



**Agenda**  
**Board of Supervisors Meeting**  
**Tuesday, August 11, 2020 at 3:00 PM**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**

**Call to Order, Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum / Adopt Agenda**

**Closed Session**

1. Legal

**Public Comment (4:00 PM)**

**Special Appearances**

2. Public Hearing – FY21 Budget Amendment

**Consent Agenda**

3. Consent Agenda
  - A. Minutes from the July 14, 2020 meeting
  - B. Minutes form the July 15, 2020 meeting
  - C. Supplement 20-61 FY20 CARES Act transfer \$3,809.11
  - D. Supplement 20-62 FY20 Overages \$3,329.58
  - E. Supplement 21-04 FY21 WanderLOVE Tourism Grant \$10,000.00
  - F. Supplement 21-05 FY21 Public safety employee compensation adjustment \$78,156.81
  - G. Supplement 21-06 FY21 Electoral Board CARES Act funding \$44,505.16
  - H. Resolution recognizing Elizabeth Roebuck’s Service to Madison County

**Constitutional Officers, County Departments, Committees & Organizations**

4. Monthly Reports

**Old Business**

5. Consideration: Approval to Disburse Bond Proceeds (Costello)
6. Consideration: Amendments to Random Drug Screen Policy (Hobbs)
7. Consideration: Authorization to Bid County Administration Center Project (Hobbs)
8. Report: Codification Project (Hobbs)
9. Consideration: Use of Coronavirus Relief Fund Monies (Hobbs)
10. Discussion: Worksession Schedule for Amending the FY21 Budget (Hobbs)

**New Business**

11. Discussion: Potential Employee Assistance Program (Hobbs)

**Information/Correspondence**

**Public Comment**

**Closed Session**

12. Negotiation and Committee Appointments

**Adjourn**

**Suggested Closed Session Actions: August 11, 2020 (Top, v1)**

I move that the Board convene in a closed session pursuant to Virginia Code Section 2.2-3711(A)(7) consultation with legal counsel and briefings by staff members and consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

**Motion to Reconvene In Open Session:**

I move that the Board re-convene in open session.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

**Motion to Certify Compliance:**

I move to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A) (7) only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent					

**§ 2.2-3711. Closed meetings authorized for certain limited purposes. (Excerpts)**

A. Public bodies may hold closed meetings only for the following purposes:

**Personnel** 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

**Real Estate** 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

**Privacy** 4. The protection of the privacy of individuals in personal matters not related to public business.

**Economic Development** 5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

**Legal** 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**Legal** 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**Public Safety** 19. Discussion of plans to protect public safety as it relates to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety; discussion of information subject to the exclusion in subdivision 2 or 14 of § 2.2-3705.2, where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

**Negotiations** 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

**Economic Development** 39. Discussion or consideration of information subject to the exclusion in subdivision 3 of § 2.2-3705.6 related to economic development.

**RESOLUTION CALLING FOR THE UNANIMOUS CONSENT OF ORANGE AND MADISON COUNTIES TO THE WITHDRAWAL OF GREENE COUNTY FROM THE RAPIDAN SERVICE AUTHORITY (RSA) PURSUANT TO VA. CODE §15.2-5112**

**WHEREAS**, on June 17, 1969 the counties of Greene, Orange and Madison formed the Rapidan Service Authority ("RSA") in compliance with the Virginia Water and Waste Authorities Act and

**WHEREAS**, the original purpose in forming RSA was for the acquisition, construction, operation and maintenance of water transmission for certain parts of Orange County, Greene County and Madison County; and

**WHEREAS**, RSA was also specifically formed in part for the express purposes of "the acquisition, construction, operation and maintenance of water supply and treatment facilities plus a water transmission, storage and distribution system in Greene County that will supply, treat and transmit water from a water impoundment site near Stanardsville..."; and

**WHEREAS**, RSA is governed by a Board of Members consisting of six (6) total members, two (2) of which are appointed by the Board of Supervisors of each of the member Counties; and

**WHEREAS**, historically RSA has kept the operations, revenues and debts of RSA in a segregated manner with respect to each member County; and

**WHEREAS**, historically the Board of Members of RSA has voted in support of various projects within each of the three (3) Counties as each member County's appointed Members have requested or recommended, and the Board Members have deferred to the determination of each County as to its needs; and

**WHEREAS**, historically RSA Board of Members have not sought to impose their will or determine the needs, fees, expenses, infrastructure or development actions or priorities in the other member Counties; and

**WHEREAS**, historically, each member County's elected Board of Supervisors has been able to trust that their appointed Members to the RSA Board would be respected and deferred to, in order that the plans, priorities, decisions, and directives of each member County Board of Supervisors would be dutifully advanced by RSA for the benefit of their respective County; and

**WHEREAS**, Greene County has experienced a large growth in its population and has increasing needs for water that RSA is unwilling or incapable of providing; and

**WHEREAS**, in 2005 RSA and Greene County entered into a "Water System Ownership and Management Agreement" ("2005 Agreement"); and

**WHEREAS**, Greene County assumed a portion of RSA's debt as part of the consideration on the 2005 Agreement; and

**WHEREAS**, pursuant to the 2005 Agreement, Greene County would collect water availability fees for the Ruckersville Water System, which money would be used to help pay debt service, and for new infrastructure; and

**WHEREAS**, on September 9, 2014, the 2005 Agreement was amended whereby RSA agreed to charge a "water system facility fee" and pay said fee to Greene County to be used for (1) debt service for debt incurred by the County, (2) debt service on the RSA debt Greene County assumed and (3) new water facilities "as determined by the County."; and

**WHEREAS**, pursuant to the 2014 amendment RSA began collecting a facility fee on behalf of the County as required by the 2014 Amendment; and

**WHEREAS**, the Greene County Board of Supervisors asked RSA to raise the facility fee in 2020 pursuant to Greene County's financing plan for managing the County's existing and anticipated debt service and infrastructure improvements costs, and to ensure payment of debt assumed from RSA by Greene County, and including funding a water impoundment for which Greene County has already spent \$11 million; and

**WHEREAS**, on July 16, 2020 the RSA Board, led by the Members of Orange and Madison Counties broke from the historical practices of the RSA Board of Members, disregarded the arguments and wishes of the Greene County Members on the Board, and took the unprecedented step of determining for Greene County what was best for its citizens; and

**WHEREAS**, on July 16, 2020 the appointed RSA Board Members from Orange County and Madison County failed to even meaningfully consult with the Greene County Members before making significant decisions affecting only Greene County, nor did the Orange and Madison Board Members properly inform their Greene County counterparts of the actions they planned to take; and

**WHEREAS**, on July 16, 2020 by a vote made by the Orange and Madison County Members, without any consideration to the desires of Greene County or the stated concerns of Greene County's Members on the RSA Board, did vote to unilaterally breach the 2005 Agreement by ordering that all water availability fees would be paid directly to RSA; and

**WHEREAS**, on July 16, 2020 by a vote made by the Orange and Madison County Members, without any consideration to the desires of Greene County or the stated concerns of Greene County’s Members on the RSA Board, voted to unilaterally breach the 2014 Amendment stating that it would no longer collect facility fees as mandated by the 2014 Amendment; and

**WHEREAS**, on July 16, 2020 RSA did issue a press release, without any consultation or authorization from the Greene County Members, and did falsely state that the 2005 Agreement required Greene County to “build White Run Reservoir Project, water treatment facility, and other improvements” by 2008. This is a false statement verifiable as such by reading the 2005 Agreement; and

**WHEREAS**, it has become clear that RSA no longer wishes to fulfil its mission with respect to the citizens of Greene County; and

**WHEREAS**, it has become clear that the RSA Members from Orange County and Madison County intend to make all determinations as to what they believe is best for the citizens and taxpayers of Greene County in place of the Greene County Board of Supervisors; and

**WHEREAS**, the Board of Supervisors of Greene County does not believe it is in the best interests of the citizens of Greene County, to have Orange County and Madison County RSA Board Members ignore our adopted plans and priorities, disregard our vision for and investments in our community, and make decisions in our place to control our water infrastructure and supplies, especially since those Members have zero accountability to the citizens of Greene County; and

**WHEREAS**, the Board of Supervisors of Greene County has lost confidence in RSA’s ability to properly, equitably, and fairly, address or provide for the future water needs of Greene County; and

**WHEREAS**, the Board of Supervisors of Greene County has lost all confidence that RSA can be trusted to provide any loyalty or faithfulness to Greene County;

**NOW THEREFORE BE IT RESOLVED** that pursuant to Virginia Code §15.2-5112(B), the Board of Supervisors of Greene County does hereby signify its desire to withdraw from RSA.

**IT IS FURTHER RESOLVED** that pursuant to Virginia Code §15.2-5112(A), the Board of Supervisors of Greene County does hereby call upon the Board of Supervisors of Orange County and the Board of Supervisors of Madison County to consent to the withdrawal from RSA.

**IT IS FURTHER RESOLVED** that if an amicable and agreed-upon withdrawal from RSA is denied by Orange County and Madison County, the County Attorney for Greene County shall file all necessary legal proceedings to enforce the breaches of contract referenced above, and shall take such additional legal action as necessary to force RSA to comply with its contractual and legal obligations to the Greene County Board of Supervisors and to the citizens of Greene County.

**ADOPTED BY THE GREENE COUNTY BOARD OF SUPERVISORS ON JULY 28, 2020**

Motion: Steve Bowman  
Second: Dale Herring

Votes:  
Martin: Yes  
Durrer: Yes  
Bowman: Yes  
Herring: Yes  
Lamb: Yes

  
\_\_\_\_\_  
William Bryan Martin, Chair  
Greene County Board of Supervisors

ATTEST:   
\_\_\_\_\_  
Mark B. Taylor, Clerk  
Greene County Board of Supervisors

**From:** [Mark Taylor](#)  
**To:** [Jack Hobbs](#)  
**Cc:** [BOS](#); [Ron Williams](#); [Jim Fryd](#); [Patti Vogt](#)  
**Subject:** Follow-up Re Greene Withdrawal From RSA  
**Date:** Wednesday, August 5, 2020 10:51:12 AM

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Jack –

As a follow-up to our discussion of Greene County’s recent Resolution, I want to be clear about Greene County’s desire to withdraw from RSA.

We understand entirely that Greene County’s withdrawal from RSA will require a fair and agreeable a transition plan.

At this point we are simply asking for Madison and Orange to acknowledge Greene’s desire to withdraw from RSA and agree to work cooperatively with us on the needed transition plan. RSA’s segmented, county-by-county operations are such that the transition plan should be very straightforward. We hope to achieve our withdrawal from RSA in a reasonable period of time (perhaps 9 – 12 months). Greene is not looking for instant gratification, but we want a positive indication that our neighbors will work with us to develop an agreeable transition plan for our withdrawal from RSA.

Greene County does not comprehend any significant impact that our withdrawal from RSA will have on Madison County. Madison County is and will remain a small minority portion of RSA’s total customer base. For those in Madison who may be concerned that their share of RSA administrative costs might increase, I would note that continuing projects in Orange are or will very soon add more customers in Orange County than RSA currently has in Greene County – so any fluctuation in Madison’s proportional share of any cost should be both very slight and very temporary.

I am thinking that it may be of value to Madison County or to your RSA customers to know that Greene County is open to discussing RSA retention of their existing offices on Rt. 33 here in Greene County. If RSA wishes to retain their headquarters here, we believe that can be worked out amicably as part of the transition. For Madison County RSA customers, the proximity of RSA’s office here might be a convenience.

Please know and please convey to your Board of Supervisors that our withdrawal from RSA is very important to the Greene Board of Supervisors. Our Board understands the value of direct communication and believes that some direct dialogue and opportunity for questions to be asked and answered may be very helpful to your Board’s consideration of our cause. Considering these factors, we now see the coincidence of our Board meetings being held on the same days as a disadvantage or impediment to desirable communication. With all of this in mind, our Greene County Board of Supervisors is considering canceling their August 25 meeting in order to be available for engagement with your Board at their meeting that day. Please let me know as soon as possible if representatives of our Board would be welcome to discuss Greene County’s withdrawal from RSA at your Board’s meeting on the 25<sup>th</sup>.

Please don’t hesitate to call with any other questions or thoughts on this matter.

Best regards,  
Mark  
Mark B. Taylor, Esq.  
Greene County Administrator  
40 Celt Road  
PO Box 358  
Stanardsville, VA  
22973  
434-985-5201

## **NOTICE OF MADISON COUNTY BOARD OF SUPERVISORS PROPOSED FISCAL YEAR 2021 BUDGET AMENDMENT**

Notice is hereby given pursuant to Section 15.2-2507 of the Code of Virginia and amendments thereto, that the Madison County Board of Supervisors intends to consider an amendment to the FY 2021 budget in the amount of \$1,104,620.00, to disburse Funds allocated to Madison County pursuant the Coronavirus Aid Relief and Economic Security (CARES) Act to provide funding for the costs and expenses to the Madison County Sheriff's Office, Madison County EMS and E911, other Madison County Agencies and local business and non-profits to respond to the Coronavirus 19 Pandemic.

A public hearing is scheduled for Tuesday, August 11, 2020, at 4:00 p.m., or as soon as practicable thereafter, in the Board of Auditorium of the County Administration Building, 414 N. Main Street; Madison, VA 22727 at which time public comment on the proposed amendment that would have the effect of increasing the FY 2021 Budget will be heard by the Board.

Comments may be submitted in writing or via email to [jhobbs@madisonco.virginia.gov](mailto:jhobbs@madisonco.virginia.gov).

Sean D. Gregg  
Madison County Attorney

**CARES Act Funding Categories with Received and Anticipated Amounts**

<b>Fund</b>	<b>Amount</b>	<b>Department Restriction</b>	<b>Restrictions on Use</b>	<b>Status</b>
<b>Coronavirus Relief Fund (CRF)</b>	\$2,313,942.00	None	<ol style="list-style-type: none"> <li>1. Necessary expenditures related to COVID-19</li> <li>2. Expenses were not accounted for in the budget most recently approved as of March 27th, 2020</li> <li>3. Expenses were incurred between March 1st &amp; December 30th, 2020</li> <li>4. Expenses are used for the direct costs associated with COVID-19 response; they cannot be used to make up for revenue shortfalls</li> </ol>	50% received, balance anticipated in August
<b>Provider Relief Fund (PRF)</b>	\$12,993.88	EMS	<ol style="list-style-type: none"> <li>1. Must be used to prevent, prepare for, and respond to the Coronavirus</li> <li>2. Providers are eligible only if they provide or provided after January 31st, 2020, diagnoses, testing, or care for individuals with possible or actual cases of COVID-19.</li> </ol>	Monies Received
<b>Coronavirus Emergency Supplemental Funding Grant for Law Enforcement (CESF)</b>	\$46,157.00	Sheriff	<ol style="list-style-type: none"> <li>1. Must be used to prevent, prepare for, and respond to the Coronavirus Pandemic</li> <li>2. Cannot be used to supplant state or local funds that would otherwise be available for the same purpose.</li> </ol>	DCJIS grant application pending
<b>Department of Elections</b>	\$49,703.00	Registrar	<ol style="list-style-type: none"> <li>1. Must only be used for the 2020 Federal Election</li> <li>2. Restricted to expenditures related to the protection and safety of poll workers, staff, and voters as well as the anticipated increased demand for absentee ballots (printing, postage, etc), equipment, and temporary staff</li> <li>3. Cannot be used for items that would be needed regardless of the pandemic.</li> </ol>	Monies Received
<b>Department of Education Education Stabilization Fund (ESF)</b>	\$314,922.77	MCPS	<ol style="list-style-type: none"> <li>1. Local Educational Agencies (MCPS) must use funds for the purposes listed in section 18003(d) of the CARES Act.</li> </ol>	Monies Received

**Total      \$2,737,718.65**

200807

**CERTIFICATION for RECEIPT of  
CORONAVIRUS RELIEF FUND PAYMENTS  
by  
ENTER LOCALITY NAME**

We the undersigned represent **ENTER LOCALITY NAME**  
(the locality), and we certify that:

1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality 's proposed uses of the funds received\_as direct payment from the Commonwealth of Virginia\_under section 601(b) of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
  - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.
8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.

- 10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
- 11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

**For counties only**

- 12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: <b>Enter Local Official Name</b>	By: <b>Enter Local Official Name</b>	By: <b>Enter Local Official Name</b>
Signature:	Signature:	Signature:
Title: <b>Enter Local Official Title</b>	Title: <b>Enter Local Official Title</b>	Title: <b>Enter Local Official Title</b>
Date:	Date:	Date:

**Meeting #26 — July 14<sup>th</sup>**

At a regular meeting (#1) of the Madison County Board of Supervisors on June 14<sup>th</sup>, 2020 at 4:00PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

- PRESENT
- R. Clay Jackson, Chair
  - Charlotte Hoffman, Vice-Chair
  - Kevin McGhee, Member
  - Amber Foster, Member
  - Carty Yowell, Member
  - Jack Hobbs, County Administrator
  - Sean Gregg, County Attorney
  - Alan Berry, Acting Clerk

**Call to Order, Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum / Adopt Agenda**

All members are present, a quorum is established.

Supervisor Foster moved to adopt the agenda as presented, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*

**Public Comment**

Joe May: Requested that the Board open up the schools because of the strains currently being placed on parents and teachers. Also posited that he would be interested in seeing what the Board would do about the Confederate Veterans Memorial statue.

Nick McDowell: Requested that the Board turn Hoover Ridge into something user-friendly and comparable to the parks in Culpeper that would draw members of the community to it.

**Supervisor Comments:**

- *In response to the first public comment, Chairman Jackson announced that the schools had come to a decision the previous night and that Mr. Penn Holler would speak in more detail on it later on in the meeting.*

**Special Appearances**

**1. Consent Agenda**

The Board reviewed a proposed consent agenda as follows:

- A. Minutes from the June 23, 2020 Meeting
- B. Minutes from the July 1, 2020 Meeting
- C. Supplement# 20-56 – PRA Tractor Contribution \$20,000.00 - 200714
- D. Supplement# 20-57 – Clerk of Circuit Court to Circuit Court transfer for furniture \$280.44
- E. Supplement# 20-58 – Assigning FY20 Expenses to CARES Act funding \$70,542.62
- F. Supplement# 20-59—Madison Fire Company Additional State Pass Through \$2,756.00
- G. Supplement# 20-60 – LODA Cost Overage \$2,092.00
- H. Supplement# 21-03 –Building Official DHCD iPad Grant \$2,000.00

Supervisor Yowell moved to adopt the consent agenda as presented, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*

**Constitutional Officers, County Departments, Committees & Organizations**

**Treasurer:** Ms. Murray reported to the Board on collections for the last 3 years:

- For 2019, they have collected 97.76% of taxes (2.24% remains uncollected)
- For 2018, they have collected 98.3% of taxes (1.7% remains uncollected)
- For 2017, they have collected 99.15% of taxes (.85% remains uncollected)

Ms. Murray noted that previous year tax collections used to be around 4% and that the Treasurer’s office has managed to reduce this number significantly.

**EMS:** Mr. Hillstrom informed the Board that EMS was given a 50/50 RSAF grant for video laryngoscopes and that they did not get the award for the response vehicle they had been seeking to acquire.

**Emergency Services:** Mr. Sherer announced that he was working on CARES funding with the County Administrator. He is also working to acquire more PPE supplies for the County but told the Board that first responders have what they need. He informed the Board that there will be a mass testing event for the coronavirus on Saturday at the Madison County High School. This testing event will not be doing antibody tests, only positive and negative infection tests.

Supervisor Comments:

- *Chairman Jackson commented that we have a good supply of PPE materials and that Ms. Louk would need some—Ms. Louk then informed the Chairman that she had received what she needed from Facilities. It was recommended that anyone who was in need of PPE supplies to go to Mr. Sherer or Mr. Berry.*

**Emergency Communications:** Mr. Gordon informed that Next Gen 911 project was continuing as expected. The radio system project is also proceeding as planned, but they are still looking to nail down the final site.

Supervisor Comments:

- *Supervisor Yowell informed Brian that the tower at Graves’ may be used in lieu of the one currently being sought if things don’t work out with the site being pursued currently.*

**Facilities:** Mr. Berry informed the Board that Facilities had finished the Courthouse project. Currently, they are still working on upgrading the computer system at the courthouse and are installing cameras.

Supervisor Comments:

- *Ms. Hoffman said that Roger had done a very good job on the courthouse project.*

**Commonwealth’s Attorney:** Ms. Berry informed the Board that her department is handling a large amount of gun permits. It is in the works that Madison will tag-along to the drug court in Orange. She will be meeting with Ms. Louk, the judges, and other interested parties next week to return to jury trials. She is also working with Bruce to get Wi-Fi installed in the courthouses; money will be used from her office’s budget from the previous year to pay for the project. She currently has three quotes on the cost of installation.

Ms. Berry also stated that she and possibly the other Constitutional Officers were disappointed with how the Board handled the raises for EMS, Dispatch, and the Sheriff. She noted that the County was supposed to be a team and that everyone remained open despite the pandemic. She requested that the Board give raises to the small departments as well as the big departments.

**Commissioner of the Revenue:** Mr. Daniel reported office is currently working on personal property accounts. The current software his office uses has constraints that makes things move a bit slower. He noted that he agreed with Clarissa and hoped that the Board saw the County’s workers all as one big team.

**Clerk of Court:** Ms. Louk noted that her department, like the Commonwealth’s Attorney, was busy with gun-permits. Her office also handled 167 land records and 12 probates, seeing around 50 people per day. Agreeing with the Commonwealth’s Attorney on the Board’s decision to give raises to EMS, Dispatch, and the Sheriff’s Department, she noted that her department has not missed a day and that her team was disappointed that some people were getting raises while others were not.

**Tourism & Economic Development:** Ms. Gardner reported that there were 1,000 more hits to the website. She has been working on business retention and grants for the region. Rapidan Blueway has more approvals and will have more information in September. Taste of the Mountains is canceled. There will not be a phase 4 of the COVID response, rather, phase 3 will instead be modified. The blue barn on Route 29 is only dealing with contractors. The Small Business Development Center will be merged in with Central Virginia and Fairfax as of January 1<sup>st</sup>.

Supervisor Comments:

- *Supervisor Yowell asked for clarification as to where the blue barn was located.*

**Finance:** Ms. Costello began by talking about electronic meetings continuing through the end of the calendar year. She mentioned Mr. Livingston’s availability and need for backup for IT so as not to overload him with work. Since March, Mr.

Livingston has been using his own personal equipment and software to edit videos and either needs reimbursement or the County needs to buy the equipment they need

Ms. Costello then requested that the Board give more notice for large-scale payroll changes as they are very time-intensive for the department. Following this, she informed the Board that, because they appropriated only half of the budget, they will only have around \$138,000 (\$25,000 of which has been given to the rescue squad) in contingency until they appropriate the rest of the budget. To pay for the public safety personnel pay changes of around \$78,000, she recommended that the Board take the necessary money out of fund-balance rather than contingency. She noted that a resignation in the Sheriff's Office may have effects on the pay scale throughout the department. The issue of the use of her accrued leave time was mentioned.

Supervisor Comments:

- *Supervisor Yowell noted that the Board doesn't have anything to do with vacation time and that she should go through the proper channels (i.e. by sending a request form to the County Administrator for his approval) prior to taking vacation.*

The Chairman of the School Board, Mr. Penn Holler, spoke about the school's reopening plan. This includes:

- Daily screenings
- Mask requirements
- Sanitation
- Bus Changes
- Reduced class sizes

The plan is a mix of face-to-face learning and remote learning with the lower ages having more face-to-face time while the older grades will have more remote learning. Wednesdays will have no students on campus and will serve as a professional development day where teachers can set up plans and online lessons. If students do not have steady access to the internet, the schools will download material to their devices for distance learning. Mr. Penn Holler noted that the current plan depends on them staying in Phase 3 of reopening. He also noted that he disliked that, under the adopted plan, 12<sup>th</sup> graders would only have 1 day of face-to-face with teachers.

Mr. Mike Fisher asked if devices would be provided for homeschoolers or students in private schools. Mr. Penn Holler replied that only students being educated by them would receive devices. As homeschoolers opted out of the system, they will not be provided with devices. Private school students will receive aid from their own schools. Mr. Fisher then spoke about the Planning Commission meeting and its main focal point, the Crescere project. He recommended that people read the Madison County Eagle for good information on the process of the project. They will also be working on the Planning Commission bylaws at the meeting. There have been two solar inquiries for a farm.

The Sheriff let the Board know through GoToMeeting that the expected salary change is the result of a promotion to the position that the officer resigned from.

Supervisor Comments:

- *Chairman Jackson said that the Board apologizes that they cannot cater to everybody in the form of pay raises that were recently approved for EMS, Dispatch, and the Sheriff's Department . The Board appreciate the work that all staff does. The Board's decision was not meant to cause inequity or hurt anyone's feelings. He said that they can put it back on the agenda and talk about it again if requested.*
- *Supervisor Foster stated that she would like to know how much a pay raise for all employees would cost.*

Ms. Costello expressed her concern that the Board was undoing much of her work and that the state may institute funding cuts later on down the line that may interact with pay increase and make implementing the second half of the pay raises difficult.

Supervisor Comments:

- *Chairman Jackson noted that the Board can't predict the future in relation to the pay study and noted the Board are not professional politicians.*
- *Mr. Yowell said that his vote was based on his past as a defense contractor. He noted that hazard pay would have been difficult to deal with and that the Board's decision was the easiest way to do things. He also said that he has continued to go to work during the pandemic and does not feel deserving of hazard pay like the departments given raises.*

## Old Business

### 2. Report: Amendments to the Random Drug Screen Policy (Hobbs)

The County Attorney discussed expanding the Random Drug Screen Policy to everyone and recommended against applying it to all employees as it would open the County up to possible Constitutional setbacks. He suggested avoiding uncharted territory that would come with an all-employee random drug screening policy.

The County Administrator said his recommendation would be amended and circulated to Public Safety personnel for review before bringing it back to the Board on August 11.

**3. Report: Codification Project Status (Hobbs)**

The MuniCode draft of the new County Code was presented. The County Administrator advised that the project is not finished and is still being reviewed for accuracy and completion. Once that is done, adopting and adjusting ordinances will be presented to the Board for consideration. It was noted that the effort to date was in identifying all existing ordinances and adjusting per obvious problems and filling reviewing gaps as appropriate. The strategy of limiting the number of printed “hard copies” since is and will be available through the County website was explained.

**4. Report: Status of CARES Act Funding Use (Hobbs)**

The County Administrator presented a triaged list of propose uses of CARES Act monies.

Supervisor Comments:

- *Chairman Jackson stated that the Sheriff would like to add body cameras to the list of potential CARES used and asked if they could be tacked on to COVID. The Sheriff explained that Louisa County is justifying such an expenditure by classifying it as a contact tracing. Chairman Jackson then stated that the computer for IT would need to be tacked onto CARES as well.*
  - *He then reported that the schools wish to take the T-Mobile hotspot request off the list*
  - *In okaying requests for CARES funding, Chairman Jackson stated that certain groups would need to provide better receipts for reimbursement and that organizations like the Boys and Girls Club would need to provide more details and metrics on what they plan to do with the money if they are granted any*
  - *4-H reported that the Board didn’t have to grant them the \$10,000 but would probably end up selling the area they host the Summer Camp at without any funding. The Board agreed to consider a \$7,000 grant to the 4-H center.*

Mr. Gregg asked if the Board would need a public hearing for these allocations. Ms. Costello said that a hearing would be necessary because it would be a budget adjustment and the sum of money is over a million dollars. Similarly, the numbers for items would need to be more accurate than what they are now for proper appropriation.

Supervisor Comments:

- *Chairman Jackson noted that requests must be better refined before the funding can be authorized.*

Ms. Costello told the Board that she has concerns about giving CARES money to areas outside of the County’s umbrella. This is because the accounting records are different for these kinds of things and the County needs to monitor what these third parties are doing with these monies (subrecipient monitoring).

Supervisor Comments:

- *Chairman Jackson asked the County Administrator how land acquisition would be appropriate for CARES funding. The County Administrator explained that the land would be used to develop a radio system that would be used to expand emergency communications around the County. Mr. Gordon said they have not approached anyone about purchasing property and that they may need to start approaching people.*

The Board agreed to seek CARES funding for the following:

- The Quick Response Vehicle for EMS
- Computers and Mounts to go in the ambulances for EMS
- An ambulance shelter
- A cellular antenna and modems for rural telemedicine
- Extra money for the transfer station in anticipation of increased solid waste
- UV lights in HVAC air handler at 410 N. Main Street
- Building footprints/structures to assist 911 and dispatch in locating structures at sites
- Sneeze guard glazing in renovated area of 410 N. Main Street
- Laptops for the Commissioner of the Revenue for remote training
- Uniforms for EMS
- Replacing the brochure rack at the visitor’s center

- Laptop for the Sheriff

Ms. Costello noted that the Juvenile Detention Center has other sources of funding they could draw from instead of CARES and that they have fund-balance to draw from. Similarly, the numbers currently in use are an estimate rather than money the center has directly asked for.

The Board agreed that the following may be potential uses for future CARES funding:

- True-up expenses with the regional jail
- True-up expenses with the Juvenile Detention Center
- Expenses above direct CARES grants with CSB

The Sheriff informed the Board that his request for gas masks would be nice but are not needed. A request for body cameras totaling \$87,000 needed to be added to the list of potential uses for CARES funding.

**New Business**

**5. Discussion: Economic Incentive Grant Program (Gardner)**

Ms. Gardner spoke about the small business grant program (\$100,000 to \$200,000) she is pursuing for CARES and what the money could be put towards if funded through CARES. The application process for small business relief will be online via the LenderVend portal and the amount businesses receive will be capped by the number of full-time equivalent employees they have. CIC will work with the County to set up the portal and vet applications to the program,

The grant money received may be used for expenditure increase due to COVID, rent/mortgage, insurance, payroll, equipment and utilities, and other business critical operating expenses such as e-commerce, website creation, and PPE. The grant money may not be used for expenses incurred before March 1<sup>st</sup>. To be eligible for this money, applicants must meet the following criteria:

- Be established and have one or more locations in the Town of Madison or Madison County, Virginia, including the principle place of business
- Must have less than 50 full-time equivalent employees across all locations
- Have been in operation for over one year
- They must demonstrate a 25% loss
- Must be a for-profit business
- Must complete the online application form with true and accurate information

Banks and financial institutions, franchises (except for those locally owned and operated), and non-profits. Preference will be given to hospitality and entertainment, retail and administrative support services, and tourism venues.

Supervisor Comments:

- *Supervisor Yowell asked if the money will not exceed the \$200,000 depending on the number of applications received for the money and whether or not businesses could use the money to replace revenue. He was informed that it was an estimate and that the money is not replacing revenue, but rather that businesses must show that they have experienced revenue loss to get the grant.*
- *Supervisor Yowell also asked about non-profits not being eligible for the grant. Ms. Gardner responded that the grant is tiered and that she would be open to doing a grant for non-profits as well.*

The Board decided to hold back on a decision to see a more expansive and accurate list of numbers in August.

**6. Discussion: IDA Member Recruitment (Hobbs)**

The County Administrator talked about the new form IDA members would need to fill out regarding their conflicts of interest and that 4 members have already resigned with 2 more possible resignations. His recommendation was to put an ad in the paper to consider at a later Board meeting. He also suggested Board members look to nominate certain individuals.

Supervisor Comments:

- *Chairman Jackson recommended that the previous members be sent something thanking them for their service.*

**7. Report: Status of Financial Software System Implementation (Costello)**

Of the four steps recommended to the County by ThincIT, the County has completed or is in the process of completing the first three:

- Desktop replacing and Windows patching
- Hiring a full-time IT resource

- Moving from an Exchange server towards a cloud-based IT architecture

The final step, to procure a modern ERP system to enhance efficiency and effectiveness throughout the County, still needs to be dealt with and ThincIT proposed a two-step process to complete this final step:

- Software identification and evaluation
- Third-party independent project assurance during implementation

Four software vendors were invited to give overviews to the Finance Department: 1 specialized solution and 3 complete solutions. Cost estimates are still being revised for the project and will depend on what selections the County chooses to make a part of the project.

Supervisor Comments:

- *Supervisor Yowell said that the working group for the IT project doesn't need to defend themselves as to the project's current status as the process in other Counties looks to have taken a significant amount of time as well.*
- *Supervisor Yowell said that the decision would have to wait until August.*
- *Chairman Jackson suggested that the Board empower the committee to make a decision with the ThincIT contract. The Board agreed to empower the committee.*

Supervisor McGhee moved to approve the ThincIT contract pending the working group committee's input, seconded by Supervisor Foster. **Aye: Jackson, Hoffman, McGhee, Foster, Nay: (0) Supervisor Yowell abstains.**

The County Administrator spoke about the work-plan for the Rappahannock Rapidan Committee Services Board. Normally, they would need to get approval from the Board on their work-plan but this requirement has been removed in light of the pandemic. They are still willing to come and present to the Board on what they plan to do however. The Board decided to receive a presentation from them later in August via GoToMeeting.

Supervisor Comments:

- *Chairman Jackson stated that citizens wanted all of the emails for the Crescere project to be read into the record. He proposed that Board members take turns reading the emails but decided to volunteer to read them himself at the suggestion of the County Attorney.*
- *Supervisor Yowell asked if it was necessary to read the emails at both the public hearing and at the planning commission meeting. Sean Gregg stated that it was not necessary and Chairman Jackson elaborated to say that the requests had been made for the emails to be read at the public hearing.*

Chairman Jackson then read comments on GoToMeeting:

- Ms. Berry asked about opening the old elementary school where the school board office is. She also stated that most of the cost for an IT upgrade is in adapting processes, transferring data, and training people—usually by a factor of 10 in cost.

Supervisor Comments:

- Chairman Jackson stated that the School Board is planning on using the old elementary school building for classes but that they did not bring it up in the last meeting.

**Information/Correspondence**

**Public Comment**

**8. Closed Session: Negotiations & Personnel**

Supervisor Hoffman made a motion that the Board convene in a closed session pursuant to Virginia Code Sections:

1. Section 2.2-3711(A)(29): discussion of the terms or scope of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board related to negotiations with the Madison County Rescue Squad, and
2. Section 2.2-3711(A)(1) for discussion on the performance of the County Administrator and County Attorney.

The motion was seconded by Supervisor McGhee and carried 5-0 according to the following vote: **Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)**

Supervisor Hoffman made a motion that the Board re-convene in an open session that was seconded by Supervisor Foster and carried 5-0 according to the following vote: **Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)**

Supervisor Hoffman made a motion that the Board certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(29) only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. The motion was seconded by Supervisor McGhee and carried 5-0 on the following roll call vote: *Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*

**Adjournment**

Supervisor Foster motioned to adjourn and continue the meeting at 6:30PM on July 15<sup>th</sup>, 2020, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*

**MEETING # 27 — July 15<sup>th</sup>**

At a joint meeting of the Madison County Board of Supervisors on June 15<sup>th</sup>, 2020 at 6:30PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

- PRESENT      R. Clay Jackson, Chair
- Charlotte Hoffman, Vice-Chair
- Kevin McGhee, Member
- Amber Foster, Member
- Carty Yowell, Member
- Jack Hobbs, County Administrator
- Sean Gregg, County Attorney
- Alan Berry, Acting Clerk

**Call to Order, Pledge of Allegiance & Moment of Silence**

**Determine Presence of a Quorum / Adopt Agenda**

All members are present, a quorum is established.

Supervisor Foster moved to adopt the agenda as presented, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*

The Board recessed to hear information on a public hearing scheduled for August 5, 2020 that was presented to the Planning Commission as follows:

- A) Case No. SU-07-20-14: A special use permit request by Crystallis LLC (Barbara Miller) for an event/venue use located on seven (7) parcels totaling 749.3 acres. The subject properties are zoned A1 (agriculture) and in this district event/venue uses are allowable by special use permit. The applicant has submitted a conceptual site plan showing at build-out numerous lodging areas, a welcome center & restaurant, a spa, a pavilion, an event center and several other associated buildings/structures; a project narrative estimates site build-out will contain roughly 60,000 sq. ft. of permanent and temporary structures. In addition, developed areas will include parking, roadways, hiking trails and equestrian trails and facilities. If approved, prior to the development of any area(s) or structures the applicant would be required to submit a site plan to be reviewed by County staff, receive a recommendation by the Planning Commission and approval by the Board of Supervisors. The subject parcels are identified on Madison County Tax Map's as 64-71, 64-73, 6473A, 68-1, 68-2A, 68-2 and 69-1. An existing single-family dwelling on the on parcel 73A has a postal address of 2427 S. Blue Ridge Turnpike, Rochelle, VA.

The County Planner spoke about the process of the Crescere project and the changes to the ordinance that is now referred to the event venue ordinance. After this meeting, Mr. Webb will work the conditions down into a finalized form that can be moved forward.

Mr. Work wondered if there was a hybrid between the permit dealing with both the land and the applicant rather than one or the other. His suggestion was to attach the SUP to the land with the conditions letter being separate. The County Planner replied to this inquiry by saying that the transferee would have to go through the same process of bringing it to the Board for approval first and that in his opinion the SUP was essentially the conditions letter.

Mr. Elliot asked the County Attorney if the information on the SUP would transfer between owners and anything new would need to be brought back before the Board before they do anything. The County Attorney confirmed that they would need to come back before the Board for anything that goes beyond the scope of the SUP.

Mr. Carpenter asked how many landing/camping sites there are compared to how many cabin sites there are. He asked if this would account for some of the discrepancies between the number of units. Ms. Miller replied that there are far fewer cabins than campsites.

Mr. Work asked Mr. Webb to speak on the noise issue many people have a problem. Mr. Webb spoke about the lack of a noise ordinance and how his recommendation would be to have an ordinance with a clear cutoff time with some flexibility on a certain number of days of the week. He also stated that there would be a traffic impact analysis later on when details with the project have been solidified and that the engineer he had spoken with saw the location as one of the better places available.

**Public Comment**

Mr. Graves said the sound would be dependent on the nighttime and said that his lodge usually keeps the decibels down below 11 and 10. Similarly, traffic will be dependent on the events the project has. He said that building for the project would likely have to be done in stages as the project would have to comply with standards set by the Department of Health among other restrictions which may require them to move structures around as required.

Jane Hamilt

A representative of the Madison Matters group asked the Board and Planning Commission to consider the changes proposed by the group in the letter on July 9<sup>th</sup>. Stated that the resort would damage the County’s rural character and would negatively impact the lives of those who live nearby. According to Ms. Hamilton, the SUP would allow lodging for 225 people overnight which she stated to be similar to many hotels. Similarly, under the SUP, at least 60,000 square feet of structures would be built. Ms. Hamilt stated that the SUP would allow Crescere to hold an unlimited number of private events with an unlimited number of attendees. Other issues noted include:

- No noise provision; Crescere could play outdoor, amplified music until midnight at any volume any day of the year
- Agricultural land would be used for non-agricultural pursuits such as spa treatments and dining
- The SUP does not require the applicant to do any environmental study
- The traffic on 231, a scenic route, would become congested

Robert Quizetch

Mr. Elliot made a point of order to ask if Madison had a rule to prevent people from outside the County from speaking—the Board did not have such a rule. Mr. Quizetch continued and said that Crescere would produce a number (60) of permanent jobs for people of the County and stated that he thought Barbara would treat the land with the same level of respect as she did her other farm in Somerset.

Chip Whych

Wished to point out errors in the public record where 4 members of the Whych family have separate pieces of property but the record only shows 1 or 2 entries. He said that documents received by email should be in the public record but that they were not in the record handed out for the current meeting. Chip Whych also stated that his brother was incorrectly referenced on the YouTube video as having spoke instead of himself and that the record did not accurately portray what he said. Moreso, he took issue with the notifications for what would be discussed at meetings and how people would have access to changes in what is discussed in meetings. Finally stated that Crescere has went over a number of changes since it was first proposed and that the lack of consistency is a problem.

William Rother

Is concerned about how large scale development will affect his home and the County. Said that outdoor amplified music should not be allowed after 9:00PM and that the county should have a noise ordinance in consideration of farmers and citizens of the county that need to get up early. Mr. Rother stated that he saw only one access road in the plans and asked if this was adequate for large-scale events. He also noted that there is no mention of a service road and that he does not want Race Ground road to be used for commercial traffic.

Kiyonna Testin

Wants to know exactly what is being planned for the land and how the plans have changed since the project was first proposed. Asked where she might find this information.

Amy Neil

As an adjoining landowner to Crescere, Ms. Neil said that little has changed and the project is still too large and is lacking limits on things like noise and attendees. Ms. Neil stated that the land is not commercially zoned property

and should not be used commercially. Is concerned about the lights affecting the neighbors and wants the SUP to follow the applicant rather than the land. Wants everything to be at least halved.

Sheila Arrington

Ms. Arrington asked the Board to consider what they would do if the proposed resort was next to their households with no guidelines. Requests that the Board create a noise ordinance, set restrictions on the project, and to have the SUP follow the applicant rather than the land.

Jill Shriner

Ms. Shriner indicated that the back access road for Crescere will be beside her home. Stated that she is concerned that the project would bring crime and drugs into the County. She believes the noise and traffic would harm her mental health and make it harder for her husband and citizens who have to get up early for work.

Robert Stallord

Mr. Stallord came forward to object to Jack Shop Road being used for the Crescere project as his road is already used as a shortcut and cycling is too dangerous for it now. Said it would be nice to develop more things for revenue without harming the citizens—would like something similar to Graves Mountain Lodge. Stated that community is more important than revenue.

Dave Thompson

Mr. Thompson came forward to agree with what the Board has received by email and agreed that Ms. Miller is a good farm owner. Said that Crescere is not a farm, but a business venture. His greatest concern is with the environmental impact; according to him, the groundwater would be significantly impacted by the overnight residents alone, even moreso when considering the other activities at Crescere. Worried that the water would damage the nearby river and the fish therein.

John Chebuske

Mr. Chebuske stated that people live in the County for the clean air and quiet. Said that the Board is trying to inject a non-rural business into a rural area. Said the Board should categorically deny the SUP and that other bigger developments would come into the County should this one be allowed to come in.

Jenny Hill Robinson

Ms. Robinson asked who foots the bill for the increased fire and safety measures that would be necessary for the increase in people.

In response to this question, the County Planner said that one call per day is the usual for safety issues and he did not expect fire and safety to be overburdened in response to the project.

Rick Cain

Mr. Cain spoke further on the ambulance and safety issue raised and asked if there is going to be an increase in ambulance services to accommodate for the proposed resort. In response to the County Planner’s previous statement, he said that a 1 call per day increase does not seem likely.

Tracey Gardner

To respond to the public’s inquiries about changes to fire and rescue services as a result of the project, Ms. Gardner spoke about how up to 20,000 people visit the County for the Taste of the Mountain festival and there is usually average of 1 call for that large event. The project checks off everything that Ms. Gardner has to do as tourism director and she said that the project is exactly what Madison would want.

Justin Shemp

The engineer for the Crescere project offered a response to some public confusion, and clarified the following:

- 60,000 square feet is a maximum number
- The land disturbed would at most be 20,000 square feet (5% of the land)
- The proposed road would not be impacted by the amount of traffic

- The environmental issues: have a groundwater study where 2000 houses could be supported even in a drought. The amount of water used by tenants is less than that of a resident, typically half or even less than what was brought up earlier

Chris Hawk, Piedmont Environmental Council

Mr. Hawk suggested that the current application's mentality is lacking conditions and too "pie-in-the-sky". He wants there to be something legally binding put on Crescere in the SUP rather than relying on the applicant's word and said the public fully deserves the right to understand what is going on with the project. He said the PEC supports the Board rejecting the SUP and having them submit a full proposal.

Barbara Miller

The applicant stated that all of the plans for the project can be found on its webpage at [www.crescerefarm.com](http://www.crescerefarm.com) and said that her project is meant to benefit the community and that Madison needs something to do to draw people in.

Sophie Rapport

Ms. Rapport said that Barbara Miller's intentions are good, but she is concerned about what happens if the property is sold. It needs to have as much detail as possible and not to be so broad as the next person to buy the property may not have the same intentions as her.

Mike Fisher

Mr. Fisher said that something has to pay for the schools and that the commission has received pushback from everything they have tried to do and that something has to give in order to make money for the County and to possibly lower taxes on residents. Said that he loves Madison and that stuffing mailboxes is not the right way to do things and not a Madison thing to do.

Daniel Crigler

Mr. Crigler said that false information should not be stuffed in people's mailboxes.

After the Commission adjourned, the Board of Supervisors meeting resumed.

Supervisor Comments:

- Supervisor Yowell: Spoke about satisfied visitors being the best investors. Said he will be for the SUP and that the property is the perfect place to build. The geography of the property is going to provide some protection for noise. 2% of the acreage is going to be used, with 98% remaining for agriculture. Look at the December 18<sup>th</sup> 2019 planning commission workshop meeting for all of the activities granted by right to the project. He would like to have the following conditions on the project:
  - Amplified outdoor music cutoff at 11
  - Project narrative made part of the SUP
  - If or when the applicants sells the property, any items that are not on the property or under construction would be removed from the property.
  - Patrons prohibited from bringing their own ATVs or UTVs
  - All outdoor lighting fixtures not taller than 25ft
  - All architecture neutral in color and blend in with the landscape
  - Maintain the landscape buffer
  - Retain a 50ft buffer with the river
  - Electric only golf carts
  - Not in favor of limiting number of attendees to events within the SUP
  - Would like to see 80% undisturbed
  - Occupancy rate will probably never be near 100%
- Supervisor Hoffman: Said that Madison Matters stuffed trash in mailboxes which is against the law. Said that most of the people who have spoken have moved to Madison and it appears to her that these people don't want anyone else to come into Madison behind them. Said that Crescere is environmentally friendly and that the business will not be harming the County. Also stated that she was tired of PEC constantly objecting to the Board's business.
- Amber Foster: Said that she wants people to come out and speak to her and the Board so they can protect and represent the people. Supervisor Foster also elaborated on some of the concerns brought up:

- Will be no ATV racing or trail riding, only electric golf carts
- Agrees with quiet hours, said that the project agrees with limiting music
- Guest dogs will not be allowed
- Fireworks would need a permit that would have to go through the Board and that they would only be for the 4<sup>th</sup> of July and New Year's Eve
- Campfire safety has already been addressed by the project
- Music venue; not a stage, but a pavilion.
- Not a hotel or lodge, but a gathering place
- Supervisor McGhee: Agreed with Ms. Hoffman about people coming in from outside the County and not wanting anyone else to do so.
- Chairman Jackson: Said he would fight this if it was next to him but the problem is a property rights issue and the Board can't take Ms. Miller's rights away from her. No tax credits have been issued—this is personal property rights, the Board can't stop them from doing what they have the right to do. Supervisor Jackson said that the previous noise ordinance did not work and opens the door for lawsuits and that he will not support one while he is a member of the Board. Said that certain places can go in with limited restrictions, but the Board will restrict the SUPs as they see necessary. He said that the Board needs a broken down list of exactly what they will be voting on before the vote itself. Lastly, Chairman Jackson encouraged people not to get hyped up about the project and to try and see the positives with the development.

### **Adjourn**

Supervisor Hoffman made a motion to adjourn that was seconded by Supervisor Foster and carried 5-0. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2020**

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input checked="" type="checkbox"/>	Use of contingency
<input type="checkbox"/>	Other use of fund balance not in original budget

**PURPOSE:** To reallocate FY20 CARES Act funding from Contingency (Fund 14) for FY20 post year COVID costs

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
14-01-12-12510-3312	EXP	COVID Grants Fund	DP/Technology	Software upgrades	500.00	
14-03-32-32600-3110	EXP	COVID Grants Fund	EMS	Employee Medical	70.00	
14-03-32-32600-5530	EXP	COVID Grants Fund	EMS	Lodging & Meals	309.03	
14-03-32-32600-6011	EXP	COVID Grants Fund	EMS	Uniforms & Wearing Apparel	165.81	
14-03-32-32600-6030	EXP	COVID Grants Fund	EMS	Medical Supplies	304.60	
14-04-42-43200-3165	EXP	COVID Grants Fund	F&M	Outside Services	1,700.00	
14-04-42-43200-6005	EXP	COVID Grants Fund	F&M	Cleaning & Janitorial	759.67	
14-09-91-91100-9200	EXP	COVID Grants Fund	Contingency	Contingency		3,809.11
					<u>3,809.11</u>	<u>3,809.11</u>

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

Madison County										
FY20 CARES Act Reimbursement										
For Post Year as of 8/5/2020										
DETAIL										
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	CC (Y/N)	Item Description	Amount Paid	Check Number	Check Date
1	12510	3312	Data Processing	SOFTWARE UPGRADES	RDA		Special Programming for CARES Act Fund	500.00	10161197	7/9/2020
<b>SOFTWARE UPGRADES Total</b>								500.00		
			<b>Data Processing Total</b>					500.00		
2	32600	3110	EMS	EMPLOYEE MEDICAL EXPENSES	Orange County Physicians		Employee Medical	70.00	10161323	7/24/2020
<b>EMPLOYEE MEDICAL</b>								70.00		
3	32600	5530	EMS	LODGING & MEALS	Hampton Inn	Yes	Employee Quarantine	309.03	10161385	8/4/2020
<b>LODGING &amp; MEALS Total</b>								309.03		
4	32600	6011	EMS	UNIFORMS & WEARING APPAREL	Amazon	Yes	AntiFogSpray	76.40	10161385	8/4/2020
7	32600	6011	EMS	UNIFORMS & WEARING APPAREL	Global Industrial	Yes	protective goggles	89.41	10161385	8/4/2020
<b>UNIFORMS &amp; WEARING APPAREL Total</b>								165.81		
5	32600	6030	EMS	MEDICAL SUPPLIES	Eyeglass Supply Store	Yes	SaniCloth & germicidal wipes	44.90	10161385	8/4/2020
6	32600	6030	EMS	MEDICAL SUPPLIES	Eyeglass Supply Store	Yes	SaniCloth & germicidal wipes	69.90	10161385	8/4/2020
8	32600	6030	EMS	MEDICAL SUPPLIES	Bound Tree		Nitrile gloves	94.90	10161313	7/24/2020
9	32600	6030	EMS	MEDICAL SUPPLIES	Bound Tree		Nitrile gloves	94.90	10161313	7/24/2020
<b>MEDICAL SUPPLIES Total</b>								304.60		
			<b>EMS Total</b>					849.44		
10	43200	3165	F&M	OUTSIDE SERVICES	Steven James Professional Svcs, LLC		Clean and disinfect 2 buildings for COVID19	1,700.00	10161201	7/9/2020
<b>OUTSIDE SERVICES Total</b>								1,700.00		
11	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Amazon	Yes	Disinfectant spray	219.00	10161382	8/4/2020
12	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Amazon	Yes	Earloop masks	199.90	10161382	8/4/2020
13	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Amazon	Yes	White marking tags for Court rooms	20.09	10161382	8/4/2020

Madison County										
FY20 CARES Act Reimbursement										
For Post Year as of 8/5/2020										
DETAIL										
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	CC (Y/N)	Item Description	Amount Paid	Check Number	Check Date
14	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Food Lion	Yes	Lysol/PineSol	18.57	10161382	8/4/2020
15	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Food Lion	Yes	Cleaning supplies	84.11	10161382	8/4/2020
16	43200	6005	F&M	SUPPLIES	Cintas		Hand Sanitizer	109.00	10161163	7/9/2020
17	43200	6005	F&M	CLEANING & JANITORIAL SUPPLIES	Cintas		Hand Sanitizer	109.00	10161252	7/15/2020
<b>CLEANING &amp; JANITORIAL SUPPLIES Total</b>								759.67		
			<b>F&amp;M Total</b>					2,459.67		
<b>Grand Total</b>								3,809.11		

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2020**

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input checked="" type="checkbox"/>	Use of contingency
<input type="checkbox"/>	Other use of fund balance not in original budget

**PURPOSE:** To appropriate contingency to cover budget overages in various departments

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-02-21-21100-1440	EXP	General Fund	Circuit Court	Office Asst/Secretary	326.79	
10-08-81-81101-1900	EXP	General Fund	Planning & Zoning	Accum Leave Payout	1,723.78	
10-08-81-81400-3610	EXP	General Fund	Board of Zoning Appeals	Advertising	1,279.01	
10-09-91-91100-9200	EXP	General Fund	Contingency	Contingency		3,329.58
					<u>3,329.58</u>	<u>3,329.58</u>

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

MADISON COUNTY  
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Code	Description	Original Budget	Appropriations Amendments	Appropriations	Outstanding Encumbrances	Expenditures Year-to-Date	Available Balance	Percent Used
FD 10 GENERAL FUND								
PRG 02 JUDICIAL ADMINISTRATION								
PJT 21 COURTS								
CC 21100 CIRCUIT COURT								
1440 X	OFFICE ASSISTANT/SECRETARY	\$ 28,596.00	\$ 0.00	\$ 28,596.00	\$ 0.00	\$ 29,064.00	X 468.00-	101.64
3212	JURORS/JURY COMMISSIONER FEES	\$ 5,000.00	\$ 0.00	\$ 5,000.00	\$ 0.00	\$ 2,410.00	2,590.00	48.20
5210	POSTAL SERVICES	\$ 1,800.00	\$ 0.00	\$ 1,800.00	\$ 0.00	\$ 1,796.00	4.00	99.78
6001	OFFICE SUPPLIES	\$ 500.00	\$ 0.00	\$ 500.00	\$ 0.00	\$ 156.83	343.17	31.37
6020	BOOKS & SUBSCRIPTIONS	\$ 2,600.00	\$ 0.00	\$ 2,600.00	\$ 0.00	\$ 2,833.71	233.71-	108.99
8101	OFFICE EQUIPMENT	\$ 1,500.00	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 1,472.25	27.75	98.15
8102	OFFICE FURNITURE	\$ 0.00	\$ 280.44	\$ 280.44	\$ 0.00	\$ 2,870.44	2,590.00-	1023.55
21100	CIRCUIT COURT	\$ 39,996.00	\$ 280.44	\$ 40,276.44	\$ 0.00	\$ 40,603.23	\$ 326.79-	100.81
21	COURTS	\$ 39,996.00	\$ 280.44	\$ 40,276.44	\$ 0.00	\$ 40,603.23	\$ 326.79-	100.81
02	JUDICIAL ADMINISTRATION	\$ 39,996.00	\$ 280.44	\$ 40,276.44	\$ 0.00	\$ 40,603.23	\$ 326.79-	100.81
10	GENERAL FUND	\$ 39,996.00	\$ 280.44	\$ 40,276.44	\$ 0.00	\$ 40,603.23	\$ 326.79-	100.81
GRAND TOTAL		\$ 39,996.00	\$ 280.44	\$ 40,276.44	\$ 0.00	\$ 40,603.23	\$ 326.79-	100.81

MADISON COUNTY  
 FD-PRG-PJT-CC-OBJ EXPENDITURES SUMMARY REPORT  
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 Date: 08/06/20  
 Time: 12:58:07

Code	Description	Original Budget	Appropriations Amendments	Appropriations	Outstanding Encumbrances	Expenditures Year-to-Date	Available Balance	Percent Used
FD 10 GENERAL FUND								
PRG 08 COMMUNITY DEVELOPMENT								
PJT 81 PLANNING & COMM. DEVL P.								
CC 81101 ZONING & PLANNING								
1310	ZONING ADMINISTRATOR	\$ 62,901.44	\$ 0.00	\$ 62,901.44	\$ 0.00	\$ 62,409.65	\$ 491.79	99.22
1420	ASSISTANT ZONING ADMINISTRATOR	\$ 42,242.74	\$ 0.00	\$ 42,242.74	\$ 0.00	\$ 37,599.96	\$ 4,642.78	89.01
1560	PART-TIME CLERICAL	\$ 200.00	\$ 0.00	\$ 200.00	\$ 0.00	\$ 1,582.08	\$ 1,382.08	791.04
1900 X	PROJ ACCUMULATED LEAVE PAYOUT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,874.40	\$ 4,874.40	100.00
2100	FICA	\$ 8,058.83	\$ 0.00	\$ 8,058.83	\$ 0.00	\$ 6,839.19	\$ 1,219.64	84.87
2210	VRS	\$ 8,979.31	\$ 0.00	\$ 8,979.31	\$ 0.00	\$ 5,990.30	\$ 2,989.01	66.71
2212	VRS HYBRID	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,111.20	\$ 2,111.20	100.00
2214	VRS HYBRID 401A	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 280.10	\$ 280.10	100.00
2216	VIRGINIA LOCAL DISABILITY PROGRA	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 148.48	\$ 148.48	100.00
2220	VRS-HEALTH INSURANCE CREDIT	\$ 84.12	\$ 0.00	\$ 84.12	\$ 0.00	\$ 78.60	\$ 5.52	93.44
2310	HEALTH INSURANCE	\$ 13,849.44	\$ 6,852.96	\$ 20,702.40	\$ 0.00	\$ 21,427.80	\$ 725.40	103.50
2400	GROUP LIFE INSURANCE	\$ 1,337.39	\$ 0.00	\$ 1,337.39	\$ 0.00	\$ 1,285.80	\$ 51.59	96.14
2700	WORKMAN'S COMPENSATION	\$ 1,805.94	\$ 0.00	\$ 1,805.94	\$ 0.00	\$ 1,555.64	\$ 250.30	86.14
3145	DATA PROCESSING SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 135.00	\$ 135.00	100.00
3165	OUTSIDE SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,035.00	\$ 2,035.00	100.00
3310	REPAIRS & MAINTENANCE-BUILDINGS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,800.00	\$ 2,800.00	100.00
3320	REPAIRS & MAINTENANCE EQUIPMENT	\$ 300.00	\$ 0.00	\$ 300.00	\$ 0.00	\$ 0.00	\$ 300.00	0.00
3610	ADVERTISING	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 2,657.88	\$ 342.12	88.60
5210	POSTAL SERVICES	\$ 1,200.00	\$ 0.00	\$ 1,200.00	\$ 0.00	\$ 328.10	\$ 871.90	27.34
5230	TELECOMMUNICATIONS	\$ 100.00	\$ 0.00	\$ 100.00	\$ 0.00	\$ 0.00	\$ 100.00	0.00
5410	LEASE OFFICE EQUIPMENT	\$ 1,550.00	\$ 0.00	\$ 1,550.00	\$ 0.00	\$ 1,394.65	\$ 155.35	89.98
6001	OFFICE SUPPLIES	\$ 1,550.00	\$ 0.00	\$ 1,550.00	\$ 0.00	\$ 1,502.12	\$ 47.88	96.91
8101	OFFICE EQUIPMENT	\$ 200.00	\$ 0.00	\$ 200.00	\$ 0.00	\$ 0.00	\$ 200.00	0.00
8103	IT EQUIPMENT	\$ 1,100.00	\$ 0.00	\$ 1,100.00	\$ 0.00	\$ 0.00	\$ 1,100.00	0.00
81101	ZONING & PLANNING	\$ 148,459.21	\$ 6,852.96	\$ 155,312.17	\$ 0.00	\$ 157,035.95	\$ 1,723.78	101.11
81	PLANNING & COMM. DEVL P.	\$ 148,459.21	\$ 6,852.96	\$ 155,312.17	\$ 0.00	\$ 157,035.95	\$ 1,723.78	101.11
08	COMMUNITY DEVELOPMENT	\$ 148,459.21	\$ 6,852.96	\$ 155,312.17	\$ 0.00	\$ 157,035.95	\$ 1,723.78	101.11
10	GENERAL FUND	\$ 148,459.21	\$ 6,852.96	\$ 155,312.17	\$ 0.00	\$ 157,035.95	\$ 1,723.78	101.11
GRAND TOTAL		\$ 148,459.21	\$ 6,852.96	\$ 155,312.17	\$ 0.00	\$ 157,035.95	\$ 1,723.78	101.11

MADISON COUNTY  
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Code	Description	Original Budget	Appropriations Amendments	Appropriations	Outstanding Encumbrances	Expenditures Year-to-Date	Available Balance	Percent Used
FD 10 GENERAL FUND								
PRG 08 COMMUNITY DEVELOPMENT								
PJT 81 PLANNING & COMM. DEVL P.								
CC 81400 BOARD OF ZONING APPEALS								
1520	CLERICAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 618.00	\$ 618.00-	100.00
2100	FICA	\$ 56.61	\$ 0.00	\$ 56.61	\$ 0.00	\$ 47.26	\$ 9.35	83.48
3213	COMMITTEE MEMBERS	\$ 810.00	\$ 0.00	\$ 810.00	\$ 0.00	\$ 660.00	\$ 150.00	81.48
3214	COMMITTEE CLERICAL	\$ 683.39	\$ 0.00	\$ 683.39	\$ 0.00	\$ 300.00	\$ 383.39	43.90
3610	ADVERTISING	\$ 1,350.00	\$ 0.00	\$ 1,350.00	\$ 0.00	\$ 2,638.00	\$ 1,288.00-	195.41
5210	POSTAL SERVICES	\$ 56.00	\$ 0.00	\$ 56.00	\$ 0.00	\$ 15.75	\$ 40.25	28.12
6001	OFFICE SUPPLIES	\$ 44.00	\$ 0.00	\$ 44.00	\$ 0.00	\$ 0.00	\$ 44.00	0.00
81400	BOARD OF ZONING APPEALS	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 4,279.01	\$ 1,279.01-	142.63
81	PLANNING & COMM. DEVL P.	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 4,279.01	\$ 1,279.01-	142.63
08	COMMUNITY DEVELOPMENT	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 4,279.01	\$ 1,279.01-	142.63
10	GENERAL FUND	\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 4,279.01	\$ 1,279.01-	142.63
GRAND TOTAL		\$ 3,000.00	\$ 0.00	\$ 3,000.00	\$ 0.00	\$ 4,279.01	\$ 1,279.01-	142.63

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2021**

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

**PURPOSE:** To appropriate funds for the WanderLOVE Tourism Grant

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-08-81-81100-3612	Exp	GF	Econ Develop/Tourism	Advertising - WanderLOVE Grant	10,000.00	
10-240801	Rev	GF	n/a	VTA Grant		10,000.00
					10,000.00	10,000.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

To: MADISON COUNTY MADISCNTYY10000 08/03/2020  
 Invoice Number Invoice Date VTC Voucher Number Amount Paid Amount  
 072020 07/20/2020 000000000000158648 \$10,000.00 \$0.00 \$10,000.00

10-2408001

TOTALS: \$10,000.00 \$0.00 \$10,000.00

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

**VIRGINIA IS FOR LOVERS**

Virginia Tourism Corporation  
 P.O. Box 798 . 901 East Cary Street  
 Richmond, Virginia 23218-0798USA

**SUNTRUST**

68-02/510  
 Check Number 054109

Pay Ten Thousand Dollars and 00 Cents

Date Aug 3, 2020  
 Amount \$10,000.00

To the Order of: MADISON COUNTY  
 P.O. BOX 705  
 FINANCE DEPARTMENT  
 MADISON, VA 22727

*Rita Davis*  
 President and CEO

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

⑈054109⑈ ⑆051000020⑆ 201774585⑈

**VTC DMO WanderLOVE  
Marketing Grant Program Agreement  
VTC #21-039**

This Agreement dated the 16th day of July, 2020 serves as a grant agreement between Madison County Visitor Center & Chamber of Commerce (“Grant Awardee”) and Virginia Tourism Authority, doing business as Virginia Tourism Corporation, a public body corporate and political subdivision of the Commonwealth of Virginia, hereinafter called “VTC” with respect to a grant awarded to Madison County Visitor Center & Chamber of Commerce.

Grant Awardee and VTC agree as follows:

- 1. **TERM.** The term of this agreement commences upon execution of this agreement and will continue through project completion, no later than June 30, 2021.
- 2. **REPORTING AND COMPLETION.** A Final Report shall be submitted to Steve Galyean, VTC Planning and Partnerships Director at [sgalyean@virginia.org](mailto:sgalyean@virginia.org). Questions may be directed to Mr. Galyean at (804) 545-5517 or [sgalyean@virginia.org](mailto:sgalyean@virginia.org).
  - a) Final Report – A final report shall be due no later than 60 days after program completion, detailing the results of the program outcomes including media placements, tear sheets and other placement documentation, visitation and revenue data, and other documentation of the program. VTC will supply a WanderLOVE Final Report Template for reporting purposes.

3. **GRANT REQUIREMENTS.** In return for grant support, Grant Awardee shall provide the following:

Grant Awardee shall provide the marketing initiatives found in the marketing plan, the bonus campaign ideas, and other initiatives, all submitted in their Grant Application attached. In addition, Grant Awardee shall provide the following requirements:

- a) Grant Awardee shall commit that the officially recognized Virginia DMO contact person listed on the attached marketing plan will carry out the required and indicated items of the WanderLOVE grant.
- b) Grant Awardee shall submit a press release to relevant media outlets announcing participation in WanderLOVE campaign and receipt of award; VTC will provide a press release template.
- c) Grant Awardee shall create and promote your own WanderLOVE Road Trips Video -OR- promote VTC’s WanderLOVE video on your website; VTC will provide WanderLOVE logo lock-ups.

- d) Grant Awardee shall create one WanderLOVE Road Trip Blog -OR- submit a WanderLOVE Road Trip Itinerary for Virginia.org; Blog/Itinerary should feature: hidden gems, small towns/communities, scenic routes, outdoor experiences, and/or LOVEworks.
- e) Grant Awardee shall create and share a minimum of three WanderLOVE-related posts on social media: VTC will provide customizable WanderLOVE social templates.
4. **REQUIREMENTS AND RESPONSIBILITIES FOR USE OF “WANDERLOVE” LOGO, WORD MARK AND SLOGAN.** To maintain the integrity of the logo, word mark, and slogan, VTC has standards and guidelines that govern how the logo, word mark, and slogan can be used. Therefore, the “WanderLOVE” logo, word mark, and slogan, as provided by VTC, shall only be used for the purpose as identified in Paragraph 3 above, and identified in the marketing initiatives/deliverables detailed in the attached grant application submitted by Grant Awardee in response to the WanderLOVE Marketing Grant Program, and shall not be used by Madison County Visitor Center & Chamber of Commerce for any purpose other than in the performance of this Grant agreement without the prior written consent of VTC. Madison County Visitor Center & Chamber of Commerce shall not alter the logo, mark, or any variation of the slogan, in any way, to include but not be limited to color, design elements, font, or typeface.
5. **GRANT AMOUNT.** As consideration for the above requirements, initiatives/deliverables referenced herein, VTC will pay Grant Awardee a total grant amount of \$10,000.00. Grant Awardee shall provide VTC with an invoice upon execution of the agreement. Payment will be made within thirty (30) days after receipt of proper invoice. The following shall be deemed to be the date of payment: the date of postmark in all cases where payment is made by mail.
6. **REFUND.** If Grant Awardee does not or cannot provide any of the requirements, initiatives/deliverables referenced herein, for any reason whatsoever, Grant Awardee shall provide, at VTC’s sole discretion and approval, a “make good” of the affected requirement, initiative/deliverable by substituting another requirement, initiative/deliverable of comparable value or as mutually agreed by both parties. Should it be determined in good faith, that Grant Awardee did not provide all of the requirements, initiatives/deliverables listed above in this Agreement, VTC may, at its sole discretion, require a pro-rated refund of the grant award from Grant Awardee.

This agreement represents the entire understanding of the parties with respect to the subject matter hereof, supersedes all prior understandings, written or oral, with respect to the subject matter hereof and may only be amended by the written agreement of an authorized representative of each of the parties hereto.

**AGREED & ACKNOWLEDGED:**

**Madison County Visitor Center & Chamber of Commerce**

**Virginia Tourism Corporation**

PRINT NAME **Tracey Gardner**

PRINT NAME: **Mitchell A. Rosenfeld**

SIGNATURE: **Tracey Gardner**  
Digitally signed by Tracey Gardner  
Date: 2020.07.16 09:33:37 -04'00'

SIGNATURE:   
Digitally signed by Mitchell Rosenfeld  
DN: cn=Mitchell Rosenfeld, o=Virginia Tourism Authority, ou,  
email=mrosenfeld@virginia.org, c=US  
Date: 2020.07.17 10:39:39 -04'00'

TITLE: **Eco-Dev & Tourism Director**

TITLE: **VP of Operations and Finance**

EMAIL: **tgardner@madisonco.virginia.gov**

ADDRESS: **110 N Main Street  
Madison, VA 22727**

PHONE: **540-948-7560**

## Contact Information

**DMO**

Madison County

**FEI #**

546001409

**Contact Name**

Tracey Gardner

**Title**

Economic & Development & Tourism Director

**Mailing Address**

110 N Main Street  
Madison, Virginia 22709  
United States

**Phone**

(540) 948-7560

**Email**

[tgardner@madisonco.virginia.gov](mailto:tgardner@madisonco.virginia.gov)

**Anticipated Date of Completion**

06/29/2021

## WanderLOVE Hub and Spoke

**What is your strongest lure? Your HUB.**

WanderLove is the strong desire to travel in Virginia. MAD WanderLove is the strong desire to travel to and through Madison; specifically the Scenic Byway of Madison County. Madison County is fortunate to have Route 231, a Scenic Byway that runs through our Small Town of Madison and into several outdoor experiences, hidden gems, and LoveWorks.

**Spoke 1**

Scenic byway drive through quaint town of Madison followed by the Hebron Valley and Old Rag

**Spoke 2**

Small Town unique shopping hidden gems with options She-She On Main and/or Feed Store Antiques

**Spoke 3**

Dining at Mad Local in town

**Spoke 4**

Hike White Oak Canyon Falls or just walk along the river at Graves Mtn or horseback riding at Fieldstone Trails

**Spoke 5**

Breweries (Bald Top) and wineries LOVEworks (DuCard) photo op at DuCard

**Spoke 6**

Dinner and Unique lodging with lots of open spaces perhaps at Inn and Tavern at Meander or dinner at Bavarian Chef if a day trip

## Top Three Feeder Markets

**Feeder Market #1**

DC - Northern VA and DC are always top of the list on our Google Analytics and Visitor Logs. Some of our Visitors are Wandering through on their way to another destination, but once they get a feel for Madison,

**Feeder Market #2**

Baltimore - Same reason behind this one and the fact that earlier grant monies and regional campaigns with 50 Years of Love and Crush Friday focused on this market, now is a

**Feeder Market #3**

North Carolina - NC is always a close 3rd or 4th in our Google Analytics and we have also focused on that market in earlier campaigns.

especially now when we have no congestion and open spaces, they're bound to either spend some time here or plan a trip to come back.

great time to further that cause.

## Your In-Kind Match

### Description of your in-kind match.

I would be utilizing Nancy Bauer, Wine in my Pocket to develop a Road Trip - \$1500  
 M.A.P Drones to do some additional fun hidden gems (stories) videos - \$1600  
 Supporting Ad with Blue Ridge Country for fall and existing for July \$1590  
 We've developed a Quilts of Madison County brochure (Barn quilts) many are located at our Tourism venues \$224  
 Working on a Libations of Madison County rack card (estimating cost) \$225  
 Updating our regular brochure now so can put WanderLOVE in it as well \$5000  
 Rebranding our Crush Friday Hike Old Rag video to WanderLOVE \$200  
 Rebranding our 50YrsofLove vid from Nugen Media as additional itin \$200  
<https://vimeo.com/292162801>  
 Along with sharing VTC Social Media on Instagram, Facebook, stories in local \$461 paper and putting videos on You Tube as well

### Estimated Value of In-Kind Match

11000.00

## Marketing Plan, Calendar and Budget Amounts

### Marketing Plan

Media Outlet	Target Date	Budget
Blue Ridge Outdoors (Branding focus with Road Trip Blog	VTC Coop 1/2 page Fall and Spring 2021	\$5,000
M.A.P. Drones Road trip video	As soon as awarded	\$1975
Search (Google)	As soon as awarded and throughout campaign	\$2150
Social Media placements	Throughout campaign	\$875

## Virginia is for Lovers "WanderLove" Campaign Tie-in

### Bonus Campaign Ideas

WanderLove is perfect for this challenging and historic time. There are so many options to tie in WanderLove for the way folks already travel here. If WanderLove is the strong desire to travel in Virginia, then MAD WanderLove is the strong desire to travel to and through Madison.

Wandering is exactly what our visitors enjoy doing and they have the peace, the place and the space to do just that Madison. We do plan to have many options within the main itinerary and optional itineraries as well.

The main focus will be the initial road trip which can be utilized coming from either DC, Northern VA, Charlottesville, Greene or Orange, and the new video will focus on the official Scenic Byway Route 231 which runs right through our historic Town of Madison with many "hidden gems" along the way. Examples or options featuring our Visitor Center in the middle of Town for all of the options, the Feed Store Antiques right behind us, a quirky shop that was once featured in the Washington Post for the eccentric items and history lesson you get from the owner (and also the reason the

American Pickers call me every year), along with She-She on Main, an unexpected high end consignment shop. Perhaps visit one of the oldest operating Drug Stores in Virginia and get a cherry coke for 22 cents. We will highlight our extremely popular Bald Top Brewing Co. (a mile outside town) to showcase the wide open fields that families utilize to fly kites, let their kids or grandkids and dogs run and listen to music at the outdoor venue, or toast smores at the fire pit in the fall or winter along with outstanding beer where "history meets hops", and then in town to have lunch at MAD Local, a Veteran Owned and Operated restaurant with indoor and outdoor seating and then heading for a quick stop into Clore, a fine furniture maker, one of the oldest family owned businesses in America ( and views of the Hebron Valley) head further on 231 with views of Old Rag and possibly stop in an another unexpected gem at The Little Country Store in Etlan for snacks or food if want to hike or you might just catch during a seafood boil, DuCard for some wine and photo op at the handmade wrought iron/wine bottle LOVEwork with clips from Graves Mountain Lodge, our newest winery/brewery at Blue Quartz/Shotwell Run Brewing and Field Stone Trails horseback riding. If you're familiar with 231, you know we are a part of and it runs into the Blue Ridge Whisky Wine Loop!

An option of for the trip is to ride by Hebron Lutheran Church, just off of 231, the oldest operating Lutheran Church in the United States and can stop in Revalation Vineyards to take in the panoramic view of the Hebron Valley and Blue Ridge Mountains.

We can also highlight another small town, Syria, where Graves Mountain Lodge (with cabins, houses and lodge rooms), Syria Mercantile, the Possum's Store and gentle rivers flow. The Possum's Store isn't what you might think. It is a gallery in a historic renovated general store hosting Virginia art and artisans, music events, artist workshops, and is a gathering place and a creative center in the heart of the Blue Ridge Mountains. The Syria Mercantile store also sells "Original Apple Squeeze" Graves Mountain Lodge's brand new hard apple cider. That is also where one can wander and find the entrance for White Oak Canyon Falls hike or the backway to DuCard Vineyards and the LOVEwork.

We do plan on incorporating WanderLOVE with our 50 Years of Love (rebranding it with WanderLove) initiative we had with Orange and Greene (affectionately referred to among the three of us as OMG) in respect to the road trip aspect and the smaller feeder markets a road tripper will coming through to get here. Many of our visitors are history buffs so they're coming from or going to Montpelier or Monticello.

We will also tie in the Tween Rivers Trail, our five-county artisan trail with (Rappahannock, Madison, Culpeper, Orange and Fauquier) so the branding of WanderLOVE will have quite a wide reach. While our new video will focus mainly on 231, I will also rebrand our 50 Years of Love video which highlighted a couple's day casually walking along a stream, Yoder's Petting Zoo, Inn and Tavern at Meander and this couple dressing up a bit to go to Early Mountain and then Bavarian Chef. I will also re-brand a Crush Friday video of MAP Drone's Wes Cotten and his hike on Old Rag where they saw an adorable bear cub before the hike and ends with the gorgeous money shot from the summit. (also kept it real and fell in the rock scramble, so very authentic and enchanting.) My feeling this is the time for our smaller destinations to shine with room to wander. White Oak Canyon Falls has a brand new bridge this year and Old Rag has a new parking lot. They can hike White Oak Canyon in about three hours or jump in and swim for a while (we also have a video of that with my son with a Go-Pro hiking then jumping in), or spend a day hiking Old Rag to reach the summit with breathtaking views. Both of these are of course in Shenandoah National Park and if they choose the Scenic Byway and would rather can go into Rappahannock and hit Skyline Drive. There is certainly a way to enjoy the Road Trip for all levels and capabilities.

There are so many tie ins with this theme because of the nature of what Madison is. We don't have national chain hotels, so most all of our lodging is just for the Wanderer's party, which gives them the sense of safety with many fond memories and ample activities. If they're starting from the north, they will come across Prince Michel/Tap 29 and could end there as well and stay in one of their luxury suites, each by itself originally set up as chateaus, so you can't see the other ones from your front entry. We have one of the most popular Glamping sites in Rose River Farm's luxurious yurts where they can fly fish or a couple in the party can fly fish while the others go horseback riding and end with a wine tasting at Blue Quartz Winery/Shotwell Run Brewing. There are so many wonderful options and social media options and stories. We already have a video story of MAD Arts, right off 29 coming from Charlottesville which showcases over 200 artisans works and MA's Outdoors there as well in case you want to order a shed or a "she shed" to be delivered to your home.

This is a great time to highlight Sevenoaks Retreat Center just off Route 29 as well. Sevenoaks is a serene retreat center with lodging and dining with exquisite views where one can find spiritual discovery, personal growth located on 130 acres of land which offers a profound opportunity to connect with nature and can even tube down the Rapidan

River.

There are small cabins or larger ones for families sleeping up to fourteen, such as The Spirit Dancer Lodge in Etlan, with outside BBQ, a sauna, hot tub, bar, pool table and more.

There are approximately 100 Air BNBS and one new one is Monte Ventoso, build as an Italian villa with a long list of amenities including a gourmet kitchen, exercise room, sauna and three bedrooms with luxurious furnishings.

We look forward to doing the Press Release and utilizing the messaging, the digital banners and as stated, will work with Blue Ridge Outdoors, Nancy Bauer of Wine in my Pocket as well as doing our own videos and working with Kerry McNally with Google SEM as well.

The possibilities are endless and I would like to say thank you VTC for giving us something to look forward to when we've had to tell people what they "can't" do. The silver lining in having to cancel my largest festival, Taste of the Mountains, is that I will have the time to dive in and help out each individual hidden gem more thoroughly thanks to this grant.

## Submit

### Acceptance of Terms

By clicking this checkbox and submitting this form, you are confirming that all information is final.

I have read and agree to the terms and conditions.

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2021**

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input type="checkbox"/>	Use of contingency
<input checked="" type="checkbox"/>	Other use of fund balance not in original budget

**PURPOSE:** To appropriate funds for compensation study adjustment for Public Safety employees effective 7/1/2020

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-02 -21 -21800-1711	EXP	GF	Court Security	COURT SECURITY CONSTITUTIONAL	2,536.26	
10-02 -21 -21800-1725	EXP	GF	Court Security	PART-TIME DEPUTY	2,114.54	
10-02 -21 -21800-2100	EXP	GF	Court Security	FICA	355.79	
10-02 -21 -21800-2210	EXP	GF	Court Security	VRS	268.59	
10-02 -21 -21800-2400	EXP	GF	Court Security	GROUP LIFE INSURANCE	34.00	
10-03 -31 -31200-1460	EXP	GF	Sheriff	FULL-TIME OVERTIME	1,996.10	
10-03 -31 -31200-1710	EXP	GF	Sheriff	DEPUTIES CONSTITUTIONAL	12,643.40	
10-03 -31 -31200-1712	EXP	GF	Sheriff	DEPUTIES COUNTY FUNDED	13,670.54	
10-03 -31 -31200-1720	EXP	GF	Sheriff	DEPUTIES PART-TIME	1,157.36	
10-03 -31 -31200-2100	EXP	GF	Sheriff	FICA	2,254.25	
10-03 -31 -31200-2210	EXP	GF	Sheriff	VRS	2,786.65	
10-03 -31 -31200-2400	EXP	GF	Sheriff	GROUP LIFE INSURANCE	352.60	
10-03 -31 -31401-1310	EXP	GF	E911	DIRECTOR	4,111.85	
10-03 -31 -31401-1460	EXP	GF	E911	FULL-TIME OVERTIME	135.90	
10-03 -31 -31401-1610	EXP	GF	E911	911 DISPATCHERS	4,172.78	
10-03 -31 -31401-1740	EXP	GF	E911	DISPATCHERS COMP BOARD	7,082.99	
10-03 -31 -31401-2100	EXP	GF	E911	FICA	1,186.03	
10-03 -31 -31401-2210	EXP	GF	E911	VRS	1,524.33	

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2021**

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input type="checkbox"/>	Use of contingency
<input checked="" type="checkbox"/>	Other use of fund balance not in original budget

**PURPOSE:** To appropriate funds for compensation study adjustment for Public Safety employees effective 7/1/2020

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
10-03 -31 -31401-2212	EXP	GF	E911	VRS HYBRID	89.24	
10-03 -31 -31401-2214	EXP	GF	E911	VRS HYBRID 401A	9.72	
10-03 -31 -31401-2216	EXP	GF	E911	VIRGINIA LOCAL DISABILITY PROGRAM (V	5.14	
10-03 -31 -31401-2218	EXP	GF	E911	VRS RET - DC Voluntary Employer	4.08	
10-03 -31 -31401-2220	EXP	GF	E911	VRS-HEALTH INSURANCE CREDIT	10.44	
10-03 -31 -31401-2400	EXP	GF	E911	GROUP LIFE INSURANCE	197.29	
10-03 -32 -32600-1310	EXP	GF	EMS	DIRECTOR	3,586.00	
10-03 -32 -32600-1460	EXP	GF	EMS	FULL-TIME OVERTIME	3,297.69	
10-03 -32 -32600-1810	EXP	GF	EMS	LIEUTENANT	1,113.43	
10-03 -32 -32600-1811	EXP	GF	EMS	PT LIEUTENANT	75.19	
10-03 -32 -32600-1815	EXP	GF	EMS	MEDICS	7,721.77	
10-03 -32 -32600-1825	EXP	GF	EMS	MEDICS PART-TIME	888.62	
10-03 -32 -32600-2100	EXP	GF	EMS	FICA	1,276.23	
10-03 -32 -32600-2210	EXP	GF	EMS	VRS	1,315.41	
10-03 -32 -32600-2220	EXP	GF	EMS	VRS-HEALTH INSURANCE CREDIT	16.15	
10-03 -32 -32600-2310	EXP	GF	EMS	HEALTH INSURANCE	0.01	
10-03 -32 -32600-2400	EXP	GF	EMS	GROUP LIFE INSURANCE	166.44	
10-499999	REV	GF	N/A	Use of Fund balance		78,156.81

**BOARD OF SUPERVISORS**

**COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2021**

Type of Supplement	
<input type="checkbox"/>	Interdepartmental transfer (same fund)
<input type="checkbox"/>	Interfund transfer
<input type="checkbox"/>	Revenue/Expense offset
<input type="checkbox"/>	Use of contingency
<input checked="" type="checkbox"/>	Other use of fund balance not in original budget

**PURPOSE:** To appropriate funds for compensation study adjustment for Public Safety employees effective 7/1/2020

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
					78,156.81	78,156.81

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

**Madison County  
FY21 Adopted Operating Expenditure Budget  
General Fund**

<b>Dept: 21800</b>		
<b>Dept: Name SHERIFF-COURT SECURITY</b>		
		<b>FY21 Adopted Budget</b>
<b>Account</b>	<b>Description</b>	
10-02 -21 -21800-1711	COURT SECURITY CONSTITUTIONAL	45,244.44
10-02 -21 -21800-1725	PART-TIME DEPUTY	65,866.88
10-02 -21 -21800-2100	FICA	8,405.37
10-02 -21 -21800-2210	VRS	4,791.39
10-02 -21 -21800-2310	HEALTH INSURANCE	7,570.80
10-02 -21 -21800-2400	GROUP LIFE INSURANCE	606.28
		<u>138,218.50</u>

	<b>1st Half Appropriation</b>	<b>2nd Half Appropriation</b>
	21,354.09	23,890.35
	31,876.17	33,990.71
	4,024.79	4,380.58
	2,261.40	2,529.99
	3,785.40	3,785.40
	286.14	320.14
	<u>67,204.66</u>	<u>71,013.84</u>

<b>Additional cost for Q1 implement ation</b>
2,536.26
2,114.54
355.79
268.59
-
34.00
<u>5,309.18</u>

<b>Dept: 31200</b>		
<b>Dept: Name SHERIFF</b>		
		<b>FY21 Adopted Budget</b>
<b>Account</b>	<b>Description</b>	
10-03 -31 -31200-1215	CONSTITUTIONAL OFFICER	88,438.66
10-03 -31 -31200-1460	FULL-TIME OVERTIME	69,320.78
10-03 -31 -31200-1710	DEPUTIES CONSTITUTIONAL	622,951.52
10-03 -31 -31200-1712	DEPUTIES COUNTY FUNDED	508,941.34
10-03 -31 -31200-1720	DEPUTIES PART-TIME	54,767.10
10-03 -31 -31200-1750	OFFICE MANAGER	35,000.00
10-03 -31 -31200-2100	FICA	100,825.87
10-03 -31 -31200-2210	VRS	123,573.95
10-03 -31 -31200-2310	HEALTH INSURANCE	221,479.56
10-03 -31 -31200-2400	GROUP LIFE INSURANCE	15,636.36
		<u>2,239,960.85</u>

	<b>1st Half Appropriation</b>	<b>2nd Half Appropriation</b>
	44,219.33	44,219.33
	33,662.34	35,658.44
	305,154.06	317,797.46
	247,635.40	261,305.94
	26,804.87	27,962.23
	17,500.00	17,500.00
	49,285.81	51,540.06
	60,393.65	63,180.30
	110,739.78	110,739.78
	7,641.88	7,994.48
	<u>1,126,871.90</u>	<u>1,113,088.95</u>

<b>Additional cost for Q1 implement ation</b>
-
1,996.10
12,643.40
13,670.54
1,157.36
-
2,254.25
2,786.65
-
352.60
<u>34,860.90</u>

<b>Dept: 31401</b>		
<b>Dept: Name EMERGENCY OPERATIONS CENTER</b>		
		<b>FY21 Adopted Budget</b>
<b>Account</b>	<b>Description</b>	
10-03 -31 -31401-1310	DIRECTOR	63,759.15

	<b>1st Half Appropriation</b>	<b>2nd Half Appropriation</b>
	29,823.65	33,935.50

<b>Additional cost for Q1 implement ation</b>
4,111.85

**Madison County  
FY21 Adopted Operating Expenditure Budget  
General Fund**

10-03 -31 -31401-1460	FULL-TIME OVERTIME	6,074.42	2,969.26	3,105.16	135.90
10-03 -31 -31401-1610	911 DISPATCHERS	258,297.06	127,062.14	131,234.92	4,172.78
10-03 -31 -31401-1740	DISPATCHERS COMP BOARD	210,533.97	101,725.49	108,808.48	7,082.99
10-03 -31 -31401-2100	FICA	38,763.01	18,788.49	19,974.52	1,186.03
10-03 -31 -31401-2210	VRS	37,893.09	18,184.38	19,708.71	1,524.33
10-03 -31 -31401-2212	VRS HYBRID	16,225.42	8,068.09	8,157.33	89.24
10-03 -31 -31401-2214	VRS HYBRID 401A	1,747.70	868.99	878.71	9.72
10-03 -31 -31401-2216	VIRGINIA LOCAL DISABILITY PROGRAM (VLDP)	926.28	460.57	465.71	5.14
10-03 -31 -31401-2218	VRS RET - DC Voluntary Employer	535.08	265.50	269.58	4.08
10-03 -31 -31401-2220	VRS-HEALTH INSURANCE CREDIT	329.34	159.45	169.89	10.44
10-03 -31 -31401-2310	HEALTH INSURANCE	120,133.36	60,066.68	60,066.68	-
10-03 -31 -31401-2400	GROUP LIFE INSURANCE	6,169.61	2,986.16	3,183.45	197.29
		<u>930,600.62</u>	<u>467,088.87</u>	<u>463,511.75</u>	<u>18,529.79</u>

<b>Dept:</b>	<b>32600</b>	
<b>Dept: Name</b>	<b>EMS</b>	
	<b>FY21 Adopted Budget</b>	
<b>Account</b>	<b>Description</b>	
10-03 -32 -32600-1310	DIRECTOR	70,536.00
10-03 -32 -32600-1460	FULL-TIME OVERTIME	323,305.81
10-03 -32 -32600-1810	LIEUTENANT	157,452.43
10-03 -32 -32600-1811	PT LIEUTENANT	19,768.39
10-03 -32 -32600-1815	MEDICS	727,278.69
10-03 -32 -32600-1825	MEDICS PART-TIME	71,804.36
10-03 -32 -32600-2100	FICA	101,784.45
10-03 -32 -32600-2210	VRS	101,162.79
10-03 -32 -32600-2220	VRS-HEALTH INSURANCE CREDIT	1,241.85
10-03 -32 -32600-2310	HEALTH INSURANCE	147,342.05
10-03 -32 -32600-2400	GROUP LIFE INSURANCE	12,800.58
		<u>2,045,997.15</u>

	<b>1st Half Appropriation</b>	<b>2nd Half Appropriation</b>	<b>Additional cost for Q1 implementation</b>
	33,475.00	37,061.00	3,586.00
	160,004.06	163,301.75	3,297.69
	78,169.50	79,282.93	1,113.43
	9,846.60	9,921.79	75.19
	359,778.46	367,500.23	7,721.77
	35,457.87	36,346.49	888.62
	50,254.11	51,530.34	1,276.23
	49,923.69	51,239.10	1,315.41
	612.85	629.00	16.15
	73,671.02	73,671.03	0.01
	6,317.07	6,483.51	166.44
	<u>1,014,690.11</u>	<u>1,031,307.05</u>	<u>19,456.94</u>

TOTAL 78,156.81

**BOARD OF SUPERVISORS  
COUNTY OF MADISON**

**PROPOSED SUPPLEMENTAL APPROPRIATION**

**DATE:** 8/11/2020

**FY2021**

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

**PURPOSE:** To appropriate CARES Act fund grant for Electoral Board. Federal grant program is election security.

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
14-01-13-13100-3210	EXP	COVID Grants	Electoral Board	Electoral Board Fees	1,000.00	
14-01-13-13100-5800	EXP	COVID Grants	Electoral Board	Miscellaneous Expense	11,405.16	
14-01-13-13100-6001	EXP	COVID Grants	Electoral Board	Office Supplies	6,000.00	
14-01-13-13100-6005	EXP	COVID Grants	Electoral Board	Cleaning Supplies	1,000.00	
14-01-13-13100-8103	EXP	COVID Grants	Electoral Board	IT Equipment	25,100.00	
14-330208	REV	COVID Grants	na/	CARES Act - EB		44,505.16
					44,505.16	44,505.16

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

**Expense Request for Madison County Voter Registration**

Item	Cost	Quantity	GL Account	Reason Needed
1 Poll Pads	\$ 22,900.00	20	13100-8103	These Poll Pads would replace the current laptops that we use to check in at the precincts. They would be no touch between the election official and the voter check in due to an ID scanner on the side that the voter can hold their ID up to and the eliminate the
2 Charles Moncrief Labor to set up Poll Pads	\$ 650.00	8 hours	13100-8103	Estimate of 1 day to set up and program new poll pads to have them ready for the November Election
3 Ipad Pro	\$ 1,200.00	1	13100-8103	Needed for monitoring and troubleshooting the poll pads on election day. All units can be viewed from this device and tests can be run to diagnose issues, treat problems they are experiencing. Can also be used to monitor them while traveling on election day and in any office room if necessary.
4 Star Micronics Bluetooth Receipt Printer for Poll Pad	\$ 350.00	1	13100-8103	To track early voters that come in-person between 9/18 and 10/31 (this printer would print a check in receipt for each voter since an application is no longer required
5 Cleaning Supplies for Precincts on Election Day	\$ 1,000.00	?	13100-6005	lysol products, gloves, masks, hand sanitizer, etc.
6 Mailers/Postcard (including postage)	\$ 5,000.00	9,500	13100-6001	explaining the important dates, that you can no excuse vote in person or by mail and that we will be taking all precautions to keep them safe and the precincts clean on
7 Absentee Ballot Supplies	\$ 1,000.00	?	13100-6001	Extra postage for increase in mailing of Absentee ballots, 3 types of envelopes required for absentee mailing
8 Extra Election Officials	\$ 1,000.00	20	13100-3210	
9 Miscellaneous Supplies	\$ 11,405.16	?	13100-5800	TBD at a later date
<b>Total</b>	<b>\$ 44,505.16</b>			
<b>Purchases prior to 6/30/2020</b>	<b>\$ 5,197.84</b>			
<b>Grand Total from FY 20 &amp; FY 21</b>	<b>\$ 49,703.00</b>			
<b>Total funds being received from CARES ACT</b>	<b>\$ 49,703.00</b>			
<b>being used so far if approved</b>	<b>\$ 49,703.00</b>			

Office supplies and sanitation supplies for 6/23/2020 Primary Election

2020

CARES ACT - (COVID-19)

Enter Contact Information

Email completed certification as an attachment to:

County or City Name **Madison County**

Locality Code 113

ID (internal use only) 0000065252

Mailing Address:

Street 1 414 N. Main Street

Street 2 P.O. Box 705

City Madison

Zip Code 22727

[fiscal@elections.virginia.gov](mailto:fiscal@elections.virginia.gov)

For questions, contact  
Kevin Hill at: 804-864-8950

**INSTRUCTIONS:**

*See Instructions Tab . Fill in the shaded areas .*

*When finished, SAVE this workbook .*

**Email the completed certification to [fiscal@elections.virginia.gov](mailto:fiscal@elections.virginia.gov) Enter the subject like this: Name of Locality - CARES ACT Certification.**

Please Provide all signatures (as applicable)

**Total Award amount of CARES ACT (COVID-19) Funding**

\$ 49,703

**Chief Administrative Officer** (City Manager, County Administrator or authorized designee)

I certify that the amount awarded is to be used for Elections allowable expenses. Any funding from CARES ACT that is not an eligible expense must be paid back to ELECT with interest. We also agree to maintain all records for a period of 4 years or audited. All funds must be encumbered by November 30, 2020 and paid out by December 31, 2020.

Name **Jack Hobbs**

Work Title **County Administrator**

Email **[jhobbs@madisonco.virginia.gov](mailto:jhobbs@madisonco.virginia.gov)**

Phone **540/948-7500**

**General Register (Primary Contact)**

I certify that the amount awarded is to be used for Elections allowable expenses for the 2020 Presidential Elections. We also agree to maintain all records for a period of 4 years or audited. All funds must be encumbered by November 30, 2020 and paid out by December 31, 2020.

Name \_\_\_\_\_

Work Title \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_



★ VIRGINIA ★  
DEPARTMENT *of* ELECTIONS

July 30, 2020

Re: Additional CARES Act Grant Information

Good day to all,

I wanted to provide an update to some questions that have been asked and provide some additional guidance on allowable charges.

**Question: When will the grant funding be released?**

For localities who have submitted their certification, we are currently planning to release their funding the first week of August. The release date is dependent on our actual receipt of the federal funds. Methods of funding will be transmitted to localities based on how they are set up in the state accounting system. For example, if you receive your annual reimbursement electronically, then the grant funding will be sent the same way.

**Purpose and Use of Funds.** The CARES Act makes clear that grant funds are for additional costs associated with the national emergency related to coronavirus, and are to be spent “*to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle.*”

Allowable uses include, but are not limited to:

- Printing of additional ballots and envelopes for anticipated higher levels of absentee by mail voting
- Registration list activities to improve the accuracy of registrant addresses
- Additional mailing and postage costs, including ballot-tracking software
- Acquisition of additional voting equipment, including high speed or central count tabulators
- Installation and security for absentee or mail drop-boxes
- Temporary elections office staffing
- Cleaning supplies and protective masks and equipment for staff and poll workers in early voting, vote center, or Election Day polling places (please note that ELECT will be providing certain PPE)

- Overtime salary and benefit costs for elections staff and poll workers
- Training of poll workers on sanitization procedures for in-person voting
- Public communication of changes in registration, ballot request options, or voting procedures, including information on coronavirus precautions being implemented during the voting process.
- Mailings to inform the public on changes or determination of procedures of coronavirus precautions, options in voting and other voting information.
- Pre- and post-election deep cleaning of polling places
- Leasing of new polling places when existing sites must be closed
- Additional laptops and mobile IT equipment
- Additional automated letter opening equipment

This list is not exhaustive and states/localities may encounter other costs. ELECT will determine allowable costs within the parameters of the CARES Act.

**Additional Information**

- Costs charged to the grant must be paid by 11/30/2020 so that federal reporting can be completed by December 30, 2020
- Any unexpended funds must be returned to ELECT by a TBD date in December
- You will be asked to put your expenses in one of the categories listed below for reporting:
  - Voting Processes, including additional costs for printing and mailing ballots, ballot tracking software, high speed scanners and letter opening equipment, mail drop boxes, hardware and software associated with signature comparison of returned ballots
  - Staffing: Additional poll workers, election office staff diverted to pandemic response, temporary staff
  - Security and Training: Security for additional absentee or mail drop-boxes, pre- and post election cleaning of polling places, staff and poll worker training on prevention processes
  - Communications: Notifying public of changes in registration, ballot request options, precautions or voting procedures
  - Supplies: Additional laptops, mobile IT equipment, cleaning supplies, masks

- ELECT will also request the amount of interest earned on the funding received. Interest earned can also be spent as part of the award.

I hope this additional information will help as you go through the process of spending the CARES Act funding and prepare for final reporting. If there are additional questions, please contact me at [Kevin.Hill@elections.virginia.gov](mailto:Kevin.Hill@elections.virginia.gov) or call 804-864-8950. Stay safe and cool.

Thank you,

Kevin A. Hill/Business Manager

Virginia Department of Elections

[Kevin.Hill@elections.virginia.gov](mailto:Kevin.Hill@elections.virginia.gov)

Washington Building | 1100 Bank Street, Richmond, VA 23219

**Chair**  
R. Clay Jackson

**Vice-Chair**  
Charlotte Hoffman

**BOARD MEMBERS**  
Kevin McGhee  
Amber Foster  
Carty Yowell



**County Administrator**  
Jack Hobbs

**County Attorney**  
Sean D. Gregg

414 N. Main Street  
P. O. Box 705  
Madison, Virginia 22727  
(540) 948-7500 (ph)  
(540) 948-3843  
(fax)

Resolution # 2020-22

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MADISON COUNTY, VIRGINIA**

**WHEREAS**, Elizabeth Roebuck joined the staff of the Madison County Department of Social Services in 1983, working in various Eligibility positions of progressive responsibility; and

**WHEREAS**, Elizabeth Roebuck has tirelessly promoted the Madison Social Services Mission statement of “People helping people to triumph over poverty, abuse, and neglect to shape strong futures for themselves, their families, and their communities;” and

**WHEREAS**, countless children and adults in Madison County have seen Elizabeth Roebuck as the face of the Department of Social Services for many years, including disadvantaged persons who have enjoyed greater comfort, safety and well-being due to her efforts on their behalf; and

**WHEREAS**, Benefit Programs workers in Madison County have gained far greater training, knowledge, and experience in their field owing to Elizabeth Roebuck’s leadership, mentorship, and guidance;

**NOW, THEREFORE IT BE RESOLVED** that the members of the Madison County Board of Supervisors extend their deep appreciation and heartfelt thanks to Elizabeth Roebuck for her dedication and service to Madison County and recognize her significant professional achievements on behalf of the Commonwealth of Virginia; and

**BE IT FURTHER RESOLVED** upon majority vote of the membership in attendance, and upon passage, this resolution be recorded and spread upon the permanent minutes of the Madison County Board of Supervisors and that it be sent to Elizabeth Roebuck to share with her family.

*Passed unanimously by the Madison County Board of Supervisors on August 11, 2020.*

---

R. Clay Jackson, Chairman  
Madison County Board of Supervisors

Madison County Animal Control and Pound Facility

Monthly Report: July 2020

On-Hand, 1st of Month	Received	Received Stray	YTD	Seized	YTD	Bite Cases	YTD	Transfer Other	YTD	Owner Surrender	YTD	From other Agencies	YTD	Other	YTD	Month Total	YTD
7 Cats	8	37	0	0	13	40	0	5	28	82	0	5	23	11	111	0	0
2 Dogs	6	63	0	0	5	42	0	5	11	111	0	0	0	0	0	0	0
0 Hybrid Canines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0 Livestock	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0 Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>9 Total</b>	<b>14</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>20</b>	<b>82</b>	<b>0</b>	<b>10</b>	<b>39</b>	<b>193</b>	<b>0</b>	<b>5</b>	<b>36</b>	<b>1</b>	<b>189</b>	<b>0</b>	<b>0</b>

Disposition	Reclaimed	YTD	Adopted	YTD	Transfer VA	YTD	Transfer Other	YTD	Died in Facility	YTD	Euthanized	YTD	Other	YTD	Month Total	YTD
Cats	0	13	25	7	29	0	2	0	3	23	0	0	0	0	23	77
Dogs	5	47	16	1	33	2	1	0	2	13	0	0	0	0	11	112
Hybrid Canines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>47</b>	<b>41</b>	<b>8</b>	<b>62</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34</b>	<b>189</b>

Miscellaneous	Totals	YTD
Miles Traveled	1842	13519
Fees Collected	1406	4804.25
Donations	88	1383
Others	0	0

Complaints	Totals	YTD
Investigation, closed	62	645
Investigation, pending	2	10
Resolved (phone)	93	665
Resolved (other)	0	0
Court Summonses	2	4

On-Hand, Last Day of the Month	Hand-Count
Cats	12
Dogs	2
Hybrid Canines	0
Livestock	0
Other	0
<b>Total</b>	<b>14</b>

Prepared by:  
 Greg A. Cave  
 Printer Name  
 Signature

Notes:

PAL-7cat.W.VA-Love Shack-2dog. Other-5born in shelter.RAWL-1dog

	State Report Information	
	First of the Month + Received	End of the Month + Disposition
	Month	Month
Cats	35	89
Dogs	13	114
Hybrid Canines	0	0
Livestock	0	0
Other	0	0
<b>Total</b>	<b>48</b>	<b>203</b>

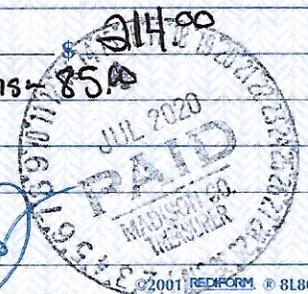


NOTES  
 Donations:  
 # 1732  
 # 3631  
 \$15.00 CASH  
 All towards  
 medical:

**RECEIPT** DATE 7-15-20 NO. **484336**  
 RECEIVED FROM Madison County Animal Shelter  
 ADDRESS \_\_\_\_\_  
 FOR Adoptions-95.00 / Reclaims-34.00 / Donations-85.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	134.00
AMT. PAID		CHECK	80.00
BALANCE DUE		MONEY ORDER	

BY: YC 



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NOTES  
 #1864-75.00

**RECEIPT** DATE July 21, 2020 NO. **484341**  
 RECEIVED FROM Madison County Animal Shelter  
 ADDRESS \_\_\_\_\_  
 FOR Adoptions: \$ 435.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	360.00
AMT. PAID		CHECK	75.00
BALANCE DUE		MONEY ORDER	

BY: YC 



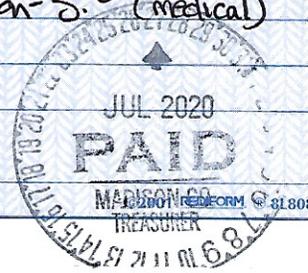
©2001 REDIFORM © 81808

NOTES  
 Adoptions:  
 #1687-150.00  
 #2032-120.00  
 #1279-120.00  
 #607-75.00

**RECEIPT** DATE 7-07-20 NO. **484350**  
 RECEIVED FROM Madison Animal Shelter  
 ADDRESS \_\_\_\_\_  
 FOR Adoptions-805.00, Reclaim-17.00, Donation-3.00 (medical) \$ 845.00

ACCOUNT		HOW PAID	
AMT. OF ACCOUNT		CASH	380.00
AMT. PAID		CHECK	465.00
BALANCE DUE		MONEY ORDER	

BY: YC 



©2001 REDIFORM © 81808



MADISON COUNTY, VIRGINIA  
STANDARD OPERATING POLICY

DATE OF ISSUE:

July 22, 2020

SUBJECT:  
ANIMAL CONTROL

APPROVED:

\_\_\_\_\_  
County Administrator

LIST OF CONTENTS:

- I. POLICY
- II. PURPOSE
- III. PROCEDURES
  - A. PERSONNEL
  - B. RESPONSIBILITIES
  - C. CONDUCT
  - D. ENFORCEMENT
  - E. UPDATE OF GOALS AND OBJECTIVES
  - F. TRAINING
  - G. IMPOUNDING ANIMALS AT THE SHELTER
  - H. RETURNING OF IMPOUNDED ANIMAL AT SHELTER
  - I. IMPOUNDMENT OF CATS
  - J. COLLECTION OF INJURED DOMESTIC ANIMALS
  - K. INJURED WILD ANIMALS
  - L. TRAPPING WILDLIFE
  - M. TRAPPING OF DOMESTIC ANIMALS
  - N. BARKING DOGS
  - O. LIVESTOCK IN ROADWAYS
  - P. INJURED LIVESTOCK
  - Q. DANGEROUS OR VICIOUS DOGS
  - R. ANIMAL BITES
  - S. EUTHANIZING ANIMALS
  - T. KILLING OF LIVESTOCK / POULTRY BY DOGS OR WILD ANIMALS
  - U. CRUELTY / DEAD ANIMALS
  - V. LARCENY OF ANIMALS
  - W. ANIMALS INSIDE OF VEHICLES DURING HOT WEATHER
  - X. VEHICLE USE AND MAINTENANCE

*Emailed:*  
 ENTERED  
8-7-20

I. POLICY

It shall be the policy and mission of Animal Control to support responsible pet ownership, humane treatment of animals, compliance with statutes and ordinances for the control and protection of animals.

II. PURPOSE

To define the mission and objectives of Madison County Animal Control.

III. PROCEDURES

A. PERSONNEL

- 1. Animal Control personnel shall render services and assistance to citizens upon request regarding domestic animals. Personnel will be charged with protecting the public and the animals of Madison County.

**B. RESPONSIBILITIES**

1. The primary responsibilities of the Animal Control shall be as follows:
  - a. Enforce the laws for the protection and control of domestic animals.
  - b. Promote the safety and welfare of citizens and animals.
  - c. Prosecute offenders of animal code violations.
  - d. Remove stray, nuisance, abused, and injured domestic animals from the County.
  - e. Enforce rabies inoculation of dogs and cats and county licensing of dogs.
  - f. Reunite impounded lost animals with their owners whenever possible.
  - g. Educate the public regarding responsible pet ownership, laws, and ordinances for the care and control of animals, and the problems of pet overpopulation.
  - h. Cooperate with other animal care and control agencies for the welfare and protection of citizens and animals.
  - i. Enforce the quarantine of animals that have bitten or scratched a human, or that have been exposed to a potentially rabid animal.
  - j. Assist the Health Department in the control of rabies and other diseases spread by animals.
  - k. Cooperate with the Sheriff's Office and other outside agencies as necessary and appropriate.
  - l. Strive for and support professionalism in the field of animal control.

**C. CONDUCT**

1. ACOs will always conduct themselves, both on and off duty, in a professional manner.
  - a. No employee shall, by act or omission, bring discredit on Animal Control.
  - b. Each staff member of Animal Control shall demonstrate via their own conduct and care of their own pets, their support of the mission and goals of Animal Control.

**D. ENFORCEMENT**

1. Animal Control shall enforce applicable laws under the State and County codes in response to citizen complaints regarding animals. In addition, ACOs shall take preventive actions wherever appropriate and lawful during their routine patrol duties.
  - a. Enforcement must be directed towards those who, by violating animal laws and ordinances, interfere with the rights and personal safety of others and to those violations that foster additional and more serious crimes.
2. ACOs must exercise judgment and discretion in the enforcement of laws and ordinances, especially when limited resources are available or an area of law is ambiguous.
  - a. ACOs must also be aware of alternative methods that may effectively accomplish the same purpose.
  - b. Regardless of the nature of enforcement action taken, ACOs shall remain objective and impersonal in all contacts with offenders.

**E. UPDATE OF GOALS AND OBJECTIVES**

Periodically, the Supervisor will update goals and objectives for Animal Control and disseminate this information to all personnel.

**F. TRAINING**

1. The ACO shall complete a basic animal control course that has been approved by the State Veterinarian as set forth in state law and shall discharge the duties and responsibilities of the position.

- 2. Additional training is required for the ACO to be in compliance and maintain their certification as set forth in state law.
- 3. Additional training may be required or requested by the County Administrator or the Chief ACO.

G. IMPOUNDING ANIMALS AT THE SHELTER

- 1. All animals impounded at the shelter should be checked in using an MCAS Intake Form with the appropriate information.
  - a. Every intake form should contain all available information as listed with special attention to the correct location of capture.
  - b. Officers should make an effort to locate the owner if possible.
- 2. Shelter personnel may be requested to assist with unloading if necessary and will administer vaccinations and kennel placement.

H. RETURNING OF IMPOUNDED ANIMAL AT SHELTER

- 1. ACOs should not release any animal to its owner until the owner has met the Shelter requirements.
- 2. The owner custodian of the animal must present proof of current rabies vaccination and ownership.
- 3. If the owner cannot supply current rabies certification or license, a summons will be issued.

I. IMPOUNDMENT OF CATS

- 1. Cats are not normally picked up by animal control unless they have bitten or scratched or are injured or sick.
- 2. All other incidents should be assessed according to circumstances.
- 3. The Shelter will work with other shelters, rescues, and other agencies, to assist with transferring cats to help decrease the number of cats housed at the shelter.

J. COLLECTION OF INJURED DOMESTIC ANIMALS

- 1. ACO should examine the animal to determine its injuries and follow all necessary precautions when handling such animals.
- 2. During transit, the ACO should contact the veterinarian's office and advise them of the animal's condition.

If the animal has owner identification and time permits, ACO should attempt to make contact

K. INJURED WILD ANIMALS

All wildlife calls shall be directed to the Virginia Department of Game and Inland Fisheries or Wildlife Center of Virginia.

L. TRAPPING WILDLIFE

1. Virginia Department of Game and Inland Fisheries guidelines strongly discourage the trapping of wildlife to relocate and release in the wild once captured. The guidelines recommend the animal be destroyed to prevent the spread of rabies.
2. Citizens with private traps are responsible for the disposal on the animal.
3. ACOs will not lend traps to citizens for capturing nuisance wildlife. Wildlife cases will be referred to U.S.D.A. Wildlife Management.

M. TRAPPING OF DOMESTIC ANIMALS

1. Citizens may contact the animal shelter to borrow traps if available.
  - a. The person who borrows the trap is required by law to check it daily.
2. Traps should be set in a secure location and monitored.
  - a. Traps are to be checked at least once within a 24-hour period or in accordance with state guidelines.
  - b. If ACO is not available, arrangements should be made for its closure before the end of duty.
  - c. No traps shall be loaned out to trap wildlife.
3. Any damages should be reported immediately to the Chief Animal Control Officer and documented.

N. BARKING DOGS

Madison County, VA does not currently have a noise ordinance pertaining to barking dogs. However, the ACO can conduct a welfare check on the animal(s) if the ACO feels is appropriate in addressing the matter.

O. LIVESTOCK IN ROADWAYS

1. Every effort should be made to locate the owner of straying livestock.
  - a. Upon arrival, ACO's should attempt to confine the animal back where it belongs and inform the owner of any damages, they witness that need repair such as fence repairs.
2. If the ACO is unsuccessful in locating where the livestock belongs or unable to safely contain the animal on location. The ACO shall seize and remove the animal to a safe location and contain until an owner is located to reclaim.

P. INJURED LIVESTOCK

No ACO can authorize the veterinarian care of any injured or sick livestock whether with a known or unknown owner without the approval of the supervisor.

Q. DANGEROUS OR VICIOUS DOGS

1. It is the responsibility of the ACO to investigate all dangerous or vicious dog reports.
  - a. The responding officer will take action as soon as possible to insure the safety of all involved.
  - b. The officer will verify that the dog is dangerous or vicious and generate a report with all information.
2. If the owner is known, the officer will verify rabies vaccination and County license and advise the owner of the situation.

3. If the owner of the dog is unknown, the officer will capture and impound the dog. The officer will attempt to locate the owner at a later time.
4. If the situation is such that a citizen or officer is being attacked, destruction of the dog may be necessary.

R. ANIMAL BITES

1. In the case of dogs or cats that have bitten humans, law establishes a 10-day quarantine period.
  - a. The animal in question will be kept in quarantine and under observation for a period of ten days to see if the animal becomes sick or dies.
  - b. This does not apply to wild animals which may be destroyed immediately and tested for rabies.
2. The responding officer will take a report on all animal bite cases.
3. ACO will follow-up on all animal bite cases by completing a VDH exposure report and delivering a copy the Health Dept.
  - a. The Virginia Dept. of Health is responsible for all testing and the release of the animal in quarantine.
  - b. The VDH will not test wild animals unless they have bitten a person or domestic animal.

S. EUTHANIZING ANIMALS

1. In cases where animals must be euthanized in the field:
  - a. Safety and humane interest must always be observed.
  - b. Great care must be taken in the discharge of firearms to euthanize any animal.
  - c. During an MVA (motor vehicle accident) involving livestock and owner of the animal cannot be located, and the animal is severely injured. It shall be the duty of the ACO to euthanize the animal to prevent any further suffering.
  - d. Departmental policy will be followed in each case.
2. Euthanizing animals other than in the field will be the responsibility of the animal shelter.

T. KILLING OF LIVESTOCK / POULTRY BY DOGS OR WILD ANIMALS

1. When a complaint is received of dogs/wild animals attacking livestock, it shall be the duty of ACO to respond immediately.
2. The officer will take the following action:
  - a. Verify that livestock has been killed or attacked by dogs.
  - b. Attempt to locate dogs and capture.
3. A case report will be completed detailing the facts of the preliminary investigation.
  - a. Photographs should be taken of the scene, dogs, livestock and damage.
4. The Animal Control Officer will be responsible for the follow up investigation of the case.
  - a. If ownership of the dog cannot be determined, the owner shall notify Animal Control regarding compensation for livestock or poultry killed by dogs.
  - b. It is the responsibility of the owner to dispose of the dead animal. If the owner cannot dispose of the carcass, ACO will arrange for disposal at the owner's expense.

U. CRUELTY / DEAD ANIMALS

1. An officer will generate the initial case report.
2. It is the responsibility of Animal Control to investigate the allegation.
  - a. Photograph the animal and the environment.
  - b. If the allegation is confirmed, the animal may be removed and transported to the shelter. The owner will be responsible for cost of care or disposal of the animal.
3. The ACO may place charges after the investigation is complete and has been reviewed by the supervisor.

V. LARCENY OF ANIMALS

1. Animal larceny cases will be investigated by Animal Control with the assistance of the Sheriff's Office.

W. ANIMALS INSIDE OF VEHICLES DURING HOT WEATHER

1. During hot weather, animals inside vehicles can rapidly become over heated and die. When such calls are received, an officer should respond immediately.
2. On arrival at the vehicle, the officer should determine if the animal is in distress by looking at physical signs:
  - a. Excessive panting
  - b. Lethargic
  - c. Does not respond to verbal or physical stimuli
3. If not in distress:
  - a. Ask witnesses for a statement to determine how long the animal has been inside unattended.
  - b. Determine if windows are open enough to allow proper ventilation or access.
  - c. Determine if water is available to the animal. This is not required by law but is a good thing to have.
  - d. Obtain a temperature reading inside the vehicle with a infrared thermometer.
  - e. Take photographs if criminal charges are possible and document vehicle information.
  - f. In the animal is removed, a note should be left on the vehicle giving the officer's name and where the animal has been taken.
  - g. Take the animal to the shelter and place an animal warden hold on the animal.
    - 1) This requires the approval of an ACO before the animal can be released to the owner.
    - 2) This allows the ACO to take appropriate action, summons or warning, to prevent the situation from recurring.
4. If the animal is in distress:
  - a. If the animal must be removed, contact the on-duty supervisor for permission.
  - b. If the vehicle is locked, advise the on-duty supervisor and request the Sheriff's Office to respond to unlock the vehicle.
  - c. If the animal will require emergency treatment, contact the veterinarian's office and advise them of the situation.
  - d. Take the animal to the shelter and place an animal warden hold on the animal.
    - 1) This requires the approval of an ACO before the animal can be released to the owner.
    - 2) This allows the ACO to take appropriate action, summons or warning, to prevent the situation from recurring.

X. VEHICLE USE AND MAINTENANCE

1. The Animal Control Officer assigned vehicle will be used for responding to calls for service, transporting animals, etc.
  - a. Personnel authorized to operate and maintain the vehicle and its equipment will be trained when issued the vehicle.
  - b. Equipment required for the vehicle include, but is not limited to:
    - 1) Animal Crates
    - 2) Catch Pole
    - 3) Cat Tongs
    - 4) Flashlight
    - 5) Infrared Thermometer
    - 6) Leashes
    - 7) Fencing Repair Materials
    - 8) First Aid Kit
    - 9) Fire Extinguisher
    - 10) Reflective Vest/Raincoat

MADISON CIRCUIT COURT  
 LOCAL REVENUE AND COMMISSION REPORT  
 PREPARED: 07/31/20

-----  
 LOCAL REVENUE COLLECTED LESS EARNED CLERK COMMISSIONS  
 -----

CODE	DESCRIPTION	CURRENT	- COMMISSION	EQUALS	NET
LOCAL REVENUES - 200 SERIES					
201	LOCAL FINES AND FORFEITURES	5,654.16	282.71		5,371.45
203	COMWLTH ATTY FEE	131.39	6.57		124.82
206	SHERIFF FEES	278.01	13.90		264.11
212	TRANSFER FEE	54.00	5.40		48.60
213	COUNTY GRANTEE TAX	17,182.68	859.13		16,323.55
220	GRANTOR TAX	4,140.75	207.04		3,933.71
229	CHMF	41.61	2.08		39.53
233	BLOOD TEST/DNA FEE	30.00	1.50		28.50
234	JAIL ADMISSION FEE	50.00	2.50		47.50
236	DOCUMENT REPRODUCTION COSTS	635.35	31.77		603.58
242	LOCAL INTEREST	49.48	2.47		47.01
244	CHSF	130.00	6.50		123.50
	SUB TOTAL:	28,377.43	1,421.57		26,955.86
	TRANSMIT TOTAL (REVENUES LESS COMMISSIONS AND 236 REVENUES:				26,352.28

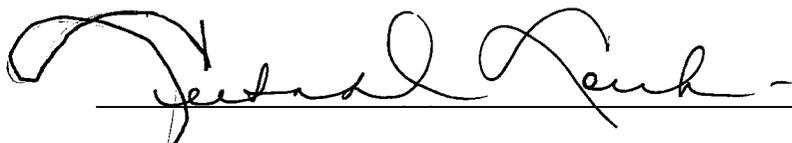
\* NOTE: 17.1-289 COMMISSION IS 10% ON TRANSFER FEES AND 5% ON ALL OTHER REVENUES  
 \* NOTE: CODE 236 (DOC. REPRO. COSTS) IS PAID TO LOCALITY ON SEPARATE CHECK

-----  
 CLERK COMMISSIONS EARNED ON LOCAL REVENUES  
 -----

CODE	DESCRIPTION	CURRENT	+ COMMISSION	EQUALS	NET
CLERK'S FEES/COMMISSIONS - 300 SERIES					
315	MISCELLANEOUS CLERK FEES AND COMMISSIONS	67.89	355.40		423.29
318	COMM. LOCAL RECORDATION TAX (213, 214)	0.00	859.13		859.13
319	COMM. LOCAL PROBATE TAX (215, 216)	0.00	0.00		0.00
320	COMP. LOCAL SHARE (220, 223, 224, 226)	0.00	207.04		207.04
	SUB TOTAL:	67.89	1,421.57		1,489.46
	TOTAL COMMISSIONS EARNED ON LOCAL REVENUES:		1,421.57		

Attached is check number 12869 in the amount of \$26,352.28 representing the local revenue collected by the Circuit Court for July, 2020 and the General District & J&DR Court for June, 2020 (see attached), less the Clerk's commissions and the reimbursement to the County for document reproduction costs (see attached report).

August 3, 2020



Clerk

Treasurer/Deputy Treasurer

MADISON GD & JDR DISTRICT COURTS  
TRANSMITTAL OF DISTRICT COURT COLLECTIONS  
PREPARED: 06/30/20

COLLECTIONS FOR: JUNE, 2020

FIPS CODE: 113G

CODE	DESCRIPTION		
201	FINES & FORFEITURES	5,546.16	
242	LOCAL INTEREST	29.56	
	LOCALITY 1 TOTAL		5,575.72
	TOTAL LOCAL REMITTANCE TO CIRCUIT COURT:		5,575.72

THIS COPY TO CIRCUIT COURT

TRANSFER OF EXCESS COPIER FEES

WORKSHEET - TRANSFER OF EXCESS COPY FEES

A. BALANCE IN ACCOUNT 236 PER THE GENERAL LEDGER \$ 603.58

B. MINUS ACTUAL COPIER EXPENSES TO BE REIMBURSED TO THE LOCALITY  
FOR THE CURRENT OR PRECEDING PERIOD -\$ 603.58

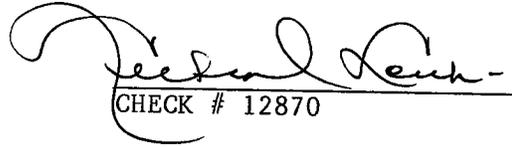
(1) DISBURSEMENTS FOR July 2020 (MONTH)

COPIER LEASE.....	\$ 263.57
COPIER MAINTENANCE <u>RMS maintenance</u> .....	\$ 251.56
COPIER TONER.....	\$
COPIER PAPER.....	\$ 88.45
COPIER OTHER EXPENSES.....	\$

C. EXCESS COPY FEES IN ACCOUNT CODE 236 (A MINUS B) -\$ -0-

D. THE COPY FEE BALANCE CALCULATED ABOVE WAS TRANSFERRED TO ACCOUNT 313 ON n/a,  
JOURNAL VOUCHER NUMBER n/a

08/03/2020

 Clerk  
CHECK # 12870

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT  
PO BOX 220  
MADISON, VA 22727  
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.  
68-54-514

12870

DATE AUGUST 03, 2020

PAY TO THE ORDER OF  
TREASURER OF MADISON COUNTY

\$ 603.58

SIX HUNDRED THREE AND 58/100\*\*\*\*\*

DOLLARS

VOID IN 6 MONTHS IF NOT CASHED



AUTHORIZED SIGNATURE

MEMO

⑈00 12870⑈ ⑈05 1400549⑈ 215207 156062⑈

TO REORDER VISIT US AT: www.AbcCheckPrinting.com

Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266-0502  
WWW.XEROX.COM/MYACCT

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number  
Special Reference  
VVI00000X-000  
Contract Number  
NET 30 DAYS  
Terms Of Payment

Telephone 888-435-6333  
Please Direct Inquiries To:  
Ship To/Installed At:

MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To:  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

07-11-20  
Invoice Date  
010854719  
Invoice Number  
667474472  
Customer Number

27700 Clerk of Circuit Court  
5410 Lease Office Equip.  
\$146.33 7/27/2020 (146)

W7845PT W7845PT TANDEM SER.# MX4-476021

Invoice

BASE CHARGE JUNE AMOUNT  
146.33

METER USAGE METER READ METER READ NET COPIES  
05-30-20 TO 06-30-20  
TOTAL BLACK 126078 126078 0  
TOTAL COLOR 21418 21418 0  
METER CHARGES  
TOTAL BLACK 0  
BLACK BILLABLE PRINTS 0 .007500 .00  
TOTAL COLOR 0  
COLOR BILLABLE PRINTS 0 .049600 .00  
NET PRINT CHARGE .00

1 LINE FAX SER.# LINE1FAX INCL  
SUB TOTAL 146.33  
TOTAL 146.33

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT  
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 827598  
PHILADELPHIA, PA  
19182-7598

Payment

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

PLEASE PAY THIS AMOUNT \$146.33  
00-313-3790 4 667474472 010854719 07-11-20  
RR001700 C 070116 VVI99  
03 6M1C 6C02 W N6499 2TC5 2 115

202100008070060 0108547193 0300146336 266747447276



Customer Information

XEROX CORPORATION  
PO BOX 660502  
DALLAS TX  
75266-0502  
WWW.XEROX.COM/MYACCT

THE EASY WAY  
TO ORDER SUPPLIES  
CALL OUR TOLL  
FREE NUMBER  
1-800-822-2200

Purchase Order Number  
Special Reference  
VVI00000X-000  
Contract Number  
PAYABLE UPON RECEIPT  
Terms Of Payment

Telephone 888-435-6333  
Please Direct Inquiries To:  
Ship To/Installed At:

MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To:  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

07-07-20  
Invoice Date  
010811812  
Invoice Number  
667474472  
Customer Number

21700 Clerk of Circuit Ct  
5410 Lease Office Equipment  
# 117.24 7/17/20 @

W5632PL W5632 COPIER/PL/2T SER.# WRP-001502

Invoice

	AMOUNT
BASE CHARGE	JULY 117.24
METER USAGE	03-30-20 TO 06-30-20
METER 1	141681 144651 2970
PRINT CHARGES	
METER 1 PRINTS	2970
LESS ALLOWANCE	3900
NET BILLABLE PRINTS	0 .014200 .00
TOTAL EXCESS PRINT CHARGES	.00
OFFSET CATCH TRAY	SER.# 2000CT INCL
	SUB TOTAL 117.24
	TOTAL 117.24

AT THE TIME OF BILLING, NO VALID METER READ WAS AVAILABLE,  
SO METER USAGE WAS ESTIMATED. ANY OVERAGE/UNDERAGE WILL BE  
ADJUSTED ON NEXT METER INVOICE. PLEASE VISIT OUR WEBSITE  
AT WWW.XEROX.COM TO SUBMIT YOUR NEXT METER READ.  
INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT  
~~THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES~~  
TOTAL OF INVOICE MAY VARY ACCORDING TO METER USAGE BILLED

XEROX FEDERAL IDENTIFICATION #16-0468020

Payment

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At  
MADISON COUNTY  
CIRCUIT COURT  
100 CT SQUARE MAIN S  
MADISON VA  
22727

Bill To  
MADISON COUNTY  
CIRCUIT COURT  
PO BOX 220  
MADISON VA  
22727

When Paying By Mail  
Send Payment To:  
XEROX CORPORATION  
P.O. BOX 827598  
PHILADELPHIA, PA  
19182-7598

Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

PLEASE PAY THIS AMOUNT **\$117.24**  
RR001043 C 010120 VVI99  
03 6M1C 6C02 W W0220 5TC5 1 115

202100008070060 0108118128 0300117242 266747447276



# Invoice

0205071-001

Page 1 of 1

**Faye's Office Supply 03**  
105 Byrd Street Orange, VA 22960  
Ph: (540) 672-0607 Fax: (540) 672-1058

**Invoice Number:** 0205071-001  
**Invoice Date:** 03/24/20  
**Customer PO:** 6888  
**Account Number:** 958-0  
**Salesperson:** Ronnie Wray

**Bill To :** MADISON CO CIRCUIT COURT  
PO BOX 220  
MADISON, VA 22727

**Ship To:**  
MADISON CO CIRCUIT COURT  
1 MAIN STREET  
MADISON, VA 22727

**Buyer Phone:** (540) 948-6888  
**Fax:** (540) 948-3759  
**Route/Seq:** /0

Line	Item Number	Description	UOM	Qty Ordered	Qty Shipped	Qty to Follow	Unit Price	Extended Total
✓1	SPZEC851192	PAPER,ECONOMY,8.5X11	CT	10	10	0	32.99	329.90
✓2	AVE5162	LABEL,EZPEEL,LSR,1.3X4,WE	BX	2	2	0	33.98	67.96
✓3	SWI35450	STAPLES,PREM,FULL,1/4",5000	BX	2	2	0	3.52	7.04
✓4	MMMR33012AN	NOTE,POPOP,3X3,12PK,ASSRTD	PK	1	1	0	19.99	19.99
✓5	CRD35000	BINDER,CHECK,7-RING,1",BK	EA	1	1	0	23.72	23.72
✓6	QUA90090	ENVELOPE,BUSN,REGULAR,#9,WE	BX	1	1	0	39.47	39.47

296.55 June Fees  
 - 208.10  


---

 88.45 July Fees

**Order Notes:**  
We are closed to the public so please call us at (540) 948-6888 so we can let you in.

**THANK YOU FOR YOUR BUSINESS!**

All returns must be done within 21 days of purchase date and in original packaging. Must have receipt and be in resalable condition to receive credit. All shorted items must be reported within 72 hrs to receive credit.

A late fee of 1.5% will be charged on the unpaid balance of invoices not paid by the due date

Received By: *M.E. Grice*

Date: 3/25/20

<b>Subtotal</b>	<b>488.08</b>
Shipping	0.00
Coupon	-25.00
Sales Tax	0.00

**Invoice Total:** 463.08  
**Amount Due:** 463.08  
**Payment Due Date:** 04/25/20

Carrier:

FOB Point:

Source: Web

Order Taker: Web

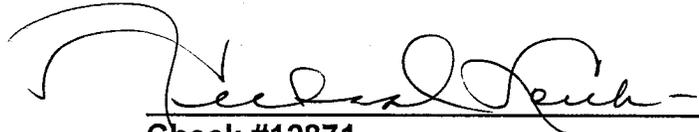
Madison County Circuit Court  
July 2020  
Reimbursement for Credit Card Fees and Equipment

Elavon Merchant Fees (credit card – in house) \$41.53

Elavon Merchant Fees (credit card – online payments) \$26.16

Total reimbursement from Clerk to County from  
(407) convenience fees collected \$67.69

August 3, 2020

 Clerk  
Check #12871

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT  
PO BOX 220  
MADISON, VA 22727  
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.  
68-54-514

12871

DATE AUGUST 03, 2020

PAY TO THE ORDER OF TREASURER OF MADISON COUNTY

\$ 67.69

SIXTY-SEVEN AND 69/100\*\*\*\*\*

DOLLARS

VOID IN 6 MONTHS IF NOT CASHED



AUTHORIZED SIGNATURE

MEMO

⑈0012871⑈ ⑈051400549⑈ 2152071156062⑈

TO REORDER VISIT US AT: www.AbcCheckPrinting.com





# Invoice

**Elavon**

Invoice Date	Invoice Number
06/30/2020	K0182101890

MADISON COUNTY CIRCUIT COURT  
 1 MAIN STREET  
 MADISON VA 22727

PO Number	PO Date	Merchant Id
		385100940113781

Description	Amount
June Merchant Fees	26.16

21700 Clerk of Circuit Court  
 3161 Bank Fees  
 \$ 26.16 7/20/2020 (me)

<b>Sales Amount :</b>	26.16
<b>VAT or Sales Tax :</b>	0.00
<b>Total Due :</b>	26.16

MADISON COUNTY CIRCUIT COURT  
 385100940113781

Invoice Date	Invoice Number
06/30/2020	K0182101890

Due Date: 07/30/2020

**Remit Payment To:**

ELAVON  
 SDS 12-2253  
 PO Box 86  
 Minneapolis MN 55486-2253

**Phone:** (877) 773-1119  
**Fax:** (865) 403-7600

**Total Due: \$26.16**

BOARD MEMBERS:

CHAIRMAN  
CLAY JACKSON

VICE CHAIRMAN  
CHARLOTTE HOFFMAN

MEMBERS  
AMBER FOSTER  
KEVIN MCGHEE  
CARLTON YOWELL



COUNTY ADMINISTRATOR  
JACK F. HOBBS

CLERK OF THE BOARD  
JACQUELINE S. FRYE

COUNTY ATTORNEY  
SEAN GREGG

302 Thrift Rd  
PO Box 705  
Madison, Virginia 22727  
(540) 948-6700  
Fax (540) 948-3843

# INVOICE

Madison County Board of Supervisors

Date: 07/09/2020

P.O. Box 705  
Madison, VA 22727  
Phone: 540-948-7500  
Fax: 540-948-3843

Bill To:  
Leeta Louk, Clerk  
Madison County Circuit Court  
P.O. Box 220 (1 Main Street)  
Madison, VA 22727

Description	Amount
Jamie Krivensky Boyd (July 1, 2019 – June 30, 2020) part-time	\$17,068.92
Part-time Overtime	\$9.00
Benefits:	
FICA-M (County Match)	\$1,037.92
Medicare-M (County Match)	\$242.75

Subtotal \$18,358.59

**TOTAL Due \$18,358.59**

Please make check payable to Madison County, and send to Mary Jane Costello at the Finance Department on 302 Thrift Road.

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT  
PO BOX 220  
MADISON, VA 22727  
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.

12848

68-54-514

DATE JULY 09, 2020

PAY TO THE ORDER OF MADISON COUNTY

\$ 18,358.59

EIGHTEEN THOUSAND THREE HUNDRED FIFTY-EIGHT AND 59/100\*\*\*\*\*

DOLLARS

VOID IN 6 MONTHS IF NOT CASHED



**Madison County Economic Development and Tourism Dept**  
**110 N Main St.**  
**Madison, VA 22727**  
**540-948-7500 Ext. 169**  
**tgardner@madisonco.virginia.gov**

- Received \$10,000 WanderLOVE grant via Virginia Tourism, preparing ads, promos, blogs, itineraries....etc.
- January we will be covered by Central VA SBDC instead of Lord Fairfax
- Had 6,822 hits to the website in July, about 30 new visitors, but increased phone requests for info and leads
- Zoom meetings regularly still with Economic Development, Tourism, Chambers, Small Business Dev Centers, local partners and webinars on recovery.
- Also increase in calls asking if we have room for virtual offices
- Sent out REBUILDVA info, applications open August 10<sup>th</sup> will help 7,000 businesses and nonprofits, Governor.virginia.gov/rebuildva Half of the program funds will be distributed to eligible small businesses and nonprofits operating in low-income and economically disadvantaged communities (we are not considered in that category)
- Awaiting CARES Act funding decision (attached)
- Also learned of monies for Daycares and passed that info on as well [https://www.dss.virginia.gov/cc/cares\\_ii\\_grant.html](https://www.dss.virginia.gov/cc/cares_ii_grant.html)
- VEDP Site characterization zoom call
- Still handling totm calls and decisions from vendors whether to keep applications for next or refund
- Tourism Committee meeting held on July 21<sup>st</sup>, next one Tuesday, October 20<sup>th</sup>
- Sending out events per usual
- Attended Ribbon Cutting for Old Rag parking lot on Thursday, July 30<sup>th</sup> and farewell for Jennifer Flynn that afternoon
- Attended Commonwealth Connect Zoom meeting
- Shared IDA ad, reported complaints to VEDA regarding new forms (along with the rest of the State)

Respectfully submitted,

*Tracey*

Tracey Gardner, Director

**Madison Cares** is a new \$100,000-\$200,000 grant program to assist small businesses in Madison, Virginia affected by COVID-19. The program is funded using federal CARES Act funds provided to Madison County and will be administered by Community Investment Collaborative (CIC). Madison County and the Economic Development & Tourism Department understands that our small businesses make up our economy and Business Retention is imperative.

The program’s primary purpose is to provide immediate relief to small businesses impacted by the COVID-19 pandemic. Madison County hopes to help small businesses remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs.

**Madison Cares** will offer grants to qualified businesses that will not have to be repaid. The grant application process is expected to begin in August 2020. To be eligible, applicants must be established and have one or more location(s) in the Town of Madison or Madison County, Virginia, including the principle place of business. Awardees must have less than 50 total full-time equivalent (FTE) employees across all locations, have been in operation over one (1) year; and be current on their taxes. See below for a full list of eligibility requirements.

The amount of Madison Cares awards will be made based upon the number of full-time equivalent employees according to the following structure:

- Employees, 0 to 10: up to \$10,000
- Employees, 11 to 25: up to \$15,000
- Employees, 26 to 50: up to \$20,000

Grant funds can be used for: Must show a revenue loss or expenditure increase due to COVID-19

- Rent/Mortgage
- Insurance
- Payroll
- Equipment
- Utilities
- Other business critical operating expenses, example: adaptive costs such as the purchase of e-commerce, PPE, equipment/website creation and/or upgrade of an online sales site

Funding must be used for an eligible expense to mitigate business interruptions for the grant awardee business. Awardees found to use grant funds for ineligible expenses will be required to return the award.

Grant funds may not be used for:

- Becoming current on taxes
- Expenses incurred before March 1, 2020

**Eligibility**

To be eligible, applicants must be established and have one or more location(s) in the Town of Madison or Madison County, Virginia, including the principle place of business. Awardees must have less than 50 total full-time equivalent (FTE) employees across all locations, have been in operation over one (1) year; and be current on their taxes.

**Business Eligibility Requirements:**

1. Applicant must be a licensed operating business entity in Madison, Virginia
2. Applicant must have a physical location in Madison, Virginia
3. Applicant business must have 0-50 full-time equivalent employees
4. Applicant must have less than \$2 million in gross annual receipts for the 2019 calendar year
5. Applicant must be able to demonstrate at least a 25% loss in revenue that can be attributed to COVID-19
6. Applicants must be for-profit businesses. Non-profit organizations are not eligible; Franchise establishments are not eligible unless locally owned and operated
7. Applicants must be current on taxes as of March 1, 2020
8. Applicants must have been in operation for over 1 year
9. Applicants must complete an online application form, certify that all answers are true and accurate, provide a completed W-9 form and financial documentation that certifies the business's revenue and projected impact related to COVID-19, and agree to the program's terms and conditions

**The following businesses are Ineligible:**

- Banks and financial institutions
- Non-profits
- Franchise businesses, except those that are locally owned and operated

**Priority: Hospitality and Entertainment, Retail and Administrative Support Services such as restaurants, retail stores, lodging, personal service establishments, farmers, office and facility support services and tourism venues**

1. Closed during Phase III
2. Closed during Phase II
3. Closed during Phase I
4. Partially open during Phase III
5. Partially open during Phase II
6. Partially open during Phase I
7. Remained open but suffered financial loss

-PPP funded or UI recipient will be used as a tiebreaker and not an eliminating factor. However, funds CANNOT be requested for the same use.

- \* Closed is considered less than 10% revenue
- \* Partially open is considered less than 50% revenue
- \* Open is considered less than 75% of revenue

## Online Application Process – Getting Prepared

Applications aren't available yet, but will be through Community Investment Collaborative out of Charlottesville and the Lenderfit portal. The information you will need:

- Once Grant program is announced and you have proper documentation, please fill out inquiry info on Economic Development page on the County website
- You will then receive an invitation to apply via CIC
- Application to be submitted via online Lenderfit portal.
- CIC will review applications.
- CIC will make announcements.
- You MUST submit your ACH information for funding.
- CIC will fund you if grant awarded.
- Federal Taxpayer Identification Number (EIN), Individual Taxpayer Identification Number (ITIN), or your Social Security Number (SSN) – whichever is applicable to your business.
- Federal IRS form W-9
- Federal IRS form 941 for 1st Quarter of 2020
- Mortgage Deferral or Rent Reduction
  - Did you request a mortgage deferral from the bank on your commercial building or ask your landlord for a rent reduction due to Covid-19? And did the bank or landlord provide that financial assistance? If they did, that's great and please provide that documentation. If you didn't ask, or you asked and didn't get it we would like to have that documentation too. Don't worry if you didn't ask or didn't get a break – this will not disqualify your business.
- 1099 Form
- 2018 and 2019 Tax Returns, including Schedule C Form
- Current profit-and-loss statement, balance sheet, or other statement of business financial standing
- Year-end profit-and-loss statement and balance sheet, previous year
- Business account bank statements (2019 and 2020)
- List of qualifying expenses the grant will be used for:
  - If past expense between March 1 and present, record of that expense
  - If expense hasn't occurred, proved an estimate/budget to be completed by October 1, 2020 (Eco-Dev will monitor progress)

Madison County Economic Development & Tourism plans to contract Community Investment Collaborative to assist with the implementation of the Madison Cares Small Business Recovery Grant program. If you have questions, please call Tracey Gardner, Economic Development & Tourism Director, Madison County at 540-948-7560 or email [tgardner@madisonco.virginia.gov](mailto:tgardner@madisonco.virginia.gov).



## Recovery Grants Administration

CIC will work with Madison County to implement a grant application process that mirrors its recovery loan applications. Madison County will set the overall goals of the program and primary criteria for receiving the grants. CIC will:

- Assign 1-2 staff members to assist in the administration of the grant program including setup of application on online portal, providing assistance to applicants in submitting materials, establishing scoring and review system for applicants.
- Setup calendars for application period between July 15 and September 15, or as set by agreement with Madison County.
  - 2-3 week application period
  - 1-2 week review period
  - 1 week to disburse grants
- Disburse grants to businesses awarded either and comply with all applicable tax and government reporting requirements. This includes flexibility to disburse grants via ACH or by check.
- Setup our online portal to collect reports from grantees 6 months and 1 year following the grant disbursement.
- Options: CIC completes review and scoring of applications (Option 1), CIC scores with assistance of Madison staff (Option 1), or Madison’s staff scores applications (Option 2)

Assumptions:

- 1 application period
- \$100k - \$200k in grants
- 20 - 40 grants to businesses

Cost:

<u>Option</u>	<u>Cost</u>
<b>Option 1</b> - CIC administers process with support from Madison staff as described above	5% of grants
<b>Option 2</b> - CIC sets up portal, disburses grants, provides process support to Madison staff but CIC does <u>not</u> review or score applications	3% of grants

## CIC Background

The Community Investment Collaborative (CIC) launched in 2012 with the purpose of helping under-resourced entrepreneurs start and grow small businesses. It's core program is a 16 week entrepreneur workshop of which graduates are eligible to participate in its mentoring program, receiving ongoing technical assistance, networking and market access opportunities. It also offers microloans of up to \$35,000 to businesses that have trouble accessing traditional sources of credit. Since 2012:

- 397 entrepreneurs have completed the 16 week program
- Prior to March, 2020: 75 business owners had borrowed over \$870,000 in microloans. CIC's has had a lifetime loss rate of 1.6% on those loans. We hope, but don't anticipate that rate to hold post pandemic.

## General Loan Fund:

- Must be a graduate of our workshop OR have been in business for 6 months to apply for a loan
- Application, business plan with prior financials and cash flow projections are required
- CIC's Board of Directors appoints a loan review committee made up of 2 bankers, 2 serial entrepreneurs and a community representative to underwrite the loans.
- Terms range from 1 - 5 years
- Interest rates range from 6.75% to 9.75%. Lower rates to those who complete our workshop or bring qualified co-signers. Closing fees average \$200, lower for very small loans.
- Personal guarantees required on all loans, which means all payment history reported to credit bureaus.
- Security is taken against the business through UCC Filings either as general lien or specific to business assets.

## COVID19 Pandemic Recovery Loans

- CIC has setup and is administering recovery loan funds for the City of Charlottesville, Albemarle County and Fluvanna County. We have also secured private investment from a funder for recovery loans.
- Recovery loans are either up to \$5,000 (Fluvanna) or \$10,000 (Charlottesville/Albemarle).

## Business Grantmaking

- CIC has partnered with the City of Charlottesville over the years to make over \$100,000 in small grants. We disburse the grants as part of the City's Accelerating Charlottesville Entrepreneur Programs (ACE). The City had primary decision making ability related to the grants.
- CIC has partnered with the Charlottesville Area Community Foundation (CACF) to help make over \$270,000 in grants to businesses through the Heal Charlottesville Fund after the events of August 12, 2020. CACF had primary decision making ability related to the grants.

## Sources of Loan Funds (general and recovery funds)

- City of Charlottesville - \$375,000 including \$150,000 for recovery related loans
- Albemarle county - \$230,000 including \$200,000 for recovery related loans
- Fluvanna County - \$45,000 including \$35,000 for recovery related loans
- U.S. Department of Agriculture - \$181,000 across several grants
- Private donors - \$325,000 including \$300,000 for recovery related loans
- Charlottesville Area Community Foundation - \$25,000

## Director of Emergency Communications

Monthly Report

July 2020

### Deployments

#### Meetings / Classes

- EM Conference Calls on 7/6, 7/20, 7/27.
- Call Handling Equipment Meetings – 7/7
- Site Meetings with landowners – 7/9
- Addressing Meeting with landowner – 7/8
- Drug Policy Meetings – 7/8,
- MSI Progress Meeting – 7/28
- MCP Meetings – Staff Replacement – 7/23, 7/28
- Thompson Grants Product Meeting – 7/27
- GeoCom Mapping Discussion – 7/17

#### Radio System Progress

##### *Tasks Completed in July:*

- Continued progress
- Don Bowman – Project Consultant for MCP had been removed from the company due to staffing cuts by the company. Replaced with Mark Athearn; who has been a part of the team at a higher level.

**Next Generation 911** - PSAP boundaries are in the process of being uploaded to the EsiNet. I am currently holding biweekly meetings with Century Link and Motorola for progress reports and to work through issues. We are currently working to have the system cut over by the end of September or first of October. Because of delays in getting this project completed we will be deploying a web-based version of Text To 911 to meet the July 1<sup>st</sup> deadline mandated by the state. TT911 is ready to deploy in Madison, we are waiting on vendors to turn up the service to Madison County. We are working with ANS to understand the feasibility to integrate the Mitel system to the 911 system to eliminate out of date hardware in the ECC, status pending.

Brian Gordon

August 6, 2020

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 911 Home Phones</b>	161	162	137	142	105	148	168						1,023
<b>2020 911 Wireless Phones</b>	289	249	234	222	225	285	390						1,894
<b>2020 911 Total Calls</b>	450	411	371	364	330	433	558	0	0	0	0	0	2,917
<b>2019 911 Total Calls</b>	365	401	470	478	518	532	559	510	430	523	437	441	5,664
<b>2018 911 Total Calls</b>	462	294	586	496	572	540	514	499	413	460	506	426	5,768
<b>2017 911 Total Calls</b>	407	427	465	563	536	511	526	474	568	517	474	459	5,927
<b>2016 911 TOTALS</b>	463	432	489	450	460	489	547	531	463	552	462	412	5,750
<b>2015 911 TOTALS</b>	518	491	548	459	552	693	487	466	476	485	463	445	6,083
<b>2014 911 TOTALS</b>	525	580	660	552	574	564	583	447	493	584	540	479	6,581
<b>2013 911 TOTALS</b>	643	499	653	658	666	579	676	610	599	616	499	534	7,232
<b>2012 911 TOTALS</b>	729	573	821	729	684	785	533	630	552	645	558	563	7,802
<b>2011 911 TOTALS</b>	618	546	625	568	629	720	716	661	703	607	756	722	7,871
<b>2020 911 Hang Ups</b>	15	19	16	19	20	23	28						140
<b>2019 911 Hang Ups</b>	15	14	20	16	19	23	33	17	25	39	21	29	271
<b>2018 911 Hang Ups</b>	11	10	20	21	35	14	24	35	28	37	23	21	279
<b>2017 911 Hang-ups</b>	23	39	14	19	15	21	26	27	11	15	18	21	249
<b>2016 911 Hang-ups</b>	13	11	22	22	22	14	23	19	17	13	5	11	192
<b>2015 911 Hang-ups</b>	38	24	34	30	35	26	18	17	9	26	16	18	291
<b>2014 911 Hang-ups</b>	26	36	39	35	29	29	33	48	35	35	48	31	424
<b>2013 911 Hang-ups</b>	17	17	18	22	25	9	20	19	6	23	12	19	207
<b>2012 911 Hang-ups</b>	19	13	14	8	8	8	11	14	16	24	16	12	163
<b>2011 911 Hang-ups</b>	30	17	9	24	25	20	17	14	20	8	11	19	214
<b>2020 911 Mis-dials</b>	28	23	27	20	19	22	34						173
<b>2019 911 Mis-dials</b>	21	15	13	27	26	29	16	22	13	11	19	19	231
<b>2018 911 Mis-dials</b>	10	15	13	14	13	17	22	17	10	12	17	19	179
<b>2017 911 Mis-dials</b>	6	18	8	8	14	20	3	14	11	10	5	17	134
<b>2016 911 Mis-dials</b>	13	8	8	10	18	15	15	20	6	10	18	10	151
<b>2015 911 Mis-dials</b>	15	24	18	13	16	7	14	17	16	16	15	10	332
<b>2014 911 Mis-dials</b>	24	24	18	13	13	22	14	19	16	15	11	12	201
<b>2013 911 Mis-dials</b>	6	6	8	9	11	6	11	9	17	14	5	7	109
<b>2012 911 Mis-dials</b>	8	6	8	6	9	8	5	11	6	3	8	3	81
<b>2011 911 Mis-dials</b>	4	3	6	6	10	4	2	7	5	5	8	8	68

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 911 Open Lines</b>	14	29	19	23	8	21	32						146
<b>2019 911 Open Lines</b>	12	6	14	10	10	20	23	27	25	29	19	16	211
<b>2018 911 Open Lines</b>	8	11	14	11	32	26	36	31	17	24	29	16	255
<b>2017 911 Open Lines</b>	6	14	15	18	10	21	24	9	19	17	12	10	175
<b>2016 911 Open Lines</b>	6	12	11	7	14	20	27	23	14	10	9	11	164
<b>2015 911 Open Lines</b>	14	18	26	18	28	20	13	16	11	13	10	7	194
<b>2014 911 Open Lines</b>	23	22	17	29	27	26	38	31	25	17	18	10	283
<b>2013 911 Open Lines</b>	5	8	2	6	3	8	7	7	4	8	4	16	78
<b>2012 911 Open Lines</b>	3	5	1	6	2	6	4	4	5	5	2	6	49
<b>2011 911 Open Lines</b>	4	3	6	3	4	3	3	7	5	8	4	1	51
<b>Administrative Calls Inbound</b>	2,190	2,050	2,157	1,986	2,147	2,364	2,162						15,056
<b>Administrative Calls Outbound</b>	1,541	1,656	1,512	1,400	1,499	1,586	1,517						10,711
<b>Total Calls IN/OUT (911 &amp; Admin)</b>	4,181	4,117	4,040	3,750	3,976	4,383	4,237	0	0	0	0	0	28,684
<b>2020 Alarm Calls</b>	32	24	26	19	23	22	20						166
<b>2019 Alarm Calls</b>	14	15	13	21	31	26	29	20	24	25	34	26	278
<b>2018 Alarm Calls</b>	23	21	29	17	36	34	22	20	20	27	28	12	289
<b>2017 Alarm Calls</b>	35	71	24	33	40	37	27	26	25	24	21	17	380
<b>2016 Alarm Calls</b>	45	18	38	24	31	21	24	28	24	25	25	46	349
<b>2015 Alarm Calls</b>	27	26	26	22	44	28	30	32	27	34	38	23	357
<b>2014 Alarm Calls</b>	25	18	17	28	30	26	36	14	17	25	28	28	292
<b>2013 Alarm Calls</b>	15	12	22	22	25	23	17	23	19	18	23	28	247
<b>2012 Alarm Calls</b>	20	20	18	25	21	23	18	11	21	19	21	19	236
<b>2011 Alarm Calls</b>	11	30	27	22	26	41	27	18	23	20	18	13	276
<b>2020 Animal Calls</b>	52	50	58	61	51	69	42						383
<b>2019 Animal Calls</b>	56	41	49	44	63	59	77	45	40	44	59	55	632
<b>2018 Animal Calls</b>	62	44	63	66	67	64	43	34	48	60	66	61	678
<b>2017 Animal Calls</b>	59	105	87	73	81	71	63	56	61	74	59	61	850
<b>2016 Animal Calls</b>	64	58	75	60	97	70	64	50	75	92	101	65	871
<b>2015 Animal Calls</b>	58	46	55	80	69	61	76	58	45	75	67	64	754
<b>2014 Animal Calls</b>	58	30	81	64	72	80	82	84	64	79	55	80	829
<b>2013 Animal Calls</b>	53	51	49	55	95	60	80	75	74	67	67	32	758
<b>2012 Animal Calls</b>	55	58	82	64	65	80	61	71	87	56	64	55	798
<b>2011 Animal Calls</b>	69	41	80	69	69	73	83	64	73	73	81	76	851

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 Rescue Calls</b>	185	132	123	98	107	133	169						947
<b>2019 Rescue Calls</b>	134	117	148	164	157	177	149	136	158	178	168	171	1,857
<b>2018 Rescue Calls</b>	173	156	154	133	169	177	165	142	173	185	198	146	1,971
<b>2017 Rescue Calls</b>	161	130	173	179	183	160	178	185	187	161	137	167	2,001
<b>2016 Rescue Calls</b>	184	163	168	157	166	186	167	157	153	150	133	148	1,932
<b>2015 Rescue Calls</b>	159	156	169	164	162	151	179	167	169	173	173	151	1,973
<b>2014 Rescue Calls</b>	158	145	162	143	168	151	188	157	181	200	150	158	1,961
<b>2013 Rescue Calls</b>	173	133	171	176	175	143	210	163	170	171	133	151	1,969
<b>2012 Rescue Calls</b>	142	137	173	154	183	170	167	154	146	172	146	159	1,903
<b>2011 Rescue Calls</b>	174	119	159	148	178	151	152	159	161	181	181	141	1,904
<b>2020 Fire Calls</b>	41	41	32	21	30	32	37						234
<b>2019 Fire Calls</b>	18	22	40	39	21	33	29	25	21	34	40	35	357
<b>2018 Fire Calls</b>	51	25	89	38	39	43	50	33	33	68	51	30	550
<b>2017 Fire Calls</b>	22	35	44	37	46	54	31	30	35	38	33	26	431
<b>2016 Fire Calls</b>	39	33	24	26	27	42	40	35	29	48	48	50	441
<b>2015 Fire Calls</b>	56	56	51	43	29	18	25	36	40	31	53	38	476
<b>2014 Fire Calls</b>	34	40	49	36	38	33	40	25	36	44	34	29	438
<b>2013 Fire Calls</b>	42	30	64	33	32	26	24	27	23	33	30	44	408
<b>2012 Fire Calls</b>	29	27	32	40	29	60	36	24	26	38	24	26	391
<b>2011 Fire Calls</b>	49	59	27	31	31	33	46	37	29	35	35	24	436

## Madison County E-911 Monthly Report

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Totals
<b>2020 Auto Accidents</b>	46	35	21	15	33	33	44						227
<b>2019 Auto Accidents</b>	32	22	24	38	31	42	33	19	44	60	64	43	452
<b>2018 Auto Accidents</b>	43	32	26	21	29	35	33	34	26	66	95	73	513
<b>2017 Auto Accidents</b>	41	69	45	47	39	43	30	37	59	46	39	26	521
<b>2016 Auto Accidents</b>	44	42	38	29	38	43	44	45	37	68	89	74	591
<b>2015 Auto Accidents</b>	70	46	48	20	40	29	27	36	42	54	66	36	514
<b>2014 Auto Accidents</b>	55	32	54	36	38	39	34	33	29	66	50	45	511
<b>2013 Auto Accidents</b>	34	24	49	37	39	31	23	21	43	51	66	60	478
<b>2012 Auto Accidents</b>	28	37	19	30	27	46	29	35	30	39	56	62	438
<b>2011 Auto Accidents</b>	76	30	28	29	29	31	29	22	28	53	58	41	454
<b>2010 Auto Accidents</b>	38	61	32	37	40	47	45	30	30	54	51	51	516
<b>2020 Law Enforcement Calls</b>	1,004	906	857	553	738	678	744						5,480
<b>2019 Law Enforcement Calls</b>	960	921	1,042	1,137	1,024	1,075	1,102	1,163	1,039	1,115	938	877	12,393
<b>2018 Law Enforcement Calls</b>	940	819	1,041	952	1,188	1,069	1,049	966	880	976	988	980	11,848
<b>2017 Law Enforcement Calls</b>	950	925	1,029	942	982	1,070	985	1,055	1,060	1,080	984	902	11,964
<b>2016 Law Enforcement Calls</b>	872	855	1,012	955	1,021	983	1,109	1,299	1,097	1,111	1,077	967	12,358
<b>2015 Law Enforcement Calls</b>	916	880	992	994	1,130	963	989	1,148	1,031	1,038	917	912	11,910
<b>2014 Law Enforcement Calls</b>	1,048	862	1,051	957	1,016	1,156	1,179	1,344	1,194	1,199	1,222	922	13,150
<b>2013 Law Enforcement Calls</b>	965	988	1,077	1,096	1,059	1,103	979	1,070	954	1,046	1,040	995	12,372
<b>2012 Law Enforcement Calls</b>	975	1,043	990	898	1,060	957	1,072	1,057	1,039	1,096	1,053	1,049	12,289
<b>2011 Law Enforcement Calls</b>	969	835	1,025	984	989	874	1,010	848	835	969	960	984	11,282
<b>2010 Law Enforcement Calls</b>	848	813	1,149	1,068	1,086	992	1,071	1,127	1,067	1,008	965	1,013	12,207
<b>2009 Law Enforcement Calls</b>	919	812	851	1,096	1,132	1,071	1,051	1,103	1,073	1,128	994	882	12,112
<b>2008 Law Enforcement Calls</b>	897	839	872	801	849	885	965	915	1,056	1,008	843	774	10,704

# Emergency Management Report

July 2020

## Incident Responses

July 22, Wind storm multiple trees down in the Moonlight Mountain area. Limited power outages and roads blocked for a short period of time.

## Meetings and Correspondence

Numerous, almost daily meetings and phone calls with the Va. Dept of Emergency Management, Related to Covid -19, Grants, Training, Sheltering, PPE and Updating the county emergency operation plan, which expires September 2020

Meetings with the Va. Dept of Health for preparation and coordinating the mass test site at the Madison High School on July 18. 2020 186 tested with 1 positive case identified.

Meeting with County department heads including schools on Covid 19, PPE and guidance on phase three.

Ongoing discussions with the EMS Chief related to EMS response plan moving forward

John Sherer

8-5-2020



# **Madison County Department of EMS**

**Noah Hillstrom, EMS Chief**

1494 N. Main St., Madison VA, 22727

Phone: 540-948-4813 Fax: 540-948-4821

August 6, 2020

## **MONTHLY REPORT TO THE MADISON COUNTY BOARD OF SUPERVISORS**

### **EMS Calls: July 1 through July 31, 2020:**

Total calls **toned: 154**

Average In-County response time to the scene: **9 minutes**. Additional reports beyond the total calls and response times are available upon request.

### **Coronavirus**

Personal protective equipment remains in good supply. EMS is at full staffing.

### **Medic 20 Extended Warranty Request**

Please see attached. Plan covers diesel engine, transmission, drive train, 4-wheel drive components and DEF emissions. Cost is \$6700.

### **CARES Funding Update**

Ventilator: O-Two automatic transport ventilator. Estimated cost for 6 ventilators is \$54,653.70. Ventilator circuits are \$339.99 for case of 10. Total estimated cost \$54,993.69. Per GuardianEMS they can order the devices with a delivery timeframe of October 2020. These devices are critical in managing suspected CV-19 patients requiring mechanical ventilation.

PAPR: 4 PAPR devices are on order totaling \$6,839.42. Units ordered due to finding a sale which saved \$2,665.48 from the original order and long-term back order status. These devices are critical in protecting our first responders and reducing the PPE supply burn rate.

LUCAS chest compression device: \$7,436.35. This device will go on our quick response vehicle "Response 3". The additional LUCAS devices are included in the ambulance order price. This device allows for mechanical CPR allowing our first responders to provide additional time sensitive care and to reduce exposure risk.

McGRATH video laryngoscope: 6 devices have been ordered in total. The first four devices were funded through the 50/50 RSAF grant. The second two devices totaled \$4,889.40. These devices are critical in successful endotracheal intubation which is a low frequency high acuity procedure. They also allow for greater provider/patient distance reducing exposure risk.

EMS Station: Due to CV-19 staff who work 24-hour shifts they cannot reside in the same dormitory. Two rooms are being constructed in the main area of the station. Cost is \$7,000.

Quick Response Vehicle(s): EMS Chief/Deputy Emergency Management Coordinator does not have a reliable response vehicle. I need to be able to respond and assist with crew operations and/or respond to emergency management incidents, especially during the pandemic where we are seeing an increase in multiple calls occurring at the same time. Our back up response vehicle "Response 1" is currently being used, intermittently starts, and idles rough. It was recently inspected and requires over \$8500 in repairs. It was purchased several years ago used from Louisa County Fire and Rescue. The current value per Kelley Blue Book is \$3175. Please see attached repair quote. Utility 4 (original Response 3 Chevrolet pickup) failed state inspection and is being decommissioned due to high repair costs. I am requesting to use CARES funding to replace the two old response vehicles with updated ones to meet current response requirements during the CV-19 pandemic. Chief vehicle: 2020 Chevrolet Tahoe: \$61,191.00. Response 1 replacement: \$69,250.00. Response 1 requires additional upfit for medication storage/temperature regulation requirements and additional equipment storage.

**Strategic Plan**

A short range/long-range strategic plan for Madison EMS is currently being developed.



August 5, 2020  
Madison County EMS  
1449 North Main Street  
Madison, VA 22727

Dear, Noah Hillstrom, Chief

Penn Care; a regional supplier of EMS supplies, ambulances, and electronic patient care trip sheets, with low prices, prompt delivery and knowledgeable product specialists we hope to become your one stop shop for all your EMS needs. Many needs.....One Solution.....Penn Care.  
Thank you for the opportunity to submit a quote for this year’s Ambulance Purchase.

**2019 Ford F-450 Diesel 4X4 Ambulance  
6-year 200,000 mile Ford Extended Warranty ..... \$6,700.00**

If you have any questions or would like additional information on the vehicle, please feel free to contact me at 540-841-9603 [chance@penncare.net](mailto:chance@penncare.net)

Sincerely

**Chance Kimble,**  
VA Ambulance Sales Representative  
[chance@penncare.net](mailto:chance@penncare.net)  
Cell 540-841-9603  
1-800-392-7233 EXT 312

Address: 1317 North Rd. | Niles, OH 44446  
Phone: 1-800-392-7233  
Fax: 330-544-0022  
Website: [www.penncare.net](http://www.penncare.net)

**Drive On with First-Class Service.**



**Ford Protect PremiumCARE coverage is 100% Backed by Ford Motor Company.**

- Service provided at Ford and Lincoln dealerships in the U.S., Canada and Mexico
- Ford-authorized parts used for covered repairs
- Factory-trained and certified technicians

**Drive On with Valuable Benefits.**



**Ford Protect PremiumCARE coverage is there when you need it with 24-hour Roadside Assistance.**

- Includes tire change, lockout, out-of-fuel and battery jump-start assistance
- Towing Assistance (up to \$100 per occurrence)
- Emergency Travel Expense (up to \$1,000 within the first 5 days per occurrence)
- Destination Assistance (up to \$75)

**Call 1-800-241-3673**

**Plus, Rental Vehicle Benefits.**

- Standard coverage includes \$30 a day for up to 10 days for covered repairs

**Drive On with Key Services.**



**Key Services is an available benefit within your Ford Protect PremiumCARE coverage. The technology in today's keys/key fobs makes it expensive to replace.**

- Your Ford Protect Key Services plan will replace or reprogram your key(s) and/or fob(s) if they are ...
  - Misplaced
  - Damaged and will not work
  - Locked in your vehicle

*Not available in all states.*

**Drive On with Savings.**



**Ford Protect PremiumCARE coverage is an affordable way to limit your out-of-pocket expenses.**

- Protects you from the rising cost of future repair bills
- Pay only your deductible, if any, per covered repair visit
- 100% transferable, which may increase your vehicle's resale value (transfer fee applies)

**For New Ford Protect Plans:**

- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours

**For Used Ford Protect Plans:**

**Vehicles within the New Vehicle Limited Warranty**

- Eligible Ford, Lincoln and Mercury vehicles that have New Vehicle Limited Warranty remaining at the time of purchase – coverage begins at the signature date and current mileage. Coverage ends at the earlier of the number of months purchased or the number of miles purchased from the expiration of the New Vehicle Limited Warranty

**Vehicles outside the New Vehicle Limited Warranty**

- Coverage for Ford, Lincoln and Mercury vehicles beyond the New Vehicle Limited Warranty and all competitive-make vehicles begins at the signature date and current mileage. Your selected coverage expires upon reaching the earliest of time, mileage or hours

**For Cab and Chassis/Incomplete Vehicles:**

- A variety of unique time/mileage/hour options and deductibles are available within 5 years or 100,000 miles or 4,000 hours of the original in-service date
- Coverage begins with the original in-service date (New Vehicle Limited Warranty start date) and zero miles or hours. Your selected coverage expires upon reaching the earliest of time, mileage or hours

**0% APR interest-free Installment Payment Plan** with flexible

payment options is available when the extended service plan is not included in the vehicle financing; everyone qualifies, making it the smart choice.



This brochure is intended to provide general information about a PremiumCARE extended service plan offered by Ford Protect. It was printed for the August 2019 plan year. Prices and plan details may have changed after the brochure was printed. Plan availability, benefits, coverage and provider may vary by state. Please refer to your plan's service contract for the actual terms and conditions, including a list of covered repairs.

In Florida, Ford Protect on Ford vehicles is a Service Contract from Ford Motor Company (License #12118). Ford Protect on competitive-make vehicles is a Service Contract from The American Road Insurance Company, Dearborn, MI 48126 (Certificate of Authority #09079).

In Texas, Ford Protect is a Service Contract from Ford Motor Service Company (License #SCP-165).

**FORD PROTECT®**

**PremiumCARE**

Extended Service Plan



Go Further

**Drive On with Confidence.**

**With a Ford Protect PremiumCARE extended service plan, you are protected from unforeseen covered repairs on your vehicle for up to the earlier of 8 years or 150,000 miles.**



That's well beyond the New Vehicle Limited Warranty that comes with your vehicle. Now is the time to protect your investment with a Ford Protect PremiumCARE extended service plan.

**Why Ford Protect PremiumCARE coverage is such a great value.**

The price for parts and labor to repair many major components can be significant. One repair bill can easily exceed the price of your Ford Protect PremiumCARE coverage. It's clear that this coverage can quickly pay for itself!

Engine* <del>\$6,003</del>	Steering Gear* <del>\$1,831</del>	Transmission* <del>\$4,462</del>
		
Lane Alert System* <del>\$1,650</del>	Headlamp & Tail Lamp Assembly* <del>\$2,390</del>	A/C Evaporator Core* <del>\$1,783</del>

	STANDARD	OPTIONAL
New Ford and Competitive-make Vehicle Plans	\$100	\$0, \$50, \$200, Disappearing
Used Ford and Competitive-make Vehicle Plans	\$100	\$50, \$200, Disappearing

\*These examples are based on an average estimated U.S. retail repair cost for a Ford Edge. Actual repair costs will vary by vehicle and dealer location.

**Relax and Drive On.**

**Based on your driving needs, you can customize a Ford Protect PremiumCARE extended service plan that's right for you.**

**TIME AND MILEAGE OPTIONS (Hours Not Shown) Available within New Vehicle Limited Warranty**

Plan Length or Miles Covered (Coverage ends at the earlier of years or mileage)	3 Years	4 Years	5 Years	6 Years	7 Years	8 Years
36,000 Miles	■	■	✓	✓	✓	✓
48,000 Miles	✓	✓	✓	✓	✓	✓
60,000 Miles	✓	✓	✓	✓	✓	✓
75,000 Miles	✓	✓	✓	✓	✓	✓
100,000 Miles	✓	✓	✓	✓	✓	✓
125,000 Miles	✓	✓	✓	✓	✓	✓
150,000 Miles	✓	✓	✓	✓	✓	✓

■ Not eligible.

**USED PLAN TIME AND MILEAGE OPTIONS Available Beyond the New Vehicle Limited Warranty**

Coverage lengths range from 1 year/12,000 miles to 6 years/75,000 miles for Model Year 2005 and vehicles.

# PremiumCARE

# 1000+ Covered Components (Partial List)

## High-Tech Components Covered by Ford Protect.

## Insist on Ford Protect

### ENGINE

- All Internally Lubricated Parts
- Cylinder Block
- Cylinder Heads
- Diesel Fuel Injectors
- Diesel Injector Lines
- Diesel Injector Pump
- Diesel Lift Pump
- Engine Mounts
- Flywheel
- Exhaust (Manifold and Bolts)
- Flywheel Ring Gear
- Fuel Tank and Metal Lines
- Gas Fuel Injectors
- Gas Injector Lines
- Harmonic Balancer and Bolt
- Intake (Manifold and Bolts)
- Oil Pan
- Oil Pump
- PCM Module
- Radiator
- Radiator Fan (Clutch or Motor)
- Seals and Gaskets
- Thermostat
- Thermostat Housing
- Timing Chain Cover
- Timing Chain (Gears or Belt)
- Turbocharger/Supercharger Unit (Factory-Installed)
- Valve Covers
- Water Pump

### BRAKES

- Anti-Lock Brake Module and Sensor
- Brake Booster (Power)
- Calipers
- Combination Valve
- ETA Pump Hose Assembly
- Metal Lines and Fittings
- Master Cylinder
- Parking Brake Linkage and Cables
- Retainers and Clips
- Self-Adjusters
- Shaft (Brake Pedal)
- Springs
- Wheel Cylinders

### AIR CONDITIONING & HEATING

- A/C Accumulator
- A/C Clutch
- A/C Clutch Bearings
- A/C Compressor
- A/C Compressor Clutch Switch
- A/C Compressor Head
- A/C Compressor Seals
- A/C Condenser
- Auto Temp Control
- Evaporator
- Field Coil
- Heater Blower Motor
- Heater Control Assembly
- Heater Core Assembly
- Instrument Panel Registers and Air Ducts
- Pulley

### FRONT AND REAR SUSPENSION

- Ball Joints (Upper and Lower)
- Control Arms (Upper and Lower)
- Control Arm Shafts and Bushings
- Linkage and Bushings
- Load Leveler Suspension System
- MacPherson Style Struts
- Roll Stability Control
- Spindle and Spindle Support Springs
- Stabilizer Bar
- Tie Rods

### SAFETY

- Airbag Module Assembly
- Collision Avoidance Sys
- Diagnostic Module Assembly (Airbag)
- Door Ajar Warning Switch Assembly
- Guides, Bezels, Brackets and Supports (Safety Belts/Shoulder Straps)
- Head Restraint Retainers and Sleeves (Safety Belt)
- Key, SecuriLock® (Microchip-Encoded Key)
- Lock Cylinder (Door)
- Lock Lever Asy (Door)
- Lock Lever Assembly (Tailgate)
- Lock Lever Retainers, Clips and Brackets
- Module (Passive Restraint)
- Safety Belt Buckle (Front and Rear)
- Safety Belt Motor Drive Assembly
- Safety Belt Restraint Carrier
- Safety Belt Retractors
- Safety Belt Track Asy
- Safety Belt Warning Chime Assembly
- Safety Canopy
- Sensors (Airbag)
- Shoulder Strap Track Assembly
- Wiring Asy (Airbag)

### REAR/FRONT-WHEEL-DRIVE AXLE

- Axle Shafts
- Bearings (Front and Rear)
- Rear: Drive Axle Housing and Front Axle Housing for 4x4 (Including All Internal Parts)
- Front: Final Drive Housing and Rear Axle Housing for AWD (Including All Internal Parts)
- Driveshaft
- Locking Rings (Four-Wheel Drive)
- Seals and Gaskets
- Universal and Constant Velocity Joints
- Viscous Coupler/Flexible Coupler

### STEERING

- Column Lock (Tilt Wheel)
- Control Valve
- Cooler and Metal Lines
- Electronic Power-Assisted Steering
- Idler Arm
- Power Steering Pump/Electric Power Steering Actuator
- Pulley Assembly
- Seals and Gaskets
- Steering Column
- Steering Gear Housing, Manual and Power (Including All Internal Parts)
- Steering Shaft
- Underbody Linkages and Couplings

### EMISSIONS

- Air Check Valve Assembly
- Air Control Valve
- Air Idle Vacuum Valve
- Air Supply Valve (Hose and Tube)
- Barometric Pressure Sensor
- DEF System (Excludes Catalyst)
- ECC Relay Assembly
- EGR Control Valve
- EGR Pressure Sensor
- EGR Regulator Asy
- EGR Valve Adapter
- Electronic Throttle Control
- EVAP Vapor Storage Canister
- Idler Air Control Valve
- Knock Sensor
- Mass Air Flow/Intake Air Temp Sensor
- Oxygen Sensor
- PCV Hose Assembly
- PCV Valve
- PCV Vapor Filter
- Reductant Urea System
- Temperature Sensor (Engine Coolant)
- Vacuum Restrictor
- VAF Sensor
- Variable Camshaft Timing (VCT) Phasers

### TRANSMISSION

- All Internally Lubricated Parts
- Release Hubs and Bearings
- Seals and Gaskets
- Torque Converter
- Transfer Case (Including All Internal Parts)
- Transmission Case
- Transmission Linkage
- Transmission Module (External)
- Transmission Mounts

### ELECTRICAL

- LED Lighting or Lamp Assemblies – Interior and Exterior (Factory-Installed)\*\*
- Alternator
- Audiophile Sound System
- Charge and Volt Gauges
- Clock (Electric)
- Control Trac® 4WD System
- Driver's Seat Position Sensor
- Dual-Zone Electronic Auto Temp Control
- Electronic Ignition Module
- Fuel Pump
- Heated Backglass (Electrical Only – Not Glass Damage or Breakage)
- High-Intensity Discharge (HID) Headlamps Igniter/Ballast\*\*
- Ignition Coil and Lock
- Ignition Module (Electric)
- Ignition Switch
- Incandescent/Halogen Bulbs – Interior and Exterior\*\*
- Intelligent 4WD Systems
- Power Mirrors (Electrical Only – Not Mirror or Glass Damage or Bulbs)
- Power Running Boards
- Radiator Fan Relay
- Rear Window Power Sunshade
- Speedometer/Odometer (Electrical and Mechanical)
- Starter Motor
- Starter Motor Solenoid
- Switches (Manually Operated, Electrical)
- Temperature Gauge
- Voltage Regulator
- Wiper-Activated Headlamps
- Wiper Motors
- Wiring Harnesses (Excluding Spark Plug Wires)

High-Tech components in today's vehicles can make the repair process much more complicated – and more costly. Below is just a partial list of the **High-Tech components covered by Ford Protect PremiumCARE:**

### HIGH-TECH

- Adaptive Cruise Control
- Adaptive Headlamp System (Excluding Lamp Housing, Bulbs)
- Air Suspension (Selected Electronic Components)
- Anti-Theft Alarm (Factory-Installed)
- Auto Lock and Auto Unlock System
- Automatic Park Assistant
- Blind Spot Info System (Electrical Only – Not Mirror or Glass Damage or Bulbs)
- Cross-Traffic System
- Enhanced Active Park Assist System
- FordLink™ System
- Ford Work Solutions Asset Security (if equipped)
- Forward Sensing System
- Fuel Mixer (Alternative)
- In-Dash Garmin® Voice-Activated Navigation System (Factory-Installed)
- Instrument Cluster (Excluding Dash Pad)
- Intelligent Oil Life Monitor® System
- Keyless Entry System (Excluding Door Handles)
- Lane Depart Warning
- Message Center
- Power Antenna
- Power Door Locks and Retainer Clips (Excludes Door Handles)
- Power Seat Motors
- Power Window Motors/Regulators
- Rain-Sensing Wipers
- Rear Console Refrigeration
- Reverse Camera System
- Reverse Sensing System
- SecuriCode™ Keyless Entry
- SecuriLock® Passive Anti-Theft Ignition System
- Sensor (Alcohol)
- SOS Post-Crash Alert System
- Speed Control
- Stationary Elevated Ride Control
- SYNC® MyFord Touch® (Excludes Software Upgrades)
- Trailer Brake Module
- Unique Hybrid/Electric Vehicle Components (Excluding High-Voltage Battery and Cables)

### AUDIO

- Antenna, Radio (Base Assembly)
- Brackets
- Cables and Wiring
- Cellular Phone, Receiver, Handset, Speaker Assembly and Antenna (Factory-Installed)
- Compass and Therm Readout Displays
- Controls (Rear Seat)
- Radio (AM, AM/FM), Speakers, Cassette Player, Digital CD Player, Graphic Equalizer, Premium Sound Amplifier (Factory-Installed)
- Rear Entertainment System (Factory-Installed)

**The Ford Protect PremiumCARE extended service plan is so comprehensive, it's easier to refer you to what isn't covered – here are some examples:**  
**Generally Covered by Your Auto Insurance –** Examples include: fixed (non-moving) body parts, bumpers, glass, moldings, ornamentation, paint, rust, sheet metal, structural underbody framework, side and rearview mirrors (glass and housing), water leaks, wind noise, weather strips, wheels, wheel studs, wheel covers, convertible top and bow.

**Repairs Related to Your Maintenance Requirements –** Items listed in your vehicle's owner guide. Examples include: batteries of all types and cables, belts, hoses, hose clamps, brakes (front hub, drums, shoes, linings, disc rotors, pads), manual transmission clutch disc, exhaust system (Includes catalytic converter), spark plugs, squeaks, rattles, tires, wheel balancing, wheel alignment, all lamps and lights (LED and HID lights, bulbs, sealed beam and lenses) except when purchased with New or Incomplete PremiumCARE Interior/Exterior Lighting Option, fogging of lamp assemblies, shock absorbers, service adjustments and cleaning, and scheduled maintenance services.

**Other Components and Repairs –** Fabric, liners, fasteners, carpets, dash pad, wiper blades, knobs, trim, upholstery, physical damage or cosmetic issues, repairs covered by manufacturer recalls, any insurance or if the vehicle is within the time and mileage limits of any warranty, repairs caused by improper unreasonable use, unauthorized alterations or modifications of the vehicle, and repairs caused by lack of required or recommended maintenance. Costs or expenses for the teardown, rental expense, inspection or diagnosis of failures not covered by this Agreement. Refer to contract for details.

**100% Backed by Ford**  
**24-hour Roadside Assistance**  
**1-800-241-3673**

1,000+ Covered Components

High-Tech Components Covered

Rental Benefits

Key Services

Ford-authorized Parts

Transferable

Service in the U.S., Canada and Mexico

Ford Certified Technicians



\*\*Interior/Exterior Lighting – coverage included only if Lighting Option is purchased.

**Coverage available for Ford, GM, and Ram Vehicles under 19,501 GVWR**

**PremiumCARE - Over 1,000 Key Components Covered**

**ExtraCARE - 113 Key Components Covered**

**BaseCARE - 84 Key Components Covered**

**PowertrainCARE - 29 Key Components Covered**

<b>\$100 Deductible</b>			<b>PremiumCARE</b>		<b>ExtraCARE</b>		<b>BaseCARE</b>		<b>PowertrainCARE</b>	
			Gas	Diesel	Gas	Diesel	Gas	Diesel	Gas	Diesel
2 Years	100,000 Miles	4,000 Hours	3,850	4,530	3,370	3,975	3,105	3,550	2,805	3,005
3 Years	60,000 Miles	2,400 Hours	3,365	3,480	3,100	3,270	2,940	3,140	2,770	3,045
	75,000 Miles	3,000 Hours	3,635	4,005	3,305	3,545	3,110	3,310	2,865	3,195
	100,000 Miles	4,000 Hours	4,345	5,355	3,870	4,685	3,580	4,255	3,280	3,795
	125,000 Miles	5,000 Hours	4,495	5,565	3,970	4,805	3,655	4,415	3,350	3,955
	150,000 Miles	6,000 Hours	4,665	5,825	4,120	5,135	3,740	4,605	3,445	4,045
	175,000 Miles	7,000 Hours	4,780	5,970	4,250	5,225	3,850	4,685	3,480	4,165
4 Years	60,000 Miles	2,400 Hours	3,550	3,715	3,235	3,480	3,050	3,335	2,825	3,230
	75,000 Miles	3,000 Hours	3,705	4,015	3,360	3,615	3,160	3,370	2,905	3,250
	100,000 Miles	4,000 Hours	4,375	5,420	3,900	4,735	3,605	4,300	3,310	3,845
	125,000 Miles	5,000 Hours	4,615	5,765	4,070	4,990	3,745	4,510	3,420	4,010
	150,000 Miles	6,000 Hours	4,895	6,160	4,265	5,270	3,900	4,655	3,460	4,195
	175,000 Miles	7,000 Hours	4,975	6,205	4,360	5,395	4,005	4,700	3,490	4,210
5 Years	60,000 Miles	2,400 Hours	3,620	3,955	3,295	3,555	3,050	3,405	2,865	3,295
	75,000 Miles	3,000 Hours	3,785	4,110	3,425	3,690	3,210	3,435	2,940	3,305
	100,000 Miles	4,000 Hours	4,460	5,545	3,965	4,835	3,660	4,385	3,375	3,955
	125,000 Miles	5,000 Hours	4,705	5,900	4,140	5,100	3,810	4,605	3,465	4,130
	150,000 Miles	6,000 Hours	4,995	6,185	4,335	5,395	3,970	4,845	3,490	4,325
	175,000 Miles	7,000 Hours	5,125	6,250	4,410	5,425	4,025	4,910	3,500	4,365
6 Years	60,000 Miles	2,400 Hours	3,730	4,125	3,390	3,635	3,150	3,465	2,920	3,350
	75,000 Miles	3,000 Hours	3,865	4,210	3,490	3,770	3,265	3,500	2,980	3,365
	100,000 Miles	4,000 Hours	4,655	5,605	4,120	4,885	3,790	4,420	3,485	4,170
	125,000 Miles	5,000 Hours	4,920	5,965	4,315	5,155	3,950	4,645	3,615	4,370
	150,000 Miles	6,000 Hours	5,235	6,385	4,530	5,455	4,125	4,890	3,640	4,395
	175,000 Miles	7,000 Hours	5,415	6,565	4,755	5,615	4,175	5,325	3,700	4,410
7 Years	60,000 Miles	2,400 Hours	3,920	4,205	3,530	3,790	3,165	3,505	3,020	3,395
	75,000 Miles	3,000 Hours	3,945	4,310	3,555	3,850	3,320	3,565	3,055	3,420
	100,000 Miles	4,000 Hours	4,770	5,770	4,215	5,015	3,870	4,535	3,530	4,270
	125,000 Miles	5,000 Hours	5,050	6,155	4,425	5,300	4,035	4,770	3,690	4,480
	150,000 Miles	6,000 Hours	5,380	6,585	4,650	5,615	4,220	5,030	3,840	4,500
	175,000 Miles	7,000 Hours	5,790	6,890	4,895	5,930	4,365	5,365	3,890	4,525
8 Years	100,000 Miles	4,000 Hours	5,260	5,910	4,615	5,225	4,105	4,620	3,670	4,400
	125,000 Miles	5,000 Hours	5,440	6,345	4,755	5,595	4,235	4,955	3,765	4,525
	150,000 Miles	6,000 Hours	5,850	6,765	5,310	5,900	4,535	5,210	4,050	4,655
	175,000 Miles	7,000 Hours	6,245	7,400	5,470	6,320	4,850	5,575	4,150	4,725
200,000 Miles	8,000 Hours	6,550	7,950	5,570	6,725	4,925	6,145	4,205	4,950	

<b>Deductibles</b>	60,000 Miles	75,000 Miles	100,000 Miles	125,000 Miles	150,000 Miles	175,000 Miles	200,000 Miles
\$0 Deductible (+)	250	310	455	575	625	700	795
\$50 Deductible (+)	60	80	125	175	205	245	285
\$200 Deductible (-)	-100	-130	-160	-200	-250	-300	-375

**Vehicle must have under 36,000 Miles on Odometer  
and less than 36 Months - Time In Service**

**Prices good until 9/30/2020**

**Jason Beers - Business Manager**  
**913-312-5345**  
**jbeers@olathefleet.com**

# Shopping Cart



PRODUCT NAME

**e700 Ventilator | O-Two**

UNIT PRICE

QTY

SUBTOTAL

[Edit](#)

\$9,108.95

6

\$54,653.70

[Continue Shopping](#)

[CLEAR SHOPPING CART](#)

[UPDATE SHOPPING CART](#)

### Discount Codes

Enter your coupon code if you have one.

### Estimate Shipping and Tax

Enter your destination to get a shipping estimate.

**Country \***

United States

**State/Province**

Please select region, state or province

**Zip/Postal Code**

Subtotal \$54,653.70

**Grand Total \$54,653.70**



Al... Product Name, Item #, Manufacturer #, or Keyword



Welcome, Noah

Shipping to

My Account

SHIP001

Menu

Quick Order

Supply Lists

Order History



Cart total: \$0.00

Home / Oxygen Equipment / Ventilators / Circuit With Protective Sleeve, 6ft



# Circuit with Protective Sleeve, 6ft



Your Price:

**\$339.99** CS of 10 EA

List Price: \$407.99 CS of 10 EA

[View Ordering Options](#)

Manufacturer: O-TWO MEDICAL TECHNOLOGIES INC



Monthly Usage



View All Specs

Product description:

## Quote - Madison County EMS LUCAS 8.6.20

Quote Number: 10233170

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308  
Chicago, IL 60673-3308

Prepared For: MADISON COUNTY DEPT OF EMS

Rep: Robertson Gagnon

Attn:

Email: robertson.gagnon@stryker.com

Phone Number:

Mobile: (804) 401-0502

Quote Date: 08/06/2020

Expiration Date: 11/04/2020

### Delivery Address

Name: MADISON COUNTY DEPT OF EMS

Account #: 1511033

Address: 1494 N MAIN ST  
Attn: Noah Hillstrom

MADISON

Virginia 22727-3071

### End User - Shipping - Billing

Name: MADISON COUNTY DEPT OF EMS

Account #: 1511033

Address: 1494 N MAIN ST

MADISON

Virginia 22727-3071

### Bill To Account

Name: MADISON COUNTY DEPT EMS

Account #: 1297438

Address: 1449 N MAIN ST

MADISON

Virginia 22727-3072

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$13,876.50	\$13,876.50
2.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$994.50	\$994.50
3.0	11576-000071	LUCAS External Power Supply	1	\$391.00	\$391.00
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	1	\$605.20	\$605.20
Equipment Total:					\$15,867.20

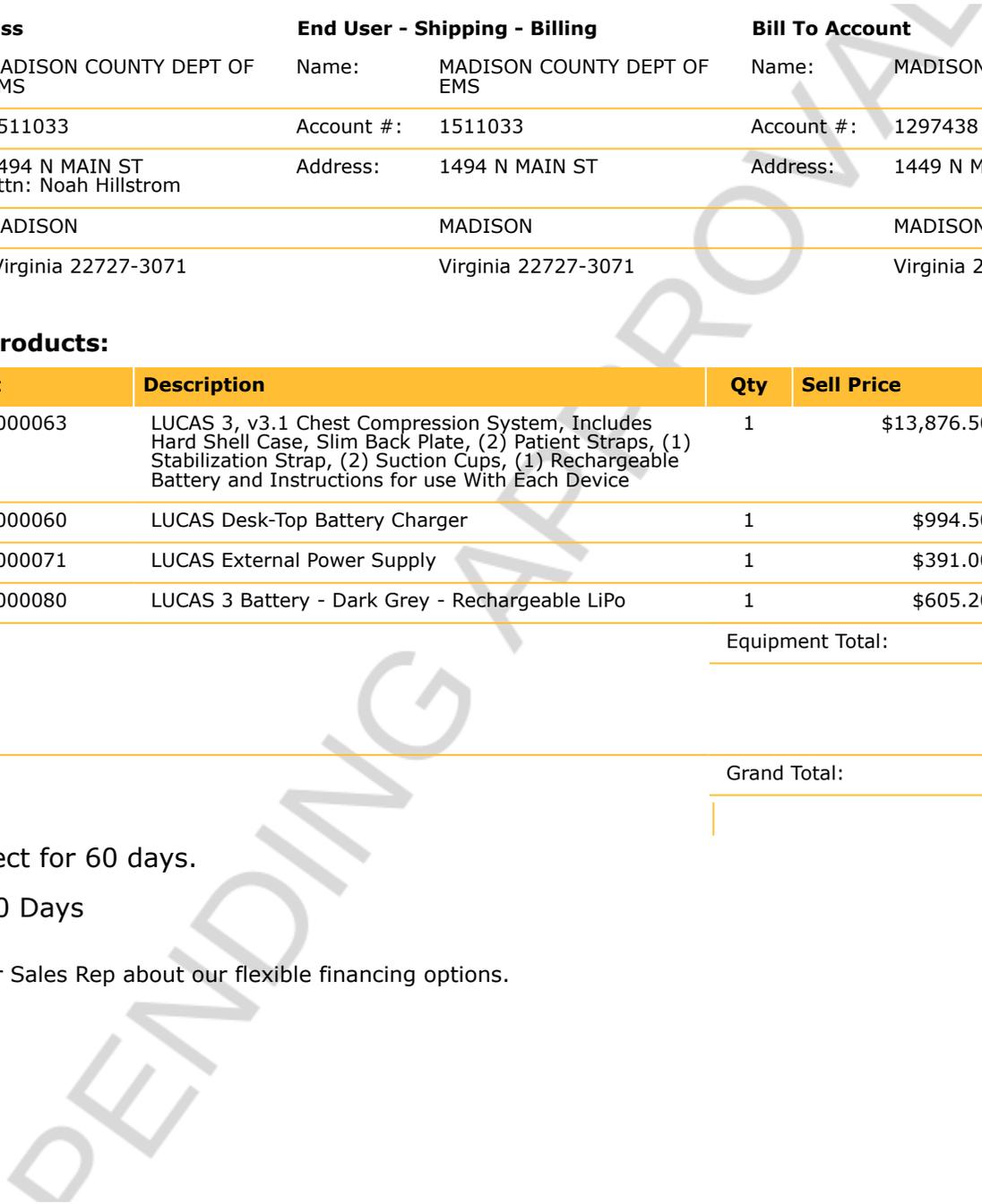
### Price Totals:

Grand Total: \$15,867.20

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.





## Quote - Madison County EMS LUCAS 8.6.20

Quote Number: 10233170

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: MADISON COUNTY DEPT OF EMS

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Attn:

Email: robertson.gagnon@stryker.com

Phone Number:

Mobile: (804) 401-0502

Quote Date: 08/06/2020

Expiration Date: 11/04/2020

---

AUTHORIZED CUSTOMER SIGNATURE

DENDING APPROVAL

**Deal Consummation:** This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

**Confidentiality Notice:** Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

**Terms:** Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

**Cancellation and Return Policy:** In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



July 28, 2020  
Madison County EMS  
1449 North Main Street  
Madison, VA 22727

Dear, Noah Hillstrom, Chief

Penn Care; a regional supplier of EMS supplies, ambulances, and electronic patient care trip sheets, with low prices, prompt delivery and knowledgeable product specialists we hope to become your one stop shop for all your EMS needs. Many needs.....One Solution.....Penn Care.  
Thank you for the opportunity to submit a quote for this year’s Ambulance Purchase.

**2020 Fastlane Quick Response Vehicle on a 2020 Ford F 250 4x4 Pick Up**

**Total Price with Below Bulleted options.....\$69,250.00**

- ARE Truck Cap with side storage
- Fastlane custom cab console
- Bed Slide with command and EMS cabinet
- Climate controlled drug box
- Custom Graphics
- Gamber Johnson Mont

**Total price on delivery.....\$69,250.00**

**VEHICLE WILL BE DELIVERED BY DECEMBER 30,2020 to meet COVID funding deadline.**

**This unit will be purchased off of HGAC Cooperative procurement.**

If you have any questions or would like additional information on the vehicle, please feel free to contact me at 540-841-9603 [chance@penncare.net](mailto:chance@penncare.net)

Sincerely

Chance K. Monte,  
VA Ambulance Sales Representative  
[chance@penncare.net](mailto:chance@penncare.net)  
Cell 540-841-9603  
1-800-392-7233 EXT 312

Address: 1317 North Rd. | Niles, OH 44446  
Phone: 1-800-392-7233  
Fax: 330-544-0022  
Website: [www.penncare.net](http://www.penncare.net)

# Colonial Auto Center - Estimate Sheet

RO: 759228  
 Vehicle: MADISON EMS VIN:5UB57753

Line No.	Re-pair	Est. Labor Time	Details of Repair	Parts	Qty.	Parts Total	Labor	Line Total	Menu/Sublet
1	x		VEHICLE NEEDS BALANCE SHAFT REPLACED FOR RUNNING ISSUE. DUE TO AMOUNT		1			\$0.00	
2	x		OF WORK/LABOR INVOLVED IN REPLACING SHAFT REC REPLACE ENGINE MOST COST		2	\$ -		\$0.00	
3	x		EFFECTIVE.		2			\$0.00	
4	x				1	\$ -		\$0.00	
5	x		ENGINE REPLACEMENT: COMES WITH 3 YEARS UNLIMITED MILEAGE.		1	\$ 3,562.61	\$2,500.00	\$6,062.61	
6	x				1	\$ -		\$0.00	
7	x		VS		1	\$ -		\$0.00	
8	x				1	\$ -		\$0.00	
9	x		BALANCE SHAFT REPLACEMENT: PART WARRANTY 3 MONTH UNLIMITED MILEAGE.		1	\$ 354.21	\$4,000.00	\$4,354.21	
10	x				1	\$ -		\$0.00	
11	x				1	\$ -		\$0.00	
12	x				1	\$ -		\$0.00	
13	x				1	\$ -		\$0.00	
14	x				1	\$ -		\$0.00	
15	x				1	\$ -		\$0.00	
16	x				1	\$ -		\$0.00	
17	x				1	\$ -		\$0.00	
18	x				1	\$ -		\$0.00	
19	x				1	\$ -		\$0.00	
20					1	\$ -			
						<b>Totals:</b>	<b>\$3,916.82</b>	<b>\$6,500.00</b>	<b>\$0.00</b>

0.0

<b>Shop Supplies:</b>	<b>\$325.00</b>
<b>Subtotal:</b>	<b>\$10,416.82</b>
<b>Tax:</b>	
<b>Total Repairs:</b>	<b>\$10,741.82</b>
<b>Less Discount if Applicable:</b>	
<b>Total Repairs after Discount:</b>	<b>\$10,741.82</b>







July 28, 2020  
Madison County EMS  
1449 North Main Street  
Madison, VA 22727

Dear, Noah Hillstrom, Chief

Penn Care; a regional supplier of EMS supplies, ambulances, and electronic patient care trip sheets, with low prices, prompt delivery and knowledgeable product specialists we hope to become your one stop shop for all your EMS needs. Many needs.....One Solution.....Penn Care.  
Thank you for the opportunity to submit a quote for this year’s Ambulance Purchase.

**2020 Fastlane Quick Response Vehicle on a 2020 Chevrolet Tahoe**

**Total Price with Below Bulleted options.....\$61,191.00**

- **Fastlane custom cab console**
- **Custom Graphics**
- **Rear equipment console**
- **Emergency warning lights**

**Total price on delivery.....\$61,191.00**

**VEHICLE WILL BE DELIVERED BY DECEMBER 30,2020 to meet COVID funding deadline.**

**This unit will be purchased off of HGAC Cooperative procurement.**

If you have any questions or would like additional information on the vehicle, please feel free to contact me at 540-841-9603 [chance@penncare.net](mailto:chance@penncare.net)

Sincerely

**Chance Kimble,**  
VA Ambulance Sales Representative  
[chance@penncare.net](mailto:chance@penncare.net)  
Cell 540-841-9603  
1-800-392-7233 EXT 312

Address: 1317 North Rd. | Niles, OH 44446  
Phone: 1-800-392-7233  
Fax: 330-544-0022  
Website: [www.penncare.net](http://www.penncare.net)

LOT LOCATION:  
CUSTOMER #: 5409484813

757514



4.

\*INVOICE\*

MADISON COUNTY EMS  
1449 NORTH MAIN STREET  
MADISON, VA 22727  
HOME: 540-948-4813 CONT: 540-948-4813  
BUS: CELL:

PAGE 1

ROUTE 29 NORTH P.O. BOX 7823  
CHARLOTTESVILLE, VA 22906  
PHONE (434) 951-1050  
www.cmascolonialautocenter.com

SERVICE ADVISOR: 2108 JOEY KUBISTEK

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG
	06	CHEVROLET SILVERADO	1GCHK23256F133395	126180L	152691/152692	T9622
DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	PAYMENT	INV. DATE
01JAN17 DD			16:00 18JUN20		CASH	30JUN20
R.O. OPENED	READY	OPTIONS:				
14:20 18JUN20	09:40 30JUN20					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
A	VIRGINIA STATE INSPECTION						
	MA01 VIRGINIA STATE INSPECTION						
	2056 CGF						
	CDR Customer has declined the following repairs.				20.00		20.00
	2056 CGF						
	1 HYDRO BOOSTER LEAKING, FRONT ROTORS RUST BUILD UP, HEAT CRACKS, U				0.00		0.00
	BOLTS WORN THIN, BORDER LINE FOR VSI. CUSTOMER DECLINED.						
	*****						
B	C/S CHECK ENGINE LIGHT ON - CODE FOR #7 GLOW BPLUG						
	DIAG INITIAL DIAG - CHECK/ADVISE						
	2056 CGF						
	1 VERIFIED. FOUND CODES, REC ALL 8 GLOW PLUGS. CUSTOMER DECLINED.				99.50		99.50
	*****						
C	29 POINT COURTESY INSPECTION						
	CAUSE: PERFORMED COURTESY VISUAL INSPECTION - SEE NOTES BELLOW						
	29C 29 POINT COURTESY INSPECTION						
	2056 CGF						
	CDR Customer has declined the following repairs.				0.00		0.00
	2056 CGF						
	1 SWAY BAR END LINKS DRY ROT CRACKING. PINION SEAL LEAKING, DRIVE				0.00		0.00
	LINE FLUIDS DUE.						
	*****						
D	ALL POLICE & RESCUE SQUAD VEHICLES RECEIVE COMPLIMENTARY WASH AND						
	INTERIOR DETAIL, TIME PERMIT, THANKS FOR YOUR SERVICE TO OUR						
	COMMUNITY!						
	CCC1 ALL POLICE & RESCUE SQUAD VEHICLES RECEIVE						
	COMPLIMENTARY WASH AND INTERIOR DETAIL, TIME						
	PERMIT, THANKS FOR YOUR SERVICE TO OUR						
	COMMUNITY!						
	2056 CGF				0.00		0.00
	*****						

SHOP SUPPLIES

**EXCLUSION OF WARRANTIES**

Any warranties on the parts and accessories sold herby are made my the manufacturer. The undersigned purchaser understands and agrees that dealer makes no warranties of any kind, express or implied, and disclaims all warranties, including warranties of merchantability or fitness for a particular purpose, with regard to the parts and/or accessories purchased; and that in no event shall dealer be liable for incidental or consequential damages or commercial losses arising out of such purchase. The undersigned purchases further agrees that the warranties excluded by dealer, include, but are not limited to any warranties that such parts and/or accessories are of merchantable quality or that they will enable any vehicle or any of its systems to perform with reasonable safety, efficiency, or comfort.

**HOURS:**

Monday thru Friday  
7:30am - 5:30pm

DESCRIPTION	TOTALS
LABOR AMOUNT	
PARTS AMOUNT	
GAS, OIL, LUBE	
SUBLET AMOUNT	
MISC. CHARGES	
TOTAL CHARGES	
LESS INSURANCE	
SALES TAX	
<b>PLEASE PAY THIS AMOUNT</b>	

103

X  
CUSTOMER SIGNATURE

LOT LOCATION:

CUSTOMER #: 5409484813

757514

\*INVOICE\*



4.

MADISON COUNTY EMS  
 1449 NORTH MAIN STREET  
 MADISON, VA 22727  
 HOME: 540-948-4813 CONT: 540-948-4813  
 BUS: CELL:

PAGE 2

ROUTE 29 NORTH P.O. BOX 7823  
 CHARLOTTESVILLE, VA 22906  
 PHONE (434) 951-1050  
 www.cmascolonialautocenter.com

SERVICE ADVISOR: 2108 JOEY KUBISTEK

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG
	06	CHEVROLET SILVERADO	1GCHK23256F133395	126180L	152691/152692	T9622
DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	PAYMENT	INV. DATE
01JAN17 DD			16:00 18JUN20		CASH	30JUN20
R.O. OPENED	READY	OPTIONS:				
14:20 18JUN20	09:40 30JUN20					

LINE	OPCODE	TECH	TYPE	HOURS	LIST	NET	TOTAL
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7/2. CUSTOMER TO PICK UP  
 VEHICLE. VEHICLE STILL HERE.

WE APPRECIATE YOUR BUSINESS!  
 YOU MAY RECEIVE A SURVEY FROM THE  
 MANUFACTURER ABOUT YOUR EXPERIENCE.  
 IF FOR ANY REASON YOU CAN'T GIVE ME A  
 TRULY EXCEPTIONAL SCORE, PLEASE CALL  
 AND LET ME KNOW. THIS IS MY REPORT CARD.  
 THANK YOU

6009

276 7/16/20

**EXCLUSION OF WARRANTIES**

Any warranties on the parts and accessories sold hereby are made by the manufacturer. The undersigned purchaser understands and agrees that dealer makes no warranties of any kind, express or implied, and disclaims all warranties, including warranties of merchantability or fitness for a particular purpose, with regard to the parts and/or accessories purchased; and that in no event shall dealer be liable for incidental or consequential damages or commercial losses arising out of such purchase. The undersigned purchases further agrees that the warranties excluded by dealer, include, but are not limited to any warranties that such parts and/or accessories are of merchantable quality or that they will enable any vehicle or any of its systems to perform with reasonable safety, efficiency, or comfort.

**HOURS:**

Monday thru Friday  
 7:30am - 5:30pm

DESCRIPTION	TOTALS
LABOR AMOUNT	119.50
PARTS AMOUNT	0.00
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES	7.96
TOTAL CHARGES	127.46
LESS INSURANCE	0.00
SALES TAX	0.00
<b>PLEASE PAY THIS AMOUNT</b>	127.46

104

X  
 CUSTOMER SIGNATURE

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS CHECK REGISTER  
Executed By: tcropp

Page: 1  
Date: 06/24/2020  
Time: 13:34:16

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
=====	=====	=====	=====	=====	=====
CKING-UNION 1ST		SECOND BANK AND TRUST			
15918	06/30/2020	278	MADISON COUNTY SCHOOL BOARD/PETTY CA	DIRECT \$	356.29
15919	06/30/2020	1699	AMSTERDAM PRINTING & LITHO CORP.	DIRECT \$	217.30
15920	06/30/2020	1802	CLEAR COMMUNICATIONS & ELECTRONICS,	DIRECT \$	393.75
15921	06/30/2020	3047	SCHOOL SPECIALTY, INC.	DIRECT \$	22.84
15922	06/30/2020	3834	PRO BENEFITS	DIRECT \$	200.00
15923	06/30/2020	4098	XPRESS COPY & GRAPHICS	DIRECT \$	121.00
15924	06/30/2020	4178	COMCAST	DIRECT \$	24.04
15925	06/30/2020	4313	POORVILLE-ROLL-OFF, LLC	DIRECT \$	795.00
15926	06/30/2020	4528	OPTIMA BEHAVIORAL HEALTH	DIRECT \$	359.10
15927	06/30/2020	4586	COUNTY WASTE & RECYCLING	DIRECT \$	140.85
15928	06/30/2020	4594	GRAINGER	DIRECT \$	563.75
15929	06/30/2020	4657	BSN SPORTS	DIRECT \$	29,275.97
15930	06/30/2020	4811	FOLLETT SCHOOL SOLUTIONS, INC.	DIRECT \$	166.52
15931	06/30/2020	4857	PITNEY BOWES PURCHASE POWER	DIRECT \$	520.99
15932	06/30/2020	4912	TJL ENVIRONMENTAL HEALTH CONSULTANTS	DIRECT \$	1,660.00
15933	06/30/2020	4929	K & S PORTA JOHNS, INC.	DIRECT \$	90.00
15934	06/30/2020	5029	POWERSCHOOL GROUP LLC	DIRECT \$	2,100.00
15935	06/30/2020	5068	E3 DIAGNOSTICS	DIRECT \$	677.00
15936	06/30/2020	5087	WISCONSIN CENTER FOR EDUCATION	DIRECT \$	413.50
15937	06/30/2020	5153	CRYSTAL SPRINGS	DIRECT \$	110.99
15938	06/30/2020	5173	WELLS FARGO FINANCIAL LEASING	DIRECT \$	4,429.72
15939	06/30/2020	5212	LEARNING WITHOUT TEARS	DIRECT \$	4,129.62
15940	06/30/2020	5304	WDF, INC	DIRECT \$	103.08
15941	06/30/2020	5348	VIRGINIA POWERSCHOOL USERS GROUP	DIRECT \$	200.00
15942	06/30/2020	5373	LEONARD BUILDINGS & TRUCK ACCESSORIE	DIRECT \$	8,627.95
15943	06/30/2020	5387	HEALTH EQUITY	DIRECT \$	15.00
15944	06/30/2020	5409	AMAZON CAPITAL SERVICES	DIRECT \$	773.00
15945	06/30/2020	5427	LANGUAGE LINE SERVICES	DIRECT \$	2.46
15946	06/30/2020	5439	THE READING WAREHOUSE	DIRECT \$	2,299.50
15947	06/30/2020	5466	T-MOBILE	DIRECT \$	500.00
15948	06/30/2020	ANS	ADVANCED NETWORK SYSTEMS	DIRECT \$	7,932.84
15949	06/30/2020	JIM PRICE CHEVROLET-GEO	JIM PRICE CHEVROLET	DIRECT \$	4,888.58
15950	06/30/2020	JONES AUTO PARTS	JONES AUTO PARTS, INC.	DIRECT \$	2,612.53
15951	06/30/2020	JOSTENS	JOSTENS	DIRECT \$	1,272.01
15952	06/30/2020	LOWES	LOWE'S HOME CENTERS, INC	DIRECT \$	12.34
15953	06/30/2020	MADISON COUNTY HIGH SCHOOL	MADISON COUNTY HIGH SCHOOL	DIRECT \$	1,511.50
15954	06/30/2020	MAY SUPPLY	MAY SUPPLY	DIRECT \$	298.64
15955	06/30/2020	ORANGE-MADISON COOPERATIVE	ORANGE-MADISON COOPERATIVE	DIRECT \$	1,456.00
15956	06/30/2020	RAPIDAN SERVICE AUTHORITY	RAPIDAN SERVICE AUTHORITY	DIRECT \$	3,848.06
15957	06/30/2020	SMITH	REED SMITH	DIRECT \$	285.00
15958	06/30/2020	VERIZON	VERIZON	DIRECT \$	5.36
15959	06/30/2020	VERIZON-660720	VERIZON	DIRECT \$	1,004.08
15960	06/30/2020	WAYNE OXYGEN & WELDING	WAYNE OXYGEN & WELDING SUPPLY	DIRECT \$	93.63
15961	06/30/2020	XEROX CORPORATION-PHILADELPHIA	XEROX CORPORATION	DIRECT \$	2,283.23
			TOTAL BANK CKING-UNION 1ST	44 CHECKS \$	86,793.02
				TOTAL ALL \$	86,793.02

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS CHECK REGISTER  
Executed By: tcropp

Page: 1  
Date: 06/29/2020  
Time: 11:38:59

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
=====	=====	=====	=====	=====	=====
CKING-UNION 1ST		SECOND BANK AND TRUST			
15962	06/30/2020	874	WEAVER WORKS, INC.	DIRECT \$	8,292.00
15963	06/30/2020	4600	JOE PHILLIPS FENCE COMPANY	DIRECT \$	13,893.60
15964	06/30/2020	5330	GRIMM & PARKER	DIRECT \$	20,626.32
15965	06/30/2020	5365	S.L. WILLIAMSON COMPANY, INC	DIRECT \$	9,210.00
15966	06/30/2020	5412	SKANSKA USA BUILDING INC.	DIRECT \$	1,500.00
15967	06/30/2020	5460	TAFT CONSTRUCTION, INC	DIRECT \$	137,384.25
			TOTAL BANK CKING-UNION 1ST	6 CHECKS \$	190,906.17
				TOTAL ALL \$	190,906.17

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS CHECK REGISTER  
Executed By: tcropp

Page: 1  
Date: 07/08/2020  
Time: 07:19:06

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
CKING-UNION 1ST		SECOND BANK AND TRUST			
15968	07/13/2020	130	M.W.P. SUPPLY COMPANY	DIRECT \$	1,403.21
15969	07/13/2020	2274	CULPEPER PETROLEUM COOPERATIVE	DIRECT \$	4,223.29
15970	07/13/2020	2444	ALBEMARLE LOCK & SAFE CO., INC.	DIRECT \$	493.50
15971	07/13/2020	2648	CHARLOTTESVILLE SANITARY SUPPLY CORP	DIRECT \$	2,325.00
15972	07/13/2020	2877	CDW GOVERNMENT	DIRECT \$	17,962.31
15973	07/13/2020	2984	PERMATREAT	DIRECT \$	186.00
15974	07/13/2020	3981	EDUCATIONAL CONSORTIUM FOR TELECOM	DIRECT \$	5,327.64
15975	07/13/2020	4303	RAPPAHANNOCK ELECTRIC COOPERATIVE	DIRECT \$	21,387.06
15976	07/13/2020	4313	POORVILLE-ROLL-OFF, LLC	DIRECT \$	555.00
15977	07/13/2020	4320	PITNEY BOWES	DIRECT \$	594.00
15978	07/13/2020	4811	FOLLETT SCHOOL SOLUTIONS, INC.	DIRECT \$	3,400.61
15979	07/13/2020	5091	HUDSON PAYNE ELECTRONICS CO.	DIRECT \$	1,737.36
15980	07/13/2020	5116	ACES	DIRECT \$	960.00
15981	07/13/2020	5193	S.F. SERVICES	DIRECT \$	1,700.00
15982	07/13/2020	5321	MADISON FORD	DIRECT \$	52.02
15983	07/13/2020	5409	AMAZON CAPITAL SERVICES	DIRECT \$	5,657.52
15984	07/13/2020	5469	SAVVAS LEARNING COMPANY LLC	DIRECT \$	15,434.27
15985	07/13/2020	5471	VIVACITY TECH PBC	DIRECT \$	40,240.00
15986	07/13/2020	5473	BASIC AUTO SALES	DIRECT \$	18,310.00
15987	07/13/2020	ANS	ADVANCED NETWORK SYSTEMS	DIRECT \$	9,457.28
15988	07/13/2020	AT&T	AT&T	DIRECT \$	38.93
15989	07/13/2020	CINTAS CULPEPPER	CINTAS CULPEPER	DIRECT \$	1,270.59
15990	07/13/2020	COLLEGE BOARD	COLLEGE BOARD	DIRECT \$	5,877.00
15991	07/13/2020	FIRST USA	CHASE CARD SERVICES	DIRECT \$	5,888.55
15992	07/13/2020	FISHER AUTO PARTS	FISHER AUTO PARTS, INC	DIRECT \$	554.86
15993	07/13/2020	H.M.S.	H.M.S. FIRE EXTINGUISHERS	DIRECT \$	455.25
15994	07/13/2020	JIM PRICE CHEVROLET-GEO	JIM PRICE CHEVROLET	DIRECT \$	545.39
15995	07/13/2020	JONES AUTO PARTS	JONES AUTO PARTS, INC.	DIRECT \$	339.19
15996	07/13/2020	MADISON PLUMBING & ELECTRIC	MADISON PLUMBING & ELECTRIC SERVICE	DIRECT \$	178.12
15997	07/13/2020	MADISON PRIMARY SCHOOL	MADISON PRIMARY SCHOOL	DIRECT \$	664.44
15998	07/13/2020	QUILL CORPORATION	QUILL CORPORATION	DIRECT \$	378.12
15999	07/13/2020	SMITH	REED SMITH	DIRECT \$	285.00
16000	07/13/2020	XEROX CORPORATION-PHILADELPHIA	XEROX CORPORATION	DIRECT \$	1,375.27
TOTAL BANK CKING-UNION 1ST				33 CHECKS \$	169,256.78
				TOTAL ALL \$	169,256.78

MADISON COUNTY SCHOOL BOARD  
 VENDOR PAYMENTS CHECK REGISTER  
 Executed By: tcropp

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
CKING-UNION 1ST		SECOND BANK AND TRUST			
16001	07/13/2020	928	WALMART COMMUNITY BRC	DIRECT	\$ 111.37
16002	07/13/2020	1606	VASS	DIRECT	\$ 1,900.00
16003	07/13/2020	2504	UNION PAPER CORPORATION	DIRECT	\$ 508.00
16004	07/13/2020	2870	THYSSENKRUPP ELEVATOR	DIRECT	\$ 2,894.77
16005	07/13/2020	3571	NORTHWEST EVALUATION ASSOCIATION	DIRECT	\$ 13,786.00
16006	07/13/2020	3599	PINNACLE TOWERS,LLC	DIRECT	\$ 529.40
16007	07/13/2020	3659	VASCD	DIRECT	\$ 625.00
16008	07/13/2020	4121	CREATIVE PRESS	DIRECT	\$ 453.00
16009	07/13/2020	4329	FRONTLINE TECHNOLOGIES GROUP, LLC	DIRECT	\$ 9,973.32
16010	07/13/2020	4460	NAVIANCE, INC.	DIRECT	\$ 8,764.95
16011	07/13/2020	4594	GRAINGER	DIRECT	\$ 362.88
16012	07/13/2020	4796	IXL LEARNING	DIRECT	\$ 7,020.00
16013	07/13/2020	4891	CHEMSEARCH	DIRECT	\$ 205.40
16014	07/13/2020	5029	POWERSCHOOL GROUP LLC	DIRECT	\$ 30,664.06
16015	07/13/2020	5191	BLACKBOARD	DIRECT	\$ 7,958.29
16016	07/13/2020	5242	YELLOWFOLDER	DIRECT	\$ 10,212.00
16017	07/13/2020	5281	DUDE SOLUTIONS, INC	DIRECT	\$ 4,535.12
16018	07/13/2020	5320	VIRGINIA SCHOOL CONSORTIUM FOR LEARN	DIRECT	\$ 1,600.00
16019	07/13/2020	5409	AMAZON CAPITAL SERVICES	DIRECT	\$ 267.98
16020	07/13/2020	5416	SEGRA	DIRECT	\$ 9,512.32
16021	07/13/2020	5468	VIRGINIA ED STRATEGIES	DIRECT	\$ 50.00
16022	07/13/2020	5470	SCREENCASTIFY	DIRECT	\$ 3,000.00
16023	07/13/2020	ANS	ADVANCED NETWORK SYSTEMS	DIRECT	\$ 650.00
16024	07/13/2020	EAGLE	MADISON EAGLE	DIRECT	\$ 55.95
16025	07/13/2020	JOSEPH	JOSEPH EDUCATIONAL CONSULTING SERVIC	DIRECT	\$ 2,100.00
16026	07/13/2020	SCHINDLER	SCHINDLER ELEVATOR CORPORATION	DIRECT	\$ 3,461.64
16027	07/13/2020	TRA	TRA, INC.	DIRECT	\$ 4,779.70
16028	07/13/2020	VSBA	VSBA	DIRECT	\$ 4,020.56
16029	07/13/2020	VSBA	VSBA	DIRECT	\$ 2,100.00
TOTAL BANK CKING-UNION 1ST				29 CHECKS	\$ 132,101.71
				TOTAL ALL	\$ 132,101.71

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS CHECK REGISTER  
Executed By: tcropp

Page: 1  
Date: 07/09/2020  
Time: 14:23:17

CHECK NUMBER	CHECK DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT
CKING-UNION 1ST		SECOND BANK AND TRUST			
16030	07/13/2020	4929	K & S PORTA JOHNS, INC.	DIRECT \$	360.00
16031	07/13/2020	5412	SKANSKA USA BUILDING INC.	DIRECT \$	4,260.00
			TOTAL BANK CKING-UNION 1ST	2 CHECKS \$	4,620.00
			TOTAL ALL	\$	4,620.00

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

PAGE: 1  
TIME: 13:50:59  
DATE: 06/24/2020

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====

Bank: CKING-UNION 1ST SECOND BANK AND TRUST

-----Checks-----

Vendor: 278 MADISON COUNTY SCHOOL BOARD/PETTY CASH REMIT ADDRESS

Invoice ID: 42042 Invoice Date: 06/24/2020 Due Date: 06/30/2020

2020	2020 1	No	42042	6	-100-901-000-63200-2300	6	-101	STD INS	\$	299.29
2020	2020 2	No	42042	6	-100-900-000-62120-6001	6	-101	NOTARY/FEEES	\$	55.50
2020	2020 3	No	42042	6	-100-300-100-61100-2100	6	-101	TAXES	\$	0.10
2020	2020 4	No	42042	6	-100-901-000-63100-6014	6	-101	INSP FEE	\$	1.40

INVOICE TOTAL (INVOICE ID: 42042 ) = \$ 356.29

CHECK TOTAL (CHECK #: 15918 ) = \$ 356.29

Vendor: 1699 AMSTERDAM PRINTING & LITHO CORP. REMIT ADDRESS

Invoice ID: 6595153 Invoice Date: 06/02/2020 Due Date: 06/30/2020

2020	2020 1	No	41573	6	-100-901-000-63100-6001	6	-101	DESK PLANNERS	\$	217.30
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CHECK TOTAL (CHECK #: 15919 ) = \$ 217.30

Vendor: 1802 CLEAR COMMUNICATIONS & ELECTRONICS, INC REMIT ADDRESS

Invoice ID: 122058 Invoice Date: 06/22/2020 Due Date: 06/30/2020

2020	2020 1	No	41938	6	-100-900-000-64200-3311	6	-101	BASE STATION RELOCATION	\$	393.75
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CHECK TOTAL (CHECK #: 15920 ) = \$ 393.75

Vendor: 3047 SCHOOL SPECIALTY, INC. REMIT ADDRESS

Invoice ID: 208125239575 Invoice Date: 06/05/2020 Due Date: 06/30/2020

2020	2020 1	No	22479	6	-100-202-100-61100-6030	6	-101	WYES/ART	\$	22.84
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CHECK TOTAL (CHECK #: 15921 ) = \$ 22.84

Vendor: 3834 PRO BENEFITS REMIT ADDRESS

Invoice ID: 3563-59756 Invoice Date: 06/18/2020 Due Date: 06/30/2020

2020	2020 1	No	40611	6	-100-901-000-63200-2300	6	-101	FSA MTHLY FEES	\$	200.00
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CHECK TOTAL (CHECK #: 15922 ) = \$ 200.00

Vendor: 4098 XPRESS COPY & GRAPHICS REMIT ADDRESS

Invoice ID: 13687 Invoice Date: 05/04/2020 Due Date: 06/30/2020

2020	2020 1	No	41645	6	-100-900-000-62120-6001	6	-101	CO SUPPLIES	\$	121.00
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CHECK TOTAL (CHECK #: 15923 ) = \$ 121.00

Vendor: 4178 COMCAST REMIT ADDRESS

Invoice ID: 101822026 Invoice Date: 06/01/2020 Due Date: 06/30/2020

2020	2020 1	No	40588	6	-100-900-000-68100-5001	6	-101	INTERNET	\$	24.04
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CHECK TOTAL (CHECK #: 15924 ) = \$ 24.04

Vendor: 4313 POORVILLE-ROLL-OFF, LLC REMIT ADDRESS

Invoice ID: 2020-0328 Invoice Date: 05/31/2020 Due Date: 06/30/2020

2020	2020 1	No	41444	6	-100-900-000-64200-3311	6	-101	DUMPSTER SERVICES	\$	124.00
2020	2020 2	No	41518	6	-100-900-000-64200-3311	6	-101	DUMPSTER SERVICES	\$	124.00
2020	2020 3	No	41607	6	-100-202-000-64200-3311	6	-101	DUMPSTER SERVICES	\$	93.00
2020	2020 4	No	41196	6	-100-201-000-64200-3311	6	-101	DUMPSTER SERVICES	\$	330.00
2020	2020 5	No	41828	6	-100-900-000-64200-3311	6	-101	DUMPSTER SERVICES	\$	124.00

INVOICE TOTAL (INVOICE ID: 2020-0328 ) = \$ 795.00

CHECK TOTAL (CHECK #: 15925 ) = \$ 795.00

Vendor: 4528 OPTIMA BEHAVIORAL HEALTH REMIT ADDRESS

Invoice ID: 062020 Invoice Date: 06/15/2020 Due Date: 06/30/2020

2020	2020 1	No	40605	6	-100-901-000-63200-2300	6	-101	EAP MTHLY FEE	\$	359.10
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CHECK TOTAL (CHECK #: 15926 ) = \$ 359.10

Vendor: 4586 COUNTY WASTE & RECYCLING REMIT ADDRESS

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

PAGE: 2  
TIME: 13:50:59  
DATE: 06/24/2020

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Vendor: 4594 GRAINGER								
Invoice ID: 3294489			Invoice Date: 06/02/2020			Due Date: 06/30/2020		
2020	2020	1	No	41866	6 -100-900-000-64200-3190	6 -101	BUS SHOP TRASH REMOVAL	\$ 140.85
								-----
CHECK TOTAL (CHECK #: 15927 ) =								\$ 140.85
REMIT ADDRESS								
MAINT SUPPLIES \$ 563.75								
								-----
CHECK TOTAL (CHECK #: 15928 ) =								\$ 563.75
Vendor: 4657 BSN SPORTS								
Invoice ID: 302300000			Invoice Date: 03/26/2020			Due Date: 06/30/2020		
2020	2020	1	No	41802	6 -100-300-100-61100-8100	6 -101	BLEACHERS	\$ 29,275.97
								-----
CHECK TOTAL (CHECK #: 15929 ) =								\$ 29,275.97
Vendor: 4811 FOLLETT SCHOOL SOLUTIONS, INC.								
Invoice ID: 667405F			Invoice Date: 06/05/2020			Due Date: 06/30/2020		
2020	2020	1	No	22468	6 -100-203-100-61320-6012	6 -101	WMS/LIBRARY	\$ 166.52
								-----
CHECK TOTAL (CHECK #: 15930 ) =								\$ 166.52
Vendor: 4857 PITNEY BOWES PURCHASE POWER								
Invoice ID: 41867			Invoice Date: 06/09/2020			Due Date: 06/30/2020		
2020	2020	1	No	41867	6 -100-900-000-64200-5201	6 -101	POSTAGE	\$ 520.99
								-----
CHECK TOTAL (CHECK #: 15931 ) =								\$ 520.99
Vendor: 4912 TJL ENVIRONMENTAL HEALTH CONSULTANTS								
Invoice ID: MADISONSCHOOLS6			Invoice Date: 06/07/2020			Due Date: 06/30/2020		
2020	2020	1	No	41205	6 -100-900-000-64200-3311	6 -101	AIR QUALITY TEST SBO	\$ 1,660.00
								-----
CHECK TOTAL (CHECK #: 15932 ) =								\$ 1,660.00
Vendor: 4929 K & S PORTA JOHNS, INC.								
Invoice ID: 10435			Invoice Date: 06/24/2020			Due Date: 06/30/2020		
2020	2020	1	No	40598	6 -100-300-000-64200-3190	6 -101	PORT A JOHN	\$ 90.00
								-----
CHECK TOTAL (CHECK #: 15933 ) =								\$ 90.00
Vendor: 5029 POWERSCHOOL GROUP LLC								
Invoice ID: 222874			Invoice Date: 05/29/2020			Due Date: 06/30/2020		
2020	2020	1	No	41932	6 -100-201-000-68100-6040	6 -101	POWESCHOOL OWNERSHIP	\$ 525.00
2020	2020	2	No	41932	6 -100-202-000-68100-6040	6 -101	POWESCHOOL OWNERSHIP	\$ 525.00
2020	2020	3	No	41932	6 -100-203-000-68100-6040	6 -101	POWESCHOOL OWNERSHIP	\$ 525.00
2020	2020	4	No	41932	6 -100-300-000-68100-6040	6 -101	POWESCHOOL OWNERSHIP	\$ 525.00
								-----
INVOICE TOTAL (INVOICE ID: 222874 ) =								\$ 2,100.00
								-----
CHECK TOTAL (CHECK #: 15934 ) =								\$ 2,100.00
Vendor: 5068 E3 DIAGNOSTICS								
Invoice ID: 1363451			Invoice Date: 06/16/2020			Due Date: 06/30/2020		
2020	2020	1	No	41488	6 -401-201-200-61100-3002	6 -101	VI-B	\$ 169.25
2020	2020	2	No	41488	6 -401-202-200-61100-3002	6 -101	VI-B	\$ 169.25
2020	2020	3	No	41488	6 -401-203-200-61100-3002	6 -101	VI-B	\$ 169.25
2020	2020	4	No	41488	6 -401-300-200-61100-3002	6 -101	VI-B	\$ 169.25
								-----
INVOICE TOTAL (INVOICE ID: 1363451 ) =								\$ 677.00
								-----
CHECK TOTAL (CHECK #: 15935 ) =								\$ 677.00
Vendor: 5087 WISCONSIN CENTER FOR EDUCATION								
Invoice ID: 2874			Invoice Date: 06/15/2020			Due Date: 06/30/2020		
2020	2020	1	No	41038	6 -100-300-100-61100-6030	6 -101	ASSESSMENTS	\$ 413.50
								-----
CHECK TOTAL (CHECK #: 15936 ) =								\$ 413.50
Vendor: 5153 CRYSTAL SPRINGS								
Invoice ID: 16389790061620			Invoice Date: 06/16/2020			Due Date: 06/30/2020		
REMIT ADDRESS								

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

PAGE: 3  
TIME: 13:50:59  
DATE: 06/24/2020

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
2020	2020	1	No	41821	6 -100-900-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 12.00
2020	2020	2	No	41821	6 -100-201-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 18.00
2020	2020	3	No	41821	6 -100-202-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 24.00
2020	2020	4	No	41821	6 -100-300-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 3.99
2020	2020	5	No	41821	6 -100-203-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 18.00
2020	2020	6	No	41821	6 -100-300-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 29.00
2020	2020	7	No	41821	6 -100-901-000-64200-3190	6 -101	WATER COOLER WATER SUPPLY	\$ 6.00

INVOICE TOTAL (INVOICE ID: 16389790061620 ) = \$ 110.99

CHECK TOTAL (CHECK #: 15937 ) = \$ 110.99

Vendor: 5173

WELLS FARGO FINANCIAL LEASING

REMIT ADDRESS

Invoice ID: 5010670287 Invoice Date: 06/06/2020 Due Date: 06/30/2020

2020	2020	1	No	40619	6 -100-201-000-64400-3320	6 -101	COPIERS	\$ 738.29
2020	2020	2	No	40619	6 -100-202-000-64400-3320	6 -101	COPIERS	\$ 590.63
2020	2020	3	No	40619	6 -100-203-000-64400-3320	6 -101	COPIERS	\$ 738.29
2020	2020	4	No	40619	6 -100-300-000-64400-3320	6 -101	COPIERS	\$ 1,033.60
2020	2020	5	No	40619	6 -100-900-000-64400-3320	6 -101	COPIERS	\$ 1,181.26
2020	2020	6	No	40619	6 -100-901-000-64400-3320	6 -101	COPIERS	\$ 147.65

INVOICE TOTAL (INVOICE ID: 5010670287 ) = \$ 4,429.72

CHECK TOTAL (CHECK #: 15938 ) = \$ 4,429.72

Vendor: 5212

LEARNING WITHOUT TEARS

REMIT ADDRESS

Invoice ID: 76425 Invoice Date: 06/08/2020 Due Date: 06/30/2020

2020	2020	1	No	41682	6 -100-201-100-61100-6018	6 -101	TEXTBOOKS	\$ 4,129.62
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CHECK TOTAL (CHECK #: 15939 ) = \$ 4,129.62

Vendor: 5304

WDF, INC

REMIT ADDRESS

Invoice ID: 33666 Invoice Date: 06/03/2020 Due Date: 06/30/2020

2020	2020	1	No	41581	6 -100-901-000-63200-6008	6 -101	OIL	\$ 103.08
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CHECK TOTAL (CHECK #: 15940 ) = \$ 103.08

Vendor: 5348

VIRGINIA POWERSCHOOL USERS GROUP

REMIT ADDRESS

Invoice ID: 1756 Invoice Date: 06/08/2020 Due Date: 06/30/2020

2020	2020	1	No	41385	6 -100-201-100-61100-5801	6 -101	DUES	\$ 200.00
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CHECK TOTAL (CHECK #: 15941 ) = \$ 200.00

Vendor: 5373

LEONARD BUILDINGS & TRUCK ACCESSORIES

REMIT ADDRESS

Invoice ID: 5702264 Invoice Date: 06/09/2020 Due Date: 06/30/2020

2020	2020	1	No	41857	6 -100-900-000-64200-8100	6 -101	DUMP TRAILER	\$ 8,627.95
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CHECK TOTAL (CHECK #: 15942 ) = \$ 8,627.95

Vendor: 5387

HEALTH EQUITY

REMIT ADDRESS

Invoice ID: FXJQ4HA Invoice Date: 06/08/2020 Due Date: 06/30/2020

2020	2020	1	No	41194	6 -100-201-100-61100-2300	6 -101	HSA ADMIN FEE	\$ 15.00
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CHECK TOTAL (CHECK #: 15943 ) = \$ 15.00

Vendor: 5409

AMAZON CAPITAL SERVICES

REMIT ADDRESS

Invoice ID: 71MK Invoice Date: 06/03/2020 Due Date: 06/30/2020

2020	2020	1	No	41579	6 -100-901-000-63200-6009	6 -101	PARTS	\$ 51.00
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Invoice ID: FLJD Invoice Date: 06/20/2020 Due Date: 06/30/2020

2020	2020	1	No	41494	6 -100-900-000-62220-6000	6 -101	HELATH SUPPLIES	\$ 549.80
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Invoice ID: HCW6 Invoice Date: 06/05/2020 Due Date: 06/30/2020

2020	2020	1	No	41936	6 -100-300-100-61100-6030	6 -101	SUPPLIES	\$ 172.20
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CHECK TOTAL (CHECK #: 15944 ) = \$ 773.00

Vendor: 5427

LANGUAGE LINE SERVICES

REMIT ADDRESS

Invoice ID: 4826215 Invoice Date: 05/31/2020 Due Date: 06/30/2020

2020	2020	1	No	41493	6 -100-300-100-61100-3000	6 -101	INTERPRETATION SERVICES	\$ 2.46
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CHECK TOTAL (CHECK #: 15945 ) = \$ 2.46

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Vendor: 5439					THE READING WAREHOUSE		REMIT ADDRESS	
Invoice ID: 202865					Invoice Date: 06/01/2020 Due Date: 06/30/2020			
2020	2020	1	No	41487	6 -402-202-100-61100-6000	6 -101	TITLE I	\$ 2,299.50
								-----
CHECK TOTAL (CHECK #: 15946 ) = \$								2,299.50
Vendor: 5466					T-MOBILE		REMIT ADDRESS	
Invoice ID: 969613615					Invoice Date: 06/30/2020 Due Date: 06/30/2020			
2020	2020	2	No	41982	6 -100-900-000-68100-5001	6 -101	WIFI	\$ 500.00
								-----
CHECK TOTAL (CHECK #: 15947 ) = \$								500.00
Vendor: ANS					ADVANCED NETWORK SYSTEMS		REMIT ADDRESS	
Invoice ID: 52639					Invoice Date: 05/29/2020 Due Date: 06/30/2020			
2020	2020	1	No	41933	6 -100-900-000-64200-5203	6 -101	TELEPHONE	\$ 2,186.88
Invoice ID: 52680					Invoice Date: 06/01/2020 Due Date: 06/30/2020			
2020	2020	1	No	41935	6 -100-900-000-68100-3000	6 -101	SUPPORT RENEWAL	\$ 650.00
Invoice ID: 52856					Invoice Date: 06/10/2020 Due Date: 06/30/2020			
2020	2020	1	No	41934	6 -100-201-000-68100-3000	6 -101	MILESTONE SUPPORT	\$ 523.60
2020	2020	2	No	41934	6 -100-202-000-68100-3000	6 -101	MILESTONE SUPPORT	\$ 523.60
2020	2020	3	No	41934	6 -100-203-000-68100-3000	6 -101	MILESTONE SUPPORT	\$ 523.60
2020	2020	4	No	41934	6 -100-300-000-68100-3000	6 -101	MILESTONE SUPPORT	\$ 523.60
2020	2020	5	No	41934	6 -100-900-000-68100-3000	6 -101	MILESTONE SUPPORT	\$ 523.60
								-----
INVOICE TOTAL (INVOICE ID: 52856 ) = \$								2,618.00
Invoice ID: 53056					Invoice Date: 06/19/2020 Due Date: 06/30/2020			
2020	2020	1	No	41930	6 -100-900-000-68100-8110	6 -101	TECHNOLOGY REPLACEMENT	\$ 2,477.96
								-----
CHECK TOTAL (CHECK #: 15948 ) = \$								7,932.84
Vendor: JIM PRICE CHEVROLET-GEO					JIM PRICE CHEVROLET		REMIT ADDRESS	
Invoice ID: 51193523//					Invoice Date: 06/17/2020 Due Date: 06/30/2020			
2020	2020	1	No	41584//	6 -100-901-000-63200-6009	6 -101	BUS PARTS	\$ 4,888.58
								-----
CHECK TOTAL (CHECK #: 15949 ) = \$								4,888.58
Vendor: JONES AUTO PARTS					JONES AUTO PARTS, INC.		REMIT ADDRESS	
Invoice ID: 243819					Invoice Date: 06/01/2020 Due Date: 06/30/2020			
2020	2020	1	No	41578	6 -100-901-000-63100-6014	6 -101	PORTABLE COOLER	\$ 2,089.99
Invoice ID: 244264					Invoice Date: 06/08/2020 Due Date: 06/30/2020			
2020	2020	1	No	41580	6 -100-901-000-63200-6009	6 -101	BUS PARTS	\$ 522.54
								-----
CHECK TOTAL (CHECK #: 15950 ) = \$								2,612.53
Vendor: JOSTENS					JOSTENS		REMIT ADDRESS	
Invoice ID: 24619532					Invoice Date: 05/15/2020 Due Date: 06/30/2020			
2020	2020	1	No	22372	6 -100-300-100-61100-6030	6 -101	MCHS/DIPLOMAS	\$ 1,272.01
								-----
CHECK TOTAL (CHECK #: 15951 ) = \$								1,272.01
Vendor: LOWES					LOWE'S HOME CENTERS, INC		REMIT ADDRESS	
Invoice ID: 88401933					Invoice Date: 06/17/2020 Due Date: 06/30/2020			
2020	2020	1	No	41937	6 -100-900-000-64200-6000	6 -101	SUPPLIES	\$ 12.34
								-----
CHECK TOTAL (CHECK #: 15952 ) = \$								12.34
Vendor: MADISON COUNTY HIGH SCHOOL					MADISON COUNTY HIGH SCHOOL		REMIT ADDRESS	
Invoice ID: 8693					Invoice Date: 05/11/2020 Due Date: 06/30/2020			
2020	2020	1	No	22692	6 -100-300-100-61100-6030	6 -101	GRADUATION	\$ 1,011.50
Invoice ID: 8706					Invoice Date: 05/18/2020 Due Date: 06/30/2020			
2020	2020	1	No	22716	6 -100-900-000-62220-6000	6 -101	MEDICATION AIDE APPLICATION	\$ 500.00
								-----
CHECK TOTAL (CHECK #: 15953 ) = \$								1,511.50
Vendor: MAY SUPPLY					MAY SUPPLY		REMIT ADDRESS	
Invoice ID: 02-104277					Invoice Date: 06/09/2020 Due Date: 06/30/2020			
2020	2020	1	No	41495	6 -100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 189.38
Invoice ID: 02-104500/					Invoice Date: 06/17/2020 Due Date: 06/30/2020			
2020	2020	1	No	40604	6 -100-300-000-64200-6000	6 -101	MAIN SUPPLIES	\$ 109.26
								-----
CHECK TOTAL (CHECK #: 15954 ) = \$								298.64

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Vendor: ORANGE-MADISON COOPERATIVE      ORANGE-MADISON COOPERATIVE      REMIT ADDRESS								
Invoice ID: 1331011			Invoice Date: 06/10/2020			Due Date: 06/30/2020		
2020	2020 1	No	41871	6	-100-900-000-64200-6000	6 -101	GROUNDS MAINT	\$ 1,456.00
								-----
CHECK TOTAL (CHECK #:								15955 ) = \$ 1,456.00
Vendor: RAPIDAN SERVICE AUTHORITY      RAPIDAN SERVICE AUTHORITY      REMIT ADDRESS								
Invoice ID: 038100001973			Invoice Date: 06/12/2020			Due Date: 06/30/2020		
2020	2020 1	No	41822	6	-100-900-000-64200-5101	6 -101	WATER & SEWER	\$ 37.70
2020	2020 2	No	41822	6	-100-201-000-64200-5101	6 -101	WATER & SEWER	\$ 728.64
2020	2020 3	No	41822	6	-100-202-000-64200-5101	6 -101	WATER & SEWER	\$ 320.54
2020	2020 4	No	41822	6	-100-203-000-64200-5101	6 -101	WATER & SEWER	\$ 1,380.59
2020	2020 5	No	41822	6	-100-300-000-64200-5101	6 -101	WATER & SEWER	\$ 1,380.59
								-----
INVOICE TOTAL (INVOICE ID: 038100001973								) = \$ 3,848.06
								-----
CHECK TOTAL (CHECK #:								15956 ) = \$ 3,848.06
Vendor: SMITH      REED SMITH      REMIT ADDRESS 2								
Invoice ID: 3286059			Invoice Date: 06/04/2020			Due Date: 06/30/2020		
2020	2020 1	No	41492	6	-401-300-200-61100-6000	6 -101	VI-B	\$ 285.00
								-----
CHECK TOTAL (CHECK #:								15957 ) = \$ 285.00
Vendor: VERIZON      VERIZON      REMIT ADDRESS								
Invoice ID: 67435224			Invoice Date: 06/10/2020			Due Date: 06/30/2020		
2020	2020 1	No	41868	6	-100-300-000-64200-5203	6 -101	PHONE	\$ 5.36
								-----
CHECK TOTAL (CHECK #:								15958 ) = \$ 5.36
Vendor: VERIZON-660720      VERIZON      REMIT ADDRESS								
Invoice ID: 161677366			Invoice Date: 06/15/2020			Due Date: 06/30/2020		
2020	2020 7	No	41868	6	-100-300-000-64200-5203	6 -101	PHONE & FAX LINES	\$ 439.00
2020	2020 8	No	41868	6	-100-202-000-64200-5203	6 -101	PHONE & FAX LINES	\$ 498.09
2020	2020 9	No	41868	6	-100-901-000-64200-5203	6 -101	PHONE & FAX LINES	\$ 66.99
								-----
INVOICE TOTAL (INVOICE ID: 161677366								) = \$ 1,004.08
								-----
CHECK TOTAL (CHECK #:								15959 ) = \$ 1,004.08
Vendor: WAYNE OXYGEN & WELDING      WAYNE OXYGEN & WELDING SUPPLY      REMIT ADDRESS								
Invoice ID: 391810			Invoice Date: 06/17/2020			Due Date: 06/30/2020		
2020	2020 1	No	41585	6	-100-901-000-63100-6014	6 -101	BUS SHOP SUPPLIES	\$ 93.63
								-----
CHECK TOTAL (CHECK #:								15960 ) = \$ 93.63
Vendor: XEROX CORPORATION-PHILADELPHIA      XEROX CORPORATION      REMIT ADDRESS								
Invoice ID: 702404246			Invoice Date: 06/10/2020			Due Date: 06/30/2020		
2020	2020 1	No	40621	6	-100-201-000-64400-3320	6 -101	COPIERS	\$ 282.40
2020	2020 2	No	40621	6	-100-203-000-64400-3320	6 -101	COPIERS	\$ 640.78
2020	2020 3	No	40621	6	-100-300-000-64400-3320	6 -101	COPIERS	\$ 915.16
2020	2020 4	No	40621	6	-100-900-000-64400-3320	6 -101	COPIERS	\$ 444.89
								-----
INVOICE TOTAL (INVOICE ID: 702404246								) = \$ 2,283.23
								-----
CHECK TOTAL (CHECK #:								15961 ) = \$ 2,283.23
								-----
TOTAL CHECKS = \$ 86,793.02								

-----Electronic Transfers-----

Vendor: GEE, SHAVON N. 9958      SHAVON N GEE      REMIT ADDRESS								
Invoice ID: 41757			Invoice Date: 06/08/2020			Due Date: 06/30/2020		
2020	2020 1	No	41757	6	-100-300-100-61100-3000	6 -101	TITLE III	\$ 79.22
								-----
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #:								31888 ) = \$ 79.22

Vendor: MASON, KELLIE S. 2592      KELLIE S MASON      REMIT ADDRESS								
Invoice ID: 41756			Invoice Date: 06/04/2020			Due Date: 06/30/2020		

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
2020	2020	1	No	41756	6 -406-203-100-61310-3001	6 -101	TITLE II	\$ 199.00
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #:								31889 ) = \$ 199.00

Vendor: OWENS, COURTNEY B. 9859

COURTNEY B OWENS

REMIT ADDRESS

Invoice ID: 41758

Invoice Date: 01/11/2020

Due Date: 06/30/2020

2020	2020	1	No	41758	6 -402-202-100-61310-3001	6 -101	TITLE I	\$ 700.00
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #:								31890 ) = \$ 700.00

TOTAL ELECTRONIC TRANSFERS = \$ 978.22

TOTAL BANK ( CKING-UNION 1ST ) = \$ 87,771.24

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

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DATE: 06/29/2020

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====

Bank: CKING-UNION 1ST SECOND BANK AND TRUST

-----Checks-----

Vendor: 874 WEAVER WORKS, INC. REMIT ADDRESS

Invoice ID: 14122	Invoice Date: 05/29/2020	Due Date: 06/30/2020						
2020 2020 1 No 42041	8 -100-900-000-66300-3023	8 -101	MCHS STOREFRONT	\$	1,292.00			
Invoice ID: 14123	Invoice Date: 05/29/2020	Due Date: 06/30/2020						
2020 2020 1 No 41823	8 -100-900-000-66300-3023	8 -101	MCHS STOREFRONT	\$	7,000.00			
				CHECK TOTAL (CHECK #:	15962 ) = \$	8,292.00		

Vendor: 4600 JOE PHILLIPS FENCE COMPANY REMIT ADDRESS

Invoice ID: 1816-380	Invoice Date: 06/08/2020	Due Date: 06/30/2020						
2020 2020 1 No 41819	8 -100-900-000-66300-3024	8 -101	FENCE/SBO	\$	6,540.00			
Invoice ID: 1816-381	Invoice Date: 06/08/2020	Due Date: 06/30/2020						
2020 2020 1 No 41818	8 -100-900-000-66300-3024	8 -101	FENCE/WYES	\$	7,353.60			
				CHECK TOTAL (CHECK #:	15963 ) = \$	13,893.60		

Vendor: 5330 GRIMM & PARKER REMIT ADDRESS

Invoice ID: 15	Invoice Date: 05/31/2020	Due Date: 06/30/2020						
2020 2020 1 No 41865	8 -100-900-000-66300-3019	8 -101	MPS CONST ADM	\$	20,526.32			
Invoice ID: 2	Invoice Date: 05/31/2020	Due Date: 06/30/2020						
2020 2020 1 No 41995	8 -100-900-000-66300-3020	8 -101	WYES VESTIBULE	\$	100.00			
				CHECK TOTAL (CHECK #:	15964 ) = \$	20,626.32		

Vendor: 5365 S.L. WILLIAMSON COMPANY, INC REMIT ADDRESS

Invoice ID: 83106	Invoice Date: 06/08/2020	Due Date: 06/30/2020						
2020 2020 1 No 41820	8 -100-900-000-66300-3024	8 -101	ASPHALT/SEALING PLAYGROUND	\$	9,210.00			
				CHECK TOTAL (CHECK #:	15965 ) = \$	9,210.00		

Vendor: 5412 SKANSKA USA BUILDING INC. REMIT ADDRESS

Invoice ID: 2220821-03	Invoice Date: 06/26/2020	Due Date: 06/30/2020						
2020 2020 1 No 41860	8 -100-900-000-66300-3023	8 -101	MCHS STOREFRONT	\$	1,500.00			
				CHECK TOTAL (CHECK #:	15966 ) = \$	1,500.00		

Vendor: 5460 TAFT CONSTRUCTION, INC REMIT ADDRESS

Invoice ID: 2	Invoice Date: 05/27/2020	Due Date: 06/30/2020						
2020 2020 1 No 41864	8 -100-900-000-66300-3021	8 -101	MPS PROJECT	\$	137,384.25			
				CHECK TOTAL (CHECK #:	15967 ) = \$	137,384.25		

TOTAL CHECKS = \$ 190,906.17

TOTAL BANK ( CKING-UNION 1ST ) = \$ 190,906.17

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
Executed By: tcropp

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DATE: 07/08/2020

CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
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Bank: CKING-UNION 1ST SECOND BANK AND TRUST

-----Checks-----

Vendor: 130 M.W.P. SUPPLY COMPANY REMIT ADDRESS

Invoice ID: 755036 Invoice Date: 06/03/2020 Due Date: 07/13/2020

2020	2020	1	No	40603	6 -100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 233.66
2020	2020	2	No	40603	6 -100-202-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 475.88
2020	2020	3	No	40603	6 -100-203-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 69.82
2020	2020	4	No	40603	6 -100-300-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 144.39
2020	2020	5	No	40603	6 -100-300-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 153.16
2020	2020	6	No	40603	6 -100-901-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 24.62
2020	2020	7	No	40603	6 -100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 240.61
2020	2020	9	No	40603	6 -100-901-000-63200-6009	6 -101	BUS PARTS	\$ 49.11
2020	2020	10	No	40603	6 -100-901-000-63200-6009	6 -101	BUS PARTS	\$ 11.96

INVOICE TOTAL (INVOICE ID: 755036 ) = \$ 1,403.21

CHECK TOTAL (CHECK #: 15968 ) = \$ 1,403.21

Vendor: 2274 CULPEPER PETROLEUM COOPERATIVE REMIT ADDRESS

Invoice ID: 40591 Invoice Date: 06/30/2020 Due Date: 07/13/2020

2020	2020	35	No	40591	6 -100-901-000-63200-6008	6 -101	DIESEL	\$ 1,779.26
2020	2020	36	No	40591	6 -100-202-000-64200-5102	6 -101	FUEL OIL	\$ 607.31
2020	2020	37	No	40591	6 -100-203-000-64200-5102	6 -101	FUEL OIL	\$ 918.36
2020	2020	38	No	40591	6 -100-300-000-64200-5102	6 -101	FUEL OIL	\$ 918.36

INVOICE TOTAL (INVOICE ID: 40591 ) = \$ 4,223.29

CHECK TOTAL (CHECK #: 15969 ) = \$ 4,223.29

Vendor: 2444 ALBEMARLE LOCK & SAFE CO., INC. REMIT ADDRESS

Invoice ID: 91571 Invoice Date: 07/01/2020 Due Date: 07/13/2020

2020	2020	1	No	41968	6 -100-203-000-64200-3311	6 -101	LOCK REPAIR	\$ 207.50
2020	2020	2	No	41968	6 -100-300-000-64200-3311	6 -101	LOCK REPAIR	\$ 286.00

INVOICE TOTAL (INVOICE ID: 91571 ) = \$ 493.50

CHECK TOTAL (CHECK #: 15970 ) = \$ 493.50

Vendor: 2648 CHARLOTTESVILLE SANITARY SUPPLY CORP. REMIT ADDRESS

Invoice ID: 640596 Invoice Date: 07/02/2020 Due Date: 07/13/2020

2020	2020	1	No	41869	6 -100-202-000-64200-6005	6 -101	CUST SUPPLIES	\$ 1,370.00
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Invoice ID: 640599 Invoice Date: 07/02/2020 Due Date: 07/13/2020

2020	2020	1	No	41870	6 -100-201-000-64200-6005	6 -101	CUST SUPPLIES	\$ 955.00
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CHECK TOTAL (CHECK #: 15971 ) = \$ 2,325.00

Vendor: 2877 CDW GOVERNMENT REMIT ADDRESS

Invoice ID: ZGL7891 Invoice Date: 06/26/2020 Due Date: 07/13/2020

2020	2020	1	No	41941	6 -100-201-100-61100-6030	6 -101	LICENSES/IPAD CASES	\$ 5,616.75
2020	2020	2	No	41941	6 -100-202-100-61100-6030	6 -101	LICENSES/IPAD CASES	\$ 5,616.75

INVOICE TOTAL (INVOICE ID: ZGL7891 ) = \$ 11,233.50

Invoice ID: ZHP8654 Invoice Date: 07/02/2020 Due Date: 07/13/2020

2020	2020	1	No	41944	6 -100-201-100-61100-6030	6 -101	USB FLASHES	\$ 1,682.20
2020	2020	2	No	41944	6 -100-202-100-61100-6030	6 -101	USB FLASHES	\$ 1,682.20
2020	2020	3	No	41944	6 -100-203-100-61100-6030	6 -101	USB FLASHES	\$ 1,682.20
2020	2020	4	No	41944	6 -100-300-100-61100-6030	6 -101	USB FLASHES	\$ 1,682.21

INVOICE TOTAL (INVOICE ID: ZHP8654 ) = \$ 6,728.81

CHECK TOTAL (CHECK #: 15972 ) = \$ 17,962.31

Vendor: 2984 PERMATREAT REMIT ADDRESS

Invoice ID: 2116816 Invoice Date: 06/17/2020 Due Date: 07/13/2020

2020	2020	1	No	40608	6 -100-900-000-64200-3190	6 -101	PEST CONTROL	\$ 31.00
2020	2020	2	No	40608	6 -100-201-000-64200-3190	6 -101	PEST CONTROL	\$ 28.00
2020	2020	3	No	40608	6 -100-202-000-64200-3190	6 -101	PEST CONTROL	\$ 33.00
2020	2020	4	No	40608	6 -100-203-000-64200-3190	6 -101	PEST CONTROL	\$ 33.00

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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT	
=====	==	=====	===	==	=====	=====	=====	=====	
2020	2020	5	No	40608	6 -100-300-000-64200-3190	6 -101	PEST CONTROL	\$ 33.00	
2020	2020	6	No	40608	6 -100-901-000-64200-3190	6 -101	PEST CONTROL	\$ 28.00	
INVOICE TOTAL (INVOICE ID: 2116816 ) = \$								186.00	
CHECK TOTAL (CHECK #: 15973 ) = \$								186.00	
Vendor: 3981			EDUCATIONAL CONSORTIUM FOR TELECOM				REMIT ADDRESS		
Invoice ID: 222-126466			Invoice Date: 06/23/2020		Due Date: 07/13/2020				
2020	2020	1	No	42129	6 -100-900-000-68100-3000	6 -101	E-RATE SERVICE	\$ 5,327.64	
CHECK TOTAL (CHECK #: 15974 ) = \$								5,327.64	
Vendor: 4303			RAPPAHANNOCK ELECTRIC COOPERATIVE				REMIT ADDRESS		
Invoice ID: 20423			Invoice Date: 06/23/2020		Due Date: 07/13/2020				
2020	2020	37	No	40613	6 -100-201-000-64200-5101	6 -101	ELECTRICITY	\$ 1,168.41	
2020	2020	38	No	40613	6 -100-202-000-64200-5101	6 -101	ELECTRICITY	\$ 5,134.55	
2020	2020	39	No	40613	6 -100-203-000-64200-5101	6 -101	ELECTRICITY	\$ 6,862.78	
2020	2020	40	No	40613	6 -100-300-000-64200-5101	6 -101	ELECTRICITY	\$ 6,926.30	
2020	2020	41	No	40613	6 -100-900-000-64200-5101	6 -101	ELECTRICITY	\$ 1,041.25	
2020	2020	42	No	40613	6 -100-901-000-64200-5101	6 -101	ELECTRICITY	\$ 253.77	
INVOICE TOTAL (INVOICE ID: 20423 ) = \$								21,387.06	
CHECK TOTAL (CHECK #: 15975 ) = \$								21,387.06	
Vendor: 4313			POORVILLE-ROLL-OFF, LLC				REMIT ADDRESS		
Invoice ID: 2020-0391			Invoice Date: 06/30/2020		Due Date: 07/13/2020				
2020	2020	1	No	41444//	6 -100-900-000-64200-3311	6 -101	CONTAINER/DUMPSTER FEES	\$ 360.00	
2020	2020	2	No	41607	6 -100-202-000-64200-3311	6 -101	CONTAINER/DUMPSTER FEES	\$ 195.00	
INVOICE TOTAL (INVOICE ID: 2020-0391 ) = \$								555.00	
CHECK TOTAL (CHECK #: 15976 ) = \$								555.00	
Vendor: 4320			PITNEY BOWES				REMIT ADDRESS		
Invoice ID: 3311551004			Invoice Date: 06/29/2020		Due Date: 07/13/2020				
2020	2020	1	No	39238	6 -100-900-000-64400-3320	6 -101	POSTAGE METER LEASE	\$ 594.00	
CHECK TOTAL (CHECK #: 15977 ) = \$								594.00	
Vendor: 4811			FOLLETT SCHOOL SOLUTIONS, INC.				REMIT ADDRESS		
Invoice ID: 667405			Invoice Date: 06/23/2020		Due Date: 07/13/2020				
2020	2020	1	No	22468	6 -100-203-100-61320-6012	6 -101	WMS/LIBRARY	\$ 3,400.61	
CHECK TOTAL (CHECK #: 15978 ) = \$								3,400.61	
Vendor: 5091			HUDSON PAYNE ELECTRONICS CO.				REMIT ADDRESS		
Invoice ID: 16068290			Invoice Date: 06/22/2020		Due Date: 07/13/2020				
2020	2020	1	No	41992	6 -100-300-000-64200-3311	6 -101	FIRE ALARM SERVICE	\$ 1,737.36	
CHECK TOTAL (CHECK #: 15979 ) = \$								1,737.36	
Vendor: 5116			ACES				REMIT ADDRESS		
Invoice ID: 173407			Invoice Date: 06/29/2020		Due Date: 07/13/2020				
2020	2020	1	No	40517	6 -100-300-000-64200-3190	6 -101	ANNUAL SERVCIE	\$ 960.00	
CHECK TOTAL (CHECK #: 15980 ) = \$								960.00	
Vendor: 5193			S.F. SERVICES				REMIT ADDRESS		
Invoice ID: 2020-30-79			Invoice Date: 06/30/2020		Due Date: 07/13/2020				
2020	2020	1	No	40615	6 -100-900-000-64200-3190	6 -101	TRASH REMOVAL	\$ 340.00	
2020	2020	2	No	40615	6 -100-201-000-64200-3190	6 -101	TRASH REMOVAL	\$ 340.00	
2020	2020	3	No	40615	6 -100-202-000-64200-3190	6 -101	TRASH REMOVAL	\$ 340.00	
2020	2020	4	No	40615	6 -100-203-000-64200-3190	6 -101	TRASH REMOVAL	\$ 340.00	
2020	2020	5	No	40615	6 -100-300-000-64200-3190	6 -101	TRASH REMOVAL	\$ 340.00	
INVOICE TOTAL (INVOICE ID: 2020-30-79 ) = \$								1,700.00	
CHECK TOTAL (CHECK #: 15981 ) = \$								1,700.00	

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=====	==	=====	===	==	=====	=====	=====	=====
Vendor: 5321			MADISON FORD			REMIT ADDRESS		
Invoice ID: 5005145			Invoice Date: 06/16/2020			Due Date: 07/13/2020		
2020	2020	1	No	40601	6 -100-901-000-63200-6009	6 -101	BUS PARTS	\$ 52.02
								-----
CHECK TOTAL (CHECK #:								15982 ) = \$ 52.02
Vendor: 5409			AMAZON CAPITAL SERVICES			REMIT ADDRESS		
Invoice ID: 7MWQ			Invoice Date: 06/22/2020			Due Date: 07/13/2020		
2020	2020	1	No	42077	6 -100-901-000-63100-6014	6 -101	SHOP SUPPLIES	\$ 157.11
2020	2020	2	No	42077	6 -100-901-000-63100-6001	6 -101	OFFICE SUPPLIES	\$ 37.99
								-----
INVOICE TOTAL (INVOICE ID: 7MWQ								) = \$ 195.10
Invoice ID: L3P1/MWDV			Invoice Date: 06/27/2020			Due Date: 07/13/2020		
2020	2020	1	No	41854/4185	6 -100-900-000-62140-6000	6 -101	MASK	\$ 5,000.00
Invoice ID: QPMG			Invoice Date: 06/28/2020			Due Date: 07/13/2020		
2020	2020	1	No	42127	6 -100-201-100-61100-6030	6 -101	SUPPLIES	\$ 71.26
2020	2020	2	No	42127	6 -100-202-100-61100-6030	6 -101	SUPPLIES	\$ 71.26
2020	2020	3	No	42127	6 -100-203-100-61100-6030	6 -101	SUPPLIES	\$ 71.26
2020	2020	4	No	42127	6 -100-300-100-61100-6030	6 -101	SUPPLIES	\$ 71.27
								-----
INVOICE TOTAL (INVOICE ID: QPMG								) = \$ 285.05
Invoice ID: XWCD			Invoice Date: 06/28/2020			Due Date: 07/13/2020		
2020	2020	1	No	41669	6 -100-900-000-62120-6001	6 -101	CO SUPPLIES	\$ 177.37
								-----
CHECK TOTAL (CHECK #:								15983 ) = \$ 5,657.52
Vendor: 5469			SAVVAS LEARNING COMPANY LLC			REMIT ADDRESS		
Invoice ID: 4026099807			Invoice Date: 06/17/2020			Due Date: 07/13/2020		
2020	2020	1	No	41683	6 -100-201-100-61100-6018	6 -101	TEXTBOOKS	\$ 15,434.27
								-----
CHECK TOTAL (CHECK #:								15984 ) = \$ 15,434.27
Vendor: 5471			VIVACITY TECH PBC			REMIT ADDRESS		
Invoice ID: 92132			Invoice Date: 06/26/2020			Due Date: 07/13/2020		
2020	2020	1	No	41939	6 -100-201-100-61100-6030	6 -101	CHROMEBOOKS	\$ 20,120.00
2020	2020	2	No	41939	6 -100-202-100-61100-6030	6 -101	CHROMEBOOKS	\$ 20,120.00
								-----
INVOICE TOTAL (INVOICE ID: 92132								) = \$ 40,240.00
								-----
CHECK TOTAL (CHECK #:								15985 ) = \$ 40,240.00
Vendor: 5473			BASIC AUTO SALES			REMIT ADDRESS		
Invoice ID: 8033			Invoice Date: 06/30/2020			Due Date: 07/13/2020		
2020	2020	1	No	41858	6 -100-901-000-63200-8205	6 -101	CARAVAN	\$ 18,310.00
								-----
CHECK TOTAL (CHECK #:								15986 ) = \$ 18,310.00
Vendor: ANS			ADVANCED NETWORK SYSTEMS			REMIT ADDRESS		
Invoice ID: 53090			Invoice Date: 06/24/2020			Due Date: 07/13/2020		
2020	2020	1	No	41913	6 -100-900-000-68100-8120	6 -101	INFRASTRUCTURE	\$ 9,457.28
								-----
CHECK TOTAL (CHECK #:								15987 ) = \$ 9,457.28
Vendor: AT&T			AT&T			REMIT ADDRESS		
Invoice ID: 40584			Invoice Date: 06/18/2020			Due Date: 07/13/2020		
2020	2020	7	No	40584	6 -100-900-000-64200-5203	6 -101	LONG DISTANCE	\$ 38.93
								-----
CHECK TOTAL (CHECK #:								15988 ) = \$ 38.93
Vendor: CINTAS CULPEPPER			CINTAS CULPEPPER			REMIT ADDRESS		
Invoice ID: 40587			Invoice Date: 06/30/2020			Due Date: 07/13/2020		
2020	2020	31	No	40587	6 -100-202-000-64200-6000	6 -101	UNIFORMS	\$ 197.36
2020	2020	32	No	40587	6 -100-300-000-64200-6000	6 -101	UNIFORMS	\$ 127.00
2020	2020	33	No	40587	6 -100-201-000-64200-6000	6 -101	UNIFORMS	\$ 193.20
2020	2020	34	No	40587	6 -100-203-000-64200-6000	6 -101	UNIFORMS	\$ 400.40
2020	2020	35	No	40587	6 -100-900-000-64200-6000	6 -101	UNIFORMS	\$ 169.91
2020	2020	36	No	40587	6 -100-901-000-63100-6014	6 -101	UNIFORMS	\$ 182.72
								-----
INVOICE TOTAL (INVOICE ID: 40587								) = \$ 1,270.59
								-----
CHECK TOTAL (CHECK #:								15989 ) = \$

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=====	==	=====	===	==	=====	=====	=====	=====
Vendor: COLLEGE BOARD				COLLEGE BOARD			REMIT ADDRESS 2	
Invoice ID:	EP96594912	Invoice Date:	06/09/2020	Due Date:	07/13/2020			
2020	2020 1	No	42057	6	-100-300-100-61100-3000	6 -101	AP EXAMS	\$ 5,877.00
								-----
CHECK TOTAL (CHECK #:								15990 ) = \$ 5,877.00
Vendor: FIRST USA				CHASE CARD SERVICES			REMIT ADDRESS	
Invoice ID:	114160900	Invoice Date:	05/27/2020	Due Date:	07/13/2020			
2020	2020 1	No	41680	6	-100-900-000-62140-6000	6 -101	SUPPLIES	\$ 49.77
Invoice ID:	22800592	Invoice Date:	05/27/2020	Due Date:	07/13/2020			
2020	2020 1	No	41977	6	-100-900-000-62120-3001	6 -101	PROF DEV	\$ 300.87
Invoice ID:	41667//	Invoice Date:	06/24/2020	Due Date:	07/13/2020			
2020	2020 1	No	41667//	6	-100-900-000-64200-5201	6 -101	POSTAGE	\$ 3,974.13
Invoice ID:	41754	Invoice Date:	06/30/2020	Due Date:	07/13/2020			
2020	2020 1	No	41754	6	-100-300-100-61310-3001	6 -101	PROF DEV	\$ 728.00
Invoice ID:	68255	Invoice Date:	06/03/2020	Due Date:	07/13/2020			
2020	2020 1	No	41755	6	-100-300-100-61100-5800	6 -101	RETIREE GIFT	\$ 50.00
Invoice ID:	85006482	Invoice Date:	06/18/2020	Due Date:	07/13/2020			
2020	2020 1	No	41497	6	-100-900-000-62120-6001	6 -101	NOTARY STAMP	\$ 33.98
Invoice ID:	ATS-1913	Invoice Date:	06/16/2020	Due Date:	07/13/2020			
2020	2020 1	No	41662/	6	-100-202-100-61100-6030	6 -101	SUPPLIES	\$ 751.80
								-----
CHECK TOTAL (CHECK #:								15991 ) = \$ 5,888.55
Vendor: FISHER AUTO PARTS				FISHER AUTO PARTS, INC			REMIT ADDRESS	
Invoice ID:	041-215894	Invoice Date:	06/02/2020	Due Date:	07/13/2020			
2020	2020 1	No	40594	6	-100-900-000-64400-3310	6 -101	EQUIP REPAIR	\$ 231.43
2020	2020 2	No	40594	6	-100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 20.82
2020	2020 3	No	40594	6	-100-901-000-63100-6014	6 -101	BUS SHOP SUPPLIES	\$ 85.58
2020	2020 4	No	40594	6	-100-901-000-63200-6009	6 -101	BUS PARTS	\$ 217.03
								-----
INVOICE TOTAL (INVOICE ID: 041-215894								) = \$ 554.86
								-----
CHECK TOTAL (CHECK #:								15992 ) = \$ 554.86
Vendor: H.M.S.				H.M.S. FIRE EXTINGUISHERS			REMIT ADDRESS	
Invoice ID:	24461	Invoice Date:	06/09/2020	Due Date:	07/13/2020			
2020	2020 1	No	41991	6	-100-901-000-64200-3190	6 -101	FIRE EXTINGUISHER INSP	\$ 455.25
								-----
CHECK TOTAL (CHECK #:								15993 ) = \$ 455.25
Vendor: JIM PRICE CHEVROLET-GEO				JIM PRICE CHEVROLET			REMIT ADDRESS	
Invoice ID:	51193990	Invoice Date:	06/23/2020	Due Date:	07/13/2020			
2020	2020 1	No	42076	6	-100-901-000-63200-6009	6 -101	BUS PARTS	\$ 545.39
								-----
CHECK TOTAL (CHECK #:								15994 ) = \$ 545.39
Vendor: JONES AUTO PARTS				JONES AUTO PARTS, INC.			REMIT ADDRESS	
Invoice ID:	14542-243850	Invoice Date:	06/02/2020	Due Date:	07/13/2020			
2020	2020 1	No	40597	6	-100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 34.58
2020	2020 2	No	40597	6	-100-901-000-63200-6009	6 -101	BUS PARTS	\$ 91.52
								-----
INVOICE TOTAL (INVOICE ID: 14542-243850								) = \$ 126.10
Invoice ID:	14542-244247	Invoice Date:	06/08/2020	Due Date:	07/13/2020			
2020	2020 1	No	42079	6	-100-901-000-63200-6009	6 -101	BUS PARTS	\$ 213.09
								-----
CHECK TOTAL (CHECK #:								15995 ) = \$ 339.19
Vendor: MADISON PLUMBING & ELECTRIC				MADISON PLUMBING & ELECTRIC SERVICE			REMIT ADDRESS	
Invoice ID:	205728	Invoice Date:	06/08/2020	Due Date:	07/13/2020			
2020	2020 1	No	40602	6	-100-900-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 178.12
								-----
CHECK TOTAL (CHECK #:								15996 ) = \$ 178.12
Vendor: MADISON PRIMARY SCHOOL				MADISON PRIMARY SCHOOL			REMIT ADDRESS	
Invoice ID:	3399	Invoice Date:	05/27/2020	Due Date:	07/13/2020			
2020	2020 1	No	22748	6	-100-201-100-61100-6000	6 -101	PACKING SUPPLIES	\$ 89.24
Invoice ID:	5822	Invoice Date:	04/16/2020	Due Date:	07/13/2020			
2020	2020 1	No	22749	6	-100-900-000-64200-5201	6 -101	POSTAGE	\$ 440.00
2020	2020 2	No	22749	6	-100-201-100-61410-6000	6 -101	OFFICE SUPPLIES	\$ 0

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=====	==	=====	===	==	=====	=====	=====	=====
INVOICE TOTAL (INVOICE ID: 5822 ) = \$								575.20
CHECK TOTAL (CHECK #: 15997 ) = \$								664.44
Vendor: QUILL CORPORATION			QUILL CORPORATION			REMIT ADDRESS		
Invoice ID: 8047441			Invoice Date: 06/24/2020			Due Date: 07/13/2020		
2020	2020 1	No	41670	6	-100-900-000-62120-6001	6 -101	CO SUPPLIES	\$ 378.12
CHECK TOTAL (CHECK #: 15998 ) = \$								378.12
Vendor: SMITH			REED SMITH			REMIT ADDRESS 2		
Invoice ID: 3259982			Invoice Date: 03/20/2020			Due Date: 07/13/2020		
2020	2020 1	No	41472	6	-401-300-200-61100-6000	6 -101	VI-B	\$ 285.00
CHECK TOTAL (CHECK #: 15999 ) = \$								285.00
Vendor: XEROX CORPORATION-PHILADELPHIA			XEROX CORPORATION			REMIT ADDRESS		
Invoice ID: 702408847			Invoice Date: 06/26/2020			Due Date: 07/13/2020		
2020	2020 1	No	40621	6	-100-201-000-64400-3320	6 -101	COPIERS	\$ 613.70
2020	2020 2	No	40621	6	-100-202-000-64400-3320	6 -101	COPIERS	\$ 761.57
INVOICE TOTAL (INVOICE ID: 702408847 ) = \$								1,375.27
CHECK TOTAL (CHECK #: 16000 ) = \$								1,375.27
TOTAL CHECKS = \$								169,256.78
-----Electronic Transfers-----								
Vendor: CHESHIRE, CHRISTINA L. 5282			CHRISTINA L CHESHIRE			REMIT ADDRESS		
Invoice ID: 41761			Invoice Date: 06/24/2020			Due Date: 07/13/2020		
2020	2020 1	No	41761	6	-406-203-100-61310-3001	6 -101	TITLE II	\$ 199.00
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #: 31891 ) = \$								199.00
Vendor: GRAHAM, ANNA R. 3712			ANNA R GRAHAM			REMIT ADDRESS		
Invoice ID: 8026944564			Invoice Date: 06/22/2020			Due Date: 07/13/2020		
2020	2020 1	No	40595	6	-100-900-000-64200-5203	6 -101	PHONE	\$ 129.62
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #: 31892 ) = \$								129.62
Vendor: KERNS, KENNETH G. 6987			KENNETH G KERNS			REMIT ADDRESS		
Invoice ID: 41674			Invoice Date: 06/30/2020			Due Date: 07/13/2020		
2020	2020 1	No	41674	6	-100-300-100-61100-5500	6 -101	MILEAGE	\$ 58.48
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #: 31893 ) = \$								58.48
Vendor: WEAVER, TINA H. 3836			TINA H WEAVER			REMIT ADDRESS		
Invoice ID: 41498			Invoice Date: 06/30/2020			Due Date: 07/13/2020		
2020	2020 1	No	41498	6	-100-900-000-62220-5500	6 -101	MILEAGE (2 MTHS)	\$ 64.98
ELECTRONIC TRANSFER TOTAL (ELECTRONIC TRANSFER #: 31894 ) = \$								64.98
TOTAL ELECTRONIC TRANSFERS = \$								452.08
TOTAL BANK ( CKING-UNION 1ST ) = \$								169,708.86

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Bank: CKING-UNION 1ST SECOND BANK AND TRUST

-----Checks-----

Vendor: 928 WARMART COMMUNITY BRC REMIT ADDRESS  
 Invoice ID: 18300648320 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 41760 6 -100-900-600-61100-6000 6 -101 SUMMER SCHOOL SUPPLIES \$ 111.37  
 CHECK TOTAL (CHECK #: 16001 ) = \$ 111.37

Vendor: 1606 VASS REMIT ADDRESS  
 Invoice ID: 5931 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 41863 6 -100-900-000-62120-5801 6 -101 20-21 MEMBERSHIP DUES \$ 1,900.00  
 CHECK TOTAL (CHECK #: 16002 ) = \$ 1,900.00

Vendor: 2504 UNION PAPER CORPORATION REMIT ADDRESS  
 Invoice ID: 28550 Invoice Date: 07/07/2020 Due Date: 07/13/2020  
 2020 2021 1 No 42047 6 -100-201-000-64200-6005 6 -101 CUST SUPPLIES \$ 127.00  
 2020 2021 2 No 42047 6 -100-202-000-64200-6005 6 -101 CUST SUPPLIES \$ 127.00  
 2020 2021 3 No 42047 6 -100-203-000-64200-6005 6 -101 CUST SUPPLIES \$ 127.00  
 2020 2021 4 No 42047 6 -100-300-000-64200-6005 6 -101 CUST SUPPLIES \$ 127.00  
 INVOICE TOTAL (INVOICE ID: 28550 ) = \$ 508.00  
 CHECK TOTAL (CHECK #: 16003 ) = \$ 508.00

Vendor: 2870 THYSSENKRUPP ELEVATOR REMIT ADDRESS  
 Invoice ID: 3005355781 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 42035 6 -100-300-000-64200-3190 6 -101 MCHS ANNUAL ELEVATOR MAINT \$ 2,894.77  
 CHECK TOTAL (CHECK #: 16004 ) = \$ 2,894.77

Vendor: 3571 NORTHWEST EVALUATION ASSOCIATION REMIT ADDRESS  
 Invoice ID: 36535 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 41751 6 -100-201-100-61100-6030 6 -101 MAP TESTING \$ 6,893.00  
 2020 2021 2 No 41751 6 -100-202-100-61100-6030 6 -101 MAP TESTING \$ 6,893.00  
 INVOICE TOTAL (INVOICE ID: 36535 ) = \$ 13,786.00  
 CHECK TOTAL (CHECK #: 16005 ) = \$ 13,786.00

Vendor: 3599 PINNACLE TOWERS, LLC REMIT ADDRESS  
 Invoice ID: 31709397 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 41906 6 -100-901-000-63100-6014 6 -101 BUS AIR TIME \$ 529.40  
 CHECK TOTAL (CHECK #: 16006 ) = \$ 529.40

Vendor: 3659 VASCD REMIT ADDRESS  
 Invoice ID: 13118 Invoice Date: 06/22/2020 Due Date: 07/13/2020  
 2020 2021 1 No 42039 6 -100-900-000-62120-3000 6 -101 CONVOCATION SPEAKER \$ 625.00  
 CHECK TOTAL (CHECK #: 16007 ) = \$ 625.00

Vendor: 4121 CREATIVE PRESS REMIT ADDRESS  
 Invoice ID: 22655 Invoice Date: 07/03/2020 Due Date: 07/13/2020  
 2020 2021 1 No 22655 6 -100-203-100-61410-6000 6 -101 WMS/OFFICE \$ 453.00  
 CHECK TOTAL (CHECK #: 16008 ) = \$ 453.00

Vendor: 4329 FRONTLINE TECHNOLOGIES GROUP, LLC REMIT ADDRESS  
 Invoice ID: 115928 Invoice Date: 07/01/2020 Due Date: 07/13/2020  
 2020 2021 1 No 41100 6 -100-201-100-61100-6000 6 -101 ABSENCE & SUBSTITUTE MGT \$ 2,493.33  
 2020 2021 2 No 41100 6 -100-202-100-61100-6000 6 -101 ABSENCE & SUBSTITUTE MGT \$ 2,493.33  
 2020 2021 3 No 41100 6 -100-203-100-61100-6000 6 -101 ABSENCE & SUBSTITUTE MGT \$ 2,493.33  
 2020 2021 4 No 41100 6 -100-300-100-61100-6000 6 -101 ABSENCE & SUBSTITUTE MGT \$ 2,493.33  
 INVOICE TOTAL (INVOICE ID: 115928 ) = \$ 9,973.32  
 CHECK TOTAL (CHECK #: 16009 ) = \$ 9,973.32

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Vendor: 4460					NAVIANCE, INC.		REMIT ADDRESS	
Invoice ID: 112512					Invoice Date: 06/09/2020 Due Date: 07/13/2020			
2020	2021	1	No	41752	6 -100-300-100-61100-6030	6 -101	NAVIANCE	\$ 5,775.00
2020	2021	2	No	41752	6 -100-203-100-61100-6030	6 -101	NAVIANCE	\$ 2,989.95
INVOICE TOTAL (INVOICE ID: 112512 ) = \$								8,764.95
CHECK TOTAL (CHECK #: 16010 ) = \$								8,764.95
Vendor: 4594					GRAINGER		REMIT ADDRESS	
Invoice ID: 9579680852					Invoice Date: 07/06/2020 Due Date: 07/13/2020			
2020	2021	1	No	42048	6 -100-202-000-64200-6000	6 -101	MAINT SUPPLIES	\$ 362.88
CHECK TOTAL (CHECK #: 16011 ) = \$								362.88
Vendor: 4796					IXL LEARNING		REMIT ADDRESS	
Invoice ID: S374240					Invoice Date: 07/01/2020 Due Date: 07/13/2020			
2020	2021	1	No	41687	6 -100-300-100-61100-3000	6 -101	MATH SITE LICENSE	\$ 7,020.00
CHECK TOTAL (CHECK #: 16012 ) = \$								7,020.00
Vendor: 4891					CHEMSEARCH		REMIT ADDRESS	
Invoice ID: 7017351					Invoice Date: 07/01/2020 Due Date: 07/13/2020			
2020	2021	1	No	41882	6 -100-901-000-63100-6014	6 -101	CLEANER	\$ 205.40
CHECK TOTAL (CHECK #: 16013 ) = \$								205.40
Vendor: 5029					POWERSCHOOL GROUP LLC		REMIT ADDRESS	
Invoice ID: 222009					Invoice Date: 05/26/2020 Due Date: 07/13/2020			
2020	2021	1	No	41947	6 -100-201-000-68100-6040	6 -101	PS MAINT & SUPPORT	\$ 5,187.58
2020	2021	2	No	41947	6 -100-202-000-68100-6040	6 -101	PS MAINT & SUPPORT	\$ 5,187.58
2020	2021	3	No	41947	6 -100-203-000-68100-6040	6 -101	PS MAINT & SUPPORT	\$ 5,187.58
2020	2021	4	No	41947	6 -100-300-000-68100-6040	6 -101	PS MAINT & SUPPORT	\$ 5,187.57
INVOICE TOTAL (INVOICE ID: 222009 ) = \$								20,750.31
Invoice ID: 225215					Invoice Date: 06/09/2020 Due Date: 07/13/2020			
2020	2021	1	No	41948	6 -100-201-100-61100-6000	6 -101	PERFORMANCE MATTERS	\$ 2,478.44
2020	2021	2	No	41948	6 -100-202-100-61100-6000	6 -101	PERFORMANCE MATTERS	\$ 2,478.44
2020	2021	3	No	41948	6 -100-203-100-61100-6000	6 -101	PERFORMANCE MATTERS	\$ 2,478.44
2020	2021	4	No	41948	6 -100-300-100-61100-6000	6 -101	PERFORMANCE MATTERS	\$ 2,478.43
INVOICE TOTAL (INVOICE ID: 225215 ) = \$								9,913.75
CHECK TOTAL (CHECK #: 16014 ) = \$								30,664.06
Vendor: 5191					BLACKBOARD		REMIT ADDRESS	
Invoice ID: 1349001					Invoice Date: 07/07/2020 Due Date: 07/13/2020			
2020	2021	1	No	41945	6 -100-900-000-68100-6040	6 -101	ANNUAL WEBSIDTE MGT	\$ 7,958.29
CHECK TOTAL (CHECK #: 16015 ) = \$								7,958.29
Vendor: 5242					YELLOWFOLDER		REMIT ADDRESS 2	
Invoice ID: 20201316					Invoice Date: 07/01/2020 Due Date: 07/13/2020			
2020	2021	6	No	41657	6 -100-900-000-62120-3000	6 -101	ANNUAL HR ONLINE	\$ 4,800.00
2020	2021	7	No	41657	6 -100-201-100-61100-3000	6 -101	ANNUAL SR ONLINE	\$ 1,353.00
2020	2021	8	No	41657	6 -100-202-100-61100-3000	6 -101	ANNUAL SR ONLINE	\$ 1,353.00
2020	2021	9	No	41657	6 -100-203-100-61100-3000	6 -101	ANNUAL SR ONLINE	\$ 1,353.00
2020	2021	10	No	41657	6 -100-300-100-61100-3000	6 -101	ANNUAL SR ONLINE	\$ 1,353.00
INVOICE TOTAL (INVOICE ID: 20201316 ) = \$								10,212.00
CHECK TOTAL (CHECK #: 16016 ) = \$								10,212.00
Vendor: 5281					DUDE SOLUTIONS, INC		REMIT ADDRESS	
Invoice ID: 66655					Invoice Date: 05/01/2020 Due Date: 07/13/2020			
2020	2021	1	No	41972	6 -100-900-000-64200-3190	6 -101	MAINT	\$ 4,535.12
CHECK TOTAL (CHECK #: 16017 ) = \$								4,535.12
Vendor: 5320					VIRGINIA SCHOOL CONSORTIUM FOR LEARNING		REMIT ADDRESS	

MADISON COUNTY SCHOOL BOARD  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Invoice ID: 13008 Invoice Date: 05/31/2020 Due Date: 07/13/2020								
2020	2021	1	No	41652	6 -100-900-000-62120-5801	6 -101	MEMBERSHIP	\$ 1,600.00
								-----
CHECK TOTAL (CHECK #: 16018 ) =								\$ 1,600.00
Vendor: 5409 AMAZON CAPITAL SERVICES REMIT ADDRESS								
Invoice ID: 3YD7 Invoice Date: 07/06/2020 Due Date: 07/13/2020								
2020	2021	1	No	42001	6 -401-201-200-61100-6000	6 -101	VI-B	\$ 267.98
								-----
CHECK TOTAL (CHECK #: 16019 ) =								\$ 267.98
Vendor: 5416 SEGRA REMIT ADDRESS								
Invoice ID: 41951 Invoice Date: 06/20/2020 Due Date: 07/13/2020								
2020	2021	1	No	41951	6 -100-201-000-64200-5203	6 -101	PHONE	\$ 837.46
2020	2021	2	No	41951	6 -100-203-000-64200-5203	6 -101	PHONE	\$ 837.46
2020	2021	3	No	41951	6 -100-300-000-64200-5203	6 -101	PHONE	\$ 837.46
2020	2021	4	No	41951	6 -100-900-000-64200-5203	6 -101	PHONE	\$ 837.46
2020	2021	5	No	41951	6 -100-901-000-64200-5203	6 -101	PHONE	\$ 837.48
2020	2021	6	No	41951	6 -100-201-000-68100-5001	6 -101	INTERNET	\$ 591.67
2020	2021	7	No	41951	6 -100-202-000-68100-5001	6 -101	INTERNET	\$ 591.67
2020	2021	8	No	41951	6 -100-203-000-68100-5001	6 -101	INTERNET	\$ 591.67
2020	2021	9	No	41951	6 -100-300-000-68100-5001	6 -101	INTERNET	\$ 591.67
2020	2021	10	No	41951	6 -100-900-000-68100-5001	6 -101	INTERNET	\$ 591.67
2020	2021	11	No	41951	6 -100-900-000-68100-5001	6 -101	INTERNET	\$ 591.65
2020	2021	12	No	41951	6 -100-202-000-64200-5203	6 -101	PHONE	\$ 1,775.00
								-----
INVOICE TOTAL (INVOICE ID: 41951 ) =								\$ 9,512.32
								-----
CHECK TOTAL (CHECK #: 16020 ) =								\$ 9,512.32
Vendor: 5468 VIRGINIA ED STRATEGIES REMIT ADDRESS								
Invoice ID: 2020-44 Invoice Date: 06/09/2020 Due Date: 07/13/2020								
2020	2021	1	No	41658	6 -100-900-000-62120-5801	6 -101	COSARS DUES	\$ 50.00
								-----
CHECK TOTAL (CHECK #: 16021 ) =								\$ 50.00
Vendor: 5470 SCREENCASTIFY REMIT ADDRESS								
Invoice ID: SC-238242 Invoice Date: 06/24/2020 Due Date: 07/13/2020								
2020	2021	1	No	41940	6 -100-201-100-61100-6000	6 -101	DISTRICT LICENSE	\$ 750.00
2020	2021	2	No	41940	6 -100-202-100-61100-6000	6 -101	DISTRICT LICENSE	\$ 750.00
2020	2021	3	No	41940	6 -100-203-100-61100-6000	6 -101	DISTRICT LICENSE	\$ 750.00
2020	2021	4	No	41940	6 -100-300-100-61100-6000	6 -101	DISTRICT LICENSE	\$ 750.00
								-----
INVOICE TOTAL (INVOICE ID: SC-238242 ) =								\$ 3,000.00
								-----
CHECK TOTAL (CHECK #: 16022 ) =								\$ 3,000.00
Vendor: ANS ADVANCED NETWORK SYSTEMS REMIT ADDRESS								
Invoice ID: 53206 Invoice Date: 07/01/2020 Due Date: 07/13/2020								
2020	2021	1	No	42130	6 -100-900-000-68100-3000	6 -101	SUPPORT RENEWAL	\$ 650.00
								-----
CHECK TOTAL (CHECK #: 16023 ) =								\$ 650.00
Vendor: EAGLE MADISON EAGLE REMIT ADDRESS								
Invoice ID: 41664 Invoice Date: 07/01/2020 Due Date: 07/13/2020								
2020	2021	1	No	41664	6 -100-900-000-62120-5801	6 -101	SUBSCRIPTION	\$ 55.95
								-----
CHECK TOTAL (CHECK #: 16024 ) =								\$ 55.95
Vendor: JOSEPH JOSEPH EDUCATIONAL CONSULTING SERVICES REMIT ADDRESS								
Invoice ID: JECS-1990 Invoice Date: 05/12/2020 Due Date: 07/13/2020								
2020	2021	1	No	41750	6 -100-300-100-61310-3001	6 -101	TITLE II	\$ 2,100.00
								-----
CHECK TOTAL (CHECK #: 16025 ) =								\$ 2,100.00
Vendor: SCHINDLER SCHINDLER ELEVATOR CORPORATION REMIT ADDRESS								
Invoice ID: 8105375497 Invoice Date: 07/01/2020 Due Date: 07/13/2020								
2020	2021	1	No	42033	6 -100-202-000-64200-3190	6 -101	WYES ANNUAL ELEVATOR MAINT	\$ 3,461.64
								-----
CHECK TOTAL (CHECK #: 16026 ) =								\$ 3,461.64

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====
Vendor: TRA				TRA, INC.			REMIT ADDRESS	
Invoice ID: 36322				Invoice Date: 06/30/2020		Due Date: 07/13/2020		
2020	2021	1	No	41985	6 -100-201-100-61100-3000	6 -101	SCHOOL CASH SUITE	\$ 1,194.93
2020	2021	2	No	41985	6 -100-202-100-61100-3000	6 -101	SCHOOL CASH SUITE	\$ 1,194.93
2020	2021	3	No	41985	6 -100-203-100-61100-3000	6 -101	SCHOOL CASH SUITE	\$ 1,194.92
2020	2021	4	No	41985	6 -100-300-100-61100-3000	6 -101	SCHOOL CASH SUITE	\$ 1,194.92
								-----
INVOICE TOTAL (INVOICE ID: 36322)								) = \$ 4,779.70
								-----
CHECK TOTAL (CHECK #: 16027)								= \$ 4,779.70
Vendor: VSBA				VSBA			REMIT ADDRESS	
Invoice ID: 41660				Invoice Date: 06/04/2020		Due Date: 07/13/2020		
2020	2021	1	No	41660	6 -100-900-000-62110-5801	6 -101	20-21 VSBA MEMBERSHIP	\$ 3,870.56
Invoice ID: 43824				Invoice Date: 04/29/2020		Due Date: 07/13/2020		
2020	2021	1	No	41643	6 -100-900-000-62120-3001	6 -101	PROF DEV	\$ 150.00
								-----
CHECK TOTAL (CHECK #: 16028)								= \$ 4,020.56
Vendor: VSBA				VSBA			REMIT ADDRESS 2	
Invoice ID: 2917				Invoice Date: 05/01/2020		Due Date: 07/13/2020		
2020	2021	1	No	41651	6 -100-900-000-62110-6019	6 -101	POLICY SERVICES SUBSCRIPTION	\$ 2,100.00
								-----
CHECK TOTAL (CHECK #: 16029)								= \$ 2,100.00
								-----
TOTAL CHECKS = \$								132,101.71
								-----
TOTAL BANK (CKING-UNION 1ST) = \$								132,101.71

MADISON COUNTY SCHOOL BOARD  
VENDOR PAYMENTS TREASURER'S REPORT  
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CAL YEAR	FY	TRANS	MAN	PO	ACCOUNT CODE	CREDIT CODE	DESCRIPTION	AMOUNT
=====	==	=====	===	==	=====	=====	=====	=====

Bank: CKING-UNION 1ST SECOND BANK AND TRUST

-----Checks-----

Vendor: 4929					K & S PORTA JOHNS, INC.	REMIT ADDRESS		
Invoice ID: 9907			Invoice Date: 06/29/2020	Due Date: 07/13/2020				
2020	2020	1	No	41600	8 -100-900-000-66300-3020	8 -101	PORT A JOHN	\$ 360.00
								-----
								CHECK TOTAL (CHECK #: 16030 ) = \$ 360.00

Vendor: 5412					SKANSKA USA BUILDING INC.	REMIT ADDRESS		
Invoice ID: 2219816-09			Invoice Date: 06/30/2020	Due Date: 07/13/2020				
2020	2020	1	No	41372	8 -100-900-000-66300-3017	8 -101	JUNE CLERK-MPS	\$ 4,260.00
								-----
								CHECK TOTAL (CHECK #: 16031 ) = \$ 4,260.00

TOTAL CHECKS = \$ 4,620.00

TOTAL BANK ( CKING-UNION 1ST ) = \$ 4,620.00

MADISON COUNTY SCHOOL BOARD  
 VENDOR ELECTRONIC PAYMENTS REGISTER REPORT  
 Executed By: tcropp

EFT NUMBER    EFT DATE    VENDOR IDENTIFICATION    VENDOR NAME    TYPE    AMOUNT    CHECKING    ACCOUNT #?    ROUTING #?    ACH ACTIVE

Bank: CKING-UNION 1ST    SECOND BANK AND TRUST

ELECTRONIC TYPE: DIRECT DEPOSIT ACH FILE

EFT NUMBER	EFT DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT	CHECKING	ACCOUNT #?	ROUTING #?	ACH ACTIVE
31888	07/01/2020	GEE, SHAVON N. 9958	SHAVON N GEE	DIRECT	79.22	Yes	Yes	Yes	Yes
31889	07/01/2020	MASON, KELLIE S. 2592	KELLIE S MASON	DIRECT	199.00	Yes	Yes	Yes	Yes
31890	07/01/2020	OWENS, COURTNEY B. 9859	COURTNEY B OWENS	DIRECT	700.00	Yes	Yes	Yes	Yes
TOTAL TYPE: DIRECT DEPOSIT ACH FILE					978.22				

TOTAL BANK: CKING-UNION 1ST

\$ 978.22

TOTAL ALL ELECTRONIC TRANSFERS =

\$ 978.22

MADISON COUNTY SCHOOL BOARD  
 VENDOR ELECTRONIC PAYMENTS REGISTER REPORT  
 Executed By: tcropp

EFT NUMBER    EFT DATE    VENDOR IDENTIFICATION    VENDOR NAME    TYPE    AMOUNT    CHECKING ACCOUNT #?    ROUTING #?    ACH ACTIVE

Bank: CKING-UNION 1ST    SECOND BANK AND TRUST

ELECTRONIC TYPE: DIRECT DEPOSIT ACH FILE

EFT NUMBER	EFT DATE	VENDOR IDENTIFICATION	VENDOR NAME	TYPE	AMOUNT	CHECKING ACCOUNT #?	ROUTING #?	ACH ACTIVE
31891	07/14/2020	CHESHIRE, CHRISTINA L. 5282	CHRISTINA L CHESHIRE	DIRECT	\$ 199.00	Yes	Yes	Yes
31892	07/14/2020	GRAHAM, ANNA R. 3712	ANNA R GRAHAM	DIRECT	\$ 129.62	Yes	Yes	Yes
31893	07/14/2020	KERNS, KENNETH G. 5987	KENNETH G KERNS	DIRECT	\$ 58.48	Yes	Yes	Yes
31894	07/14/2020	WEAVER, TINA H. 3836	TINA H WEAVER	DIRECT	\$ 64.98	Yes	Yes	Yes

TOTAL TYPE: DIRECT DEPOSIT ACH FILE

\$ 452.08

TOTAL BANK: CKING-UNION 1ST

\$ 452.08

TOTAL ALL ELECTRONIC TRANSFERS =

\$ 452.08

**Madison County  
List of Primary School Board Project Invoices  
Approved by CIP Committee on 8/4/2020  
For Payment in August 2020**

**To be charged to FY20 and paid by School Board**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Invoice #</b>	<b>Invoice Date</b>
Grimm & Parker	Construction Admin- June 20	17,960.53	16	6/30/2020
Taft Construction	Draw #3	327,540.86	3	6/26/2020
Hobbs & Associates	5 VRF Systems	108,425.00	094566	6/30/2020
Commonwealth Bldg Materials	Bldg Supplies	14,877.08	5181063-00	7/8/2020
Commonwealth Bldg Materials	Bldg Supplies	249.25	5181107-01	6/25/2020
Commonwealth Bldg Materials	Bldg Supplies	21,972.42	5181107-00	6/25/2020
		<u>491,025.14</u>		

Motion to approve:

I make a motion to approve the payment of the above invoices in the amount of \$491,025.14 for the Primary School Project. Amounts are to be charged to fiscal 2020 and paid by the Madison County School Board. All amounts will be reimbursed with bond proceeds.

**To be charged to FY21 and paid by the Madison County Finance Department**

<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Invoice #</b>	<b>Invoice Date</b>
Skanska	Clerk of the Works - July 2020	5,540.00	2219816-10	7/30/2020
Taft Construction	Draw #4	573,405.06	4	7/26/2020
Commonwealth Bldg Materials	Bldg Supplies	3,255.07	5181428-00	7/2/2020
Commonwealth Bldg Materials	Bldg Supplies	2,059.20	5181663-00	7/14/2020
Hobbs & Associates	Heat pumps	35,295.00	95269	7/21/2020
Yates Storage - 6 units	July rental	865.00	n/a	n/a
		<u>620,419.33</u>		

Motion to approve:

I make a motion to approve the payment of the above invoices in the amount of \$620,419.33 for the Primary School Project. Amounts are to be charged to fiscal 2021 and paid by the Madison County Finance Department. All amounts will be reimbursed with bond proceeds.

**Madison County  
Summary of Debt Financed Projects  
As of 8/5/2020**

			<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>	<b>VI</b>	<b>VII</b>	<b>VIII</b>	<b>IX</b>	<b>X</b>
			<b>FY19</b>	<b>FY20 pre financing</b>	<b>FY20 June Post Financing</b>	<b>Total June 30, 2020</b>	<b>Post Year FY20 at 7/31/2020</b>	<b>Total FY20 at 7/31/2020</b>	<b>Unpaid at 8/5/2020 - FY20</b>	<b>Upaid at 8/5/2020 - FY21</b>	<b>Total Unpaid at 8/5/2020</b>	<b>TOTAL at 8/5/2020</b>
<b>School Project:</b>												
Grimm and Parker (Architect)	Design and Development	CAP	145,147.00	48,382.00		193,529.00		193,529.00			-	193,529.00
Grimm and Parker (Architect)	Construction Documents	CAP		299,342.00		299,342.00		299,342.00			-	299,342.00
Grimm and Parker (Architect)	Bidding/Award	CAP		42,763.00		42,763.00		42,763.00			-	42,763.00
Grimm and Parker (Architect)	Construction Admin	CAP		10,263.16	20,526.32	30,789.48		30,789.48	17,960.53		17,960.53	48,750.01
Taft Construction	Construction Contract	CAP		126,302.00	137,384.25	263,686.25	0.49	263,686.74	327,540.86	573,405.06	900,945.92	1,164,632.66
Skanska	Clerk of the Works	CAP		29,820.00		29,820.00	4,260.00	34,080.00		5,540.00	5,540.00	39,620.00
Hobbs & Associates	VRF Systems	CAP				-		-	108,425.00	35,295.00	143,720.00	143,720.00
Commonwealth Bldg Materials	Framing, Drywall, Insulation	CAP				-		-	37,098.75	5,314.27	42,413.02	42,413.02
Misc	Porta Johns	CAP				-	360.00	360.00			-	360.00
ECS Mid Atlantic	Concrete Testing	OP		3,400.00		3,400.00		3,400.00			-	3,400.00
Yates Storage	Furniture storage	OP		3,527.00		3,527.00		3,527.00		865.00	865.00	4,392.00
Poorville Rolloff	Container rental - trash	OP		2,147.00		2,147.00		2,147.00			-	2,147.00
Skansa	Clerk of the Works	OP		4,260.00		4,260.00		4,260.00			-	4,260.00
Froehling & Robertson	Engineering Testing	OP		556.25		556.25		556.25			-	556.25
			<b>145,147.00</b>	<b>570,762.41</b>	<b>157,910.57</b>	<b>873,819.98</b>	<b>4,620.49</b>	<b>878,440.47</b>	<b>491,025.14</b>	<b>620,419.33</b>	<b>1,111,444.47</b>	<b>1,989,884.94</b>
Radio Project - Motorola				1,242,496.00		1,242,496.00		1,242,496.00			-	1,242,496.00
Radio Project - Project Management				-	-	-	5,338.90	5,338.90		4,863.49	4,863.49	10,202.39
A&E Admin Bldg Renovation				30,055.00	5,400.00	35,455.00		35,455.00			-	35,455.00
Sean Gregg - Legal Fees				-	-	-	2,900.00	2,900.00			-	2,900.00
<b>TOTAL</b>			<b>145,147.00</b>	<b>1,843,313.41</b>	<b>163,310.57</b>	<b>2,151,770.98</b>	<b>12,859.39</b>	<b>2,164,630.37</b>	<b>491,025.14</b>	<b>625,282.82</b>	<b>1,116,307.96</b>	<b>3,280,938.33</b>

**Loan Proceed Analysis**

Net Financing Proceeds	16,510,305.10	
Reimb to County on 6/29	(2,151,770.98)	<b>IV</b>
Net Financing Proceeds at 8/5	14,358,534.12	
Not yet reimbursed		
Post Year 20 Paid	(12,859.39)	<b>V</b>
Post Year 20 Unpaid	(491,025.14)	<b>VII</b>
FY21 Unpaid	(625,282.82)	<b>VIII</b>
Proceeds available at 8/5	13,229,366.77	
Proceeds Used or expected to be used as of 8/5	3,280,938.33	<b>X</b>

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Consideration: Amendments to the Random Drug Screen Policy

**INDICATED MOTION(s):** I move to approve amendments to Section 6.4 of the Personnel Policy (Alcohol and Drug Free Workplace) as proposed.

**STAFF LEAD:** County Administrator Jack Hobbs

**TIMING:** On July 14, 2020, the Board asked for a proposal articulating an amended random drug screening program that would cover just County public safety employees following a vetting to the extent practical by those affected.

**DISCUSSION** The details on this matter are well known. A working group (Hobbs, Hillstrom, Gordon & T. Strothers) has been discussing the random drug screening program over the past few months. A summary of all comments received via department heads is included at the top of the document.

**FISCAL IMPACT:** The cost of implementing this new program is driven by the scope and frequency of the testing. On the other hand, the cost of one bad situation that could otherwise have been avoided might eclipse those costs.

For a “number”, as of most the recent price list each drug screen test costs \$25 (POCT Substance 6 panel) plus, of course, staff time and mileage. If the screen comes back requiring a physician review (MRO) it will be an additional \$75. In short, testing two employees per quarter would cost \$200 per year for the actual tests and an additional \$600 if each test required a physician review (an unlikely worst-case scenario). Staff envisions billing the cost of the test to the individual department.

The one-time cost of random name selection software requested by the affected employees will probably be under \$500 depending on the product selected.

**REFERENCES:** None

**HISTORY:** Over the past few months the idea of requiring EMS employees to participate in random drug testing, as opposed to the “reasonable suspicion” and (the recently adopted) pre-employment drug screening, has been discussed. The scope was expanded to cover public safety employees that would include all employees in the EMS, Public Safety/Emergency Management and Emergency Communications Center/E911 departments. During the April 14, 2020 meeting the Board asked the staff to develop a proposed program, and this resulted in the approval of a policy covering all public safety employees on May 12. This direction was reversed after the County Attorney’s advice on July 14.

**RECOMMENDATION:** Adopt the revised policy as per the indicated motion.

**ENCLOSURES:**

- Amended policy proposal dated August 8, 2020 with draft staff comments summary

**Staff Comments re New Random Drug Screen Policy:**

- A. The consensus is to remove language about the employee disclosing medications to their supervisor or department head. This should be an employee/testing physician discussion. If selected, medications that may show a "positive" result should be disclosed prior to testing.
- B. County employees that drive a County vehicle or operate "life safety" equipment should be included in the random drug testing section if not all employees. The County Attorney has advised that the policy should not apply to all employees due to constitutional concerns.
- C. A formal software program should be purchased. There is a human risk/error factor in making our own program/concern of accuracy and fairness.
- D. If an employee tests positive what is the next step? Will the County support the employee in seeking assistance?
- E. Suggestions that this might unfairly target younger employees.

**6.4 ALCOHOL AND DRUG FREE WORKPLACE**

A. Purpose

Madison County recognizes that alcohol and drug abuse is a serious problem across America. It is, therefore, the goal of the County to establish and maintain a safe and healthy workplace for its employees, free from alcohol and illegal drug use and to protect the safety of its citizens by providing the highest quality of service.

B. Employee Responsibilities

- 1. No employee shall unlawfully manufacture, dispense, possess, use or distribute any controlled substance, medication or alcohol.
- 2. Any employee convicted under a Federal or State statute regulating controlled substances shall notify their supervisor and the County Administrator within five (5) days after the conviction.
- 3. No employee shall consume alcoholic beverages within eight (8) hours of their scheduled start time, during work hours or while at work during breaks or lunches.
- 4. No employee shall be impaired by alcoholic beverages less than eight (8) hours before work, during work hours or while at work during breaks or lunches.
- 5. No employee shall represent the County in an official capacity while impaired by alcohol, illegal drugs or medication.
- 6. No employee using medication that may impair performance shall operate a motor vehicle or engage in safety-sensitive functions while on duty for the County.

**A**

7. Employees are responsible for understanding the effects of prescription or non-prescription medication they are using that may impair performance of duties.

8. An employee who has reason to believe that the performance of another employee is impaired by alcohol, illegal drugs and/or medication shall immediately notify his Supervisor, Department Head or County Administrator.
9. Department heads, and in the absence of a department head their deputy, shall be responsible for maintaining a drug and alcohol-free workplace in their area of operations and implementing the following drug and alcohol testing program.

C. Drug and Alcohol Testing

In order to achieve a drug-free workplace, all candidates offered employment with Madison County, shall be required to participate in all of the following alcohol and controlled substances testing:

1. When an applicant for any position has been extended a conditional offer of employment, but before beginning work;
2. When there is a reasonable suspicion to believe that the employee is in an impaired state. Reasonable suspicion is a belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

**B**  
**C**

3. Employees in public safety positions are subject to random drug testing. These tests are unannounced and unexpected by employees. Random selection software shall be employed to eliminate human errors and bias and otherwise ensure accuracy and fairness of selecting employees for testing such that there is an equal chance for individual employees to be picked for testing.

4. After any accident or incident;
5. As a condition for return for duty after testing positive for controlled substances or alcohol; or,
6. As part of follow-up procedures for return-to-duty related drug or alcohol violations.

D. Definitions

For purposes of this policy, the following terms shall mean:

1. Commercial Motor Vehicles - Vehicles which have a manufacturer's gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of 26,001 pounds or more; or
  - a) Vehicles made to carry sixteen (16) or more passengers, including the driver; or
  - b) Vehicles that transport hazardous materials that have to be placarded by federal law.
2. Controlled substances - Any drug or substance assigned a DEA controlled substance code number in the following groups: Opiates, Opium derivatives, Hallucinogenic substances, Depressants, and Stimulants. The mere possession of a valid prescription or over-the-counter drug for medical reasons does not

constitute a policy violation. In addition, the use of such a drug also will not constitute a policy violation, as long as the drug does not affect the driver's ability to function on the job.

3. Director - The Director of a County department.
4. Driver or Employee - Any Madison County employee who operates a commercial motor vehicle on behalf of the County and on County business or activity or who is employed in a safety sensitive position.
5. Drug - Any substance that is unlawful to possess under either the Federal Controlled Substances Act or state law, or any substance that could affect one's ability to function on the job.
6. EAP - Employee Assistance Program.
7. DEA - Drug Enforcement Agency.
8. MRO - Medical Review Officer.
9. BAC - (Breath Alcohol Concentration). The alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test or as a percentage of blood in the body as expressed by a qualifying blood alcohol test.
10. Public safety position – Any position in the following County departments: Emergency Medical Services, Emergency Management/Public Safety, and Emergency Communications Center.
11. Reasonable Suspicion - A belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

Behaviors that include, but are not limited to, any one of the following, or in combination, may constitute reasonable suspicion:

- a) Slurred speech
- b) Dilated pupils
- c) Odor of alcoholic beverage on breath
- d) Inability to walk a straight line
- e) Lack of coordination
- f) Incoherence
- g) Tremors
- h) Convulsions
- i) Paranoia
- j) Verbal altercation

- k) Physical altercation
  - l) Possession of drugs or alcohol
  - m) On-duty accident or incident involving County property
  - n) When the employee has endangered others in the workplace
12. An "accident" or "incident" - Defined as any occurrence in which a driver is behind the wheel of a County vehicle and death, personal injury and/or property damage occurs or when a vehicle has left the roadway under other than normal causes or any individual is injured and requires medical care as a result of an action or inaction by a County employee. "Accident" or "Incident" shall also include abnormal occurrences when a driver is not behind the wheel, such as an abnormal departure from the roadway or when other facts or circumstances suggest reasonable cause to suspect drug use. Post-accident testing will be conducted regardless of who was injured, what property was damaged or who was responsible. An occurrence may qualify as an "accident" or "incident" regardless of whether the vehicle was in motion, temporarily stopped, parked or being loaded or unloaded, or on either public or private property.
13. Randomly select means to select by a method that features an equal probability that any employee from a group of employees will be tested.

E. Guidelines for Screening

1. Reasonable suspicion

Drivers will be tested for drugs and alcohol whenever the County has "reasonable suspicion" that the driver may have used drugs or alcohol. Whenever possible, the conduct or event giving rise to the "reasonable suspicion" should be witnessed by at least two persons, and a supervisor or department head should be called to the scene.

2. Post-accident Testing

Following an accident or incident involving a County vehicle, the County shall require the driver to submit to a blood, urine and/or breath analyzer test if:

- a) The driver receives a citation for a moving traffic violation arising from the accident;
- b) The accident results in the death of a human being or a bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident;
- c) The accident results in total damage to any one property amounting to \$500.00 or more based upon actual costs or reliable estimates;
- d) Any condition that meets the definition of "accident" or "incident" under this policy.

Post-accident testing should be completed as soon as possible after the accident. Every effort will be made to ensure that the test is conducted within four (4) hours after the accident.

Following the accident, the driver will be taken to a medical facility or certified lab in order to have the blood, urine, breath analyzer and/or other appropriate tests. If the employee requires hospital care, the County will make arrangements to assure that the appropriate tests are performed at the hospital.

A driver who is seriously injured and cannot provide a specimen at the time of the accident shall provide the necessary authorization for obtaining hospital reports and other documents that would indicate whether there were any controlled substances in his/her system.

If a driver does not need hospital care but is required to have a post-accident test under this policy, he or she shall not use alcohol until eight (8) hours after the accident or until the test is performed, whichever occurs first.

### 3. Random Drug Screening

Madison County will randomly select two **public safety** employees for drug testing and compliance with its drug-free workplace policy on a quarterly basis.

Each quarter a Drug Screening Coordinator designated by the County Administrator shall randomly select two (2) employee names from the full pool of public safety employees on a day selected by a computer-based random-date and random name generator. The Drug Screen Coordinator shall inform the appropriate department head of the employees selected for testing and the testing date. In the event a department head is selected for testing, the County Administrator shall be notified.

The department head, or County Administrator in the event a department head is selected, is responsible for ensuring that the testing is completed on the next scheduled workday of the selected employee(s). The department head shall keep appropriate records concerning selection, notification, scheduling, and results for all testing.

The drug screening coordinator and department head have no discretion to waive the selection of a randomly selected employee. Employees selected for testing shall not be informed of the testing until the day of the test.

Confirmed positive tests will result in appropriate follow-up by the department head.

### 4. Return-to-duty Testing

Any driver found to have engaged in conduct prohibited by this regulation shall undergo a test before returning to duty. If the prohibited conduct involved alcohol, the driver shall take an alcohol test and shall not be allowed to return to work unless the result is less than 0.02 BAC. If the prohibited conduct involved controlled substances, the driver shall take a controlled substances test and shall not be allowed to return to work unless the result is verified negative for controlled substance use.

### 5. Follow-up Testing

Any driver identified as needing assistance in resolving problems associated with controlled substance use or alcohol misuse shall be subject to unannounced follow-up controlled substance and/or alcohol testing as directed by a substance abuse professional.

F. Drugs to be Tested

The purpose of the drug testing policy is to identify the use of any drug which affects an employee's ability to function on the job. An alcohol concentration of 0.04% BAC or greater, and/or detectable amounts any illegal drug, over-the-counter drug, or prescribed medication found in an employee's system shall violate this policy, except when an employee has advised his/her supervisor of their usage of over-the-counter drugs or prescribed medication, and the employee has been permitted to continue driving.

1. Employees will be tested for a broad range of drugs, including marijuana, cocaine, opiates, PCP (phencyclidine), amphetamines, alcohol and any other drug which impairs one's ability to function on the job.
2. Employees taking over-the-counter or prescribed medication are responsible for knowing the effects of that medication on their job duties. Employees may not drive or perform other duties under the influence of any prescription medication or over-the-counter drug that could impair their ability to function on the job. Employees must report to their supervisor the use of any medication that may have such an effect. An employee who is taking medication which adversely affects his/her performance will be removed from driving service and any public safety functions temporarily and will be eligible for sick leave or other appropriate benefits, if any are available.
3. Employees shall not report for work or be on County property while impaired by alcohol. Employees are prohibited from using alcohol within eight (8) hours of being on duty. An employee found to have a blood alcohol concentration (BAC) of 0.04% or more while on duty or on County property will be considered presumptively impaired and in violation of this policy.
4. Because alcohol consumption is legal and socially acceptable, and current technology is so accurate that it may even detect consumption from a previous night, the County will not discipline an employee based solely upon a blood alcohol test result of less than 0.04% BAC. However, an employee whose breath test reveals an alcohol concentration of 0.02% or greater but less than 0.04% shall be removed from safety-sensitive function for twenty-four (24) hours or until the start of the employee's next regular scheduled period, whichever period of time is greater.

G. Test Procedures

1. The administration of the Drug and Alcohol Testing Program shall be in accordance with the Department of Transportation Regulations, Federal Highway Administration and the Drug-Free Workplace Act of 1986. Detailed provisions are listed in the regulations regarding collecting, labeling and transporting the sample. Specific requirements regarding confidentiality are also included. The testing of the

sample shall be performed by a laboratory approved by the National Institute of Drug Abuse (NIDA), including a NIDA panel screening with gas chromatography/mass spectrometry (GC/MS) confirmation on all positive tests. The cost for all drug and/or alcohol tests shall be borne by the County, with the exception of re-testing for any employee who tests positive.

2. Whenever this policy requires that an employee be tested for drugs or alcohol after an accident or incident, or upon reasonable suspicion, or for any reason allowed by the policy, then the employee will be taken to an approved testing facility for the purpose of collecting the sample (except in the case in which the County relies on tests conducted by law enforcement or any other investigative authority). In no case will an employee be given more than twenty-four (24) hours' notice of a test.
3. Once at the testing facility, the employee will be required to provide a urine, blood and/or breath analyzer sample. The employee will not be directly observed while providing the urine sample, but laboratory personnel will take appropriate steps to assure that the sample remains unadulterated. If the technician determines that a first sample was adulterated, then the County may adopt an inference of employee drug or alcohol use. The technician will request that the employee submit a second sample, and appropriate steps, including direct observation, may be taken to assure that a proper sample has been submitted. If it is determined that the employee has altered or substituted the urine specimen provided, the employee is subject to immediate dismissal.
4. After the employee has provided the sample, the laboratory will comply with appropriate chain of custody procedures and will certify that the employee has actually provided the specimen submitted for testing. Results will be reported to a person designated by the County and qualifying as a Medical Review Officer (MRO).

H. Failure To Appear, Refusal To Give Consent Or Refusal To Submit To Testing

Failure to appear for testing without providing proper notice acceptable to the County shall be considered a refusal to participate in the testing and shall subject the employee to disciplinary action up to and including dismissal, or in the case of an applicant, the rescinding of a conditional offer of employment. Likewise, failure to give consent to see results or refusal to submit to testing will also subject the employee to disciplinary action up to and including dismissal.

If the employee refuses to be tested, he/she shall be immediately suspended from duty without pay and transported home. The refusal of an employee to submit to testing shall result in disciplinary action, up to and including dismissal. The supervisor who orders an alcohol and/or drug test shall document, in writing, within twenty-four (24) hours of the observed behavior the conduct giving rise to the reasonable belief of alcohol or drug use. The documentation shall include any statements made and any actions taken by persons involved. All records shall immediately be forwarded to the County Administrator to be placed in the employee's personnel file.

I. Negative Test Results

In any case of a negative test result, the MRO will contact the department head and the employee to report the negative laboratory findings.

J. Positive Test Results

1. When a confirmed positive test result for drugs has been returned, the employee shall be given the opportunity to provide the Medical Review Officer information to demonstrate the positive test result is a result of utilizing a legally prescribed medication.
2. Evidence to justify a positive test result may include, but is not limited to:
  - e) A valid prescription; or
  - f) Verification from the individual's physician verifying a valid prescription.
3. If the Medical Review Officer determines that there is a lack of evidence to justify a positive result, the result shall then be considered a verified positive test result. The Medical Review Officer shall immediately notify the County Administrator (or the Chairman of the Board of Supervisors if the County Administrator has been tested) of the test results.
4. All testing information is confidential and shall be treated as such by anyone authorized to review such information.
5. For the purposes of maintaining a workplace free of drugs and alcohol, the County reserves the right to search the lockers, file cabinets, desks, other County-owned or provided fixtures and fixtures owned by employees but used for County business.

K. Disciplinary Action

**D**

Because of the serious nature of illegal use or abuse of alcohol, controlled substances and/or non-prescribed use of medication, appropriate disciplinary action shall be taken, up to and including dismissal. Actions shall not be prescribed since individual case situations may feature mitigating factors.

*Amended May 12, 2020*

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Consideration – Authorization to Bid County Administration Center Renovation Project

**INDICATED MOTION(s):** I move that the Board authorize staff to advertise the Madison County Administration Center Renovation Project for construction contractor bids with the understanding that the decision on the award will be made by the Board at a future meeting.

**STAFF LEAD:** County Administrator Jack Hobbs

**TIMING:** The project is nearly ready to “go to bid” pending resolution of a series of relatively minor details. Prior to advertising, staff would ask the architect for one more all-staff presentation and discussion on the overall project, the drawings, the bid and construction processes, and the design details associated with each department’s workspace.

It typically takes 30 days from advertisement to receipt of bids, a couple of weeks to compile bids, vet the contractor and prepare an award recommendation. This project could take as much as a year to complete after award and contract signing.

**DISCUSSION** Unless the Board wants to be more fully involved or has questions that cannot be answered outside a Board meeting, staff is unaware of any reason to wait for the next Board meeting to progress to the next step.

**FISCAL IMPACT:** The last estimate prepared by the architect indicated that the construction cost should be expected to be \$1,031,000. However, this figure will change depending on the competition on bid day, the “add alternates” the Board selects, and deductions due to “owner furnished” audio/visual and touchless plumbing packages the County would purchase separately and pay for with CARES Act funds.

The Board is aware that the bond package contained monies to fund this project.

**REFERENCES:** N/A

**HISTORY:** The background on this project is well known.

**RECOMMENDATION:** Following a briefly discussion, approve the indicated motion.

- ENCLOSURES:**
- Bidder’s package with other materials
  - Construction drawings

**From:** Norman Smith <nsmith@normansmitharchitecture.com>  
**Sent:** Thursday, August 6, 2020 5:05 PM  
**To:** Jack Hobbs <jhobbs@madisonco.virginia.gov>; Roger Berry <rberry@madisonco.virginia.gov>  
**Cc:** "Rich Zubyk. <rzubyk@normansmitharchitecture.com>  
**Subject:** 19679-madcnty-bid documents for your review and comment

Jack and Roger,

Attached, please find the Bidding Documents ( without the drawings previously sent to you) for your review and comment.

We have used the DGS forms in general and supplemented them with some AIA and other forms and have added the Hurt and Proffitt ACM report at the end. All documents are listed in the Table of Contents. We have also included the AIA A105 sample contract since we have not heard back from Mr. Gregg on this and have made some minor edits to the DGS Bidder instructions to account for the fact that the A105 contains its own General conditions. We have also edited several other lines in the Bidder's Instructions and noted those deletions and edits in the Supplemental Bidder instructions. We have noted the \$2m General Liability insurance requirement in the Supplemental instructions but did not add any information on Builder's Risk policies or similar items; if the County has any specific requirements for these items, please advise and we can add them.

Also, we have highlighted in yellow several remaining questions or unknowns, including:

1. Is EvA registration required for the Bidders? We assumed no
2. Does this need to be posted on EvA?
3. The actual bid date is a placeholder of 08/11/20
4. Race and Gender requirements in the Invitation for Bids
5. Cost of hard copies and shipping if requested is highlighted for your information- this is based on local printing costs.
6. In the Supplemental Instructions, two items from Mr. Gregg from his email re NO JUDGEMENTS and NO ARBITRATION have been added and word-smithed by me so he may want to review these himself for wording
7. In the Bid Form, the Substantial Completion date needs to be confirmed as shown or given a firm date; we filled in a number of days but highlighted that FYI
8. In the Bid Form a question about Small Business Participation requirements

Please provide any comments that you have and we can issue a final set for bidding after the BOS meeting on 08/11/20. FYI, there have been two non-substantive revisions to the drawings since we sent them to you:

1. The TOC had two typos on sheets which have been corrected
2. The Arch plans have had a small piping chase added behind the lavatories in 414

All of the drawings are now ready to be stamped and sealed and included in the Bid Document download center on our website after your final review and comments and the BOS's approval.

Thank you.

Norman Smith, AIA, LEED AP

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# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Codification Project Status Report

**INDICATED MOTION(s):** N/A

**STAFF LEAD:** County Attorney Sean Gregg

**TIMING:** This project has been before the County for at least three years. Completion is not required by any law, regulation or contract, so the timetable is driven by local (i.e. Board of Supervisors) discretion.

**DISCUSSION** An approvable set of public hearing, codification adoption and “supplement 1” adoption materials has been prepared. A last, Board-requested review of the document by County staff is intended to identify any remaining internal suggestions on what has been missed or otherwise incorrect.

**FISCAL IMPACT:** N/A

**REFERENCES:** Links to scanned MuniCode documents and other documents can be found at <https://www.madisonco.virginia.gov/bos/page/madison-county-code>.

**HISTORY:** N/A

**RECOMMENDATION:** Staff suggests allowing one more internal review that would culminate in the Board authorizing the required pre-adoption public hearing. Per the August 1 letter report, authorization could be granted on August 25.

**ENCLOSURES:**

- August 1, 2020 letter report
- July 6, 2020 email requesting review by internal “subject matter experts”
- October 8, 2019 Board status report

**From:** Jack Hobbs  
**Sent:** Monday, July 6, 2020 10:02 AM  
**To:** (SME list)  
**Cc:** sdgregg@sdgregglaw.com  
**Subject:** Codification

As you may be aware, MuniCode delivered the printed Madison County Code document on Thursday. For promulgation of this unapproved edition, I scanned the material and posted it on the County web site via several links at the bottom of the page at <https://www.madisonco.virginia.gov/bos/page/madison-county-code>.

I have not been through the document but believe that it is very close to the version we discussed with you and eventually presented to the Board last fall, posted (with interim updates) on the County web site and then delivered to MuniCode earlier this year. To my knowledge, it contains all code amendments except for the court security fee item approved in June.

You will recall that our approach on the project to date involves nailing down currently effective County ordinances, adding in areas where items were obviously missing or lacking, changing what clearly needs to be fixed, and other items that could be handled as “consent” issues – i.e. those that do not feature anticipated protracted discussion or controversy. With this in mind, I ask that you review the document and provide comments on needed adjustments to County Attorney Sean Gregg and me by the morning of July 13 so we will be able to develop a good status report that would be delivered to the Board on July 15. Areas of responsibility and/or what I believe are your respective areas of subject matter expertise where your input would be appreciated are outlined below.

The approval/project follow through process would include nailing down final edits, generating an ordinance that would amend the new “code” document, then presenting that along with the MuniCode document for public hearing and Board approval.

As always, please advise if you have any questions or concerns.

Jack Hobbs  
Madison County

<b>Chapter/Section</b> <b>Staff Lead/SME</b>
<b>Front End Documents</b> <b>Sean Gregg</b>
<b>1 General Provisions</b> <b>Sean Gregg</b>
<b>2 Administration</b> <b>Sean Gregg</b>
<b>4 Amusements</b> <b>Jack Hobbs/Sean Gregg</b>
<b>6 Animals and Fowl</b> <b>Greg Cave/Clarissa Berry/Sean Gregg</b>
<b>8 Buildings</b> <b>Jamie Wilks</b>
<b>10 Businesses &amp; Business Regulations</b> <b>Brian Daniel/Erik Weaver</b>
<b>12 Emergency Services</b> <b>Noah Hillstrom/Brian Gordon</b>
<b>14 Environment</b> <b>Jamie Wilks/Matt Aylor</b>
<b>16 Law Enforcement</b> <b>Brian Gordon/Erik Weaver</b>
<b>18 Offenses</b> <b>Brian Gordon/Erik Weaver</b>
<b>20 Roads, Bridges, Streets</b> <b>Brian Gordon</b>
<b>22 Solid Waste</b> <b>Roger Berry</b>
<b>24 Taxation</b> <b>Stephanie Murray/Brian Daniel</b>
<b>26 Traffic and Vehicles</b> <b>Stephanie Murray</b>
<b>28 Utilities</b> <b>Jack Hobbs</b>
<b>Appendix 1 Zoning (w/ flood plain ordinance)</b> <b>(w/Site Plan @ App A)</b> <b>Ligon Webb</b>
<b>App 2 Subdivisions</b> <b>Ligon Webb</b>
<b>Back End Documents</b> <b>Sean Gregg</b>

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

- MEETING DATE:** October 8, 2019
- AGENDA TITLE:** Status Report on Codification Project
- INDICATED MOTION(s):** N/A
- STAFF LEAD:** County Administrator Jack Hobbs
- TIMING:** Staff and “subject matter expert” work on the codification project has been completed and the project handed over to the County Attorney for buffing and blessing prior to a “final review” document being transmitted to code consultant MuniCode. Comments on this edition should be transmitted to the County Attorney at the earliest.
- DISCUSSION:** The “recodification” process is such that the next set of documents transmitted from MuniCode to the County would be a printed package that the Board would be expected to adopt as-is; any changes to that version would need to be expressed in the form of a “code supplement”. If the proposed documents (as edited) are transmitted to MuniCode in early November, it is expected that the package will return to the County by the end of December and the County will be able to hold a hearing to finalize this project in January.
- To be clear, the County Code would contain all permanent ordinances and not ones related to matters such as budget, rates, fees, loans, polling place locations, comprehensive plan adoption or any annual or “ephemeral” items. All permanent ordinances not contained in the codification document would be repealed.
- Staff plans to walk the Board through the work chapter-by-chapter to (1) brief everyone present on the structure of what is being proposed, (2) provide some background behind what is contained in the proposal, (3) provide a platform for Board to make comments prior to the delivery of the “final” edition and (4) strongly urge review and comments at this time rather than later.
- FISCAL IMPACT:** N/A
- REFERENCES:** N/A
- HISTORY:** It has been recognized for many years that a codification of the County’s ordinances is needed. Staff is unaware of any prior codification of Madison County ordinances.
- RECOMMENDATION:** Hear the report and provide comments and questions as appropriate. Most importantly, now is the best time to review the codification document and provide comments and suggestions to the County Attorney.
- ENCLOSURES:**
- Specimen codification ordinance
  - Work showing current County ordinances and the proposed “codification” can be accessed at <https://www.madisonco.virginia.gov/bos/page/madison-county-code>.

**Chair**  
R. Clay Jackson

**Vice-Chair**  
Charlotte Hoffman

**BOARD MEMBERS**  
Kevin McGhee  
Amber Foster  
Carty Yowell



**County Administrator**  
Jack Hobbs

**County Attorney**  
Sean D. Gregg

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(540) 948-7500 (ph)  
(540) 948-3843 (fax)

**Memo**

**Da: August 1, 2020**

**To: Madison County Board of Supervisors**

**By: Jack Hobbs** *JH*

**Re: Codification Project**

I have reviewed the codification document received from MuniCode on July 1,2020 with various members of the County staff and am providing the results of that in the attached. Included are:

1. An overview/analysis list
2. An ordinance that would, when enacted, establish the Madison County Code.
3. The MuniCode codification document (with annotations, appendices not included)
4. A proposed “Supplement 1” ordinance
5. A proposed public hearing notice.

In an effort to move the codification project toward completion, I propose the following timetable:

- August 11 – The Board discusses the document/ process and requests a final staff review
- August 25 – The Board receives all internal comments, and if all is in order, a public hearing is authorized
- September 22 - Public hearing on the new Madison County Code (including the adjusting “Supplement 1” ordinance)
- September 22 - Effective date of the Madison County Code

As always, please advise if you have questions or concerns.

## A summary review of MuniCode’s proposed Madison County Code

As of August 1, 2020

Section/Chapter	Comment
Front End Documents	OK. Remember to include a current list of officials on p. v and the adopting ordinance at p. x
1 General Provisions	2 technical adjustments (Sec 1-2, definition of “health officer”; Sec 1-13, number of official code copies) but otherwise OK
2 Administration	Correct one footnote (Sec. 2-25, adoption date of background check ordinance) but otherwise OK
4 Amusements	Clarify that outdoor event/music festival ordinance on publicly owned lands is exempt from the ordinance at Sec. 4-23 but otherwise OK.
6 Animals and Fowl	<b>Review by Sean Gregg pending</b>
8 Buildings	Replace all of building ordinance per Building Official’s request
10 Businesses & Business Regulations	OK.
12 Emergency Services	OK
14 Environment	<ul style="list-style-type: none"> <li>• Adjust Sec. 14-27 (a) (1) to correct the plan review agency inaccuracy.</li> <li>• Change last sentence in Sec 14-28 to allow waiving of the preconstruction conference requirement.</li> <li>• Adjust Sec. 14-30 to authorize staff to approve extensions of single family dwelling E&amp;S “agreements in lieu of a plan” after the first 12 months.</li> </ul>
16 Law Enforcement	OK
18 Offenses	OK
20 Roads, Bridges, Streets	OK
22 Solid Waste	OK
24 Taxation	Correct Sec. 24-31 (change dates on special real estate assessments to conform to the Code of Virginia) and include Sec. 24-279 (court security fee increase approved on 6/23/2020) but otherwise OK
26 Traffic and Vehicles	OK
28 Utilities	OK
Appendix 1 <b>Zoning</b> (w/ flood plain ordinance included & site plan @ Appendix A)	<ul style="list-style-type: none"> <li>• <b>Review by L. Webb pending</b></li> <li>• Remember to update flood plain provisions per public hearing and anticipated vote on 8/5/2020</li> <li>• CDA1:1 (Zoning “note”): The codification shows all zoning ordinance amendments to 7/6/2020; suggest deleting “through Jun 5, 2013”</li> </ul>
Appendix 2 <b>Subdivisions</b>	<b>Review by L. Webb pending</b>
Back End Documents	OK

ORDINANCE # 2020-\_\_\_\_\_

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE COUNTY OF MADISON, VIRGINIA; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE BOARD OF SUPERVISORS:

Section 1. The Code entitled "Code of Ordinances, County of Madison, Virginia," published by Municipal Code Corporation, consisting of chapters 1 through 28, each inclusive, and including zoning and subdivision regulation appendices, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before March 4, 2020, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be punished according to code Section 1-14. Each act of violation and each day upon which any such violation shall continue or occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention of the county to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after March 4, 2020, that amend or refer to ordinances that have been codified in the Code, shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective on September 22, 2020.

Adopted this 22nd day of September, 2020 on motion of Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_.

R. Clay Jackson, Chair  
Madison County Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
R. Clay Jackson	_____	_____	_____	_____
Charlotte Hoffman	_____	_____	_____	_____
Kevin McGhee	_____	_____	_____	_____
Amber Foster	_____	_____	_____	_____
Carlton Yowell	_____	_____	_____	_____

ORDINANCE # 2020-\_\_\_\_\_

An ordinance to adjust the following sections of the codification of ordinances prepared by MuniCode:

- 1. Sec. 1-2 Definitions and rules of construction.
- 2. Sec. 1-13 Copies of Code and supplements to be made available for public inspection.
- 3. Sec. 2-25 Review of criminal history record information of applicants for County employment.
- 4. Sec. 4-23 Permit required.
- 5. Chapter 8 Buildings and building regulation (deletion of all MuniCode Chapter 8 text)
- 6. Chapter 8 Buildings and building regulation (insertion of a replacement Chapter 8)
- 7. Sec. 14-27 Procedures for plan review and administration.
- 8. Sec. 14-28 Preconstruction conference.
- 9. Sec. 14-30 Approval, expiration and extension.
- 10. Sec. 24-31 Protocol concerning delinquent payments.
- 11. Sec. 24-279 Court security fee.

BE IT ORDAINED by the Madison County Board of Supervisors that various sections of the Madison County Code are amended as follows:

Section	Page	Amendment Text
1	CD1:3	<b>Sec. 1-2. Definitions and rules of construction.</b> <i>Health Officer.</i> The term "Health Officer" means <del>the Public Health Officer of the County or representative of the State Board of Health</del> <u>any duly appointed representative of the State Health Commissioner at the Virginia Department of Health</u> serving the County.
2	CD1:7	<b>Sec. 1-13. Copies of Code and supplements to be made available for public inspection.</b> At least <del>three copies</del> <u>one copy</u> and every supplement thereto shall be kept in the office of the County Administrator and shall be available for public inspection, during normal business hours.
3	CD2:5	<b>Sec. 2-25. Review of criminal history record information of applicants for County employment.</b>  1.The County Administrator or his designee shall, in the interest of public welfare and safety, conduct investigations of all applicants to whom a conditional offer of employment is made to determine if the past criminal conduct of an applicant with a conviction record would be compatible with the nature of the employment under consideration, in accordance with Virginia Code § 15.2-1505.1, as amended.  2.Except as set forth in (c) below, the County Administrator or his designee shall require such applicants to submit to fingerprinting and provide personal descriptive information to be forwarded along with the applicant's fingerprints through the central criminal records exchange and the Federal Bureau of Investigation for the purpose of obtaining criminal history record information.  3.Applicants for the position of Officer of Election with the County's Office of the General Registrar shall not be required to submit to fingerprinting but shall be required to provide personal descriptive information to be forwarded through the central criminal records exchange for the purpose of obtaining criminal history record information.  4.Criminal history record information shall be confidential.  5.If an applicant is denied employment because of information appearing in his criminal history record, the County Administrator or designee shall notify the applicant that information obtained from the central criminal records exchange contributed to such

		denial.  (Ord. No. 2019-14, 11-26- <del>2016</del> 2019)
4	CD4:3	<b>Sec. 4-23. Permit required.</b> No person shall stage, promote, or conduct any music or entertainment festival in the unincorporated areas of the County <del>and not, or</del> on lands owned by the County, the County School Board, the County Parks and Recreation Authority, the State, or the United States of America, unless there shall first be obtained a permit from the Board of Supervisors a special entertainment permit for such festival.
5	CD8:1- CD8:6	<i>Repeal Sec. 8-1 through 8-75 in their entirety (all of Chapter 8 in the MuniCode codification document)</i>
6	New sheets in CD8	<p><b><u>8-1. Short Title</u></b> <u>This ordinance may be known and referred to as the Madison County Building Code.</u></p> <p><b><u>8-2. Adoption</u></b></p> <p><u>(a) The Virginia Uniform Statewide Building Code, Part I and Part II, and future revisions or amendments thereof, are hereby adopted and incorporated, as a part hereof to the same extent as if set out herein at length, and shall control all matters concerning the construction, rehabilitation or repair of new or existing structures;</u></p> <p><u>(b) Chapters 1, 2, and 3 of Part III of the Virginia Uniform Statewide Building Code, and future revisions or amendments thereof, are hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length, and shall be adopted for the following purposes:</u></p> <p><u>(1) the maintenance or razing of unoccupied, unsafe buildings and structures when the Code Official receives a complaint that alleges a violation of the Madison County Building Code; and</u></p> <p><u>(2) the procedures for the administration and enforcement of the provisions adopted herein; provided, the Code Official shall only enforce the provisions of Chapters 1, 2, and 3 of Part III, of the Virginia Uniform Statewide Building Code, concerning buildings and structures deemed by the Code Official to be unoccupied and unsafe, except as provided in Section Four of this ordinance.</u></p> <p><u>(c) Section 15.2-906 of the Virginia Code, and any future revisions or amendments thereof, is hereby adopted and incorporated as a part hereof, to the same extent as if set out herein at length.</u></p> <p><b><u>8-3. Enforcement</u></b></p> <p><u>(a) The Building Department is hereby designated to act as the enforcing agency for the enforcement of the provisions of the Virginia Uniform Statewide Building Code, Parts I, II, and Chapters 1, 2, and 3 of Part III, as promulgated by the Virginia Board of Housing and Community Development under authority of §§ 36-99, 36-103 and 36-105 of the Code of Virginia, and any future revisions or amendments thereof.</u></p> <p><u>(b) A copy of the Virginia Uniform Statewide Building Code shall be maintained on file in the Department of Planning and Community Development.</u></p> <p><b><u>8-4. General Requirements</u></b></p>

		<p><u>In addition to adopting the Virginia Uniform Statewide Building Code, Part III, as cited in Section 8-1 above, the following provision is hereby adopted and incorporated as part of this ordinance:</u></p> <p><u>(a) Swimming pools shall be maintained in a clean and sanitary condition, and in good repair. All swimming pools, reported to the Code Official, shall be subject to the barrier maintenance requirements of Section 303 of Chapter 3 of Part III of the Virginia Uniform Statewide Building Code, regardless of property occupancy. Improperly maintained barriers shall be cited as <i>unsafe</i> as cited in this Code.</u></p> <p><b><u>8-5. Appeals</u></b>  <u>The Board of Building Code Appeals is hereby designated as the appeals board to hear appeals arising from the application of the provisions of this chapter.</u></p> <p><b><u>8-6. Administrative Practices</u></b>  <u>The Building Official shall establish such procedures or requirements as may be necessary for administration and enforcement of this ordinance.</u></p> <p><b><u>8-7. Severability</u></b>  <u>Should any provision of this ordinance be declared by the courts unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.</u></p>
7	CD14:9	<p><b>Sec. 14-27. Procedures for plan review and administration.</b></p> <p>(a) <i>Plan review.</i></p> <ol style="list-style-type: none"> <li>(1) All final plans shall be approved by the County's Plan-Approving Authority, after recommendation by the County's Certified Program Reviewer, <del>which is the Commonwealth of Virginia Department of Environmental Quality, for purposes of this Article.</del></li> <li>(2) In reviewing plans, the plan-approving authority and the district may seek or receive recommendations or comments from the State Division of Environmental Quality, the State Department of Transportation, the Health Department and such other agencies that are deemed to have some responsibility in this area.</li> <li>(3) The preparation and submission of an erosion and sediment control plan to be administered shall be the responsibility of the owner, lessee, or duly authorized agent of either the owner or lessee.</li> <li>(4) In determining the adequacy of the plan, the Certified Plan Reviewer shall be guided by the recommendations contained in the Virginia Erosion and Sediment Control Handbook and/or the Virginia Erosion and Sediment Control Regulations.</li> </ol> <p>(b) <i>Performance guarantees.</i> The plan-approving authority, as a condition of approval of any erosion and sediment control plan, may require of the applicant a reasonable performance bond with surety, cash escrow, letter of credit, or combination thereof, or such other legal arrangement as is acceptable to the plan-approving authority to ensure that measures could be taken by the County at the expense of the person conducting the land disturbing activity should he fail, after proper notice, within the time specified to initiate or maintain appropriate conservation action which may be required of him in order to be in compliance with this article.</p> <ol style="list-style-type: none"> <li>(1) If the County takes such measures upon such failure by the person conducting the land disturbing activity and the costs of required corrective action exceed the security held, the County Board of Supervisors may collect from such person the difference between the cost of the corrective action required and the amount of security held.</li> <li>(2) Within 60 days of the achievement of adequate stabilization of the land</li> </ol>

		<p>disturbing activity, such bond, cash escrow, letter of credit or other legal arrangement, or the unexpended or unobligated portion thereof, shall be refunded by the plan-approving authority to the owner or his agent or terminated, as the case may be.</p> <p>(3) The amount of performance guarantee shall be set by the plan-approving authority in accordance with-Code of Virginia, § 62.1-44.15:57. <i>(Ord. No. 2014-7, § 9, 7-1-2014)</i></p>
8	CD14-10	<p><b>Sec. 14-28. Preconstruction conference.</b></p> <p>No land disturbing activity under an approved erosion and sediment control plan shall commence until the owner and/or his agent has met with the Administrator and/or his agent on site for a preconstruction conference to review the requirements of said plan. The owner or his agent may request a preconstruction conference at any time after the plan is approved, and the Administrator and/or his agent shall schedule such conference within 15 days of such request. The requirement for a preconstruction conference may be waived by the <del>County</del> Administrator <u>or his agent</u> at the time the plan is approved. <i>(Ord. No. 2014-7, § 10, 7-1-2014)</i></p>
9	CD14-11	<p><b>Sec. 14-30. Approval, expiration and extension.</b></p> <p>Approval of an Erosion and Sediment Control Plan under the provisions of this Article shall expire 12 months after the date of such approval. A single one-year extension may be granted by the <del>County Board of Supervisors</del> Administrator <u>or his agent</u> upon a written request by the applicant <del>to the Administrator</del>. Such request shall be made no more than 60 days, nor less than 30 days before the expiration date of the approved Erosion and Sediment Control Plan. The Administrator <u>or his agent</u> shall acknowledge the request upon receipt, and the <u>Administrator or his agent</u> <del>County Board of Supervisors</del> shall make a decision on the requested extension within 30 days of the request receipt. If such extension is granted, the <u>Administrator or his agent</u> <del>County Board of Supervisors</del> may require that performance guarantees as set forth herein be given or extended by the applicant as a condition of the extension approval. <i>(Ord. No. 2014-7, § 12, 7-1-2014)</i></p>
10	CD24:9	<p><b>Sec. 24-31. Protocol concerning delinquent payments.</b></p> <p>If on <del>June</del> <u>April</u> 1 of any year the taxes for any prior year on any parcel of real property which has a special assessment as provided for in this Article are delinquent, the Treasurer of the County shall send notice of that fact and the general provisions of Code of Virginia, § 58.1-3235, as amended, to the property owner by first class mail. If after sending such notice, such delinquent taxes remain unpaid on <del>November</del> <u>June</u> 1, the Treasurer shall notify the Commissioner of Revenue of the County who shall remove such parcel from the land use program. <i>(Code of Virginia §58.1-3235, Ord. of 6-9-1987(01), § 5)</i></p>
11	CD24:24	<p><b><u>Sec. 24-279. Court security fee.</u></b></p> <p><u>A fee of twenty dollars (\$20.00) is imposed as part of the costs in each criminal and traffic case in the Madison County General District Court and Madison County Circuit Court in which the defendant is convicted of the violation of any statute or ordinance. This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Madison County Treasurer, and held by the Madison County Treasurer subject to appropriation from the Madison County Board of Supervisors to the Madison County Sheriff to fund the cost of courthouse security personnel.</u> <i>(Ord. No. 2020-12, 6-23-2020, effective July 1, 2020)</i></p>

Adopted this 22<sup>nd</sup> day of September, 2020 on motion of Supervisor \_\_\_\_\_,  
seconded by Supervisor \_\_\_\_\_.

\_\_\_\_\_  
R. Clay Jackson, Chair  
Madison County Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
R. Clay Jackson	_____	_____	_____	_____
Charlotte Hoffman	_____	_____	_____	_____
Kevin McGhee	_____	_____	_____	_____
Amber Foster	_____	_____	_____	_____
Carlton Yowell	_____	_____	_____	_____

**MADISON COUNTY BOARD OF SUPERVISORS**  
**Public Hearing on Ordinance Codifications**

Notice is hereby given pursuant to §15.2-1427 and §15.2-1433 of the Code of Virginia and amendments thereto that the Madison County Board of Supervisors intends to consider the adoption of a Madison County Code. A copy of the full text of the ordinances that would effect this codification along with related documents are available for review at [www.madisonco.virginia.gov](http://www.madisonco.virginia.gov) and at the Madison County Administrator’s office at 414 N. Main Street during normal working hours.

A public hearing on the proposed adoption of the Madison County Code is scheduled for Tuesday, September 22, 2020, at 6:00 p.m., or as soon as practicable thereafter, in the Board Auditorium of the County Administration Building, 414 N. Main Street; Madison, VA 22727 at which time public comment will be heard. Comments may be submitted in writing or via email to [jfrye@madisonco.virginia.gov](mailto:jfrye@madisonco.virginia.gov).

Jack Hobbs  
County Administrator

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**Publish: September 3 and 10, 2020**

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Consideration: Use of Coronavirus Relief Fund Monies

**INDICATED MOTION(s):** Per the Board’s discretion

**STAFF LEAD:** County Administrator Jack Hobbs

**TIMING:** The federal government, through the state, has provided significant monies to the County for the purpose of addressing COVID-19 pandemic-related issues. Although relief to the deadline has been requested, the funds are to be “incurred” for this purpose by December 30, 2020 or returned.

**DISCUSSION**

Some of these monies have been received, with others anticipated. Some have been spent, some committed, and some clearly set for approval, and some requiring additional Board discussion. The short timetable, absence of clear guidance on restrictions on the use of the funds and staggered status of approval and procurement have made this program difficult to track and manage.

Staff hopes to work down a list of proposals to ascertain the Board’s preferences on the different ideas.

Although a public hearing is scheduled for the top of the meeting on the 11<sup>th</sup>, another will probably be required to cover the anticipated increased funding.

**FISCAL IMPACT:**

In addition to meeting the direct purpose of the program, such as providing PPE, staff has been encouraged to find qualifying uses of money such that they would free up locally generated funds (i.e. real estate taxes) in either this year or the coming years.

Another item of concern is that this is considered a one-time program, and the best practice is to use one-time monies for one-time outlays. In other words, if the money is used to hire permanent employees the expense of those employees would have to be born by the tax base after this funding source has been exhausted.

**REFERENCES:** None

**HISTORY:** This program has evolved since March 2020.

**RECOMMENDATION:** Review the materials provided just before and during the meeting and provide direction to the staff.

**ENCLOSURES:** (Materials will be provided as they become available)

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Discussion – Worksession Schedule for Amending the FY21 Budget

**INDICATED MOTION(s):** N/A

**STAFF LEAD:** County Administrator Jack Hobbs

**TIMING:** The Board indicated that it wanted to reconsider the FY21 budget in the fall, and it appears that the appropriate time to do this is after the special General Assembly session that begins on August 18. The topics of concern in Richmond include a focus on the state budget in the aftermath of COVID-19 as well as criminal and social justice reform (which might get more press).

**DISCUSSION**

The County’s FY21 budget that is somewhat conservative but was developed prior to the escalation of the COVID-19 pandemic, CARES Act funding and last-minute cuts notwithstanding.

Changes in operating costs and anticipated capital outlays as well as shifting revenue sources should be evaluated as well as the impact of the financing/refinancing on the County’s fiscal position. An element that may help in this effort is the 5-year budget forecast that Davenport owes the County.

**FISCAL IMPACT:** The Board is aware that County finances are generally stable due to its reliance on property taxes; the issue is that the budget for the current fiscal year should receive a second look now that some (but not all) of the uncertainty that existed in April in May has been resolved but other factors (i.e. school reopening and day care) have moved to the fore.

**REFERENCES:** None

**HISTORY:** N/A

**RECOMMENDATION:** Board members should monitor changes to the revenue streams the County receives from the state via requesting the preparation of an updated revenue projection immediately after the General Assembly adjourns.

Staff envisions a short conversation on the matter to as to begin and complete this task before the holidays and the FY22 budget season begins.

**ENCLOSURES:**

- None

# MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

**MEETING DATE:** August 11, 2020

**AGENDA TITLE:** Discussion – Potential Employee Assistance Program

**INDICATED MOTION(s):** N/A

**STAFF LEAD:** County Administrator Jack Hobbs

**TIMING:** Although it has been mentioned in several meetings over the past couple of years, this is a new item. There are no requirements or deadlines associated with pursuing and implementing such a program. Note alternative providers have not been identified and no procurement process has been entered at this point.

**DISCUSSION** A thorough explanation of a new proposed employee benefit and management tool is contained in the attached. In short, this is a way to provide support to employees in a private and non-confrontational way. The services would either be self-requested or mandated by a supervisor if and when appropriate. It also opens the door to training opportunities that will evolve over time and as the County's needs change.

The "EAP" provided in this context is vastly different than the program of the same name available through the county's health insurance carrier. For example, the Anthem product (at [https://www.anthem.com/employer/eap/employee/?cnslocale=en\\_US\\_va](https://www.anthem.com/employer/eap/employee/?cnslocale=en_US_va)) does not contemplate supporting supervisors or extend to employees or family members who do not participate in the health insurance plan.

**FISCAL IMPACT:** \$2,750/yr base fee/retainer  
\$600 per incident for Substance Abuse Professional (SAP) Services  
\$225/hr for onsite or web-based seminars, wellness programs, trainings, etc.  
\$300/hr for critical incident response.

**REFERENCES:** To be determined

**HISTORY:** Areas where EAP services may have been helpful over the past few years include

- instances where otherwise good employees were suspected of having substance abuse, personal financial problems or a family situation that does or may affect their workplace performance,
- referral services for law enforcement or EMS workers who are dealing with the after-effects of responding to a call involving horrific injuries to individual or even the death of someone they know,
- general counseling on the variety of simmering challenges the pandemic has provided, and
- providing an independent resource that could be used to address inter-employee issues involving conflict, work habits, or other issues where the County lacks clinical capacity (i.e. in the absence of a full HR department).

**RECOMMENDATION:** Staff asks for preliminary Board discussion on the appropriateness of such a program before the staff pursues the matter.

**ENCLOSURES:**

- Proposal from Reach EAP

SERVICES OVERVIEW



**[ TOTAL WELL-BEING ASSISTANCE PROGRAM SERVICES ]**

Angela Diver, Executive Director | Reach EAP | 570-543-5180 | [adiver@reach-eap.com](mailto:adiver@reach-eap.com)

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## I. INTRODUCTION

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Reach EAP understands that when an employee is overwhelmed by personal, lifestyle, or workplace situations, they cannot perform their duties effectively. We are confident that the Reach EAP program can provide the most comprehensive and cost-effective strategies for a number of issues to help employees manage their lives, so they can remain productive, safe, healthy, and effective in the workplace.

Today Reach EAP is *re-defining* the EAP. There are two main hurdles that face EAP providers:

1. **Stigma of utilizing the service**
2. **Barriers to accessing the service**

Our **Total Well-Being model** offers everyday services for everyday people like life coaching, medical advocacy, personal concierge for convenience services, work/life resources, and legal/financial resources in addition to the traditional mental health counseling that EAPs were founded on. These service enhancements help to reduce the stigma often associated with utilizing an EAP. In addition, we offer clients *on-demand* access to these services via telephone, mobile app, web portal, video counseling, and chat functionality. Through our commitment to innovative technological connectivity, we are meeting individuals wherever they are, whenever they need us – help anytime, anywhere.

Our high-touch, high-tech model actively engages our client organizations and their employees in order to create meaningful connections that aid in supporting work/life balance, driving productivity, and overall strengthening organizational cultures for long-term success.

We are committed to bringing *well-being, done well* to our valued client partners through:

- **Expert Access:** Reach EAP provides 24/7 service driven and supported by a team of in-house experts that are passionate and committed to providing the highest quality of care and solutions to workforce health and wellness challenges. Our team assimilates with each client to act as an extension of their Human Resources division. Through this seamless support we provide proactive programming that better organizational and individual needs – whenever those needs arise.
- **Program Customization:** Through our high-touch model, we build every program to meet the specific needs of each unique client. Not only does this mean that program components vary based on individual client needs, but it also means that during consistent program reviews our team works collaboratively with each client to adjust programming to ensure ongoing success.
- **State-of-the-Art Technology:** Employees and family members can access the Reach EAP 24/7/365 through telephone, web portal, and mobile application options. Furthermore, our state-of-the-art technology affords our clients best-in-class reporting and statistics to aid in program review and evolution as needed.
- **Innovative Member Promotion:** Our team understands that it takes regular contact and encouragement to make sure employee benefits are used, and we know that resonating with individuals in today’s busy world has only become more challenging. It is through our commitment to ensuring engagement that we proudly offer a fresh, innovative member

campaign aimed at catching the attention of busy employees and educating them and their family members on the availability of services.

- **Best-in-Class Programming:** A hallmark of the Reach EAP program has been our commitment to best-in-class programming including extraordinary customer service and exciting service offerings. We are proud to offer our clients consistent & professional ongoing communications including monthly newsletters,
- **Cost-Effective Pricing Models:** We understand that rising healthcare costs continue to concern employees and employers, which is why we remain flexible & transparent in our pricing strategies. We have the ability to price our services as a per-employee-per-month (PEPM) structure or as fee-for-service structure.

We are confident that our strategies offer an innovative, effectively administered, high-quality benefit to drive improved well-being. Our commitment to service excellence, robust service offerings, and ongoing evolutions fully support our client populations now and as they continue to evolve in the future.

## II. ABOUT REACH EAP

We remain committed to providing high-touch customer service through a regional center of excellence model. In 2017, Reach EAP was acquired by AllOne Health, a leading provider of workforce physical and mental health solutions to expand our geographic capability.

AllOne Health has nearly 50 years of experience in providing employers with Occupational Health and Employee Assistance Program services. Our organization was founded by a group of physicians and we remain heavily clinical today with 50% of our Leadership team holding clinical designations and a greater percentage of our entire population being clinicians by trade. Employing an overall team approach, our colleagues have direct access to one another in order to always offer our clients a best-in-class service response. This includes direct access to physicians, mental health counselors, nurses, social workers, and more.

AllOne Health’s mission is to provide an integrated solution that drives health, productivity, & well-being for all. We understand that our availability to be *present* at our client sites can greatly impact our ability to successfully service client needs and meet this mission. By acquiring regional EAPs that share in our commitment to high-touch customer service and high-tech capability, we can now offer operational program efficiencies, wider access to leading industry experts, all while providing the high-touch service across a greater geographic spread.

As a global firm, we provide **24/7 concierge-style service** that sets the standard, along with in-person and online resources that encourage employees to maintain healthy and positive lifestyles. We combine in-house expertise, state-of-the-art technology, and program flexibility to drive best-in-class programming for our client organizations.

Our programming provides clients with a Total Well-Being model that includes life coaching, medical advocacy, work/life resources & referrals, and personal concierge for convenience services. Our model

addresses everyday problems for everyday people, anytime, anywhere; all while maintaining the highest-touch customer service and the most competitive industry rates.

Through AllOne Health’s acquisition, Reach EAP is now also supported by improved technologies and enhanced service offerings.

### III. OUR SOLUTION

#### ASSISTANCE SERVICES

Service Components	Service Levels
<b>MENTAL HEALTH SOLUTIONS</b>	
<p>Reach EAP proudly offers a high-touch Employee Assistance Program designed to support individual &amp; organizational mental and behavioral health concerns. Our mental health solutions cover a broad range of issues for individuals, which they may experience at work or within their personal lives. Our multi-disciplinary staff includes doctors, licensed independent clinical social workers, and mental health specialists experienced with issues such as: stress, substance abuse, depression and anxiety, workplace tension, grief, managing emotional and job stress, mental health in-patient needs, and mental health out-patient needs.</p> <p>Offerings include:</p> <ul style="list-style-type: none"> <li>• Access: Toll-free line answered 24 hours a day / 7 days a week, AT&amp;T translation for 140+ languages</li> <li>• Access: Immediate access to Masters’-level clinicians for crisis callers</li> <li>• Access: Telephonic, mobile app, web portal, text messaging, and video counseling</li> <li>• Access: Nationwide affiliate network for face-to-face sessions</li> <li>• Continuity-of-care model: for improved long-term support</li> <li>• Educational materials include newsletters, one-pagers, webinars, and more</li> </ul>	
<b>Mental Health Solutions</b>	
<b>Counseling</b>	
Support services:	Communicated to caller:
<ul style="list-style-type: none"> <li>• Complete assessment process to determine nature &amp; urgency of needs</li> <li>• Immediate access to counselors if/when needed</li> <li>• Scheduling of an appointment including Face-to-Face options</li> </ul>	<ul style="list-style-type: none"> <li>• Service is confidential</li> <li>• No information is shared with employer</li> <li>• Service is paid for by employer</li> <li>• No co-pay or deductible</li> <li>• Information regarding # of sessions</li> <li>• Full program benefits explained</li> </ul>
No limit for telephonic mental health solutions through EAP	
Three in person visits per problem, per year	
<b>Crisis Calls</b>	
Support services:	
<ul style="list-style-type: none"> <li>• Immediate access to experienced</li> </ul>	<ul style="list-style-type: none"> <li>• ‘Contract for safety’ method</li> </ul>

- |   |   |
|---|---|
| <p>EAP counselor</p> <ul style="list-style-type: none"> <li>• Referrals through continuity-of-care model</li> <li>• Referrals to local hospital emergency room or screening services</li> </ul> | <p>where individual will take no action until emergency plans are made and counselor can reconnect within 1 hour</p> <ul style="list-style-type: none"> <li>• Contact with local authorities if situation is deemed unsafe to self or others</li> </ul> |
|---|---|

**WORK-LIFE SERVICE COMPONENTS**

<b>Service Components</b>	<b>Service Levels (if elected)</b>
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**RESOURCES & REFERRALS**

For telephonic work/life requests, our team highlights the importance of the referral process based upon specific client needs. Our process begins with a thorough consultation and assessment by a work-life specialist. Our assessment often helps individuals identify questions not yet considered. By taking the time to truly understand the specifics of each case, our consultants are well-equipped to provide guidance for the most cost-effective and suited options. Referrals are made to our extensive national network that is continually expanded to reflect the needs of clients companies and their employees. Resources are matched based upon the participant’s needs, financial situation, and geography.

- Access: Toll-free line answered 24 hours a day / 7 days a week (after-hour callers are connected with an individual who performs an intake, which is routed at the start of each business day to the AOH team to follow-up on)
- Access: Work/Life web portal, mobile application (free to download from Apple iTunes or Google Play store), consultation, and/or referrals and resources
- Educational materials include tip sheets, checklists to help evaluate resources, consumer information, etc.
- Health care advocates acting as liaisons between individuals, doctors, hospitals, insurance companies, pharmacists, specialist, home health agencies, and myriad other ancillary health care services
- Assistance with access/integration to all employee benefits including health plans, EAP, and wellness initiatives provided by employer

**Topics Covered Include (but are not limited to):**

**Parenting**

Childcare Resources & Referrals:

- Back-Up Care
- Before/After School
- Childcare Centers
- Family Day Care
- Nannies & In-Home Care
- Summer Camps

Information & Support:

- Adolescence
- Adoption
- Child Development
- College Planning
- New Parents & Pregnancy
- Special Needs

No limit for research and referrals.

**Elder Care**

No limit for research and

<p><b>Resources &amp; Referrals:</b></p> <ul style="list-style-type: none"> <li>• Assisted Living Facilities</li> <li>• Caregiver Support</li> <li>• Community Services</li> <li>• Hospice</li> <li>• Home Health Care</li> <li>• Medicare/Medicaid</li> <li>• Nursing Homes</li> <li>• Respite Care</li> <li>• Social Security</li> <li>• Transportation</li> </ul>	<p>referrals.</p>
<p><b>Legal</b></p> <p><b>Consultation &amp; Referrals:</b></p> <ul style="list-style-type: none"> <li>• Bankruptcy</li> <li>• Divorce / Custody</li> <li>• Estate Planning/Wills/Trusts</li> <li>• Real Estate</li> <li>• Landlord/Tenant</li> <li>• Immigration</li> <li>• Personal Injury/Malpractice</li> <li>• Debtor/Creditor</li> <li>• Adoption</li> <li>• Probate</li> </ul>	<p>Free telephonic consultation with qualified attorney or referral to conveniently located lawyer with appropriate expertise for a free 30-minute consultation and discounted additional assistance if required</p>
<p><b>Financial</b></p> <p><b>Consultation &amp; Referrals:</b></p> <ul style="list-style-type: none"> <li>• Bankruptcy</li> <li>• Home Buying</li> <li>• College Fund Planning</li> <li>• Credit Card Debt Tactics</li> <li>• Identify Theft Prevention</li> <li>• Foreclosure Prevention</li> <li>• Major Life Event Planning</li> <li>• Retirement Planning</li> <li>• Budgeting (to cope with reduction in household earnings; to reduce debt; to save; household budgeting)</li> </ul>	<p>Referrals available with:</p> <ul style="list-style-type: none"> <li>• Certified Financial Planner</li> <li>• Certified Public Accountant</li> <li>• Credit Counselor</li> </ul> <p>Website access to Mint.com and CreditKarma.com</p>
<p><b>Daily Living</b></p> <p><b>Resources &amp; Referrals:</b></p> <ul style="list-style-type: none"> <li>• Chore Services/House Cleaners</li> <li>• Emergency Services</li> <li>• Event Planning</li> <li>• Volunteer Opportunities</li> <li>• Pet Obedience Training</li> <li>• Fitness &amp; Wellness Centers/Programs</li> <li>• Transportation &amp; Travel Services</li> <li>• Consumer Comparisons</li> <li>• Entertainment Services</li> <li>• Veterinarians</li> <li>• Moving/Relocation Services</li> <li>• Pet Sitters/Kennels</li> <li>• Home Repair Services</li> </ul>	<p>No limit for resource and referral.</p>
<p><b>Work</b></p> <p><b>Resources &amp; Referrals:</b></p> <ul style="list-style-type: none"> <li>• Career Counseling</li> <li>• Job Performance Concerns</li> <li>• Job Search Strategies</li> <li>• Resume Review</li> <li>• Work Stress</li> </ul>	<p>No limit to research &amp; refer to Career Counselors</p>
<p><b>Website Access – English/Spanish/French Capability</b></p> <p><b>On-Demand Resource Topics:</b></p> <ul style="list-style-type: none"> <li>• Parenting</li> <li>• Education/College</li> </ul>	<p>Some customizations available including adding information about your company, benefits,</p>

<ul style="list-style-type: none"> <li>• Aging</li> <li>• Health</li> <li>• Living</li> </ul> <p><b>Web Portal Resources Include:</b></p> <ul style="list-style-type: none"> <li>• 4,000+ Articles, Videos, Podcast</li> <li>• Health &amp; Financial calculators</li> <li>• Interactive Checklists</li> <li>• 10+ Health &amp; Lifestyle Assessments</li> <li>• 200+ content topics</li> <li>• Integrated eLearning Courses</li> <li>• Member Profile Section Includes: Favorites, Bookmarks and Activity Results</li> <li>• On-demand online webinars and archived past webinars</li> <li>• Searchable Nationwide Resources for child care, aging and education.</li> </ul>	<ul style="list-style-type: none"> <li>• Financial</li> <li>• Career</li> <li>• Military</li> </ul> <ul style="list-style-type: none"> <li>• Savings Center: Discount shopping program</li> <li>• 100+ ready-to-use legal forms and contracts</li> <li>• HR Resource Section Includes:             <ul style="list-style-type: none"> <li>○ Downloadable Training Modules and Podcast</li> <li>○ Manage company documents</li> <li>○ Manage HR staff and employees</li> </ul> </li> <li>• Post company-wide alerts</li> </ul>	<p>locations, contacts, holidays and social media links in the “Company Profile” section</p> <p>Site is kept current &amp; up-to-date regularly</p>
<p><b>Mobile Application</b></p> <p>On-the-Go Access to:</p> <ul style="list-style-type: none"> <li>• One-touch connectivity to telephonic support</li> <li>• Pro-Active Self-Help/Tip Sheets</li> </ul>	<ul style="list-style-type: none"> <li>• Articles, Blogs, and Other Content</li> </ul>	<p>Download QR Code directly from web site</p>

**PERSONAL ASSISTANT**

This add-on service takes the work-life resource & referral program to the next level by providing 24/7 access to assistance in researching information, making purchases or reservations, and/or arranging services. While services can be found and purchased using an individual’s credit card, ultimately the individual is responsible for respective service costs.

**ASSISTANCE AVAILABLE (BUT NOT LIMITED TO):**

<ul style="list-style-type: none"> <li>• Entertainment &amp; dining (dinner, movies, concerns, transportation, etc.)</li> <li>• Travel &amp; tourism (Booking vacations)</li> <li>• Household errands (grocery shopping, car washes, dry cleaning, meal preparation, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• Service professionals (electricians, plumbers, carpenters, etc.)</li> <li>• Special needs support</li> <li>• Child &amp; elder care support</li> <li>• Other professional services</li> </ul>	<p>Additional Fees May Apply</p>
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**MEDICAL ADVOCACY**

Due to increasing challenges in navigating healthcare system, medical advocacy is on the rise. The health care advocate may be a social worker, nurse, or case manager who has experience with a wide range of health care issues including; but, not limited to: elder care, second opinions, nursing mothers, prescription information, and more.

No limit on advocacy support

Access to Medical Advocate to assist with:

- Medical Information & Resources
- Research
- Problem Solving
- Coaching
- Liaison with Health Care team
- Guidance with Insurance issues, preauthorization & predeterminations
- Navigating claims issues
- Explanations of confusing conditions
- Communicating with pharmacists re: prescription medications
- Scheduling specialist appointments
- Transition of care issues

**COACHING**

Reach EAP is proud to have evolved our solution to add enhanced well-being solutions including:

- Life coaching
- Wellness / health coaching
- Career coaching

Life and Career coaching included  
Wellness/health coaching at an additional fee

**EXTRAORDINARY CUSTOMER SERVICE**

Our team is committed to providing an extraordinary customer experience. Our program features distinct daily, weekly, monthly, quarterly, semi-annually, annually, and as-needed Account Management protocols. The Reach Account Management commitment provides:

- Quality assurance
- Consistent, professional communications
- Thought leadership / in-house expertise
- Robust utilization reporting

**ACCOUNT MANAGEMENT**

Dedicated Account Manager

- Masters' level Account Managers
- Management & Organizational Consultations
- Tracks & reports on program activity
- Collaborates with client

Program staff is available 24/7/365; Account Managers are available during normal business

- Provides Ongoing Program Orientations
- Aids in distribution of communication materials

contacts to evolve programming as-needed

hours M-F, EST via telephone or email. Onsite availability may vary depending upon client need.

**PROGRAM PROMOTION**

One of the most critical strategies for an organization to properly leverage benefit programs is through effective communication campaigns. Our team drives program engagement & effectiveness through campaigns driven by *the power of 3*. With this method, our goal is to touch individuals **tangibly, socially, and personally**.

**Tangibly:**

- Materials including wallet cards, brochures, posers
- Designed to educate & help de-stigmatize program use
- Purposely fresh, eye-catching, & strong in messaging to attract attention and encourage call-to-action

Standard electronic materials and initial flyers provided.

Additional promotional materials can be supported for an added fee including design and/or printing.

**Socially:**

- Designed to help reduce barriers to access
- Multiple options available for user interaction such as group trainings
- Free, downloadable mobile application

**Personally:**

- Personal connectively with our team when requesting resources & referrals
- Engaging with individuals to help build long-lasting connections

**Electronic Ongoing Communications**

While our team is committed to supporting effective program promotion, we also understand that ongoing program communications are critical to drive engagement and user satisfaction. We have a set calendar of communications that are sent to our clients as follows:

Standard – each communication is sent 1x/month or occurs 1x/month (i.e. webinars)

**Monthly:**

- Employee & Supervisor e-Newsletters
- Wellness Newsletters
- AOH Thought Leadership Article on Relevant Topics (also pushed on social media)
- HR30Webinar
- Work/Life Webinar
- Medical Advocacy Newsletter

Standard

### CUSTOMER SATISFACTION

Our team places a high importance on customer satisfaction, which is why we track utilization of all activities and utilize satisfaction surveys, periodic reviews, post-event evaluations, and internal employee performance appraisals to measure our success.

Our customer satisfaction efforts include:

- Satisfaction survey is sent within two (2) days of a work/life referral
- Weekly satisfaction & outcome survey reviews by Account Management
- Workplace Outcome Suite (WOS) – EAP program survey that examines absenteeism, presenteeism, work engagement, life satisfaction, and workplace distress

### PROGRAM REPORTING

We utilize state-of-the-art technology in order to track and comprehensively report on program utilization. This system comes bundled with over 100 reports for our programming and is run via Crystal Reports 8.5, which supports adding or modifying reports including customizable capabilities.

Measurement of our program success includes:

- Quarterly utilization reports
- Return on Investment calculation provided at end of each annual period
- All reports can be run on a customizable schedule for any given time
- Customizable features such as headings, fonts, colors, charts, and content
- Customizable fields like contact types, presenting issues
- MS Word, MS Excel, and PDF formats

Standard – can be sent via email or requested through client portal

### INNOVATIVE COMMUNICATION CHANNELS

As society continues to evolve and individuals become increasingly busy and on-the-go, we are excited to be launching innovative channels for service delivery. Additional channels will include:

#### Text Communication

- Mobile optimized chat
- SMS-to-Chat functionality

#### Tele-Health Communication

- Video conferencing for more personalized access to care

### INFORMATION SECURITY

Information security is of the utmost importance to our clients, their employees, and our business. With our improved communication channels, we continue to place a high-importance on information security including:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• <b>SSL Encryption</b></li> <li>• <b>Secure data transfer to collect notes</b></li> </ul> | <ul style="list-style-type: none"> <li>• HIPAA compliant</li> <li>• ISO 27001 information security compliance certification</li> </ul> |
|---|--|

## ADDITIONAL SERVICE OFFERINGS

### Service Components

### Service Levels

#### MANAGEMENT SERVICES

Building a great management team extends beyond issues of compensation and performance management. We see the development of great managers as a holistic and ongoing effort that addresses their professional and personal needs.

##### Management Consultation

Our management consultation services include:

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• HR professional consultation &amp; coaching</li> <li>• Conflict negotiation &amp; mediation</li> <li>• Supervisory formal referrals</li> </ul> | <ul style="list-style-type: none"> <li>• Policy development</li> </ul> |
|---|--|

Additional fees may apply for some levels of consultation, coaching, mediation, services & policy development

##### Organizational Development

Through our in-house *TeamWorks Institute* (TWI), we offer organizational development solutions including:

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Mediation – neutral facilitator to help employees resolve differences</li> <li>• Team Building – programs designed to unify teams for ultimate success</li> </ul> | <ul style="list-style-type: none"> <li>• Executive Coaching – Customized plans to teach any leader to be a better communicator and coach</li> </ul> |
|--|---|

Additional fees may apply

#### TRAININGS

A hallmark of the Reach EAP Well-Being programming is our best-in-class trainings. We proudly offer off-the-shelf trainings that span a wide variety of topics including HR, Management, Financial, Legal, and health-related topics; or, we can put together customized training on virtually any workforce-related subject. Our teams factor in demographics, occupational characteristics, and other variables of program participants when creating any training or support effort. Ultimately, we provide engaging, educational, and effective individual and organizational training programs.

Additional fees may apply

Trainings include (but are not limited to):

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Caring for Yourself While Caring for Others</li> <li>• Anger Management 101</li> <li>• Enhancing Your Interpersonal Skills</li> <li>• Maximizing Employee Engagement</li> </ul> | <ul style="list-style-type: none"> <li>• More than 15 trainings directly addressing stress &amp; resiliency including: “The Digital Overload Dilemma”, “Let Positivity Power You”, “Managing Emotions in the Workplace” and “Cultivating Mindfulness in Everyday Life”</li> </ul> |
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**CRITICAL INCIDENTS**

Workplace crisis or trauma is the physical or psychological response of employees to a crisis or critical incident, which can interfere with normal functioning. Situations which may precipitate trauma include being involved in or witnessing accidents, fires, violent acts, sudden deaths, or any other situation in which security or life are threatened. It is very common for people to experience emotional or even physical aftershocks when they have passed through a traumatic event. When a critical incident occurs, decisive action and thoughtful response can make all the difference.

Additional fees may apply

Critical Incident Services Include:

- Individual employee interventions
- Group debriefing sessions
- On-site counseling options
- Communications support
- Ongoing informational support

**DRUG & ALCOHOL SERVICES**

As the only EAP to be owned by an occupational health organization, we have the unique ability to seamlessly coordinate mental, behavioral, and physical health solutions. Our behavioral health staff also has 24/7 direct access to a team of Occupational Health Board-Certified physicians and nurses to aid in matters such as drug & alcohol abuse concerns. Give the direct correlation between physical and mental health with issues such as substance abuse, we have found great success managing both sides of a program for our clients.

Additional fees may apply

Available services include:

- DOT / non-DOT Substance Abuse Professional services (SAP)
- DOT / non-DOT drug & alcohol testing
- Urine, hair, saliva, breath testing options
- In-house MROs
- Multiple available panels
- Pre-placement, random, post-accident, for cause availability
- 24/7 collector availability

**ABSENCE MANAGEMENT SERVICES**

Studies show that individuals out on leave from work often become depressed. As the only EAP owned by an occupational health company, we are proud to combine mental/behavioral health solutions with physical health solutions through our absence management program. Our team can help triage injuries/illnesses from the moment of occurrence and nurse case management leaves to help mitigate time away. Solutions include:

Additional fees may apply

- 24/7 telephonic injury triage – answered by AllOne Health in-house nurses
- Direct connectivity to occupational health or urgent care facilities following an incident
- Coordination of drug & alcohol testing post incident
- Ongoing nurse case management
- STD/LTD services
- Workers’ Comp support
- FMLA oversight

**PRICING**

Below are the specific program elements as requested. We are providing pricing for **130 - 150** employees.

Pricing is as of **July 17, 2020** and is valid for **45 days** from this date.

<b>Requested Components</b>	<b>Notes</b>	
<b>Face-to-Face Counseling sessions</b>	3 sessions per issue, per employee	<b>\$2,750 annual fee</b>
<b>Unlimited telephonic support</b>	24/7/365 telephonic access to counselors	<b>Included in annual fee</b>
<b>Video Counseling Options</b>		<b>Included in annual fee</b>
<b>Online portal with resources for employees</b>	Includes: <ul style="list-style-type: none"> <li>• Work/life web portal with access to quizzes, blogs, articles, audio/video</li> <li>• Support on topics ranging from child/elder care to relocation, health &amp; wellness, and more</li> </ul>	<b>Included in annual fee</b>
<b>Telephonic work/life resources &amp; referrals</b>		<b>Included in annual fee</b>
<b>Unlimited Web-based Employee and/or Supervisor Orientations</b>		<b>Included in annual fee</b>
<b>Attendance at Benefit/Health Fairs</b>		<b>Included in annual fee</b>
<b>Standard printed promotional materials</b>		<b>Included in annual fee; Customized materials and/or additional materials can be provided at an added rate</b>

<b>Legal/Financial Services</b>		<b>Included in annual fee</b>
<b>Medical Advocacy</b>	Assistance in navigating the healthcare field for self & others	<b>Included in annual fee</b>
<b>Dedicated Account Manager</b>	Masters'-level Expert	<b>Included in annual fee</b>
<b>Electronic Monthly Communications</b>	Including newsletters, webinars, and thought leadership articles. See page 8 for more detail	<b>Included in annual fee</b>
<b>HR30 Webinars</b>	10-12 HR-focused webinars/year	<b>Included in annual fee</b>
<b>Supervisory Referrals</b>	Unlimited	<b>Included in annual fee</b>
<b>Mobile Application</b>	Download QR Code directly from web site	<b>Included in annual fee</b>
<b>Life Coaching</b>	Addressing issues such as time management, life transitions and stress at home and work	<b>Included in annual fee</b>
<b>Personal Assist</b>	Assistance in researching information, making purchases or reservations, and/or arranging services	<b>Included in annual fee</b>

<b>Additional Services &amp; Rates</b>	<b>Notes</b>	<b>Pricing</b>
<b>Substance Abuse Professional (SAP) Services</b>		<b>\$600 per incident</b>
<b>Onsite seminars, wellness programs, trainings</b>	Can be delivered web-based or onsite	<b>\$225 per hour</b>
<b>Critical Incident Response</b>		<b>\$300 per hour</b>
<b>DOT Exams</b>		<b>National fee for service</b>
<b>DOT Drug Testing</b>		<b>National fee for service</b>

**Suggested Closed Session Actions: August 11, 2020 (Bottom, v1)**

I move that the Board convene in a closed session pursuant to Virginia Code Sections:

- 2.2-3711(A)(29) for discussion of the terms or scope of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board related to negotiations with the Madison County Rescue Squad, and
- 2.2-3711(A)(1) for consideration or interviews of prospective candidates for appointment to the Industrial Development Authority.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

**Motion to Reconvene In Open Session:**

I move that the Board re-convene in open session.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent:					

**Motion to Certify Compliance:**

I move to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A) (29) and (1) only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting.

	<b>Foster</b>	<b>Jackson</b>	<b>Hoffman</b>	<b>McGhee</b>	<b>Yowell</b>
Motion:					
Second:					
“Aye”:					
“Nay”:					
Absent					

**§ 2.2-3711. Closed meetings authorized for certain limited purposes. (Excerpts)**

A. Public bodies may hold closed meetings only for the following purposes:

**Personnel** 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

**Real Estate** 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

**Privacy** 4. The protection of the privacy of individuals in personal matters not related to public business.

**Economic Development** 5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

**Legal** 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**Legal** 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**Public Safety** 19. Discussion of plans to protect public safety as it relates to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety; discussion of information subject to the exclusion in subdivision 2 or 14 of § 2.2-3705.2, where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

**Negotiations** 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

**Economic Development** 39. Discussion or consideration of information subject to the exclusion in subdivision 3 of § 2.2-3705.6 related to economic development.