

# CITY OF MACKINAC ISLAND

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, June 24, 2026 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Additions to / Adoption of Agenda**

**V. Approval of Minutes**

[a.](#) Minutes of the June 10, 2026 Zoning Board of Appeals Hearing – Benjamin, 7301 Main St.

[b.](#) Minutes of the June 10, 2026 Zoning Board of Appeals Meeting – Benjamin, 7301 Main St.

[c.](#) Minutes of the June 10, 2026 Zoning Board of Appeals Hearing – GHMI Resort Holdings, 4th Street & Cadotte Ave. Planning Commission appeal

[d.](#) Minutes of the June 10, 2026 Zoning Board of Appeals Meeting – GHMI Resort Holdings, 4th Street & Cadotte Ave. Planning Commission appeal

[e.](#) Minutes of the Regular Meeting, held on June 10, 2026

**VI. Approval of the Treasurer's Report**

[a.](#) June 24, 2026 Treasurer's Report

**VII. Approval of Payments for:**

[a.](#) June 11, 2026 Payroll

[b.](#) June 10, 2026 Payables

**VIII. Committee Reports**

**IX. Correspondence**

**X. Old Business**

**XI. New Business**

[a.](#) Request for approval to adopt the 2026 L4029 and to authorize the Mayor and Clerk to sign

- b. Discussion and / or action regarding a Deed of Gift for the Robert Stuart Coffee Service to be placed at the Stuart House
- c. Discussion and / or action regarding the M.I. Transportation Authority's request to send letters of support for their application for monies through the Infrastructure Projects Authority Fund
- d. Discussion and / or action regarding a change order request for the BS&A project
- e. Discussion and / or action regarding the Inspection Form to be used jointly by the Mackinac Island Fire & Building Departments
- f. Discussion and / or action regarding Bayview Yacht Club's request for a tent, banners and signage at various locations during their 2026 race event (July 20th & 21st)
- g. Discussion and / or action regarding Chicago Yacht Club's request for banners, signage, and tents at the Grand Hotel & Mission Point, during their 2026 race event (July 8th – July 15th)
- h. Discussion and / or action regarding the Mackinac County Sanctuary Plan
- i. Discussion and / or action regarding the placement of a Michigan Historical sign for the Steiner residence located in Hubbard's Annex – 8332 Lakeview Blvd.
- j. Request for approval of a trailer permit, submitted by Scout Service Camp Troop 609, to haul gear and supplies to the Scout Barracks during their service week
- k. Request for approval of (2) vehicle & (2) trailer permits, submitted by Bayview Yacht Club, to move the awards stage trailer at Mission Point's Great Lawn and to unload / reload porta johns at the State Harbour
- l. Request for approval of a vehicle permit, submitted by Mission Point, to have Hakola Services pump out the porta johns between yacht races
- m. Request for approval of an Off-Island Business License Application, submitted by Johnson Heating & Cooling, LLC
- n. Request for approval of a vehicle and trailer permit, submitted by Jason St. Onge, to move a storage container to the Solid Waste Facility for the storage of electric bike batteries
- o. Request for approval to enter closed session to discuss ongoing litigation
- p. Discussion and / or action regarding mediator engagement

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

## **XIII. Adjournment**

ZONING BOARD OF APPEALS HEARING MINUTES

Wednesday, June 10, 2026 at 3:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the hearing to order at 3:00 pm

**II. Roll Call**

**PRESENT**

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Peter Olson (ZBA alternate for Myers)
- Lindsey White
- Jason St. Onge

**RECUSED**

- Anneke Myers

**VI. New Business**

Application was made by Mike Benjamin for a variance to have three (3) dwelling units rather than the allowable two (2) units, at his building located at 7301 Main Street, property number 051-550-049-00, Lot 30 of Assessor’s Plat No. 3.

Per Section 9.04C.4. of the City’s Zoning Ordinance, “Regardless of the types or combinations of uses on the property or within a building, the total number of dwelling units, as defined in this ordinance, on the property shall not exceed the maximum density specified herein under family residential use.” Under Section 9.04.C.3, the maximum permitted density for family residential use shall be 30 dwelling units per acre, which allows for 2 dwelling units on this particular property. The applicant’s variance request is for two dwelling units to be used for hotel use, to be rented out for less than 30 continuous days, and a third dwelling unit to be used for boardinghouse use.

One letter in support was received from adjacent business owner Todd Callewaert.

A letter was received by the Clerk’s office on April 14, 2026, stating that at their regular meeting held on April 14, 2026, the Planning Commission reviewed Mr. Benjamin’s application for variance. There was a motion made and supported to send the application to the Zoning Board of Appeals, with the recommendation of approval based on the criteria of the need for employee housing and to encourage employee housing on Main Street above businesses which is consistent with the Master Plan.

Attorney Evashevski commented that she does not feel that this request meets the standards for a variance as it is not a unique situation that would merit a variance under the current Zoning Ordinance.

- A recommendation was made to offer an amendment to the Zoning Ordinance to achieve more boarding house use in the downtown area - allowing for more dwelling units if usable square footage is available.
- Further looking in to discussing density vs. acreage

Jim Pettit, Planning Commissioner, voiced opposition to granting the variance. Commissioner Pettit recommended that the ZBA deny the current request for variance, amend the Zoning Ordinance, and then Mr. Benjamin can reapply to the Planning Commission and proceed with his project under the new ordinance.

Councilman Corrigan voiced his agreeance to granting the variance to allow Mr. Benjamin to begin his project.

Mr. Benjamin did note that his all stemmed from plans to have the building sprinkled.

**VIII. Adjournment**

Motion made by Moskwa, seconded by White, to close the hearing at 3:22 pm.

ZONING BOARD OF APPEALS MEETING MINUTES

Wednesday, June 10, 2026 at 3:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Motion made by Corrigan, seconded by Chambers to call to order the Zoning Board of Appeals meeting at 3:28 pm, to discuss the request for variance made by Mike Benjamin for his property located at 7301 Main St.

Voting Yea: Chambers, Corrigan, Moskwa, Olson, White, St. Onge

II. Roll Call

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Peter Olson (ZBA alternate for Myers)
- Lindsey White
- Jason St. Onge

VI. New Business

Councilman St. Onge noted the following:

- Agree with Councilman Corrigan to grant the variance request
- As Fire Chief, there have been worries about the Benjamin building regarding fire safety as it is an old building and not sprinkled (grandfathered in)
  - o Pettit mentioned “fairness” – how fair is it to Benjamins that they are surrounded by hotels and boarding houses?
  - o Would also like to get to work on an amendment to the Zoning Ordinance to accommodate requests such as this – work on this amendment should happen sooner rather than later
  - o No detrimental letters or comments have been made from surrounding neighbors regarding this
  - o Granting this variance would allow the beginning of a project that ultimately makes the area safer as it adds another sprinkled building to the area

Councilman Chambers commented that he agreed with Councilmen St. Onge and Corrigan that this variance should be granted, but would like to go through the variance criteria.

Councilman Moskwa noted that he appreciated Mr. Benjamin’s position and is in favor of the concept, but feel strongly that the Zoning Ordinance needs to be updated for this type of situation

Variance Criteria:

- A. That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district.
- B. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.
- C. That the authorizing of such variance will not be of substantial detriment to adjacent property, and will not materially impair the intent and purposes of this ordinance or the public interest.
- D. That the condition or situation of the specific piece of property, or the intended use of said property, for which the variance is sought is not of a general or recurrent nature as to make reasonably practicable the formulation of a general regulation for such conditions or situation.

Motion made by St. Onge, seconded by Corrigan, to grant the variance, pursuant to the specifics listed on the application submitted by Mike Benjamin, to add a third dwelling unit on the upper level of his building located at 7301 Main Street.

Voting Yea: Chambers, Corrigan, Moskwa, St. Onge

Voting No: Olson, White

VIII. Adjournment

There being no further business, motion made by St. Onge, seconded by Corrigan, to adjourn the meeting of the Zoning Board of Appeals at 3:41 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Olson, White, St. Onge

ZONING BOARD OF APPEALS HEARING MINUTES

Wednesday, June 10, 2026 at 3:45 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the hearing to order at 3:45 pm

**II. Roll Call**

PRESENT

- Tom Corrigan
- Steven Moskwa
- Peter Olson
- Lindsey White
- Jason St. Onge

RECUSED

- Richard Chambers
- Anneke Myers

**VI. New Business**

Application was made on February 12, 2026 by GHMI Resort Holdings LLS; KSL Capital Partners LLC, to appeal the denial issued by the Planning Commission regarding GHMI’s request for a special land use which requested a 12-unit building which the applicant proposed to be used for boardinghouse use on their property located on the corner of 4<sup>th</sup> Street and Cadotte Ave., Assessor’s Plat of Harrisonville, Lot 98. The property is zone R-4 Harrisonville Residential.

Per Section 7A.03A of the City’s Zoning Ordinance, boardinghouse use can be permitted by special land use approval, issued by the Mackinac Island Planning Commission if the proposed plan, use and structure is in compliance with the standards of Section 7A.03B and that all other regulations of the zoning district, as well as the procedures and standards in article 19 of the Zoning Ordinance. The Planning Commission denied the request for the Special Land Use for the reasons laid out in the Statement of Findings and Conclusions, including but not limited to, the finding that the proposed structure is a multiple-family dwelling, which is not permitted without a Special Land Use, and that the allowable density for such use in the district is 3 dwelling units, therefore the requested special land use plan did not meet the regulations of the R-4 Harrisonville Residential district.

Per attorney Evashevski, the applicant’s initial application, submitted on June 24, 2025, seeking approval of a multiple-family building with 12 apartment units. The application identified the property’s current use as a vacant lot, listed the proposed use as “multi-family housing – 12 units”, requested a special land use for the same, and noted that a variance was needed. As the permitted density of the lot is three (3) dwelling units, the applicant sought a variance to increase the density to the requested 12 dwelling units.

- The Planning Commission felt that it was best practice for the applicant to first pursue the variance request, then, if granted, the request for a special land use could be pursued
- This application was pulled in September of 2025
- In October of 2025, the applicant submitted an amended site plan to the Planning Commission with an amended use of Boardinghouse, stating that the occupants of the building as a whole – rather than each individual dwelling unit – would not constitute a “Family” as defined in section 2.39 of the Zoning Ordinance, and that the project therefore qualified under boardinghouse use.

Benjamin Byram, attorney for GHMI Resort Holdings, LLC

- Appealing the denial of an application for special land use for boardinghouse
- The original information / application is irrelevant for the current consideration of a boardinghouse
- The project satisfies the plain definition of boardinghouse under the City’s Zoning Ordinance
- The Planning Commission’s denial was not supported by competent material and relied on the fact that it was considered as a multi-family project from the initial application
- Boarding house is permitted in R4

Attorney Evashevski noted that, per the City’s Zoning Ordinance, the definition of a family is one or more persons related by blood, marriage, or adoption ... occupying a dwelling and living as a single unit OR (b) a collective unit of individuals living together in one house under one head, whose relationship is one of a permanent and distinct domestic character, and cooking as a single housekeeping unit. This definition shall not include any society, club, fraternity, sorority, association ... nor shall it include a group of individuals whose association is temporary and resort / seasonal in character or nature.

- In the applicant’s proposed plans, each unit is a separate dwelling unit
  - Dwelling unit – any house, or portion thereof, having cooking facilities which is occupied as a home, residence, or sleeping place of one family, either permanently or transiently
- Those intended to live in the proposed building are to occupy individual dwellings as they are residing in separate units, not together in a boardinghouse
- Multiple family dwelling – a building, or portion thereof, used or designed for three (3) or more families living independently of each other with cooking facilities therein. This definition includes three-family houses, townhouses, four-family houses, and apartment houses.

**VIII. Adjournment**

Motion made by St. Onge, seconded by Moskwa to adjourn the hearing at 4:29 pm.  
Voting Yea: Corrigan, Moskwa, Olson, White, St. Onge

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk

**CITY OF MACKINAC ISLAND**  
**ZONING BOARD OF APPEALS MEETING MINUTES**

Section V, Itemd.

Wednesday, June 10, 2026 at 3:45 PM

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

Motion made by St. Onge, seconded by White, to call to order the Zoning Board of Appeals meeting at 4:29 pm, to discuss the appeal of the Planning Commissions denial, submitted by GHMI Resort Holdings, LLC; KSL Capital, LLC, regarding their property located at the corner of 4<sup>th</sup> Street and Cadotte Ave.

Voting Yea: Corrigan, Moskwa, Olson, White, St. Onge

**II. Roll Call**

PRESENT

- Tom Corrigan
- Steven Moskwa
- Peter Olson
- Lindsey White
- Jason St. Onge

RECUSED

- Richard Chambers
- Anneke Myers

**VI. New Business**

Motion made by St. Onge, seconded by White, to uphold the decision of the Planning Commission to deny the application for special land use boardinghouse, based on the finding that the Planning Commission’s findings are supported by the Zoning Ordinance, as amended.

Voting Yea: Corrigan, Moskwa, Olson, White, St. Onge

Councilman St. Onge noted that, per the zoning in the discussed area of 4<sup>th</sup> Street and Cadotte, the properties across the street are required to rent for no less than 30 days. This is intended to be housing for the Grand Hotel, who charge their employees rent by the day, meaning the intent here is to rent the 12 units on this property by the night, which is not allowable.

David Jurcak of the Grand Hotel commented that there have been three (3) boardinghouses built in the same area over the past five (5) years. Mr. Jurcak requested that the members vote today on the individual criteria for the special land use and explain why this is being denied.

- Attorney Evashevski replied that going through the individual variance criteria does not apply to today’s hearing and meeting as we are here to discuss GHMI’s appeal of the Planning Commission’s denial of their application for special land use, not to discuss a request for variance.

**VIII. Adjournment**

Motion made by St. Onge, seconded by White to adjourn the meeting at 4:37 pm.

Voting Yea: Corrigan, Moskwa, Olson, White, St. Onge

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, June 10, 2026 at 4:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the meeting to order at 4:40 pm

**II. Roll Call**

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Lindsey White
- Jason St. Onge
- Kaitlynn Bazinau, City Treasurer
- Erin Evashevski, City Attorney

**IV. Additions to / Adoption of Agenda**

Motion made by Moskwa, seconded by Corrigan, to adopt the agenda with the two (2) following additions:

- Two (2) applications for temporary motor vehicle, submitted by Mission Point, for July propane deliveries
- To enter in to closed session to discuss ongoing litigation

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

**V. Approval of Minutes**

Minutes of the Regular City Council meeting, held on May 25, 2026, were presented.

- A time correction was noted for the closed session

Mayor Doud stated that the minutes stood approved as amended

Minutes of the Special City Council Meeting, held on June 4, 2026, were presented.

Mayor Doud stated that the minutes stood approved as presented.

**VI. Approval of the Treasurer's Report**

The June 10, 2026 Treasurer’s Report was presented.

Mayor Doud stated that the report would be placed on file as presented.

**VII. Approval of Payments for:**

Motion made by Moskwa, seconded by Corrigan, to approve the bills and payroll as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

**XI. New Business**

Motion made by Myers, seconded by White, to set the Truth in Taxation Hearing for June 24, 2026 at 3:45 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by Myers, to approve two (2) banners, submitted by the Mackinac Island Bible Church, for their weekly events at the Community Hall. Banners will be hung on Sundays through October 2026.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by Myers, to approve a banner, submitted by Mackinac Connect, for their weekly events at the Community Hall. Banner will be hung on Monday’s through October 2026.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

**Street Sweeping Contract Bids**

- One bid received from Mackinac Island Carriage Tours

Motion made by Myers, seconded by Moskwa, to accept the bid for the Street Sweeping Contract from Mackinac Island Carriage Tours.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Myers, seconded by Moskwa, to submit the accepted Street Sweeping Contract bid from Mackinac Island Carriage Tours to the Michigan Department of Transportation (MDOT).

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by White, to approve the following events on Mission Point’s Great Lawn

- 1. ) Chicago Yacht Race – July 14<sup>th</sup>
- 2. ) Bayview Yacht Race – July 21<sup>st</sup>
- 3. ) Mackinac Island Swim – August 9<sup>th</sup>

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Myers, seconded by Moskwa, to approve (2) preapproved vehicle and one (1) trailer permit, submitted by Belonga Excavating, for sewer repair at the Emory residence – 8396 Grand Ave (Annex).

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Myers, seconded by St. Onge, to approve a trailer permit, submitted by the Chippewa Hotel, to adjust yard lights on buildings at Hoban Hill. Lift will arrive on June 11<sup>th</sup> and will be in use for five (5) days.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by Myers, to approve an Off-Island business license application, submitted by LCI Maintenance & Repairs.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by Corrigan, to approve two (2) trailer permits, submitted by Scout Troop 114, to haul food and gear to the barracks for their service weekend. Trailers will arrive on June 13<sup>th</sup> and will be in use for eight (8) days.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Installation of a Michigan Historical Marker at the Steiner residence, located in Hubbard’s Annex, 8332 Lakeview Blvd. was discussed.

- Proposed location is located within the City’s right of way and therefore would require a Use Permit
  - o Discussion of a new permit vs. amending Mr. Steiner’s current Use Permit for his fence
- Sign dimensions and verbiage was approved at the June 9<sup>th</sup> Historic District Commission meeting
- Noted that the properties in that area fall under right of way easements

Motion made by Myers, seconded by St. Onge, to send the matter to the Streets Committee to further discuss the placement / location of the sign. Committee meeting will take place on Friday, June 12<sup>th</sup> at 10:00 am.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by St. Onge, seconded by Myers, to approve two (2) vehicle permits, submitted by Mission Point, for July propane deliveries.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Moskwa, seconded by Myers, to enter in to Closed session at 5:12 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by White, seconded by Moskwa, to leave closed session at 6:09 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

Motion made by Chambers, seconded by Corrigan, to enter in to open session at 6:10 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

**XIII. Adjournment**

There being no further business, motion made by Myers, seconded by White, to adjourn the meeting at 6:10 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, White, St. Onge

**TREASURER'S REPORT  
COMBINED CASH  
General Fund, Library Fund, and Street Funds  
June 24, 2026**

Cash on Hand -	June 10, 2026	\$ 145,259.00
Deposits		\$ 70,098.66
Transfer from Coal Dock Debt on 6/16/26		
for insurance payments made for Orr's coverage on 3/26 & 6/25		\$ 1,586.00
Transfer from Capital to cover payables		<u>\$ 200,000.00</u>
		<u>\$ 416,943.66</u>
LESS: Disbursements -	June 11, 2026	\$ (142,880.96)
<b>Cash on Hand -</b>	<b>June 24, 2026</b>	<b><u><u>\$ 274,062.70</u></u></b>

Funds held in CD's	\$ 127,136.89
Funds in City Bank Accounts	
Capital Outlay	\$ 578,390.74
Cemetery-Perpetual Care	\$ 10,749.93
Coal Dock Debt	\$ 62,789.98
Forest Way Town Homes, Debt	\$ 69,513.29
Line 5 Fund	\$ 21,192.37

**REVENUE COLLECTED THIS PERIOD**

-----Licenses & Permits-----

3.450 Franchise Fees		\$ 50,000.00
Sheplers Ferry	\$ 50,000.00	
3.451 Business Licenses		\$ 115.00
On Island New & Renewals	\$ 55.00	
Sign Permit, 7325 Astor St, Roy Shryock	\$ 60.00	
3.455 Commercial Bike Licenses		
Replacement Commercial Bike Licenses, Mackinac Island Mobility & Bic	\$ 420.00	
3.457 Motor Vehicle Permits		\$ 120.00
Boy Scout Troop 114, T26-072, 6/13-6/20	\$ 30.00	
Boy Scout Troop 114, T26-073, 6/13-6/20	\$ 30.00	
Chippewa Hotel, T26-071, 6/11, 5 days	\$ 30.00	
MPR, T26-055, MPR to Beaver Dock	\$ 30.00	
3.476 Stable & Barn Permits		\$ 150.00

3.489 Transient Bicycle License/Fee		\$	4,302.00
Sheplers, April/May 2026	\$	4,302.00	

3.490 Annual Bicycle License - MIPD		\$	2,832.50
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-----**Fines & Forfeits**-----

3.491 Impound Fees		\$	1,503.50
MIPD - Bicycle Impounds	\$	1,503.50	

3.660 Ordinance Fines		\$	1,955.00
MIPD - Civil Infractions	\$	1,955.00	

-----**Interest & Rents**-----

3.675 Rents & Royalties		\$	1,621.16
Rent, City Housing 6/11/26	\$	1,571.16	
Community Hall, Christina Gray	\$	50.00	

-----**Other Revenue Sources**-----

3.683 Stuart House Admission/ Donation		\$	666.00
Stuart House Admission	\$	655.00	
Stuart House Donations	\$	11.00	

-----**Cemetery Fund**-----

3.600 Charges for Services		\$	825.00
Right of Burial, John & Marie Hulett, 2 lots	\$	800.00	
Cemetery Corner Markers, John & Marie Hulett	\$	25.00	

-----**Engineering Department Fund**-----

3.600 Building, HDC, Planning, & Zoning Permits			
Building		\$	3,612.00
Steven Colberg, 7798 West Bluff	\$	3,312.00	
Zoning			
Randy Neelis, Lot 13 Woodbluff	\$	150.00	
Rena's Fudge Shop, 2771 Park Ave	\$	150.00	

-----Library Fund-----

3.591 Donations	\$ 212.75
3.625 Book Sales	\$ 1,336.00
3.627 Copy Income	\$ 137.75
3.629 Membership Fees	\$ 290.00

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<b>TOTAL DEPOSITED FOR PERIOD</b>	<u>\$ 70,098.66</u>
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DEPOSIT 06/23/26	\$ 70,098.66
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Kaitlynn Bazinau, Treasurer  
City Of Mackinac Island

<b>Payroll June 24, 2026</b>							
<b>Employee</b>	<b>Rate of Pay</b>	<b>Reg.</b>	<b>OT</b>	<b>Hldy</b>	<b>Vaca / Prsnl / Sick</b>	<b>Prime Reg/OT (.50)</b>	<b>Gross Wage</b>
Alexander, Douglas	\$32.48	84	4			24	\$2,935.20
Alexander, Douglas (FTO)	\$1.00	24					\$24.00
Andress, John	\$18.50	80					\$1,480.00
Bagbey, Gwendolyn	\$1,643.20	1					\$1,643.20
Bazinau, Kaitlynn	\$1,995.22	1					\$1,995.22
Bradford, Justin	\$34.11	60			24	36	\$2,883.24
Bradford, Justin (FTO)	\$1.00	36					\$36.00
Bradley, Dennis	\$22.04	64					\$1,410.56
Davis, Joseph	\$32.48	84	12.5			96	\$3,385.32
Davis, Joseph (FTO)	\$1.00	48					\$48.00
Doud, Margaret	\$382.00	0					\$0.00
Dziobak, Andrew	\$34.11	84					\$2,865.24
France, Trista	\$29.84	71					\$2,118.64
Gerver, Victoria	\$14.00	0					\$0.00
Gruits, Michael	\$32.48	48				48	\$1,583.04
Kaminen, Cory	\$32.48	63			21.00		\$2,728.32
Kuemin, Kassandra	\$32.48	84	12			24	\$3,324.96
Leach, Danielle	\$1,995.22	1					\$1,995.22
Lipovsky, David	\$60.35	74.5					\$4,496.08
Lupisella, Avery	\$14.50	80	4				\$1,247.00
Mayes, Emiley	\$20.56	80					\$1,644.80
Miedzianowski, Dwayne	\$3,914.24	1					\$3,914.24
Patay, Mary	\$1,948.62	1					\$1,948.62
Pereny, Kathryn	\$26.73	52.75					\$1,410.01
Rollins, Christine (Deputy Clerk)	\$24.35	14.5					\$353.08
Rollins, Christine (Dep. Treasurer)	\$24.35	0					\$0.00
Ross, Christian	\$23.37	80					\$1,869.60
Ruddle, Mike	\$33.18	80	13				\$3,301.41
Rumptz, Conner	\$14.50	80					\$1,160.00
Saleem, Hamza	\$27.94	84	14			84	\$2,975.70
Simmons, Alison	\$16.84	14.5					\$244.18
Smoot, Virginia	\$16.84	24					\$404.16
St. Onge, Anne L.	\$24.37	79	2.5				\$2,016.62
Stakoe, Joseph	\$3,400.31	1					\$3,400.31
Webb, Lauren	\$14.00	11.5					\$161.00
Wischmeyer, McKenna	\$24.04	84					\$2,019.36
Police Chief Rent	\$230.75	1					\$230.75
						<b>TOTAL</b>	<b>\$63,253.07</b>

## Payroll Journal Report

Payroll Period: 06/07/2026 - 06/20/2026  
 Report Created On: 06/23/2026

### Employee Earnings

Payroll period: 06/07/2026 - 06/20/2026 Pay day: 06/25/2026

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Alexander, Douglas  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.48	\$2,728.32	POLC dues	\$26.50		Federal Income Tax	\$187.42	Social Security	\$183.47	Net Pay	\$2,422.07
			Night Shift premium	--	--	\$12.00			Social Security	\$183.47	Medicare	\$42.91	Check Amount	\$2,422.07	
			Police Overtime	--	--	\$194.88			Medicare	\$42.91	Total	\$226.38	Employer Cost	\$3,185.58	
			Police Field training office	--	--	\$24.00			MI State Tax	\$96.83					
			POLC dues	--	--	\$0.00			Total	\$510.63					
			Gross	--	--	\$2,959.20									
Andress, John  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$18.50	\$1,480.00				Federal Income Tax	\$93.75	Social Security	\$91.76	Net Pay	\$1,210.13
			Gross	--	--	\$1,480.00				Social Security	\$91.76	Medicare	\$21.46	Check Amount	\$1,210.13
										Medicare	\$21.46	MI State Unemployment Tax	\$79.92	Employer Cost	\$1,673.14
										MI State Tax	\$62.90	Total	\$193.14		
										Total	\$269.87				
Bageby, Gwendolyn  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$20.54	\$1,643.20				Federal Income Tax	\$173.03	Social Security	\$101.87	Net Pay	\$1,274.63
			Gross	--	--	\$1,643.20				Social Security	\$101.87	Medicare	\$23.83	Check Amount	\$1,274.63
										Medicare	\$23.83	Total	\$125.70	Employer Cost	\$1,768.90
										MI State Tax	\$69.84				
										Total	\$368.57				
Bazinau, Kaitlynn	Salary/No overtime	Direct Deposit	Regular	80.00	\$24.94	\$1,995.22	457 Roth Retirement	\$116.45		Federal Income Tax	\$100.68	Social Security	\$123.70	Net Pay	\$1,408.00

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
City Treasurer 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$1,995.22				Social Security	\$123.70	Medicare	\$28.93	Check Amount	\$1,490.66
										Medicare	\$28.93	Total	\$152.63	Employer Cost	\$2,147.85
										MI State Tax	\$134.80				
										Total	\$388.11				
Bradford, Justin Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	60.00	\$34.11	\$2,046.60	457 Retirement	\$50.00	\$429.50	Federal Income Tax	\$341.62	Social Security	\$181.00	Net Pay	\$1,805.87
			Time Off	24.00	\$34.11	\$818.64	Rent	\$359.62		Social Security	\$181.00	Medicare	\$42.33	Check Amount	\$1,805.87
			Night Shift premium	--	--	\$18.00	POLC dues	\$26.50		Medicare	\$42.33	Total	\$223.33	Employer Cost	\$3,572.07
			Police Field training office	--	--	\$36.00				MI State Tax	\$112.30				
			Rent	--	--	\$0.00				Total	\$677.25				
			POLC dues	--	--	\$0.00									
			Gross	--	--	\$2,919.24									
Bradley, Dennis Cemetery 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Check	Regular	64.00	\$22.04	\$1,410.56				Federal Income Tax	\$148.17	Social Security	\$87.46	Net Pay	\$1,094.53
			Gross	--	--	\$1,410.56				Social Security	\$87.46	Medicare	\$20.45	Check Amount	\$1,094.53
										Medicare	\$20.45	Total	\$107.91	Employer Cost	\$1,518.47
										MI State Tax	\$59.95				
										Total	\$316.03				
Davis, Joseph Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.48	\$2,728.32	457 Roth Retirement	\$330.00	\$446.33	Federal Income Tax	\$415.72	Social Security	\$212.86	Net Pay	\$1,998.70
			Night Shift premium	--	--	\$48.00	Rent	\$253.85		Social Security	\$212.86	Medicare	\$49.78	Check Amount	\$1,998.70
			Police Overtime	--	--	\$609.00	POLC dues	\$26.50		Medicare	\$49.78	Total	\$262.64	Employer Cost	\$4,142.29
			Police Field training office	--	--	\$48.00				MI State Tax	\$145.91				
			Rent	--	--	\$0.00				Total	\$824.27				
			POLC dues	--	--	\$0.00									
			Gross	--	--	\$3,433.32									
Doud, Margaret Mayor	Salary/Eligible for overtime	Check	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757															
Dziobak, Andrew  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$34.11	\$2,865.24	457 Retirement	\$200.00	\$372.48	Federal Income Tax	\$274.71	Social Security	\$175.27	Net Pay	\$1,967.24
			POLC dues	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$175.27	Medicare	\$40.99	Check Amount	\$1,967.24
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$38.22		Medicare	\$40.99	Total	\$216.26	Employer Cost	\$3,453.98
			Gross	--	--	\$2,865.24	Aflac After Tax	\$40.31		MI State Tax	\$102.00				
										Total	\$592.97				
France, Trista  Mayor's assistant  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	71.00	\$29.84	\$2,118.64	457 Retirement	\$10.00		Federal Income Tax	\$189.23	Social Security	\$128.80	Net Pay	\$1,582.89
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$41.34		Social Security	\$128.80	Medicare	\$30.12	Check Amount	\$1,582.89
			Gross	--	--	\$2,118.64	Aflac After Tax	\$23.40		Medicare	\$30.12	Total	\$158.92	Employer Cost	\$2,277.56
										MI State Tax	\$112.86				
										Total	\$461.01				
Gerver, Victoria  Library  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Gross	--	--	\$0.00				Total	\$0.00	Total	\$0.00		
Gruits, Michael  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	48.00	\$32.48	\$1,559.04	POLC dues	\$26.50		Federal Income Tax	\$106.12	Social Security	\$98.15	Net Pay	\$1,262.04
			Night Shift premium	--	--	\$24.00				Social Security	\$98.15	Medicare	\$22.95	Check Amount	\$1,262.04
			POLC dues	--	--	\$0.00				Medicare	\$22.95	MI State Unemployment Tax	\$85.48	Employer Cost	\$1,789.62
			Gross	--	--	\$1,583.04				MI State Tax	\$67.28	Total	\$206.58		
										Total	\$294.50				
Kaminen, Cory  Police Department  7342 Market St, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	63.00	\$32.48	\$2,046.24	457 Retirement	\$45.00	\$399.68	Federal Income Tax	\$171.87	Social Security	\$167.98	Net Pay	\$2,164.73
			Sick	21.00	\$32.48	\$682.08	POLC dues	\$26.50		Social Security	\$167.98	Medicare	\$39.28	Check Amount	\$2,164.73
			POLC dues	--	--	\$0.00	Aflac Pre Tax	\$19.02		Medicare	\$39.28	Total	\$207.26	Employer Cost	\$3,335.26
			Gross	--	--	\$2,728.32				MI State Tax	\$93.94				
										Total	\$473.07				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Kuemin, Kassandra Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.48	\$2,728.32	Rent	\$150.00		Federal Income Tax	\$273.92	Social Security	\$206.15	Net Pay	\$2,478.87
			Night Shift premium	--	--	\$12.00	POLC dues	\$26.50		Social Security	\$206.15	Medicare	\$48.21	Check Amount	\$2,478.87
			Police Overtime	--	--	\$584.64				Medicare	\$48.21	MI State Unemployment Tax	\$92.85	Employer Cost	\$3,672.17
			Rent	--	--	\$0.00				MI State Tax	\$141.31	Total	\$347.21		
			POLC dues	--	--	\$0.00				Total	\$669.59				
			Gross	--	--	\$3,324.96									
Leach, Danielle City Clerk's Office 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$24.94	\$1,995.22	457 Roth Retirement	\$50.00		Federal Income Tax	\$174.81	Social Security	\$123.31	Net Pay	\$1,517.32
			Gross	--	--	\$1,995.22	Aflac Pre Tax	\$6.42		Social Security	\$123.31	Medicare	\$28.84	Check Amount	\$1,517.32
										Medicare	\$28.84	Total	\$152.15	Employer Cost	\$2,147.37
										MI State Tax	\$94.52				
										Total	\$421.48				
Lipovsky II, David Engineering 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	74.50	\$60.35	\$4,496.08	457 Retirement	\$100.00	\$150.00	Federal Income Tax	\$359.84	Social Security	\$278.76	Net Pay	\$3,505.46
			Gross	--	--	\$4,496.08				Social Security	\$278.76	Medicare	\$65.19	Check Amount	\$3,505.46
										Medicare	\$65.19	Total	\$343.95	Employer Cost	\$4,990.03
										MI State Tax	\$186.83				
										Total	\$890.62				
Lupisella, Avery Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$14.50	\$1,160.00				Federal Income Tax	\$65.79	Social Security	\$77.31	Net Pay	\$1,032.82
			Police Overtime	--	--	\$87.00				Social Security	\$77.31	Medicare	\$18.08	Check Amount	\$1,032.82
			Gross	--	--	\$1,247.00				Medicare	\$18.08	MI State Unemployment Tax	\$67.34	Employer Cost	\$1,409.73
										MI State Tax	\$53.00	Total	\$162.73		
										Total	\$214.18				
Mayes, Emiley Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	78.00	\$20.56	\$1,603.68	Rent	\$150.00		Federal Income Tax	\$113.53	Social Security	\$101.98	Net Pay	\$1,185.54
			Sick	2.00	\$20.56	\$41.12				Social Security	\$101.98	Medicare	\$23.85	Check Amount	\$1,185.54
			Rent	--	--	\$0.00				Medicare	\$23.85	MI State Unemployment Tax	\$88.82	Employer Cost	\$1,859.45
			Gross	--	--	\$1,644.80				MI State Tax	\$69.90	Total	\$214.65		
										Total	\$309.26				

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
Miedzianowski, Dwayne Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$48.93	\$3,914.31	Rent	\$230.75		Federal Income Tax	\$562.36	Social Security	\$254.20	Net Pay	\$2,741.78	
			Rent	--	--	\$230.75	Aflac Pre Tax	\$45.15		Social Security	\$254.20	Medicare	\$59.45	Check Amount	\$2,741.78	
			Rent	--	--	\$0.00	Aflac After Tax	\$57.12		Medicare	\$59.45	Total	\$313.65	Employer Cost	\$4,458.71	
			Aflac After Tax	--	--	\$0.00			MI State Tax	\$194.25						
			Gross	--	--	\$4,145.06			Total	\$1,070.26						
Patay, Mary Recreation department 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$24.36	\$1,948.62	457 Retirement	\$70.00		Federal Income Tax	\$173.19	Social Security	\$116.64	Net Pay	\$1,406.57	
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$67.40		Social Security	\$116.64	Medicare	\$27.28	Check Amount	\$1,406.57	
			Gross	--	--	\$1,948.62	Aflac After Tax	\$10.56		Medicare	\$27.28	Total	\$143.92	Employer Cost	\$2,092.54	
									MI State Tax	\$76.98						
									Total	\$394.09						
Pereny, Kathryn Engineering 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	52.75	\$26.73	\$1,410.01				Federal Income Tax	\$235.36	Social Security	\$87.42	Net Pay	\$1,006.86	
			Gross	--	--	\$1,410.01				Social Security	\$87.42	Medicare	\$20.44	Check Amount	\$1,006.86	
									Medicare	\$20.44	Total	\$107.86	Employer Cost	\$1,517.87		
									MI State Tax	\$59.93						
									Total	\$403.15						
Rollins, Christine City Clerk's Office 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	14.50	\$24.35	\$353.08				Social Security	\$21.89	Social Security	\$21.89	Net Pay	\$311.06	
			Gross	--	--	\$353.08				Medicare	\$5.12	Medicare	\$5.12	Check Amount	\$311.06	
									MI State Tax	\$15.01	Total	\$27.01	Employer Cost	\$380.09		
									Total	\$42.02						
Ross, Christian Public Works 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$23.37	\$1,869.60				Federal Income Tax	\$140.51	Social Security	\$115.92	Net Pay	\$1,506.60	
			Gross	--	--	\$1,869.60				Social Security	\$115.92	Medicare	\$27.11	Check Amount	\$1,506.60	
									Medicare	\$27.11	Total	\$143.03	Employer Cost	\$2,012.63		
									MI State Tax	\$79.46						
									Total	\$363.00						

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Ruddle, Michael  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$33.18	\$2,654.40	457 Roth Retirement	\$50.00		Federal Income Tax	\$423.08	Social Security	\$204.68	Net Pay	\$2,087.42
			Overtime	13.00	\$49.77	\$647.01	Rent	\$357.69		Social Security	\$204.68	Medicare	\$47.87	Check Amount	\$2,087.42
			Rent	--	--	\$0.00				Medicare	\$47.87	Total	\$252.55	Employer Cost	\$3,553.96
			Gross	--	--	\$3,301.41				MI State Tax	\$130.67				
										Total	\$806.30				
Rumptz, Conner  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$14.50	\$1,160.00				Federal Income Tax	\$55.35	Social Security	\$71.92	Net Pay	\$966.61
			Gross	--	--	\$1,160.00				Social Security	\$71.92	Medicare	\$16.82	Check Amount	\$966.61
										Medicare	\$16.82	MI State Unemployment Tax	\$62.64	Employer Cost	\$1,311.38
										MI State Tax	\$49.30	Total	\$151.38		
										Total	\$193.39				
Saleem, Hamza  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$27.94	\$2,346.96	Rent	\$150.00		Federal Income Tax	\$315.04	Social Security	\$184.49	Net Pay	\$2,130.05
			Night Shift premium	--	--	\$42.00	POLC dues	\$26.50		Social Security	\$184.49	Medicare	\$43.15	Check Amount	\$2,130.05
			Police Overtime	--	--	\$586.74				Medicare	\$43.15	MI State Unemployment Tax	\$160.69	Employer Cost	\$3,364.03
			Rent	--	--	\$0.00				MI State Tax	\$126.47	Total	\$388.33		
			POLC dues	--	--	\$0.00				Total	\$669.15				
			Gross	--	--	\$2,975.70									
Simmons, Alison  Stuart House  7342 Market St, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	14.50	\$16.84	\$244.18				Social Security	\$15.14	Social Security	\$15.14	Net Pay	\$224.77
			Gross	--	--	\$244.18				Medicare	\$3.54	Medicare	\$3.54	Check Amount	\$224.77
										MI State Tax	\$0.73	MI State Unemployment Tax	\$13.19	Employer Cost	\$276.05
										Total	\$19.41	Total	\$31.87		
Smoot, Virginia  Stuart House  7342 Market St, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	24.00	\$16.84	\$404.16				Social Security	\$25.06	Social Security	\$25.06	Net Pay	\$356.06
			Gross	--	--	\$404.16				Medicare	\$5.86	Medicare	\$5.86	Check Amount	\$356.06
										MI State Tax	\$17.18	MI State Unemployment Tax	\$21.82	Employer Cost	\$456.90
										Total	\$48.10	Total	\$52.74		
St. Onge, Anne	Paid by the hour	Direct Deposit	Regular	79.00	\$24.37	\$1,925.23	457 Retirement	\$25.00		Federal Income Tax	\$188.63	Social Security	\$121.83	Net Pay	\$1,518.50

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Library 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Overtime	2.50	\$36.56	\$91.39	Aflac Pre Tax	\$51.72		Social Security	\$121.83	Medicare	\$28.49	Check Amount	\$1,518.50
			Gross	--	--	\$2,016.62				Medicare	\$28.49	Total	\$150.32	Employer Cost	\$2,166.94
										MI State Tax	\$82.45				
										Total	\$421.40				
Stakoe, Joseph City Assessor 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Direct Deposit	Regular	80.00	\$42.50	\$3,400.31				Federal Income Tax	\$408.45	Social Security	\$210.82	Net Pay	\$2,587.22
			Gross	--	--	\$3,400.31				Social Security	\$210.82	Medicare	\$49.31	Check Amount	\$2,587.22
										Medicare	\$49.31	Total	\$260.13	Employer Cost	\$3,660.44
										MI State Tax	\$144.51				
										Total	\$813.09				
Webb, Lauren Library 7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	11.50	\$14.00	\$161.00				Social Security	\$9.98	Social Security	\$9.98	Net Pay	\$141.84
			Gross	--	--	\$161.00				Medicare	\$2.34	Medicare	\$2.34	Check Amount	\$141.84
										MI State Tax	\$6.84	MI State Unemployment Tax	\$8.69	Employer Cost	\$182.01
										Total	\$19.16	Total	\$21.01		
Wischmeyer, Mckenna Police Department 7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$24.04	\$2,019.36	Rent	\$150.00		Federal Income Tax	\$158.48	Social Security	\$125.20	Net Pay	\$1,444.08
			Rent	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$125.20	Medicare	\$29.28	Check Amount	\$1,444.08
			POLC dues	--	--	\$0.00				Medicare	\$29.28	Total	\$154.48	Employer Cost	\$2,173.84
			Gross	--	--	\$2,019.36				MI State Tax	\$85.82				
										Total	\$398.78				
<b>Payroll Totals</b>			Regular	2038.75	\$28.65	\$58,415.90	POLC dues	\$238.50		Federal Income Tax	\$5,850.66	Social Security	\$3,905.02	Net Pay	\$46,422.92
			Overtime	15.50	\$47.64	\$738.40	457 Roth Retirement	\$546.45	\$446.33	Social Security	\$3,905.02	Medicare	\$913.26	Check Amount	\$46,422.92
			Time Off	24.00	\$34.11	\$818.64	457 Retirement	\$500.00	\$1,351.66	Medicare	\$913.26	MI State Unemployment Tax	\$681.44	Employer Cost	\$70,550.86
			Sick	23.00	\$31.44	\$723.20	Rent	\$1,801.91		MI State Tax	\$2,673.77	Total	\$5,499.72		
			Night Shift premium	--	--	\$156.00	Aflac Pre Tax	\$269.27		Total	\$13,342.71				
			Police Overtime	--	--	\$2,062.26	Aflac After Tax	\$131.39							

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
			Police Field training office	--	--	\$108.00									
			Rent	--	--	\$230.75									
			POLC dues	--	--	\$0.00									
			Rent	--	--	\$0.00									
			Aflac After Tax	--	--	\$0.00									
			Gross	--	--	\$63,253.15									

CITY OF MACKINAC ISLAND ACCOUNTS PAYABLES

June 24, 2026

Section VII, Itemb.

PAYROLL	06.07.2026 - 06.20.2026 (Pay Date: 06.24.2026)		\$70,550.86
<b>PAYROLL LIABILITIES</b>	<b>6.11.2026 Payroll Liabilities</b>		<b>\$4,398.05</b>
AT&T	ELEVATOR LINES		\$253.90
<b>BLUE CROSS BLUE SHEILD</b>	<b>JULY 2026 HEALTH COVERAGE</b>		<b>\$23,009.31</b>
CITY OF MACKINAC ISLAND	HRA REIMBURSEMENTS		\$20.00
COUNTRY CLEANING	May-26		\$14,419.00
DOUD'S MARKET	CITY CHARGES		\$159.93
ESRI	CEMETERY & DPW MAPPING PROGRAM		\$1,196.00
EVERON	PD HOUSING (07.01.2026 - 06.30.2027)		\$310.81
GRAND HOTEL	STREET SWEEPING SERVICES (05.01.2026 - 05.31.2026)		\$12,757.00
<b>KASSANDRA KUEMIN</b>	<b>2025 HOUSING DEPOSIT REFUND</b>		<b>\$150.00</b>
LANSING UNIFORM CO.	PD UNIFORMS		\$299.25
M.I. FERRY CO.	MIPD FREIGHT CHARGES (FY2025/2026)		\$14.95
	MIPD FREIGHT CHARGES (FY2026/2027)		\$10.00
MARY PATAY	OUT OF POCKET REIMBURSEMENTS		\$156.79
M.I. SERVICE CO.	MONTHLY STREETS / MIPD BIKE REMOVAL		\$96,630.15
MCMASTER CARR	SHOP SUPPLIES / TURTLE PARK B&G		\$500.66
METLIFE	CITY DENTAL		\$918.43
MI HISTORIC PRESERVATION NETWORK	HDC 2026 ANNUAL REGISTRATION		\$150.00
NABCO	JULY 2026 HEALTH COVERAGE		\$285.20
NORTHERN MONUMENT	VETERANS MEMORIAL BRICKS		\$77.00
NORTHERN POWER ELECTRIC	PUBLIC RESTROOM HAND DRYER INSTALL		\$2,450.00
NORTHERN TOOL	SHOP SUPPLIES		\$51.00
PRESIDIO	CITY PHONES		\$74.44
QUILL	LIBRARY & MIPD SUPPLIES		\$204.86
R & R FIRE TRUCK REPAIRS	ENGINE 1 / AIR COMPRESSOR / SQUAD 2		\$925.21
REHMANN	MAY 2026 ACCOUNTING SERVICES		\$6,150.00
THE TROPHY CASE	MIPD NEW RECRUIT NAME TAGS		\$53.00
THE WALL STREET JOURNAL	LIBRARY ANNUAL SUBSCRIPTION		\$310.00
ULINE	ROAD REPAIR MATERIALS		\$472.86
		<b>TOTAL:</b>	<b>\$236,958.66</b>

Michigan Department of Treasury  
614 (Rev. 07-25)

ORIGINAL TO: County Clerk(s)  
COPY TO: Equalization Department(s)  
COPY TO: Each township or city clerk

**L-4029**

**2026 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Mackinac</b>	2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 <b>\$371,153,469</b>
Local Government Unit Requesting Millage Levy <b>City of Mackinac Island</b>	For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2026 Current Year "Headlee" Millage Reduction Fraction	(7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating Gen Fund	N/A							7.4307		
Charter	Operating Road Improv.	N/A							0.0000		
Charter	Operating Capital Fund	N/A							0.0000		
Charter	Operating Fire Truck	N/A							0.2250		
Charter	Operating Housing	N/A							1.7300		
Charter	Operating Coal Dock	N/A							0.8040		
P.A.	Operating DPW	N/A							0.0000		
Totals	Total Operating		20.0000	14.5815	01.0000	14.5815	01.0000	14.5815	10.1897		

Prepared by: <i>Joseph C. Stakoe</i> <b>Joseph C. Stakoe, MAAO</b>	Telephone Number <b>(906) 847 6002</b>	Title of Preparer <b>Assessor</b>	Date <b>06/24/2026</b>
---	---	--------------------------------------	---------------------------

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Print Name	Date
<input type="checkbox"/> Secretary		<b>Danielle M. Leach, Clerk</b>	<b>06/24/2026</b>
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		<b>Margaret M. Doud, Mayor</b>	<b>06/24/2026</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

<b>Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.</b>	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

# Deed of Gift

## for the Robert Stuart Coffee Service

**Katharine Stuart Ostergaard and Paul Ostergaard**, individuals having an address of 469 Parkview Drive, Pittsburgh, PA 15243, (individually and collectively the "Donors") do hereby give, transfer, donate, assign and convey unto **The City of Mackinac Island** ("Mackinac") all of their rights, title and interest in and to the Robert Stuart Coffee Service namely, that certain coffee service created by New York silversmith William Thomson for John Jacob Astor, consisting of three pieces, the coffee service, the sugar service and the cream service with an inscription on the bottom of the coffee service that reads: "Robert Stuart from John Jacob Astor 1813." Further description of the Robert Stuart Coffee Service is attached hereto as Attachment A.

The Donors make this gift free and clear of all liens, claims and encumbrances of any kind and Mackinac acknowledges receipt and possession of the said Robert Stuart Coffee Service.

The Parties agree that the Robert Stuart Coffee Service will be publicly displayed in a secure case at the Stuart House City Museum (also known as the Robert Stuart House) located at 7342 Market Street, Mackinac Island, MI 49757 together with a public acknowledgement of the gift in substantially the following form: "*Donated by the family of Katharine Zitkowski Bond, Descendant of Robert Stuart*".

Donors hereby confirm that (i) the Donors intends to convey to Mackinac all rights and ownership over the Robert Stuart Coffee Service which the Donors possesses, (ii) to the best of the Donors' knowledge, there are no liens, claims and/or encumbrances on or with respect to the Robert Stuart Coffee Service, and that it is reasonable to assume that there are none, and (iii) the Robert Stuart Coffee Service was acquired by Katharine Stuart Ostergaard through inheritance from the Estate of Katharine Zitkowski Bond, deceased July 8, 2021.

Mackinac may choose to retain the Robert Stuart Coffee Service, or deaccession it at any time in its sole discretion.

This Deed of Gift shall be deemed to be made under the laws of the Commonwealth of Pennsylvania and for all purposes shall be governed by and construed in accordance with such laws. This Deed of Gift shall be binding upon and inure to the benefit of each Donors and Mackinac, and their respective estates, heirs, beneficiaries, legal representatives, successors and assigns.

The Donors and Mackinac have executed this Deed of Gift as of the \_\_\_\_\_ day of \_\_\_\_\_, 2026, with the intent to be legally bound hereby.

DONORS:

THE CITY OF MACKINAC ISLAND

\_\_\_\_\_  
Katharine Stuart Ostergaard

By: \_\_\_\_\_  
Margaret Doud, Mayor

\_\_\_\_\_  
Paul Ostergaard

**DEED OF GIFT  
ROBERT STUART COFFEE SERVICE**

**ATTACHMENT A**

This Attachment A consists of a one page written description and seven images of the Robert Stuart Coffee Service.

Notes Regarding the Provenance of the Robert Stuart Coffee Service  
by Katharine Stuart Ostergaard  
29 May, 2026

This coffee service was created by New York silversmith William Thomson for John Jacob Astor. The service consists of three pieces, the coffee service, the sugar service and the cream service. An inscription on the bottom of the coffee service reads: "Robert Stuart from John Jacob Astor 1813." This coffee service by Thomson is characteristic of his work in the 1830's. Some of his pieces are on display in museums around the country. He liked to use animal forms in his work and that is certainly true with this work. Two pieces have beavers on the lids and the spout of the coffee service is an eagle's head. The inscription date of 1813 may be in reference to the Stuarts overland journey from Astoria to the east in that year. This coffee service may have been given to Stuart in honor of his great overland trek and his service to Astor's Pacific Fur Company.

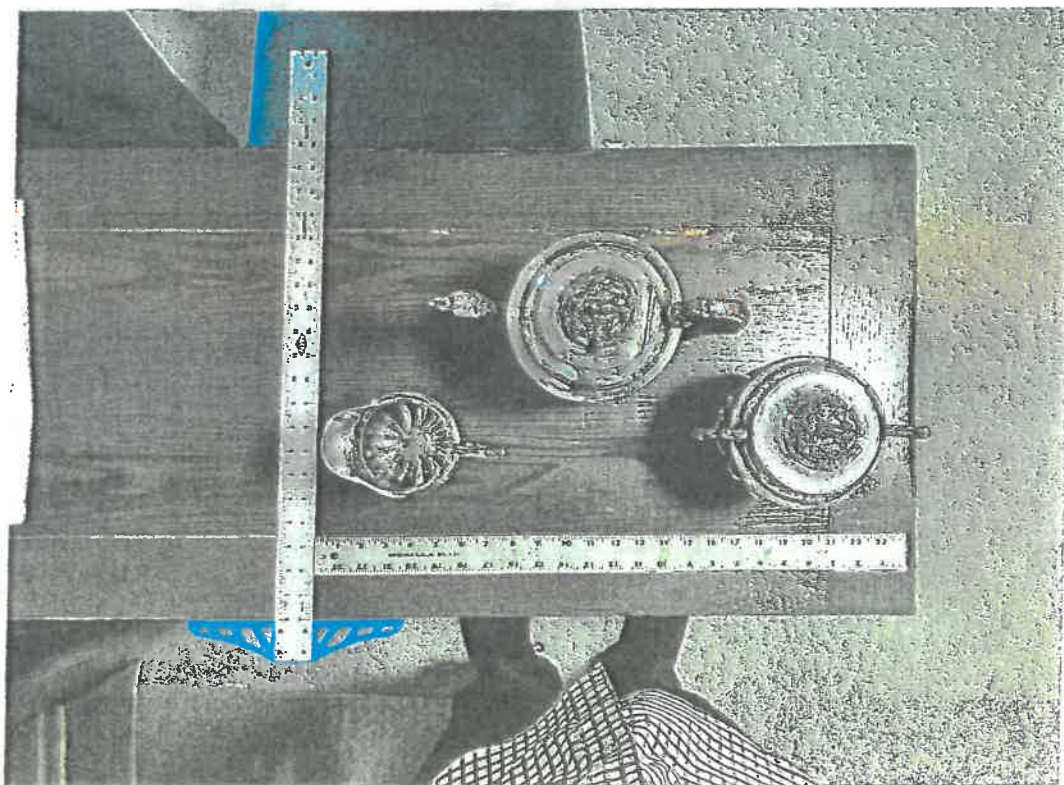
During his trek Stuart kept a detailed journal. Unlike the Lewis and Clark journal, this one was not released to the public for business reasons. Astor made it available to Washington Irving when he wrote his book "Astoria". The journal was eventually published and is available:

*"The Discovery of the Oregon Trail, Robert Stuart's Narratives of His Overland Trip Eastward from Astoria in 1812-13" Edited by Phillip Ashton Rollins, Introduction by Howard Lamar" University of Nebraska Press 1995. Originally published by Charles Scribner's Sons in 1935.*

The coffee service was passed down in the family from generation to generation. The following family members cared for the service:

Robert Stuart	1785-1848
David Stuart	1816-1868
Sarah L. Stuart	1851-1881
Stuart Cooper	1873-1924
Elizabeth Cooper Zitkowski	1911-1995
Katharine Zitkowski Bond	1937-2021
Katharine Stuart Ostergaard	1957-present

Katharine Stuart Ostergaard inherited the coffee service from her aunt Katharine Zitkowski Bond in 2021. While she was alive, Kathy Bond discussed the idea of donating the service to the Robert Stuart House museum for public display, believing that the coffee service is a piece of American history. Robert Stuart, a shareholder in Astor's fur trading company, ran Astor's operation on Mackinac Island. His home and fur operation headquarters is now a seasonal museum.



126236456.1



126236456.1



126236456.1



126236456.1

**City Clerk**

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**From:** Andrew McGreevy <amcgreevy@mackinactransit.org>  
**Sent:** Monday, June 22, 2026 1:35 PM  
**To:** City Clerk  
**Cc:** Katie Pereny; John Drury  
**Subject:** Infrastructure Projects Authority Fund  
**Attachments:** Letter of support.docx; Letter of support.pdf

Danielle,

MITA is in the process of applying for money available in the Infrastructure Projects Authority Fund and are looking for letters of support from Island stakeholders. Could you add this to this week's Council Meeting? John Drury and myself will zoom into the meeting to explain and answer questions.

Thanks,  
Andy

Dear Selection Committee,

The Mackinac Island Transportation Authority (MITA) is preparing an application to the Infrastructure Projects Authority Fund for critical improvements to the Coal Dock facility on Mackinac Island. We respectfully request your consideration in supporting MITA’s application for funding this important infrastructure project.

The Coal Dock serves as a vital transportation and freight hub for Mackinac Island, supporting the movement of goods, materials, and essential services that sustain residents, businesses, and visitors throughout the year. Improvements to the dock infrastructure will enhance safety, reliability, operational efficiency, and long-term resiliency while helping ensure continued access to this critical transportation asset. Additionally, an improved Coal Dock will provide a public option for access to the island, independent of the privately owned docks.

As a key component of Mackinac Island's transportation network and economic vitality, the Coal Dock plays an important role in supporting commerce, tourism, and community services to not only Mackinac Island but the surrounding region. Investment in this facility will help preserve and strengthen the infrastructure necessary to meet current and future transportation needs.

Thank you for your consideration and support of infrastructure investments that strengthen Mackinac Island's transportation system and economic future. Please feel free to contact us with any questions.

Sincerely,

[Name]  
[Title]  
[Phone Number]  
[Email Address]

# BS&A Overview & Change Request for Building Department

**Mackinac Island Project Manager** Kaitlynn Bazinau

## **Contractor Information**

Company: BS&A

**Project #1:** Upgrade Modules

**Project Coordinator:** Ann Oswald

## **Scope of Work**

- May 27- extraction of all data from Tax, Assessing, & Utilities was copied for BS&A Review
- July 9 - a final extraction of data from Tax, Assessing, & Utilities will be done
- July 9- July 12 - No access to BS&A as they will be finalizing the creation of our cloud database site
- July 13 - Go Live on the BS&A Cloud site for the upgraded modules
- July 13 - July 24 - Go-Live assistance training will be available virtually to assist with any questions related to day-to-day tasks within those modules.

We are on schedule with this project.

**Completion Date:** Monday, July 13, 2026

**Project #2:** Implementation of New Modules-  
(GL, CR, AP, & CD)

**Project Coordinator:** April Piggott

## **Scope of Work**

- May 21 - Kick-off meeting to discuss
  - Project Roles and Responsibilities
  - Review of an initial, tentative schedule
  - Review of the BS&A implementation approach & project phases
  - Next steps

During the meeting, we were assigned the task of completing several spreadsheets to assist BS&A in properly developing our new systems with our information. This is what we have been working on for the past month.

In the coming months, BS&A and the city will host several meetings and monthly check-ins to ensure that all of our information is entered correctly. This will help facilitate a smooth implementation process..

Sept 14- Sept 20- No access to BS&A, this includes the upgraded modules as well, as they will be adding the new modules to our database site  
 Sept 21- Go Live on the BS&A Cloud site for the newly implemented modules, and the upgraded modules go back online  
 Sept 21- Sept 25 - For the Financials - Go-Live, in-person training will be available to address any questions related to day-to-day tasks within those modules.  
 Sept 21- Sept 25- For the Building Department - Go-Live virtual training will be available to address any questions related to day-to-day tasks within their new module

Everything seems to be going well.

We have encountered a few challenges, but we've successfully addressed them and saved money in some areas. Now, we need to submit a change request on behalf of the building department to ensure that we can input as much data as possible into the new database.

**Company Proposal**

Originally, the contract was established for a manual database setup for the Building Department. However, to input Katie's Excel spreadsheet—which includes permit numbers, paid amounts, and comments—into BS&A, we need to transition from a manual database setup to data conversion from Excel.

We were only recently made aware that this transition cannot be accomplished with a manual database setup.

Katie and Kaitlynn have improved the spreadsheet to make it more beneficial and enhance the data within BS&A.

Although we have already committed to paying for the manual database setup as per our contract, we can submit a change request to switch to the data conversion option.

This change would result in an additional cost of \$2,450.00 beyond the original contract. However, as I mentioned earlier, we have saved money in other areas of the implementation process, so we should still remain within our original budget.

**Completion Date:** Monday, September 21, 2026

**Submitted by:** *KBayinao*

**Date** *6/22/26*

# Change Request

BS&A Software, LLC | bsasoftware.com | 855 BSASOFT

Customer: City of Mackinac Island, Mackinac County, MI

Prepared By: Joel Champ

Quote #	Q-04002	Date	05/26/2026
		Valid Until Date	09/23/2026

Changed Deliverable	Net Change in Cost
Remove manual database setup for Building Department	-\$3,675.00
Add Building Department data conversion from Excel <i>To add permit numbers and paid amounts where available, and 5 years of historical data.</i>	\$6,125.00
<b>Total Net Changes</b>	<b>\$2,450.00</b>

### BS&A Software, LLC

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### Customer

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

CITY OF MACKINAC ISLAND FIRE & BUILDING DEPARTMENT  
7358 MARKET STREET, P.O. BOX 455  
MACKINAC ISLAND, MI 49757

Section XI, Iteme.

Inspection Form

Inspector Name: \_\_\_\_\_ Inspector Title: \_\_\_\_\_

Inspection Address: \_\_\_\_\_

Number of Floors: \_\_\_\_\_ Number of Units: \_\_\_\_\_

Building is Zoned: \_\_\_\_\_ ( ) Building is used as zoning allows ( ) Building is in violation of zoning

The above inspector has conducted an inspection on your property, noting conditions which are in violation of City of Mackinac Island Ordinances and / or Fire & Building codes. These conditions constitute fire and safety hazards which require immediate attention.

- 1. ( ) Sprinkler System ( ) Need annual report ( ) Need spare sprinkler head ( ) Not provided
- 2. ( ) Standpipe System ( ) Need annual report ( ) Standpipe hose missing ( ) Not provided
- 3. ( ) Fire Dept. Connection sign missing ( ) FDC \_\_\_\_\_
- 4. ( ) FDC caps missing \_\_\_\_\_
- 5. ( ) Fire Alarm System ( ) Need annual report ( ) Need proof of runner service  
( ) Not provided ( ) Need audibility test ( ) Test smoke barrier doors (Must be included in report)
- 6. ( ) Smoke detectors / need to check & service as needed
- 7. ( ) Fire Extinguishers ( ) Not provided ( ) Not maintained
- 8. ( ) Exit / directional signs ( ) Not provided ( ) Not maintained
- 9. ( ) Emergency lighting ( ) Not provided ( ) Not maintained
- 10. ( ) Means of egress obstructed \_\_\_\_\_
- 11. ( ) Exit doors locked \_\_\_\_\_
- 12. ( ) Stairwell doors propped open \_\_\_\_\_
- 13. ( ) Unapproved locking device on exit doors \_\_\_\_\_
- 14. ( ) Self closing devices ( ) Not provided ( ) Need to check all & service as needed
- 15. ( ) Non-conforming apt. / guest room doors \_\_\_\_\_
- 16. ( ) Bars on window (second means of egress from bedroom windows)  
( ) Not provided ( ) Check all gates on window bars & service as needed
- 17. ( ) Crawl space not secured \_\_\_\_\_
- 18. ( ) Address to building ( ) Not a contrasting color ( ) Address is missing \_\_\_\_\_
- 19. ( ) Unenclosed vertical opening / shaft \_\_\_\_\_
- 20. ( ) Fire rating of walls & ceiling not maintained \_\_\_\_\_
- 21. ( ) Extension cord violation \_\_\_\_\_
- 22. ( ) Gas meter not identified \_\_\_\_\_
- 23. ( ) Electrical meters not identified \_\_\_\_\_
- 24. ( ) Storage in electrical meter room \_\_\_\_\_
- 25. ( ) Hazardous storage in ( ) Boiler Room ( ) Trash Room ( ) Basement ( ) Under stairs \_\_\_\_\_
- 26. ( ) Trash / linen chute door not maintained \_\_\_\_\_
- 27. ( ) Improper trash containers \_\_\_\_\_
- 28. ( ) Guardrails / handrails have openings greater than 6 inches \_\_\_\_\_
- 29. ( ) Guardrails must be a minimum of 42 inches in height \_\_\_\_\_
- 30. ( ) Handrails not provided \_\_\_\_\_
- 31. ( ) No access to building \_\_\_\_\_
- 32. ( ) Placed under fire watch \_\_\_\_\_  
( ) Notified Fire Department ( ) Notified Police Department ( ) Notified Building Inspector

**Report of Fire Violations**

- 33. ( ) Improper storage of electric bicycle \_\_\_\_\_
  - 34. ( ) Improper storage of electric bicycle battery \_\_\_\_\_
  - 35. ( ) Improper charging of electric bicycle battery \_\_\_\_\_
  - 36. Miscellaneous \_\_\_\_\_
- 

**Number of violations found:** \_\_\_\_\_

**You are hereby notified to have these violations corrected within \_\_\_\_\_ days of receipt of this Notice of Violation.**

**Failure to comply may warrant legal actions**

**If you have any questions, call: (906) 847 - 4035**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

( ) Compliance ( ) Noncompliance Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

**Reinspection**

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

( ) Compliance ( ) Noncompliance Date: \_\_\_\_\_

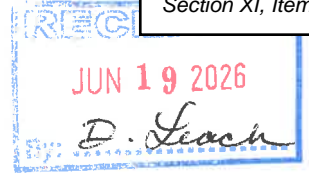
2026 Bayview Mackinac Race Event Signage

QTY	Size	Material	Sign Type	Verbiage	Logos	Finishing	Uses	Add. Notes
4	6' x 3'	Vinyl	Fenceline Signage	The Long Drink	The Long Drink	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
6	6' x 3'	Vinyl	Fenceline Signage	High Noon/La Marca / Lucky One / Whitehaven	High Noon/La Marca / Lucky One / Whitehaven	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
4	6' x 3'	Vinyl	Fenceline Signage	Casamigos	Casamigos	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
6	6' x 3'	Vinyl	Fenceline Signage	Detroit City Distillery	Detroit City Distillery	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
4	6' x 3'	Vinyl	Fenceline Signage	Aperol/Campari	Aperol/Campari	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	6' x 3'	Vinyl	Fenceline Signage	Faygo	Faygo	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
4	6' x 3'	Vinyl	Fenceline Signage	Mission Point Resort	Mission Point Resort	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	6' x 3'	Vinyl	Fenceline Signage	Shepler's Ferry	Shepler's Ferry	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	6' x 3'	Vinyl	Fenceline Signage	Aitken-Ormond Insurance/Frankemuth Insurance	Aitken-Ormond Insurance/Frankemuth Insurance	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	6' x 3'	Vinyl	Kids Area Sign	Aitken-Ormond Insurance/Frankemuth Insurance	Aitken-Ormond Insurance/Frankemuth Insurance	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	6' x 3'	Vinyl	Fenceline Signage	Bayview Mackinac Race Foundation	Bayview Mackinac Race Foundation	Hems & Grommets every 2' on all four sides.	MI Party	Sponsor Provides
2	8' x 3'	Vinyl	Welcome Sign	Welcome to the Bayview Mackinac Race	Mackinac Race Logo	Hems & Grommets every 2' on all four sides.	MI Party Entrance	BYC Provides
1	8' x 3'	Vinyl	Hospitality Tent	Bayview Yacht Club	BYC Logo	Hems & Grommets every 2' on all four sides.	MI Party	BYC Provides
2	16' x 6'	Vinyl Mesh	Stage Banner at Mackinac	Boats/Flags	Race Logo	Hems & Grommets every 2' on all four sides.	MI Party	Professional Stage Trailer - Banners custom made to fit - Trailer wind rated at 60 mph with banners.
1	37' x 4'	Vinyl Mesh	Stage Banner at Mackinac	Bayview Mackinac Race	Race Logo	Hems & Grommets every 2' on all four sides.	MI Party	Professional Stage Trailer - Banners custom made to fit - Trailer wind rated at 60 mph with banners.

6/11/2026

Misc

*Banners will hang from Monday, July 20th through Tuesday, July 21st*



June 19, 2026

Chicago Yacht Club respectfully requests approval for the following items to be installed on Mackinac Island from Wednesday, July 8 to Wednesday, July 15, 2026.

**At the Grand Hotel Porch:**

- A welcome banner 10'x 4' hung on the Grand Hotel Porch (all to be properly tied and secured with grommets and ties with a max spacing of 2'0")

**At Mission Point:**

- For the event at Mission Point to take place on Tuesday, July 14:
  - A 10'x 4' welcome banner (all to be properly tied and secured with grommets and ties with a max spacing of 2'0") at the entrance to the event
  - A stage with a sponsor backdrop
  - Sponsor banners measuring 4'x 8' or less (to be properly tied and secured with grommets with a max spacing of 2'0") along the bottom front of the stage
  - On the food and beverage tents (provided by the sponsors to Mission Point), are banners from our sponsors, each 3'x 6' (to be properly tied and secured with grommets with a max spacing of 2'0") or less, installed by Mission Point personnel
  - Two 3'x 8' banners provided by Mount Gay Rum at the bar tent (all to be properly tied and secured with grommets and ties with a max spacing of 2'0")
  - Additional sponsor banners no larger than 3'x 8' (up to 4, all to be properly tied and secured with grommets and ties with a max spacing of 2'0")
  - One 20' x 20' Merchandise tent with three walls and one opening from Team One Newport with banners 3'x 6' or less (all to be properly tied and secured with grommets and ties with a max spacing of 2'0"). Team One Newport will have the proper business license on hand.
- One 20' x 20' Merchandise tent with three walls and one opening from Team One Newport with banners 3'x 6' or less (all to be properly tied and secured with grommets and ties with a max spacing of 2'0") set up on the lawn space across from Bistro on the Greens. Team One Newport will have the proper business license on hand.

Thank you very much for your consideration,

Keith Brennan

A handwritten signature in black ink, appearing to read 'Keith Brennan', with a horizontal line extending to the right.

General Manager  
Chicago Yacht Club

**City Clerk**

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**From:** Abbie Wilson <Abbie.Wilson@chicagoyachtclub.org>  
**Sent:** Friday, June 19, 2026 12:52 PM  
**To:** City Clerk  
**Cc:** Keith Brennan; Kevin Foote  
**Subject:** Re: CYC Race to Mackinac Tent and Banner Request  
**Attachments:** 2026 CYC Mac Tent and Banner Placement Request.pdf

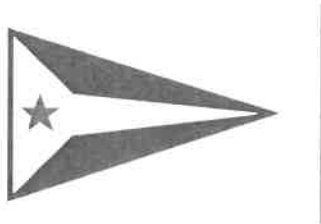
Hi Danielle,

Attached is a note to request tents and banners to be installed on Mackinac Island from Wednesday, July 8 to Wednesday, July 15, 2026, for the Race to Mackinac.

We will follow your banner instructions from prior years, including grommets at least every two feet for proper installation.

Please let me know if you have any questions.

Thank you for your consideration,



**Abbie Wilson**  
Director of Communications | Chicago Yacht Club  
p: (312) 999-9840  
A Five-Star Platinum Club of America  
[chicagoyachtclub.org](http://chicagoyachtclub.org)  
  

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**From:** City Clerk <clerk@cityofmi.org>  
**Sent:** Tuesday, June 9, 2026 11:09 AM  
**To:** Abbie Wilson <Abbie.Wilson@chicagoyachtclub.org>  
**Subject:** RE: CYC Race to Mackinac Tent and Banner Request

Hello Abbie,

Our next meeting would be on Wednesday, June 24<sup>th</sup>. The submittal deadline is the Monday prior to the meeting by 12:00 noon.

Thank you!

*Danielle Leach*

**City Clerk**

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**From:** Mayor's Assistant  
**Sent:** Thursday, June 11, 2026 1:05 PM  
**To:** City Clerk  
**Cc:** Bryce Tracy; jfriend@mack911em.org  
**Subject:** FW: Mackinac County Sanctuary Plan  
**Attachments:** Informational Form - Mackinac Island Community Center.pdf; Sanctuary Plan Pitch Packet.pdf

Subject: Agenda Item for Discussion and/or Approval

Good afternoon, Danielle,

I would like to propose an agenda item for discussion and potential approval at the meeting on the 24th. Justin and/or Bryce will be joining us via Zoom that day. Since we already provide this service for the Island, I believe we can extend our assistance to the County as a part of Mackinac County, ultimately serving our residents more effectively.

Council is BCC'd on this email.

Thank you,

*Trista L. France*

Mayor's Assistant  
City of Mackinac Island  
7358 Market Street  
P.O. Box 455  
Mackinac Island, MI 49757  
[assistant@cityofmi.org](mailto:assistant@cityofmi.org)  
(906) 847-6556 (office)  
(906) 847-6430 (fax)

**From:** Justin Friend <JFriend@mack911em.org>  
**Sent:** Thursday, June 11, 2026 12:33 PM  
**To:** Mayor's Assistant <assistant@cityofmi.org>  
**Subject:** Mackinac County Sanctuary Plan

Trista,

I'm reaching out regarding Mackinac County's Sanctuary Plan. Director Bryce Tracy and myself are updating the plan currently and are looking for your help. We would like to use Mackinac Island Community Center as a part of this plan to support the community during disasters and emergencies. While it's a low frequency event, these places are vital to

response and recovery from an event. Please find our pitch packet attached, which explains the plan and facility can help the community! Also attached is an Informational Form which you can fill out if you are interested in being a part of the Mackinac County Sanctuary Plan. Upon receiving the form back, Bryce and I will contact you to set up a meeting. We appreciate your time, please reach out to me if you have any questions. Thank you.

Section XI, Itemh.

***Justin Friend, Deputy Director  
Mackinac County 911 & Emergency Management***

100 S. Marley Street

St. Ignace, MI 49781

(906) 643-6731 Office

(906) 430-2431 Cell

(906) 643-7964 Fax

**[jfriend@mack911em.org](mailto:jfriend@mack911em.org)**

## Informational Form

### SANCTUARY PLAN - MACKINAC COUNTY 911 & EMERGENCY MANAGEMENT

This Informational Document between Mackinac County 911 & Emergency Management and the Mackinac Island Community Center. It is for the gathering and keeping of information.

#### Facility

Phone Number: \_\_\_\_\_.

Normal Hours of Operation: \_\_\_\_\_.

#### Administrative Contact

Name: \_\_\_\_\_.

Position: \_\_\_\_\_.

Email: \_\_\_\_\_.

Work Phone Number: \_\_\_\_\_.

24/7 Phone Number: \_\_\_\_\_.

#### Operations Contact

Name: \_\_\_\_\_.

Position: \_\_\_\_\_.

Email: \_\_\_\_\_.

Work Phone Number: \_\_\_\_\_.

24/7 Phone Number: \_\_\_\_\_.

# Sanctuary Plan Partnership

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**JUNE 10**

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**Mackinac County  
911 & Emergency Management**



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# The Sanctuary Plan and Your Partnership

## Helping Support Our Communities When It Matters Most

The Sanctuary Plan empowers facilities to play a vital role in community safety and resilience during emergencies and disasters. By participating, your facility can serve as a trusted space – whether as a shelter, warming center, or alternate care site – when critical needs arise. This program is designed to be flexible, supportive, and aligned with your capabilities, ensuring you can contribute in a meaningful way. Together, we can strengthen our community’s ability to respond, recover, and protect those who need it most.

***“Alone we can do so little; together we can do so much” – Helen Keller***

---

# Facility Use Designations

What do these even mean?

**Care Shelter** – A facility that provides temporary overnight lodging and a safe environment for individuals and families experiencing an immediate housing crisis or displacement due to a disaster.

**Warming/Cooling Center** – A climate-controlled facility that provides short-term refuge from extreme weather conditions, providing a place to rest. This facility may offer additional essential services, such as electric charging, food, or internet access.

**Point of Dispensing** – A facility designated and equipped to serve as an emergency clinic for the rapid mass vaccination, dispensing of Strategic National Stockpile assets, and/or provision of medical countermeasures and services during a public health emergency.

**Mass Casualty Center/Alternate Care Center** – A facility used during a mass casualty incident to provide care. An Alternate Care Center provides temporary inpatient services for those not requiring advanced life support, while a Neighborhood Emergency Health Center directs non-critical patients away from Emergency Departments.

**Family Reunification Center** – A facility used to safely and securely reunite victims and their families, provide accurate information to the families, and offer support services at.

**Volunteer Reception Center** – A central point to manage spontaneous volunteers during a disaster. Volunteers would be credentialed and background checked, assigned tasks, and coordinated with responding agencies.

---

# Liability

Clear Guidelines. Confident Participation.

1. Who Pays for Emergency Related Damages?

If a building or equipment gets damaged because it was used during an emergency response, the costs can be compiled and submitted Mackinac County 911 & Emergency Management to try to get reimbursed through disaster relief programs.

2. When an Agency is responsible:

If the primary agency using the facility causes damage or harm, that agency is responsible for it unless the law already protects them from liability.

3. When the Facility is Responsible:

If the facility itself causes damage or harm, then the facility is responsible unless legal immunity protects them.

---

# Your Role in the Sanctuary Plan

What would I need to do?

There are a few responsibilities the facility takes on in its role as a partner, both during pre-emergency operations and during the emergency or disaster.

During everyday operations, these are very limited and rely on 2 main points. The first of these is having 2 points of contact; an administrative point of contact who will be the primary contact and has authority over the building, and an operations point of contact who is responsible for on-site logistics, facility systems, and assisting responsible agencies with normal building operations. The second facility responsibility is to allow relevant parties building access during normal business hours or as coordinated with the points of contact for the purpose of developing and maintaining relevant plans.

In the event of an emergency, the primary responsibility of the facility is to permit the use of the facility and equipment at the request of partners in coordination with Mackinac County 911 & Emergency Management. With this, the facility understands and agrees to modify or suspend normal operations on its own initiative or at the request of Mackinac County 911 & Emergency Management and affiliated partners.

---

# Other Partner Responsibilities

## What's Everyone Else Doing?

There are 3 main agencies outlined in the plan: these being LMAS District Health Department (LMAS DHD), Mackinac Straits Health System (Hospital), and Mackinac County 911 & Emergency Management.

LMAS DHD and the Hospital have very similar responsibilities based on the nature and scale of the emergency or disaster. Both agencies are responsible for having a point of contact, maintaining accountability for supplies and equipment used, coordinating extra security, and providing clean-up of areas used. They differ slightly in how they assist the facility secure reimbursement; where LMAS DHD works directly with the facility to assist, the Hospital works with Mackinac 911 & Emergency Management to secure funds from FEMA or other emergency funding sources. Both agencies provide different personnel as well, where the hospital focuses on providing credentialed and licensed personnel as well as volunteers, LMAS DHD focuses on providing training for paid and volunteer personnel.

Mackinac County 911 & Emergency Management primarily works as a coordinating and supporting agency. They act as a liaison between State and Federal emergency management agencies and the agency providing the service during response and recovery. If needed, 911 & Emergency Management coordinates acquisition and allocation of State and Federal resources provided to the county. The 911 & Emergency Management Office also provides support as outlined in the Emergency Operations Plan. Pre-response, they work with agencies and the facility to develop and maintain appropriate plans.

All of these agencies are responsible to give as much notice as possible to the facility when there is a need to use it and will try to work around current established events where possible.

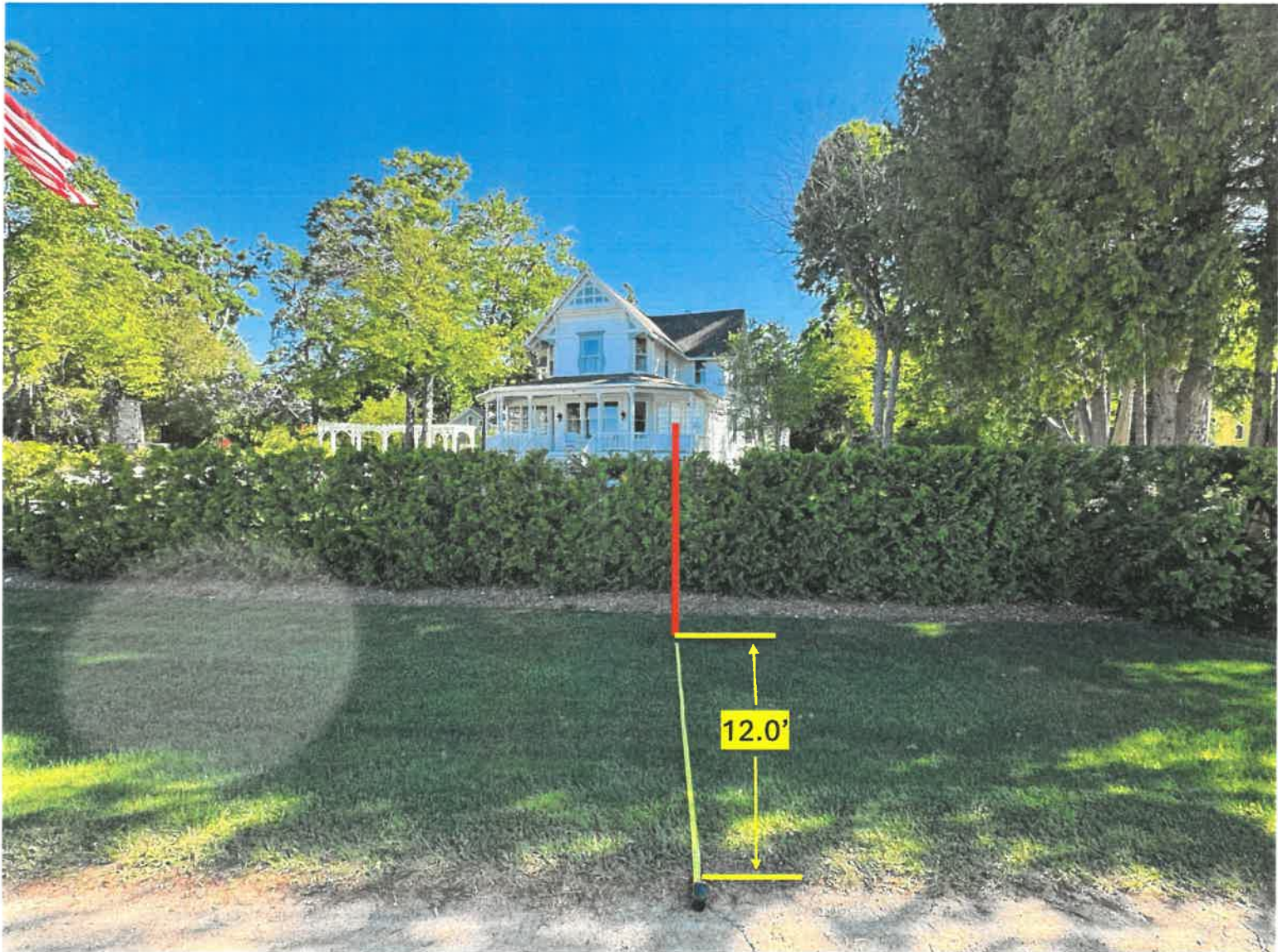
\* 8332 Lakeview Blvd.

# Steiner Historic Sign Placement

Met with Larry Rickley Jr. on Sunday, June 14 to review sign placement. The placement of the sign as shown of 12.0' off the road was given two thumbs up by Larry. "Plenty Of Room – We don't even come close to that when we come through here"

NOTE: The Schueller Lamp Post is 8.0' off the road (photo shown)

\* Proposed placement is 15ft west of the Schueller/Steiner property line







**GENERAL APPLICATION FOR WORK LOCATED WITHIN A HISTORIC DISTRICT**

Section XI, Item 1

- Minor Work ( Complete Section A and refer to General Directions)
- New Construction (Complete Section B and refer to General Directions and Item B)
- Demolition (Complete Section B and refer to General Directions and Item C)

**Application Deadline:** Application and materials must be completed and submitted by 4:00 p.m. ten (10) business days before each Commission Meeting. Late applications will be placed on the agenda for the following month. Decision by the Commission will not necessarily occur at the meeting at which the application materials are first received.

*\* Project Info Precisely Sent*

**A) MINOR WORK** *Work of Mackinac Island Site*

**PROPERTY LOCATION:** 8332 Lake View Blvd (Number) (Street) 003-003-003-00 (Property Tax ID #)

**PROPERTY OWNER**

Name: Jeffrey & Christine Steiner Email Address: \_\_\_\_\_  
 Address: 191 Washam Road (Street) Microsville (City) NC (State) 28117 (Zip)  
 Telephone: 734-250-2953 (Home) (Business) (Fax)

**APPLICANT/CONTRACTOR**

Name: Homeowner Email Address: \_\_\_\_\_  
 Address: \_\_\_\_\_ (Street) \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip)  
 Telephone: \_\_\_\_\_ (Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Fax)

- Attach a brief description of the nature of the minor work proposed and the materials to be used.
- Attach one or more photograph(s) of the whole building including façade and any relevant elevations showing the area, item or feature proposed to be repaired or replaced. The Building Official or Historic District Commission may require additional information necessary to determine the work to be Minor Work.

If the Building Official determines that the proposed work is not Minor Work, the Building Official shall direct the applicant to complete an Application for New Work and/ or Application for Demolition or Moving work which will then be referred to the HDC.

I certify that the information provided in this Application and the documents submitted with this Application are true to the best of my information, knowledge and belief; and that the property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-Defossett-Hale single state construction code act, 1972 PA 230, MLC 125.1501 to 125.1531

SIGNATURES  
 Signature: *[Handwritten Signature]* Signature: *[Handwritten Signature]*  
 Christine Steiner Jeffrey Steiner  
 Please Print Name Please Print Name  
*CD-26 026(11) Exhibit A*

NOTE: All photos, drawings and physical samples, etc., become the property of the HDC/City of Mackinac Island. These may be returned to the applicant upon request after they are no longer needed by the Commission/City.

**RETURN THIS FORM AND SUPPORTING MATERIALS TO:**  
**MACKINAC ISLAND BUILDING OFFICIAL**  
 7358 MARKET STREET, MACKINAC ISLAND, MI 49757  
 PHONE: (906) 847-4035

File Number: *CD-26 026(11)* Date Received: *5/11/06* Fee: *100*  
 Received By: *[Signature]* Work Completed Date: \_\_\_\_\_



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING

Section XI, Item.



M. SCOTT BOWEN  
DIRECTOR

February 28, 2025

Jeff Steiner  
127 Heathland Lane  
 Mooresville, NC 28117

*[Faint, illegible text with handwritten initials 'KP']*

Dear Mr. Steiner:

Congratulations! I am pleased to inform you that on February 27, 2025, the Michigan Historical Commission granted permission to erect a historical marker for **Bishop's Retreat, Local Site No. 2374, Mackinac Island, Mackinac County.**

Next, you will need to approve the final marker text, provide detailed shipping information, and submit payment for the marker. The included documents provide detailed directions for each of those steps. Please be sure to read them carefully and follow the Final Text Checklist.

Your check in the amount of **\$2,860** should be made payable to the "State of Michigan" for a **small, one-post marker with different text on each side.** Once the check and the other required documents are received, the marker will be ordered. Please do not schedule a dedication date until the marker has been delivered.

Again, congratulations on the approval of your marker. We hope you will enjoy and care for your marker following the included directions for many decades to come.

We look forward to hearing from you soon.

Sincerely,

*[Handwritten signature: Sandra S. Clark]*

Sandra Sageser Clark  
Director, Michigan History Center  
Michigan Department of Natural Resources

*[Handwritten notes: CD 24 003 026 (11), Exhibit B, Date 5-11-26, KP]*

(517) 243-4041

- Enclosures: Final Marker Text
- Michigan Historical Marker Final Text Checklist
- Shipping Policy and Requirements
- Marker Installation Procedures
- Caring for Your Michigan Historical Marker

FINAL

One Post Marker  
Different Text Each Side  
1" caption  
1" text  
Mackinac County  
Mackinac Island  
Side One

**BISHOP'S  
RETREAT**

1 From 1885 to 1913  
2 this house served as a  
3 summer retreat for three  
4 bishops of the Episcopal  
5 Diocese of Michigan.  
6 Gurdon Hubbard (1802-  
7 1886) deeded this land to the  
8 trustees of the Episcopal  
9 diocese for a cottage in 1885.  
10 Charles Caskey (1850-1933)  
11 designed and built this house  
12 and others in 1885. Two  
13 years later, Caskey oversaw  
14 the construction of the Grand  
15 Hotel. Running water,  
16 bathrooms, and a kitchen  
17 were added after the diocese  
18 sold the property to a private  
19 owner in 1913.



File No CO26-003-026(H)  
Exhibit C  
Date 5-11-26  
Initials KP

Michigan Historical Commission ~ Michigan Historical Center  
Registered Local Site No. 2374  
This Marker is the Property of the State of Michigan, 2025

FINAL

One Post Marker  
Different Text Each Side  
1" caption  
1" text  
Mackinac County  
Mackinac Island  
Side Two

**BISHOP'S  
RETREAT**

1 Bishop Samuel Harris (1841-  
2 1888) used this cottage for  
3 three years before his death.  
4 The next resident, Bishop  
5 Thomas Davies (1831-1905),  
6 was elected as the bishop of  
7 Michigan in 1889. In 1895,  
8 when delegates of the  
9 Diocesan Convention  
10 organized the Diocese of  
11 Marquette to serve the Upper  
12 Peninsula, Davies excluded  
13 Mackinac Island from its  
14 jurisdiction. The island  
15 remained out of its  
16 jurisdiction until 1937.  
17 Bishop Charles Williams  
18 (1860-1923) was the last  
19 bishop to occupy the cottage.  
20



Michigan Historical Commission ~ Michigan Historical Center  
Registered Local Site No. 2374  
This Marker is the Property of the State of Michigan, 2025

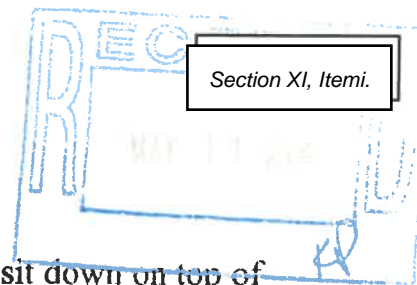
File No. CD26-003 026(tt)

Exhibit D

Date 5-11-24

Initials td

## INSTALLATION PROCEDURES SINGLE POST MARKER



The single post Michigan Historical Markers are manufactured to sit down on top of an octagonal extruded aluminum post that has been provided. The marker is secured to the post by eight (8) set screws that are provided with the marker.

The post is designed for 36" (3 feet) insertion in the ground. This leaves approximately 7' (feet), 5" (inches), of post above ground.

Using a posthole digger, dig a hole 10"- 12" in diameter and 36" deep. Place the post in the hole with one of the flat faces on the post facing the direction that the marker is to face. Place the post in the hole then plumb and brace it.

Fill top of hole with concrete (sacrete works fine). You might cut the bottom out of a 5-gallon plastic bucket to use as a form. Slip the bucket down over the post so it is resting on the ground at the top of the hole. When you fill the top of the hole with concrete, bring the concrete up about 4 - 6" above the ground. When hardened, cut the plastic form away and you have a nice curb around the post which will deter mowers and trimmers from damaging the post.

Before trying to place the marker on the post, use an allen wrench to back the set screws part way out of their holes. They have been screwed on for shipment and unless they are backed out part way the marker will not sit down on the post.

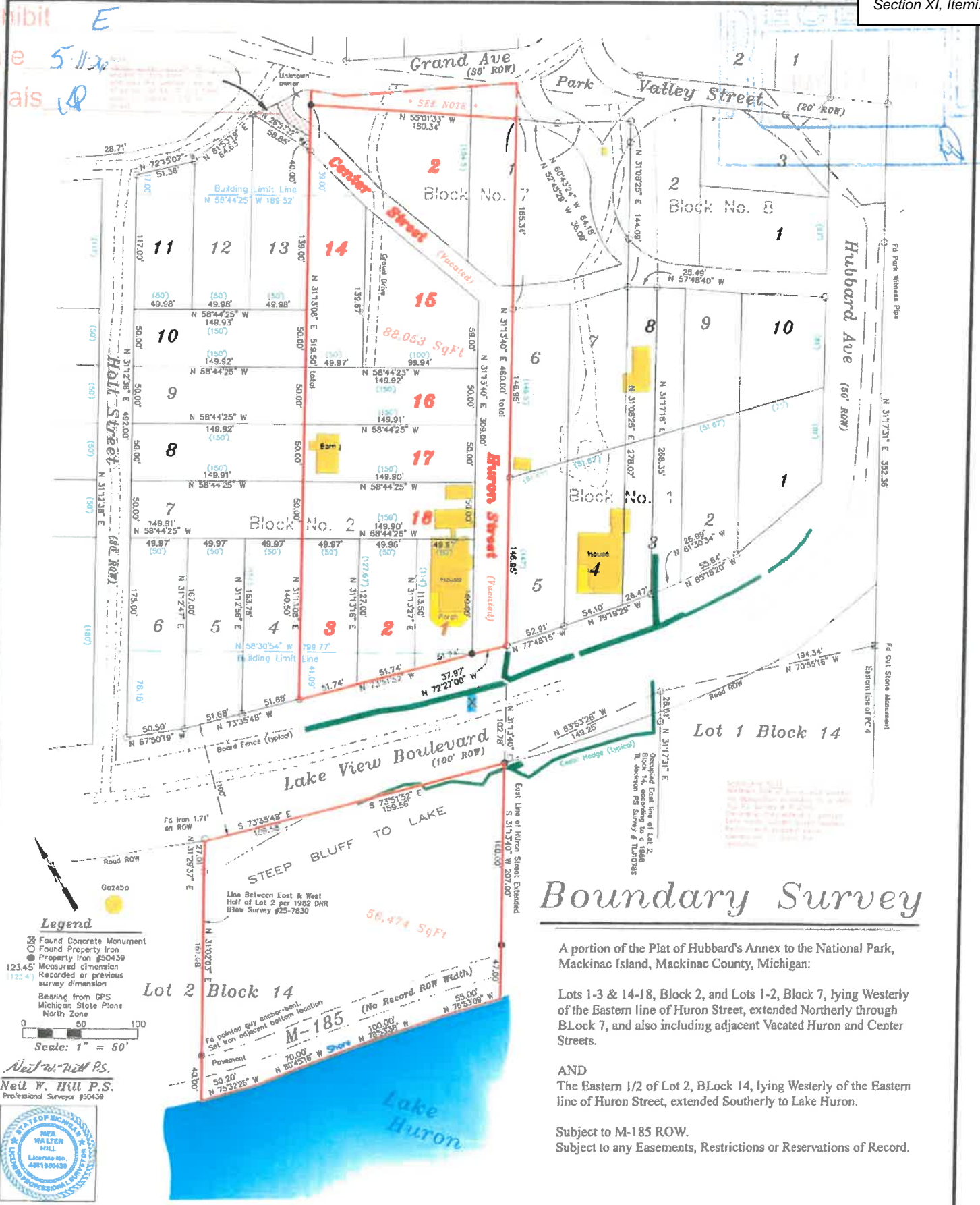
Place the marker on the post. Check it for alignment looking straight at the marker and then moving 90 degrees to view the edge of the marker. Secure the marker by tightening the set screws. Adjustments in alignment can be made using the set screws.

The marker can be made theft proof by drilling the flats off the set screws after the marker is secured to the post. Simply take a 1/4" drill bit and drill down into the center of the set-screws going only to the bottom of the hole this will prevent removal of the set screws. To remove the marker, the set screws will have to be drilled out.

Install takes less than an hour; allow 24 hours before removing the bracing.

For installation questions, contact Sewah Studios by phone at (888) 557-3924 or by Email at [info@sewahstudios.com](mailto:info@sewahstudios.com)

**Step back and enjoy your Michigan Historical Marker!**



# Boundary Survey

A portion of the Plat of Hubbard's Annex to the National Park, Mackinac Island, Mackinac County, Michigan:

Lots 1-3 & 14-18, Block 2, and Lots 1-2, Block 7, lying Westerly of the Eastern line of Huron Street, extended Northerly through BLock 7, and also including adjacent Vacated Huron and Center Streets.

AND  
The Eastern 1/2 of Lot 2, BBlock 14, lying Westerly of the Eastern line of Huron Street, extended Southerly to Lake Huron.

Subject to M-185 ROW.  
Subject to any Easements, Restrictions or Reservations of Record.

**Legend**

- Found Concrete Monument
- Found Property Iron
- Property Iron #50439
- 123.45' Measured dimension
- 123.4' Recorded or previous survey dimension
- Bearing from GPS Michigan State Plane North Zone

Scale: 1" = 50'

Neil W. Hill P.S.  
Professional Surveyor #50439

Page # 1 of 1  
Date: 8/02/2021  
Order No.: 21103-JS-Rlk2/14-HA  
Drawn By: Neil W. Hill P.S.  
Revisions:

Client:  
Ted Sweeney  
Jeff Steiner  
Mackinac Islcnd, MI



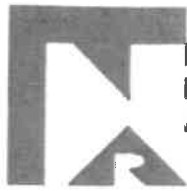
**Mackinac Country Land Surveys**  
429 Ellsworth St. ~ St. Ignace, MI 49781  
(906) 643-9418 www.MackinacSurveys.com



File No. (D26 003-026(H))  
Exhibit F  
Date 5-11-24  
Initials FA







Richard  
Neumann  
Architect

610 Grand Avenue, Petoskey, Michigan 49770, 231.347.0931

26 May 2026

Katie Pereny, Secretary  
Historic District Commission  
City of Mackinac Island  
P.O. Box 455  
Mackinac Island, MI 49757

Re: **BISHOP'S RETREAT HISTORICAL MARKER ADDITION**  
Design Review

Dear Ms. Pereny:

I have reviewed the proposal to install a historical marker in front of the Steiner Cottage in the Hubbard's Annex Historic District.

Should you have any questions, please contact me.

Sincerely,

RICHARD NEUMANN ARCHITECT

Rick Neumann

- c. Jeffrey Steiner, Applicant  
Dave Lipovski, City of Mackinac Island  
Erin Evashevski, Evashevski Law Office



Richard  
Neumann  
Architect

610 Grand Avenue, Petoskey, Michigan 49770, 231.347.0931

26 May 2026

## DESIGN REVIEW

### **BISHOP'S RETREAT HISTORICAL MARKER ADDITION**

8332 Lake View Boulevard

Hubbard's Annex Historic District  
Mackinac Island, Michigan

## INTRODUCTION

The proposed project is the proposed installation of a Michigan Historical Marker (Local Site No. 2374) in front of the Steiner Cottage at 8332 Lake View Boulevard, in the Hubbard's Annex Historic District. The Steiner property is a Contributing resource in the district. The marker would commemorate the ownership and occupancy of the house by the Episcopal Diocese, late 1800's through early 1900's.

The standard single-post marker would be installed along Lake View Boulevard, near the right, or south corner of the Steiner property. The sign would be two-sided, meaning it would have different text on each side, describing the history of the site. The text area would be 24 inches wide by 36 inches high. The signs are constructed of metal, and set into the ground with concrete. The State program also offers a larger two-post marker.

This design review is based on City Code Sec. 10-161 "Design Review Standards and Guidelines", of Article V. "Historic District", of the City of Mackinac Island Ordinance No. 443, adopted October 21, 2009. The review standards are those of the Department of the Interior entitled "The United States Secretary of the Interior's Standards for Rehabilitation" and "Guidelines for Rehabilitating Historic Buildings", as set forth in 36 CFR, part 67, as well as the factors set forth in City Code Sec. 10-161(b).

Materials submitted for Review consist of a property survey indicating the proposed location, sign text, and installation instructions, dated 11 May 2026, by Jeffrey Steiner.

## REVIEW

Of the Secretary of the Interior's Standards, and the Standards Under Sec. 10-161(b), the applicable Standards for review are the following:

**Standard 9** - *"New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the*

Bishop's Retreat Historical Marker Addition Design Review  
26 May 2026  
Page 2

*old and shall be compatible with the massing, size and architectural features to protect the historic integrity of the property and its environment."*

The proposed sign addition would not destroy materials that characterize the property, would be differentiated as a non-historic feature, and would be compatible with the massing, size and architectural features of the property.

**Standards Under Code Sec. 10-161(b)**

In reviewing applications, the Commission shall also consider all of the following:

*(1) - "The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area."*

The proposed sign commemorating a historic site would maintain the historic and architectural value of the property, and its relationship to the historic value of the surrounding historic district.

*(2) - "The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area."*

The placement of a widely recognized commemorative state sign would be appropriate to the Hubbard's Annex Historic District and historic Mackinac Island.

*(3) - "The general compatibility of the design, arrangement, texture and materials proposed to be used."*

The proposed sign would be compatible, in terms of design, arrangement, texture and materials proposed to be used.

*(4) - "Other factors, such as aesthetic value, that the Commission finds relevant."*

The proposed commemorative sign would be aesthetically appropriate.

**CONCLUSION**

The Michigan Historical Marker proposed to be placed on Lake View Boulevard in front of the Steiner Cottage in Hubbard's Annex Historic District would meet the Standards for review.

**END OF REVIEW**

File No. CDA  
Exhibit II  
Date 6/2/20  
Initials KJ



# BISHOP'S RETREAT

Bishop Samuel Harris (1841-1888) used this cottage for three years before his death. The next resident, Bishop Thomas Davies (1831-1905), was elected as the bishop of Michigan in 1889. In 1895, when delegates of the Diocesan Convention organized the Diocese of Marquette to serve the Upper Peninsula, Davies excluded Mackinac Island from its jurisdiction. The island remained out of its jurisdiction until 1937. Bishop Charles Williams (1860-1923) was the last bishop to occupy the cottage.

MICHIGAN HISTORICAL COMMISSION - MICHIGAN HISTORY CENTER  
REGISTERED LOCAL SITE NO. 2374, 2025  
THIS MARKER IS THE PROPERTY OF THE STATE OF MICHIGAN

**City Clerk**

---

**From:** Katie Pereny  
**Sent:** Tuesday, June 9, 2026 2:39 PM  
**To:** City Clerk  
**Subject:** Steiner historical marker

Danielle,

At the meeting of the HDC, today at 1:00, the historical marker for the Steiner residence was approved. It was discussed by Erin Evashevski and the Commission, that he would need a Use Permit. Steiner was not present at the meeting.

Katie Pereny  
City of Mackinac Island  
Building, Zoning, Planning and Historic District  
906-847-6190

Permit No. T26-076

Permit Fee: \$0.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
**CONDITIONS OF ALL TRAILER PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Scout Service camp Troop 609 Contact Name: Brenda Coleman

Address: 3116 Blue Grass Lane City: Swartz creek State: MI

Zip: 48473 Phone: 810-257-3376

Work Site: Scout Barracks

Reason Trailer is Needed: Supplies for the scout service camp

**If application is for a trailer to be pulled by a vehicle - Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray. Documentation and / or photos may be required. The Mackinac Island Service Company enforces a 3,000 pound weight limit:**

N/A

Trailer Description: Pace white enclosed trailer ~2700-2800 lbs  
Make Model/Description Weight

Proposed Starting & Ending Date: 8/8 - 8/15/2026 Total Days of Usage: 8 days

Overnight parking location: Scout Barracks

Boat Line & Dock: Arnold Freight

Proposed Travel Route: Dock to Cadotte to Huron to Scout Barracks

**If any of the following approvals are required for your project, an approved copy must be submitted**

- Certificate of Appropriateness (Granted by the Historic District Commission)
- Building Permit (Granted by the Building & Zoning Department)
- Zoning Permit (Granted by the Building & Zoning Department)

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Brenda Coleman Date: 6/4/2026

**Applications will not be submitted to City Council for approval until the fee is received.**

Please visit: [www.cityofmi.org](http://www.cityofmi.org) for Council dates & times

Mailing address & Payments made to: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
Phone: 906-847-3702 Fax: 906-847-6430 Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>6.15.26</u>	Fee Received: <u>\$15.00</u>	Ck #: <u>249</u>
Date of Action on Application: <u>6.24.26</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. V26-120

Permit Fee: #25 Section XI, Itemk.

*2 Vehicle permits + 2 trailer permits*

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT** Inv#26-025  
**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Bayview Yacht Club Contact Name: Alison Augsburger

Address: 100 Clairpointe St.

City: Detroit State: Michig Zip: 48215 Phone: 313.402.4949

Work Site: Beaver Dock to Mission Point Great Lawn

Reason Vehicle is Needed: Pull stage to and from Mission Point Resort for Island Awards Party

Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray (documentation & photos of equipment & materials may be required):  
Stage is too heavy for horses to pull.

Vehicle Description: Ford F150 Sport / 5,270 lbs.  
Make Model/Description

Proposed Starting & Ending Date: 7/14/26 & 7/21/26 Total Days of Usage: 2

Overnight Parking Location: No overnight

Docking Location: Arnold Freight Breaver Dock  
*\*British Landing State Dock requires additional permits from the State Park Commission\**

Proposed Travel Route: Lakeshore

If any of the following approvals are required for your project, an approved copy must be submitted

- Certificate of Appropriateness (Granted by the Historic District Commission)
- Building Permit (Granted by the Building & Zoning Department)
- Zoning Permit (Granted by the Building & Zoning Department)

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Applicants Signature: Alison Augsburger Date: 6/10/26

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Please visit: [www.cityofmi.org](http://www.cityofmi.org) for council meeting dates & times

Mailing address & Payments made to: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
Phone: 906-847-3702 Fax: 906-847-6430 Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>6/11/2026</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>6/24/26</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. V26-121

Permit Fee: #250 Section XI, Itemk.

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT** inv# 26-024  
**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Bayview Yacht Club Contact Name: Alison Augsburger

Address: 100 Clairpointe St.

City: Detroit State: Michig Zip: 48215 Phone: 313-402-4949

Work Site: Mackinac Island Service Co. + Mackinac Island State Harbor

Reason Vehicle is Needed: Move portapotties from dray @ State Harbor and pickup

Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray (documentation & photos of equipment & materials may be required):  
Use of dray to move portapotties but need forklift to place them.

Vehicle Description: \_\_\_\_\_  
Make \_\_\_\_\_ Forklift \_\_\_\_\_  
Model/Description \_\_\_\_\_

Proposed Starting & Ending Date: 7/19/26 - 7/22/26 Total Days of Usage: 4

Overnight Parking Location: N/A

Docking Location: Arnold Freight + Mackinac Island Service Co.  
**\*British Landing State Dock requires additional permits from the State Park Commission\***

Proposed Travel Route: Lake Shore Drive

If any of the following approvals are required for your project, an approved copy must be submitted

- Certificate of Appropriateness (Granted by the Historic District Commission)
- Building Permit (Granted by the Building & Zoning Department)
- Zoning Permit (Granted by the Building & Zoning Department)

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Applicants Signature: Alison Augsburger Date: 6/10/26

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City Use: Application Received: <u>6/11/2026</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>6/24/26</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. T26-074

Permit Fee: \$80.00 Section XI, Itemk.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
**CONDITIONS OF ALL TRAILER PERMITS ARE SUBJECT TO CHANGE**

**Applicant Name:** Bayview Yacht Club **Contact Name:** Alison Augsburger

**Address:** 1068 Bedford Rd.St. **City:** Detroit **State:** Michigal

**Zip:** 48215 **Phone:** 313.402.4949

**Work Site:** Mackinac Island Service Co. + Mackinac Island State Harbor

**Reason Trailer is Needed:** Move porta potties from dray @ State Harbor and pickup

**If application is for a trailer to be pulled by a vehicle - Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray. Documentation and / or photos may be required. The Mackinac Island Service Company enforces a 3,000 pound weight limit:** Use of dray to move portapotties but need forklift to place them.

**Trailer Description:** \_\_\_\_\_  

	Make	Model/Description	Weight
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**Proposed Starting & Ending Date:** 7/9/2026 7/22/2026 **Total Days of Usage:** 4

**Overnight parking location:** N/A

**Boat Line & Dock:** Arnold Freight + Mackinac Island Service Co.

**Proposed Travel Route:** Lake Shore Drive

- If any of the following approvals are required for your project, an approved copy must be submitted**
- Certificate of Appropriateness (Granted by the Historic District Commission)
  - Building Permit (Granted by the Building & Zoning Department)
  - Zoning Permit (Granted by the Building & Zoning Department)

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

**Applicants Signature:** Alison Augsburger **Date:** 6/18/2026

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**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

**City Use:** Application Received: 6/19/2026 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_

**Date of Action on Application:** 6/19/26 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

**Comments:** \_\_\_\_\_

Permit No. T26-075

Permit Fee: Section XI, Itemk.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
**CONDITIONS OF ALL TRAILER PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Bayview Yacht Club Contact Name: Ali Augsburger

Address: 100 Clairpointe St. City: Detroit State: Michigan

Zip: 48215 Phone: 313.402.4949

Work Site: Beaver Dock to Mission Point Great Lawn

Reason Trailer is Needed: Pull stage to and from Mission Point Resort for Island Awards Party

**If application is for a trailer to be pulled by a vehicle - Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray. Documentation and / or photos may be required. The Mackinac Island Service Company enforces a 3,000 pound weight limit:** Stage is too heavy for horses to pull. This activity will occur early in the morning or later in the evening.

Trailer Description: 

Make	Model/Description	Weight
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Proposed Starting & Ending Date: 7/14/26 & 7/21/26 Total Days of Usage: 2

Overnight parking location: no overnight

Boat Line & Dock: Arnold Freight Beaver Dock

Proposed Travel Route: Lakeshore

- If any of the following approvals are required for your project, an approved copy must be submitted**
- Certificate of Appropriateness (Granted by the Historic District Commission)
  - Building Permit (Granted by the Building & Zoning Department)
  - Zoning Permit (Granted by the Building & Zoning Department)

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Alison Augsburger Date: 6/15/26

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City Use: Application Received: <u>6/19/2026</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>6/19/26</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. V26-122

Permit Fee: \$250.00

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

*Inu#26-025*

Applicant Name: Mission Point Resort / Hakola Services Contact Name: Dennert Ware

Address: 6633 Main Street City: Mackinac Island State: MI

Zip: 49757 Phone: 906-847-3028 Email: dware@missionpoint.com

Work Site: Mission Point Front Lawn

Reason Vehicle is Needed: Pump out and Service Porta Johns for Yacht Races

Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray (documentation & photos of equipment & materials may be required):

Special equipment and procedures necessary to safely pump and dispose of waste

Vehicle Description: 2021 Ford F550 Service Truck

Make Model/Description

Proposed Starting & Ending Date: 7/15 & 7/22 Total Days of Usage: > 2 Days

Overnight Parking Location: Not Necessary Two Separate Days on Property

Boat Line & Dock: Arnold Freight to Beaver Dock

Proposed Travel Route: Beaver Dock to West End of the Front Lawn

Contingency plan: Coal Dock to Front Lawn

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *[Signature]* Date: 6/10/26

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**Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)**

City Use: Application Received: 6/15/2026 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_

Date of Action on Application: 6/24/26 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council

Comments: \_\_\_\_\_

Permit No. 126-123

Permit Fee: \_\_\_\_\_ Section XI, Itemn.

### APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: City of M.I. / DPW Contact Name: Jason St. Onge

Address: 7358 Market St. City: Mackinac Island State: MI

Zip: 49757 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Work Site: Solid Waste Facility

Reason Vehicle is Needed: Container too heavy for the dray

Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray (documentation & photos of equipment & materials may be required):  
Too heavy for the dray

Vehicle Description: Dodge Ram 1500  
Make Model/Description

Proposed Starting & Ending Date: June 29, 2026 Total Days of Usage: 1

Overnight Parking Location: Not needed

Docking Location: State Dock  
\*British Landing State Dock requires additional permits from the State Park Commission\*

Proposed Travel Route: State Dock -> Dump

If any of the following approvals are required for your project, an approved copy must be submitted

- Certificate of Appropriateness (Granted by the Historic District Commission)
- Building Permit (Granted by the Building & Zoning Department)
- Zoning Permit (Granted by the Building & Zoning Department)

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Applicants Signature: Danielle Leach Date: 6/24/26

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City Use: Application Received: <u>6/24/26</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>6/24/26</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. T26-077

Permit Fee: Section XI, Itemn.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
**CONDITIONS OF ALL TRAILER PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: City of M.I. / DPW Contact Name: Jason St. Onge

Address: 7358 Market St. City: Mackinac Island State: MI

Zip: 49757 Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Work Site: Solid Waste Facility

Reason Trailer is Needed: Pull Storage Container

**If application is for a trailer to be pulled by a vehicle - Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray. Documentation and / or photos may be required. The Mackinac Island Service Company enforces a 3,000 pound weight limit:**  
Exceeds weight limit

Trailer Description: Connex container  
Make \_\_\_\_\_ Model/Description \_\_\_\_\_ Weight \_\_\_\_\_

Proposed Starting & Ending Date: 6/29/2026 Total Days of Usage: 1

Overnight parking location: Not needed

Boat Line & Dock: State Dock

Proposed Travel Route: State Dock → Dump

- If any of the following approvals are required for your project, an approved copy must be submitted**
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  - Building Permit (Granted by the Building & Zoning Department)
  - Zoning Permit (Granted by the Building & Zoning Department)

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Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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