	2547
<b>2020</b>			
January	82	2057	2545
February	70	2060	2550
March	77	2088	2579
April	72	2147	2648
May	51	2173	2690
June	49	2189	2718
July	54	2196	2737
August	48	2198	2740
September	46	2206	2760
<b>Orange</b>	149	XXX	XXX
<b>Culpeper Co.</b>	241	XXX	XXX
<b>Greene Co.</b>	78	XXX	XXX

**SNAP**

	<b>Applications Received</b>	<b>Dollar Amount Issued</b>	<b>On-going cases</b>	<b>People</b>
<b>2019</b>				
July	26	\$87,346.00	404	849
August	37	\$81,068.00	388	814
September	29	\$84,953.00	389	832
October	35	\$92,649.00	395	873
November	30	\$90,835.00	399	878
December	29	\$96,954.00	417	918
<b>2020</b>				
January	28	\$92,160.00	412	916
February	21	\$90,313.00	408	904
March	48	\$156,528.00	417	925
April	53	\$171,179.00	452	998
May	18	\$175,312.00	459	1020
June	10	\$170,761.00	453	1004
July	25	\$168,722.00	452	993
August	40	\$167,355.00	450	988
September	31	\$164,149.00	447	962
<b>Orange Co.</b>	145	\$537,723.00	1463	3161
<b>Culpeper</b>	227	\$729,047.00	1958	4240
<b>Greene Co.</b>	54	\$303,589.00	763	1757

**TANF ( Temporary Assistance to Needy Families )**

<b>Mo/Yr</b>	<b>Applications Received</b>	<b>Active on-going</b>	<b>Amount</b>
<b>2019</b>			
August	2	8	\$1,813.00
September	0	8	\$1,632.00
October	9	9	\$2,323.00
November	5	11	\$2,809.00
December	3	9	\$2,323.00
<b>2020</b>			
January	6	10	\$2,612.00
February	1	11	\$2,478.00
March	0	11	\$2,478.00
April	6	12	\$2,767.00
May	1	14	\$3,582.00
June	2	14	\$3,978.00
July	3	12	\$6,963.00
August	5	12	\$4,099.00
September	4	10	\$3,927.00



**Madison County Economic Development and Tourism Dept**  
**110 N Main St.**  
**Madison, VA 22727**  
**540-948-7560**  
**tgardner@madisonco.virginia.gov**

October 8, 2020

- Launched our WanderLove video <https://youtu.be/tEzPHvHy5Pc> per the grant. This video features a possible Road trip, highlights the LoveWork at DuCard which is timely as they've just celebrated 10 Years in business
- Also a blog available on Virginia Tourism via Nancy Bauer of Wine in my Pocket with different routes
- Blue Ridge Outdoors online sponsored posts <https://www.blueridgeoutdoors.com/exclude/a-hiking-getaway-to-madison-county-va/> as well as print ads all covered by grant.
- Madison Cares Business Recovery Grants closed on September 11<sup>th</sup>. Report attached, second round closed October 2<sup>nd</sup>, should have report ready by meeting date. Preliminary report is all funds will be utilized.
- Crafting the New Normal (GO VA grant with Nelson) sponsored a webinar October 1<sup>st</sup> for partners "Pushing the positive"
- Central Virginia Partnership for Eco-Dev Zoom meeting Friday, October 2<sup>nd</sup> with REC's new Economic Development Director, Felicia Ainsa who gave a presentation and added they have 17,000 miles of power lines and she hopes perhaps adding something to those. REC created this position and hopes to be a partner for Business Attraction, Retention and Expansion as well as Site Development.
- September 25, 2020 we received notification that the group effort of Albemarle, Greene and Madison was approved in making Routes 240, 810, 230 and 626 a Scenic Byway Designation. We submitted a resolution for this in November of 2018
- Traveler's Spending for 2019 attached – we haven't received Governor's Press Release yet, but did receive our numbers. We were 3.3% in Traveler's spending for 2019 - \$37,261,151, local tax receipts up 3.2% at \$1,050,988 Employment at 278 jobs supported
- Tourism Committee will meet on Tuesday, October 20<sup>th</sup> at 130pm, met in person, socially distanced last meeting, will take another poll.
- Attending The Governor's Summit on Rural Prosperity virtually on October 21
- As stated before, as of January 1, 2021, Madison will be a part of the Central Virginia Small Business Development Center, rather than Lord Fairfax. They are located in the same building as CIC in Charlottesville. The first outreach will be a Digital Marketing/storytelling Zoom meeting on November 12<sup>th</sup> from 9am-10am followed by one on ones throughout the day, so we'll promoting that, but for now Save the Date!
- I will be attending the VA-1 Summit on November 16<sup>th</sup>, with many less participants and just a one day event this year with Keynote provided by Sheila Johnson

- Also as reported earlier, Madison will be a guest at this year’s Virtual Quad County Business Summit on November 17<sup>th</sup> and a full participate next year if I’m able to budget it. The website is <http://www.ucbsummit.com> The summit brings together businesses from the Counties of Fluvanna, Greene, Louisa, Orange (Madison this year) for a half day of networking and educational programs. They feature a QuadTank Pitch Competition where entrepreneurs will have a chance to win \$5,000 to support implementation of their business plans.

Respectfully submitted,

*Tracey*

Tracey Gardner, Director

Attachments:



### Madison County Department of Economic Development and Tourism

This is an agreement to provide Office Sharing services between the Madison County Department of Economic Development and Tourism, and \_\_\_\_\_ with \_\_\_\_\_, effective \_\_\_\_\_. This space is located upstairs at the Visitor Center located at 110 N Main Street, Madison, VA and is intended as private office space, not a store front.

#### SERVICES PROVIDED:

The Madison County Department of Economic Development and Tourism shall provide to \_\_\_\_\_ office sharing services to include:

- Office space access to be available on a drop-in basis or by the month.
  - The drop-in office user must check in with Visitor Center staff upon arrival to be assigned an office space as available. Hours are Monday –Friday between 8:30 am and 4:00 pm. Potential drop-in co-workers may have a two-time trial use of the facility for free.
  - The monthly office user has 24/7 access to the office.
- Conference room to be available up to 8 hours per month if not being used by another group.
- Guest internet access, but if monthly office user, can set up own account at own expense.
- Access to business growth expertise, mentoring and referrals, networking, and trainings when available.

#### TERM:

The monthly term is defined as a month-to-month agreement payable on the first day of the month. Only the first month of the agreement for any individual may be prorated (if starting after the first day of the month). After the initial start month with any individual, only full payment is accepted, regardless of when the office space is utilized during the month, or if Office Sharing is suspended for a period of time. The agreement may be canceled upon written notice by either the office user or the Madison County Department of Economic Development and Tourism.

The drop-in term is defined as a per use agreement payable on the first day of the month. Office users may use the office space Monday-Friday, 8:30 am to 4:00 pm. The agreement may

be suspended for full month periods or canceled upon written notice by either the Office User or the Madison County Economic Development and Tourism Department.

**COST:**

Cost is defined as **(\$100 or \$200 depending on the office or \$300 for the adjoining office space only, not a store front)** The rates are: \$100 per month for smaller offices on left side upstairs, \$200 for office next to the kitchen and \$300 for adjoining offices in the back for the monthly office user and \$25 per day for the drop-in office user. Checks are to made out to Treasurer of Madison. Costs are payable in advance on the first day of each month to Madison County. Prorated amounts for starting at a date other than the first of the month are acceptable only for the initial month of the agreement. After the initial month, partial payments are not acceptable.

**OFFICES:**

\$100

Back office on left side – Approx 87 square feet

Middle back office – 164 square feet

Office next to conference room – Approx 91 square feet

\$200

Right side of building

Office next to kitchen with extra cabinet – 206 square feet

Adjoining offices together in back - \$300 – approx 400 square feet

**OFFICE USER CONDUCT AND LIABILITY:**

Office user will conduct themselves in a manner that does not disturb the other individuals in the facility or the surrounding neighborhood.

Office user will not use or occupy any space for unlawful purposes nor for any activity that competes directly or indirectly with the services provided by Madison County Department of Economic Development and Tourism.

Office user will be cultivating a business or service approved by Madison County Department of Economic Development and Tourism.

Office user understands and acknowledges that Madison County Economic Development and Tourism provides no property insurance for any of the office user’s property while in the site. r Office user further understands and acknowledges that Madison County Department of Economic Development and Tourism provides no liability insurance for any of the office user’s activities, on or off the site. Office user further understands and acknowledges that Madison County Department of Economic Development and Tourism provides no worker’s compensation insurance for Office users. Office user should provide own insurance for their property.

Office user agrees to indemnify Madison County Department of Economic Development and Tourism and Madison County for injury or illness to any person in the Facility for the loss of Office user or employee’s personal property in the Facility, or damage done to equipment or property of Madison County or any individual in the Facility caused by office user or their employees.

Office user agrees to hold harmless Madison County Department of Economic Development and Tourism and Madison County from any claim, damage, liability, injury, expense or loss, including defense costs and attorney’s fees, arising from activities under this agreement.

**EQUIPMENT:**

All equipment, or other items provided by Madison County Department of Economic Development and Tourism will remain the property of Madison County and may not be moved or altered in any way without written permission from the Madison County Department of Economic Development and Tourism.

Office user will provide their own computer equipment, licensed software, and other office items as they deem fit. These items may be installed, maintained, used and removed by the Office user with coordination and approval by Madison County Department of Economic Development and Tourism. All Office user owned and operated computer equipment and software must have licensed and current anti-virus protection installed and operation at all times. Madison County Department of Economic Development and Tourism is not responsible for networking or IT support.

Office user will not redecorate, install/place other furnishings or wiring of any kind that will require any alterations to the facility without prior written approval of Madison County Department of Economic Development and Tourism. Any costs attributed to such changes will be borne by the Office user. Such alterations, additions, lock changes, etc. remains with the facility or will be returned to the Office user at the Office user’s expense.

All equipment must be maintained in a safe condition. No support for these items is implied or offered by Madison County Department of Economic Development and Tourism. Madison County is not responsible for any equipment owned by the Office user that is lost, stolen or damaged. All damage or injury to the offices, workstations, equipment or facilities of the

Madison County Department of Economic Development and Tourism caused by the Officer user or invitees shall be repaired or promptly replaced by Office user at its sole expense and cost to the satisfaction of the Madison County Department of Economic Development and Tourism.

**SHARED SPACES/UTILITIES:**

The kitchen and restroom areas are shared spaces. The Office user will be allowed to use the refrigerator and microwave while working, but not to store food for long periods of time or prepare food commercially for others. The Office user shall keep in good repair and take good care of the premises and fixtures therein and shall render the premises and fixtures in good, broom clean condition. Water, sewer and electrical utilities are included. The Office user shall be respectful and not wasteful of these services and thermostat settings.

**DAMAGE OR DESTRUCTION OF PREMISES:**

If, during the term of this agreement, the premises are damaged by fire, flood, windstorm, earthquake, explosion, or other natural disaster, including any acts of terrorism or civil disturbances that render the property unfit for occupancy, the Office user shall vacate the premises and surrender them to Madison County Economic Development and Tourism Department. Under no circumstance will Madison County be responsible for any damages as a result of any such damage.

**NOTICE:**

Any notices to the Madison County Economic Development & Tourism Department under this Agreement shall be sent as follows:

Tracey Gardner  
Madison County Economic Development and Tourism Director  
110 N Main Street  
Madison, VA 22727

If any notices are required to be sent to the Office user they shall be sent to the Office user at the following address:

**SIGNS:**

The Office user shall have no right to erect or install canopies, marquees, or advertising devices, without prior written approval of the Madison County Economic Development & Tourism Director.

**ASSIGNMENT:**

The Office user shall not assign or sublet the premises to any entity.

**CORONAVIRUS UPDATE:**

Madison County takes this disease very seriously and has posted emergency management material here:

[https://www.madisonco.virginia.gov/sites/default/files/fileattachments/emergency\\_management/page/12281/madison\\_county\\_covid-19\\_emergency\\_action\\_plan\\_v4\\_prepared\\_200910.pdf](https://www.madisonco.virginia.gov/sites/default/files/fileattachments/emergency_management/page/12281/madison_county_covid-19_emergency_action_plan_v4_prepared_200910.pdf)

For the latest on prevention and treatment for COVID-19 please go to the following website:

<https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>

By signing this agreement, you are agreeing to abide by the guidelines for prevention and management of this disease as it pertains to your Office Sharing space.

IN WITNESS WHEREOF, these duly authorized representatives have signed this agreement dated \_\_\_\_\_, intending to be bound thereby.

PROVIDER:

OFFICE USER:

\_\_\_\_\_

\_\_\_\_\_

Tracey Gardner  
Eco-Development & Tourism Director, Madison County

Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Email Address

Madison County Economic Development & Tourism Dept.  
Tracey Gardner  
110 N Main Street  
Madison, VA 22727

Updated 10/08/2020 TG

**Madison**

	2015	2016	2017	2018	2019	Percent Change
<b>Travel Economic Impacts</b>						
Employment	275	277	276	275	278	1.2%
Expenditures	\$ 33,734,431	\$ 34,166,366	\$ 35,004,120	\$ 36,076,636	\$ 37,261,151	3.3%
Local Tax Receipts	\$ 969,253	\$ 1,000,832	\$ 1,008,113	\$ 1,018,164	\$ 1,050,988	3.2%
Payroll	\$ 5,687,096	\$ 5,880,671	\$ 6,038,256	\$ 6,172,730	\$ 6,499,730	5.3%
State Tax Receipts	\$ 1,397,721	\$ 1,441,597	\$ 1,459,121	\$ 1,482,759	\$ 1,545,661	4.2%

**Background**

These summary profiles represent locality-specific travel-related data kept by the Virginia Tourism Corporation for the years 2015-2019.

**Travel Economic Impacts (TEIM)**

The studies to estimate the **domestic travelers’ spending estimates** were conducted by the Research Department of the **U.S. Travel Association (formerly known as TIA)**. The studies provide estimates of domestic traveler expenditures in Virginia and its 133 counties and independent cities, as well as the employment, payroll income, and state and local tax revenue directly generated by these expenditures.

The data represent the direct travel impact **estimates** for the locality. These five impact estimates EXCLUDE indirect, or multiplier impacts.

Expenditures represent the *direct* spending by domestic travelers including food, accommodations, auto transportation, public transportation, incidental purchases, entertainment / recreation and travel generated-tax receipts.

Payroll represents the *direct* wages, salaries and tips corresponding to the direct travel-related employment.

Employment represents the estimates of *direct* travel-related employment in the locality.

State Tax Receipts represents the estimates of *direct* travel-related state taxes generated within the locality. These receipts include corporate income taxes, individual income taxes, sales and gross receipts taxes, and excise taxes

Local Travel Receipts represents the estimates of *direct* travel-related local taxes generated within the locality. These include county and city receipts from individual and corporate income taxes, sales, excise and gross receipts taxes, and property taxes

Percent Change column represents the percentage change in each category over the previous year.

<http://www.vatc.org/research/economicimpact/>





Madison County Economic Development and Tourism Dept  
 110 N Main St.  
 Madison, VA 22727  
 540-948-7500 Ext. 169  
 tgardner@madisonco.virginia.gov

September 25, 2020

**Madison CARES Business Recovery Grant  
 1<sup>st</sup> Round Summary**

The Madison Cares Business Recovery Grant Program had a successful first round. Out of the \$150,000; \$119,589.00 is being awarded in the first round. We announced the program was starting August 12<sup>th</sup>, and to stay tuned for more information on Facebook. Once documentation was in order, we placed an ad in the Madison Eagle, blasted via Constant Contact, mailed a paper version to via the Chamber of Commerce, placed on social media via Facebook, Linked In and on the Website. The Madison Eagle did a story as well as interviews with both NBC and CBS.

There were 33 inquiries.

1 withdrew

10 opened applications, but did not submit materials

12 submitted, qualified and were approved

Only two applicants didn't get the full amount they requested as they could only demonstrate economic injury in the amount they received.

Best,

*Tracey*

Tracey Gardner  
 Director

# Director of Emergency Communications

Monthly Report

September 2020

## Deployments

### Meetings / Classes

- EM Conference Calls – 9/14, 9/21, 9/28
- Century Link Vesta Refresh Meetings – 9/3, 9/10, 9/17, 9/24
- Motorola Radio Meetings – 9/1, 9/8, 9/15, 9/22
- Hyper Reach Meeting – 9/8
- CDR Review Meeting (Madison, Greene, MCP) – 9/10
- Electric Contractor On Site Meeting – 9/15
- GeoCom Meeting (Upgrade) – 9/16, 9/21
- Revcord Free Upgrade Meeting – 9/22
- NG911 GIS Progress Meeting with Hurt and Proffitt – 9-23
- PRA Tower Meeting with MSI/Madison Planning – 9/28
- VESTA Training – 9/29-9/30

### Radio System Progress

#### Tasks Completed in August:

- *Civil Surveys have been approved and CDR#1 has been approved.*
- *Lease Agreements being vetted by County Atty.*
- *I continue to communicate with REC regarding the Blakey Site.*
- *Fiber meetings ongoing with ANS and the County team members to determine any leverage for other County projects.*

**Next Generation 911** - PSAP boundaries are in the process of being uploaded to the EsiNet. The Vesta System refresh is on site and has been extensively tested for cutover which is scheduled for 10/7, operators have been trained for the cutover. Because of delays in getting this project completed we will be deploying a web-based version of Text To 911 to meet the July 1<sup>st</sup> deadline mandated by the state. TT911 is ready to deploy in Madison, we have tested and are live with AT&T and Verizon. We will be testing with Sprint in the weeks to come, after those tests are finalized I will issue a press release and a public education program about TT911. We are working with ANS to understand the feasibility to integrate the Mitel system to the 911 system to eliminate out of date hardware in the ECC, status pending.

Brian Gordon

October 2, 2020

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 911 Home Phones</b>	161	162	137	142	105	148	168	177	156				1,356
<b>2020 911 Wireless Phones</b>	289	249	234	222	225	285	390	369	311				2,574
<b>2020 911 Total Calls</b>	450	411	371	364	330	433	558	546	467	0	0	0	3,930
<b>2019 911 Total Calls</b>	365	401	470	478	518	532	559	510	430	523	437	441	5,664
<b>2018 911 Total Calls</b>	462	294	586	496	572	540	514	499	413	460	506	426	5,768
<b>2017 911 Total Calls</b>	407	427	465	563	536	511	526	474	568	517	474	459	5,927
<b>2016 911 TOTALS</b>	463	432	489	450	460	489	547	531	463	552	462	412	5,750
<b>2015 911 TOTALS</b>	518	491	548	459	552	693	487	466	476	485	463	445	6,083
<b>2014 911 TOTALS</b>	525	580	660	552	574	564	583	447	493	584	540	479	6,581
<b>2013 911 TOTALS</b>	643	499	653	658	666	579	676	610	599	616	499	534	7,232
<b>2012 911 TOTALS</b>	729	573	821	729	684	785	533	630	552	645	558	563	7,802
<b>2011 911 TOTALS</b>	618	546	625	568	629	720	716	661	703	607	756	722	7,871
<b>2020 911 Hang Ups</b>	15	19	16	19	20	23	28	29	25				194
<b>2019 911 Hang Ups</b>	15	14	20	16	19	23	33	17	25	39	21	29	271
<b>2018 911 Hang Ups</b>	11	10	20	21	35	14	24	35	28	37	23	21	279
<b>2017 911 Hang-ups</b>	23	39	14	19	15	21	26	27	11	15	18	21	249
<b>2016 911 Hang-ups</b>	13	11	22	22	22	14	23	19	17	13	5	11	192
<b>2015 911 Hang-ups</b>	38	24	34	30	35	26	18	17	9	26	16	18	291
<b>2014 911 Hang-ups</b>	26	36	39	35	29	29	33	48	35	35	48	31	424
<b>2013 911 Hang-ups</b>	17	17	18	22	25	9	20	19	6	23	12	19	207
<b>2012 911 Hang-ups</b>	19	13	14	8	8	8	11	14	16	24	16	12	163
<b>2011 911 Hang-ups</b>	30	17	9	24	25	20	17	14	20	8	11	19	214
<b>2020 911 Mis-dials</b>	28	23	27	20	19	22	34	42	14				229
<b>2019 911 Mis-dials</b>	21	15	13	27	26	29	16	22	13	11	19	19	231
<b>2018 911 Mis-dials</b>	10	15	13	14	13	17	22	17	10	12	17	19	179
<b>2017 911 Mis-dials</b>	6	18	8	8	14	20	3	14	11	10	5	17	134
<b>2016 911 Mis-dials</b>	13	8	8	10	18	15	15	20	6	10	18	10	151
<b>2015 911 Mis-dials</b>	15	24	18	13	16	7	14	17	16	16	15	10	181
<b>2014 911 Mis-dials</b>	24	24	18	13	13	22	14	19	16	15	11	12	201
<b>2013 911 Mis-dials</b>	6	6	8	9	11	6	11	9	17	14	5	7	109
<b>2012 911 Mis-dials</b>	8	6	8	6	9	8	5	11	6	3	8	3	81
<b>2011 911 Mis-dials</b>	4	3	6	6	10	4	2	7	5	5	8	8	68

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 911 Open Lines</b>	14	29	19	23	8	21	32	29	18				193
<b>2019 911 Open Lines</b>	12	6	14	10	10	20	23	27	25	29	19	16	211
<b>2018 911 Open Lines</b>	8	11	14	11	32	26	36	31	17	24	29	16	255
<b>2017 911 Open Lines</b>	6	14	15	18	10	21	24	9	19	17	12	10	175
<b>2016 911 Open Lines</b>	6	12	11	7	14	20	27	23	14	10	9	11	164
<b>2015 911 Open Lines</b>	14	18	26	18	28	20	13	16	11	13	10	7	194
<b>2014 911 Open Lines</b>	23	22	17	29	27	26	38	31	25	17	18	10	283
<b>2013 911 Open Lines</b>	5	8	2	6	3	8	7	7	4	8	4	16	78
<b>2012 911 Open Lines</b>	3	5	1	6	2	6	4	4	5	5	2	6	49
<b>2011 911 Open Lines</b>	4	3	6	3	4	3	3	7	5	8	4	1	51
<b>Administrative Calls Inbound</b>	2,190	2,050	2,157	1,986	2,147	2,364	2,162	2,118	2,263				19,437
<b>Administrative Calls Outbound</b>	1,541	1,656	1,512	1,400	1,499	1,586	1,517	1,594	1,474				13,779
<b>Total Calls IN/OUT (911 &amp; Admin)</b>	4,181	4,117	4,040	3,750	3,976	4,383	4,237	4,258	4,204	0	0	0	37,146
<b>2020 Alarm Calls</b>	32	24	26	19	23	22	20	16	30				212
<b>2019 Alarm Calls</b>	14	15	13	21	31	26	29	20	24	25	34	26	278
<b>2018 Alarm Calls</b>	23	21	29	17	36	34	22	20	20	27	28	12	289
<b>2017 Alarm Calls</b>	35	71	24	33	40	37	27	26	25	24	21	17	380
<b>2016 Alarm Calls</b>	45	18	38	24	31	21	24	28	24	25	25	46	349
<b>2015 Alarm Calls</b>	27	26	26	22	44	28	30	32	27	34	38	23	357
<b>2014 Alarm Calls</b>	25	18	17	28	30	26	36	14	17	25	28	28	292
<b>2013 Alarm Calls</b>	15	12	22	22	25	23	17	23	19	18	23	28	247
<b>2012 Alarm Calls</b>	20	20	18	25	21	23	18	11	21	19	21	19	236
<b>2011 Alarm Calls</b>	11	30	27	22	26	41	27	18	23	20	18	13	276
<b>2020 Animal Calls</b>	52	50	58	61	51	69	42	25	43				451
<b>2019 Animal Calls</b>	56	41	49	44	63	59	77	45	40	44	59	55	632
<b>2018 Animal Calls</b>	62	44	63	66	67	64	43	34	48	60	66	61	678
<b>2017 Animal Calls</b>	59	105	87	73	81	71	63	56	61	74	59	61	850
<b>2016 Animal Calls</b>	64	58	75	60	97	70	64	50	75	92	101	65	871
<b>2015 Animal Calls</b>	58	46	55	80	69	61	76	58	45	75	67	64	754
<b>2014 Animal Calls</b>	58	30	81	64	72	80	82	84	64	79	55	80	829
<b>2013 Animal Calls</b>	53	51	49	55	95	60	80	75	74	67	67	32	758
<b>2012 Animal Calls</b>	55	58	82	64	65	80	61	71	87	56	64	55	798
<b>2011 Animal Calls</b>	69	41	80	69	69	73	83	64	73	73	81	76	851

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 Rescue Calls</b>	185	132	123	98	107	133	169	165	129				1,241
<b>2019 Rescue Calls</b>	134	117	148	164	157	177	149	136	158	178	168	171	1,857
<b>2018 Rescue Calls</b>	173	156	154	133	169	177	165	142	173	185	198	146	1,971
<b>2017 Rescue Calls</b>	161	130	173	179	183	160	178	185	187	161	137	167	2,001
<b>2016 Rescue Calls</b>	184	163	168	157	166	186	167	157	153	150	133	148	1,932
<b>2015 Rescue Calls</b>	159	156	169	164	162	151	179	167	169	173	173	151	1,973
<b>2014 Rescue Calls</b>	158	145	162	143	168	151	188	157	181	200	150	158	1,961
<b>2013 Rescue Calls</b>	173	133	171	176	175	143	210	163	170	171	133	151	1,969
<b>2012 Rescue Calls</b>	142	137	173	154	183	170	167	154	146	172	146	159	1,903
<b>2011 Rescue Calls</b>	174	119	159	148	178	151	152	159	161	181	181	141	1,904
<b>2020 Fire Calls</b>	41	41	32	21	30	32	37	37	18				289
<b>2019 Fire Calls</b>	18	22	40	39	21	33	29	25	21	34	40	35	357
<b>2018 Fire Calls</b>	51	25	89	38	39	43	50	33	33	68	51	30	550
<b>2017 Fire Calls</b>	22	35	44	37	46	54	31	30	35	38	33	26	431
<b>2016 Fire Calls</b>	39	33	24	26	27	42	40	35	29	48	48	50	441
<b>2015 Fire Calls</b>	56	56	51	43	29	18	25	36	40	31	53	38	476
<b>2014 Fire Calls</b>	34	40	49	36	38	33	40	25	36	44	34	29	438
<b>2013 Fire Calls</b>	42	30	64	33	32	26	24	27	23	33	30	44	408
<b>2012 Fire Calls</b>	29	27	32	40	29	60	36	24	26	38	24	26	391
<b>2011 Fire Calls</b>	49	59	27	31	31	33	46	37	29	35	35	24	436

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 Auto Accidents</b>	46	35	21	15	33	33	44	31	25				283
<b>2019 Auto Accidents</b>	32	22	24	38	31	42	33	19	44	60	64	43	452
<b>2018 Auto Accidents</b>	43	32	26	21	29	35	33	34	26	66	95	73	513
<b>2017 Auto Accidents</b>	41	69	45	47	39	43	30	37	59	46	39	26	521
<b>2016 Auto Accidents</b>	44	42	38	29	38	43	44	45	37	68	89	74	591
<b>2015 Auto Accidents</b>	70	46	48	20	40	29	27	36	42	54	66	36	514
<b>2014 Auto Accidents</b>	55	32	54	36	38	39	34	33	29	66	50	45	511
<b>2013 Auto Accidents</b>	34	24	49	37	39	31	23	21	43	51	66	60	478
<b>2012 Auto Accidents</b>	28	37	19	30	27	46	29	35	30	39	56	62	438
<b>2011 Auto Accidents</b>	76	30	28	29	29	31	29	22	28	53	58	41	454
<b>2010 Auto Accidents</b>	38	61	32	37	40	47	45	30	30	54	51	51	516
<b>2020 Law Enforcement Calls</b>	1,004	906	857	553	738	678	744	824	736				7,040
<b>2019 Law Enforcement Calls</b>	960	921	1,042	1,137	1,024	1,075	1,102	1,163	1,039	1,115	938	877	12,393
<b>2018 Law Enforcement Calls</b>	940	819	1,041	952	1,188	1,069	1,049	966	880	976	988	980	11,848
<b>2017 Law Enforcement Calls</b>	950	925	1,029	942	982	1,070	985	1,055	1,060	1,080	984	902	11,964
<b>2016 Law Enforcement Calls</b>	872	855	1,012	955	1,021	983	1,109	1,299	1,097	1,111	1,077	967	12,358
<b>2015 Law Enforcement Calls</b>	916	880	992	994	1,130	963	989	1,148	1,031	1,038	917	912	11,910
<b>2014 Law Enforcement Calls</b>	1,048	862	1,051	957	1,016	1,156	1,179	1,344	1,194	1,199	1,222	922	13,150
<b>2013 Law Enforcement Calls</b>	965	988	1,077	1,096	1,059	1,103	979	1,070	954	1,046	1,040	995	12,372
<b>2012 Law Enforcement Calls</b>	975	1,043	990	898	1,060	957	1,072	1,057	1,039	1,096	1,053	1,049	12,289
<b>2011 Law Enforcement Calls</b>	969	835	1,025	984	989	874	1,010	848	835	969	960	984	11,282
<b>2010 Law Enforcement Calls</b>	848	813	1,149	1,068	1,086	992	1,071	1,127	1,067	1,008	965	1,013	12,207
<b>2009 Law Enforcement Calls</b>	919	812	851	1,096	1,132	1,071	1,051	1,103	1,073	1,128	994	882	12,112
<b>2008 Law Enforcement Calls</b>	897	839	872	801	849	885	965	915	1,056	1,008	843	774	10,704

# Emergency Management Report

## September 2020

### Incidents/Responses

Investigated open burning complaint, findings turned over to DEQ.

### Meetings and Correspondence

Weekly meetings with VDEM for covid -19 PPE tracking along with state required surveys.

Multiple meetings with VDH for covid -19 exposures and changing guidance. Coordinating a drive through flu shot exercise at the fire station. 150 doses administered by the medical reserve core.

Communicating with county long term care facility's on virus exposures.

Continuing efforts to supply available PPE to schools and county offices.

Meetings with the Vol.Rescue squad and MEMS on MOU issues.

Changing the county Emergency Operations Plan based on the MOU outcome.

Working with the 911 communications director to implement a dispatcher orientation program for new hires.

John Sherer

10-6-2020



## **Madison County Department of EMS**

**Noah Hillstrom, EMS Chief**

1494 N. Main St., Madison VA, 22727

Phone: 540-948-4813 Fax: 540-948-4821

October 6, 2020

### **MONTHLY REPORT TO THE MADISON COUNTY BOARD OF SUPERVISORS**

#### **EMS Calls: September 1 through September 30, 2020:**

Total calls **toned: 124**

Average In-County response time to the scene: **9 minutes**. Additional reports beyond the total calls and response times are available upon request.

#### **Personnel**

Cynthia Patterson submitted her resignation and will be transitioning to Greene EMS effective 10/4/20. A thank you celebration for her years of service to Madison was held on Sunday, October 4<sup>th</sup>.

Lieutenant Jackson submitted his resignation and is transitioning to Walt Disney Productions effective 10/18/20.

Lieutenant Judkins is stepping down as lieutenant and into a full-time medic role effective 10/31/20.

Mary Fowler has been promoted to lieutenant. She was previously filling the interim lieutenant role.

Travenor Harlow has been promoted to lieutenant.

Travis Colley has been promoted to interim lieutenant.

Adam Heatherton has been hired as a full-time paramedic and starts orientation on 10/22/20.

Noel Vargo has been hired as a part-time paramedic.

Milio "Will" Curcio has been hired as a part-time EMT. He is currently finishing up his paramedic program at Blue Ridge Community College.

Recruitment is still ongoing to fill our two FTE vacancies.

#### **First Responder Mental Health**

I have been in communication with other leaders in the EMS/Fire community and we are seeing an increase in mental health distress/burnout amongst our responders. Our responders are on the

front line of the pandemic and do not get a break from it. They are not only concerned with their own health and safety but bringing infection to their loved ones at home. We are also entering flu season. Flu season in combination with COVID-19 will likely bring significant staffing challenges. Holding personnel after their shift to maintain minimum staffing will extend a 24-hour shift to 36 consecutive hours. The ability to approve time off may not be possible.

Unfilled shifts → Workforce shortages → More burnout

I encourage the County to begin looking into mental health resources and ways to mitigate burnout. More first responders die by suicide than in the line of duty. I appreciate your consideration.

**Generator Installation**

The station generator was installed on 10/6/20. We are waiting on Southern States to install the propane tank.

**EMS Station Lease Amendment**

Please see attached lease amendment. Summary: Monthly rent reduced by \$100 totaling \$2100/month. County agrees to pay for costs related to propane usage.

**Medical Director Amendment**

Please see attached amendment. An amendment is being requested due to added personnel in our department and potential personnel from MCRS requiring additional training/medical oversight. We currently pay \$10,000 annually and the request is for \$15,000 annually.

**Medic 20 Extended Warranty Request**

This extended warranty covers the major components to include diesel engine, transmission, drive train, 4-wheel drive components and DEF emissions. The current ambulances on order have this extended warranty and this will keep our fleet consistently covered (excluding M-10 Mercedes ambulance due to non-eligibility). Cost is \$6700.

**Mobile Radio Request**

Six mobile radios are needed to outfit the new ambulances (each ambulance requires two radios) and response vehicles. I currently do not have enough money in my budge to cover this expense. Please see attached quote for \$4,615.00.

**Personnel Request**

Deputy Chief

EMS Lieutenant (transition current interim lieutenant position to permanent)

2 FTE EMT Intermediate/Paramedic

**THIS SUPPLEMENTAL LEASE AGREEMENT** made this 6<sup>th</sup> day of October, 2020 is a continuation of the lease dated March 12, 2019 and shall remain in full force and affect except for changes as noted herein, by and between David L. James and Michelle L. James, husband and wife, (hereinafter referred to as "**Landlord**"), and, the County of Madison, hereinafter referred to as "**Tenant**", whose business address is 302 Thrift Road, Madison VA, 22727.

**WITNESSETH:**

WHEREAS, Landlord is the sole owner of the following described real estate, to-wit: 1490A North Main Street, Madison VA 22727, containing approximately 2400 square feet in the County of Madison, Virginia;

WHEREAS, Tenant desires to lease the above-described premises for the purpose of housing Emergency Medical Services Facility;

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereby agree as follows:

**DESCRIPTION OF THE PREMISES**

Landlord agrees to lease and Tenant agrees to rent the entire portion of the building on the above-mentioned property, consisting of 2400 square feet more or less. Rent includes water, sewage and the use of a trash container. Landlord shall pay all costs related to water, sewage, and trash disposal related to the Tenant's use of the property. Tenant shall pay for all costs related to propane usage for demised premises.

**TERM OF LEASE**

Tenant agrees to lease the above-described premises for a period of 3 years beginning on the 1<sup>st</sup> day of April, 2019. Tenant shall have the right, upon 90 days written notice to terminate the lease at any time after the first eighteen months.

**IMPROVEMENTS**

Tenant may, at any time during this Lease, with the prior written consent of the Landlord, make alterations and additions to the premises at Tenant's own expense. All additions or alterations approved shall become a fixture and a part of the real estate. Landlord agrees, as a

term of the lease, to paint the interior of the building, and to install wall to wall carpet in four bedrooms of the building, in a style and manner in keeping with the rest of the building.

RENT

Tenant agrees to pay to Landlord at 83 Willow Way Lane, Haywood, VA, a sum of Two Thousand One Hundred Dollars (\$2,100) per month for the lease of the premises, to be due and payable on the 1<sup>st</sup> day of each month beginning on the 1<sup>st</sup> day of November, 2020, and continuing under the expectation of the lease.

Landlord shall pay the water and sewer, for the leased premises.

SECURITY DEPOSIT

No security deposit is required as part of this lease.

REAL ESTATE TAXES

During the term of this Lease, Landlord shall pay all real estate taxes and assessments imposed on the demised premises by the State, County or other lawful governmental authority.

USE OF PREMISES

The parties expressly agree that this Lease is executed in order that Tenant may conduct, house its Emergency Medical Services Operations, including vehicle storage, sleeping accommodations, and other accessory uses related to the operation of an EMS station upon the premises, and that the demised premises shall not be put to any other use without the prior written consent of the Landlord.

TERMINATION OF LEASE

This lease shall expire on March 31, 2022, unless earlier terminated, subject to Tenants right set forth above. Tenant herein agrees to notify Landlord of intent to renew or vacate at least 90 days prior to the expiration of this lease. However, at the Tenants discretion this lease may remain in effect on a month by month basis upon the expiration of the initial term with the 90 day notification remaining in effect.

ASSIGNMENT AND SUBLEASE

This lease may not be assigned or transferred by Tenant without Landlord’s prior written consent. No sublease shall be allowed without Landlord’s written consent.

Landlord hereby agrees that, during the term of the Lease, he shall, in the matter of keeping the building and demised premises in good repair, do the following: keep all outside walls and the roof of the building in proper and substantial repair, and maintain all common areas of the premises. Landlord agrees to maintain the Heating and Air Conditioning units in good working order.

RIGHT OF ENTRY TO REPAIR

Landlord reserves the right for himself, his agents and employees to enter upon the premises at any reasonable time to make repairs, alterations or improvements; provided, however, that such repairs, alterations, or improvements shall not unreasonably interfere with Tenant’s operations. Such right to enter shall also include the right to enter upon the premises for purpose of inspection.

INSURANCE

Landlord shall maintain all public or common areas in a condition free from all physical and fire hazards. Landlord shall adequately insure the building and all public or common areas for fire, casualty, hazard, and liability. Tenant shall maintain the demised premises with a renter’s liability coverage of one million dollars (\$1,000,000.00) Landlord shall be named as co-insured.

DAMAGE OR DESTRUCTION BY FIRE OR NATURAL CAUSES

If, during the term of the Lease, the building on the demised premises is destroyed by fire, natural causes, or other casualty, or so damaged thereby that it cannot be repaired with reasonable diligence within sixty (60) days, this Lease shall terminate as of the date of such damage or destruction. However, if said building can with reasonable diligence be repaired within 60 days, said building shall be repaired by Landlord, as quickly as reasonably possible, and this Lease shall remain in full force and effect, provided, however, rent shall be abated for

any part of the said building which is rendered unfit for occupancy for the period that such unfitness continues.

DEFAULT ON PAYMENT OF RENT

If any monthly installment of rent as herein called for remains overdue and unpaid for ten (10) days, Landlord shall impose a penalty of five (5) percent of the monthly rental amount for each month overdue. If any monthly installment of rent and interest as herein called for remain overdue and unpaid for thirty (30) days, Landlord may, at his option, at any time during such default, declare this Lease terminated and take possession of the demised property.

The parties, having read and understood the provisions of this Lease, agree for themselves, their heirs, administrators, personal representatives, executors, and assigns to be bound thereby.

In Witness Whereof, the parties have executed this Lease on this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

County of Madison

\_\_\_\_\_ (SEAL)

DAVID L. JAMES

\_\_\_\_\_ (SEAL)

By: Clay Jackson

Chairman, Madison County Board of Supervisors

\_\_\_\_\_ (SEAL)

MICHELLE L. JAMES

**FOURTH AMENDMENT**

This FOURTH AMENDMENT to the Agreement dated September 28, 2020 by and between **COUNTY OF MADISON, VIRGINIA** on behalf of its Department of Emergency Medical Services (“EMS”) and the **UNIVERSITY OF VIRGINIA PHYSICIANS GROUP**, formerly known as the University of Virginia Health Services Foundation (“Foundation”), on behalf of its Department of Emergency Medicine (“UPG”), is made effective as of the 1st day of October, 2020 (“Effective Date”).

**WITNESSETH:**

**WHEREAS**, EMS and the Foundation (collectively the “Parties”) entered into an agreement dated September 26, 2005 for the provision of Operational Medical Direction services (“Agreement”); and

**WHEREAS**, Foundation began operating as UPG on August 1, 2011; and

**WHEREAS**, all references to Foundation contained in the Agreement and here after shall be applicable to UPG; and

**WHEREAS**, the Parties agree to amend the Agreement in order to increase the rate of compensation associated with such services; and

**NOW THEREFORE**, in consideration of the promises and mutual covenants contained herein, the Parties desire to amend the Agreement as follows:

1. Amendment to the Agreement. The Agreement is hereby amended by deleting “Appendix A: Rate Schedule for County Effective October 1, 2008” in its entirety and shall be replaced with the attached “Appendix A: Rate Schedule for County Effective October 1, 2020”, which is incorporated by reference herein.
2. Incorporation of Recitals; Definitions. The recitals set forth above are hereby incorporated by reference herein as if set forth in full in the body of this Fourth Amendment. Capitalized terms used but not otherwise defined in this Fourth Amendment shall have the respective meanings given to them in the Agreement.
3. Continued Validity. Except as set forth in this Fourth Amendment, the terms and conditions of the Agreement are hereby ratified and declared to be in full force and effect.
4. Counterparts. This Fourth Amendment may be executed in any number of counterparts and by each of the parties hereto in separate counterparts or by facsimile or electronic signature, each of which when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement.

*[Signature page to follow]*

**IN WITNESS WHEREOF**, the Parties hereto have executed this Fourth Amendment all to be effective as of the Effective Date set forth above.

**UNIVERSITY OF VIRGINIA  
PHYSICIANS GROUP**

**COUNTY OF MADISON, VIRGINIA**

By: \_\_\_\_\_  
Mary Frances Southerland  
General Counsel & Chief of Staff

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**Appendix A: Rate Schedule for County Effective October 1, 2020**

<u>Service Provided</u>	<u>Rate</u>	<u>Description</u>
Physician Operational Medical Director		All career providers under EMS license (“EMS Providers”)
Annual Contract Rate	\$15,000.00	For up to 40 EMS Providers
	\$1,000.00	For each additional ten (10) EMS Providers



August 5, 2020  
Madison County EMS  
1449 North Main Street  
Madison, VA 22727

Dear, Noah Hillstrom, Chief

Penn Care; a regional supplier of EMS supplies, ambulances, and electronic patient care trip sheets, with low prices, prompt delivery and knowledgeable product specialists we hope to become your one stop shop for all your EMS needs. Many needs.....One Solution.....Penn Care.  
Thank you for the opportunity to submit a quote for this year’s Ambulance Purchase.

**2019 Ford F-450 Diesel 4X4 Ambulance  
6-year 200,000 mile Ford Extended Warranty ..... \$6,700.00**

If you have any questions or would like additional information on the vehicle, please feel free to contact me at 540-841-9603 [chance@penncare.net](mailto:chance@penncare.net)

Sincerely

**Chance Kimble,**  
VA Ambulance Sales Representative  
[chance@penncare.net](mailto:chance@penncare.net)  
Cell 540-841-9603  
1-800-392-7233 EXT 312

Address: 1317 North Rd. | Niles, OH 44446  
Phone: 1-800-392-7233  
Fax: 330-544-0022  
Website: [www.penncare.net](http://www.penncare.net)



## Facilities Report September 2020

For the month of September I submit the following report for the facilities dept.

We have changed bulbs in pole lights in DSS lower lot and upper lot Commonwealth Attorney's office, and Courthouse to LED bulbs. We are replacing the Other pole lights as we have bulbs go bad.

Touchless flush valves have been installed in the Courthouse in the public areas. Sinks will be switched to touchless as soon as product arrives. Faucets are on backorder.

Inmates will be coming the first week of October for the first time since January. Hope to get the mulching done and some other projects. I have also been approved to have them to put up Christmas lights and the street Wreathes. The install of these will happen starting the second week of November.

We have been meeting with contractors for tours before the contract for the renovation of the 410 and 414 buildings. Bids were received and opened on Sept. 30<sup>th</sup>. There were 7 bids.

HVAC replacement has started at the Moore building. Madison Plumbing and Electric is doing the work and during their install found a drain pipe from the upper level had a leak. A wall was opened up and it was found the wall material had been attached to the pipe at the previous renovation. A hole was found in the pipe and was shooting water out every time the upstairs toilet and sink were used. This is a source of water from the wet basement. Some studs, insulation, and paneling will have to be replaced in this wall. Tracey is going to contact Mr. Moore to see if he will do any of the repairs when he comes to fix the back wall in the basement.

Prices are being gathered for the replacement of the HVAC unit in the server room at the 911 dispatch.

Submitted this 8<sup>th</sup> day of October, 2020 by Roger Berry Facilities Manager

**Madison County Sheriffs Office**

**Erik J. Weaver, Sheriff**

**Sheriff's Report September 2020**

**Part-time Deputies**

*as per Va Code 15.2-1609.9*

<u>Part-Time Deputy</u>	<u>Function</u>	<u>Worked</u>
MCSO Unit 11	LE	120
MCSO Unit 34	<i>Court Security</i>	78
MCSO Unit 35	<i>Court Security</i>	97
MCSO Unit 36	<i>Court Security</i>	72.5

MADISON COUNTY  
FY21 SEPTEMBER REVENUE REPORTS FOR FUNDS 10-14  
FD-SOURCE REVENUES SUMMARY REPORT  
for Fiscal Year 2021 (Fiscal 2021)  
Posted and Distributed Figures  
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For SEPTEMBER	Revenue For SEPTEMBER	Revenue YTD	Unrealized Balance	Percent Real
FD 10 GENERAL FUND							
110101	REAL PROPERTY	\$ 12,084,000.00	\$ 0.00	\$ 267,364.76	\$ 451,998.15	\$ 11,632,001.85	3.74
110102	REAL PROPERTY - DELINQUENT	\$ 520,000.00	\$ 0.00	\$ 30,840.30	\$ 60,762.22	\$ 459,237.78	11.69
110103	LAND REDEMPTIONS	\$ 8,000.00	\$ 0.00	\$ 107.05	\$ 404.63	\$ 7,595.37	5.06
110201	PUBLIC SERVICE	\$ 353,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 353,000.00	0.00
110301	PERSONAL PROPERTY	\$ 3,200,000.00	\$ 0.00	\$ 33,770.20	\$ 41,575.73	\$ 3,158,424.27	1.30
110302	PERSONAL PROPERTY - DELINQUENT	\$ 525,000.00	\$ 0.00	\$ 12,934.22	\$ 48,153.80	\$ 476,846.20	9.17
110303	MOBILE HOME	\$ 6,500.00	\$ 0.00	\$ 19.17	\$ 19.17	\$ 6,480.83	0.29
110304	MOBILE HOME - DELINQUENT	\$ 1,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,200.00	0.00
110401	MACHINERY & TOOLS	\$ 120,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 120,000.00	0.00
110402	MACHINERY & TOOLS - DELINQUENT	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
110501	MERCHANT CAPITAL	\$ 230,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 230,000.00	0.00
110502	MERCHANT CAPITAL - DELINQUENT	\$ 3,000.00	\$ 0.00	\$ 0.00	\$ 4.30	\$ 2,995.70	0.14
110601	LATE FILING PENALTY	\$ 13,000.00	\$ 0.00	\$ 440.41	\$ 1,025.33	\$ 11,974.67	7.89
110602	INTEREST - DELINQUENT TAXES	\$ 100,000.00	\$ 0.00	\$ 6,125.43	\$ 18,368.12	\$ 81,631.88	18.37
110603	PENALTIES - ALL TAXES	\$ 130,000.00	\$ 0.00	\$ 4,402.05	\$ 27,468.20	\$ 102,531.80	21.13
110605	TAX COLLECTION FEE	\$ 65,000.00	\$ 0.00	\$ 2,239.07	\$ 8,730.09	\$ 56,269.91	13.43
120101	LOCAL SALES TAX	\$ 1,147,644.00	\$ 0.00	\$ 125,522.59	\$ 236,060.16	\$ 911,583.84	20.57
120201	CONSUMER UTILITY TAX	\$ 344,000.00	\$ 0.00	\$ 29,993.97	\$ 59,711.34	\$ 284,288.66	17.36
120202	CONSUMPTION TAX	\$ 40,000.00	\$ 0.00	\$ 4,101.77	\$ 7,647.52	\$ 32,352.48	19.12
120203	GROSS RECEIPTS TAX (UTILITIES)	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,000.00	0.00
120501	MOTOR VEHICLE LICENSE	\$ 470,000.00	\$ 0.00	\$ 5,565.86	\$ 12,800.37	\$ 457,199.63	2.72
120600	BANK FRANCHISE TAX	\$ 125,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125,000.00	0.00
120701	RECORDATION TAXES	\$ 123,000.00	\$ 0.00	\$ 13,804.03	\$ 30,127.58	\$ 92,872.42	24.49
120703	ADDITIONAL TAXES ON DEEDS	\$ 35,000.00	\$ 0.00	\$ 3,670.32	\$ 7,604.03	\$ 27,395.97	21.73
121000	TRANSIENT OCCUPANCY TAX	\$ 70,000.00	\$ 0.00	\$ 10,743.64	\$ 19,969.04	\$ 50,030.96	28.53
121100	RESTAURANT FOOD TAXES	\$ 500,000.00	\$ 0.00	\$ 46,725.11	\$ 89,953.92	\$ 410,046.08	17.99
121600	COMMUNICATIONS TAX (LOC TX THRU S	\$ 500,000.00	\$ 0.00	\$ 37,453.50	\$ 77,292.21	\$ 422,707.79	15.46
130100	ANIMAL LICENSES	\$ 3,000.00	\$ 0.00	\$ 510.00	\$ 1,104.00	\$ 1,896.00	36.80
130304	LAND USE APPLICATION FEES	\$ 25,000.00	\$ 0.00	\$ 2,150.00	\$ 2,150.00	\$ 22,850.00	8.60
130305	LAND TRANSFER FEES	\$ 500.00	\$ 0.00	\$ 48.60	\$ 97.20	\$ 402.80	19.44
130307	SUBDIVISION PERMITS	\$ 33,000.00	\$ 0.00	\$ 350.00	\$ 6,100.00	\$ 26,900.00	18.48
130308	BUILDING PERMITS	\$ 72,000.00	\$ 0.00	\$ 2,819.94	\$ 15,793.86	\$ 56,206.14	21.94
130310	ELECTRICAL PERMITS	\$ 25,000.00	\$ 0.00	\$ 1,513.60	\$ 4,535.12	\$ 20,464.88	18.14
130311	BOUNDARY SURVEY FEES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	100.00
130312	PLUMBING PERMITS	\$ 12,000.00	\$ 0.00	\$ 950.00	\$ 2,905.00	\$ 9,095.00	24.21
130314	MECHANICAL PERMITS	\$ 14,000.00	\$ 0.00	\$ 700.00	\$ 1,975.00	\$ 12,025.00	14.11
130316	REINSPECTION FEE	\$ 500.00	\$ 0.00	\$ 150.00	\$ 200.00	\$ 300.00	40.00
130317	INVESTIGATION FEE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
130318	SEPTIC PERMITS	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
130319	SIGN PERMITS	\$ 300.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 225.00	25.00
130320	TEMPORARY OCCUPANCY REQUEST	\$ 100.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 50.00	50.00
130321	FAMILY DIVISION FEE	\$ 750.00	\$ 0.00	\$ 350.00	\$ 700.00	\$ 50.00	93.33
130322	SITE PLAN FEE	\$ 7,900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,900.00	0.00
130328	PLAN REVIEW FEES	\$ 8,000.00	\$ 0.00	\$ 550.00	\$ 3,541.86	\$ 4,458.14	44.27
130333	VARIANCE FEE	\$ 1,600.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 1,100.00	31.25
130334	SPECIAL USE PERMIT	\$ 5,000.00	\$ 0.00	\$ 500.00	\$ 2,750.00	\$ 2,250.00	55.00
130335	EROSION & SEDIMENT BONDS	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 14,000.00	\$ 14,000.00	100.00
130336	FESTIVAL PERMITS	\$ 200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
130338	AGREEMENT IN LIEU OF A PLAN	\$ 5,000.00	\$ 0.00	\$ 750.00	\$ 2,525.00	\$ 2,475.00	50.50
130339	EROSION & SEDIMENT LAND DIST. PER	\$ 4,000.00	\$ 0.00	\$ 300.00	\$ 450.00	\$ 3,550.00	11.25
130340	BUILDING STATE LEVY	\$ 2,500.00	\$ 0.00	\$ 116.66	\$ 497.65	\$ 2,002.35	19.91
130350	SECONDARY STRUCTURE E911 ADDRESSI	\$ 100.00	\$ 0.00	\$ 0.00	\$ 50.00	\$ 50.00	50.00
130398	SPECIAL DEALER PERMIT	\$ 0.00	\$ 0.00	\$ 20.00	\$ 20.00	\$ 20.00	100.00
130399	DMV STOP/RELEASE FEE	\$ 8,500.00	\$ 0.00	\$ 500.00	\$ 1,980.00	\$ 6,520.00	23.29
140101	COURT FINES AND FORFEITURES	\$ 160,000.00	\$ 0.00	\$ 3,145.77	\$ 8,517.22	\$ 151,482.78	5.32
140102	COURT FINES INTEREST	\$ 800.00	\$ 0.00	\$ 89.27	\$ 136.28	\$ 663.72	17.04

MADISON COUNTY  
 FY21 SEPTEMBER REVENUE REPORTS FOR FUNDS 10-14  
 FD-SOURCE REVENUES SUMMARY REPORT  
 for Fiscal Year 2021 (Fiscal 2021)  
 Posted and Distributed Figures  
 Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For SEPTEMBER	Revenue For SEPTEMBER	Revenue YTD	Unrealized Balance	Percent Real
140104	ALARM ORDINANCE FINE	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
150101	INTEREST - BANK DEPOSITS	\$ 175,000.00	\$ 0.00	\$ 12,686.87	\$ 43,638.91	\$ 131,361.09	24.94
150201	RENT - CLORE PROPERTY	\$ 1,700.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,700.00	0.00
150207	RENT-LITERACY COUNCIL	\$ 600.00	\$ 0.00	\$ 50.00	\$ 100.00	\$ 500.00	16.67
150208	RENT - FREE CLINIC	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00	100.00
160101	COURT HOUSE MAINTENANCE FEES	\$ 7,000.00	\$ 0.00	\$ 189.09	\$ 418.84	\$ 6,581.16	5.98
160103	SHERIFF'S FEES - SERVING COURT PA	\$ 344.00	\$ 0.00	\$ 79.68	\$ 343.79	\$ 0.21	99.94
160105	COURT APPT'D ATTY'S FEES	\$ 100.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
160106	CLERK FEES - OTHER	\$ 150.00	\$ 0.00	\$ 9.85	\$ 38.35	\$ 111.65	25.57
160107	COURT SECURITY FEES	\$ 30,000.00	\$ 0.00	\$ 1,506.64	\$ 3,080.14	\$ 26,919.86	10.27
160108	Clerk - Sec Remote Internet Acces	\$ 10,995.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,995.00	0.00
160201	COMMONWEALTH ATTORNEY FEES	\$ 1,200.00	\$ 0.00	\$ 104.97	\$ 229.79	\$ 970.21	19.15
160402	AMBULANCE TRANSPORTS	\$ 345,000.00	\$ 0.00	\$ 27,373.88	\$ 60,099.04	\$ 284,900.96	17.42
160501	JAIL ADMISSION FEE	\$ 2,000.00	\$ 0.00	\$ 75.00	\$ 122.50	\$ 1,877.50	6.12
160601	PICKUP & BOARDING FEES	\$ 1,600.00	\$ 0.00	\$ 60.00	\$ 155.00	\$ 1,445.00	9.69
160602	SHELTER - ADOPTIONS	\$ 18,000.00	\$ 0.00	\$ 1,820.00	\$ 4,340.00	\$ 13,660.00	24.11
160801	WASTE COLLECTION, DISPOSAL, RECYC	\$ 170,000.00	\$ 0.00	\$ 15,491.50	\$ 38,040.95	\$ 131,959.05	22.38
180301	REBATES & REFUNDS	\$ 50,000.00	\$ 0.00	\$ 2,785.14	\$ 6,710.41	\$ 43,289.59	13.42
180309	REFUNDS-PRA REIMBURSEMENT FOR SAL	\$ 125,368.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 125,368.00	0.00
180905	SALE OF SURPLUS PROPERTY	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,500.00	0.00
180906	SALE OF DOCUMENTS	\$ 100.00	\$ 0.00	\$ 1.00	\$ 1.00	\$ 99.00	1.00
180910	OVERAGES/SHORTAGE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.18	\$ 0.18	100.00
180916	INSURANCE CLAIMS/ADJUSTMENTS	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 2,121.40	\$ 2,878.60	42.43
180933	RETURN CHECK FEE	\$ 250.00	\$ 0.00	\$ 50.00	\$ 125.00	\$ 125.00	50.00
189911	DEBT SETOFF ADMIN FEE	\$ 2,700.00	\$ 0.00	\$ 58.54	\$ 231.41	\$ 2,468.59	8.57
220103	MOTOR VEHICLE CARRIER'S TAX	\$ 250.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 250.00	0.00
220104	MOBILE HOME TITLING TAX	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 9,949.78	\$ 2,050.22	82.91
220106	MOPED ATV SALES TAX	\$ 500.00	\$ 0.00	\$ 50.00	\$ 50.00	\$ 450.00	10.00
220107	GAMES OF SKILL	\$ 0.00	\$ 0.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	100.00
220109	PPTRA	\$ 1,029,053.00	\$ 0.00	\$ 0.00	\$ 51,452.65	\$ 977,600.35	5.00
220110	MOTOR VEHICLE RENTAL TAX	\$ 750.00	\$ 0.00	\$ 0.36	\$ 50.72	\$ 699.28	6.76
230100	SHARED - COMM ATT'Y	\$ 177,374.00	\$ 0.00	\$ 14,781.15	\$ 28,409.30	\$ 148,964.70	16.02
230200	SHARED - SHERIFF	\$ 778,447.00	\$ 0.00	\$ 56,657.01	\$ 96,629.85	\$ 681,817.15	12.41
230300	SHARED - COMM REVENUE	\$ 88,889.00	\$ 0.00	\$ 7,327.07	\$ 14,218.48	\$ 74,670.52	16.00
230400	SHARED - TREASURER	\$ 94,853.00	\$ 0.00	\$ 7,807.95	\$ 14,430.77	\$ 80,422.23	15.21
230600	SHARED - REGISTRAR & ELECT BRD	\$ 38,542.00	\$ 660.00	\$ 0.00	\$ 0.00	\$ 38,542.00	0.00
230700	SHARED - CLERK OF CIRCUIT CT	\$ 208,000.00	\$ 0.00	\$ 17,333.33	\$ 33,242.50	\$ 174,757.50	15.98
230702	SHARED - CLERK TECHNOLOGY	\$ 17,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,500.00	0.00
240102	DEPT OF JUVENILE JUSTICE	\$ 8,079.00	\$ 0.00	\$ 0.00	\$ 1,646.00	\$ 6,433.00	20.37
240103	VA DOMESTIC VIOLENCE GRANT	\$ 45,000.00	\$ 0.00	\$ 11,250.00	\$ 11,250.00	\$ 33,750.00	25.00
240104	VA VICTIM WITNESS GRANT	\$ 15,876.00	\$ 0.00	\$ 4,522.00	\$ 4,522.00	\$ 11,354.00	28.48
240105	911 WIRELESS FUND	\$ 46,000.00	\$ 0.00	\$ 4,289.73	\$ 8,562.03	\$ 37,437.97	18.61
240106	LOD BENEFITS	\$ 0.00	\$ 0.00	\$ 540.00	\$ 540.00	\$ 540.00	100.00
240115	PSAP Equipment Grant	\$ 264,300.47	\$ 213,913.47	\$ 0.00	\$ 0.00	\$ 264,300.47	0.00
240116	SRO State Grant	\$ 35,380.00	\$ 0.00	\$ 8,504.25	\$ 8,504.25	\$ 26,875.75	24.04
240117	VITA Wireless grant	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
240119	CLERK-LVA RECORDS GRANT	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
240120	DHCD-TRAINING SUPPORT STIPEND GRA	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
240201	FIRE PROGRAM FUND	\$ 44,880.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 44,880.00	0.00
240202	EMS - FOUR FOR LIFE	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
240302	LITTER CONTROL & PESTICIDE GRANTS	\$ 7,241.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,241.00	0.00
240307	VDEM RPPP Grant	\$ 3,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,500.00	0.00
240801	VTA Grant	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 0.00	100.00
310101	SNP - REAL PROPERTY TAXES	\$ 88,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 88,000.00	0.00
330300	Victim Witness Federal	\$ 47,629.00	\$ 0.00	\$ 13,565.00	\$ 13,565.00	\$ 34,064.00	28.48
410515	Transfer from TOT	\$ 27,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 27,500.00	0.00
499996	Use of FB - Debt Proceeds	\$ 8,045,768.60	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,045,768.60	0.00
499998	Accum Fund Bal - Cap Budget	\$ 458,376.48	\$ 220,839.00	\$ 0.00	\$ 0.00	\$ 458,376.48	0.00
499999	ACCUMULATED FUND BALANCE	\$ 987,469.52	\$ 219,717.01	\$ 0.00	\$ 0.00	\$ 987,469.52	0.00

MADISON COUNTY  
 FY21 SEPTEMBER REVENUE REPORTS FOR FUNDS 10-14  
 FD-SOURCE REVENUES SUMMARY REPORT  
 for Fiscal Year 2021 (Fiscal 2021)  
 Posted and Distributed Figures  
 Executed By: smurray

Page: 3  
 Date: 10/06/20  
 Time: 15:48:18

Code	Description	Estimated Revenue	Est. Revenue For SEPTEMBER	Revenue For SEPTEMBER	Revenue YTD	Unrealized Balance	Percent Real
10	GENERAL FUND	\$ 34,684,559.07	\$ 655,129.48	\$ 867,043.30	\$ 1,740,335.14	\$ 32,944,223.93	5.02
	FD 11 TOT TOURISM FUND						
121000	TRANSIENT OCCUPANCY TAX	\$ 105,000.00	\$ 0.00	\$ 15,907.11	\$ 29,745.42	\$ 75,254.58	28.33
	FD 12 TOPPINGS FUND						
499999	ACCUMULTED FUND BALANCE	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00	0.00
	FD 13 ANIMAL GRANTS AND DONATIONS FUND						
180952	Animal Donations - Medical Care	\$ 0.00	\$ 0.00	\$ 0.00	\$ 183.00	\$ 183.00-	100.00
	FD 14 COVID GRANTS Fund						
330206	CARES Act - Title V	\$ 3,314,297.02	\$ 2,209,677.02	\$ 0.00	\$ 1,156,971.00	\$ 2,157,326.02	34.91
330208	CARES Act - ELECT	\$ 69,605.16	\$ 44,505.16	\$ 0.00	\$ 49,703.00	\$ 19,902.16	71.41
330209	CV Emerg Supp Fndg Prog	\$ 46,157.00	\$ 46,157.00	\$ 0.00	\$ 0.00	\$ 46,157.00	0.00
14	COVID GRANTS Fund	\$ 3,430,059.18	\$ 2,300,339.18	\$ 0.00	\$ 1,206,674.00	\$ 2,223,385.18	35.18
GRAND TOTAL		\$ 38,220,618.25	\$ 2,955,468.66	\$ 882,950.41	\$ 2,976,937.56	\$ 35,243,680.69	7.79

MADISON COUNTY  
FY21 SEPTEMBER REVENUE SUMMARY FOR FUND 23  
FD-SOURCE REVENUES SUMMARY REPORT  
for Fiscal Year 2021 (Fiscal 2021)  
Posted and Distributed Figures  
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For SEPTEMBER	Revenue For SEPTEMBER	Revenue YTD	Unrealized Balance	Percent Real
FD 23 SCHOOL FUND							
150205	SCHOOL PROPERTY RENT	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
161801	TUITION FROM PRIVATE SOURCE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,300.00	\$ 4,300.00	100.00
180301	MISCELLANEOUS REBATES AND REFUNDS	\$ 147,571.00	\$ 0.00	\$ 1,015.00	\$ 1,167.05	\$ 146,403.95	0.79
180901	GAS REVENUE	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 366.46	\$ 4,633.54	7.33
180932	E-RATE	\$ 50,000.00	\$ 0.00	\$ 0.00	\$ 24,570.14	\$ 25,429.86	49.14
241001	SALES TAX	\$ 1,756,644.00	\$ 0.00	\$ 189,138.44	\$ 308,016.72	\$ 1,448,627.28	17.53
241002	BASIC SCHOOL AID	\$ 4,453,971.00	\$ 0.00	\$ 359,460.25	\$ 1,078,380.75	\$ 3,375,590.25	24.21
241003	ISAFP	\$ 8,386.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,386.00	0.00
241004	REMEDIAL SUMMER SCHOOL	\$ 28,678.00	\$ 0.00	\$ 2,389.84	\$ 7,169.52	\$ 21,508.48	25.00
241005	REGULAR FOSTER CARE	\$ 35,458.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35,458.00	0.00
241007	GIFTED AND TALENTED	\$ 45,422.00	\$ 0.00	\$ 3,691.66	\$ 11,074.98	\$ 34,347.02	24.38
241008	REMEDIAL EDUCATION	\$ 147,620.00	\$ 0.00	\$ 11,997.84	\$ 35,993.52	\$ 111,626.48	24.38
241012	SPECIAL EDUCATION -SOQ	\$ 303,102.00	\$ 0.00	\$ 24,634.58	\$ 73,903.74	\$ 229,198.26	24.38
241014	TEXTBOOK PAYMENTS	\$ 93,874.00	\$ 0.00	\$ 7,629.66	\$ 22,888.98	\$ 70,985.02	24.38
241017	VOCATIONAL SOQ PAYMENT	\$ 140,632.00	\$ 0.00	\$ 11,429.92	\$ 34,289.76	\$ 106,342.24	24.38
241021	SOCIAL SECURITY	\$ 255,060.00	\$ 0.00	\$ 20,730.00	\$ 62,190.00	\$ 192,870.00	24.38
241023	RETIREMENT	\$ 593,975.00	\$ 0.00	\$ 48,275.34	\$ 144,826.02	\$ 449,148.98	24.38
241025	GROUP LIFE	\$ 18,343.00	\$ 0.00	\$ 1,490.84	\$ 4,472.52	\$ 13,870.48	24.38
241028	EARLY READING INTERVENTION	\$ 33,672.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,672.00	0.00
241046	HOMEBOUND INSTRUCTION	\$ 2,948.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,948.00	0.00
241048	SPECIAL EDUCATION - REGIONAL TUIT	\$ 150,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150,000.00	0.00
241052	VOCATIONAL EQUIPMENT	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	0.00
241053	VOC OCCUPTNL/TECH EDUCATION	\$ 8,871.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,871.00	0.00
241065	AT RISK FUNDS	\$ 170,622.00	\$ 0.00	\$ 14,474.87	\$ 36,187.17	\$ 134,434.83	21.21
241069	AP EXAM FEES	\$ 0.00	\$ 0.00	\$ 2,805.00	\$ 2,805.00	\$ 2,805.00	100.00
241070	PRESCHOOL INITIATIVE	\$ 33,287.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 33,287.00	0.00
241071	K-3 CLASS SIZE	\$ 148,006.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 148,006.00	0.00
241076	TECHNOLOGY	\$ 154,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 154,000.00	0.00
241091	MENTOR TEACHER PROGRAM	\$ 1,896.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,896.00	0.00
242009	ENGLISH AS A 2ND LANGUAGE	\$ 10,573.00	\$ 0.00	\$ 881.08	\$ 2,643.24	\$ 7,929.76	25.00
242049	INDUSTRY CERTIFICATION COST	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,000.00	0.00
242055	SUPPLEMENTAL LOTTERY PER PUPIL AL	\$ 317,773.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 317,773.00	0.00
242061	SOL ALGEBRA READINESS	\$ 18,896.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18,896.00	0.00
242063	POSITIVE BEHAVIORAL INTERVENTION	\$ 15,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,000.00	0.00
242064	PROJECT GRADUATION-STATE SUMMER	\$ 3,805.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,805.00	0.00
330207	CARES ACT - ESSER	\$ 150,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150,000.00	0.00
330807	TITLE III	\$ 986.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 986.00	0.00
330814	TITLE I	\$ 323,401.00	\$ 0.00	\$ 37,679.90	\$ 37,679.90	\$ 285,721.10	11.65
330816	TITLE VI B	\$ 460,577.00	\$ 0.00	\$ 0.00	\$ 32,914.58	\$ 427,662.42	7.15
330822	VOCATION EDUCATION FEDERAL FUNDS	\$ 27,493.00	\$ 0.00	\$ 4,375.00	\$ 4,375.00	\$ 23,118.00	15.91
330824	TITLE II - PROFESSIONAL DEVELOPME	\$ 65,929.00	\$ 0.00	\$ 0.00	\$ 415.00	\$ 65,514.00	0.63
330825	TITLE IV - DRUG FREE	\$ 26,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,000.00	0.00
410510	TRANSFERS GENERAL FUND	\$ 4,877,360.00	\$ 0.00	\$ 836,880.72	\$ 1,907,233.71	\$ 2,970,126.29	39.10
23	SCHOOL FUND	\$ 15,092,331.00	\$ 0.00	\$ 1,578,979.94	\$ 3,837,863.76	\$ 11,254,467.24	25.43
GRAND TOTAL		\$ 15,092,331.00	\$ 0.00	\$ 1,578,979.94	\$ 3,837,863.76	\$ 11,254,467.24	25.43

MADISON COUNTY  
FY21 SEPTEMBER REVENUE SUMMARY FOR FUND 25 AND FUND 26  
FD-SOURCE REVENUES SUMMARY REPORT  
for Fiscal Year 2021 (Fiscal 2021)  
Posted and Distributed Figures  
Executed By: smurray

Page: 1  
Date: 10/06/20  
Time: 15:51:33

Code	Description	Estimated Revenue	Est. Revenue For SEPTEMBER	Revenue For SEPTEMBER	Revenue YTD	Unrealized Balance	Percent Real
FD 25 VIRGINIA PUBLIC ASSISTANCE							
180304	REFUND - PUBLIC ASSISTANCE CLIENT	\$ 79,089.00	\$ 0.00	\$ 66.61	\$ 212.08	\$ 78,876.92	0.27
240601	PUBLIC ASSISTANCE CLIENTS	\$ 892,607.00	\$ 0.00	\$ 70,981.40	\$ 146,232.51	\$ 746,374.49	16.38
330501	PUBLIC ASSIST & WELFARE FEDERAL	\$ 1,566,908.00	\$ 0.00	\$ 110,584.04	\$ 223,471.60	\$ 1,343,436.40	14.26
410510	TRANSFERS GENERAL FUND	\$ 258,667.00	\$ 0.00	\$ 22,838.81	\$ 265,198.52	\$ 6,531.52	102.53
25	VIRGINIA PUBLIC ASSISTANCE	\$ 2,797,271.00	\$ 0.00	\$ 204,470.86	\$ 635,114.71	\$ 2,162,156.29	22.70
FD 26 CSA FUND							
180305	CSA REFUND	\$ 0.00	\$ 0.00	\$ 12,346.51	\$ 12,346.51	\$ 12,346.51	100.00
240603	CSA POOL REIMBURSEMENT	\$ 1,749,446.70	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,749,446.70	0.00
240604	CSA FOSTER CARE	\$ 0.00	\$ 0.00	\$ 791.75	\$ 2,845.69	\$ 2,845.69	100.00
410510	TRANSFERS GENERAL FUND	\$ 460,732.15	\$ 0.00	\$ 130,141.36	\$ 253,685.73	\$ 207,046.42	55.06
26	CSA FUND	\$ 2,210,178.85	\$ 0.00	\$ 143,279.62	\$ 268,877.93	\$ 1,941,300.92	12.17
GRAND TOTAL		\$ 5,007,449.85	\$ 0.00	\$ 347,750.48	\$ 903,992.64	\$ 4,103,457.21	18.05

MADISON COUNTY, VIRGINIA - APPLICATION TO SERVE ON AN APPOINTED BOARD/COMMISSION/COMMITTEE

1. Name of Board/Commission/Committee: JOA

2. Name of Applicant: Steven S Hoffman

3. E-mail contact: Choffman117@yahoo.com

4. Mailing Address and Telephone Contacts: 2833 N. Seminole Trl. Brightwood Va. 2275  
540-948-4605  
540-718-5556

5. Employer (if applicable): n/a

6. Occupation (please note if retired, etc.): Retired

7. Years Resident of Madison County: 75 yrs.

8. Education (list diplomas and/or degrees) and Special Training: W.S. many classes in Supervision graduate of Criminal Justice training academy, Planning Commission - BOS

9. Memberships in Civic, Volunteer and Benevolent Organizations: Madison Co. Vol Fire Dept, ASA Board, Madison Co. Rescue Squad, Chamber of Commerce, NRA Fire Arms Instructors, Adult 4-H Leader 4-H gun & Rifle Club, President Madison Co. Historical Society

10. Describe your interest in and reasons for desiring to serve on this Board/Commission/Committee and please highlight your qualifications to do so:  
As a former business person I am interested in encouraging both large and small business expansion

Signature of Applicant: Steven S Hoffman

Date: 10-12-20

# Madison County Virginia Public Animal Shelter Operations Manual

Draft • October 2, 2020

# Table of Contents

<b>GENERAL POLICIES</b>	<b>4</b>
Core Provisions	4
A. Operation as a Public Animal Shelter	4
B. Governing Laws and Regulations	4
C. Definitions	4
D. Hours Open to the Public	5
E. Required Statements	5
F. Record-keeping, (A) Specific Inquiries	5
G. Record-keeping, (B) General Inquiries	5
H. Required Holding Periods	6
I. Disposition of Animals	7
J. Transfer of Custody (A) Transfer of Custody (B) Adoption	7
Animal Housing, Care, and Disposition	8
A. Shelter Capacity	8
B. Foster Care	9
C. Care of Animals	9
Disposal of Solid Wastes and Dead Animals	10
A. Dead Animals	10
B. Disposal of Solid Waste	10
Euthanasia	11
A. Delivery	11
B. Drug Storage	11
Buildings and Grounds	11
A. Food Preparation and Storage	11
B. Isolation and Observation Area	11
C. Confinement Area	11
D. Maintenance of Buildings; Air Circulation Systems	11
E. Grounds Upkeep, Generally	11
Motor Vehicles and Transportation of Animals	11
A. Operation of County-Owned Motor Vehicles	11
B. Transportation of Animals	11
Amendments of Policy	12
<b>FORMS</b>	<b>13</b>
Treatment & Progress Sheet	14
Animal Custody Record	15
Release Form/ Body Condition Scoring	16
Daily Observation Sheet	17
Agreement with Outside Releasing Agency	18
Animal Adoption Agreement	20

Sterilization Agreement	22
Waiting List	23
Lost Animal Report	24
Found Animal Report	25
Reclaim/Payment Form	26
Employee/Volunteer Agreement	27
Parental Permission Form	28
Cat Trap/Carrier Loan Agreement	29

## General Policies

### Core Provisions

- A. Operation as a Public Animal Shelter. Madison County's Public Animal Shelter consists of facilities operated by the government of Madison County for the purpose of impounding or harboring seized, stray, homeless, abandoned or unwanted animals, known to the public as the "Madison County Animal Shelter (MCAS)."
- i. Primary oversight of shelter operations shall be the responsibility of the County's designated Animal Shelter Manager.
  - ii. Day-to-day operations of the shelter shall be under the supervision and direction of the Animal Shelter Manager.
  - iii. To the extent practical, shelter business is to be conducted via electronic means (telephone or internet).
  - iv. As a public animal shelter, access to the premises is restricted to individuals who have a legitimate business reason to be to in the Madison County Animal Shelter building or on the nearby grounds.
- B. Governing Laws and Regulations.
- i. This facility shall be operated and maintained in accordance with applicable laws and regulations governing operation of a shelter, specifically:
    1. The Code of Virginia (Ref. Title 3.2, Chapter 65)
    2. The Virginia Administrative Code (Ref. 2VAC5-111-10)
    3. The Madison County Animal Control Ordinance (Ref. Madison County Code, Chapter 6)
    4. The Madison County Animal Shelter Medical Policy
  - ii. Reference is made to the Madison County Animal Control Policy.
  - iii. In the event staff has questions about whether a particular circumstance or practice meets the requirements of applicable laws and regulations, staff shall present the questions to the Animal Shelter Manager who shall contact other resources for any assistance that may be necessary.
- C. Definitions. For the purposes of this policy:
- The term "*adoption*," for the purposes of this policy, means the transfer of a dog or cat, or any other companion animal, from the possession of the County or a releasing agency to an individual, under circumstances where that individual becomes the rightful owner of the animal.
- The term "*animal*" does not include agricultural animals;
- The term "*releasing agency*," as used in this policy, refers to a humane society, animal welfare organization, and society for the prevention of cruelty to animals, or another similar entity or home-based rescue, which releases animals for adoption.
- The term "*rightful owner*" means a person with a legal property right in an animal

- Other terms.* Other terms shall have the meanings set forth in the Code of Virginia (Ref. 3.2-6500) and the Virginia Administrative Code (Ref. 2VAC5-111-10).
- D. Hours Open to the Public. The facility shall be open for business on Monday, Tuesday, Thursday and Friday from 11 AM to 4 PM and Saturday from 11 AM to 2 PM, County holidays excepted. Hours and information regarding access for services shall be posted on signs located on the gate at the entrance to the shelter and at the front door to the office.
- E. Required Statements. Every staff member providing care or working at the facility shall provide a signed, written statement certifying that he or she has never been convicted of animal cruelty, neglect or abandonment. This statement shall be maintained in a file at the facility by the Animal Shelter Manager and each staff member shall be advised of his or her obligation to update the statement as changes occur.
- F. Record-keeping. The Animal Shelter Manager shall maintain written records at the shelter for a period of five years required by the Code of Virginia.
- i. Records that pertain to the animal's disposition while housed at the MCAS, such as adoptions, custody records, medical records, daily observations, reclaims, and release agency forms.
  - ii. Animal Shelter Manager shall maintain written records of contacts with individuals who have found a companion animal and who are providing care or safekeeping of that animal. The records shall include the following information:
    1. Name and a contact telephone number of the person who is holding the animal;
    2. A description of the animal, including information from any tag, license, collar, tattoo, microchip, or other identification or markings; and
    3. The location where the animal was found.
  - iii. If a person contacts the shelter inquiring about a lost companion animal, Animal Shelter Manager shall advise the person (i) if the companion animal is confined at the shelter, or (ii) if a companion animal of similar description is confined there. The Animal Shelter Manager shall also check shelter records maintained and provide the person with any other information that it may have regarding the lost companion animal, or animals fitting that description. Upon request, a person inquiring about a lost companion animal shall be allowed to view the shelter's written records containing information about companion animals that have been found or that have been placed for adoption.
- G. Record keeping: (B) general inquires.
- i. *Custody*--Animal Shelter Manager shall maintain an animal custody record for each of the animals received into the shelter. In addition, Animal Shelter Manager shall keep detailed, written records of the disposition and euthanasia of individual animals.
  - ii. *Data required for State Report*--Animal Shelter Manager shall keep and maintain records and information sufficient to complete the annual Animal Record Summary Report required by the Virginia Department of Agriculture &

- Consumer Services. This annual report shall be filed with the state each calendar year by the Animal Shelter Manager.
- iii. *Monthly Animal Shelter Manager Report*—The Animal Shelter Manager shall provide the County Administrator with a monthly Animal Record Summary Report.
  - iv. *Inventory*—An inventory of all items housed at the at the shelter shall be maintained by the Animal Shelter Manager and produced at the request of the County Administrator.
  - v. *Records of donations*—The Animal Shelter Manager shall keep a record of cash, equipment and supplies donated by specific individuals or organizations, including the date on which the donation was made, the nature, quantity and condition of the equipment or supplies, and the name of the donor. Gift cards are prohibited and shall not be accepted. Each month, donations of equipment and supplies shall be incorporated into the ongoing inventory.
  - vi. *Cash management*—Animal Shelter Manager shall keep a daily record the amount of cash and checks received, the names of the individuals from whom it's taken, and the purpose (e.g., donation, or adoption payment). Animal Shelter Manager shall provide individuals with receipts for cash taken in. Animal Shelter Manager shall store cash and checks on hand in a secure, locked location. Cash and checks shall be promptly deposited with the County Treasurer, no less frequently than once per week.
  - vii. *Adoption resources*. Animal Shelter Manager shall keep a current list of individual volunteers and animal welfare organizations willing to assist with locating appropriate adoptive placements for animals. It is the policy of the County to find good homes for as many animals as possible. Toward that end, Animal Shelter Manager will welcome and seek out assistance from all appropriate resources.
  - viii. *Signed Statement*- The Madison County Public Animal Shelter shall obtain a signed statement from each of its staff, volunteer or other animal caregivers specifying that each individual has never been convicted of animal cruelty, neglect, or abandonment, and each shall update such statement as changes occur.

H. Required holding periods.

- i. An animal received at the Public Animal Shelter shall be kept for a period of not less than five days, such stray hold period to commence on the day immediately following the day the animal is initially confined in the facility, unless sooner claimed by the rightful owner thereof.
- ii. Upon receiving an animal into the Public Animal Shelter, the Animal Shelter Manager shall determine whether the animal has a collar, tag, license, tattoo, microchip, or other form of identification. If such identification is found on the animal, the animal shall be held for an additional five-day stray hold period, unless sooner claimed by the rightful owner. If the rightful owner of the animal can be readily identified whether by identification or reviewing the Found Reports. The Animal Shelter Manager shall make a reasonable effort to notify the owner of the animal's confinement within the next 48 hours following its confinement.

- iii. If an animal confined in the Public Animal Shelter has not been claimed upon expiration of the required holding period, then (a) it will be deemed abandoned and will become the property of the County, and (b) Animal Shelter Manager shall promptly arrange for disposition of the animal through one of the alternatives set forth within subparagraph (I) Disposition of Animals
- iv. Nothing in this section shall preclude Animal Shelter Manager from arranging for the euthanasia or other disposition of animals prior to the required holding period, under the following circumstances:
  - 1. A critically injured, critically ill, or un-weaned animal may be immediately euthanized for humane purposes;
  - 2. An animal whose owner has read and signed a statement surrendering all property rights may be immediately euthanized or disposed of, if the owner in his or her written statement has acknowledged that this may take place.
  - 3. Feral dogs or cats not bearing any collar, tag, tattoo or other form of identification, may be euthanized after being kept for a period of not less than three days, at least one of which shall be a full business day, such period to commence on the day the animal is initially confined in the facility, unless sooner claimed by the rightful owner. [Reference §3.2-6546(G)]
    - a. The feral dog or cat exhibits behavior that poses a risk of physical injury to any person confining the animal, and
    - b. The risk is documented in a written statement of a disinterested person (the disinterested person must be someone other than a person releasing or reporting the animal)
- I. Disposition of animals. Upon expiration of the required holding period, the Animal Shelter Manager shall promptly arrange one of the following dispositions for an animal:
- J. Transfer of custody:
  - i. Transfer of custody of the animal to a Releasing Agency.
    - 1. A releasing agency within the Commonwealth of Virginia, if the agency has provided Animal Shelter Manager with the written statements required by Va. Code § 3.2-6546(D)(1); or
    - 2. Release for the purposes of adoption or euthanasia only, to an animal shelter, or any other releasing agency located in and lawfully operating under the laws of another state, provided that such animal shelter, or other releasing agency: (i) maintains records that would comply with 3.2-6557; (ii) requires that adopted dogs and cats be sterilized; (iii) obtains a signed statement from each of its directors, operators, Animal Shelter Manager, and animal caregivers specifying that each individual has never been convicted of animal cruelty, neglect, or abandonment, and updates such statement as changes occur; and (iv) has provided to the public or private animal shelter, or other releasing agency within the Commonwealth a statement signed by an authorized representative specifying the entity's compliance with clauses (i) through (iii), and the provisions of adequate care and performance of humane euthanasia, as necessary in accordance with the provisions of this chapter.
    - 3. For purposes of recordkeeping, release of an animal by a pound to a pound, animal shelter or other releasing agency shall be considered a transfer and not

an adoption. If the animal is not first sterilized, the responsibility for sterilizing the animal transfers to the receiving entity.

4. Each transfer of an animal to a releasing agency shall be documented by a written agreement. An animal transferred to a releasing agency shall be immediately removed from the Public Animal Shelter premises by the agency; however, case-by-case exceptions may be made if the releasing agency is willing to enter into a written agreement that sets forth in detail the terms and conditions under which the animal will remain on the premises of the Public Animal Shelter, including a specific date on which the releasing agency will be required to remove the animal from the premises.

A. Adoption:

- c. *In-county adoption.* Adoption of the animal by a resident of Madison County (a) who pays the required license fee, and (b) who signs a written statement specifying that he or she has never been convicted of animal cruelty, neglect or abandonment. No shelter shall release more than two animals or a family of animals during any 30-day period to any one person under subdivisions 2, 3, or 4, under Virginia Code § 3.2-6546(D)(5).
- d. *Neighboring Jurisdictions.* Adoption of the animal by any other person who (a) signs a written statement specifying that he or she has never been convicted of animal cruelty, neglect or abandonment, and (b) pays the costs of a pre-adoption sterilization of the animal. No shelter shall release more than two animals or a family of animals during any 30-day period to any one person under subdivisions 2, 3, or 4, under Virginia Code § 3.2-6546(D)(5).
- e. *Other People.* Adoption of the animal by any other person who (a) signs a written statement specifying that he or she has never been convicted of animal cruelty, neglect or abandonment, and (b) pays the costs of a pre-adoption sterilization of the animal. No shelter shall release more than two animals or a family of animals during any 30-day period to any one person under subdivisions 2, 3, or 4, under Virginia Code § 3.2-6546(D)(5).

## Animal Housing, Care, and Disposition

A. Shelter Capacity:

- i. The maximum number of dogs that may be sheltered at the Public Animal Shelter (i.e., indoor cages or confinement areas) at any one time is:
  1. 18 dogs, within indoor confinement areas with outdoor runs; and
  2. 4 dogs, within the indoor cages reserved for animals under observation;
  3. 3 litters of puppies, within the indoor “puppy space” cages; and
- ii. The maximum number of cats that may be sheltered at the Public Animal Shelter at any time is 35.
- iii. There shall be no animal cages within the office area, except temporarily during brief periods when an animal is being received into or transferred out of the Public Animal Shelter.
- iv. No animal cages shall be placed in any location(s) that would block any drain, air vent, window or any entrance/exit to the building.
- v. Outdoor enclosures shall not be used as the primary confinement area for any dogs. The outdoor enclosures shall only be used as a temporary basis when

needed such as confining during cleaning the kennels or during a meet and greet with a potential adopter. All guidelines and regulations shall be followed and meet the requirements of Virginia Code § 3.2-6500, as defined under adequate shelter.

**B. Foster Care:**

- i. Placement of the animal in a foster home, if the foster care provider meets the requirements of Va. Code §§ 3.2-6503 and 3.2-6546 and the provider signs a written statement specifying that he or she has never been convicted of animal cruelty, neglect or abandonment.

**C. Care of Animals. Every companion animal on the premises of the Public Animal Shelter shall be provided with the following:**

- i. Adequate food, which means food: that
  1. is of sufficient quantity and nutritive value to maintain each animal in good health;
  2. is accessible;
  3. is prepared to permit ease of consumption for the age, species, condition, size and type of animal;
  4. is provided in a clean and sanitary manner;
  5. is placed so as to minimize contamination by excrement and pests; and
  6. is provided at suitable intervals for the species, age and condition of the animal, but at least once daily, except as prescribed by a veterinarian or as dictated by naturally occurring states of hibernation or fasting normal for the species.
- ii. Adequate water, which means:
  1. Every animal shall be provided with clean, fresh, potable water of a drinkable temperature. Water shall be provided in sufficient volume, and at suitable intervals, but at least once every 12 hours, to maintain normal hydration for the age, species, condition, size and type of animal, except:
    - a. as may otherwise be provided by a veterinarian; or
    - b. as dictated by naturally occurring states of hibernation or fasting normal for the species.
  2. Water shall be provided to animals in confinement areas by use of automatic watering devices, or non-toxic water bowls that are secured in a fixed position or a type that cannot be tipped over by the animal. Water receptacles must be clean and accessible to each animal and shall be placed to minimize contamination of the water by excrement and pests.
- iii. Adequate shelter, which means shelter that:
  1. is suitable for the species, age, condition, size and type of each animal;
  2. is safe and protects each animal from injury, rain, sleet, snow, hail, direct sunlight, the adverse effects of heat or cold;
  3. physically enables each animal to be clean and dry, except when detrimental to the species;

4. for dogs and cats, provides a solid surface, resting platform, pad, floor mat or similar device that is large enough for the animal to lie on in a normal manner and can be maintained in a sanitary manner;
5. Additional specifications for cages and enclosures:
  - a. Cages must be made of stainless steel, fiberglass, heavy galvanized metal, galvanized wire or equivalent, and shall have solid bottoms.
  - b. Pallets or resting boards made of non-porous materials shall be provided, so that animals can rest or sleep off the floor.
  - c. Blankets made of porous materials shall be removed and either replaced or laundered at least once per day.
  - d. Solid wastes shall be removed from animal cages and enclosures and with sufficient frequency to keep the enclosures clean, dry and sanitary for the animals; and
6. All cages and enclosures shall provide adequate space for each animal contained therein.
7. "Adequate space" means space sufficient to allow each animal to:
  - a. easily stand, sit, lie, turnabout, and make all other normal body movements in a comfortable, normal position for the animal, and
  - b. interact safely with other animals in the same cage or enclosure.
  - c. other objects or animals, or from extending over an object or edge that could result in the strangulation or injury of the animal, and that is at least three times the length of the animal, as measured from the tip of its nose to the base of its tail.
  - d. When freedom of movement would endanger the animal, temporarily and appropriately restricting the movement of the animal according to professionally accepted standards for the species is considered adequate space.
- iv. Adequate exercise, which means an opportunity for an animal to move, sufficient to maintain normal muscle tone and mass for the age, species, size and condition of the animal.
- v. Adequate care and treatment, as those terms are defined within Va. Code § 3.2-6500, including veterinary treatment when needed or to prevent suffering or disease transmission.
  1. Upon being received into the Public Animal Shelter, animals which are unlikely to be euthanized immediately at the end of the required holding period shall be promptly de-wormed and vaccinated, as appropriate for their age and type of animal.

#### **Disposal Of Solid Wastes and Dead Animals**

- A. Dead Animals. Un-refrigerated dead animals shall be disposed of within 24 hours by off-site burial, incineration or other methods acceptable to the Department of Health.
- B. Disposal of Solid Wastes. Disposal of all solid wastes shall meet the requirements of applicable federal and state laws and local ordinances

## Euthanasia

- A. Delivery. No person(s) other than a licensed veterinarian shall euthanize any animal at the Public Animal Shelter.
- B. Drug Storage. No drugs for euthanasia shall be stored at the Public Animal Shelter.

## Buildings and Grounds

- A. Food Preparation and Storage
  - i. Food shall not be stored directly on the floor or on the ground but shall be placed on shelves or pallets a minimum of 12 inches above the ground or floor.
  - ii. Perishable food shall be refrigerated or promptly disposed of.
  - iii. Equipment and utensils used in the preparation and serving of food to animals shall be made of materials which are easily cleanable, non-corrosive and non-toxic.
  - iv. Food not eaten by animals in outside enclosures shall be promptly removed so as not to attract insects, rodents or other pests.
- B. Isolation and Observation Area
  - i. There shall be an area marked and maintained as an isolation area for incoming animals that are ill or suspected of being ill.
- C. Confinement Areas
  - i. Cages and confinement areas shall be cleaned at least once daily with disinfectants or germicidal agents
- D. Maintenance of Building: Air Circulation Systems
  - i. Filters for appliances and air circulation systems shall be changed in accordance with manufacturers' schedules.
  - ii. Animal Shelter Manager shall follow the requirements of the County's Facilities Director as to maintenance of the buildings, grounds, facilities and equipment of the Public Animal Shelter.
- E. Grounds Upkeep, Generally:
  - i. There shall be no outside storage of any food
  - ii. There shall be no storage of equipment or supplies except within the main building or an accessory storage building.
  - iii. All accumulated waste, rubbish and trash shall be stored in covered containers outside the main building, in a designated location. The contents of the covered containers shall be taken to the transfer station at least once daily.
  - iv. Animal Shelter Manager shall keep the exterior grounds free of accumulations of litter and trash. Paved parking lot surfaces, and other impervious ground surfaces open to the public shall be kept broom-clean at all times.

## Motor Vehicles and Transportation Of Animals

- A. Operation of County-Owned Motor Vehicles.
  - i. No person other than a County employee or County volunteer shall be permitted to operate a County-owned motor vehicle. Supervisors of employees and

volunteers shall allow only those who meet the following eligibility criteria to drive on vehicles assigned to the Public Animal Shelter:

1. Be at least 18 years old.
2. Possess a valid Virginia driver's license.
3. A Department of Motor Vehicles driving record request ("MVR") is required for each prospective driver whose position requires driving. Prospective drivers must cooperate by completing the necessary forms to obtain their driving records. The MVR will be reviewed prior to the driver performing the required driving duties. The MVR will continue to be monitored throughout the driver's affiliation with the County.
4. Volunteers are only authorized to drive vehicles assigned to the Public Animal Shelter if they obtain written permission from their supervisor within the area to which they are assigned.
  - ii. It shall be the responsibility of the Animal Shelter Manager to obtain documentation of an employee's and volunteer's license and prior to allowing any employee to operate a County-owned vehicle.
  - iii. No County-owned motor vehicle assigned to the Public Animal Shelter shall be used for any purposes other than official County business.
    1. The more restrictive of the above motor vehicle policies or provisions of the Madison County Personnel Policy shall apply.

#### B. Transportation of Animals

- i. When transporting any animal, no Animal Shelter Manager member or volunteer shall allow the animal to be confined in any type of conveyance for more than 24 consecutive hours without being exercised, properly rested, fed and watered, as necessary for that particular type and species of animal. A reasonable extension of this time is permitted when an accident, storm or other act of God causes a delay.
- ii. Adequate space in the primary enclosure crate within any type of conveyance shall be provided for each animal being transported and shall be properly restrained.

#### **Amendments of Policy**

- A. This Madison County Public Animal Shelter Operations Manual may be amended from time to time by the County Administrator.
- B. The effective date of this SOP is: \_\_\_\_\_

## Forms

The following section contains relevant forms pertaining to the operation of the Madison County Public Animal Shelter. Forms will appear in the order that they are listed in the Manual's table of contents.



AGENCY NAME: <b>Madison County</b>				<b>ANIMAL CUSTODY RECORD</b> <i>This form includes all mandated information as required by §3.2-6557.B of the Code of Virginia.</i>			
ANIMAL ID		CUSTODY DATE	___ / ___ / 20___		TIME	AM / PM	
<b>REASON FOR CUSTODY (mark appropriate box)</b>						<b>LOCATION WHERE CUSTODY WAS TAKEN</b>	
Stray/ At Large/ Unowned	Owner Surrender	Seized	Bite Case Quarantine	Transfer from Another Releasing Agency	Other		
				<input type="checkbox"/> Virginia			
				<input type="checkbox"/> Out of State			
<b>OWNER'S NAME &amp; ADDRESS (if known)</b>				<b>ADDITIONAL INFORMATION</b>			
<b>ANIMAL DESCRIPTION</b>							
Species	Breed	Color/markings	Sex	Approx. Age	Approx. Weight	Other	
<b>ANIMAL IDENTIFICATION (check for all forms and complete all boxes. If not found, write NONE)</b>							
City/county License number	Rabies tag Number	Tattoo	Collar (color, type, etc.)		Other identification (microchip, ID tag, etc.)		
<b>CUSTODY RECORD PREPARED BY:</b>				<b>DATE:</b> ___ / ___ / 20___			
Signature & title							
<b>DISPOSITION OF ANIMAL</b>				<b>DATE:</b> ___ / ___ / 20___			
Return to owner	Adopted	Euthanized	Died in Custody	Transferred to another Virginia releasing agency (name of agency)	Transferred to Out-of-state releasing agency (name of agency)	Other	

*This form may be used by animal control officers, custodians of any public or private animal shelter, representatives of a humane society, or humane investigators to record and maintain the information required by §3.2-6557.B of the Code of Virginia. **This record shall be maintained for at least five years, and must be made available for public inspection upon request.** Information on this form is to be summarized and submitted annually to the State Veterinarian in the prescribed format. Questions regarding the use of this form may be directed to the Office of Animal Care and Emergency Response, (804) 692-4001, P.O. Box 1163, Richmond, Virginia 23218.*

*Effective 7/2015*

Ever Bitten: Yes / No Explain:

Date of bite:

**RELEASE BY FINDER OR CUSTODIAN**

I hereby certify that I am *not* the legal owner of the above animal(s). I release to the Madison County Animal Shelter all property right which I hold or may hold in that animal(s) as finder or custodian, and agree that said animal(s) shall be disposed of at the discretion of Madison County Animal Shelter in any manner authorized by the Virginia law, including euthanasia, without recourse on my part.

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_

**RELEASE BY OWNER**

I hereby release and surrender all property rights, which I hold in the animal(s) described above. I understand and acknowledge that the described animal(s) may be immediately euthanized or otherwise disposed of by any methods listed in **Va. Code Sec. 3.2-6546 (E) (2)-(5)**. I certify that no other person has a right of property in the described animal(s). I understand that falsely representing the ownership of an animal to an animal shelter is a *Class 1* misdemeanor under **Va. Code Sec. 18-2-144.2** carrying a maximum penalty of 12 month in jail and a \$2,500 fine.

Date: \_\_\_\_\_ SIGNED: \_\_\_\_\_

**Body Condition Score:** 1 (emaciated) 2 3 4 5 6 7 8 9 10 (obese)

**Gait:** Walks normally      Limp on \_\_\_\_\_      Will not walk      Other: \_\_\_\_\_

**Skin:** Normal      Missing Hair      Itchy, red

**Mucus membranes:** Pink      Red      Yellow      Blue      Pale / White      Other: \_\_\_\_\_

**Ears:** Clean / No debris      Little debris      Lots of debris

**Eyes:** Clean      Discharge      Red      Not opening eye(s)

**Fleas?** Yes      None seen

**Ticks?** Yes      None seen

**Visible injuries or wounds?** No      Yes, Describe: \_\_\_\_\_

**Temperament/Disposition:** \_\_\_\_\_

Animal #: \_\_\_\_\_

Animal Name: \_\_\_\_\_

# DAILY OBSERVATION SHEET

Note your observations by writing your Initials in the appropriate boxes below

Date	AM	PM												
Time														
<b>APPETITE DRY</b>														
Normal														
Nibbling														
Not Eating														
<b>APPETITE WET</b>														
Normal														
Nibbling														
Not Eating														
<b>STOOLS</b>														
Formed														
Diarrhea														
Bloody														
None														
<b>URINE</b>														
Normal														
Excessive														
Bloody														
Straining														
None														
<b>VOMITING</b>														
None														
Food														
Bile														
Hairball														
Other:														
<b>COUGHING</b>														
Yes														
No														
<b>SNEEZING</b>														
Yes														
No														
<b>NASAL DISCHARGE</b>														
None														
Clear														
Cloudy/Opaque/Green/Yellow														
Blood														
<b>EYES</b>														
Clear														
Pus/Mucus														
Red/Irritated														
Swollen														
<b>BEHAVIOR</b>														
Friendly														
Scared/Shy														
Listless/Depressed														
Aggressive/Feral														
Urine Outside of Litterbox														
Stool Outside of Litterbox														

Notes:

## Madison County Public Animal Shelter Agreement with Outside Releasing Agency

---

In consideration of receiving an animal from the Madison County Public Animal Shelter, and by my signature on this agreement:

1. I certify that I am authorized to make this agreement on behalf of the Agency whether for an animal shelter, humane society, animal welfare organization, society for the prevention of animal cruelty to animals, animal rescue organization, or other similar entity.

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

I also certify that the above referenced organization has obtained a signed statement from each of its directors, operators, Animal Shelter Manager and animal caregivers specifying that each individual has never been convicted of animal cruelty. These records are updated from time to time, as necessary.

2. I certify that I am not taking possession of this animal for, or on behalf of, any pet shop dealer, or research facility I agree that I will not sell or transfer this animal to any pet shop, dealer, or research facility.
3. I acknowledge that Virginia law requires me to provide this animal with adequate food, water, shelter, and veterinary treatment as may be necessary. I agree to provide such care at my own Agency's cost.
4. I acknowledge that Madison County officials and employees do not make any warranties regarding the health or ownership of this animal, or of the animal's temperament or suitability as a pet.
5. I understand that the Agency may not place this animal for adoption unless or until the animal has been sterilized by a licensed veterinarian or the Individual adopting on animal signs an agreement to have the animal sterilized by a licensed veterinarian.

VA Code 3.1-796.67 defines "releasing agency" as including any animal shelter humane society, animal welfare society, society for the prevention of cruelty to animals and other similar entities. 3.2-6

Name of Authorized Accepting Animal: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Accepting Agency Physical Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Released by Madison County Public Animal Shelter

Mailing Address: P.O. Box 705, Madison, Virginia, 22727

Physical Address: 4590 Shelby Road, Madison, Virginia, 22727

Telephone: (540) 948-6945 Fax: (540) 948-7052

Date of Release: \_\_\_\_\_

Animal #: \_\_\_\_\_ Name: \_\_\_\_\_

Species/Breed: \_\_\_\_\_

Color: \_\_\_\_\_ Sex: \_\_\_\_\_ Weight: \_\_\_\_\_ Approx. Age: \_\_\_\_\_

Additional Information: \_\_\_\_\_

DHPP: \_\_\_\_\_ Bordetella: \_\_\_\_\_

Rabies 1 Year: \_\_\_\_\_ FVRCP: \_\_\_\_\_ FELV: \_\_\_\_\_

FELV Test: \_\_\_\_\_ Heartworm Test: \_\_\_\_\_

Worming Medications: \_\_\_\_\_

Sterilized Prior to Release?: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Other Notes:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Madison County Public Animal Shelter Animal Adoption Agreement

---

In consideration of receiving an animal from the Madison County Public Animal Shelter, and by my signature on this agreement, I make the following certification and acknowledgements and I agree to the following terms and conditions:

1. I certify that I have never been convicted of animal cruelty, neglect, or abandonment. Further, I certify that no person residing in my household has ever been convicted of animal cruelty, neglect, or abandonment and has not adopted 2 animals in the last 30 days from the Madison County Animal Shelter.
2. I certify that I am not adopting this for, or on behalf of, any pet shop, dealer, or research facility.
3. I acknowledge that Virginia law requires me to provide this animal with adequate food, water, shelter, and veterinary treatment as may be necessary. I agree to provide such care at my own cost.
4. I acknowledge that Madison County officials and employees do not make any warranties regarding the health or ownership of this animal, or the animal's temperament or suitability for my home. Within 15 days from the date of adoption, if for any reason I decide to return/ surrender the animal back to the shelter, the MCAS spay/neuter cost will not be refunded. After 15 days of the adoption none of the Adoption Fee shall be nonrefundable. We advise within five days of adoption to complete a wellness exam by your veterinarian.
5. I acknowledge that the law requires any dog 4 months or older: (i) to be currently vaccinated for rabies and (ii) to wear a collar with a current County issued tag. I agree to comply with this requirement.
6. I acknowledge that **VIRGINIA LAW REQUIRES THIS ANIMAL TO BE STERILIZED WITHIN 30 DAYS OF THE AGREEMENT (ON OR BEFORE \_\_\_\_\_) OR WITHIN 30 DAYS AFTER THE ANIMAL REACHES 6 MONTHS OF AGE, IF THE ANIMAL IS NOT SEXUALLY MATURE AT THE TIME OF ADOPTION (ON OR BEFORE \_\_\_\_\_)**. If this animal has not already been sterilized at the time of adoption, I agree to have the animal sterilized by a licensed veterinarian. Within 7 days after sterilization I will deliver or mail to Madison County written confirmation of compliance with this requirement, signed by the veterinarian who performed sterilization. **I UNDERSTAND THAT IF I FAIL TO COMPLY WITH THIS REQUIREMENT 1 WILL BE SUBJECT TO A CIVIL PENALTY OF UP TO \$150.**

Name of Adopting Individual: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Driver's License #: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Home #: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ Email: \_\_\_\_\_

Releasing Agency: Madison County Public Animal Shelter

Mailing Address: P.O. Box 705, Madison, Virginia, 22727

Physical Address: 4590 Shelby Road, Madison, Virginia, 22727

Telephone: (540) 948-6945 Fax: (540) 948-7052

Animal Number: \_\_\_\_\_

Animal Name: \_\_\_\_\_

Species/Breed: \_\_\_\_\_

Color: \_\_\_\_\_

Sex: \_\_\_\_\_

Approximate Age: \_\_\_\_\_

Date of Release: \_\_\_\_\_

Sterilized: Yes or No

Sterilization Fee: \_\_\_\_\_

Adoption Fee: \_\_\_\_\_

Rabies: \_\_\_\_\_ Distemper: \_\_\_\_\_ Worming: \_\_\_\_\_

Heartworm Test: \_\_\_\_\_

Total: \_\_\_\_\_

Madison County Public Animal Shelter  
PO Box 705  
Madison, Virginia 22727  
540-948-6945

**Sterilization Agreement**

Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Animal Name: \_\_\_\_\_  
Animal Number: \_\_\_\_\_  
Species: \_\_\_\_\_  
Breed: \_\_\_\_\_  
Color: \_\_\_\_\_  
Sex: Male or Female  
Approximate Age: \_\_\_\_\_  
Approximate Weight: \_\_\_\_\_

**Sterilization is required by state law, pursuant to Section 3.2-6575 of the Virginia Comprehensive Animal Laws. Violation of this article is subject to a civil penalty and that the new owner may be compelled to comply with the provisions of this article.**

The above named person, as the new owner of the described animal, is required to have the animal sterilized no later than \_\_\_\_\_.

Signature of Representative of Madison County Public Animal Shelter: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of New Owner: \_\_\_\_\_  
Date: \_\_\_\_\_

### Madison County Public Animal Shelter Waiting List

---

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Description of animal he/she is waiting for:

---

---

---

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Description of animal he/she is waiting for:

---

---

---

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Description of animal he/she is waiting for:

---

---

---

### Madison County Public Animal Shelter Lost Animal Report

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date Lost: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Lost From: \_\_\_\_\_

Species: Cat \_\_\_\_ Dog \_\_\_\_ Other: \_\_\_\_\_

Breed: \_\_\_\_\_ Micro-chipped: \_\_\_\_\_ Tattoo: \_\_\_\_\_

Collar: Yes \_\_\_\_ No \_\_\_\_ Color: \_\_\_\_\_

Approximate Age: \_\_\_\_\_

Approximate Weight: \_\_\_\_\_ Photo Provided: Yes \_\_\_\_ No \_\_\_\_

Description of Animal:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ Cell: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Email: \_\_\_\_\_

Additional Information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Animal Shelter Manager Completing Report: \_\_\_\_\_

## Madison County Public Animal Shelter Found Animal Report

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date Found: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Area Found At: \_\_\_\_\_

Species: Cat \_\_\_\_ Dog \_\_\_\_ Other: \_\_\_\_\_

Breed: \_\_\_\_\_

Collar: Yes \_\_\_\_ No \_\_\_\_ Color: \_\_\_\_\_ Tags: Yes \_\_\_\_ No \_\_\_\_

Approximate Age: \_\_\_\_\_ Approximate Weight: \_\_\_\_\_

Sex: Male \_\_\_\_ Female \_\_\_\_ Sterilized: Yes \_\_\_\_ No \_\_\_\_

Microchipped: \_\_\_\_\_ Tattoo: \_\_\_\_\_ Photos: \_\_\_\_\_

Description of Animal:

---



---



---

Finder's Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Phone: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ Cell: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Okay to Give Out Number?: Yes \_\_\_\_ No \_\_\_\_

Animal Shelter Manager Completing Report: \_\_\_\_\_

**\*\* PLEASE NOTIFY ANIMAL SHELTER IF YOU FIND THE OWNER \*\***

Date	Comments	Initials

Madison County Public Animal Shelter  
P.O. Box 705  
Madison, Virginia 22727  
Office: (540) 948-6945

## Madison County Public Animal Shelter Reclaim/Repayment Form

---

Animal #: \_\_\_\_\_ Name: \_\_\_\_\_ Breed: \_\_\_\_\_  
Color: \_\_\_\_\_ Age: \_\_\_\_\_  
Date In: \_\_\_\_\_ Date Released to Owner: \_\_\_\_\_  
Released By: \_\_\_\_\_ Pick-Up/Boarding Fees: \_\_\_\_\_  
Cash or Check #: \_\_\_\_\_

**\*\* NOTICE: ANIMALS CAN ONLY BE RELEASED TO THEIR OWNER! \*\***

**Important:** The following is to be filled in completely:

I hereby certify that I am the legal owner of the above animal(s) & shall be confined at all times on own property and not running at large. You are hereby officially notified by Animal Control to contain your animal(s).

**Please Print Legibly:**

Owner Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

Driver's #: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have a current **Rabies Shot**? Yes No

Do you have current **County Tags**? Yes No

Important: Proof of Rabies and County Tags are to be sent to or brought by the Madison County Animal Control Office to verify **WITHIN 5 BUSINESS DAYS** (Monday-Friday) from date reclaimed.

**Owner's Signature:** \_\_\_\_\_

By signing this, I hereby acknowledge that I have read, understand and agree that I am the legal owner of the above animal(s) and agree the animal(s) is in good condition upon reclaiming from the Madison County Public Animal Shelter.



Madison County Public Animal Shelter  
P.O. Box 705  
Madison, Virginia 22727 (540) 948-6945  
Fax: 540-948-7052

## Madison County Public Animal Shelter Employment/Volunteer Agreement

---

Please check one:                      Employee                       Volunteer

In the animal care field, we will see and deal with many difficult situations. Many of these include animals that have been abused, abandoned, mistreated, and exposed to disease. We will also have to perform euthanasia on animals that we have become attached to. We will deal with aggressive animals and animals that are known to be biters. We will take every precaution to prevent injury to any human as well as animals. Please sign and date the statement below.

I, \_\_\_\_\_, have never been convicted of animal cruelty, neglect, abuse, or abandonment. I will notify my employer of any charges that may be filed against me concerning animal cruelty, neglect, abuse, or abandonment immediately.

Employee/Volunteer Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's Signature

\_\_\_\_\_ Date: \_\_\_\_\_

Employee/Volunteer Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Hire Date: \_\_\_\_\_ Reason for Termination: \_\_\_\_\_



**Parental Permission**  
*(To be completed by Parent/Legal Guardian)*

Name of Volunteer: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_  
(Include Relationship)

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

I/We grant permission for the above named volunteer to participate in volunteering at the Madison County Public Animal Shelter.

\_\_\_\_\_  
**Printed Name** of Parent/Legal Guardian

Date: \_\_\_\_\_

\_\_\_\_\_  
**Signature** of Parent/Legal Guardian

Date: \_\_\_\_\_



Madison County Public Animal Shelter  
P.O. Box 705  
Madison, VA 22727  
540-948-6945

### Madison County Public Animal Shelter Cat Trap / Carrier Loan Agreement

Havahart Trap #: \_\_\_\_\_ Carrier #: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ Work: \_\_\_\_\_

Mailing: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip-code: \_\_\_\_\_ Email: \_\_\_\_\_

I, \_\_\_\_\_, the undersigned, do hereby declare that I am aware:

1. There is a \$50.00 deposit on the trap/carrier.
2. The trap must be returned to Madison County Public Animal Shelter within two weeks \_\_\_\_\_ in good working order, or I forfeit my deposit.
3. I take full responsibility for any injury caused while using the trap/carrier. I hereby accept the terms and conditions of the loan of a trap/carrier. I hereby accept release Madison County form any liability for any injury caused while using this trap and any causes of action, claims, suits, or demands whatever that may arise as a result of such injuries.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MCPAS Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Loan Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

Notes: \_\_\_\_\_



Madison County Economic Development and Tourism Dept  
 110 N Main St.  
 Madison, VA 22727  
 540-948-7500 Ext. 169  
 tgardner@madisonco.virginia.gov

October 9, 2020

**Madison CARES Business Recovery Grant  
 2nd Round Summary**

The Madison Cares Business Recovery Grant had a successful 2<sup>nd</sup> and final round. The Board of Supervisors agreed at their September 22<sup>nd</sup> BOS meeting to allow for a second round and could include non-profits. CIC was contacted to reach back out to those who inquired, but had not submitted an application, the Economic Development page was updated to reflect that the second round to be open until October 2 and was pushed out through social media, and Constant Contact. One of the first round participants was only able to supply receipts for \$9,752 out of the \$10,000, so those funds were put back in the pot allowing for \$23, 159 available in second round.

There were 4 inquiries and 4 awards for amounts for which they were able to show economic injury and available funds. One nonprofit did not receive full amount because we there weren't enough funds available, so they received \$13, 166 out of \$20,000 requested.

Best,

*Tracey*

Tracey Gardner  
 Director

Madison County CARES Grants

Business Name	Contact Name	Contact Email	Business Address	Town	Zip	Approval amount	Notes
Revelation Vineyards	Francoise Seillier-Moiseiwitsch	francoise@revelationvineyards.com	2710 Hebron Valley Road	Madison	22727	\$10,000	
Spirit and Sun Dancer	Gary Slack	ggs Slack2@gmail.com	731 Emmett Road	Etlan	22719	\$10,000	
Bavarian Chef	Jerome Thalwitz	chefthalwitz@gmail.com	5102 S Seminole Trail	Madison	22727	\$20,000	
Mad Local	Jacob Floyd	Jake@madlocaleatery.com	218 Main st	Madison	22727	\$10,000	
Meander Inn	Chris Seek	chris@innatmeander.com	2333 N James Madison High	Locust Dale	22948	\$10,000	
Bridging Gaps	Sarah Owens	bridginggapsvisitation@gmail.com	633 S Main St	Madison	22727	\$10,000	
Anytime	Mark Arrington	59servicar@gmail.com	76 Madison Plaza dr.	Madison	22727	\$10,000	
K&S	Sarah Smith	ssmith@kandsportajohns.com	280 Woodbrook Lane	Pratts	22731	\$10,000	
Anthony Aylor	Anthony Aylor	ala071210@gmail.com	4756 Lillards Ford Road	Brightwood	22715	\$9,752	(updated grant amount, was \$10,000))
Shane Aylor	Shane Aylor	tankersly11@gmail.com	4756 Lillards Ford Road	Brightwood	22715	\$1,139	
Possum Store	Jim Howe	possumsstoreva@gmail.com	914 Old Blue Ridge Turnpike	Criglersville	22727	\$8,450	
MadArts Exchange	Janine Jensen	madartsX@gmail.com	7353 S. Seminole Trail	Rochelle	22738	\$10,000	
TOTAL, 1st round						\$119,341	original invoice was \$119589
Hartland Institute	Lorena Foster	lfoster@hartland.edu	444 Hartland Oak Drive	Rapidan	22733	\$13,166	
EmyLou's Boutique	Emily Dyer	emylousboutique@gmail.com	307 Washington St	Madison	22727	\$6,306	
Virtue Solar	Matthew Powers	matt@virtuesolar.com	367 N. White Oak Drive	Madison	22727	\$720	
Madison Library	Bonnie Utz	bonnie@madisoncountyvalibrary.org	402 North Main Street	Madison	22727	\$2,967	
Total, 2nd round						\$23,159	
Total						\$142,500	
1st invoice						\$119,589	paid
2nd invoice (due)						\$22,911	

Community Investment Collaborative

P.O. Box 2976  
Charlottesville, VA 22902  
info@cicville.org  
www.cicville.org

Approved for CARES Funding  
Eco-Dev  
xy



**BILL TO**  
Madison County

**INVOICE 2020-1008**

DATE 10/08/2020 TERMS Net 10

DUE DATE 10/08/2020

ACTIVITY	QTY	RATE	AMOUNT
CARES Act Grant Funds Final 4 grants	1	22,911.00	22,911.00

Please make checks payable to Community Investment Collaborative.  
Thank you for your payment!

For questions/concerns, please contact:

Stephen Davis  
PO Box 2976  
Charlottesville, VA 22902  
EIN:45-4105820  
(434) 218-3481  
stephen@cicville.org

**TOTAL DUE \$22,911.00**

CWS Site 78: Radiant  
August 17, 2020

**FIRST AMENDMENT TO THE TOWER SITE LEASE AGREEMENT**

THIS FIRST AMENDMENT TO THE TOWER SITE LEASE AGREEMENT (the "First Amendment") is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between **COMMUNITY WIRELESS STRUCTURES III, LLC** (hereinafter "LESSOR"), and The Madison County Board of Supervisors (hereinafter "LESSEE").

Formatted: Highlight

**WHEREAS**, LESSOR and LESSEE entered into that certain Tower Site Lease Agreement dated April 20, 2010 (the "Agreement"), by which LESSOR currently leases to LESSEE certain space on the ground and on LESSOR's Tower ("Tower") at the LESSOR's leased property located at **3651 Beautiful Run Road, Orange, VA 22960** (the "Property"); and

Formatted: Highlight

**WHEREAS**, LESSOR and LESSEE desire to amend the Agreement in order to modify the equipment LESSEE is permitted to install on the Premises and to modify the rent.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the parties hereby agree to amend the Agreement as follows:

1. **Recitals; Defined Terms.** The Recitals of this First Amendment form an integral part hereof. The use of initially capitalized terms in this First Amendment shall have the meaning ascribed to them in the Agreement except as specifically set forth herein.
2. **Exhibit Replacements.**
  - (a) Exhibit B attached to the Agreement is hereby deleted in its entirety and replaced with Exhibit B (dated August 2020) attached to this First Amendment and incorporated herein.

CWS Site 78: Radiant  
August 17, 2020

(b) Exhibit E (Ground Space and Tower Profile) attached to the Agreement is hereby deleted in its entirety and replaced with Exhibit E (dated August 2020) attached to this First Amendment and incorporated herein.

3. **Modification of Section 2 Term.** Section 2 of the Agreement is hereby deleted in its entirety and replaced with the following:

The term of this Agreement shall be three (3) years commencing on March 1, 2020 (“Commencement Date”) and terminating on the third annual anniversary of the Commencement Date (the “Term”). This Agreement will be automatically renewed for Two (2) additional terms (each a “Renewal Term”) of Five (5) years each, unless LESSEE provides LESSOR notice of intention not to renew not less than one-hundred and twenty (120) days prior to the expiration of the Initial Term or any Renewal Term.

4. **Modification of Section 3 Rent.** LESSOR and LESSEE agree that the monthly rent shall increase to Two Thousand Two Hundred and 00/100 Dollars (\$2,200.00) per month, effective on the first day of the first calendar month following the month in which LESSEE commences installation of the revised equipment set forth in Exhibit B (dated August 2020) or March 1, 2021 whichever date occurs first (“Rent Commencement Date”). Rent will be increased annually on the anniversary of the Rent Commencement Date to 103.5% of the monthly rate in effect for the prior year.

Formatted: Highlight

5. **Notices.** Section 8 of the Agreement (“Notices”) is modified to provide the following address for notices to LESSOR: “Community Wireless Structures III LLC 2800 Shirlington Road, Suite 802, Arlington, Virginia 22206”.

CWS Site 78: Radiant  
August 17, 2020

- 6. **Modification of Section 13: Utilities.** Section 13. Utilities will be deleted in its entirety and replaced with the following:

Effective on the Rent Commencement Date, LESSEE will be responsible directly to the appropriate utility companies for all utilities required for LESSEE’s use of the Site. Temporary interruption in the power provided by the facilities will not render LESSOR liable in any respect for damages to either person or property nor relieve LESSEE from fulfillment of any covenant or agreement hereof, unless caused by LESSOR’s negligence or willful acts. If any of LESSEE’s communications Equipment fails because of loss of any electrical power, and the restoration of the electrical power is within the reasonable control of LESSOR, LESSOR will use reasonable diligence to restore the electrical power promptly, but will have no claim for damages on account of an interruption in electrical service occasioned thereby or resulting therefrom, unless caused by LESSOR’s negligence or willful acts. Notwithstanding the foregoing, LESSEE will cooperate with LESSOR in shutting down (and LESSOR may shut down) the electrical service to the Site and its Equipment in connection with any necessary maintenance operation conducted for the Site or the facilities thereon. LESSOR agrees to give LESSEE reasonable prior notice, except in emergency situations, in which case notice may be oral.

- 7. **Application Fee.** LESSEE will pay a one-time “Application Fee” of Two Thousand and 00/100 Dollars (\$2,000.00), payable within thirty (30) days after the full execution of this First Amendment.

Formatted: Highlight

CWS Site 78: Radiant  
August 17, 2020

- 8. **No Other Amendments.** Except as modified herein, all other terms and conditions of the Agreement will remain in full force and effect and binding on the parties thereto and their successors and assigns.
- 9. **Representations.** All of the parties hereto represent that the execution of this First Amendment (a) shall be by a duly authorized officer or partner, and (b) constitutes a valid and binding obligation of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seals.

**LESSEE:** The Madison County Board of Supervisors

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

**LESSEE NOTARY BLOCK:**

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2020 by \_\_\_\_\_, a representative of The Madison County Board of Supervisors who is personally known to me.

NOTARIAL SEAL

\_\_\_\_\_

(OFFICIAL NOTARY SIGNATURE)

NOTARY PUBLIC—STATE OF \_\_\_\_\_

My commission expires:  
\_\_\_\_\_

\_\_\_\_\_

(NAME OF NOTARY)

COMMISSION NUMBER: \_\_\_\_\_

CWS Site 78: Radiant  
August 17, 2020

**LESSOR: Community Wireless Structures III, LLC**

\_\_\_\_\_  
By: Thomas A. Murray  
Title: Managing Member

Date: \_\_\_\_\_

**LESSOR NOTARY BLOCK:**

COMMONWEALTH OF VIRGINIA  
CITY OF ALEXANDRIA

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2020 by **Thomas A. Murray**, a representative of COMMUNITY WIRELESS STRUCTURES III, LLC who is personally known to me.

NOTARIAL SEAL

\_\_\_\_\_  
(OFFICIAL NOTARY SIGNATURE)  
NOTARY PUBLIC—COMMONWEALTH OF VA

My commission expires:  
\_\_\_\_\_

\_\_\_\_\_  
(NAME OF NOTARY)  
COMMISSION NUMBER:

CWS Site 78: Radiant  
August 17, 2020

**EXHIBIT B  
DATED AUGUST 2020  
ANTENNA AND EQUIPMENT LIST**

<b>Site Number/Name:</b>	CWS Site 78: Radiant/ Beautiful Run		
<b>Site Address:</b>	3651 Beautiful Run Road, Orange, VA 22960		
<b>Latitude/Longitude (NAD83):</b>	LAT 38.312001 / LONG -78.213655		
<b>Type of Structure:</b>	Monopole		
<b>Structure Height:</b>	195ft		
<b>Ground Elevation:</b>	547'		
<b>Target Installation Date (Mo/YR):</b>	Feb 2021		
<b>Antenna</b>	<b>Sector 1</b>	<b>Sector 2</b>	<b>Sector 3</b>
Antenna Manufacturer & Model	COL54-160	COL54-160	N/A
Antenna Type	Omni	Omni	N/A
Total Number of Antennas Per Sector	2	1	N/A
Weight per Antenna	46 lbs.	46 lbs.	N/A
Dimensions (H X W X D)	21.3 ft.	21.3 ft.	N/A
Orientation/Azimuth	0	0	N/A
Base of the Antenna	80	110	N/A
Centerline of Antenna	90	120	N/A
Tip of the Antenna	100	130	N/A
Mount Type and Model	6ft sidearm		
<b>Proposed Lines</b>			
Total Number of Lines (coax, hybrid, RET, fiber, dc/power, etc.)	3 coax total; one for each antenna		
Line Type	AVA5-50		
Line Size (inches)	7/8"		
<b>Frequency/Technology Information</b>			
Type of Technology (3G, LTE, etc.)			
TX Frequency (MHz)	VHF		
RX Frequency (MHz)	VHF		
<b>Microwave (MW) Equipment</b>	<b>Sector 1</b>	<b>Sector 2</b>	<b>Sector 3</b>
Quantity	1	1	N/A
Dish Manufacturer & Model	PAD6-W57B	PAD6-W57B	N/A
Weight per Dish	Approx. 180 lbs.	Approx. 180 lbs.	N/A
Size of Dish	6 ft.	6 ft.	N/A
Orientation/Azimuth	294.25	323.37	N/A
Mounting	107ft centerline	190ft centerline	N/A
<b>All Other Equipment Not Listed Above (BTS, ODU, RET, Bias Tee, etc.) List quantity, manufacture, model weight, size in the below space</b>			
	N/A		

CWS Site 78: Radiant  
August 17, 2020

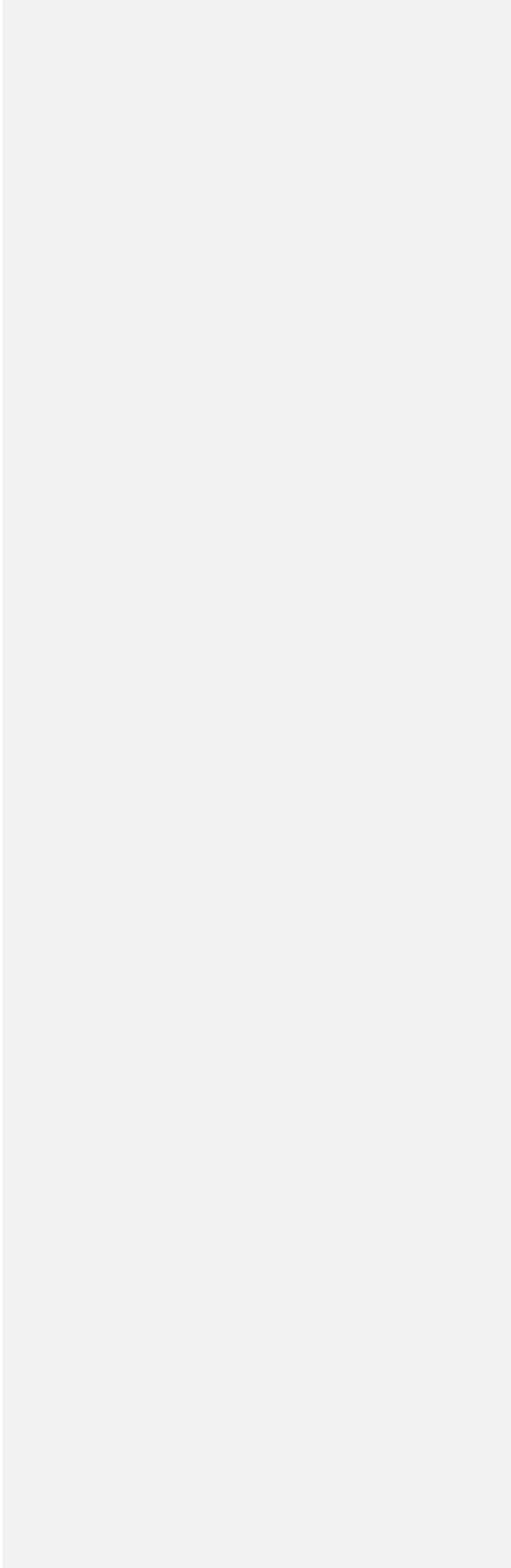
**EXHIBIT B  
DATED AUGUST 2020  
ANTENNA AND EQUIPMENT LIST  
(CONTINUED)**

<b>Ground Space Requirements</b>	
Total Lease Area Required (L X W) Including all ground equipment	12' X 18'
Shelter Dimensions (L X W X H)	10' X 12' X 9' 2"
Cabinet Area Dimensions (Pad/Platform) (L X W X H)	N/A
Number of Cabinets Required	N/A
<b>Generator Requirements</b>	
Generator Fuel Type	Propane
Generator Size	
Generator Pad Dimensions	
Generator Manufacturer	
Generator Fuel Tank Pad Dimensions	
Fuel Tank Manufacturer	
<b>AC Power Requirements</b>	
Meter Type	Motoral/MTR 2000
Voltage	
Total Amperage	100
<b>Fiber/Backhaul</b>	
Fiber Provider	
Cable Type	
Number of Points of Entry	
Conduit Size (in inches)	
Additional Comments	N/A

CWS Site 78: Radiant  
August 17, 2020

**EXHIBIT E  
(DATED AUGUST 2020)  
GROUND SPACE**

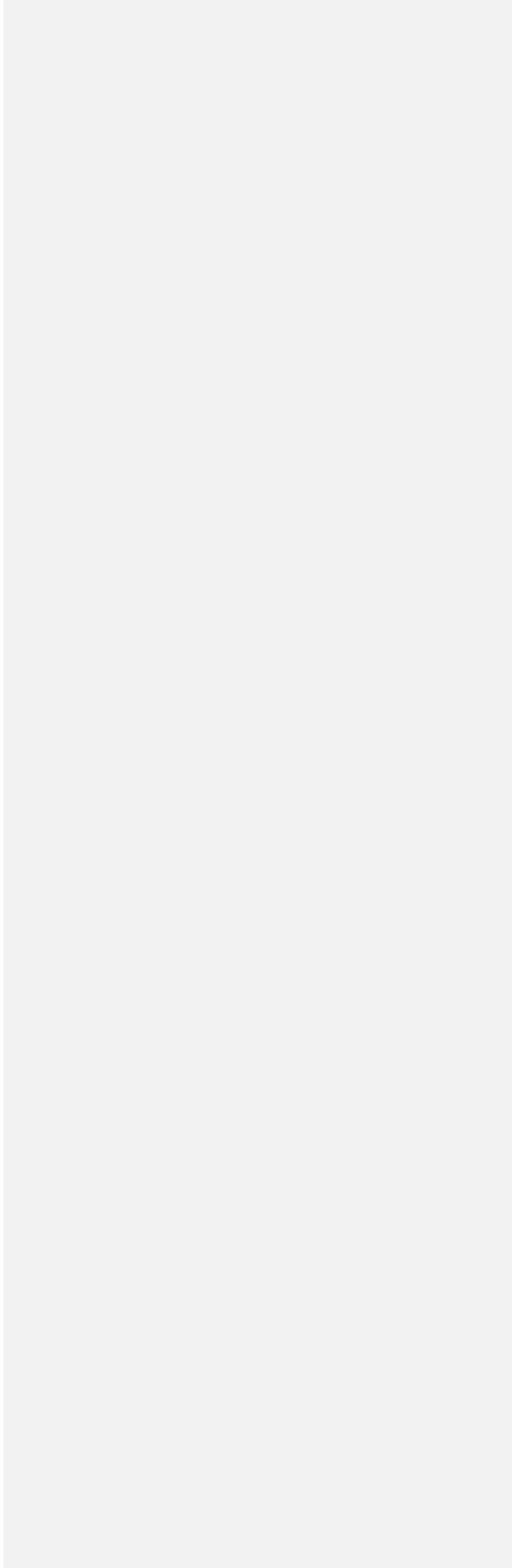
**See the attached Lease Exhibit, prepared by NB&C dated May 11, 2020, Page 1 and 2.**



CWS Site 78: Radiant  
August 17, 2020

**EXHIBIT E  
(DATED AUGUST 2020)  
TOWER SPACE**

**See the attached Lease Exhibit, prepared by NB&C dated May 11, 2020, Page 3.**



# County Administration Center Renovation Project

10/9/2020

## Project Cost Estimate

\$1,166,276.00 Prime Contractor Marion Enterprises, includes \$21,400 in plumbing fixtures funded with CARES Act monies

\$58,313.80 Contingency 5% of construction base bid

\$79,030.00 Architect, design phase

\$6,000.00 Architect, procurement phase

\$24,700.00 Architect, construction phase

\$35,000.00 Audio/Visual Equipment Equipment & installation

\$0.00 IT No scope of work or estimate available; assume this will be paid with IT funds

**\$1,369,319.80** Total, minimum project

\$8,800.00 Add item 1 Bathroom tile

\$27,252.00 Add item 2 Lobby paneling

\$2,255.00 Add item 3 Wall tile

\$18,936.00 Add item 4 Vestibule enclosure at 410

\$57,243.00 Subtotal, all add alterantes

\$1,426,562.80 Total with add alternates

## Sources of Funds

\$1,157,580.40 Funds available in FY21 Budget

\$39,419.60 Prior approved architectural fees

\$21,400.00 CARES Act monies for touchless plumbing fixtures

**\$1,218,400.00** Total funding available

**(\$150,919.80)** Budget Surplus/(Deficit) for minimum project

**(\$52,124.00)** Budget Surplus/(Deficit) for project with all add alternates

**MADISON COUNTY BID TABULATION FORM**

BIDS OPENED PUBLICALLY AT 2PM, SEPTEMBER 30, 2020, 414 NORTH MAIN STREET, MADISON, VA

NO.	BIDDER NAME	BASE BID PART A INTERIOR CONSTRUCTN	BASE BID PART B PLUMBING FIXTURES	TOTAL BASE BID AMOUNT	ADDITIVE BID ITEMS				TOTAL OF BASE BIDS A&B AND ABIs	TOTAL W/O BASE BID B ( REMOVE ASSUMED CARES ACT FUNDS)	AV/IT	TOTAL OF ALL SELECTIONS	BID BOND	ADDENDUM ACKNOWLEDG						
					#1. BATH TILE	#2. LOBBY PANELING IN 410 & 414	#3. WALL TILE AT 410 & 414 BATHROOM DOORS	#4. STOREFRONT SYSTEM AT 410						1	2	3	4	5	6	
1	Alaric Development, Inc.	\$1,434,045	\$64,697	\$1,498,742	\$9,200	\$19,618	\$2,645	\$13,140												
2	Harrisonburg Construction	\$1,387,000	\$14,000	\$1,401,000	\$10,600	\$36,600	\$8,500	\$22,600												
3	Trinity Construction Group, Inc.	\$1,325,892	\$31,719	\$1,357,611	\$8,976	\$34,898	\$2,917	\$14,125												
4	Hammerhead Construction	\$1,241,088	\$25,000	\$1,266,088	\$10,440	\$56,400	\$10,202	\$18,564												
5	Marion Enterprises, Inc.	\$1,144,876	\$21,400	\$1,166,276	\$8,800	\$27,252	\$2,255	\$18,936	\$1,223,519	\$1,202,119			X	X	X	X	X	X	X	X
6	Clark Nexson Construction Services, Inc.	\$1,143,573	\$28,270	\$1,171,843	\$8,286	\$30,925	\$1,653	\$14,652	\$1,227,359	\$1,199,089			X	X	X	X	X	X	X	X
7	Taft Construction	\$1,163,000	\$28,000	\$1,191,000	\$10,700	\$30,500	\$7,500	\$12,000												
8	Titan Contractors, Inc.	\$1,102,388	\$13,072	\$1,193,572	\$9,600	\$31,104	\$24,900	\$20,390												

### Anticipated FY21 Outlays not Budgeted/Appropriated as of October 10, 2020

#### Operating

1	New Assistant Commonwealth's Attorney Position	\$57,000/yr + benefits	Required due to body camera implementation
2	New Deputy EMS Chief	\$67,231+/yr + benefits	
3	New EMS Lieutenant	\$52,677+(+OT)+benefits	
4	Employee Assistance Program	\$5,000/yr	8/11 report
5	Upgrade Accounts Payable position	TBD	
6	Finance software, hardware & implementation	TBD	See "estimated total ERP" cost report delivered on 9/22
7	Public safety radio tower leases	TBD	

#### Project/Capital

8	Public Safety Radio Project	TBD	Potential overrun
9	County Administration Center Renovation Project	TBD	Potential overrun

Madison County									
Anticipated Additional Operation Costs									
FY21 Budget and Fiscal Years 22-26									
				Operating Budget		Capital Budget			
				FY21	FY22-26	FY21	FY22-26		Estimated Completion Date for FY21 Impacts
<b>Revenues:</b>									
	EMS ambulance billing	+	X	X					12/8/2020
<b>Expenditures:</b>									
	<b>Department</b>		<b>Description</b>						
	Finance	+	Staffing changes	X	X				10/27/2020
	IT	+	ERP system	X	X	X			10/13/2020
		+	Alternative storage for non converted data	X	X				TBD
		+	Network upgrades	X	X	X			12/8/2020
		+/-	Telecommunications changes	X	X				12/8/2020
		+	Audiovisual equip for auditorium (removed from CARES spending)	X	X	X			12/8/2020
	Electoral Board	+	poll pad annual support contract		X				
	Circuit Court	+	technology additions - future support contracts		X				
	Commonwealth's Attorney	+	Additional attorney compensation; cellphone service and computer	X	X				10/13/2020
		+	Final costs - records mgmt system	X	X	X			TBD
	Sheriff's Office	+	Sim cards for body & car cams	X	X				10/13/2020
		+	5 year ongoing costs for body & car cams	X	X				10/13/2020

Madison County								
Anticipated Additional Operation Costs								
FY21 Budget and Fiscal Years 22-26								
			Operating Budget		Capital Budget			Estimated Completion Date for FY21 Impacts
			FY21	FY22-26	FY21	FY22-26		
		Potential replacement/additions to body cam system	+		X			
		support contracts on new firewalls	+		X			
		CID wiring	+			X		TBD
		separate Comcast connection for CID	+	X	X			TBD
		CEM support	+		X			
	E911	Radio system - additional costs - cannot quantify yet	+				X	
		Radio system - maintenance - don't know go live date yet	+		X			
	Rescue Squad	annual support	-		X			
	EMS	additional hires	+	X	X			12/8/2020
		change in scheduling	+	X	X			12/8/2020
		additional cellphones	+	X	X			12/8/2020
		additional maintenance costs- equip	+	X	X	X	X	12/8/2020
		additional main costs - vehicles	+	X	X	X	X	12/8/2020
		fuel - more vehicles	+	X	X			12/8/2020
		insurance - more vehicles	+	X	X			12/8/2020
		utilities - more space/additional storage for vehicles	+	X	X			12/8/2020
		Rent	-	X	X	X		12/8/2020
		New Bldg?	+				X	TBD

Madison County									
Anticipated Additional Operation Costs									
FY21 Budget and Fiscal Years 22-26									
				Operating Budget		Capital Budget			
				FY21	FY22-26	FY21	FY22-26		<u>Estimated Completion Date for FY21 Impacts</u>
		Changes in network	+	X	X				12/8/2020
		add' operating related to increase in number of employees (uniforms, medical testing, training, etc)	+	X	X				12/8/2020
	F&M	Touchless plumbing for Admin Ctr renovation (removed from CARES spending)	+			X			TBD
	Planning & Zoning	Change in headcount ?(removed from FY21 budget)	+		X				
	Animal Shelter	Full year animal shelter manager	+		X				
	Admin Ctr renovation	Additional operating costs	+		X				
		Final Budget for renovation	+			X			TBD
	Other:	Full year compensation study impact	+		X				
		Health insurance	+/-		X				
		School Board costs for IT upgrades (not expected to impact FY21 funding needs)	+		X				

### Madison County Board of Supervisors

Meeting Planning Calendar for 4th Quarter 2020

Pending/Irregular Business

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
11	<del>12</del>	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

27-Oct Public hearing on continuity of government ordinance renewal  
 VDOT presentation on Criglersville Swinging Bridges

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	<del>3</del>	4	5	6	7
8	9	10	<del>11</del>	12	13	14
15	16	17	18	19	20	21
22	23	24	<del>25</del>	<del>26</del>	<del>27</del>	28
29	30					

- Issues
- 1 Resolution of MCRS issues
  - 2 Adoption of an updated Emergency Operations Plan
  - 3 Discussion on 5-year financial projection and financial policies update
  - 4 Need for meetings/conflict between scheduled dates and holidays in November & December
  - 5 Potential retreat or pre-budget planning/goal setting session

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	<del>24</del>	<del>25</del>	26
27	28	29	30	31		

11-Dec Holiday luncheon (tentative)

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					<del>1</del>	2
3	4					

4-Jan Annual meeting

-  Board meeting days
-  Full day holidays
-  Half day holidays

Ms. Shephard has indicated that she plans to present information during the October 27 Board meeting.

11.

**From:** Jack Hobbs  
**Sent:** Tuesday, October 6, 2020 5:47 PM  
**To:** 'Shephard, Carrie' <carrie.shephard@vdot.virginia.gov>  
**Subject:** RE: Criglersville Swinging Bridges

Carrie,

Thank you for the heads up.

Could you give me a time frame when you will be able to provide a report on the repair/replacement options?

Jack Hobbs  
Madison County

**From:** Shephard, Carrie <[carrie.shephard@vdot.virginia.gov](mailto:carrie.shephard@vdot.virginia.gov)>  
**Sent:** Tuesday, October 6, 2020 5:21 PM  
**To:** Jack Hobbs <[jhobbs@madisonco.virginia.gov](mailto:jhobbs@madisonco.virginia.gov)>  
**Cc:** Jacqueline Frye <[jfrye@madisonco.virginia.gov](mailto:jfrye@madisonco.virginia.gov)>  
**Subject:** Criglersville Swinging Bridges

Mr. Hobbs,

This morning I met with our Bridge Engineers to perform an inspection at the Criglersville Swinging Bridges and I wanted to provide you an update directly.

For the bridge accessible by Route 672 Meadows Lane, we determined we can replace 20-30 of the deck boards with our maintenance team this week to keep it open for the time being. We can have further discussion about additional elements that will need to be addressed in the future and options for you to consider as a path forward.

Unfortunately, the bridge accessible by Route 642 Lindsay Lane must be closed because there is significant deterioration of several elements of the bridge that affect its structural integrity. Due to this deterioration the bridge is no longer safe for pedestrians to use. Specifically, some of those items are the following:

- The deck timbers have significant decay, rot and cracking throughout.
- The timber floorbeams have areas of rot and decay.
- There are areas of decay in the floorbeams near the vertical support cables that are fed through drilled holes in the timber floorbeams.
- The woven wire fencing has numerous broken wires that protrude into the walkway.
- The fencing is sagging due to poor anchorage and inappropriate pedestrian use, such as climbing, leaning and pushing.
- The main support cables that run between the two towers have minor corrosion forming throughout.
- A vertical support cable has frayed wires, with several others exhibiting minor corrosion.

Again, we can have further discussion to help aid the County determine a path forward. We can explain options for replacement and the funding needs in more detail at your convenience.

Please let me know if you have any questions.

Thanks,  
Carrie

**Carrie Shephard, PE**  
**Resident Engineer**

VDOT Charlottesville Residency  
701 VDOT Way  
Charlottesville, VA 22911  
(434) 422-9779  
[Carrie.Shephard@VDOT.Virginia.gov](mailto:Carrie.Shephard@VDOT.Virginia.gov)