Agenda
Board of Supervisors Meeting
Tuesday, July 14, 2020 at 4:00 PM
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum / Adopt Agenda

Public Comment

Special Appearances

Consent Agenda

1. Consideration: Consent Agenda
   A. Minutes from the June 23, 2020 Meeting
   B. Minutes from the July 1, 2020 Meeting
   C. Supplement# 20-56 – PRA Tractor Contribution $20,000.00 - 200714
   D. Supplement# 20-57 – Clerk of Circuit Court to Circuit Court transfer for furniture $280.44
   E. Supplement# 20-58 – Assigning FY20 Expenses to CARES Act funding $70,542.62
   F. Supplement# 20-59—Madison Fire Company Additional State Pass Through $2,756.00
   G. Supplement# 20-60 – LODA Cost Overage $2,092.00
   H. Supplement# 21-03 –Building Official DHCD iPad Grant $2,000.00

Constitutional Officers, County Departments, Committees & Organizations

Old Business

2. Report: Amendments to the Random Drug Screen Policy (Hobbs)

3. Report: Codification Project Status (Hobbs)

4. Report: Status of CARES Act Funding Use (Hobbs)

New Business

5. Discussion: Economic Incentive Grant Program (Gardner)

6. Discussion: IDA Member Recruitment (Hobbs)

7. Report: Status of Financial Software System Implementation (Costello)

Information/Correspondence

Public Comment

Closed Session

8. Closed Session: Negotiations & Personnel

Adjourn *(to July 15, 2020 at 6:30 PM)*

MEETING # 25 – July 1st

At a meeting (#1) of the Madison County Board of Supervisors, in joint session with the Madison County Planning Commission, on July 1, 2020 at 7:00PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Kevin McGhee, Member
Amber Foster, Member
Carty Yowell, Member
Jack Hobbs, County Administrator
Sean Gregg, County Attorney

Call to Order

Determine Presence of a Quorum / Adopt Agenda
After Chairman Jackson called for suggested amendments to the agenda, it was agreed that Item C. (Case No. SU-07-20-14) would be removed from the agenda and considered at a later date.

Supervisor Yowell made a motion that the agenda be adopted as amended and Supervisor Foster seconded. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Public Comment
There were no comments from the public.

Public Hearings:

A. **Case No. S-07-20-12**: A subdivision request by Scott & Katherine Devitt to subdivide an existing 90.9 acre parcel creating three (3) new lots/parcels with a residue parcel. The subject parcel is zone A1 (Agriculture) and the four (4) parcels (including residue) would contain 20 acres, 20.7 acres, 20.1 acres and 30 acres. In the A1 zoning district the minimum lot size is three (3) acres. The subject parcel is located on Leon Road (Rt. 631) and is identified on Madison County's Tax Map as 43-2.

County Planner Ligon Webb reported that the request meets all ordinance requirements and that there are no unresolved issues related to the case.

The applicant's representatives had nothing further to add.

Comments from the Board:

- *Supervisor Yowell asked the County Planner why the application does not reference the packet that the County Planner put out in which he said that the subdivision rights on the subject's properties have been exhausted. The County Planner responded that the information would remain on record with the County's files in the event that the issue came up later on in time. He thought it would be a good idea to place the exhausted subdivision rights on the survey.*

The Chairman opened a duly advertised public hearing on the proposed ordinance.

Seeking clarification, Mr. Lohr asked that, if the owners of the four lots in question had children, could they create a family subdivision. The County Planner responded that they could not. Commissioner Utz stated that it might help if the County Planner could elaborate on what alternatives there are for land that could not be divided anymore. The County Planner stated that he would instruct people to go before the Planning Commission and ask for them to change the rules to be more lenient towards family subdivisions and not limiting it to four lots on a single private road. His personal view was that family subdivisions should be more lenient with the survey having a provision for a recorded maintenance agreement.

There being no one coming forward to offer comments, the public hearing was closed.

Supervisor Yowell made a motion to approve Case No. S-07-20-12 as recommended by the Planning Commission that was seconded by Supervisor McGhee according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

B. **Case No. S-07-20-13**: A subdivision request by Robert & Allison Yeaman to subdivide an existing 82.7 acre parcel creating three (3) new lots/parcels with a residue parcel. The subject parcel is zoned A1 (Agriculture) and the four (4) parcels (including residue) would contain 7.54 acres, 16.81 acres, 6.9 acres and 46.56 acres. In the A1 zoning district the minimum lot size is three (3) acres. The survey also includes a boundary line adjustment of roughly 4.89 acres to an adjoining parcel also owned by the Yeaman's. The subject parcel is located on Beautiful Run Road (Rt. 621) and is identified on Madison County's Tax Map as 64-11B.

County Planner Ligon Webb reported that the request meets all ordinance requirements and that there are no unresolved issues related to the case.

The Chairman opened a duly advertised public hearing on the proposed ordinance. There being no one present or via electronic communication who wished to speak, the public hearing was closed.

Supervisor McGhee made a motion to approve Case No. S-07-20-13 as recommended by the Planning Commission that was seconded by Supervisor Yowell and carried 5-0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

To keep the Board of Supervisors in the discussion, Chairman Jackson decided to remain in session and turned the meeting over to Planning Chairman Mike Mosko.

Chairman Mosko opened a public comment session on the Cresere resort proposal, designated as Case No. SU-07-20-14. It was noted that this special use permit request by Crystallis LLC (Barbara Miller) involves an event/venue use located on seven (7) parcels totaling 749.3 acres. The subject properties are zoned A1 (agriculture) and in this district event/venue uses are allowable by special use permit. The applicant has submitted a conceptual site plan showing at build-out numerous lodging areas, a welcome center & restaurant, a spa, a pavilion, an event center and several other associated buildings/structures; a project narrative estimates site build-out will contain roughly 60,000 sq. ft. of permanent and temporary structures. In addition, developed areas will include parking, roadways, hiking trails and equestrian trails and facilities. If approved, prior to the development of any area(s) or structures the applicant would be required to submit a site plan to be reviewed by County staff, receive a recommendation by the Planning Commission and approval by the Board of Supervisors. The subject parcels are identified on Madison County Tax Map's as 64-71, 64-73, 64-73A, 68-1, 68-2A, 68-2 and 69-1. An existing single-family dwelling on the on parcel 73A has a postal address of 2427 S. Blue Ridge Turnpike, Rochelle, VA

The County Planner took a few minutes to speak about the process Madison uses for joint-hearings and suggested that that it is efficient, though it leaves the public perception that the County is moving too quickly on issues in certain circumstances and many comments were directed towards it. He explained that process cycle for the Crescere project and how the County has put out information readily for public consumption.

The County Planner then spoke on the public's concerns about noise levels, traffic, and the environment. He said he was available to talk to anyone about these issues.

Doug Hill
Landowner next to the proposed Crescere resort. Mr. Hill is concerned about the recent updates to the numbers put out by Crescere that he believes would negatively impact his farm including:

- The number of major events per year increasing
- The number of allowable off-site and on-site guests increasing
- The noise level of the music

He asked for more time to talk with Crescere and the Planning Commission on the numbers put out by Crescere.

Amy Neale

Landowner next to the proposed Crescere resort. Mrs. Neale was concerned that the current proposal would negatively impact the County's culture due to the large scope of the development. She said that the special use permit was too open-ended with unclear parameters that allowed the applicant too much freedom with regards to their numbers. Specifically, her largest concerns dealt with:

- Maintaining the County's culture
- Event sizes and the number of guests allowable
- The noise level of music, guests, and vehicles
- Traffic increases
- The threats to the water table and septic system
- The amount of impervious paving could contribute to runoff

She asked that the County raise the requirement for the special use permit to at least 50ft, 75ft, or 100ft to give adjacent land a larger buffer zone. She also suggested the use of down-facing lights to mitigate light glow at night. Finally, she requested that the Board change the special use permit's language to follow the applicant and not the land.

Chris Hawk (Piedmont Environmental Council)
Mr. Hawk spoke to the Board via telephone and said that there were still many unanswered questions about the application by Crescere. He voiced his support for affording more time towards discussing the project and that the application itself does not conform to the rural nature of the County or take into consideration the public health, safety, or welfare.

Barbara Miller
Ms. Miller stated that Crescere was a working farm and will continue to be a working farm with minimal disturbances to the land. She expressed her desire for Crescere to become an educational center for people to learn about farming as well as a community gathering place.

Susan Miller
Ms. Miller began by saying that the updates to the conditions letter were made in the spirit of clarity and to provide the public with the project's priorities, objectives, and potential phasing. She addressed some of the concerns brought up earlier:

- The lodging along the Rapidan river will only feature six lodges and will be built to house only 1-2 people
- The event center is a catering hall; she explained that the reason why the numbers have been changing on this front is because of the definition of a "large event" and that she does not want to limit the number of people to visit
- Road concerns will be addressed by VDOT for each phase and Crescere is required to meet with law enforcement, county officials, and EMS to make sure things run smoothly and safe
- It is her preference to use as much permeable material as possible
- The Virginia Health Department will be addressing any concerns to public health regarding the water and soil concerns
- There are caps in place for the number of guests and the project remains open to discussions regarding this issue

Bill Queizsch
Stated that he was concerned about the varying numbers and figures provided by the Crescere project and asked the County to firm-up and set a date for finalizing numbers to be presented where they may be discussed.

Justin Shimp (Developer's consultant)
Mr. Shimp spoke about the scale of the project, specifically that the scale of the buildings for Crescere would not be different than other buildings around the County. He stated that the project had spoken to safety officials and would be following the environmental regulations already in place.

Commissioner Peter Work commented that he thought it would be helpful for Ms. Susan Miller to share a copy of her bulleted points that she spoke on earlier with the County Planner. She responded that she would put something together.

Commissioner Pete Elliot responded to comments addressed to him earlier in the meeting, stated that he supported the project and that he did not need the money the project would be bringing in.

The Planning Commission then adjourned and the Board of Supervisors agenda resumed.

Chairman Jackson suggested the Board have an extended workshop meeting on July 15th for further discussion. The County Attorney raised a Point of Clarification to ask if decisions were going to made at the meeting to which the Chairman replied that they would not be making decisions then.

Old Business

New Business

Information/Correspondence
The County Administrator reviewed pending and upcoming items as follows:

- The state code has recently been changed and now requires IDA to file reports on what they own in the form of statements of economic interest. Steven Hill recently resigned from the IDA and the County will need to appoint his replacement
- The Board was reminded of its public hearing on flood plain maps and ordinance on August 5
- There are a few remaining things to follow up on regarding the bond funding effort
- The Board was reminded of the County Administrator's scheduled vacation, and it was understood that the office would be operating through email and voicemail as appropriate.

Public Comment
No one came forward to speak when the Chairman opened the floor for public comment.

Closed Session
Supervisor Yowell made a motion that the Board convene in a closed session pursuant to Virginia Code Section 2.2-3711(A)(29): discussion of the terms or scope of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board related to negotiations with the Madison County Rescue Squad. The motion was seconded by Supervisor Foster and carried 5:0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Supervisor Yowell made a motion that the Board re-convene in an open session that was seconded by Supervisor Hoffman and carried 5-0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Supervisor Yowell made a motion that the Board certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(29) only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. The motion was seconded by Supervisor Foster and carried 5-0 on the following roll call vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Supervisor McGhee made a motion to approve the purchase of purchase a fully upfitted ambulance at an estimated cost of $328,401 that was seconded by Supervisor Foster and carried 5-0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0).*** It was understood that this purchase would be funded with CARES Act funds if possible.

Chairman Jackson then called for the Board to recess for five minutes.

Supervisor Yowell motioned to amend the agenda to include discussion on implementing the pay and classification study for emergency services personnel, seconded by Supervisor Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Comments from the Board:

- *Chairman Jackson talked about how the county's public safety employees are working under extreme conditions. To compensate these public safety officials, Chairman Jackson suggested that the Board implement the adjusted pay that was to go in effect January 1st for these departments immediately.*
- *Supervisor Yowell commented that the other employees working for the County should understand that while they are working during the pandemic, the public safety officials are exposed on a higher level.*

Supervisor Hoffman moved to implement the proposed compensation and classification plan for the Emergency Medical Services, the Sheriff's Department, and the Emergency Communications Center employees effective as of July 1. The motion was seconded by Supervisor McGhee and carried 5:0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Comments from the Board:

- *Chairman Jackson commented that Noah Hillstrom was working hard for the County and the Board vastly appreciated his efforts during the pandemic. Following this, the County Administrator then voiced support for the rest of the County's public safety officials for the work they had been doing.*
- *Chairman Jackson then said that the Board is looking into doing mass COVID-19 testing in the County around the end of July.*

Adjourn

With no further business to conduct, Supervisor Hoffman made a motion to adjourn the meeting that was seconded by Supervisor Foster and carried 5-0 according to the following vote: ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Agenda
Board of Supervisors Meeting
Wednesday, July 1, 2020 at 7:00 PM
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

(Following the Planning Commission meeting)

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum / Adopt Agenda

Public Comment

Public Hearings:

A) **Case No. S-07-20-12**: A subdivision request by Scott & Katherine Devitt to subdivide an existing 90.9 acre parcel creating three (3) new lots/parcels with a residue parcel. The subject parcel is zone A1 (Agriculture) and the four (4) parcels (including residue) would contain 20 acres, 20.7 acres, 20.1 acres and 30 acres. In the A1 zoning district the minimum lot size is three (3) acres. The subject parcel is located on Leon Road (Rt. 631) and is identified on Madison County's Tax Map as 43-2.

B) **Case No. S-07-20-13**: A subdivision request by Robert & Allison Yeaman to subdivide an existing 82.7 acre parcel creating three (3) new lots/parcels with a residue parcel. The subject parcel is zoned A1 (Agriculture) and the four (4) parcels (including residue) would contain 7.54 acres, 16.81 acres, 6.9 acres and 46.56 acres. In the A1 zoning district the minimum lot size is three (3) acres. The survey also includes a boundary line adjustment of roughly 4.89 acres to an adjoining parcel also owned by the Yeaman's. The subject parcel is located on Beautiful Run Road (Rt. 621)) and is identified on Madison County's Tax Map as 64-11B.

C) ~~**Case No. SU-07-20-14**: A special use permit request by Crystallis LLC (Barbara Miller) for an event/venue use located on seven (7) parcels totaling 749.3 acres. The subject properties are zoned A1 (agriculture) and in this district event/venue uses are allowable by special use permit. The applicant has submitted a conceptual site plan showing at build-out numerous lodging areas, a welcome center & restaurant, a spa, a pavilion, an event center and several other associated buildings/structures; a project narrative estimates site build-out will contain roughly 60,000 sq. ft. of permanent and temporary structures. In addition, developed areas will include parking, roadways, hiking trails and equestrian trails and facilities. If approved, prior to the development of any area(s) or structures the applicant would be required to submit a site plan to be reviewed by County staff, receive a recommendation by the Planning Commission and approval by the Board of Supervisors. The subject parcels are identified on Madison County Tax Map's as 64-71, 64-73, 64-73A, 68-1, 68-2A, 68-2 and 69-1. An existing single-family dwelling on the on parcel 73A has a postal address of 2427 S. Blue Ridge Turnpike, Rochelle, VA~~

Old Business

New Business

Information/Correspondence

Public Comment

Closed Session

Adjourn

MEETING # 24 – June 23rd

At a Regular Meeting (#2) of the Madison County Board of Supervisors on June 23, 2020 at 6:00PM at the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chair
Charlotte Hoffman, Vice-Chair
Kevin McGhee, Member
Amber Foster, Member
Carty Yowell, Member
Jack Hobbs, County Administrator
Sean Gregg, County Attorney

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum / Adopt Agenda

Chairman Jackson called for suggested amendments to the agenda.

4. The Animal Control Policy was taken off the agenda and deferred to the first meeting in August.
2.1 B. Jerry Carpenter, to discuss purchasing a mower for Parks & Recreation Authority, was added.
2.1 C. MJ Costello, to report on the Summer 2020 bond financing effort and a proposed contract with an IT Consultant and associated appropriations.

Supervisor Foster made a motion that the agenda be adopted as amended and Supervisor Hoffman seconded. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

After asking the Board for a point of privilege, Chairman Jackson made the following remarks:
Madison County is not going to tolerate any discrimination. We need to remember what we teach at an elementary level, the Golden Rule: treat others as you want to be treated. Now even more so is a time to lead by example. All of us need to remember how fortunate we are to live in such a great County with great people.

County Attorney Sean Gregg spoke about Corrie Smith, the previous County Treasurer who passed away recently and who gave him his first job in Madison County.

Public Comment
There were no comments from the public.

Special Appearances

1. Public Hearing: Court Security Fee Ordinance
The County Attorney reported that the Code of Virginia has been amended to allow a $10 increase in fees for certain crimes that are intended to offset court security costs. The current FY21 budget contains $30,000 in revenue from this fee which might double if the ordinance is adopted. A proposed ordinance was presented and reviewed.

The Chairman opened a duly advertised public hearing on the proposed ordinance. There being no one present or via electronic communication who wished to speak, the public hearing was closed.

Supervisor Hoffman made a motion to approve Ordinance #2020-12 as proposed, said ordinance having the effect of increasing the court security fee from $10.00 to $20.00 on July 1, 2020 pursuant to Virginia Code Section 53.1-120. Supervisor McGhee seconded the motion which carried according to the following vote ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)*** The text of the adopted ordinance is attached and made a part of these minutes.

2. Consent Agenda
Chairman Jackson noted a clerical correction to the previous meeting's draft minutes.

Supervisor Yowell made a motion that the board approve the consent agenda as presented, seconded by Supervisor McGhee. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Items on the approved consent agenda included:
A. Minutes from the June 9, 2020 meeting

B. Notice acknowledgement that Scott Sowers will be hosting a fireworks display at 79 Thoroughfare Road in Brightwood at 6 PM on June 27, 2020
C. Resolution #2020-19 - Schools-Capital appropriation for air conditioning at the school board's office building $64,479 (attached and made a part of these minutes)
D. Supplemental Appropriation#20-54 - Clerk of Court-Technology reimbursements $4,994.44
E. Supplemental Appropriation#20-55 - Clerk of Court-Library of VA grant $9,720.50
F. Supplemental Appropriation#21-01 - MCRS additional FY21 funding $25,000
G. Supplemental Appropriation#21-02 - Topping Fund contribution to Madison Community Cats $1,000

2.1 A. Consideration: Use of Topping Fund Monies at Animal Shelter $7,698
Chief Animal Control Officer and Shelter Manager Cave reported that on May 29, 2020 the Topping Committee discussed the fencing of a second animal play-yard and adding a concrete pad to the lower kennel at the animal shelter, both that would be funded from the Topping Fund that contains approximately $50,000.

Supervisor Yowell made a motion to approve the use of the Topping Fund monies to complete the two projects, seconded by Supervisor Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay:*** *(0)*

2.1 B. Jerry Carpenter: Parks & Recreation Authority Tractor
Jerry Carpenter from the Parks and Recreation Authority (PRA) came forward with a request to purchase a tractor. The Authority has agreed to maintain 25 acres of athletic playing surfaces including the high school football field plus another 50 acres of non-athletic field areas. He reported that the machinery would cost $35,070 and asked for $20,000 from the Board to make the purchase with the balance to come from funds raised by the PRA.

Supervisor Yowell made a motion to approve $20,000 to support the Parks and Recreation Authority in buying the tractor, seconded by Supervisor Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

2.1 C. M.J. Costello: Summer 2020 Financing, IT Consultant Contract
M.J. Costello came forward and gave comments on the school's capital appropriation. Before that, she brought up the victim witness coordinator for the County and an increase to her salary. Commonwealth Attorney Clarissa Berry indicated agreement with the summarization of the problem and the proposal.

She then noted that Bruce Livingston is going to be on vacation during the July 14 board meeting and that somebody would need to take over the video broadcasting and recording of that meeting. Mr. Livingston agreed to train various individuals on the equipment before his departure so the July 14 meeting could be live streamed. The Board indicated that the County should continue with the electronic meeting practice for the foreseeable future.

She then made some remarks about the Summer 2020 bond financing effort. After fees, the county will have a net $16.5 million to post in a Virginia Treasury Board SNAP account that would be under the control of the County Treasurer. Approximately $1.79 million will be put into the County's bank account as reimbursement for monies spent to date on the capital projects. She recommended setting up additional ledger funds for Debt Finance and School Debt finances to keep things organized. Supervisor Yowell made a motion to establish two new funds for the bond money, seconded by Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

She recommended that the County, instead of the school administration, cut checks for the primary school project before board meetings before getting them approved and then distributed. The County Administrator noted that the Board is responsible for funding the project, but the School Board needs to be in the loop for the project status reports and that spending authorization (i.e. purchase orders and change orders) are a key concern since once expenses are incurrent the checks to pay them must be written. Chairman Jackson suggested that the School Capital Improvement Plan Committee could change its schedule to be able to coordinate the groups better and asked the County Administrator to develop a schedule to support the flow of approvals. Chairman Jackson then requested that a report of money spent be provided the School Capital Improvement Committee before being presented to the School Board and then to the Board of Supervisors for final approval.

She then brought up the ongoing radio and administration projects and how these developments would need more than a staff person signing off on it given the amount of money going into them. She also spoke on a proposed IT consultant's contract extension. The proposed a contract is for a period of 52-75 weeks for $60,000-$75,000 and would have an opt-out every three months if the County wished to complete the remainder of the work on its own.

Comments from the Board:

- *Supervisor Yowell: Inquired as to how much money was left over from the previous budget for the project. According to Costello, $37,000 was remaining.*

Motions and seconds to appropriate $75,000 for the THIncIt contract were made but withdrawn as uncessary.

Clerk of Court: Leeta Louk was present to explain the Virginia State Library grants she received and what repairs the grant allowed her to make. Repairs included:

- Two new County maps, one of which was donated to the Madison County Historical Society
- Repairs to a map holder
- Repairs to damaged binders and books

Max Lacey, after receiving the donated map on behalf of the Madison County Historical Society, informed the board of what updates the Criglersville building had received. He did not have a date for its opening.

Constitutional Officers, County Departments, Committees & Organizations

Commonwealth's Attorney: Clarissa Berry noted that her office had started training with the police to review new laws and appellate decisions and provided officers with cheat-sheets for helping them respond to certain situations such as domestic violence incidents or DUIs. Gene Parish from UVA Hospital has offered to provide training to EMS and volunteers that will start in the middle of August. They are in the process of finalizing their case management and they will be carrying over the appropriated $20,000 from FY2020 to FY2021 to apply to it. According to the Supreme Court, jury trials will be hold until July 19 upon which things will mostly return to normal. David Franzine will also be starting as a new judge on July 1st. She informed the Board that she has asked to purchase laptops and Wi-Fi hotspots for courtroom use alongside a video system in the courtroom.

Emergency Services Coordinator: John Sherer updated the Board on the status of the coronavirus in the County. According to the Virginia Department of Health, COVID-19 statistics for Madison County are:

- There are 43 diagnosed cases,
- 4 people have been hospitalized, and
- 1 person has passed from COVID-19 since the start of the pandemic.

He also informed the board that the National Guard was at the Autumn Care nursing home testing for COVID-19 and will be doing the same at Mountain View Nursing Home the following week. The state is continuing to check around 12,000 people per day with an overall 6% positive rate, though the numbers are declining. Phase III of reopening will start on July 1st and sets social gatherings at 250 for indoor events and 1,000 for outdoor events.

Comments from the Board:

- *Chairman Jackson: Asked if the state was going through and testing all seniors. Mr. Sherer informed him that the tests would have to be requested and that the National Guard was only going to continue testing for two more weeks at which point tests will have to be paid for out of pocket.*

Emergency Communications: Brian Gordon reported that he is working to finalize arrangements on two sites for the radio system. He also informed the Board that 911 equipment should be refreshed by September (through Next Generation 911) and that they have established text-based 911 and will be test-trialing it with the public later on.

Animal Control: Greg Cave was present to inform the Board that Animal Control is currently preparing for any new laws that will be coming into effect on July 1—notably the new tethering law.

Facilities: Roger Berry was present and informed the board of his current projects:

- Putting plexiglass up at the Animal Shelter & JDR Courtroom
- Upgrading his equipment if he has the funding
- Getting pricing on the exterior door to the building the Department of Social Services occupies

IT: Bruce Livingston was present and informed the Board of his current projects:

- Putting cameras into the War Memorial Building & networking them
- Looking into installing Wi-Fi hotspots in the courtrooms for the Commonwealth's Attorney

Economic Development & Tourism: Tracey Gardner is working on economic development grants and a proposal for CARES money that will be presented later. She informed the Board that Shenandoah National Parks will be opening tomorrow.

EMS: Noah Hillstrom spoke about the RSAF 80/20 grant for a response truck that comes with video laryngoscopes that they should know more about on July 1. Additionally, $2.6 million has been cut from the RSAF grant, leaving less overall money to go around.

3. Report: Random Drug Screening Policy Implementation

Chairman Jackson inquired about the implementation of the random drug testing policy. Noah Hillstrom replied that he had gotten additional information from EMS officers and the suggestion is to require random testing of all employees who drive a County vehicle.

Comments from the Board:

- *Supervisor Yowell: Posited that the language should be changed to everybody rather than just those who drive given that there's no practical difference between the two.*

Chairman Jackson and other Board members expressed support for this idea. The County Administrator suggested that the change should come after language on the policy revision has been developed. Ms. Costello noted that there is an EAP through the County's health insurance and disability. The County Administrator reported that this "EAP" is an opt-in program and would not involve the supervisor and requires employees to take the initiative on their own rather than being required to use the service.

New Business

5. FY21 Appropriation Resolutions

Finance Director/Assistant County Administrator Costello reported that her recommended initial FY21 appropriation resolutions feature:

- Half-Year appropriation: 50% of practically everything save for the debt service
- School appropriation: Has already been approved, shows the money carried over.
- Capital appropriation: $25 million current, the resolution would appropriate $12,439,000 and leave the rest for future appropriation.

Comments from the Board:

- *Supervisor Yowell: Asked for clarification as to why the second half of the capital appropriation was slightly larger and was informed that it was because of the debt service and compensation.*

Supervisor McGhee made a motion to approve resolution 2020-20, Supervisor Foster seconded. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0).*** A copy of the resolution text is attached and made a part of these minutes.

There was a discussion on the need for a third and fourth ambulance and the potential for funding one or both from CARES Act monies or FEMA Public Assistance monies.

Supervisor Foster made a motion to approve resolution 2020-21 Supervisor McGhee seconded. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0).*** A copy of the resolution text is attached and made a part of these minutes.

6. Fund Balance Designations

The Finance Director/Assistant County Administrator presented an analysis of anticipated fund balances to the Board that included.

- $16,500,000 in bond proceeds
- $1,077,182 million needed to balance the budget
- Current projection is that the County will come out $750,000 positive
- Davenport wishes to take $1,242,497 to set up a debt service reserve fund

Supervisor Yowell made a motion to approve the fund balance designations as proposed, seconded by Supervisor Foster. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0).*** The analysis provided is as follows:

	Projected FY20 Ending Fund Balance	
General Fund		
Unassigned	8,793,024.00	A
Restricted - Debt Service Reserve	-	
Restricted - Debt Proceeds for Cap Projects	14,525,430.00	
Assigned for:	-	
Capital Projects	2,559,831.00	B
Tourism	154,340.00	
Encumbrances	-	
CSA Stabilization Reserve	-	
Town Business Improvement	-	
Opening Balance Appropriation	689,596.00	C
Budget Stabilization Reserve	840,706.00	D
Debt Service Stabilizaton Reserve	1,242,497.00	E
Radio Project Contingency Res.	500,000.00	F
2025 Reassesment	200,000.00	G
EMS Reserve	-	
Other, unavailable	233,839.00	
Total	29,739,263.00	
County Capital Projects Fund		
Available	313,204.00	
Encumbrances	-	
Total	313,204.00	

NOTES

A	FY20 Year End Unassigned Fund Balance Target based on Original budget	
	GF budgeted expenditures	24,971,959.00
	CSA Budgeted expenditures	2,750,000.00
	VPA budgeted Expenditures	2,997,564.00
	School Board Budgeted Expenditure	21,079,959.00
	Less GR xfers to:	
	SB	(9,429,720.00)
	CSA	(100,554.00)
	VPA	(495,219.00)
		41,773,989.00
	At 20%	8,354,797.80
	Projected FB FY20	8,793,024.00
	Excess over threshhold	438,226.20
B	Calculated as follows:	
	GF Estimated Use of FB per FY21 Cap Buc	559,831.00
	Provision for future years	2,000,000.00
		2,559,831.00
C	Calculated as follows:	
	Total use of FB per FY21 Operating budg	689,596.00
	assumed use of Debt Stab Reserve	
		689,596.00
D	Remaining balance of EMS & CSA Reserve at 6/30/19	
E	Amount recommended by Davenport	
F	Additional provision for radio project	500,000.00
G	Reserve for 2025 reassessment at $100K/year	

According to Finance Director/Assistant County Administrator Costello, upcoming encumbrances involve:

- $37,000 outstanding on the financial software selection project
- School capital projects ~$133,000
- Next Gen 911 (Funded through grant money)

Supervisor Yowell made a motion to approve encumbering year-end fund balances for outstanding commitments, seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

7. Use of CARES Act Funding

The County Administrator reviewed the provisions of the CARES Act and suggested that it was important to approach the distribution of funds from separate restrictive pots rather than as one great mass to be doled out in general. He explained the "rules" that exist relating to CARES money and how it could be used to reimburse County funds spent after the listed start date. He reported that:

- EMS, Schools, Registrar, and Sheriff all have or are pursuing grants that could cover outlays associated with their individual operations.
- FEMA "Public Assistance" is a "last dollar" fund meant to be used after other grants have already been distributed
- Money must be spent on coronavirus mitigation and cannot be used to make up for revenue shortfalls
- Guidance is currently lacking, but numerous working groups are attempting to procure better guidance
- Earmarked monies need to be spent first because they are more restrictive than general CARES Act funds
- Money that has already been spent and known needs should come first

Finance Director/Assistant County Administrator Costello commented that a separate fund has been established for using the CARES money. Every county that has done this has had a public hearing on spending this money and Madison County should expect to do the same before distributing funds.

Comments from the Board:

- *Chairman Jackson: Instructed that the Board needs to know what preexisting purchases exist that need to be taken out of CARES and what restricted pots of money there are to decide where the money goes.*

Information and Correspondence: The County Administrator advised the Board that the Building Official had secured a $2,000 grant that would fund the purchase of iPads for his department.

The County Administrator reported that accrued leave time is a problem that is being exacerbated by the pandemic—certain employee groups simply cannot take leave (Sheriff and EMS for example) due to having to stay at their posts during the ongoing crisis. He advised that he planned to extend the "Use It or Lose It" deadline for paid leave and accrued holiday time until the end of September. The Board member expressed their support for this idea.

With no further business to conduct, on motion of Supervisor Hoffman, seconded by Supervisor Yowell, Chairman Jackson adjourned the meeting. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell, Nay: (0)***

Agenda
Board of Supervisors Meeting
Tuesday, June 23, 2020 at 6:00 PM
County Administration Building, Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum / Adopt Agenda

Public Comment

Special Appearances

1. Public Hearing: Court Security Fee Ordinance (Gregg)

Consent Agenda

2. Consent Agenda
   - A. Minutes from the June 9, 2020 Meeting
   - B. Notice acknowledgement that Scott Sowers will be hosting a fireworks display at 79 Thoroughfare Road in Brightwood at 6 PM on June 27, 2020.
   - C. Resolution #2020-19 - Schools-Capital appropriation for SBO air conditioner $64,479
   - D. Supplemental Appropriation#20-54 - Clerk of Court-Technology reimbursements $4,994.44
   - E. Supplemental Appropriation#20-55 - Clerk of Court-Library of VA grant $9,720.50
   - F. Supplemental Appropriation#21-01 - MCRS additional FY21 funding $25,000
   - G. Supplemental Appropriation#21-02 - Topping Fund contribution to Madison Community Cats $1,000

Constitutional Officers, County Departments, Committees & Organizations

2.1 A. Consideration: Use of Topping Fund Monies at Animal Shelter $7,698 (Cave)
2.1 B. Jerry Carpenter-Mower for Parks and Recreation Authority
2.1 C. MJ Costello – Summer 2020 Financing, IT Consultant Contract

Old Business

3. Report: Random Drug Screening Policy Implementation (Hillstrom)
4. ~~Consideration: Animal Control Policy (Cave)~~

New Business

5. Consideration: FY21 Appropriation Resolution (Costello)
6. Consideration: Fund Balance Designations (Costello)
7. Presentation: Use of CARES Act Funding (Hobbs)

Information/Correspondence

Public Comment

Closed Session

Adjourn

ORDINANCE #2020-12

ORDINANCE TO AMEND FEES IN CRIMINAL AND TRAFFIC CASES FOR THE FUNDING OF COURTHOUSE SECURITY PERSONNEL

WHEREAS, the Board of Supervisors of Madison County, Virginia, finds that the following amendment to the Madison County Ordinances will promote the health, safety, and general welfare of Madison County, Virginia, and be in accord with the declarations of legislative intent set forth in Virginia Code Section 53.1-120;

NOW, THEREFORE, BE IT ORDAINED by the Madison County Board of Supervisors that a fee increase from ten dollars ($10.00) to twenty dollars ($20.00) is hereby imposed as part of the costs in each criminal and traffic case in the Madison County General District Court and Madison County Circuit Court in which the defendant is convicted of the violation of any statute or ordinance. This fee shall be collected by the Clerk of the Court in which the case is heard, remitted to the Madison County Treasurer, and held by the Madison County Treasurer subject to appropriation from the Madison County Board of Supervisors to the Madison County Sheriff to fund the cost of courthouse security personnel.

(To become effective on July 1, 2020)

RESOLUTION #2020-19

RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2020 MADISON COUNTY CAPITAL BUDGET FOR JUNE 2020

WHEREAS, on May 14, 2019 the Madison County Board of Supervisors adopted a Capital Budget for Madison County for Fiscal Year 2020 in the amount of $5,575,682; and

WHEREAS, the Fiscal Year 2020 Adopted Capital Budget includes school operations and capital funding for the Madison County School Division equaling $604,105; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the adopted Fiscal Year 2020 budget; and

WHEREAS, 15.2-2506 and §21.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly or monthly appropriations for contemplated expenditures; and

WHEREAS, the Board of Supervisors desires to make a monthly appropriation for capital expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 23rd day of June 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2020 Adopted Capital Budget for June 2020 in the amounts specified for each fund contained in said budget; with such appropriations summarized below:

General Operations	$ 64,479
School Operations	-
County Capital Projects Fund	-
School Capital Projects Fund	64,479
Total Capital Appropriations	$ 128,958

RESOLUTION #2020-20

RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY OPERATING BUDGET FOR JULY 2020

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted an Operating Budget for Madison County for Fiscal Year 2021 in the amount of $54,211,383; and

WHEREAS, the Fiscal Year 2021 Adopted Operating Budget includes school operations funding for the Madison County School Division equaling $19,969,691; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the Fiscal Year 2021 Adopted Operating Budget;

WHEREAS, 15.2-2506 and §22.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly, or monthly appropriations for contemplated expenditures: and

WHEREAS, the Board of Supervisors desires to make a semiannual appropriation for school-related operational expenditures and for all other operational expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 23rd day of June, 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Operating Budget for July 2020 in the amounts specified for each department and category contained in said budget; with such appropriations summarized below:

General Operations	$ 12,439,497
School – Instruction	7,214,901
School – Admin, Attend, & Health	600,063
School – Pupil Transportation	733,364
School – Operations & Maintenance	1,062,889
School – Technology	345,851
School – Non-Instructional General Oper.	27,778
School Food Services	448,250
Social Services (VPA)	1,527,969
Children's Services Act (CSA)	1,375,000
County Debt Service	349,163
Transient Occupancy Tax Fund	64,999
Total Operating Appropriations	$ 26,189,724

RESOLUTION #2020-21

RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY CAPITAL BUDGET FOR JULY 2020

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted a Capital Budget for Madison County for Fiscal Year 2021 in the amount of $27,301,962; and

WHEREAS, the Fiscal Year 2021 Adopted Capital Budget includes school operations and capital funding for the Madison County School Division equaling $7,862,640; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the adopted Fiscal Year 2021 budget; and

WHEREAS, 15.2-2506 and §21.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly or monthly appropriations for contemplated expenditures; and

WHEREAS, the Board of Supervisors desires to make a monthly appropriation for capital expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 23rd day of June, 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Capital Budget for July 2020 in the amounts specified for each fund contained in said budget; with such appropriations summarized below:

General Operations	$ 8,283,306
County Capital Projects Fund	448,756
School Capital Projects Fund	7,808,975
Total Capital Appropriations	$ 16,541,037

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: **7/14/2020**

FY2020

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
	Revenue/Expense offset
x	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate additional contributuion to PRA for the purchase of a mower

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
10-07-71-71100-5640	Exp	GF	PRA		Contribution	20,000.00	
10-09-91-91100-9200	Exp	GF	Contingency		Contingency Prov		20,000.00
						20,000.00	20,000.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: **7/14/2020**

FY2020

Type of Supplement	
x	Interdepartmental transfer (same fund)
	Interfund transfer
	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To transfer funds from Clerk of Circuit Court budget to Circuit Ct budget to pay for office furniture for new judge

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
10-02-21-21700-3161	Exp	GF	Clerk of CC		Bank fees		280.44
10-02-21-21100-8102	Exp	GF	Circuit Court		Office Furniture	280.44	
						280.44	280.44

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 7/14/2020

FY2020

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate CARES ACT funding for FY20 (new fund 14 for COVID grants)

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
14-01-11-11100-5815	EXP	COVID Grants Fund	Board of Supervisors		Subscription Service	1,107.78	
14-01-11-11100-8103	EXP	COVID Grants Fund	Board of Supervisors		IT Equipment	210.57	
14-01-12-12420-5540	EXP	COVID Grants Fund	Finance		Seminars & Tuitions	349.00	
14-01-12-12514-5815	EXP	COVID Grants Fund	Information Tech		Subscription Service	192.00	
14-01-12-12514-8103	EXP	COVID Grants Fund	Information Tech		IT Equipment	1,833.22	
14-01-13-13100-6001	EXP	COVID Grants Fund	Electoral Board		Office Supplies	5,495.05	
14-01-13-13200-5510	EXP	COVID Grants Fund	Registrar		Mileage	50.60	
14-01-13-13200-8101	EXP	COVID Grants Fund	Registrar		Office Equipment	39.83	
14-02-21-21800-6010	EXP	COVID Grants Fund	Court Security		Police Supplies	2,356.77	
14-03-31-31200-1460	EXP	COVID Grants Fund	Sheriff		FT OT	21,267.98	
14-03-31-31200-2100	EXP	COVID Grants Fund	Sheriff		FICA	1,627.00	
14-03-31-31200-6010	EXP	COVID Grants Fund	Sheriff		Police Supplies	3,099.59	
14-03-31-31200-8103	EXP	COVID Grants Fund	Sheriff		IT Equipment	3,559.12	
14-03-31-31400-5820	EXP	COVID Grants Fund	Emergency Mgmt		Emergency Event	107.34	
14-03-31-31400-6001	EXP	COVID Grants Fund	Emergency Mgmt		Office Supplies	29.28	
14-03-31-31401-5230	EXP	COVID Grants Fund	E911		Telecommunications	346.54	
14-03-32-32600-3110	EXP	COVID Grants Fund	EMS		Employee Medical exp	783.00	

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: 7/14/2020

FY2020

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate CARES ACT funding for FY20 (new fund 14 for COVID grants)

GL Account Reference	Account type	Fund Name	Department	Object Code/Source	Debit	Credit
14-03-32-32600-6001	EXP	COVID Grants Fund	EMS	Office supplies	53.05	
14-03-32-32600-6009	EXP	COVID Grants Fund	EMS	Vehicle/Equip Maint	67.32	
14-03-32-32600-6030	EXP	COVID Grants Fund	EMS	Medical Supplies	3,870.41	
14-03-32-32600-8103	EXP	COVID Grants Fund	EMS	IT Equipment	1,079.81	
14-03-32-32600-8108	EXP	COVID Grants Fund	EMS	Equipment - Other	10,840.95	
14-04-42-43200-3165	EXP	COVID Grants Fund	Facilities & Maintenance	Outside Services	195.00	
14-04-42-43200-6005	EXP	COVID Grants Fund	Facilities & Maintenance	Cleaning Supplies	1,774.19	
14-04-42-43200-6007	EXP	COVID Grants Fund	Facilities & Maintenance	R&M Supplies	207.22	
14-09-91-91100-9200	EXP	COVID Grants Fund	Contingency	Contingency	10,000.00	
14-3320X	REV	COVID Grants Fund	N/A	CARES Act- EMS		12,993.88
14-3320X	REV	COVID Grants Fund	N/A	CARES Act- Registrar		5,197.89
14-3320X	REV	COVID Grants Fund	N/A	CARES Act -County		52,350.85
					70,542.62	70,542.62

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

1.

Madison County
FY20 CARES Act Funding
Finance Department Records through 6/30/2020
SUMMARY

								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
				Subscription service Total			1,107.78	-	-	1,107.78
				IT EQUIPMENT Total			210.57	-	-	210.57
			BOARD OF SUPERVISORS Total				1,318.35	-	`	1,318.35
				SEMINARS & TUITIONS Total			349.00	-	-	349.00
			FINANCE DEPARTMENT Total				349.00	-	-	349.00
				Subscription service Total			192.00	-	-	192.00
				IT EQUIPMENT Total			1,833.22	-	-	1,833.22
			DATA PROCESSING AND TECHNOLOGY Total				2,025.22	-	-	2,025.22
				OFFICE SUPPLIES Total			5,495.05	-	5,107.46	387.59
			ELECTORAL BOARD Total				5,495.05	-	5,107.46	387.59
				MILEAGE Total			50.60	-	50.60	-
				OFFICE EQUIPMENT Total			39.83	-	39.83	-
			REGISTRAR Total				90.43	-	90.43	-
				POLICE SUPPLIES Total			2,356.77	-	-	2,356.77
			SHERIFF-COURT SECURITY Total				2,356.77	-	-	2,356.77
				FULL-TIME OVERTIME Total			21,267.98	-	-	21,267.98
				FICA Total			1,627.00	-	-	1,627.00
				POLICE SUPPLIES Total			3,099.59	-	-	3,099.59
				IT EQUIPMENT Total			3,559.12	-	-	3,559.12
			SHERIFF Total				29,553.69	-	-	29,553.69

1.

Madison County
FY20 CARES Act Funding
Finance Department Records through 6/30/2020
SUMMARY

								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
				EMERGENCY EVENT EXPENSES Total			107.34	-	-	107.34
				OFFICE SUPPLIES Total			29.28	-	-	29.28
			PUBLIC SAFETY Total				136.62	-	-	136.62
				TELECOMMUNICATIONS Total			346.54	-	-	346.54
			EMERGENCY OPERATIONS CENTER Total				346.54	-	-	346.54
				EMPLOYEE MEDICAL EXPENSES Total			783.00	783.00	-	-
				OFFICE SUPPLIES Total			53.05	-	-	53.05
				VEHICLE/EQUIPMENT MAINTENANCE Total			67.32	67.32	-	-
				MEDICAL SUPPLIES Total			3,870.41	1,977.48	-	1,892.93
				IT EQUIPMENT Total			1,079.81	1,079.81	-	-
				EQUIPMENT - OTHER Total			10,840.95	9,086.27	-	1,754.68
			EMS Total				16,694.54	12,993.88	-	3,700.66
				OUTSIDE SERVICES Total			195.00	-	-	195.00
				CLEANING & JANITORIAL SUPPLIES Total			1,774.19	-	-	1,774.19
				REPAIRS & MAINTENANCE-SUPPLIES Total			96.24	-	-	96.24
				#N/A Total			110.98	-	-	110.98
			FACILITIES & MAINTENANCE Total				2,176.41	-	-	2,176.41

1.

Madison County
FY20 CARES Act Funding
Finance Department Records through 6/30/2020
SUMMARY

								REIMBURSEMENT		
osort	**Dept #**	**AC #**	**Dept Name**	**Ac Name**	**Vendor Name**	**Item Description**	**Amount Paid**	**CARES-EMS**	**CARES-Registrar**	**CARES- County**
				CONTINGENCY - GENERAL OPERATIONS Total			10,000.00	-	-	10,000.00
			CONTINGENCY FUND Total				10,000.00	-	-	10,000.00
			Grand Total				**70,542.62**	**12,993.88**	**5,197.89**	**52,350.85**
						Total Funding	**1,219,667.88**	**12,993.88**	**49,703.00**	**1,156,971.00**
						Available for FY21	**1,149,125.26**	**-**	**44,505.11**	**1,104,620.15**

1.

Madison County
FY20 CARES Act Funding
Finance Department Records through 6/30/2020
DETAIL

osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	REIMBURSEMENT CARES-EMS	CARES-Registrar	CARES- County
2	11100	5815	BOARD OF SUPERVISORS	Subscription service	Vimeo	Vimeo Subscription	900.00			900.00
1	11100	5815	BOARD OF SUPERVISORS	Subscription service	Go to Meeting	Go to Meeting	192.00			192.00
4	11100	5815	BOARD OF SUPERVISORS	Subscription service	Go to Meeting	Go to Meeting Subscription	15.78			15.78
				Subscription service Total			1,107.78	-	-	1,107.78
3	11100	8103	BOARD OF SUPERVISORS	IT EQUIPMENT	Amazon	Webcam	210.57			210.57
				IT EQUIPMENT Total			210.57	-	-	210.57
			BOARD OF SUPERVISORS Total				1,318.35	-	-	1,318.35
5	12420	5540	FINANCE DEPARTMENT	SEMINARS & TUITIONS	Columbia Books, Inc	Covid-19 Grants Management update	349.00			349.00
				SEMINARS & TUITIONS Total			349.00	-	-	349.00
			FINANCE DEPARTMENT Total				349.00	-	-	349.00
6	12510	5815	DATA PROCESSING AND TECHNOLOGY	Subscription service	Go to Meeting	Go to Meeting Subscription	192.00			192.00
				Subscription service Total			192.00	-	-	192.00
7	12510	8103	DATA PROCESSING AND TECHNOLOGY	IT EQUIPMENT	Amazon	Protection Plan on Laptops	223.98			223.98
8	12510	8103	DATA PROCESSING AND TECHNOLOGY	IT EQUIPMENT	Amazon	Laptops	1,609.24			1,609.24
				IT EQUIPMENT Total			1,833.22	-	-	1,833.22
			DATA PROCESSING AND TECHNOLOGY Total				2,025.22	-	-	2,025.22
19	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Printing Co	Ballots-Mailing	387.59			387.59
18	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Lauren Eanes	Reimbursement of lysol/Isopropyl Alcohol	60.10		60.10	-
17	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Quill	Hand Sanitizer Wipes	108.02		108.02	-
10	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Downtown Athletics	Sneeze Guards	2,575.00		2,575.00	-

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
11	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Quill	Microfiber Cloth/Face Masks	89.54		89.54	-
12	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Quill	Face Masks	45.24		45.24	-
13	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Quill	Poster Board/Construction Paper	12.01		12.01	-
14	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Quill	Multi Surface Cleaner	13.16		13.16	-
15	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Xpress Copy	Yard Signs for Election Day	130.76		130.76	-
9	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Lauren Eanes	Reimbursement for Lysol Disinfecting Spray	38.79		38.79	-
16	13100	6001	ELECTORAL BOARD	OFFICE SUPPLIES	Owen G Dunn	Privacy Screen Kits	2,034.84		2,034.84	-
				OFFICE SUPPLIES Total			5,495.05	-	5,107.46	387.59
			ELECTORAL BOARD Total				5,495.05	-	5,107.46	387.59
21	13200	5510	REGISTRAR	MILEAGE	Lauren Eanes	Reimbursement for Travel to Xpress/Downtown Athletics	50.60		50.60	-
				MILEAGE Total			50.60	-	50.60	-
20	13200	8101	REGISTRAR	OFFICE EQUIPMENT	Quill	Facial Tissues	39.83		39.83	-
				OFFICE EQUIPMENT Total			39.83	-	39.83	-
			REGISTRAR Total				90.43	-	90.43	-
22	21800	6010	SHERIFF-COURT SECURITY	POLICE SUPPLIES	Lawmen Supply	Thermometer	2,337.99			2,337.99
23	21800	6010	SHERIFF-COURT SECURITY	POLICE SUPPLIES	MWP Supply	Blue Tape for Social Distance Marker	18.78			18.78
				POLICE SUPPLIES Total			2,356.77	-	-	2,356.77
			SHERIFF-COURT SECURITY Total				2,356.77	-	-	2,356.77
92	31200	1460	SHERIFF	FULL-TIME OVERTIME	Payroll	Full time overtime	21,267.98			21,267.98

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
				FULL-TIME OVERTIME Total			21,267.98	-	-	21,267.98
93	31200	2100	SHERIFF	FICA	Payroll	FICA	1,627.00			1,627.00
				FICA Total			1,627.00	-	-	1,627.00
26	31200	6010	SHERIFF	POLICE SUPPLIES	Lawmen Supply	Anti-fog Pm2.5 Dust Mask	820.00			820.00
24	31200	6010	SHERIFF	POLICE SUPPLIES	Enviro Master	Fogging Services of Building/Vehicles	214.00			214.00
25	31200	6010	SHERIFF	POLICE SUPPLIES	Amazon	Professional O3 Air Purifier Ozonator	79.95			79.95
28	31200	6010	SHERIFF	POLICE SUPPLIES	Lawmen Supply	Gallon Gel Hand Sanitizers	92.86			92.86
29	31200	6010	SHERIFF	POLICE SUPPLIES	Lawmen Supply	Face Masks and Hand Sanitizers	1,254.96			1,254.96
30	31200	6010	SHERIFF	POLICE SUPPLIES	Lawmen Supply	Face Masks	200.00			200.00
27	31200	6010	SHERIFF	POLICE SUPPLIES	Lawmen Supply	Gloves	365.00			365.00
31	31200	6010	SHERIFF	POLICE SUPPLIES	Napa Auto Parts	Gloves	72.82			72.82
				POLICE SUPPLIES Total			3,099.59	-	-	3,099.59
32	31200	8103	SHERIFF	IT EQUIPMENT	CEM Computers	2 Surfaces Pros	2,590.00			2,590.00
33	31200	8103	SHERIFF	IT EQUIPMENT	Mobile Demand	Surface Pro Accessories	969.12			969.12
				IT EQUIPMENT Total			3,559.12	-	-	3,559.12
			SHERIFF Total				29,553.69	-	-	29,553.69
34	31400	5820	PUBLIC SAFETY	EMERGENCY EVENT EXPENSES	Lowe's	Eyewear/Spray Bottles	82.32			82.32
35	31400	5820	PUBLIC SAFETY	EMERGENCY EVENT EXPENSES	Patricia Messa	Reimbursement of spray bottle for Hand Sanitizer	25.02			25.02
				EMERGENCY EVENT EXPENSES Total			107.34	-	-	107.34
36	31400	6001	PUBLIC SAFETY	OFFICE SUPPLIES	Quill	USB Drives for Covid-19 info	29.28			29.28
				OFFICE SUPPLIES Total			29.28	-	-	29.28
			PUBLIC SAFETY Total				136.62	-	-	136.62

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
37	31401	5230	EMERGENCY OPERATIONS CENTER	TELECOMMUNICATIONS	Hughes Net	Internet for Brian Gordon's home	189.97			189.97
38	31401	5230	EMERGENCY OPERATIONS CENTER	TELECOMMUNICATIONS	Hughes Net	Internet for Brian Gordon's home	64.78			64.78
39	31401	5230	EMERGENCY OPERATIONS CENTER	TELECOMMUNICATIONS	Hughes Net	Internet for Brian Gordon's home	91.79			91.79
				TELECOMMUNICATIONS Total			346.54	-	-	346.54
			EMERGENCY OPERATIONS CENTER Total				346.54	-	-	346.54
40	32600	3110	EMS	EMPLOYEE MEDICAL EXPENSES	Credit Card	N95 Questionnaire and Physical Evaluation	783.00	783.00		-
				EMPLOYEE MEDICAL EXPENSES Total			783.00	783.00	-	-
41	32600	6001	EMS	OFFICE SUPPLIES	Amazon	Shower Liners	53.05			53.05
				OFFICE SUPPLIES Total			53.05	-	-	53.05
42	32600	6009	EMS	VEHICLE/EQUIPMENT MAINTENANCE	MWP Supply	Mil Plastic Clear/Duct Tape	67.32	67.32		-
				VEHICLE/EQUIPMENT MAINTENANCE Total			67.32	67.32	-	-
88	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Cavicide	26.49	26.49		-
51	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Filter Iso-Gard Hepa Light	122.30	122.30		-
52	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Germicidal Wipes	186.45	186.45		-
53	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Gloves	94.90	94.90		-
54	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Probe Covers for Sure Temp Thermometers	84.54	84.54		-

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
55	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Sani-Prime Large Caniter Wipes	233.98	233.98		-
50	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Medical Supplies	660.35	660.35		-
68	32600	6030	EMS	MEDICAL SUPPLIES	Danolyte	12 Gallons of Danolyte	568.47	568.47		-
46	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Medical Supplies-Gloves	269.80			269.80
47	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Medical Supplies-Gloves	627.00			627.00
48	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Medical Supplies-Gloves	269.80			269.80
90	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Fit test solution	24.79			24.79
44	32600	6030	EMS	MEDICAL SUPPLIES	Amazon	Hand Sanitizer	131.72			131.72
45	32600	6030	EMS	MEDICAL SUPPLIES	Amazon	Shower Curtain Liners	59.52			59.52
57	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Wipes Sani-Cloth Bleach	103.74			103.74
89	32600	6030	EMS	MEDICAL SUPPLIES	Amazon	Hand sanitizer	131.72			131.72
49	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Triton Grip SE Gloves	94.90			94.90
56	32600	6030	EMS	MEDICAL SUPPLIES	Boundtree	Test Solution Bitrex	39.98			39.98
43	32600	6030	EMS	MEDICAL SUPPLIES	Amazon	Face Masks	139.96			139.96
				MEDICAL SUPPLIES Total			3,870.41	1,977.48	-	1,892.93
58	32600	8103	EMS	IT EQUIPMENT	Amazon	Logitech Meetup & Expansion Mic	1,079.81	1,079.81		-
				IT EQUIPMENT Total			1,079.81	1,079.81	-	-
61	32600	8108	EMS	EQUIPMENT - OTHER	Lowe's	Husqvarna 2-Gallon Pro Tank Sprayers	113.52	113.52		-
63	32600	8108	EMS	EQUIPMENT - OTHER	Madison Plumbing & Electric	Washer & Dryer Pre Install	1,347.33	1,347.33		-

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	Dept #	AC #	Dept Name	Ac Name	Vendor Name	Item Description	Amount Paid	CARES-EMS	CARES-Registrar	CARES- County
59	32600	8108	EMS	EQUIPMENT - OTHER	Amazon	Air Purifiers	637.47	637.47		-
60	32600	8108	EMS	EQUIPMENT - OTHER	Google Shopping	Organic Vapor Respirators	271.49	271.49		-
62	32600	8108	EMS	EQUIPMENT - OTHER	National Tool Warehouse	Organic Vapor HEPA Cartridge	169.87	169.87		-
91	32600	8108	EMS	EQUIPMENT - OTHER	Amazon	Respirators	6,813.96	6,546.59		267.37
64	32600	8108	EMS	EQUIPMENT - OTHER	Lowe's	Dryer Cord/Washing Machine Fill Hose	51.27			51.27
65	32600	8108	EMS	EQUIPMENT - OTHER	Lowe's	Dryer/Warranty	699.02			699.02
66	32600	8108	EMS	EQUIPMENT - OTHER	Lowe's	Laundry Stacking Kit	38.00			38.00
67	32600	8108	EMS	EQUIPMENT - OTHER	Lowe's	Washer/Warranty	699.02			699.02
				EQUIPMENT - OTHER Total			10,840.95	9,086.27	-	1,754.68
			EMS Total				16,694.54	12,993.88	-	3,700.66
69	43200	3165	FACILITIES & MAINTENANCE	OUTSIDE SERVICES	Commonwealth Glass Co	Clear Plate Glass-Treasuer's Office	195.00			195.00
				OUTSIDE SERVICES Total			195.00	-	-	195.00
83	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Quill	Disinfecting Wipes	18.72			18.72
81	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Face Masks	104.19			104.19
82	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Quill	Disinfecting Wipes	28.08			28.08
70	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	200 Face Mask	92.99			92.99
71	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Alcohol Wet Wipes	111.60			111.60

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	**Dept #**	**AC #**	**Dept Name**	**Ac Name**	**Vendor Name**	**Item Description**	**Amount Paid**	**CARES-EMS**	**CARES-Registrar**	**CARES- County**
76	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Hand Sanitizer	30.50			30.50
80	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Disinfectant Cleaner and Deodorant	85.32			85.32
79	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Cintas	Hand Sanitizer and Stands	109.00			109.00
72	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Disinfectant Cleaner for Courtroom Chairs	296.00			296.00
73	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Face Masks	177.50			177.50
75	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Face Masks	215.94			215.94
84	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Quill	Toilet Bowl Cleaner	47.99			47.99
86	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Quill	Clorox Wipes	17.37			17.37
74	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Face Masks	199.90			199.90
77	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	Steri Fab Gallon	219.00			219.00
78	43200	6005	FACILITIES & MAINTENANCE	CLEANING & JANITORIAL SUPPLIES	Amazon	White Marking Tags for Cleaning	20.09			20.09
				CLEANING & JANITORIAL SUPPLIES Total			1,774.19	-	-	1,774.19
87	43200	6007	FACILITIES & MAINTENANCE	REPAIRS & MAINTENANCE-SUPPLIES	Lowe's	Acrylic Sheet/Paint/Handle	96.24			96.24

1.

Madison County										
FY20 CARES Act Funding										
Finance Department Records through 6/30/2020										
DETAIL										
								REIMBURSEMENT		
osort	**Dept #**	**AC #**	**Dept Name**	**Ac Name**	**Vendor Name**	**Item Description**	**Amount Paid**	**CARES-EMS**	**CARES-Registrar**	**CARES- County**
				REPAIRS & MAINTENANCE-SUPPLIES Total			96.24	-	-	96.24
85	43200	6055	FACILITIES & MAINTENANCE	#N/A	Quill	Toilet Bowl Cleaner	110.98			110.98
				#N/A Total			110.98	-	-	110.98
			FACILITIES & MAINTENANCE Total				2,176.41	-	-	2,176.41
94	91100	9200	CONTINGENCY FUND	CONTINGENCY - GENERAL OPERATIONS	Contingency	Post year provision	10,000.00			10,000.00
				CONTINGENCY - GENERAL OPERATIONS Total			10,000.00	-	-	10,000.00
			CONTINGENCY FUND Total				10,000.00	-	-	10,000.00
			Grand Total				**70,542.62**	**12,993.88**	**5,197.89**	**52,350.85**
						Total Funding		**12,993.88**	**49,703.00**	**1,156,971.00**
						Available for FY21		**-**	**44,505.11**	**1,104,620.15**

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: **7/14/2020**

FY2020

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate additional funds for add'l state pass through funds for Fire Dept

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
10-03-32-32200-5641	Exp	GF	Mad Fire Dept		Contribution	2,756.00	
10-240201	Rev	GF	n /a		State Fire Funds		2,756.00
						2,756.00	2,756.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: **7/14/2020**

FY2020

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
	Revenue/Expense offset
x	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate funds from contingency to cover budget overage for LODA insurance costs

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
10-03-35-35700-2800	Exp	GF	LODA		LODA insurance	2,092.00	
10-09-91-91100-9200	Exp	GF	Contingency		State Fire Funds		2,092.00
						2,092.00	2,092.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

BOARD OF SUPERVISORS

COUNTY OF MADISON

PROPOSED SUPPLEMENTAL APPROPRIATION

DATE: **7/14/2020**

FY2021

Type of Supplement	
	Interdepartmental transfer (same fund)
	Interfund transfer
x	Revenue/Expense offset
	Use of contingency
	Other use of fund balance not in original budget

PURPOSE: To appropriate additional funds to Building dept for DHCD grant received

GL Account Reference	Account type	Fund Name	Department		Object Code/Source	Debit	Credit
10-03-34-34100-8103	Exp	GF	Bldg Dept		Computer Equipment	2,000.00	
10-240120	Rev	GF	n/a		DHCD Training Grant		2,000.00
						2,000.00	2,000.00

Note: A debit charged to a budgeted expense line increases the appropriated expense; a credit charged to a budgeted expense line item decreases the appropriated expense. A credit charged to a budgeted revenue line item increases the anticipated revenue available.

Madison County Building Inspection Department

414 N. Main St, Madison VA 22727; Phone: (540) 948-6102
Website: www.madisonco.virginia.gov

To: Madison County Board of Supervisors
Cc: Jack Hobbs (County Administrator)
Date: 07-09-2020
Re: appropriation of grant funds

Dear Board Members

The Madison County Building Inspection Department applied for and was awarded a $2000 grant from the Department of Housing and Community Development.
This is referred to as the "2020 Virtual Training Support Grant".

We have received the funds and they have been deposited into the appropriate account with the County Treasurer.

I have attached a copy of the Grant Approval letter from the Department of Housing and Community Development for your reference.

I am now requesting your approval or authorization to appropriate these funds.

We plan on purchasing three tablets for various purposes; including training and field operations.
There is no matching fund requirement.
The only stipulation is the funds must be used by September 01, 2020.
(All expenditures must be completed by no later than September 01, 2020)

Thank you for your support.

Jamie R Wilks CBO, CFM
Madison County Building Official

Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Erik C. Johnston
Director

June 15, 2020

TO: Jamie Wilks
Madison County

FROM: Sandi Morris Sandra E. Morris
Director, Virginia Building Code Academy

RE: Virtual Training Support Grant Award

Congratulations! The Department of Housing and Community Development has reviewed and approved your application to the 2020 Virtual Training Support Grant in the requested amount of $2000. The check will be mailed separately and should be received within 30 days to the address provided on the W-9 form submitted with your grant application. As indicated by your signature on the application you have agreed to the following terms:

1. Use the grant funds only as specified in the approved grant proposal unless otherwise approved by DHCD,
2. All grant-approved expenditures must occur by September 1, 2020 unless otherwise approved by DHCD.
3. Provide expense record and receipts to DHCD to verify grant expenditures and activities no later than September 30, 2020,
4. Account for, report, and repay, if necessary, any portion of the funds not used for the specified purposes unless otherwise approved by DHCD,
5. Refrain from use of the funds for any purpose prohibited by law,
6. Cooperate with any efforts of DHCD to publicize the grant award.

Again, awarded funds must be spent by September 1, 2020. The completed Expense Report and receipts/proof of purchase are due to our office by September 30, 2020. If you have any questions please contact Kelly Duggins at kelly.duggins@dhcd.virginia.gov.

Thank you for taking advantage of this training support grant opportunity and we look forward to seeing you at future trainings.

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: **2,000.00** **Deposit Date:** **06/26/2020** **Trace Number** **81402587**

Agy No	Amount	Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
165	2,000.00	0.00	MAY 2020	06/05/2020		2005494	TRAINING SUPPORT STIPE
Tot 165	**2,000.00**						

Madison County Animal Control and Pound Facility

Monthly Report:	June	2020

On-Hand, 1st of Month	Received	Received Stray	YTD	Seized	YTD	Bite Cases	YTD	Owner Surrender	YTD	From other Agencies	YTD	Other	YTD	Month Total	YTD
3	Cats	8	29		0		0	8	25		0		0	16	54
1	Dogs	7	57		0		0	5	37		1		5	12	100
0	Hybrid Canines		0		0		0		0		0		0	0	0
0	Livestock		0		0		0		0		0		0	0	0
0	Other		0		0		0		0		0		0	0	0
4	Total	15	86	0	0	0	0	13	62	0	1	0	5	28	154

Disposition	Reclaimed	YTD	Adopted	YTD	Transfer VA	YTD	Transfer Other	YTD	Died in Facility	YTD	Euthanized	YTD	Other	YTD	Month Total	YTD
Cats		0	5	12	5	22		0		0	2	20		0	12	54
Dogs	4	42	1	15	5	32		0		0	1	11		1	11	101
Hybrid Canines		0		0		0		0		0		0		0	0	0
Livestock		0		0		0		0		0		0		0	0	0
Other		0		0		0		0		0		0		0	0	0
Total	4	42	6	27	10	54	0	0	0	0	3	31	0	1	23	155

Complaints	Totals	YTD
Investigation, closed	85	470
Investigation, pending		8
Resolved (phone)	94	572
Resolved (other)		
Court Summonses		2

Miscellaneous	Totals	YTD
Miles Traveled	1469	11677
Fees Collected	556	3398.25
Donations	135	1295
Others		0

Notes:

PAL-1dog&5cats,RAWL-3dogs,CASPCA-1dog

On-Hand, Last Day of the Month		Hand-Count
Cats	7	7
Dogs	2	2
Hybrid Canines	0	
Livestock	0	
Other	0	
Total	9	9

Prepared by:
Greg A. Cave
Printed Name

Signed Name

State Report Information	First of the Month + Received		End of the Month + Disposition	
	Month	YTD	Month	YTD
Cats	19	61	19	61
Dogs	13	103	13	103
Hybrid Canines	0	0	0	0
Livestock	0	0	0	0
Other	0	0	0	0
Total	32	164	32	164

ID #	Reason for Euthanazation:	Rescue:
		June. 2020
5422	Vet recommended due to aggression	(2) contacted
620201	Vet recommended due to health issues	
620202	Vet recommended due to health issues	

NOTES
check #
#1967-100.00
#1637-100.00
#4284-50.00
#3659-25.00

RECEIPT

DATE June 29, 2020 NO. 484329

RECEIVED FROM Madison County Animal Shelter

ADDRESS

$ 681.00

FOR Adoptions-455.00 / Reclaims-101.00 / Donations-125.00 (medical)

ACCOUNT			HOW PAID		
AMT. OF ACCOUNT			CASH	386.	00
AMT. PAID			CHECK	295.	00
BALANCE DUE			MONEY ORDER		

BY LC

JUN 2020 PAID MADISON CO. TREASURER

©2001 REDIFORM ® 81808

NOTES

RECEIPT

DATE 6-30-20 NO. 484331

RECEIVED FROM MCAS

ADDRESS

$ 10.00

FOR Donation (medical:)

ACCOUNT			HOW PAID		
AMT. OF ACCOUNT			CASH	10.00	
AMT. PAID			CHECK		
BALANCE DUE			MONEY ORDER		

BY LC

JUN 2020 PAID MADISON CO. TREASURER

©2001 REDIFORM ® 81808

MADISON CIRCUIT COURT
LOCAL REVENUE AND COMMISSION REPORT
PREPARED: 06/30/20

LOCAL REVENUE COLLECTED LESS EARNED CLERK COMMISSIONS

CODE	DESCRIPTION	CURRENT	- COMMISSION	EQUALS NET
LOCAL REVENUES - 200 SERIES				
201	LOCAL FINES AND FORFEITURES	3,713.77	185.69	3,528.08
203	COMWLTH ATTY FEE	121.51	6.08	115.43
206	SHERIFF FEES	387.91	19.40	368.51
212	TRANSFER FEE	46.00	4.60	41.40
213	COUNTY GRANTEE TAX	13,197.43	659.87	12,537.56
220	GRANTOR TAX	2,945.50	147.28	2,798.22
229	CHMF	31.38	1.57	29.81
233	BLOOD TEST/DNA FEE	12.50	0.63	11.87
234	JAIL ADMISSION FEE	25.00	1.25	23.75
236	DOCUMENT REPRODUCTION COSTS	496.50	24.83	471.67
242	LOCAL INTEREST	89.63	4.48	85.15
244	CHSF	50.00	2.50	47.50
	SUB TOTAL:	21,117.13	1,058.18	20,058.95

TRANSMIT TOTAL (REVENUES LESS COMMSSIONS AND 236 REVENUES: 19,587.28

* NOTE: 17.1-289 COMMISSION IS 10% ON TRANSFER FEES AND 5% ON ALL OTHER REVENUES
* NOTE: CODE 236 (DOC. REPRO. COSTS) IS PAID TO LOCALITY ON SEPARATE CHECK

CLERK COMMISSIONS EARNED ON LOCAL REVENUES

CODE	DESCRIPTION	CURRENT	+ COMMISSION	EQUALS NET
CLERK'S FEES/COMMISSIONS - 300 SERIES				
315	MISCELLANEOUS CLERK FEES AND COMMISSIONS	30.50-	251.03	220.53
318	COMM. LOCAL RECORDATION TAX (213, 214)	0.00	659.87	659.87
319	COMM. LOCAL PROBATE TAX (215, 216)	0.00	0.00	0.00
320	COMP. LOCAL SHARE (220, 223, 224, 226)	0.00	147.28	147.28
	SUB TOTAL:	30.50-	1,058.18	1,027.68

TOTAL COMMISSIONS EARNED ON LOCAL REVENUES: 1,058.18

Attached is check number 12838 in the amount of $19587.28 representing the local revenue collected by the Circuit Court for June, 2020 and the General District & J&DR Court for May, 2020 (see attached), less the Clerk's commissions and the reimbursement to the County for document reproduction costs (see attached report).

July 1, 2020 _____ Clerk

_____ _____ Treasurer/Deputy Treasurer

FASBU011

MADISON GD & JDR DISTRICT COURTS
TRANSMITTAL OF DISTRICT COURT COLLECTIONS
PREPARED: 05/29/20

1.

COLLECTIONS FOR: MAY, 2020

FIPS CODE: 113G

CODE	DESCRIPTION		
201	FINES & FORFEITURES	3,713.77	
242	LOCAL INTEREST	70.41	
	LOCALITY 1 TOTAL		3,784.18

TOTAL LOCAL REMITTANCE TO CIRCUIT COURT: 3,784.18

THIS COPY TO CIRCUIT COURT

FORM DC-14 (07/15)

MADISON CIRCUIT COURT
GENERAL LEDGER REPORT
FISCAL YEAR TO DATE
AS OF 06/30/20

TRANSFER OF EXCESS COPIER FEES

WORKSHEET - TRANSFER OF EXCESS COPY FEES

A. BALANCE IN ACCOUNT 236 PER THE GENERAL LEDGER $ 471.67

B. MINUS ACTUAL COPIER EXPENSES TO BE REIMBURSED TO THE LOCALITY FOR THE CURRENT OR PRECEDING PERIOD -$ 471.67

(1) DISBURSEMENTS FOR June 2020 (MONTH)
COPIER LEASE..... $ 263.57
COPIER MAINTENANCE..... $
COPIER TONER..... $
COPIER PAPER..... $ 208.10
COPIER OTHER EXPENSES..... $

C. EXCESS COPY FEES IN ACCOUNT CODE 236 (A MINUS B) -$ -0-

D. THE COPY FEE BALANCE CALCULATED ABOVE WAS TRANSFERRED TO ACCOUNT 313 ON n/a,

JOURNAL VOUCHER NUMBER n/a

July 1, 2020

Clerk

Check #12839

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT
PO BOX 220
MADISON, VA 22727
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.

68-54-514

12839

DATE JULY 01, 2020

PAY TO THE ORDER OF TREASURER OF MADISON COUNTY $ 471.67

FOUR HUNDRED SEVENTY-ONE AND 67/100********** DOLLARS

VOID IN 6 MONTHS IF NOT CASHED

MEMO

AUTHORIZED SIGNATURE

⑈001283⑈ ⑆051400549⑆ 2152071156062⑈

TO REORDER VISIT US AT: www.AbcCheckPrinting.com

xerox

1.

Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0502
WWW.XEROX.COM/MYACCT

THE EASY WAY TO ORDER SUPPLIES CALL OUR TOLL FREE NUMBER 1-800-822-2200

Purchase Order Number

Special Reference
VVI00000X-000
Contract Number
NET 30 DAYS
Terms Of Payment

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

MADISON COUNTY
CIRCUIT COURT
100 CT SQUARE MAIN S
MADISON VA
22727

Bill To:
MADISON COUNTY
CIRCUT COURT
PO BOX 220
MADISON VA
22727

4 8 - 1468

06-13-20
Invoice Date
010587800
Invoice Number
667474472
Customer Number

21700 Clerk of Circuit Court
5410 Lease Office Equip.
$146.33 6/22/2020 (Idl)

Invoice

W7845PT W7845PT TANDEM SER.# MX4-476021

			AMOUNT
BASE CHARGE	MAY		146.33

METER USAGE	METER READ 04-30-20 TO	METER READ 05-30-20	NET COPIES
TOTAL BLACK	126078	126078	0
TOTAL COLOR	21418	21418	0

METER CHARGES			
TOTAL BLACK	0		
BLACK BILLABLE PRINTS	0	.007500	.00
TOTAL COLOR	0		
COLOR BILLABLE PRINTS	0	.049600	.00
NET PRINT CHARGE			.00

1 LINE FAX	SER.# LINE1FAX	INCL
	SUB TOTAL	146.33
	TOTAL	146.33

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

XEROX FEDERAL IDENTIFICATION #16-0468020

Payment

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
MADISON COUNTY
CIRCUIT COURT
100 CT SQUARE MAIN S
MADISON VA
22727

Bill To
MADISON COUNTY
CIRCUT COURT
PO BOX 220
MADISON VA
22727

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598

☐ Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

PLEASE PAY THIS AMOUNT $146.33

00-313-3790 4 667474472 010587800 06-13-20
RR001743 C 070116 VVI99
03 6M1C 6C02 W N6499 2TC5 2 115

20210000807006O 0105878001 0300146336 266747447270

xerox 1.

Customer Information

XEROX CORPORATION
PO BOX 660502
DALLAS TX
75266-0502
WWW.XEROX.COM/MYACCT

Telephone 888-435-6333
Please Direct Inquiries To:
Ship To/Installed At:

MADISON COUNTY
CIRCUIT COURT
100 CT SQUARE MAIN S
MADISON VA
22727

THE EASY WAY TO ORDER SUPPLIES CALL OUR TOLL FREE NUMBER 1-800-822-2200

Purchase Order Number

Special Reference
VVI00000X-000
Contract Number
PAYABLE UPON RECEIPT
Terms Of Payment

Bill To:
MADISON COUNTY
CIRCUT COURT
PO BOX 220
MADISON VA
22727

6-8-3397

06-01-20
Invoice Date
010395883
Invoice Number
667474472
Customer Number

Invoice

W5632PL W5632 COPIER/PL/2T SER.# WRP-001502

		AMOUNT
BASE CHARGE	JUNE	117.24
OFFSET CATCH TRAY	SER.# 200OCT	INCL
	SUB TOTAL	117.24
	TOTAL	117.24

INVOICE FOR THE PERIODIC PAYMENT ON YOUR XEROX AGREEMENT
THIS AGREEMENT INCLUDES EQUIPMENT, MAINTENANCE AND SUPPLY CHARGES

21700 Clerk of Circuit Court
5410 Lease Office Equipment
$117.24 6/2/2020 (dl)

XEROX FEDERAL IDENTIFICATION #16-0468020

Payment

PLEASE INCLUDE THIS STUB WITH YOUR PAYMENT, OR WRITE YOUR INVOICE NUMBER(S) ON YOUR CHECK.

Ship To/Installed At
MADISON COUNTY
CIRCUIT COURT
100 CT SQUARE MAIN S
MADISON VA
22727

Bill To
MADISON COUNTY
CIRCUT COURT
PO BOX 220
MADISON VA
22727

When Paying By Mail
Send Payment To:
XEROX CORPORATION
P.O. BOX 827598
PHILADELPHIA, PA
19182-7598

☐ Please check here if your "Bill To" address or "Ship To/Installed At" location has changed and complete reverse side.

Invoice Amount

00-313-3790 1 667474472 010395883 06-01-20 PLEASE PAY THIS AMOUNT $117.24
RR003181 C 010120 VVI99
03 6M1C 6C02 W 00000 5TC5 1 B15

20210000807006O 0103958833 0300117242 266747447276

Invoice
0205071-001

Faye's Office Supply 03
105 Byrd Street Orange, VA 22960
Ph: (540) 672-0607 Fax: (540) 672-1058

Bill To : MADISON CO CIRCUIT COURT
PO BOX 220
MADISON, VA 22727

Invoice Number: 0205071-001
Invoice Date: 03/24/20
Customer PO: 6888
Account Number: 958-0
Salesperson: Ronnie Wray

Ship To:
MADISON CO CIRCUIT COURT
1 MAIN STREET
MADISON, VA 22727

Buyer Phone: (540) 948-6888
Fax: (540) 948-3759
Route/Seq: /0

Line	Item Number	Description	UOM	Qty Ordered	Qty Shipped	Qty to Follow	Unit Price	Extended Total
✓1	SPZEC851192	PAPER,ECONOMY,8.5X11	CT	10	10	0	32.99	329.90
✓2	AVE5162	LABEL,EZPEEL,LSR,1.3X4,WE	BX	2	2	0	33.98	67.96
✓3	SWI35450	STAPLES,PREM,FULL,1/4",5000	BX	2	2	0	3.52	7.04
✓4	MMMR33012AN	NOTE,POPUP,3X3,12PK,ASSRTD	PK	1	1	0	19.99	19.99
✓5	CRD35000	BINDER,CHECK,7-RING,1",BK	EA	1	1	0	23.72	23.72
✓6	QUA90090	ENVELOPE,BUSN,REGULAR,#9,WE	BX	1	1	0	39.47	39.47

296.55 June Fees

Order Notes:
We are closed to the public so please call us at (540) 948-6888 so we can let you in.

THANK YOU FOR YOUR BUSINESS!
All returns must be done within 21 days of purchase date and in original packaging. Must have receipt and be in resalable condition to receive credit. All shorted items must be reported within 72 hrs to receive credit.

A late fee of 1.5% will be charged on the unpaid balance of invoices not paid by the due date

Received By: M.E. Snid Date: 3/25/20

Subtotal	**488.08**
Shipping	0.00
Coupon	-25.00
Sales Tax	0.00
Invoice Total:	**463.08**
Amount Due:	**463.08**
Payment Due Date:	04/25/20

Carrier: FOB Point: Source: Web Order Taker: Web

Madison County Circuit Court
June 2020
Reimbursement for Credit Card Fees and Equipment

Elavon Merchant Fees (credit card – in house) (have not received invoice as of June 1, 2020	**$13.01**
Elavon Merchant Fees (credit card – online payments)	**$21.97**
Total reimbursement from Clerk to County from (407) convenience fees collected	**$34.98**

July 1, 2020 _____ **Clerk**

Check #12840

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW

MADISON COUNTY CIRCUIT COURT
PO BOX 220
MADISON, VA 22727
PHONE: (540) 948-6888

WELLS FARGO BANK, N.A.
68-54-514

12840

DATE JULY 01, 2020

PAY TO THE ORDER OF TREASURER OF MADISON COUNTY $ 34.98

THIRTY-FOUR AND 98/100********** DOLLARS

VOID IN 6 MONTHS IF NOT CASHED

MEMO

AUTHORIZED SIGNATURE

⑈001284⑈ ⑆051400549⑆ 215207115606 2⑈

TO REORDER VISIT US AT: www.AbcCheckPrinting.com

Elavon

Invoice

Invoice Date	Invoice Number
05/31/2020	K0152101899

Elavon

MADISON COUNTY CIRCUIT COURT
1 MAIN STREET
MADISON VA 22727

PO Number	PO Date	Merchant Id
		385100940113097

Description	Amount
May Merchant Fees	13.01

21700 Clerk of Circuit Court
3161 Bank Fees
$ 13.01 6/23/2020

Sales Amount :	13.01
VAT or Sales Tax :	0.00
Total Due :	13.01

MADISON COUNTY CIRCUIT COURT

385100940113097

Invoice Date	Invoice Number
05/31/2020	K0152101899

Due Date: 06/30/2020

Remit Payment To:

ELAVON
SDS 12-2253
PO Box 86
Minneapolis MN 55486-2253

Phone: (877) 773-1119
Fax: (865) 403-7600

Total Due: $13.01

Elavon

Invoice

Elavon

Invoice Date	Invoice Number
05/31/2020	K0152101886

MADISON COUNTY CIRCUIT COURT
1 MAIN STREET
MADISON VA 22727

PO Number	PO Date	Merchant Id
		385100940113781

Description	Amount
May Merchant Fees	21.97

21706 Clerk of Circuit Court
:3161 Bank Fees
·$21.97 6/23/2020 (1dl)

Sales Amount :	21.97
VAT or Sales Tax :	0.00
Total Due :	21.97

MADISON COUNTY CIRCUIT COURT

385100940113781

Invoice Date	Invoice Number
05/31/2020	K0152101886

Due Date: 06/30/2020

Remit Payment To:

ELAVON
SDS 12-2253
PO Box 86
Minneapolis MN 55486-2253

Phone: (877) 773-1119
Fax: (865) 403-7600

Total Due: $21.97

Madison County Economic Development and Tourism Dept
110 N Main St.
Madison, VA 22727
540-948-7500 Ext. 169
tgardner@madisonco.virginia.gov

July 8, 2020

- The Visitor Center reopened in June and implemented proper CDC guidelines including everything we submitted in the May report
- Had 5,966 hits to the website in June
- Finished CARES Act Business Grant model and have submitted; also attached
- Zoom meetings regularly with Economic Development, Tourism, Chambers, Small Business Dev Centers, local partners and webinars on recovery.
- Crafting a New Normal was funded at $48,000, we had to expand to cover the region:

The Thomas Jefferson Planning District Commission (TJPDC) in partnership with Nelson and Madison Counties has received a GO Virginia Economic Development Grant to support the regional craft beverage industry sector to address COVID-19 challenges and opportunities. The grant will fund activities to generate private sector re-growth and job opportunities to include business re-development, education and development and business re-attraction to build consumer confidence post-COVID.

As materials and information are developed, you will be informed via email. A website is being designed for the project – www.craftinganewnormal.com All materials, recordings and project deliverables will be accessible from the website.

As the program was funded to generate private sector jobs, we will also be contacting you during the next few months to ask about job retention and job creation. All of that data will be kept in confidence and only used in aggregate for reporting purposes.

- Received an update from Mike Collins regarding the Rapidan Blueway – he has been getting some other approvals and support to proceed with the study, detailed aerial mapping complete for the three sites with the next step to get a detailed design commentary from VDGIF staff. At that point there will be an Exploratory Group to meet virtually or in person probably in September and we should receive another update later this summer.
- Made the official decision to cancel Taste of the Mountains and letting vendors and the public know.
- Tourism Meeting July 21st at 1:30pm at the Visitor Center
- Applied for a Tourism grant, will know by July 15th

Respectfully submitted,

Tracey

Tracey Gardner
Economic Development and Tourism Director

Attachments: L&D Coates Good News Business Spotlight(below) ,Proposed Madison Cares Business Recovery Info attached

L&D COATES INC
PLUMBING PROFESSIONALS
NEW CONSTRUCTION • REMODELING • RESIDENTIAL • COMMERCIAL
PROUD PHCC MEMBER

In case you were unaware…there is a new plumbing company in town…. Not really new, but a merger of two existing companies (L&D Associates, Inc. and Coates Plumbing, Inc.).

These 2 companies have been around for a long time working on new construction projects with general contractors for 20-30 years and they have lots of building experience under their belts. With some of the original owners wanting to retire and the need for providing better overall services for their contractors, the timing was perfect for this merger.

On top of that, they found a place that would accommodate all the employees, staff, vehicles and plumbing materials all in one place. They are now located right off 29S in the "Big Blue Barn".

They are excited to still be here in Madison County and looking forward to the next 30 years.

If you have the need for a new construction plumbing company, for your building projects (not a service company), new home, renovations or additions, please feel free to call them for a quote (540-948-6230).

They may have a new logo but they have loads of experienced plumbers to handle your construction needs.

L&D COATES INC
PLUMBING PROFESSIONALS
NEW CONSTRUCTION • REMODELING • RESIDENTIAL • COMMERCIAL
PROUD PHCC MEMBER

Emergency Management Report

June 2020

Responses

6/18/20 Hazardous Material spill, Graves Mill Area

Lost Hiker Rapidan Wildlife Management area

Meetings and Correspondence

6/6/2020 Health Fair (free clinic)

6/23/20 Covid testing Autumn Care nursing Home

6/29/20 Covid testing Mountain View nursing home

Multiple meetings with Virginia Dept. Health officials (testing and guidance for Covid 19)

Virginia Dept. Emergency Management (PPE supplies and Grant funding)

County Dept. Heads (PPE supplies and Distribution)

911 Director (radio project)

Emergency Medical Services Chief (MOU with the Vol. Rescue Squad)

John Sherer

7/1/2020

JOINT NEWS RELEASE July 8, 2020

Rappahannock-Rapidan Health District Partners with Madison, Orange and Rappahannock Counties for Free Drive Through COVID-19 Testing

MADISON, VIRGINIA – July 8, 2020

On Saturday, July 18, 2020 there will be a FREE Drive Through COVID-19 Testing site from 9 a.m. – 12 p.m. at Madison County High School located at 68 Mountaineer Drive, Madison, VA. The parking lot will open at 8 a.m. and the first 500 individuals will be tested.

This one day testing site is open to everyone at no cost and will happen rain or shine. You don't have to be experiencing symptoms or have a referral to be tested. Those who previously have tested positive are not eligible for a repeat test.

This free testing site is offered through a partnership between the Rappahannock-Rapidan Health District and Madison, Orange and Rappahannock Counties. "This project expands on the work of our community partnership to provide accessible testing for everyone in our community," said Madison County Administrator Jack Hobbs.

Rappahannock-Rapidan Medical Reserve Corps volunteers will help staff the testing site. Please enter the test site from Route 29 and be prepared to complete paperwork in your car while you wait. If you are experiencing symptoms, we recommend you wear a mask in your car especially if you have other passengers. You can expect the PCR test results to take 2-5 days on average.

"We encourage anyone who wants to be tested, especially those with symptoms consistent with COVID-19, to come out on Saturday, July 18th," said Rappahannock-Rapidan Health District Director Dr. Wade Kartchner.

For everyone's safety and for the privacy of those being tested, media should not attempt to enter the testing site and stay in the designated media area.

For general questions about COVID-19, community members may call the RRHD COVID-19 Hotline at 540-316-6302. For the latest on COVID-19, visit: www.vdh.virginia.gov/coronavirus.

Rappahannock-Rapidan Health District Media Contact: Dr. Wade Kartchner, Health Director, Rappahannock-Rapidan Health District, AskRRHD@vdh.virginia.gov, 540-316-6302

# # #

FREE

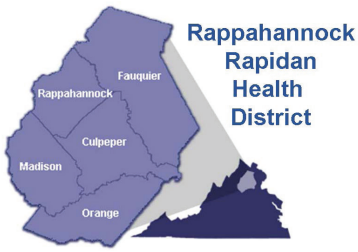
DRIVE THROUGH COVID-19 TESTING

- lot opens at 8 a.m.
- first 500 individuals will be tested

Saturday, July 18, 2020

9 a.m. - 12 p.m.
at
Madison County High School

68 Mountaineer Lane, Madison, VA 22727



If you have any questions, please call RRHD COVID-19 Hotline at 540-316-6302 or email AskRRHD@vdh.virginia.gov

Madison County Department of EMS

Noah Hillstrom, EMS Chief
1494 N. Main St., Madison VA, 22727
Phone: 540-948-4813 Fax: 540-948-4821

July 6, 2020
MONTHLY REPORT TO THE MADISON COUNTY BOARD OF SUPERVISORS

EMS Calls: June 1 through June 30, 2020:

Total calls **toned: 128**
Average In-County response time to the scene: **9 minutes**. Additional reports beyond the total calls and response times are available upon request.

Coronavirus

Personal protective equipment remains in good supply.

RSAF Grant

Madison EMS was awarded a 50/50 grant for four McGrath video laryngoscopes. Total cost $9,570, matching state funds $4,785.00.

We did not receive an award for the replacement response vehicle.

Vehicle Update

Utility 4 (2005 Chevrolet pick up, 252k miles) did not pass state inspection. The cost to fix this vehicle is greater than the vehicle is worth.

Medic 30 has been ordered and per contract will be delivered by 12/30/20.

Medic 40 has been ordered with an estimated delivery time of April 2021.

Ambulance Shelter

A second shelter is needed to house the additional two ambulances. $9,345 is the estimate cost.

Standby Event

Madison EMS provided an advanced life support standby crew for the Graves Mountain Fourth of July celebration. There were two incidents, one seizure and one heat related emergency.

MADISON COUNTY
FD-SOURCE REVENUES SUMMARY REPORT
for Fiscal Year 2020 (Fiscal Year 2020)
Posted and Distributed Figures
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For JUNE	Revenue For JUNE	Revenue YTD	Unrealized Balance	Percent Real
FD 10	GENERAL FUND						
110101	REAL PROPERTY	$ 11,580,000.00	$ 0.00	$ 3,619,780.73	$11,386,261.88	$ 193,738.12	98.33
110102	REAL PROPERTY - DELINQUENT	$ 520,000.00	$ 0.00	$ 278,553.17	$ 742,729.34	$ 222,729.34-	142.83
110103	LAND REDEMPTIONS	$ 50,000.00	$ 0.00	$ 3,768.84	$ 9,432.20	$ 40,567.80	18.86
110201	PUBLIC SERVICE	$ 320,000.00	$ 0.00	$ 0.00	$ 353,556.00	$ 33,556.00-	110.49
110202	CONSUMPTION TAX*	$ 0.00	$ 0.00	$ 0.00	$ 8.99	$ 8.99-	100.00
110301	PERSONAL PROPERTY	$ 2,900,000.00	$ 0.00	$ 0.00	$ 3,179,959.71	$ 279,959.71-	109.65
110302	PERSONAL PROPERTY - DELINQUENT	$ 500,000.00	$ 0.00	$ 64,195.55	$ 471,773.97	$ 28,226.03	94.35
110303	MOBILE HOME	$ 6,500.00	$ 0.00	$ 0.00	$ 5,332.60	$ 1,167.40	82.04
110304	MOBILE HOME - DELINQUENT	$ 1,200.00	$ 0.00	$ 177.00	$ 1,943.84	$ 743.84-	161.99
110401	MACHINERY & TOOLS	$ 80,000.00	$ 0.00	$ 0.00	$ 123,320.36	$ 43,320.36-	154.15
110402	MACHINERY & TOOLS - DELINQUENT	$ 2,500.00	$ 0.00	$ 0.00	$ 4,863.18	$ 2,363.18-	194.53
110501	MERCHANT CAPITAL	$ 225,000.00	$ 0.00	$ 0.00	$ 229,271.50	$ 4,271.50-	101.90
110502	MERCHANT CAPITAL - DELINQUENT	$ 1,500.00	$ 0.00	$ 0.00	$ 1,790.20	$ 290.20-	119.35
110601	LATE FILING PENALTY	$ 8,000.00	$ 0.00	$ 1,207.66	$ 12,704.02	$ 4,704.02-	158.80
110602	INTEREST - DELINQUENT TAXES	$ 100,000.00	$ 0.00	$ 12,810.56	$ 98,631.27	$ 1,368.73	98.63
110603	PENALTIES - ALL TAXES	$ 130,000.00	$ 0.00	$ 11,906.04	$ 109,073.54	$ 20,926.46	83.90
110605	TAX COLLECTION FEE	$ 65,000.00	$ 0.00	$ 9,371.98	$ 62,414.66	$ 2,585.34	96.02
120101	LOCAL SALES TAX	$ 1,095,000.00	$ 0.00	$ 92,717.10	$ 995,838.18	$ 99,161.82	90.94
120201	CONSUMER UTILITY TAX	$ 344,000.00	$ 0.00	$ 29,380.98	$ 327,236.21	$ 16,763.79	95.13
120202	CONSUMPTION TAX	$ 40,000.00	$ 0.00	$ 2,732.37	$ 37,971.94	$ 2,028.06	94.93
120203	GROSS RECEIPTS TAX (UTILITIES)	$ 17,000.00	$ 0.00	$ 0.00	$ 15,502.03	$ 1,497.97	91.19
120501	MOTOR VEHICLE LICENSE	$ 450,000.00	$ 0.00	$ 10,232.40	$ 465,562.87	$ 15,562.87-	103.46
120600	BANK FRANCHISE TAX	$ 105,000.00	$ 0.00	$ 0.00	$ 115,133.00	$ 10,133.00-	109.65
120701	RECORDATION TAXES	$ 105,000.00	$ 0.00	$ 8,634.45	$ 117,942.59	$ 12,942.59-	112.33
120703	ADDITIONAL TAXES ON DEEDS	$ 32,000.00	$ 0.00	$ 1,895.72	$ 29,874.16	$ 2,125.84	93.36
121000	TRANSIENT OCCUPANCY TAX	$ 70,000.00	$ 0.00	$ 1,948.60	$ 43,069.77	$ 26,930.23	61.53
121100	RESTAURANT FOOD TAXES	$ 500,000.00	$ 0.00	$ 30,016.91	$ 442,143.73	$ 57,856.27	88.43
121600	COMMUNICATIONS TAX (LOC TX THRU S	$ 530,000.00	$ 0.00	$ 39,107.93	$ 402,449.93	$ 127,550.07	75.93
130100	ANIMAL LICENSES	$ 2,000.00	$ 0.00	$ 366.00	$ 4,890.00	$ 2,890.00-	244.50
130304	LAND USE APPLICATION FEES	$ 23,500.00	$ 0.00	$ 0.00	$ 33,050.00	$ 9,550.00-	140.64
130305	LAND TRANSFER FEES	$ 500.00	$ 0.00	$ 36.00	$ 452.92	$ 47.08	90.58
130307	SUBDIVISION PERMITS	$ 48,500.00	$ 0.00	$ 750.00	$ 26,575.00	$ 21,925.00	54.79
130308	BUILDING PERMITS	$ 70,000.00	$ 0.00	$ 6,648.32	$ 58,750.00	$ 11,250.00	83.93
130310	ELECTRICAL PERMITS	$ 22,000.00	$ 0.00	$ 1,849.82	$ 18,261.84	$ 3,738.16	83.01
130311	BOUNDARY SURVEY FEES	$ 0.00	$ 0.00	$ 250.00	$ 250.00	$ 250.00-	100.00
130312	PLUMBING PERMITS	$ 11,000.00	$ 0.00	$ 1,425.00	$ 12,302.00	$ 1,302.00-	111.84
130314	MECHANICAL PERMITS	$ 14,000.00	$ 0.00	$ 650.00	$ 8,146.00	$ 5,854.00	58.19
130315	ELEVATOR PERMITS	$ 125.00	$ 0.00	$ 0.00	$ 0.00	$ 125.00	0.00
130316	REINSPECTION FEE	$ 700.00	$ 0.00	$ 150.00	$ 950.00	$ 250.00-	135.71
130317	INVESTIGATION FEE	$ 150.00	$ 0.00	$ 0.00	$ 0.00	$ 150.00	0.00
130318	SEPTIC PERMITS	$ 1,000.00	$ 0.00	$ 0.00	$ 690.00	$ 310.00	69.00
130319	SIGN PERMITS	$ 250.00	$ 0.00	$ 75.00	$ 450.00	$ 200.00-	180.00
130320	TEMPORARY OCCUPANCY REQUEST	$ 100.00	$ 0.00	$ 0.00	$ 50.00	$ 50.00	50.00
130321	FAMILY DIVISION FEE	$ 0.00	$ 0.00	$ 150.00	$ 3,100.00	$ 3,100.00-	100.00
130322	SITE PLAN FEE	$ 0.00	$ 0.00	$ 0.00	$ 1,000.00	$ 1,000.00-	100.00
130328	PLAN REVIEW FEES	$ 8,000.00	$ 0.00	$ 985.98	$ 9,652.95	$ 1,652.95-	120.66
130333	VARIANCE FEE	$ 0.00	$ 0.00	$ 200.00	$ 2,000.00	$ 2,000.00-	100.00
130334	SPECIAL USE PERMIT	$ 0.00	$ 0.00	$ 875.00	$ 10,825.00	$ 10,825.00-	100.00
130335	EROSION & SEDIMENT BONDS	$ 0.00	$ 0.00	$ 5,906.25	$ 153,930.25	$ 153,930.25-	100.00
130336	FESTIVAL PERMITS	$ 0.00	$ 0.00	$ 0.00	$ 20.00	$ 20.00-	100.00
130338	AGREEMENT IN LIEU OF A PLAN	$ 5,000.00	$ 0.00	$ 625.00	$ 4,750.00	$ 250.00	95.00
130339	EROSION & SEDIMENT LAND DIST. PER	$ 3,500.00	$ 0.00	$ 300.00	$ 6,275.00	$ 2,775.00-	179.29
130340	BUILDING STATE LEVY	$ 2,500.00	$ 0.00	$ 206.86	$ 1,880.77	$ 619.23	75.23
130350	SECONDARY STRUCTURE E911 ADDRESSI	$ 100.00	$ 0.00	$ 0.00	$ 200.00	$ 100.00-	200.00
130399	DMV STOP/RELEASE FEE	$ 8,500.00	$ 0.00	$ 1,775.00	$ 9,595.00	$ 1,095.00-	112.88
140100	FINES AND FORFEITURES	$ 0.00	$ 0.00	$ 0.00	$ 100.00	$ 100.00-	100.00
140101	COURT FINES AND FORFEITURES	$ 150,000.00	$ 0.00	$ 5,047.88	$ 131,325.48	$ 18,674.52	87.55

MADISON COUNTY
FD-SOURCE REVENUES SUMMARY REPORT
for Fiscal Year 2020 (Fiscal Year 2020)
Posted and Distributed Figures
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For JUNE	Revenue For JUNE	Revenue YTD	Unrealized Balance	Percent Real
140102	COURT FINES INTEREST	$ 800.00	$ 0.00	$ 73.33	$ 569.42	$ 230.58	71.18
140104	ALARM ORDINANCE FINE	$ 100.00	$ 0.00	$ 0.00	$ 0.00	$ 100.00	0.00
150101	INTEREST - BANK DEPOSITS	$ 175,000.00	$ 0.00	$ 9,687.86	$ 168,868.62	$ 6,131.38	96.50
150201	RENT - CLORE PROPERTY	$ 1,700.00	$ 0.00	$ 1,701.45	$ 1,701.45	$ 1.45-	100.09
150203	RENT - HEALTH DEPARTMENT	$ 0.00	$ 0.00	$ 0.00	$ 3,332.21	$ 3,332.21-	100.00
150207	RENT-LITERACY COUNCIL	$ 600.00	$ 0.00	$ 50.00	$ 600.00	$ 0.00	100.00
150208	RENT - FREE CLINIC	$ 0.00	$ 0.00	$ 100.00	$ 1,100.00	$ 1,100.00-	100.00
160101	COURT HOUSE MAINTENANCE FEES	$ 7,000.00	$ 0.00	$ 195.13	$ 5,113.06	$ 1,886.94	73.04
160103	SHERIFF'S FEES - SERVING COURT PA	$ 344.00	$ 0.00	$ 0.00	$ 343.79	$ 0.21	99.94
160105	COURT APPT'D ATTY'S FEES	$ 100.00	$ 0.00	$ 0.00	$ 25.00	$ 75.00	25.00
160106	CLERK FEES - OTHER	$ 150.00	$ 0.00	$ 14.25	$ 196.87	$ 46.87-	131.25
160107	COURT SECURITY FEES	$ 30,000.00	$ 0.00	$ 1,128.33	$ 23,687.92	$ 6,312.08	78.96
160108	Clerk - Sec Remote Internet Acces	$ 21,082.00	$ 0.00	$ 0.00	$ 0.00	$ 21,082.00	0.00
160201	COMMONWEALTH ATTORNEY FEES	$ 1,200.00	$ 0.00	$ 76.81	$ 721.70	$ 478.30	60.14
160402	AMBULANCE TRANSPORTS	$ 340,000.00	$ 0.00	$ 25,265.46	$ 291,634.60	$ 48,365.40	85.77
160501	JAIL ADMISSION FEE	$ 2,000.00	$ 0.00	$ 190.77	$ 1,291.46	$ 708.54	64.57
160601	PICKUP & BOARDING FEES	$ 1,750.00	$ 0.00	$ 101.00	$ 1,117.25	$ 632.75	63.84
160602	SHELTER - ADOPTIONS	$ 18,000.00	$ 0.00	$ 455.00	$ 12,036.00	$ 5,964.00	66.87
160801	WASTE COLLECTION, DISPOSAL, RECYC	$ 138,000.00	$ 0.00	$ 18,189.20	$ 187,274.45	$ 49,274.45-	135.71
180301	REBATES & REFUNDS	$ 46,436.03	$ 0.00	$ 6,893.01	$ 49,218.34	$ 2,782.31-	105.99
180309	REFUNDS-PRA REIMBURSEMENT FOR SAL	$ 119,489.86	$ 0.00	$ 0.00	$ 86,426.42	$ 33,063.44	72.33
180905	SALE OF SURPLUS PROPERTY	$ 2,500.00	$ 0.00	$ 4,726.00	$ 4,790.40	$ 2,290.40-	191.62
180906	SALE OF DOCUMENTS	$ 100.00	$ 0.00	$ 0.00	$ 102.00	$ 2.00-	102.00
180910	OVERAGES/SHORTAGE	$ 0.00	$ 0.00	$ 0.25	$ 15.25	$ 15.25-	100.00
180914	GIFTS/DONATIONS/CONTRIBUTIONS	$ 25.00	$ 0.00	$ 0.00	$ 25.00	$ 0.00	100.00
180916	INSURANCE CLAIMS/ADJUSTMENTS	$ 1,067.80	$ 0.00	$ 0.00	$ 16,472.26	$ 15,404.46-	1542.64
180933	RETURN CHECK FEE	$ 250.00	$ 0.00	$ 25.00	$ 375.00	$ 125.00-	150.00
180939	PROCEEDS ESCHEATED PROPERTY	$ 0.00	$ 0.00	$ 3,902.36	$ 3,902.36	$ 3,902.36-	100.00
189911	DEBT SETOFF ADMIN FEE	$ 2,700.00	$ 0.00	$ 230.83	$ 3,267.31	$ 567.31-	121.01
220103	MOTOR VEHICLE CARRIER'S TAX	$ 400.00	$ 0.00	$ 0.00	$ 0.00	$ 400.00	0.00
220104	MOBILE HOME TITLING TAX	$ 12,000.00	$ 0.00	$ 0.00	$ 3,018.89	$ 8,981.11	25.16
220106	MOPED ATV SALES TAX	$ 0.00	$ 0.00	$ 0.00	$ 346.00	$ 346.00-	100.00
220109	PPTRA	$ 1,029,053.00	$ 0.00	$ 0.00	$ 1,029,052.96	$ 0.04	100.00
220110	MOTOR VEHICLE RENTAL TAX	$ 1,700.00	$ 0.00	$ 195.44	$ 1,495.69	$ 204.31	87.98
220111	RECORDATION TAX - COMMONWEALTH	$ 38,000.00	$ 0.00	$ 0.00	$ 26,726.01	$ 11,273.99	70.33
230100	SHARED - COMM ATT'Y	$ 176,271.00	$ 0.00	$ 14,756.70	$ 161,462.82	$ 14,808.18	91.60
230200	SHARED - SHERIFF	$ 761,825.00	$ 0.00	$ 61,956.73	$ 689,854.01	$ 71,970.99	90.55
230300	SHARED - COMM REVENUE	$ 80,652.00	$ 0.00	$ 7,251.01	$ 79,676.08	$ 975.92	98.79
230400	SHARED - TREASURER	$ 93,573.00	$ 0.00	$ 7,787.90	$ 85,710.33	$ 7,862.67	91.60
230600	SHARED - REGISTRAR & ELECT BRD	$ 37,882.00	$ 0.00	$ 49,736.00	$ 49,736.00	$ 11,854.00-	131.29
230700	SHARED - CLERK OF CIRCUIT CT	$ 206,582.00	$ 0.00	$ 17,311.54	$ 189,102.03	$ 17,479.97	91.54
230702	SHARED - CLERK TECHNOLOGY	$ 17,500.00	$ 0.00	$ 0.00	$ 18,845.88	$ 1,345.88-	107.69
240102	DEPT OF JUVENILE JUSTICE	$ 8,079.00	$ 0.00	$ 0.00	$ 8,231.00	$ 152.00-	101.88
240103	VA DOMESTIC VIOLENCE GRANT	$ 45,000.00	$ 0.00	$ 0.00	$ 33,750.00	$ 11,250.00	75.00
240104	VA VICTIM WITNESS GRANT	$ 15,876.00	$ 0.00	$ 0.00	$ 10,887.00	$ 4,989.00	68.58
240105	911 WIRELESS FUND	$ 45,000.00	$ 0.00	$ 4,132.23	$ 41,268.24	$ 3,731.76	91.71
240115	PSAP Equipment Grant	$ 223,250.00	$ 0.00	$ 0.00	$ 405.00	$ 222,845.00	0.18
240116	SRO State Grant	$ 7,500.00	$ 0.00	$ 0.00	$ 17,008.50	$ 9,508.50-	226.78
240117	VITA Wireless grant	$ 1,500.00	$ 0.00	$ 0.00	$ 0.00	$ 1,500.00	0.00
240119	CLERK-LVA RECORDS GRANT	$ 11,500.00	$ 0.00	$ 9,720.50	$ 20,571.00	$ 9,071.00-	178.88
240120	DHCD-TRAINING SUPPORT STIPEND GRA	$ 0.00	$ 0.00	$ 2,000.00	$ 2,000.00	$ 2,000.00-	100.00
240201	FIRE PROGRAM FUND	$ 44,880.00	$ 0.00	$ 0.00	$ 47,636.00	$ 2,756.00-	106.14
240202	EMS - FOUR FOR LIFE	$ 15,000.00	$ 0.00	$ 0.00	$ 0.00	$ 15,000.00	0.00
240204	RSAF Grant	$ 203,263.54	$ 0.00	$ 0.00	$ 254,934.90	$ 51,671.36-	125.42
240302	LITTER CONTROL & PESTICIDE GRANTS	$ 7,241.00	$ 0.00	$ 0.00	$ 5,904.00	$ 1,337.00	81.54
240307	VDEM REPP Grant	$ 3,500.00	$ 0.00	$ 0.00	$ 3,500.00	$ 0.00	100.00
310101	SNP - REAL PROPERTY TAXES	$ 87,000.00	$ 0.00	$ 93,686.00	$ 93,686.00	$ 6,686.00-	107.69
330100	LEMPG Grant (FEMA)	$ 7,500.00	$ 0.00	$ 0.00	$ 0.00	$ 7,500.00	0.00
330205	CARES ACT PUB HEALTH & SS EMERGEN	$ 0.00	$ 0.00	$ 0.00	$ 12,993.88	$ 12,993.88-	100.00
330300	Victim Witness Federal	$ 47,629.00	$ 0.00	$ 0.00	$ 32,667.00	$ 14,962.00	68.59

MADISON COUNTY
FD-SOURCE REVENUES SUMMARY REPORT
for Fiscal Year 2020 (Fiscal Year 2020)
Posted and Distributed Figures
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For JUNE	Revenue For JUNE	Revenue YTD	Unrealized Balance	Percent Real
410406	CAPITAL CONSTRUCTION LOAN	$ 10,608,490.00	$ 0.00	$16,510,305.10	$16,510,305.10	$ 5,901,815.10-	155.63
410515	Transfer from TOT	$ 55,000.00	$ 0.00	$ 0.00	$ 0.00	$ 55,000.00	0.00
410516	Transfer from School Lottery Fund	$ 0.00	$ 0.00	$ 0.00	$ 0.07	$ 0.07-	100.00
410517	Transfer from School Capital Fund	$ 0.00	$ 0.00	$ 0.00	$ 1.12	$ 1.12-	100.00
499998	Accum Fund Bal - Cap Budget	$ 2,715,470.00	$ 0.00	$ 0.00	$ 0.00	$ 2,715,470.00	0.00
499999	ACCUMULATED FUND BALANCE	$ 1,436,267.07	$ 0.00	$ 0.00	$ 0.00	$ 1,436,267.07	0.00
10	GENERAL FUND	$ 39,103,903.30	$ 0.00	$21,098,555.29	$40,580,247.53	$ 1,476,344.23-	103.78
FD 11	TOT TOURISM FUND						
121000	TRANSIENT OCCUPANCY TAX	$ 105,000.00	$ 0.00	$ 2,923.05	$ 64,270.20	$ 40,729.80	61.21
499999	ACCUMULTED FUND BALANCE	$ 22,500.00	$ 0.00	$ 0.00	$ 0.00	$ 22,500.00	0.00
11	TOT TOURISM FUND	$ 127,500.00	$ 0.00	$ 2,923.05	$ 64,270.20	$ 63,229.80	50.41
FD 12	TOPPINGS FUND						
499999	ACCUMULTED FUND BALANCE	$ 260.00	$ 0.00	$ 0.00	$ 0.00	$ 260.00	0.00
FD 13	ANIMAL GRANTS AND DONATIONS FUND						
180951	Animal Donations - Shelter	$ 0.00	$ 0.00	$ 0.00	$ 1,760.00	$ 1,760.00-	100.00
180952	Animal Donations - Medical Care	$ 0.00	$ 0.00	$ 135.00	$ 3,973.06	$ 3,973.06-	100.00
240305	DMV Animal Friendly Plates Grnt	$ 0.00	$ 0.00	$ 0.00	$ 403.09	$ 403.09-	100.00
240306	FD 13-SPAY AND NEUTER DONATIONS	$ 0.00	$ 0.00	$ 0.00	$ 100.70	$ 100.70-	100.00
499999	ACCUMULTED FUND BALANCE	$ 7,500.00	$ 0.00	$ 0.00	$ 0.00	$ 7,500.00	0.00
13	ANIMAL GRANTS AND DONATIONS FUND	$ 7,500.00	$ 0.00	$ 135.00	$ 6,236.85	$ 1,263.15	83.16
FD 14	COVID GRANTS Fund						
330206	CARES Act - Title V	$ 0.00	$ 0.00	$ 1,156,971.00	$ 1,156,971.00	$ 1,156,971.00-	100.00
GRAND TOTAL		$ 39,239,163.30	$ 0.00	$22,258,584.34	$41,807,725.58	$ 2,568,562.28-	106.55

MADISON COUNTY
FD-SOURCE REVENUES SUMMARY REPORT
for Fiscal Year 2020 (Fiscal Year 2020)
Posted and Distributed Figures
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For JUNE	Revenue For JUNE	Revenue YTD	Unrealized Balance	Percent Real
FD 23	SCHOOL FUND						
150205	SCHOOL PROPERTY RENT	$ 1,500.00	$ 0.00	$ 0.00	$ 2,020.00	$ 520.00-	134.67
161801	TUITION FROM PRIVATE SOURCE	$ 0.00	$ 0.00	$ 0.00	$ 4,300.00	$ 4,300.00-	100.00
180301	MISCELLANEOUS REBATES AND REFUNDS	$ 800,654.00	$ 0.00	$ 4,951.30	$ 554,868.02	$ 245,785.98	69.30
180901	GAS REVENUE	$ 5,000.00	$ 0.00	$ 255.06	$ 3,818.05	$ 1,181.95	76.36
180905	SALE OF SURPLUS PROPERTY	$ 0.00	$ 0.00	$ 3,015.00	$ 4,120.00	$ 4,120.00-	100.00
180916	INSURANCE CLAIMS/ADJUSTMENTS	$ 0.00	$ 0.00	$ 0.00	$ 40,492.46	$ 40,492.46-	100.00
180932	E-RATE	$ 50,000.00	$ 0.00	$ 0.00	$ 61,085.94	$ 11,085.94-	122.17
240334	CTE EQUIPMENT SCH DIVISIONS HIGH	$ 0.00	$ 0.00	$ 0.00	$ 7,171.43	$ 7,171.43-	100.00
240372	STEM RECRUITMENT AND RETENTION AW	$ 0.00	$ 0.00	$ 1,000.00	$ 1,000.00	$ 1,000.00-	100.00
241001	SALES TAX	$ 2,189,395.00	$ 0.00	$ 177,613.00	$ 1,961,924.56	$ 227,470.44	89.61
241002	BASIC SCHOOL AID	$ 4,505,008.00	$ 0.00	$ 367,800.89	$ 4,395,047.48	$ 109,960.52	97.56
241003	ISAEP	$ 8,355.00	$ 0.00	$ 1,524.89	$ 8,386.85	$ 31.85-	100.38
241004	REMEDIAL SUMMER SCHOOL	$ 42,874.00	$ 0.00	$ 2,189.83	$ 33,193.00	$ 9,681.00	77.42
241005	REGULAR FOSTER CARE	$ 102,881.00	$ 0.00	$ 5,916.50	$ 11,833.00	$ 91,048.00	11.50
241007	GIFTED AND TALENTED	$ 44,123.00	$ 0.00	$ 3,738.57	$ 43,449.00	$ 674.00	98.47
241008	REMEDIAL EDUCATION	$ 140,472.00	$ 0.00	$ 11,902.33	$ 138,327.00	$ 2,145.00	98.47
241010	COMPENSATION SUPPLEMENT	$ 264,317.00	$ 0.00	$ 21,589.91	$ 259,079.00	$ 5,238.00	98.02
241012	SPECIAL EDUCATION -SOQ	$ 339,475.00	$ 0.00	$ 28,764.67	$ 334,291.00	$ 5,184.00	98.47
241014	TEXTBOOK PAYMENTS	$ 90,668.00	$ 0.00	$ 7,682.33	$ 89,283.00	$ 1,385.00	98.47
241017	VOCATIONAL SOQ PAYMENT	$ 165,685.00	$ 0.00	$ 14,039.00	$ 163,155.00	$ 2,530.00	98.47
241021	SOCIAL SECURITY	$ 252,130.00	$ 0.00	$ 21,363.75	$ 248,280.00	$ 3,850.00	98.47
241023	RETIREMENT	$ 555,586.00	$ 0.00	$ 47,076.49	$ 547,103.00	$ 8,483.00	98.47
241025	GROUP LIFE	$ 17,109.00	$ 0.00	$ 1,450.08	$ 16,848.00	$ 261.00	98.47
241028	EARLY READING INTERVENTION	$ 28,837.00	$ 0.00	$ 8,228.80	$ 32,442.00	$ 3,605.00-	112.50
241046	HOMEBOUND INSTRUCTION	$ 844.00	$ 0.00	$ 661.73	$ 2,977.77	$ 2,133.77-	352.82
241048	SPECIAL EDUCATION - REGIONAL TUIT	$ 314,448.00	$ 0.00	$ 197,819.42	$ 302,281.95	$ 12,166.05	96.13
241052	VOCATIONAL EQUIPMENT	$ 4,000.00	$ 0.00	$ 0.00	$ 0.00	$ 4,000.00	0.00
241053	VOC OCCUPTNL/TECH EDUCATION	$ 6,399.00	$ 0.00	$ 0.00	$ 0.00	$ 6,399.00	0.00
241059	REGULAR/SPECIAL FOSTER CARE	$ 0.00	$ 0.00	$ 11,715.00	$ 23,430.00	$ 23,430.00-	100.00
241065	AT RISK FUNDS	$ 128,720.00	$ 0.00	$ 0.00	$ 127,088.09	$ 1,631.91	98.73
241068	CTE OCCUPATIONAL PREP	$ 0.00	$ 0.00	$ 4,954.00	$ 4,954.00	$ 4,954.00-	100.00
241070	PRESCHOOL INITIATIVE	$ 23,877.00	$ 0.00	$ 4,489.63	$ 23,877.00	$ 0.00	100.00
241071	K-3 CLASS SIZE	$ 152,170.00	$ 0.00	$ 26,450.73	$ 145,479.00	$ 6,691.00	95.60
241076	TECHNOLOGY	$ 154,000.00	$ 0.00	$ 0.00	$ 0.00	$ 154,000.00	0.00
241091	MENTOR TEACHER PROGRAM	$ 206.00	$ 0.00	$ 379.20	$ 1,896.00	$ 1,690.00-	920.39
242009	ENGLISH AS A 2ND LANGUAGE	$ 9,794.00	$ 0.00	$ 90.84	$ 8,706.00	$ 1,088.00	88.89
242049	INDUSTRY CERTIFICATION COST	$ 2,000.00	$ 0.00	$ 628.00	$ 644.00	$ 1,356.00	32.20
242055	SUPPLEMENTAL LOTTERY PER PUPIL AL	$ 324,299.00	$ 0.00	$ 60,085.80	$ 324,546.00	$ 247.00-	100.08
242061	SOL ALGEBRA READINESS	$ 18,326.00	$ 0.00	$ 3,751.15	$ 18,557.00	$ 231.00-	101.26
242063	POSITIVE BEHAVIORAL INTERVENTION	$ 15,000.00	$ 0.00	$ 0.00	$ 26,679.48	$ 11,679.48-	177.86
242064	PROJECT GRADUATION-STATE SUMMER	$ 3,701.00	$ 0.00	$ 672.91	$ 3,701.00	$ 0.00	100.00
330807	TITLE III	$ 986.00	$ 0.00	$ 0.00	$ 924.62	$ 61.38	93.77
330814	TITLE I	$ 323,401.00	$ 0.00	$ 0.00	$ 335,256.30	$ 11,855.30-	103.67
330816	TITLE VI B	$ 460,577.00	$ 0.00	$ 33,326.95	$ 362,056.00	$ 98,521.00	78.61
330822	VOCATION EDUCATION FEDERAL FUNDS	$ 27,493.00	$ 0.00	$ 2,257.58	$ 25,640.86	$ 1,852.14	93.26
330824	TITLE II - PROFESSIONAL DEVELOPME	$ 65,929.00	$ 0.00	$ 10,659.18	$ 86,738.62	$ 20,809.62-	131.56
330825	TITLE IV - DRUG FREE	$ 10,000.00	$ 0.00	$ 72.75	$ 28,605.75	$ 18,605.75-	286.06
330831	PRESCHOOL HANDICAP	$ 0.00	$ 0.00	$ 0.00	$ 11,385.25	$ 11,385.25-	100.00
410510	TRANSFERS GENERAL FUND	$ 9,603,720.00	$ 0.00	$ 1,024,398.22	$ 8,579,586.22	$ 1,024,133.78	89.34
23	SCHOOL FUND	$ 21,253,959.00	$ 0.00	$ 2,112,515.49	$19,406,528.70	$ 1,847,430.30	91.31
GRAND TOTAL		$ 21,253,959.00	$ 0.00	$ 2,112,515.49	$19,406,528.70	$ 1,847,430.30	91.31

MADISON COUNTY
FD-SOURCE REVENUES SUMMARY REPORT
for Fiscal Year 2020 (Fiscal Year 2020)
Posted and Distributed Figures
Executed By: smurray

Code	Description	Estimated Revenue	Est. Revenue For JUNE	Revenue For JUNE	Revenue YTD	Unrealized Balance	Percent Real
FD 25	VIRGINIA PUBLIC ASSISTANCE						
180304	REFUND - PUBLIC ASSISTANCE CLIENT	$ 79,089.00	$ 0.00	$ 0.00	$ 38,516.83	$ 40,572.17	48.70
240601	PUBLIC ASSISTANCE CLIENTS	$ 882,382.00	$ 0.00	$ 52,223.20	$ 770,282.49	$ 112,099.51	87.30
330501	PUBLIC ASSIST & WELFARE FEDERAL	$ 1,540,874.00	$ 0.00	$ 98,644.52	$ 1,124,832.67	$ 416,041.33	73.00
410510	TRANSFERS GENERAL FUND	$ 495,219.00	$ 0.00	$ 0.00	$ 558,883.64	$ 63,664.64-	112.86
25	VIRGINIA PUBLIC ASSISTANCE	$ 2,997,564.00	$ 0.00	$ 150,867.72	$ 2,492,515.63	$ 505,048.37	83.15
FD 26	CSA FUND						
180305	CSA REFUND	$ 0.00	$ 0.00	$ 2,162.00	$ 20,103.42	$ 20,103.42-	100.00
240603	CSA POOL REIMBURSEMENT	$ 1,749,446.71	$ 0.00	$ 10,787.00	$ 1,088,157.83	$ 661,288.88	62.20
240604	CSA FOSTER CARE	$ 0.00	$ 0.00	$ 1,750.27	$ 10,035.46	$ 10,035.46-	100.00
410510	TRANSFERS GENERAL FUND	$ 1,000,553.30	$ 0.00	$ 0.00	$ 879,901.07	$ 120,652.23	87.94
26	CSA FUND	$ 2,750,000.01	$ 0.00	$ 14,699.27	$ 1,998,197.78	$ 751,802.23	72.66
GRAND TOTAL		$ 5,747,564.01	$ 0.00	$ 165,566.99	$ 4,490,713.41	$ 1,256,850.60	78.13

Madison County Goals and Priorities

Goals/Priorities Approved January 2, 2020; Updated per Discussion at the January 16, 2020 BoS Meeting- **Status as of July 9, 2020**

Goal/Priority	Staff Lead	Completion Date Goal
Economic Development		
Promote sensible, orderly business and industry growth and expanded employment opportunities		
• Make necessary changes in the County's ordinances to enable the County's economic development, planning and zoning officials to effectively attract businesses	COMPLETED	
Administration		
Improve the efficiency and effectiveness of general government functions		
• Complete the recodification project	S. Gregg	December 31, 2020
• Review and redevelop the emergency medical system program and relationships with the Madison County Rescue Squad	N. Hillstrom	June 30, 2021
• Update the purchasing policy and institute improved processes in the areas of procurement practices and record keeping	J. Hobbs	October 31, 2020
Personnel		
Evaluate and prioritize the following staffing issues and begin implementing approved realignment and/or capacity additions:		
• Transitioning the Emergency Services Coordinator to a full-time position	J. Hobbs	TBD
• Complete the personnel study and implement a new position classification and compensation plan and other accepted recommendations	Approved, Implemented for public safety	
• Improving administrative and clerical support to assist with peak work flow and cover long-term absences	J. Hobbs	December 31, 2020
• Improving management services to assist the various department in grant writing, policy research, procurement, in-house document and plan preparation, project management, etc.	J. Hobbs	December 31, 2020
• Increasing human resources support assistance for supervisors in dealing with personnel issues such as recruitment and discipline	J. Hobbs	December 31, 2020
Capital Projects		
Establish an ongoing capital improvement planning program to involve all county-funded departments and agencies (including PRA, Social Services and school system). Projects that would be pursued during the planning period include:		
• Procuring and financing the public safety radio system replacement	Design/build underway	
• Deciding what is necessary and appropriate then financing the renovation of Madison County Primary School	COMPLETED	
• Renovating the Administration Building and former Health Department building, relocating staff from the Thrift Road site to that campus and preparing the Thrift Road site for disposal	Design underway	
• Resolving the Moore Building acquisition issue	COMPLETED	
• Studying the Courthouse security, building moisture/mold issues, and window replacement problems	COMPLETED	
Information Technology		
Implement accepted information technology recommendations		
• Create a records management system for leases, charters, contracts, etc. that is integrated with a calendar that tracks major anticipated contract renewals, deadlines, or required actions	M.J. Costello	June 30, 2021
• Developing an in-house information technology capability for better coordination and management of IT hardware, software and contractors.	M.J. Costello	June 30, 2021
• Replace accounting software	M.J. Costello	June 30, 2021

MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

MEETING DATE: July 14, 2020

AGENDA TITLE: Amendments to the Random Drug Screen Policy

INDICATED MOTION(s): N/A

STAFF LEAD: County Administrator Jack Hobbs

TIMING: On July 1, 2020, the Board asked for a proposal articulating a random drug screening program that would all County employees. Staff work on that is attached with a recommendation that the material should be "shopped" to all affected employees prior to adoption.

DISCUSSION The details on this matter are well known. A working group (Hobbs, Hillstrom, Gordon & T. Strothers) has been discussing the random drug screening program over the past few months.

FISCAL IMPACT: The cost of implementing this new program is driven by the scope and frequency of the testing. On the other hand, the cost of one bad situation that could otherwise have been avoided might eclipse those costs.

For a "number", as of most the recent price list each drug screen test costs $25 (POCT Substance 6 panel) plus, of course, staff time and mileage. If the screen comes back requiring a physician review (MRO) it will be an additional $75. In short, testing two employees per quarter would cost $200 per year for the actual tests and an additional $600 if each test required a physician review (an unlikely worst-case scenario). Staff envisions billing the cost of the test to the individual department.

REFERENCES: None

HISTORY: Over the past few months the idea of requiring EMS employees to participate in random drug testing, as opposed to the "reasonable suspicion" and (the recently adopted) pre-employment drug screening, has been discussed. Since then the scope has been expanded to cover public safety employees that would include all employees in the EMS, Public Safety/Emergency Management and Emergency Communications Center/E911 departments. During the April 14, 2020 meeting the Board asked the staff to develop a proposed program, and this resulted in the approval of a policy covering all public safety employees on May 12.

RECOMMENDATION: Staff recommends sharing the policy with all employees and legal counsel and compiling feedback through department heads for a report on August 11, at which point the Board would then be in a better position to consider adoption.

ENCLOSURES:

- Amended policy proposal with draft staff comments summary

Staff Comments re New Random Drug Screen Policy:

A. The consensus is to remove language about the employee disclosing medications to their supervisor or department head. This should be an employee/testing physician discussion. If selected, medications that may show a "positive" result should be disclosed prior to testing.

B. County employees that drive a County vehicle or operate "life safety" equipment should be included in the random drug testing section.

C. A formal software program should be purchased. There is a human risk/error factor in making our own program/concern of accuracy and fairness.

D. If an employee tests positive what is the next step? Will the County support the employee in seeking assistance?

6.4 ALCOHOL AND DRUG FREE WORKPLACE

A. Purpose

Madison County recognizes that alcohol and drug abuse is a serious problem across America. It is, therefore, the goal of the County to establish and maintain a safe and healthy workplace for its employees, free from alcohol and illegal drug use and to protect the safety of its citizens by providing the highest quality of service.

B. Employee Responsibilities

1. No employee shall unlawfully manufacture, dispense, possess, use or distribute any controlled substance, medication or alcohol.
2. Any employee convicted under a Federal or State statute regulating controlled substances shall notify their supervisor and the County Administrator within five (5) days after the conviction.
3. No employee shall consume alcoholic beverages within eight (8) hours of their scheduled start time, during work hours or while at work during breaks or lunches.
4. No employee shall be impaired by alcoholic beverages less than eight (8) hours before work, during work hours or while at work during breaks or lunches.
5. No employee shall represent the County in an official capacity while impaired by alcohol, illegal drugs or medication.
6. No employee using medication that may impair performance shall operate a motor vehicle or engage in safety-sensitive functions while on duty for the County.

A

7. ~~If an employee is using prescription or non-prescription medication that may impair performance of duties, the employee shall report that fact to his/her supervisor.~~Employees are responsible for understanding the effects of prescription or non-prescription medication they are using that may impair performance of duties.

8. An employee who has reason to believe that the performance of another employee is impaired by alcohol, illegal drugs and/or medication shall immediately notify his Supervisor, Department Head or County Administrator.

9. Department heads, and in the absence of a department head their deputy, shall be responsible for maintaining a drug and alcohol-free workplace in their area of operations and implementing the following drug and alcohol testing program.

C. Drug and Alcohol Testing

In order to achieve a drug-free workplace, all candidates offered employment with Madison County, shall be required to participate in all of the following alcohol and controlled substances testing:

1. When an applicant for any position has been extended a conditional offer of employment, but before beginning work;

2. When there is a reasonable suspicion to believe that the employee is in an impaired state. Reasonable suspicion is a belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

B

C

3. ~~Employees in public safety positions~~ All employees are subject to random drug testing. These tests are unannounced and unexpected by employees. ~~According to the Department of Labor, employees are put in a lottery-like testing pool and are randomly selected.~~ Random selection software shall be employed to eliminate human errors and bias and otherwise ensure accuracy and fairness of selecting employees for testing such that there is an equal chance for individual employees to be picked for testing.~~The random selection process also creates an equal chance for all employees to be picked for testing.~~

4. After any accident or incident;

5. As a condition for return for duty after testing positive for controlled substances or alcohol; or,

6. As part of follow-up procedures for return-to-duty related drug or alcohol violations.

D. Definitions

For purposes of this policy, the following terms shall mean:

1. Commercial Motor Vehicles - Vehicles which have a manufacturer's gross vehicle weight rating (GVWR) or gross combination weight rating (GCWR) of 26,001 pounds or more; or

   a) Vehicles made to carry sixteen (16) or more passengers, including the driver; or

   b) Vehicles that transport hazardous materials that have to be placarded by federal law.

2. Controlled substances - Any drug or substance assigned a DEA controlled substance code number in the following groups: Opiates, Opium derivatives, Hallucinogenic substances, Depressants, and Stimulants. The mere possession of a valid prescription or over-the-counter drug for medical reasons does not constitute a policy violation. In addition, the use of such a drug also will not constitute a policy violation, as long as the drug does not affect the driver's ability to function on the job.
3. Director - The Director of a County department.
4. Driver or Employee - Any Madison County employee who operates a commercial motor vehicle on behalf of the County and on County business or activity or who is employed in a safety sensitive position.
5. Drug - Any substance that is unlawful to possess under either the Federal Controlled Substances Act or state law, or any substance that could affect one's ability to function on the job.
6. EAP - Employee Assistance Program.
7. DEA - Drug Enforcement Agency.
8. MRO - Medical Review Officer.
9. BAC - (Breath Alcohol Concentration). The alcohol in a volume of breath expressed in terms of grams of alcohol per 210 liters of breath as indicated by an evidential breath test or as a percentage of blood in the body as expressed by a qualifying blood alcohol test.

~~10. Public safety position – Any position in the following County departments: Emergency Medical Services, Emergency Management/Public Safety, and Emergency Communications Center.~~

~~11.~~10. Reasonable Suspicion - A belief based on objective and articulated facts sufficient to lead a reasonably prudent person to suspect that an employee is under the influence of drugs or alcohol such that the employee's ability to perform the functions of the job is impaired or such that the employee's ability to perform his/her job safely is reduced.

Behaviors that include, but are not limited to, any one of the following, or in combination, may constitute reasonable suspicion:

a) Slurred speech
b) Dilated pupils
c) Odor of alcoholic beverage on breath
d) Inability to walk a straight line
e) Lack of coordination
f) Incoherence
g) Tremors
h) Convulsions

i) Paranoia

j) Verbal altercation

k) Physical altercation

l) Possession of drugs or alcohol

m) On-duty accident or incident involving County property

n) When the employee has endangered others in the workplace

~~12.~~11. An "accident" or "incident" - Defined as any occurrence in which a driver is behind the wheel of a County vehicle and death, personal injury and/or property damage occurs or when a vehicle has left the roadway under other than normal causes or any individual is injured and requires medical care as a result of an action or inaction by a County employee. "Accident" or "Incident" shall also include abnormal occurrences when a driver is not behind the wheel, such as an abnormal departure from the roadway or when other facts or circumstances suggest reasonable cause to suspect drug use. Post-accident testing will be conducted regardless of who was injured, what property was damaged or who was responsible. An occurrence may qualify as an "accident" or "incident" regardless of whether the vehicle was in motion, temporarily stopped, parked or being loaded or unloaded, or on either public or private property.

~~13.~~12. Randomly select means to select by a method that features an equal probability that any employee from a group of employees will be tested.

E. Guidelines for Screening

1. Reasonable suspicion

Drivers will be tested for drugs and alcohol whenever the County has "reasonable suspicion" that the driver may have used drugs or alcohol. Whenever possible, the conduct or event giving rise to the "reasonable suspicion" should be witnessed by at least two persons, and a supervisor or department head should be called to the scene.

2. Post-accident Testing

Following an accident or incident involving a County vehicle, the County shall require the driver to submit to a blood, urine and/or breath analyzer test if:

a) The driver receives a citation for a moving traffic violation arising from the accident;

b) The accident results in the death of a human being or a bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident;

c) The accident results in total damage to any one property amounting to $500.00 or more based upon actual costs or reliable estimates;

d) Any condition that meets the definition of "accident" or "incident" under this policy.

Post-accident testing should be completed as soon as possible after the accident. Every effort will be made to ensure that the test is conducted within four (4) hours after the accident.

Following the accident, the driver will be taken to a medical facility or certified lab in order to have the blood, urine, breath analyzer and/or other appropriate tests. If the employee requires hospital care, the County will make arrangements to assure that the appropriate tests are performed at the hospital.

A driver who is seriously injured and cannot provide a specimen at the time of the accident shall provide the necessary authorization for obtaining hospital reports and other documents that would indicate whether there were any controlled substances in his/her system.

If a driver does not need hospital care but is required to have a post-accident test under this policy, he or she shall not use alcohol until eight (8) hours after the accident or until the test is performed, whichever occurs first.

3. Random Drug Screening

Madison County will randomly select two ~~public safety~~ employees for drug testing and compliance with its drug-free workplace policy on a quarterly basis.

Each quarter a Drug Screening Coordinator designated by the County Administrator shall randomly select two (2) employee names from the full pool of public safety employees on a day selected by a computer-based random-date and random name generator. The Drug Screen Coordinator shall inform the appropriate department head of the employees selected for testing and the testing date. In the event a department head is selected for testing, the County Administrator shall be notified.

The department head, or County Administrator in the event a department head is selected, is responsible for ensuring that the testing is completed on the next scheduled workday of the selected employee(s). The department head shall keep appropriate records concerning selection, notification, scheduling, and results for all testing.

The drug screening coordinator and department head have no discretion to waive the selection of a randomly selected employee. Employees selected for testing shall not be informed of the testing until the day of the test.

Confirmed positive tests will result in appropriate follow-up by the department head.

4. Return-to-duty Testing

Any driver found to have engaged in conduct prohibited by this regulation shall undergo a test before returning to duty. If the prohibited conduct involved alcohol, the driver shall take an alcohol test and shall not be allowed to return to work unless the result is less than 0.02 BAC. If the prohibited conduct involved controlled substances, the driver shall take a controlled substances

test and shall not be allowed to return to work unless the result is verified negative for controlled substance use.

5. Follow-up Testing

Any driver identified as needing assistance in resolving problems associated with controlled substance use or alcohol misuse shall be subject to unannounced follow-up controlled substance and/or alcohol testing as directed by a substance abuse professional.

F. Drugs to be Tested

The purpose of the drug testing policy is to identify the use of any drug which affects an employee's ability to function on the job. An alcohol concentration of 0.04% BAC or greater, and/or detectable amounts any illegal drug, over-the-counter drug, or prescribed medication found in an employee's system shall violate this policy, except when an employee has advised his/her supervisor of their usage of over-the-counter drugs or prescribed medication, and the employee has been permitted to continue driving.

1. Employees will be tested for a broad range of drugs, including marijuana, cocaine, opiates, PCP (phencyclidine), amphetamines, alcohol and any other drug which impairs one's ability to function on the job.
2. Employees taking over-the-counter or prescribed medication are responsible for knowing the effects of that medication on their job duties. Employees may not drive or perform other duties under the influence of any prescription medication or over-the-counter drug that could impair their ability to function on the job. Employees must report to their supervisor the use of any medication that may have such an effect. An employee who is taking medication which adversely affects his/her performance will be removed from driving service and any public safety functions temporarily and will be eligible for sick leave or other appropriate benefits, if any are available.
3. Employees shall not report for work or be on County property while impaired by alcohol. Employees are prohibited from using alcohol within eight (8) hours of being on duty. An employee found to have a blood alcohol concentration (BAC) of 0.04% or more while on duty or on County property will be considered presumptively impaired and in violation of this policy.
4. Because alcohol consumption is legal and socially acceptable, and current technology is so accurate that it may even detect consumption from a previous night, the County will not discipline an employee based solely upon a blood alcohol test result of less than 0.04% BAC. However, an employee whose breath test reveals an alcohol concentration of 0.02% or greater but less than 0.04% shall be removed from safety-sensitive function for twenty-four (24) hours or until the start of the employee's next regular scheduled period, whichever period of time is greater.

G. Test Procedures

1. The administration of the Drug and Alcohol Testing Program shall be in accordance with the Department of Transportation Regulations, Federal Highway Administration and the Drug-Free Workplace Act of 1986. Detailed provisions are listed in the regulations regarding collecting, labeling and transporting the sample. Specific requirements regarding confidentiality are also included. The testing of the sample shall be performed by a laboratory approved by the National Institute of Drug Abuse (NIDA), including a NIDA panel screening with gas chromatography/mass spectrometry (GC/MS) confirmation on all positive tests. The cost for all drug and/or alcohol tests shall be borne by the County, with the exception of re-testing for any employee who tests positive.
2. Whenever this policy requires that an employee be tested for drugs or alcohol after an accident or incident, or upon reasonable suspicion, or for any reason allowed by the policy, then the employee will be taken to an approved testing facility for the purpose of collecting the sample (except in the case in which the County relies on tests conducted by law enforcement or any other investigative authority). In no case will an employee be given more than twenty-four (24) hours' notice of a test.
3. Once at the testing facility, the employee will be required to provide a urine, blood and/or breath analyzer sample. The employee will not be directly observed while providing the urine sample, but laboratory personnel will take appropriate steps to assure that the sample remains unadulterated. If the technician determines that a first sample was adulterated, then the County may adopt an inference of employee drug or alcohol use. The technician will request that the employee submit a second sample, and appropriate steps, including direct observation, may be taken to assure that a proper sample has been submitted. If it is determined that the employee has altered or substituted the urine specimen provided, the employee is subject to immediate dismissal.
4. After the employee has provided the sample, the laboratory will comply with appropriate chain of custody procedures and will certify that the employee has actually provided the specimen submitted for testing. Results will be reported to a person designated by the County and qualifying as a Medical Review Officer (MRO).

H. Failure To Appear, Refusal To Give Consent Or Refusal To Submit To Testing

Failure to appear for testing without providing proper notice acceptable to the County shall be considered a refusal to participate in the testing and shall subject the employee to disciplinary action up to and including dismissal, or in the case of an applicant, the rescinding of a conditional offer of employment. Likewise, failure to give consent to see results or refusal to submit to testing will also subject the employee to disciplinary action up to and including dismissal.

If the employee refuses to be tested, he/she shall be immediately suspended from duty without pay and transported home. The refusal of an employee to submit to testing shall result in disciplinary action, up to and including dismissal. The supervisor who orders an alcohol and/or drug test shall document, in writing, within twenty-four (24) hours of the observed behavior the conduct giving rise to the reasonable belief of alcohol or drug use. The documentation shall include any statements made and any

actions taken by persons involved. All records shall immediately be forwarded to the County Administrator to be placed in the employee's personnel file.

I. Negative Test Results

In any case of a negative test result, the MRO will contact the department head and the employee to report the negative laboratory findings.

J. Positive Test Results

1. When a confirmed positive test result for drugs has been returned, the employee shall be given the opportunity to provide the Medical Review Officer information to demonstrate the positive test result is a result of utilizing a legally prescribed medication.
2. Evidence to justify a positive test result may include, but is not limited to:
   e) A valid prescription; or
   f) Verification from the individual's physician verifying a valid prescription.
3. If the Medical Review Officer determines that there is a lack of evidence to justify a positive result, the result shall then be considered a verified positive test result. The Medical Review Officer shall immediately notify the County Administrator (or the Chairman of the Board of Supervisors if the County Administrator has been tested) of the test results.
4. All testing information is confidential and shall be treated as such by anyone authorized to review such information.
5. For the purposes of maintaining a workplace free of drugs and alcohol, the County reserves the right to search the lockers, file cabinets, desks, other County-owned or provided fixtures and fixtures owned by employees but used for County business.

K. Disciplinary Action

D Because of the serious nature of illegal use or abuse of alcohol, controlled substances and/or non-prescribed use of medication, appropriate disciplinary action shall be taken, up to and including dismissal. Actions shall not be prescribed since individual case situations may feature mitigating factors.

Amended May 12, 2020

MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

MEETING DATE: July 14, 2020

AGENDA TITLE: Codification Project Status Report

INDICATED MOTION(s): N/A

STAFF LEAD: County Attorney Sean Gregg

TIMING: This project has been before the County for at least three years. Completion is not required by any law, regulation or contract, so the timetable is driven by local (i.e. Board of Supervisors) discretion.

DISCUSSION The MuniCode draft of the codification document has been received and as of this writing is being reviewed by County staff. The process going forward is expected to include:

- Completion of the internal review of the MuniCode documents
- Development of an adjusting ordinance reflecting the outcome of the review
- A public hearing on the recodification and the adjusting ordinance
- Adoption ordinance (per §15.2-1433; example enclosed)
- Encouragement of the use of the online version of the code
- Institution of a code maintenance process/policy

MuniCode sent eight hard copies that would be provided to:

1. Clerk of the Board of Supervisors (official copy per Sec. 15.2-1433)
2. Board Meeting Room
3. County Administrator
4. County Attorney
5. Circuit Court Judge
6. General District Court Judge
7. Juvenile and Domestic Relations Court Judge
8. Commonwealth's Attorney

FISCAL IMPACT: N/A

REFERENCES: Links to scanned MuniCode documents can be found at https://www.madisonco.virginia.gov/bos/page/madison-county-code.

HISTORY: N/A

RECOMMENDATION: Staff recommends continuing with the review by specified employees, Board members and legal counsel and compiling feedback for a report on August 11, at which point the Board would then be in a better position to consider adoption.

ENCLOSURES:

- July 6, 2020 email requesting review by internal "subject matter experts"
- October 8, 2019 Board status report

From: Jack Hobbs
Sent: Monday, July 6, 2020 10:02 AM
To: (SME list)
Cc: sdgregg@sdgregglaw.com
Subject: Codification

As you may be aware, MuniCode delivered the printed Madison County Code document on Thursday. For promulgation of this unapproved edition, I scanned the material and posted it on the County web site via several links at the bottom of the page at https://www.madisonco.virginia.gov/bos/page/madison-county-code.

I have not been through the document but believe that it is very close to the version we discussed with you and eventually presented to the Board last fall, posted (with interim updates) on the County web site and then delivered to MuniCode earlier this year. To my knowledge, it contains all code amendments except for the court security fee item approved in June.

You will recall that our approach on the project to date involves nailing down currently effective County ordinances, adding in areas where items were obviously missing or lacking, changing what clearly needs to be fixed, and other items that could be handled as "consent" issues – i.e. those that do not feature anticipated protracted discussion or controversy. With this in mind, I ask that you review the document and provide comments on needed adjustments to County Attorney Sean Gregg and me by the morning of July 13 so we will be able to develop a good status report that would be delivered to the Board on July 15. Areas of responsibility and/or what I believe are your respective areas of subject matter expertise where your input would be appreciated are outlined below.

The approval/project follow through process would include nailing down final edits, generating an ordinance that would amend the new "code" document, then presenting that along with the MuniCode document for public hearing and Board approval.

As always, please advise if you have any questions or concerns.

Jack Hobbs
Madison County

Chapter/Section Staff Lead/SME	Comment
Front End Documents Sean Gregg	
1 General Provisions Sean Gregg	
2 Administration Sean Gregg	
4 Amusements Jack Hobbs/Sean Gregg	Who does this apply to? Consider exempting county, school, state and federal lands from this chapter. 10-day action requirement is too short.
6 Animals and Fowl Greg Cave/Clarissa Berry/Sean Gregg	Compare to recent work by County Attorney
8 Buildings Jamie Wilks	
10 Businesses & Business Regulations Brian Daniel/Erik Weaver	Move all fees and rates to the budget process/annual administrative fee ordinance
12 Emergency Services Noah Hillstrom/Brian Gordon	Evaluate the loitering law.
14 Environment Jamie Wilks/Matt Aylor	
16 Law Enforcement Brian Gordon/Erik Weaver	
18 Offenses Brian Gordon/Erik Weaver	Compare false alarm, loitering provisions in repeated from Law Enforcement chapter
20 Roads, Bridges, Streets Brian Gordon	
22 Solid Waste Roger Berry	
24 Taxation Stephanie Murray/Brian Daniel	Check vehicle license fee provisions vs. Traffic and Vehicles
26Traffic and Vehicles Stephanie Murray	
28 Utilities Jack Hobbs	
Appendix 1 Zoning (w/ flood plain ordinance) (w/Site Plan @ App A) Ligon Webb	-Verify conformance to the Code of Virginia. -Compare flood plain provisions to revised ordinance for public hearing on 8/5/2020
App 2 Subdivisions Ligon Webb	Verify conformance to the Code of Virginia.
Back End Documents Sean Gregg	

MADISON COUNTY BOARD OF SUPERVISORS AGENDA ITEM STAFF REPORT

MEETING DATE: October 8, 2019

AGENDA TITLE: Status Report on Codification Project

INDICATED MOTION(s): N/A

STAFF LEAD: County Administrator Jack Hobbs

TIMING: Staff and "subject matter expert" work on the codification project has been completed and the project handed over to the County Attorney for buffing and blessing prior to a "final review" document being transmitted to code consultant MuniCode. Comments on this edition should be transmitted to the County Attorney at the earliest.

DISCUSSION: The "recodification" process is such that the next set of documents transmitted from MuniCode to the County would be a printed package that the Board would be expected to adopt as-is; any changes to that version would need to be expressed in the form of a "code supplement". If the proposed documents (as edited) are transmitted to MuniCode in early November, it is expected that the package will return to the County by the end of December and the County will be able to hold a hearing to finalize this project in January.

To be clear, the County Code would contain all permanent ordinances and not ones related to matters such as budget, rates, fees, loans, polling place locations, comprehensive plan adoption or any annual or "ephemeral" items. All permanent ordinances not contained in the codification document would be repealed.

Staff plans to walk the Board through the work chapter-by-chapter to (1) brief everyone present on the structure of what is being proposed, (2) provide some background behind what is contained in the proposal, (3) provide a platform for Board to make comments prior to the delivery of the "final" edition and (4) strongly urge review and comments at this time rather than later.

FISCAL IMPACT: N/A

REFERENCES: N/A

HISTORY: It has been recognized for many years that a codification of the County's ordinances is needed. Staff is unaware of any prior codification of Madison County ordinances.

RECOMMENDATION: Hear the report and provide comments and questions as appropriate. Most importantly, now is the best time to review the codification document and provide comments and suggestions to the County Attorney.

ENCLOSURES:

- Specimen codification ordinance
- Work showing current County ordinances and the proposed "codification" can be accessed at https://www.madisonco.virginia.gov/bos/page/madison-county-code.

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE COUNTY OF MADISON; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

BE IT ORDAINED BY THE MADISON COUNTY BOARD OF SUPERVISORS:

Section 1. The Code entitled "Code of Madison County, Virginia," published by Municipal Code Corporation, consisting of chapters 1 through 38 with appendices, each inclusive, is adopted.

Section 2. All ordinances of a general and permanent nature enacted on or before _____, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 3. The repeal provided for in section 2 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 4. Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in pursuance thereof shall be guilty of a class 1 misdemeanor. Except as otherwise provided by law or ordinance: (i) With respect to violations of this Code that are continuous with respect to time, each day that the violation continues is a separate offense; (ii)With respect to violations of this Code that are not continuous with respect to time, each act constitutes a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the county may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 5. Additions or amendments to the Code when passed in such form as to indicate the intention to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 6. Ordinances adopted after _____, that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 7. This ordinance shall become effective as provided by law.

This Ordinance was adopted on _____.

Example Document: not proposed

CARES Act - Funding Anticipated, Key Restrictions and Funds Assigned to Date

7/9/2020

Fund	Amount	Department Restriction	Restrictions on Use	Already Spent	
Coronavirus Relief Fund (CRF)	$1,156,971.00	None	**1.** Necessary expenditures related to COVID-19 **2.** Expenses were not accounted for in the budget most recently approved as of March 27th, 2020 **3.** Expenses were incurred between March 1st & December 30th, 2020 **4.** Expenses are used for the direct costs associated with COVID-19 response; they cannot be used to make up for revenue shortfalls	**$380,751.85**	** **Updated guidance on #3** : For a cost to be incurred, performance or delivery must happen before December 31st, BUT payment of funds can happen after (within 90 days).*
Provider Relief Fund (PRF)	$12,993.88	EMS	**1.** Must be used to prevent, prepare for, and respond to the Coronavirus **2.** Providers are eligible only if they provide or provided after January 31st, 2020, diagnoses, testing, or care for individuals with possible or actual cases of COVID-19.	**$12,993.88**	
FEMA Public Assistance	Unlimited (75% Federal Cost Share)	None	**1.** Not to be used for distance learning (including technological improvements) **2.** Not to be used for paid sick and family leave to public employees **3.** Not to be used for a payroll support program **4.** Not to be used for reimbursement to small businesses for COVID-19 interruptions **5.** Not to be used for unemployment insurance costs if such costs will not be reimbursed by the CARES Act or otherwise **6.** Not to be used for the State share of Medicaid **7.** Not to be used for damages, work, or costs covered by insurance **8.** Not to be used for payroll or benefits expenses for employees whose work duties are not substantially dedicated for mitigating or responding to the COVID-19 pandemic	**$0.00**	
Coronavirus Emergency Supplemental Funding Grant for Law Enforcement (CESF)	$46,157.00	Sheriff	**1.** Must be used to prevent, prepare for, and respond to the Coronavirus Pandemic **2.** Cannot be used to supplant state or local funds that would otherwise be available for the same purpose.	**$0.00**	
VDE CARES Funding	$49,703.00	Registrar	**1.** Must only be used for the 2020 Federal Election **2.** Restricted to expenditures related to the protection and safety of poll workers, staff, and voters as well as the anticipated increased demand for absentee ballots (printing, postage, etc), equipment, and temporary staff **3.** Cannot be used for items that would be needed regardless of the pandemic.	**N/A**	** Information gathered through June 9th press release.*
Department of Education Education Stabilization Fund (ESF)	$314,922.77	MCPS	**1.** Local Educational Agencies (MCPS) must use funds for the purposes listed in section 18003(d) of the CARES Act.	**$182,625.40**	** Items ordered on 6/23 & 6/24*

Total CARES Funds	$634,591.63
Total CESF Funds Needed:	$136,187.24
Total ESF Funds Needed:	$294,000.00

10-Jul-20

Priority	#	Department	Proposal Description	Preliminary Cost Estimate	Proposer	Is this a necessary expenditure incurred due to the public health emergency with respect to COVID-19?	Was this accounted for in the FY20 budget or any amendment to the FY20 Budget?	If approved, will this expenditure be incurred during the period that begins on March 1, 2020, and ends on December 30, 2020?	First Dip Funding	Notes
Critical	1	Eco-Dev & Tourism	Small Business Recovery Grant Program	$150,000.00	Tracey Gardner	Yes	No	Yes	CARES	Estimate value. Could be between $100-$200k.
Critical	2	Emergency Communications	Dispatcher console replacement.	$40,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Critical	3	Emergency Communications	Land acquisition for emergency communication systsem.	$50,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Critical	4	EMS	Additional EMS respirators.	$10,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Critical	5	EMS	PAPR x4: Crew outfit for respiratory protection. There are not enough available for each crew member staffed per shift. Lack of available PPE/reduced burn rate.	$10,224.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	6	EMS	PAPR Batteries x4: Back up for PAPR devices. Risk of unit dying during patient care especially as they age.	$4,000.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	7	EMS	LUCAS Chest Compression Device x2: Hands free CPR, EMS crew safety during high risk procedure.	$18,000.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	8	EMS	McGrath Video Larygnoscope x6: RSAF grant submitted for 4 units. Awards will be known July 1st. Unclear if CARES money can be used for County percentage (50%) if approved. EMS crew safety during high risk procedure. The 2 additonal units are not part of grant application as additional ambulances are being considered.	$10,764.00	Noah Hillstrom	Yes	Yes	Yes	CARES	Grant was acquired: listed price is what the County needs to pay for the equipment.
Critical	9	EMS	Quick Response Vehicle: EMS Chief does not have a vehicle to respond in and oversee EMS crew operations during CV-19 pandemic. He also covers emergency management shifts w/no ability to respond quickly during pandemic. His current vehicle is decommisioned (grant terms) and cannot be utilized for emergency response and has over 152,000 miles.	$60,000.00	Noah Hillstrom	Yes	No	Yes	CARES	Did not get grant.
Critical	10	EMS	Dell Tablet 7220 x2 to be installed in ambulance(s). Same talking points as MCSO.	$3,560.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	11	EMS	Dell Tablet Mount x2 to be installed in ambulance(s). Same talking points as MCSO.	$2,600.00	Noah Hillstrom	Yes	No	Yes	CARES	

Total CARES Funds	$634,591.63
Total CESF Funds Needed:	$136,187.24
Total ESF Funds Needed:	$294,000.00

10-Jul-20

Priority	#	Department	Proposal Description	Preliminary Cost Estimate	Proposer	Is this a necessary expenditure incurred due to the public health emergency with respect to COVID-19?	Was this accounted for in the FY20 budget or any amendment to the FY20 Budget?	If approved, will this expenditure be incurred during the period that begins on March 1, 2020, and ends on December 30, 2020?	First Dip Funding	Notes
Critical	12	EMS	Ambulance Shelter to house third/fourth ambulance(s).	$10,000.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	13	EMS	Cellular antenna and modem x5: Culpeper Novant UVA Medical Center is working with Madison EMS on rural telemedicine in response to CV19. Due to our rural area an external cellular/wifi antenna is required.	$5,020.00	Noah Hillstrom	Yes	No	Yes	CARES	
Critical	14	EMS	Ventilator x4: lung protective ventilation, minimizing EMS provider risk of exposure.	$80,000.00	Noah Hillstrom	Yes	No	Yes	CARES	
Obvious	15	Regional Jail	True-up due to COVID expenses above funded by CARES grants directed tto the agency.	TBD	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	16	Juvenile Detention Ctr.	True-up due to COVID expenses above funded by CARES grants directed to the agency.	$28,390.00	Jack Hobbs	Yes	No	Yes	CARES	$16,525 (July-Dec) + $11,865 (Mar-June)
Obvious	17	Town of Madison	Reimburse Town for COVID expenses	$25,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	18	Transfer Station	Extra Transfer Station Costs anticipated as a result of people staying home.	TBD	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	19	CSB	Expenses above direct CARES grants.	TBD	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	20	Facilities	Install hand sanitizer dispensers in 10 County buildings.	$2,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	21	Facilities	Face mask PPE in FY21	$2,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Obvious	22	Facilities	Sneeze guards (FY20)	See tabulation	Jack Hobbs	Yes	No	Yes	CARES	
Probable	23	Circuit Court	Install video conference equipment in Court Room so all defendant's in jail can be present by video and to not have the Sheriff's deputies need to transport the defendant from various jail around the state.	$15,795.00	Leeta D. Louk	Yes	No	Yes	CARES	The $15,795 includes an audio mixer. Without it, the total cost would drop to $11,944.
Probable	24	Facilities	UV lights in HVAC air handler at 410 N. Main Street.	$20,000.00	Jack Hobbs	Yes	No	Hopefully	CARES	
Probable	25	Sheriff's Office	Gas Masks	$37,808.16	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	26	Boys & Girls Club	Funds to stay open.	$62,000.00	James Pierce	Yes	No	Yes	CARES	
Maybe	27	Sheriff's Office	Laptops for remote data entry/lookup.	$50,000.00	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	28	Sheriff's Office	Laptops for Mobile CAD	$18,130.00	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	29	Sheriff's Office	Car Mounts	$6,849.08	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	30	Sheriff's Office	License for Mobile CAD software	$15,000.00	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	31	Sheriff's Office	Separation of network for Mobile CAD	$8,400.00	Erik J. Weaver, Sheriff	Yes	No	Yes	CESF	
Maybe	32	4-H	Emergency funding to remain open	$10,000.00	Jeremy Standford	Yes	No	Yes	CARES	

Total CARES Funds	$634,591.63
Total CESF Funds Needed:	$136,187.24
Total ESF Funds Needed:	$294,000.00

10-Jul-20

Priority	#	Department	Proposal Description	Preliminary Cost Estimate	Proposer	Is this a necessary expenditure incurred due to the public health emergency with respect to COVID-19?	Was this accounted for in the FY20 budget or any amendment to the FY20 Budget?	If approved, will this expenditure be incurred during the period that begins on March 1, 2020, and ends on December 30, 2020?	First Dip Funding	Notes
Maybe	33	GIS	Madison County Building Footprints/Structures; this would assist 911 and dispatch in locating structures at sites.	$2,348.63	Brian Daniel	Yes	No	Yes	CARES	
Maybe	34	Commissioner of the Revenue	Sneeze guard glazing in newly renovated area of 410 N Main St.	$3,000.00	Brian Daniel	Yes	No	Yes?	CARES	
Maybe	35	Commissioner of the Revenue	Laptops x2; would be used for remote access by both deputies and allow for remote training.	$1,800.00	Brian Daniel	Yes	No	Yes	CARES	
Maybe	36	VASAP	Modified operations costs (Video Intercom System, Drop-box with return slot, and additional computers.	$3,000.00	J. Daren Leake	Yes	No	Yes	CARES	The $3000 is matching what Orange gave to the agency. They request the other counties pay "equitably".
Maybe	37	EMS	Uniform shirts; LT Fowler polo shirts for interim promotion due to CV19.	$90.00	Noah Hillstrom	Yes	No	Yes	CARES	
Maybe	38	Eco-Dev & Tourism	Replace brochure rack system at visitor center.	$5,000.00	Jack Hobbs	Yes	No	Yes	CARES	
Maybe	39	MCPS	County Hotspots w/ T-Mobile (Estimate)	$294,000.00	Sam Utz	Yes	No	Yes	Dept. of Education	Rough estimate. Going with Kajeet (Verizon) would cost $599,331.25 and Sprint would be $338,100.00. Utz is working on grant for this.
	40									
	41									
	42									
	43									
	44									

Madison Cares is a new $100,000-$200,000 grant program to assist small businesses in Madison, Virginia affected by COVID-19. The program is funded using federal CARES Act funds provided to Madison County and will be administered by Community Investment Collaborative (CIC). Madison County and the Economic Development & Tourism Department understands that our small businesses make up our economy and Business Retention is imperative.

The program's primary purpose is to provide immediate relief to small businesses impacted by the COVID-19 pandemic. Madison County hopes to help small businesses remain in business through the COVID-19 emergency and address gaps that may exist among complementary programs.

Madison Cares will offer grants to qualified businesses that will not have to be repaid. The grant application process is expected to begin in August 2020. To be eligible, applicants must be established and have one or more location(s) in the Town of Madison or Madison County, Virginia, including the principle place of business. Awardees must have less than 50 total full-time equivalent (FTE) employees across all locations, have been in operation over one (1) year; and be current on their taxes. See below for a full list of eligibility requirements.

The amount of Madison Cares awards will be made based upon the number of full-time equivalent employees according to the following structure:

- Employees, 0 to 10: up to $10,000
- Employees, 11 to 25: up to $15,000
- Employees, 26 to 50: up to $20,000

Grant funds can be used for: Must show a revenue loss or expenditure increase due to COVID-19

- Rent/Mortgage
- Insurance
- Payroll
- Equipment
- Utilities
- Other business critical operating expenses, example: adaptive costs such as the purchase of e-commerce, PPE, equipment/website creation and/or upgrade of an online sales site

Funding must be used for an eligible expense to mitigate business interruptions for the grant awardee business. Awardees found to use grant funds for ineligible expenses will be required to return the award.

Grant funds may not be used for:

- Becoming current on taxes
- Expenses incurred before March 1, 2020

Eligibility

To be eligible, applicants must be established and have one or more location(s) in the Town of Madison or Madison County, Virginia, including the principle place of business. Awardees must have less than 50 total full-time equivalent (FTE) employees across all locations, have been in operation over one (1) year; and be current on their taxes.

Business Eligibility Requirements:

1. Applicant must be a licensed and operating business entity in Madison, Virginia
2. Applicant must have a physical location in Madison, Virginia
3. Applicant business must have 0-50 full-time equivalent employees
4. Applicant must have less than $2 million in gross annual receipts for the 2019 calendar year
5. Applicant must be able to demonstrate at least a 25% loss in revenue that can be attributed to COVID-19
6. Applicants must be for-profit businesses. Non-profit organizations are not eligible; Franchise establishments are not eligible unless locally owned and operated
7. Applicants must be current on taxes as of March 1, 2020
8. Applicants must have been in operation for over 1 year
9. Applicants must complete an online application form, certify that all answers are true and accurate, provide a completed W-9 form and financial documentation that certifies the business's revenue and projected impact related to COVID-19, and agree to the program's terms and conditions

The following businesses are Ineligible:

- Banks and financial institutions
- Non-profits
- Franchise businesses, except those that are locally owned and operated

Priority: Hospitality and Entertainment, Retail and Administrative Support Services such as restaurants, retail stores, lodging, personal service establishments, farmers, office and facility support services and tourism venues

1. Closed during Phase III
2. Closed during Phase II
3. Closed during Phase I
4. Partially open during Phase III
5. Partially open during Phase II
6. Partially open during Phase I
7. Remained open but suffered financial loss

-PPP funded or UI recipient will be used as a tiebreaker and not an eliminating factor. However, funds CANNOT be requested for the same use.

*** Closed is considered less than 10% revenue**
*** Partially open is considered less than 50% revenue**
***Open is considered less than 75% of revenue**

Online Application Process – Getting Prepared

Applications aren't available yet, but will be through Community Investment Collaborative out of Charlottesville and the Lenderfit portal. The information you will need:

- Once Grant program is announced and you have proper documentation, please fill out inquiry info on Economic Development page on the County website
- You will then receive an invitation to apply via CIC
- Application to be submitted via online Lenderfit portal.
- CIC will review applications.
- CIC will make announcements.
- You MUST submit your ACH information for funding.
- CIC will fund you if grant awarded.
- Federal Taxpayer Identification Number (EIN), Individual Taxpayer Identification Number (ITIN), or your Social Security Number (SSN) – whichever is applicable to your business.
- Federal IRS form W-9
- Federal IRS form 941 for 1st Quarter of 2020
- Mortgage Deferral or Rent Reduction
    - Did you request a mortgage deferral from the bank on your commercial building or ask your landlord for a rent reduction due to Covid-19? And did the bank or landlord provide that financial assistance? If they did, that's great and please provide that documentation. If you didn't ask, or you asked and didn't get it we would like to have that documentation too. Don't worry if you didn't ask or didn't get a break – this will not disqualify your business.
- 1099 Form
- 2018 and 2019 Tax Returns, including Schedule C Form
- Current profit-and-loss statement, balance sheet, or other statement of business financial standing
- Year-end profit-and-loss statement and balance sheet, previous year
- Business account bank statements (2019 and 2020)
- List of qualifying expenses the grant will be used for:
    - If past expense between March 1 and present, record of that expense
    - If expense hasn't occurred, proved an estimate/budget to be completed by October 1, 2020 (Eco-Dev will monitor progress)

Madison County Economic Development & Tourism plans to contract Community Investment Collaborative to assist with the implementation of the Madison Cares Small Business Recovery Grant program. If you have questions, please call Tracey Gardner, Economic Development & Tourism Director, Madison County at 540-948-7560 or email tgardner@madisonco.virginia.gov.

Recovery Grants Administration

CIC will work with Madison County to implement a grant application process that mirrors its recovery loan applications. Madison County will set the overall goals of the program and primary criteria for receiving the grants. CIC will:

- Assign 1-2 staff members to assist in the administration of the grant program including setup of application on online portal, providing assistance to applicants in submitting materials, establishing scoring and review system for applicants.
- Setup calendars for application period between July 15 and September 15, or as set by agreement with Madison County.
    - 2-3 week application period
    - 1-2 week review period
    - 1 week to disburse grants
- Disburse grants to businesses awarded either and comply with all applicable tax and government reporting requirements. This includes flexibility to disburse grants via ACH or by check.
- Setup our online portal to collect reports from grantees 6 months and 1 year following the grant disbursement.
- Options: CIC completes review and scoring of applications (Option 1), CIC scores with assistance of Madison staff (Option 1), or Madison's staff scores applications (Option 2)

Assumptions:

- 1 application period
- $100k - $200k in grants
- 20 - 40 grants to businesses

Cost:

Option	**Cost**
Option 1 - CIC administers process with support from Madison staff as described above	5% of grants
Option 2 - CIC sets up portal, disburses grants, provides process support to Madison staff but CIC does not review or score applications	3% of grants

CIC Background

The Community Investment Collaborative (CIC) launched in 2012 with the purpose of helping under-resourced entrepreneurs start and grow small businesses. It's core program is a 16 week entrepreneur workshop of which graduates are eligible to participate in its mentoring program, receiving ongoing technical assistance, networking and market access opportunities. It also offers microloans of up to $35,000 to businesses that have trouble accessing traditional sources of credit. Since 2012:

- 397 entrepreneurs have completed the 16 week program
- Prior to March, 2020: 75 business owners had borrowed over $870,000 in microloans. CIC's has had a lifetime loss rate of 1.6% on those loans. We hope, but don't anticipate that rate to hold post pandemic.

General Loan Fund:

- Must be a graduate of our workshop OR have been in business for 6 months to apply for a loan
- Application, business plan with prior financials and cash flow projections are required
- CIC's Board of Directors appoints a loan review committee made up of 2 bankers, 2 serial entrepreneurs and a community representative to underwrite the loans.
- Terms range from 1 - 5 years
- Interest rates range from 6.75% to 9.75%. Lower rates to those who complete our workshop or bring qualified co-signers. Closing fees average $200, lower for very small loans.
- Personal guarantees required on all loans, which means all payment history reported to credit bureaus.
- Security is taken against the business through UCC Filings either as general lien or specific to business assets.

COVID19 Pandemic Recovery Loans

- CIC has setup and is administering recovery loan funds for the City of Charlottesville, Albemarle County and Fluvanna County. We have also secured private investment from a funder for recovery loans.
- Recovery loans are either up to $5,000 (Fluvanna) or $10,000 (Charlottesville/Albemarle).

Business Grantmaking

- CIC has partnered with the City of Charlottesville over the years to make over $100,000 in small grants. We disburse the grants as part of the City's Accelerating Charlotteville Entrepreneur Programs (ACE). The City had primary decision making ability related to the grants.
- CIC has partnered with the Charlottesville Area Community Foundation (CACF) to help make over $270,000 in grants to businesses through the Heal Charlottesville Fund after the events of August 12, 2020. CACF had primary decision making ability related to the grants.

Sources of Loan Funds (general and recovery funds)

- City of Charlottesville - $375,000 including $150,000 for recovery related loans
- Albemarle county - $230,000 including $200,000 ror recovery related loans
- Fluvanna County - $45,000 including $35,000 for recovery related loans
- U.S. Department of Agriculture - $181,000 across several grants
- Private donors - $325,000 including $300,000 for recovery related loans
- Charlottesville Area Community Foundation - $25,000

Industrial Development Authority

As of July 9, 2020

Member	Term Expires	Status
James C. Graves, Chairman	4/11/2021	
Peter Rice	4/11/2023	Resigned
Dudley M. Pattie, Secretary	4/11/2024	Resigned
Paul D. Utz	4/11/2022	
Bill Price, Vice Chairman	4/11/2023	Resigned
Steve A. Grayson	4/11/2024	
Stephen R. Hill	4/11/2022	Resigned

Madison County Industrial Development Authority

The Madison County Board of Supervisors seeks citizens interested in serving on the Madison County Industrial Development Authority. Interested individuals are asked to complete an application available on the county's web site (https://www.madisonco.virginia.gov/forms under 'Committee Application Form") and at 414 N. Main Street during normal business hours. Completed applications should be returned per instructions on the form by 4:00 p.m. on August 10, 2020.

Publish in the Madison Eagle on July 23 & 30, 2020

Schedule 3

THIS SCHEDULE THREE (3) is made and entered into this 31st day of July, 2020 and is made part of and annexed to the Engagement Letter dated November 7th, 2018 by and between Madison County, VA (hereinafter referred to as "Customer") and Cherry Bekaert LLP, a Virginia Limited Liability Partnership, with offices at 200 S. 10th St., #900, Richmond, VA, 23219 (hereinafter referred to as "Company").

NOW THEREFORE, Customer and Company hereby agree as follows:

Scope of Work

Company has been retained to provide Independent Project Assurance ('IPA'). This includes the following:

Tasks to perform

- Review and assess chosen solution provider's project plan documents
- Attend and actively participate in on-site or remote project kick-off meetings
- Assist Customer in designing a change management and solution deployment timeline including the determination of a reasonable Go-Live date
- Support Customer by validating Solution Provider's approach to: system configuration and setup, data migration & conversion, integrations, and implementation methodology to ensure adequate planning and thought has been performed in the preparation for the new system. These efforts would validate the following:
  - Solution is setup properly and efficiently on the network and/or the solution is readily and securely accessible online
  - Data migration and conversion is performed properly to facilitate accurate reporting and efficient processes in the new solution
  - Any integrations between pieces of the solution perform well and can be verified end-to-end
  - Solution requirements are adequately defined
  - Systematic examination of the solution's configuration to ensure that Customer's key requirements will be achievable
  - Regular review of project steps, work solutions, and documentation
  - Customer will be able to Go-Live at the correct time with confidence of continuation to maintain orderly function of County business
- Support Customer in creating a training, testing, and validation schedule to ensure that appropriate actions and measures are taken by key members of staff in preparation for the change in process and technology
- Monitor Customer's training, testing, and validation activities and efforts
  - Ensure that initial data recorded in the new solution is complete and accurate
  - Inspect the solution configuration to ensure that the system is managing business processes as planned
- Ensure appropriate tests are designed and executed to ensure data flowing through the new solution is complete and accurate and verify users can perform their responsibilities in an efficient manner. Participate in internal project planning and status review meetings with Customer and external project planning and status review meetings with both Customer and chosen solution provider throughout the duration of the project
- Participate remotely or on-site to support Customer in change management and solution deployment meetings with chosen solution provider
- Prior to the agreed upon Go-Live date, perform a Go-Live readiness assessment to discover and communicate to the team the status of the change management process and the likelihood and degree of success and any risks to the business based upon deficiencies in the configuration, validations, testing, training, reporting, and process changes within the solution and organization

DRAFT

Deliverables and documentation

- Review and support of weekly project status reports with areas of concern and recommended remediation activities
- Creation of project activity & budget status report to indicate hours and dollars charged to date throughout the life of the project
- Creation of a Go-Live readiness assessment document

Assumptions & Expectations

- The estimate below is valid for 30 days from date issued.
- If a task or deliverable is not explicitly defined in this statement of work, it is assumed to be outside the scope of this project.
- The Company recognizes that professional standards dictate that we remain independent from the Customer in our services and that we do not entertain decisions that are reserved for Customer management. The Company will provide guidance and make recommendations within the bounds of the engagement defined herein, but the Customer management team is solely responsible for determining how current and future technology is to be configured and used to best support the Customer's operations.
- Company understands that we will not act in a management capacity, make or approve business risk decisions, or present business risk considerations to those charged with governance or others on behalf of management.
- Customer is responsible for making all management decisions and performing all management functions, establishing and maintaining financial reporting internal controls, including monitoring ongoing activities.
- A primary solution/software provider will be selected and engaged by Customer with whom Company will engage to apply Independent Project Assurance
- Customer is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.
- The level of effort in a Project Assurance engagement includes specific tasks and deliverables and must factor in the length of the engagement. The expectation is that the project will be completed in 52-75 weeks. If the project timeline falls outside that expectation, the total fees will be higher or lower accordingly.

Change in Scope

Any significant change in project scope and/or deliverables as requested by Customer will dictate the submission of a Change Order by Company to Customer and formal approval by Customer.

Hourly Rate

The hourly labor rate(s) used to compute the Estimated Fee Range for this Schedule can be found in Exhibit "A".

The Hourly Rate(s) specified above do not include coverage for prepaid charges, purchased product, travel time, and/or direct expenses such as mileage or overnight stay if appropriate.

Fee

We estimate that the Independent Project Assurance activities will consume approximately 300 hours over an expected implementation timeline of 52 - 75 weeks. We expect the range of total services to be between $60,000 and $75,000. This service will be provided on a "Time & Materials" basis, subject to a monthly retainer (minimum) of $5,000/month. The average hourly rate of the work performed over the life the engagement will not exceed $250 per hour except for when the monthly minimal retainer is not reached. Any required adjustment will be executed through the final billing.

	Engagement Option	Estimate / Commitment
√	Independent Project Assurance Services	Approximately 25 Hours monthly ($5,000 monthly retainer)

(This Fee excludes coverage for travel time and actual out-of-pocket travel and living expenses.)

DRAFT

A weekly project status report will be provided to indicate hours and dollars charged to date throughout the life of the project.

Termination Option
Customer or Company may terminate this Agreement without cause at each 3-month anniversary of the Agreement provided that the terminating parties provided fifteen (15) days advance notice in writing to the other party.

Retainer & Invoicing
In the event that the total of Company's labor charges for each month are equal to or less than $5,000, Company will invoice Customer $5,000 within 10 days of the end of the month. Customer will also be billed for Travel Time as defined below in "Travel Time" and for actual, out-of-pocket travel and living expenses incurred during the delivery of the services.

By the 20th of any month, where the expected labor charges are less than $3,300, Company will notify customer of the potential shortfall to give customer time to engage additional services to meet the $5,000 monthly minimum.

If the total labor for any month exceeds $5,000, Customer will be billed on a "Time and Materials" for services rendered at the rates defined in Exhibit "A". Customer will also be billed for Travel Time as defined below in "Travel Time" and for actual, out-of-pocket travel and living expenses incurred during the delivery of the services.

If Company is unavailable during any month preventing Customer from consuming 25 hours of services, Company will not hold Customer responsible for the monthly retainer.

Not a Fixed Fee Contract
Charges to be invoiced to Customer for Services are not fixed fee arrangements.

Term
The initial term of this Agreement is for 75 weeks, or approximately 17 months. The Agreement does not automatically renew.

Invoicing and Payment Terms
The retainer will be invoiced monthly in arrears at the rate of $5,000 per month, plus any overages as defined above. Payment terms on all invoices will be **Net 30 Days**.

Travel Time
Company will bill Customer for round-trip travel time for any on-site work performed by a Company project team member. Round-trip travel time will be billed in 15-minute increments at ½ (50%) of the assigned Hourly Rate. All travel time between Richmond, VA and Madison, VA will be unbilled. The first hour of travel for any out of town resources will be unbilled. Total anticipated fees for travel are expected to be less than $2,500.

Out-of-Pocket Travel and Living Expenses
The Client is responsible for all out-of-pocket travel expenses incurred by the project team member(s) assigned to a project for any on-site work performed by project team member(s). Auto mileage will be recorded, invoiced, and reimbursed at the then prevailing IRS rate. Any hotel and meal charges will be billed at actual cost, with no mark-up. We will work with management, as needed, to properly budget and plan for any projected out-of-pocket expenses.

DRAFT

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority, have executed this Agreement as of the date first written above.

Madison County, VA:

_____

By:

_____

Title:

Cherry Bekaert LLP:

_____

By:

_____

Title:

___/___/_____

Date:

DRAFT

Exhibit "A"

Consulting Services Rate Card

Staff Level	Hourly Rate
Partner/Principal	$ 395
Managing Director	$ 325
Director	$ 295
Senior Manager	$ 270
Manager	$ 250
Senior Associate	$ 210
Staff Associate	$ 180

DRAFT

Suggested Closed Session Actions: July 14, 2020 v1

I move that the Board convene in a closed session pursuant to Virginia Code Sections

1. -2.2-3711(A)(29): discussion of the terms or scope of a public contract involving the expenditure of public funds where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the Board related to negotiations with the Madison County Rescue Squad, and
2. -2.2-3711(A)(1) for discussion on the performance of the County Administrator and County Attorney.

.	Foster	Jackson	Hoffman	McGhee	Yowell
Motion:					
Second:					
"Aye":					
"Nay":					
Absent:					

Motion to Reconvene In Open Session:
I move that the Board re-convene in open session.

	Foster	Jackson	Hoffman	McGhee	Yowell
Motion:					
Second:					
"Aye":					
"Nay":					
Absent:					

Motion to Certify Compliance:
I move to certify by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1) and (29) only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting.

	Foster	Jackson	Hoffman	McGhee	Yowell
Motion:					
Second:					
"Aye":					
"Nay":					
Absent					

§ 2.2-3711. Closed meetings authorized for certain limited purposes. (Excerpts)

A. Public bodies may hold closed meetings only for the following purposes:

Personnel 1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. Nothing in this subdivision, however, shall be construed to authorize a closed meeting by a local governing body or an elected school board to discuss compensation matters that affect the membership of such body or board collectively.

Real Estate 3. Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Privacy 4. The protection of the privacy of individuals in personal matters not related to public business.

Economic Development 5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Legal 7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Legal 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Public Safety 19. Discussion of plans to protect public safety as it relates to terrorist activity or specific cybersecurity threats or vulnerabilities and briefings by staff members, legal counsel, or law-enforcement or emergency service officials concerning actions taken to respond to such matters or a related threat to public safety; discussion of information subject to the exclusion in subdivision 2 or 14 of § 2.2-3705.2, where discussion in an open meeting would jeopardize the safety of any person or the security of any facility, building, structure, information technology system, or software program; or discussion of reports or plans related to the security of any governmental facility, building or structure, or the safety of persons using such facility, building or structure.

Negotiations 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Economic Development 39. Discussion or consideration of information subject to the exclusion in subdivision 3 of § 2.2-3705.6 related to economic development.