

# CITY OF MACKINAC ISLAND

## AGENDA

### REGULAR CITY COUNCIL MEETING

Wednesday, March 05, 2025 at 2:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Additions to / Adoption of Agenda**

**V. Approval of Minutes**

[a.](#) Minutes of the February 19, 2025 Regular City Council Meeting

[b.](#) Minutes of the Special City Council Meeting, held on February 25, 2025

**VI. Approval of the Treasurer's Report**

[a.](#) March 5, 2025 Treasurer's Report

**VII. Approval of Payments for:**

[a.](#) March 6, 2025 Payroll

[b.](#) March 5, 2025 Payables

**VIII. Committee Reports**

[a.](#) March 3, 2025 Finance Committee Report

**IX. Correspondence**

**X. Old Business**

[a.](#) Discussion and / or action regarding the updated Temporary Motor Vehicle Permit

[b.](#) Discussion and / or action regarding the updated Temporary Trailer Permit

**XI. New Business**

[a.](#) Discussion and / or action regarding speed limit signs for the downtown area

[b.](#) Mackinac Island Fire Department 2024 Year End Report

[c.](#) Request for approval to schedule the following:

- Budget Work Session – Wednesday March 19<sup>th</sup> at 12:30 pm

- Budget Hearing – Wednesday, March 26<sup>th</sup> at 1:45 pm
- Special Budget Meeting – Wednesday, March 26<sup>th</sup> at 2:00 pm
- d. Request for approval of City of Mackinac Island Resolution No. 25-003 – Resolution of Concurrence (Master Plan)
- e. Discussion of online forms and payment options for the Building Department
- f. Request for approval of (2) trailer permits, submitted by Advanced Awnings, for work at the Grand Hotel
- g. Request for approval of the annual Seasonal Slip Rental Agreement with the Michigan Dept. of Natural Resources for the Marine Rescue boat
- h. Request for approval of (2) vehicle and (2) trailer permits for the 2025 Chicago Yacht Race
- i. Request for approval of (3) vehicle permits, submitted by Plutchak Crane, for work at Stonebrook, Inn at Stonecliffe, & Mackinac Island Public School

**XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

**XIII. Adjournment**

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, February 19, 2025 at 2:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the meeting to order at 2:00 pm

**II. Roll Call**

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Alan Sehoyan
- Jason St. Onge

Richard Linn, Treasurer

Michael Gruits, Chief of Police

Erin Evashevski, Attorney, via Zoom from St. Ignace, MI

**V. Approval of Minutes**

- Minutes of the Regular City Council Meeting, held on February 5, 2025 were presented.
  - o Mayor Doud stated that the minutes stood approved as presented.

**VI. Approval of the Treasurer's Report**

- The February 19, 2025 Treasurer's Report was presented.
  - o Mayor Doud stated that the report was to be placed on file as presented.

**VII. Approval of Payments for:**

Motion made by St. Onge, seconded by Corrigan, to approve the payroll and payables as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**X. Old Business**

- Councilman Moskwa inquired where things were at with the Azzar complaint and the dock safety issue.
  - o Attorney Evashevski responded that she would provide updates on both subjects for the March 5<sup>th</sup> meeting.

- Mackinac Island Police Department – hiring of a local K-9 Unit
  - o The position was posted on February 6<sup>th</sup> and received only one applicant. Prepared to move forward with this applicant.
  - o Councilman Moskwa confirmed that there is an anonymous donor for the \$1,200.00 to cover the annual fee of the employee.

Motion made by Sehoyan, seconded by Moskwa, to move forward with hiring the applicant to fill the K-9 Unit position with the Mackinac Island Police Department.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- 2025 amended schedules submitted by Arnold Transit and Shepler's Ferry
  - o Motion made by Chambers, seconded by Sehoyan, to accept the amended 2025 schedules from Arnold Transit and Shepler's Ferry.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- 2025 parking rates submitted by Arnold Transit and Shepler's Ferry
  - o Transportation Committee recommends rejecting the parking rates submitted by Arnold Transit and Shepler's Ferry for the 2025 season and to require both boat lines to provide the City Council with their past parking rates for the 2023 and 2024 seasons, including the locations and capacities of those lots.

- This communication will go through Erin & Mike Cavanaugh.

Motion made by Corrigan, seconded by Chambers, to reject the 2025 parking rates submitted by Arnold Transit and Shepler's Ferry as presented, to require that Shepler's Ferry and Arnold Transit provide their 2023 and 2024 parking rates with lot locations and capacities for the Council's special meeting to be held on Wednesday, February 26, 2025, and that any references to the proposed 2025 parking fees from both companies be removed from any and all distribution.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**XI. New Business**

- Approval to issue the Winter Service subsidy to the Mackinac Island Transportation Authority for the 2024 / 2025 winter season.  
Motion made by St. Onge, seconded by Sehoyan, to approve the issuance of the Winter Service subsidy payment to the Mackinac Island Transportation Authority in the amount of \$101,800.00.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
  
- Approval to issue the annual assistance funding to the Mackinac Island Medical Center.  
Motion made by Corrigan, seconded by Moskwa, to issue the annual assistance funding to the Mackinac Island Medical Center in the amount of \$30,000.00  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
  
- Temporary Motor Vehicle Permit & Temporary Trailer Permit amendments  
Motion made by Sehoyan, seconded by Myers, to table the revisions for two (2) weeks for further edits and information.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
  
- Preapproved - (2) vehicle and (8) trailer permits, submitted by J&R Building Movers, to deliver modular sections to the Mackinac Island Public School for their housing projects.  
Motion made by St. Onge, seconded by Chambers, to approve the preapproved permits and to waive the fees. Arrival dates are to be determined depending on the weather and ice conditions / boats.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
  
- (8) vehicle & (4) trailer permits, submitted by Underground Contractors Inc, for further work for AT&T fiber placement at various locations on Cadotte Ave. between Huron & 7<sup>th</sup> Street.
  - o Communication of when they are moving between job sites needs to be better.
  - o Dennis Dombroski would like to be updated by Mike Dwyer
 Motion made by Myers, seconded by Sehoyan, to approve the permits if they are in good contact with the Clerk and Street Administrator. Also required to contact Dennis Dombroski no later than next Wednesday with a progress report. Arrival dates are to be determined depending on the weather and ice conditions / boats.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
  
- (1) vehicle & (3) trailer permits, submitted by J&R Building Movers, to deliver modular sections for the Inn at Stonecliffe kitchen project. Arrival dates are to be determined depending on the weather and ice conditions / boats.
  - o If the sections are not delivered by March 31st, the permits need to come back to the Council for discussion of new use dates.
 Motion made by Moskwa, seconded by Sehoyan, to approve the vehicle and trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

The annual Bike License Redetermination Hearing has been rescheduled to Wednesday, April 2, 2025 at 1:30 pm.

**XIII. Adjournment**

There being no further business, motion made by Myers, seconded by Moskwa, to adjourn the meeting at 3:00 pm.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk

SPECIAL CITY COUNCIL MEETING MINUTES

Wednesday, February 26, 2025 at 10:00 AM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

**I. Call to Order**

Mayor Doud called the meeting to order at 10:00 am

**II. Roll Call**

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Mike Cavanaugh
- Rich Polich
- Erin Evashevski, Attorney - via Zoom in St. Ignace, MI
- Richard Linn, Treasurer
- Anneke Myers
- Alan Sehoan
- Jason St. Onge

**IV. Additions to / Adoption of Agenda**

Motion made by Moskwa, seconded by Corrigan, to adopt the agenda with the Closed Session moved to the top of the agenda.

**V. New Business**

Motion made by St. Onge, seconded by Corrigan, to enter in to closed session at 10:03 am to discuss a written confidential attorney-client privileged opinion regarding ferry boat matters.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

Motion made by Sehoan, seconded by Moskwa, to leave closed session at 11:20 am

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

Motion made by Moskwa, seconded by Corrigan, to enter in to open session at 11:20 am

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

**VI. Correspondence**

Letter from Vince Reuter, Hoffmann Marine

- o Mayor Doud read the letter aloud.

Motion made by Moskwa, seconded by Corrigan, to place the letter on file.

Councilman Moskwa voiced concern about the pricing for parking, having one entity being the gatekeeper to the island, and that entity being able to charge whatever they want.

Councilwoman Myers commented that she finds Mr. Reuter’s letter unfortunate. The City wants to work together with Hoffmann, but the City is concerned about the increasing price to come to Mackinac.

- o The City needs to study the parking rate structure

Motion made by Myers, seconded by St. Onge, that under the City of Mackinac Island’s authority to regulate ferry service rates and fees, and having already frozen the rates and fees at the 2024 pricing in order to study said rates and fees, further being that parking rates & fees are an integral part of ferry boat services, the Council hereby moves to freeze the parking rates at the 2024 pricing, and requires Hoffmann Marine to remove all reference to the unapproved Shepler and Arnold Transit parking rates from their websites, other distributions, and advertisements. Hoffmann Marine has until Monday, March 3, 2025 at 4:00 pm to comply and notify the City Clerk of their compliance.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

Mayor Doud read aloud attorney Evashevski’s letter to Mr. Reuter of Hoffmann Marine.

Motion made by Moskwa, seconded by Myers, to place attorney Evashevski’s letter on file.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

Councilman St. Onge recommended setting dates for special meetings to continue discussions regarding ferry boat matters.

Motion made by St. Onge, seconded by Chambers, to set special council meetings for March 12<sup>th</sup> and March 26<sup>th</sup> at 10:00 am, for continued discussion regarding ferry boat matters.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

Motion made by Myers, seconded St. Onge, to set a special council meeting on March 5, 2025 at 1:00 pm to review the proposed amendments to the Ferry Boats Ordinance.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

**IX. Adjournment**

There being no further business, motion made by Myers, seconded by Chambers to adjourn the meeting at 11:45 am.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

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Margaret M. Doud, Mayor

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Danielle Leach, City Clerk

**TREASURER'S REPORT  
COMBINED CASH  
General Fund, Library Fund and Street Funds  
March 5, 2025**

Cash on Hand - February 19, 2025	\$ 957,066.82
Deposits	26,933.35
February Interest, General Fund 77-0131-1	1,283.33
	<u>985,283.50</u>
LESS: Disbursements - February 20, 2025	(212,050.68)
Cash on Hand - March 5, 2025	<u>\$ 773,232.82</u>

Line 5 Fund Balance	\$ 20,900.50
Forest Way Town Homes, Debt	\$ 253,634.83

**REVENUE DEPOSITED FOR PERIOD**

**2024 SUMMER TAXES**

3.403 City Operations	6,559.81
3.403 Fire Truck Debt	266.61
3.618 Admin Fees	56.40
3.664 Interest	108.18

**2024 WINTER TAXES**

3.618 Admin Fees	4,962.27
3.709 State - Operating/CARES Audited Reconciliation	245.00
3.541 State - Revenue Sharing	228.00
3.541 State - Sales Tax November & December	10,284.00
3.675 Rent, City Housing 02/20/2025	1,073.08
3.675 Rent, Mackinac Straits Hospital, 5th St, March 2025	850.00
3.457 Vehicle, Plutchak, Wenzel Lot #3, Forest Bluff 02/17-02/19	225.00
3.458 Odyssey Swim Run, Approved 02/05/2025	100.00
3.600 HDC, 7267 Market St, Mellisa Wickson	25.00
3.600 HDC & Zoning, 1274 Mission, Douds Market	250.00
3.600 Zoning, Weeks Restaurant, Perkins Coie	400.00
3.675 Community Hall	100.00
3.696 Dog Handler & Dog Retainer	1,200.00

**TOTAL DEPOSITED FOR PERIOD**

\$ 26,933.35



Richard Linn, Treasurer  
City Of Mackinac Island

DEPOSIT 02/26/25	245.00
DEPOSIT 02/27/25	10,512.00
DEPOSIT 03/03/25	16,176.35

<b>Payroll March 6, 2025</b>							
<b>Employee</b>	<b>Rate of Pay</b>	<b>Reg.</b>	<b>OT</b>	<b>Hldy</b>	<b>Vaca / Personl</b>	<b>Prime Reg/OT (.50)</b>	<b>Gross Wage</b>
Alexander, Douglas	\$26.52	53				29	\$1,420.06
Bagbey, Gwendolyn	\$1,552.00	1					\$1,552.00
Bradford, Justin	\$32.37	24	24		48	48	\$3,519.96
Bradford, Justin - On Call	\$16.18	0					\$0.00
Davis, Joseph	\$28.38	84				72	\$2,419.92
Davis, Joseph - On Call	\$14.19	0					\$0.00
Dombroski, Dennis	\$61.16	68					\$4,158.88
Doud, Margaret	\$382.00	1					\$382.00
Dziobak, Andrew	\$32.37	76			8		\$2,719.08
France, Trista	\$2,254.46	1					\$2,254.46
Gruits, Michael	\$3,820.74	1					\$3,820.74
Hagenbaug, James (Gym)	\$16.50	16					\$264.00
Kaminen, Cory	\$30.83	72			12	72	\$2,625.72
Leach, Danielle	\$1,884.35	1					\$1,884.35
Linn, Richard	\$1,884.35	1					\$1,884.35
Lipovsky, David	\$55.00	70					\$3,850.00
Miedzianowski, Dwayne	\$30.83	84	8				\$2,959.68
Miedzianowski, Dwayne - On Call	\$15.42	0					\$0.00
Patay, Mary	\$1,840.34	1					\$1,840.34
Pereny, Kathryn	\$23.78	52.5					\$1,248.45
Rollins, Christine	\$23.00	18					\$414.00
Ross, Christian	\$21.46	80	7				\$1,942.13
Ruddle, Mike	\$29.90	80	7				\$2,705.95
St. Onge, Anne L.	\$23.02	75					\$1,726.50
Stafford, Audrey (Library)	\$15.34	26					\$398.84
Stafford, Audrey (Gym)	\$16.50	32					\$528.00
Stakoe, Joseph	\$1,046.01	1					\$1,046.01
						<b>TOTAL</b>	<b>\$47,565.42</b>

# Payroll Journal Report

Payroll Period: 02/16/2025 - 03/01/2025  
 Report Created On: 03/04/2025

## Employee Earnings

Payroll period: 02/16/2025 - 03/01/2025 Pay day: 03/06/2025

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Totals	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
Alexander, Douglas  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	53.00	\$26.52	\$1,405.56	POLC dues	\$26.50		Federal Income Tax	\$26.62	Social Security	\$88.04	Net Pay	\$1,226.40
			Night Shift premium	--	--	\$14.50			Social Security	\$88.04	Medicare	\$20.59	Check Amount	\$1,226.40	
			POLC dues	--	--	\$0.00			Medicare	\$20.59	MI State Unemployment Tax	\$72.42	Employer Cost	\$1,601.11	
			Gross	--	--	\$1,420.06			MI State Tax	\$31.91	Total	\$181.05			
									Total	\$167.16					
Bageby, Gwendolyn  Public Works  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	80.00	\$19.40	\$1,552.00				Federal Income Tax	\$167.53	Social Security	\$96.22	Net Pay	\$1,199.79
			Gross	--	--	\$1,552.00			Social Security	\$96.22	Medicare	\$22.50	Check Amount	\$1,199.79	
									Medicare	\$22.50	MI State Unemployment Tax	\$79.15	Employer Cost	\$1,749.87	
									MI State Tax	\$65.96	Total	\$197.87			
									Total	\$352.21					
Bradford, Justin  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	72.00	\$32.37	\$2,330.64	457 Retirement	\$50.00	\$459.42	Federal Income Tax	\$259.58	Social Security	\$218.23	Net Pay	\$2,441.89
			Night Shift premium	--	--	\$24.00	Rent	\$334.62		Social Security	\$218.23	Medicare	\$51.04	Check Amount	\$2,441.89
			Police Overtime	--	--	\$1,165.20	POLC dues	\$26.50		Medicare	\$51.04	Total	\$269.27	Employer Cost	\$4,248.53
			Rent	--	--	\$0.00			MI State Tax	\$137.98					
			POLC dues	--	--	\$0.00			Total	\$666.83					
			Gross	--	--	\$3,519.84									
Davis, Joseph  Police Department	Paid by the hour	Direct Deposit	Regular	84.00	\$28.38	\$2,383.92	457 Roth Retirement	\$320.00	\$702.56	Federal Income Tax	\$211.99	Social Security	\$150.04	Net Pay	\$1,331.14
			Night Shift premium	--	--	\$36.00	Rent	\$242.31		Social Security	\$150.04	Medicare	\$35.09	Check Amount	\$1,331.14

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.		
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount	
7374 Market St., Mackinac Island, MI 49757			Rent	--	--	\$0.00	POLC dues	\$26.50		Medicare	\$35.09	Total	\$185.13	Employer Cost	\$3,307.61	
			POLC dues	--	--	\$0.00			MI State Tax	\$102.85						
			Gross	--	--	\$2,419.92			Total	\$499.97						
Dombroski, Dennis  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Check	Regular	68.00	\$61.16	\$4,158.88	457 Retirement	\$250.00	\$150.00	Federal Income Tax	\$417.76	Social Security	\$255.77	Net Pay	\$2,977.23	
			Gross	--	--	\$4,158.88	Aflac Pre Tax	\$33.60		Social Security	\$255.77	Medicare	\$59.82	Check Amount	\$2,977.23	
										Medicare	\$59.82	Total	\$315.59	Employer Cost	\$4,624.47	
										MI State Tax	\$164.70					
										Total	\$898.05					
Doud, Margaret  Mayor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Check	Regular	80.00	\$4.78	\$382.00				Federal Income Tax	\$13.58	Social Security	\$23.68	Net Pay	\$322.96	
			Gross	--	--	\$382.00				Social Security	\$23.68	Medicare	\$5.54	Check Amount	\$322.96	
										Medicare	\$5.54	Total	\$29.22	Employer Cost	\$411.22	
										MI State Tax	\$16.24					
										Total	\$59.04					
Dziobak, Andrew  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$32.37	\$2,719.08	457 Retirement	\$200.00	\$553.48	Federal Income Tax	\$259.64	Social Security	\$166.22	Net Pay	\$1,853.36	
			POLC dues	--	--	\$0.00	POLC dues	\$26.50		Social Security	\$166.22	Medicare	\$38.87	Check Amount	\$1,853.36	
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$38.22		Medicare	\$38.87	Total	\$205.09	Employer Cost	\$3,477.65	
			Gross	--	--	\$2,719.08	Aflac After Tax	\$40.31		MI State Tax	\$95.96					
										Total	\$560.69					
France, Trista  Mayor's assistant  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$28.18	\$2,254.46	457 Retirement	\$10.00		Federal Income Tax	\$210.97	Social Security	\$137.22	Net Pay	\$1,680.81	
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$41.34		Social Security	\$137.22	Medicare	\$32.09	Check Amount	\$1,680.81	
			Gross	--	--	\$2,254.46	Aflac After Tax	\$23.40		Medicare	\$32.09	Total	\$169.31	Employer Cost	\$2,423.77	
										MI State Tax	\$118.63					
										Total	\$498.91					

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Item a.			
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount		
Gruits, Michael  Police Department  7374 Market St., Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	84.00	\$42.74	\$3,589.99	457 Retirement	\$62.50	\$559.20	Federal Income Tax	\$504.28	Social Security	\$236.89	Net Pay	\$2,801.94		
			Rent	--	--	\$230.75				Social Security	\$236.89	Medicare	\$55.40	Check Amount	\$2,801.94		
			Gross	--	--	\$3,820.74					Medicare	\$55.40	Total	\$292.29	Employer Cost	\$4,672.23	
											MI State Tax	\$159.73					
											Total	\$956.30					
Hagenbaugh, James  Marine Rescue  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	16.00	\$16.50	\$264.00				Social Security	\$16.37	Social Security	\$16.37	Net Pay	\$232.58		
			Gross	--	--	\$264.00				Medicare	\$3.83	Medicare	\$3.83	Check Amount	\$232.58		
										MI State Tax	\$11.22	Total	\$20.20	Employer Cost	\$284.20		
										Total	\$31.42						
Kaminen, Cory  Police Department  7342 Market St, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	457 Retirement	\$45.00	\$385.56	Federal Income Tax	\$170.44	Social Security	\$161.62	Net Pay	\$2,075.43		
			Night Shift premium	--	--	\$36.00	POLC dues	\$26.50		Social Security	\$161.62	Medicare	\$37.80	Check Amount	\$2,075.43		
			POLC dues	--	--	\$0.00	Aflac Pre Tax	\$19.02		Medicare	\$37.80	Total	\$199.42	Employer Cost	\$3,210.70		
			Gross	--	--	\$2,625.72				MI State Tax	\$89.91						
										Total	\$459.77						
Leach, Danielle  City Clerk's Office  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Retirement	\$50.00		Federal Income Tax	\$160.95	Social Security	\$116.43	Net Pay	\$1,089.48		
			Rent	--	--	\$0.00	Rent	\$346.15		Social Security	\$116.43	Medicare	\$27.23	Check Amount	\$1,089.48		
			Gross	--	--	\$1,884.35	Aflac Pre Tax	\$6.42		Medicare	\$27.23	Total	\$143.66	Employer Cost	\$2,028.01		
										MI State Tax	\$87.69						
										Total	\$392.30						
Linn, Richard  City Treasurer  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.55	\$1,884.35	457 Roth Retirement	\$1,502.03		Federal Income Tax	\$167.56	Social Security	\$116.83	Employer Cost	\$2,028.51		
			Gross	--	--	\$1,884.35				Social Security	\$116.83	Medicare	\$27.33				
										Medicare	\$27.33	Total	\$144.16				
										MI State Tax	\$70.60						

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
										Total	\$382.32				
Lipovsky II, David  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	70.00	\$55.00	\$3,850.00	457 Retirement	\$100.00	\$150.00	Federal Income Tax	\$293.19	Social Security	\$238.70	Net Pay	\$3,002.90
			Gross	--	--	\$3,850.00				Social Security	\$238.70	Medicare	\$55.83	Check Amount	\$3,002.90
										Medicare	\$55.83	Total	\$294.53	Employer Cost	\$4,294.53
										MI State Tax	\$159.38				
										Total	\$747.10				
Miedzianowski, Dwayne  Police Department  7374 Market St., Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	84.00	\$30.83	\$2,589.72	Rent	\$150.00		Federal Income Tax	\$318.66	Social Security	\$180.70	Net Pay	\$2,015.42
			Overtime	8.00	\$46.25	\$369.96	POLC dues	\$26.50		Social Security	\$180.70	Medicare	\$42.26	Check Amount	\$2,015.42
			Rent	--	--	\$0.00	Aflac Pre Tax	\$45.15		Medicare	\$42.26	Total	\$222.96	Employer Cost	\$3,182.64
			POLC dues	--	--	\$0.00	Aflac After Tax	\$57.12		MI State Tax	\$123.87				
			Aflac After Tax	--	--	\$0.00				Total	\$665.49				
			Gross	--	--	\$2,959.68									
Patay, Mary  Recreation department  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/No overtime	Direct Deposit	Regular	80.00	\$23.00	\$1,840.34	457 Retirement	\$70.00		Federal Income Tax	\$165.64	Social Security	\$109.92	Net Pay	\$1,318.74
			Aflac After Tax	--	--	\$0.00	Aflac Pre Tax	\$67.40		Social Security	\$109.92	Medicare	\$25.71	Check Amount	\$1,318.74
			Gross	--	--	\$1,840.34	Aflac After Tax	\$10.56		Medicare	\$25.71	MI State Unemployment Tax	\$83.57	Employer Cost	\$2,059.54
										MI State Tax	\$72.37	Total	\$219.20		
										Total	\$373.64				
Pereny, Kathryn  Engineering  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Paid by the hour	Direct Deposit	Regular	52.50	\$23.78	\$1,248.45				Federal Income Tax	\$59.08	Social Security	\$77.40	Net Pay	\$1,040.81
			Gross	--	--	\$1,248.45				Social Security	\$77.40	Medicare	\$18.10	Check Amount	\$1,040.81
										Medicare	\$18.10	MI State Unemployment Tax	\$63.67	Employer Cost	\$1,407.62
										MI State Tax	\$53.06	Total	\$159.17		
										Total	\$207.64				
Rollins, Christine  City Clerk's Office	Paid by the hour	Direct Deposit	Regular	18.00	\$23.00	\$414.00				Social Security	\$25.67	Social Security	\$25.67	Net Pay	\$364.73
			Gross	--	--	\$414.00				Medicare	\$6.00	Medicare	\$6.00	Check Amount	\$364.73

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										MI State Tax	\$17.60	MI State Unemployment Tax	\$21.11	Employer Cost	\$466.78
										Total	\$49.27	Total	\$52.78		
Ross, Christian	Paid by the hour	Direct Deposit	Regular	80.00	\$21.46	\$1,716.80				Federal Income Tax	\$154.65	Social Security	\$120.42	Net Pay	\$1,556.35
Public Works			Overtime	7.00	\$32.19	\$225.33				Social Security	\$120.42	Medicare	\$28.17	Check Amount	\$1,556.35
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$1,942.13				Medicare	\$28.17	MI State Unemployment Tax	\$99.05	Employer Cost	\$2,189.77
										MI State Tax	\$82.54	Total	\$247.64		
									Total	\$385.78					
Ruddle, Michael	Paid by the hour	Direct Deposit	Regular	80.00	\$29.90	\$2,392.00				Federal Income Tax	\$309.16	Social Security	\$167.77	Net Pay	\$2,084.27
Public Works			Overtime	7.00	\$44.85	\$313.95				Social Security	\$167.77	Medicare	\$39.23	Check Amount	\$2,084.27
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757			Gross	--	--	\$2,705.95				Medicare	\$39.23	Total	\$207.00	Employer Cost	\$2,912.95
										MI State Tax	\$105.52				
									Total	\$621.68					
St. Onge, Anne	Paid by the hour	Direct Deposit	Regular	75.00	\$23.02	\$1,726.50	457 Retirement	\$25.00		Federal Income Tax	\$159.26	Social Security	\$103.83	Net Pay	\$1,292.29
Library			Gross	--	--	\$1,726.50	Aflac Pre Tax	\$51.72		Social Security	\$103.83	Medicare	\$24.28	Check Amount	\$1,292.29
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$24.28	MI State Unemployment Tax	\$88.05	Employer Cost	\$1,942.66
										MI State Tax	\$70.12	Total	\$216.16		
									Total	\$357.49					
Stafford, Audrey	Paid by the hour	Direct Deposit	Regular	58.00	\$15.98	\$926.84				Federal Income Tax	\$49.99	Social Security	\$57.46	Net Pay	\$766.56
Library			Gross	--	--	\$926.84				Social Security	\$57.46	Medicare	\$13.44	Check Amount	\$766.56
7358 Market St., P.O. Box 455, Mackinac Island, MI 49757										Medicare	\$13.44	MI State Unemployment Tax	\$47.27	Employer Cost	\$1,045.01

Employee Information	Employment		Earnings				Deductions/Contributions			Employee Taxes		Employer Taxes		Section VII, Itema.	
	Employee Type	Payment	Description	Hours	Rate	Total	Description	Employee Deduction	Employer Contribution	Description	Amount	Description	Amount	Description	Amount
										MI State Tax	\$39.39	Total	\$118.17		
										Total	\$160.28				
Stakoe, Joseph  City Assessor  7358 Market St., P.O. Box 455, Mackinac Island, MI 49757	Salary/Eligible for overtime	Direct Deposit	Regular	80.00	\$13.08	\$1,046.02				Federal Income Tax	\$47.12	Social Security	\$64.86	Net Pay	\$874.41
			Gross	--	--	\$1,046.02				Social Security	\$64.86	Medicare	\$15.17	Check Amount	\$874.41
										Medicare	\$15.17	MI State Unemployment Tax	\$53.35	Employer Cost	\$1,179.40
										MI State Tax	\$44.46	Total	\$133.38		
										Total	\$171.61				
<b>Payroll Totals</b>			Regular	1622.50	\$27.83	\$45,149.62	POLC dues	\$159.00		Federal Income Tax	\$4,127.65	Social Security	\$2,930.29	Net Pay	\$33,549.49
			Overtime	22.00	\$41.33	\$909.24	457 Retirement	\$862.50	\$2,257.66	Social Security	\$2,930.29	Medicare	\$685.32	Check Amount	\$33,549.49
			Night Shift premium	--	--	\$110.50	Rent	\$1,073.08		Medicare	\$685.32	MI State Unemployment Tax	\$607.64	Employer Cost	\$54,748.78
			Police Overtime	--	--	\$1,165.20	457 Roth Retirement	\$1,822.03	\$702.56	MI State Tax	\$1,921.69	Total	\$4,223.25		
			Rent	--	--	\$230.75	Aflac Pre Tax	\$302.87		Total	\$9,664.95				
			POLC dues	--	--	\$0.00	Aflac After Tax	\$131.39							
			Rent	--	--	\$0.00									
			Aflac After Tax	--	--	\$0.00									
			Gross	--	--	\$47,565.31									

**CITY OF MACKINAC ISLAND ACCOUNTS PAYABLES  
MARCH 05, 2025**

Section VII, Itemb.

PAYROLL	02.16.2025 - 03.01.2025 (Pay Date: 03.06.2025)		\$54,748.78
NORTHERN APPRAISAL	02.16.2025 - 03.01.2025 (Pay Date: 03.06.2025)		\$1,046.01
APT TECHNOLOGIES	FEBRURARY 2025 MEETING IT SERVICES & EQUIPMENT		\$548.00
CITY OF MACKINAC ISLAND	HRA REIMBURSEMENT		\$380.00
CLOVERLAND ELECTRIC	CITY ELECTRIC BILLS (01.21.25 - 02.20.25)		\$11,949.10
DAVID LIPOVSKY	REIMBURSEMENT FOR TRAVEL & LICENSING		\$2,048.09
EMPIRIC SOLUTIONS	CITY & POLICE DEPT. APRIL 2025		\$1,679.00
GRAND HOTEL	STREET SWEEPERS - 10.01.2025 - 10.30.2025 (596 HRS)		\$11,733.00
MICHAEL GRUITS	REIMBURSEMENT - TASER INSTRUCTOR COURSE		\$895.00
JUSTIN BRADFORD	AMMUNITION REIMBURSEMENT		\$185.46
M.I. SERVICE CO.	LUMBER TO CITY SHOP / SYSCO TO CITY HALL		\$28.13
MI MEDICAL CENTER	OPERATIONS & MAINTENANCE ANNUAL ASSIST.		\$30,000.00
MI TRANSPORTATION AUTHORITY	WINTER SERVICE SUBSIDY 2024/2025 SEASON		\$101,800.00
MCMASTER-CARR	CITY SHOP SUPPLIES		\$394.84
METLIFE	CITY DENTAL INSURANCE		\$893.89
NABCO	MARCH 2025 HEALTH COVERAGE		\$292.40
PNC	CITY CREDIT CARD CHARGES		\$2,190.72
QUILL	CITY OFFICE SUPPLIES		\$336.06
ST. IGNACE NEWS	PUB. WORKS DEPT. ADVERTISEMENT FOR EMPLOYEES		\$70.00
STATE OF MICHIGAN	MMR SEASONAL SLIP RENTAL		\$4,180.00
TRI COUNTY BLDG. CENTER	LIBRARY / STUART HOUSE / CITY SHOP SUPPLIES		\$1,026.90
U.P. REGION OF LIBRARY COOPS	UPRLC FY 2024/2025 DUES (10.01.24 - 09.30.25)		\$75.00
USPS	TREASURER STAMPS		\$73.00
WADE TRIM	MASTER PLAN UPDATE THROUGH 1.31.2025		\$187.50
		<b>TOTAL</b>	<b>\$226,760.88</b>

*Finance Committee Meeting*

03/03/2025

11:00 a.m.

*(A. Myers, T. Corrigan, R. Chambers, Margaret Doud)  
(Allen Burt, Rick Linn Audience)*

**Discussion of KMG budget/funds allocations** – The committee was presented with the KMG December 2024 budget Balance Sheet. KMG is the Management company that manages Forest Way Townhomes for the City of Mackinac Island. Each year at Budget time the City looks at the unrestricted cash amounts on the Balance sheet and directs KMG as to what the city will withdrawal. After conversations with KMG the committee talked about other areas that needed some focus and attention. The committee landed on moving over the current nonrefundable pet fees into the replacement escrow funds to double that long-term fund. The Committee also decided to move over an additional \$25,000 from the operating account. Going forward KMG will additionally budget 5% more for the replacement escrow account each year. At this time the committee choose to leave the additional funds in the Operating checking account, those funds can be looked into, sooner rather than later to be moved to an interest-bearing account.

**Discussion of Phase 3 bond payments** – Phase 3 of FWTH was started last budget cycle, the City was able to budget the first interest payment. Moving forward the City will have to budget not only for the interest payment but also the bond payments. This was a general discussion to inform the Finance committee where we stand with payments and what is being looked at for the new budget cycle.

**Discussion of FWTH Landscaping/Fall grant cycle MIFC** – The Committee discussed the FWTH landscaping, immediate clean up needs, the possibility of a small committee to help come up with ideas, time frames, quotes, budgets, local landscapers, etc. The Committee would like to have all of the information collected by September 2025 so the Mayor’s assistant can fill out a fall grant with Mackinac Island Community Foundation by October 1<sup>st</sup> to help offset of the costs.

**Discussion of Road Repairs, increase the Capital fund allotment** – The Committee’s Finance Chair Anneke Myers had a conversation with department heads about the current road repair needs and what they foresee in the future. Last year the City of Mackinac Island did some extensive road repairs, each year there are multiple projects needing completion. The Committee talked about the Mill. Allocation being at .2000 Mills to the road capital fund and think that we need to at least double that to .4000 Mills for future projects and demands. For the upcoming budgets we will budget accordingly.

**Discussion of 5-year capital plan** – The Committee had another discussion about a 5-year capital plan and setting this into motion with the help of our accounting firm Rehmann. When S & P gave us our rating for the FWTH Phase 3 bond, they suggested we complete a 5-year capital plan. The Committee believes we need to get future capital projects mapped out and get an idea of a need’s assessment. The City will budget funds for Rehmann in the current budget cycle. The committee would like to have this completed by November 1<sup>st</sup> 2025 at the latest. This is an ongoing discussion.

**Discussion to begin working on raising the Headlee Cap** – The Committee has had prior discussions about the Millage and how close we are coming to the cap of our 20 Mi Section VIII, Itema. The Board of Review did speak about this last year and will have another discussion this year. This is an item that will have to go to an election and be on a ballot. City Clerk Danielle Leach will work with Mackinac County to assist us with the election portion. Headlee allows us to ask for a reset back to the 20 Mills. The Committee would like to get this on the May 2026 election ballot. The Committee will need to get Danielle all of the information by February 2026.

**Discussion of MMR Wages** – The Committee met with Allen Burt of MMR, he proposed a new wage structure for the MMR Commander, Coxswain and Engineers (MMR Officers). The letter highlighted all of the extra commitments and committed time for these positions within MMR. MMR is asking the Committee to establish a base pay for the MMR officers, plus their hourly wages that are in the current salary's ordinance. The Committee would also like to have written into the ordinance an MMR Shift differential (Someone who fills in for the Commander when he/she is unavailable). There was a lengthy discussion on the letter, the Committee agreed that MMR should have a pay structure. The Committee has asked me to add this into the ordinance for councils review at our budget workshop.

**Discussion of Clear Impressions Quotes 2025** – The Committee looked over the quotes, the only changes were one's the City had asked for (pressure washing the Library and St. Martins) the Committee is on board with using these quotes in the upcoming budget.

**Discussion of Wages 2025-2026 Budget** – The Committee had a conversation around the current CPI-U, Contracts, Caps on certain contracts, raises and upcoming conversations with certain departments that will impact the bottom line of the wages. The Committee meets every year for this discussion, it is a starting point to continue to structure the budget. The Committee would like to look at 3% at this time. This is an ongoing discussion that will be presented in the budget work session to Council.

**Additional Agenda Items** – There was a short discussion about the current franchise agreement, franchise fees, how they are structured and the fact that in 2027 that contract will need to be renewed, reviewed and restructured. There was a short discussion on the exit of current employees and the entrance of the new employees occupying those positions, all pertaining to the upcoming budget cycle. There was a discussion about Phase 1 FWTH, there are two units that were left in the drawings with an option to add a third bedroom. This is a conversation that is forming between the Building Department and the current construction company completing Phase 3 at FWTH. This will be a discussion that will be brought to Council and presented by Dennis Dombroski and Dave Lipovsky if it will be deemed to be in the best interest of the City to move forward with the project.

Permit No. \_\_\_\_\_

Permit Fee: \_\_\_\_\_

Section X, Itema.

### APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

**Applicant Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Work Site:** \_\_\_\_\_

**Reason Vehicle is Needed:** \_\_\_\_\_

**Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray (documentation & photos of equipment & materials may be required):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Vehicle Description:** \_\_\_\_\_  
**Make** \_\_\_\_\_ **Model/Description** \_\_\_\_\_

**Proposed Starting & Ending Date:** \_\_\_\_\_ **Total Days of Usage:** \_\_\_\_\_

**Overnight Parking Location:** \_\_\_\_\_

**Boat Line & Dock:** \_\_\_\_\_

**Proposed Travel Route:** \_\_\_\_\_  
\_\_\_\_\_

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

**Applicants Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applications will not be submitted to City Council for approval until the fee has been received.**

**Please visit:** [www.cityofmi.org](http://www.cityofmi.org) for council meeting dates & times

**Mailing address & Payments made to:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

**City Use:** Application Received: \_\_\_\_\_ Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_

Date of Action on Application: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_

Comments: \_\_\_\_\_

(02.17.2025)

# Vehicle Rules & Regulations

Section X, Item.

Permits are only valid per the location(s) listed on an approved application. Permit fees apply per location.

All vehicle movement is required to be escorted by the Mackinac Island Police Department. Escorts must be scheduled at least 24 hours in advance. Times are subject to police availability. Main Office: (906) 847 - 3300.

Operators must be able to provide valid, approved permit numbers, or possibly permit copies, upon request.

Permitted vehicles are not allowed to park and / or operate on Main Street, Market Street, Cadotte Ave. through Harrisonville, Stonecliffe & Mission residential areas during the following events:

- Christmas Bazaar
  - o Friday prior to Tuesday following
- Christmas
  - o Dec. 24<sup>th</sup> - Dec. 26<sup>th</sup>
- New Years
  - o December 29<sup>th</sup> - January 1<sup>st</sup>
- Winter Festival
  - o Friday prior to Monday following

Time restrictions apply to vehicle use Monday through Friday on Main Street, Market Street, Cadotte Ave. through Harrisonville, Stonecliffe & Mission residential areas, unless school is not in session:

- 7:45 am until 8:30 am
- 12:00 pm - 12:30 pm
- 3:00 pm - 4:00 pm
- No vehicle will run before 10:00 am on any given Sunday

All motor vehicles shall yield to horses, horse-drawn vehicles, bicyclists and pedestrians lawfully on and traveling on a road, highway or within and approaching an intersecting road or highway.

No vehicle shall be used as a personal convenience in transporting persons or goods.

When not in use or operation, a vehicle shall be hidden from public view as much as practicable. No vehicle shall be present, stored, or maintained as well as used and operated outside of that period of time properly applied for and permitted.

Upon request, all vehicle operators must consent to an administrative inspection of the permitted vehicle and any trailer or apparatus connected thereto, prior to entering Mackinac Island. Failure to do so will result in the automatic revocation of a vehicle permit.

Modular house sections require an additional escort with a backhoe, loader, or similar vehicle of sufficient size to be able clear/move a road blockage in case of a modular trailer/hauling truck breakdown.

- Sections of modular homes to be delivered to sites on the island shall not exceed 14' (fourteen feet) wide by 44' (forty-four feet) long. Dimensions must include the overhangs and eaves.

The applicant's burden of proof shall depend on the time of year and the location where the motor vehicle is proposed to be used. Application for motor vehicle must show, by a preponderance of the evidence, that the applicant would encounter practical difficulties if the permit is denied. An application to use a motor vehicle at all other times of the year must show, by clear and convincing evidence, that a denial would result in undue hardship.

- **Vehicle Zone 1 - November 1<sup>st</sup> - May 1<sup>st</sup>** - Includes all property below the bluff from the City water plant to the west end of the boardwalk, including Grand Hotel properties, Hubbard's Annex, Stonebrook Subdivisions, and all areas accessible to M-185.
- **Vehicle Zone 2 - 2<sup>nd</sup> Monday in October - Thursday before Memorial Day** - Harrisonville, British Landing, & Stonecliffe (Sunset Forest) areas.

Permit No. \_\_\_\_\_

Permit Fee: \_\_\_\_\_ Section X, Itemb.

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
**CONDITIONS OF ALL TRAILER PERMITS ARE SUBJECT TO CHANGE**

**Applicant Name:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Work Site:** \_\_\_\_\_

**Reason Trailer is Needed:** \_\_\_\_\_

**If application is for a trailer to be pulled by a vehicle - Explanation of why the work cannot be reasonably performed, accommodated, or accomplished by a horse drawn dray. Documentation and / or photos may be required. The Mackinac Island Service Company enforces a 3,000 pound weight limit:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Trailer Description:** \_\_\_\_\_  
Make Model/Description Weight

**Proposed Starting & Ending Date:** \_\_\_\_\_ **Total Days of Usage:** \_\_\_\_\_

**Overnight parking location:** \_\_\_\_\_

**Boat Line & Dock:** \_\_\_\_\_

**Proposed Travel Route:** \_\_\_\_\_

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

**Applicants Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applications will not be submitted to City Council for approval until the fee is received.**

Please visit: [www.cityofmi.org](http://www.cityofmi.org) for Council dates & times

**Mailing address & Payments made to:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

**City Use:** Application Received: \_\_\_\_\_ Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
Date of Action on Application: \_\_\_\_\_ Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_  
Comments: \_\_\_\_\_

(02.17.2025)

# Trailer Rules & Regulations

Section X, Itemb.

Permits are required for every trailer brought to, or used, on the island whether they are to be pulled by a horse drawn dray or by a permitted vehicle

Trailer permit applications must be approved by the City Council prior to arriving on the island or being moved to a job location

Being pulled by a vehicle vs. pulled by a horse drawn dray

- Trailers being pulled by a horse drawn dray cannot exceed 3,000 pounds

If your trailer is under the weight limit and can be pulled by a horse drawn dray, the applicant is responsible for arranging movement with the Mackinac Island Service Company

Trailers cannot be parked or left on the following streets during the following dates:

- Main Street, Market Street, Cadotte Ave. through Harrisonville, Stonecliffe & Mission residential areas during the following events:
  - o Christmas Bazaar - Friday prior to the Tuesday following
  - o Christmas - Dec. 24<sup>th</sup> - Dec. 26<sup>th</sup>
  - o New Year's - December 29<sup>th</sup> - January 3<sup>rd</sup>
  - o Winter Festival - Friday prior to Monday following

Applicants must be able to provide valid, approved permit numbers, or possibly permit copies, upon request

Additional restrictions set forth by the Mackinac Island City Council upon approval of the permit application may be applied to specific trailers and / or job sites and should be listed on the approved copy of a permit application

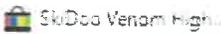
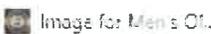
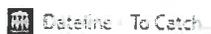
Permits are only valid per the location listed on an approved application

- Multiple locations for a single trailer can be approved under one permit, but are required to be specifically listed on an approved permit or attached email, with the permit fee being applied separately to each location where the trailer is used

Sections of modular homes to be delivered to sites on the island shall not exceed 14' (fourteen feet) wide by 44' (forty-four feet) long. Dimensions must include the overhangs and eaves.

- Modular house sections require an escort with a backhoe, loader, or similar vehicle of sufficient size to be able clear/move a road blockage in case of a modular trailer/hauling truck breakdown.

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Safety Signs

Traffic Signs

Parking Signs

Property Signs

Facility Signs



### Street Name Sign Wing Bracket

Item # 43516 WD16

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Full Product Details

Qty 12

Each \$16.80  
**\$201.60**

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[Remove All Items](#)

To buy with a purchase order, [open a Brimar Net30 account](#).

## Shipping Estimator

Enter a US ZIP code and select your delivery location type to preview your shipping options. Need to ship outside the US? No problem; proceed to checkout to calculate shipping.

US ZIP Code

- Business Delivery  
For Commercial Addresses
- Home Delivery  
For Residential Addresses

**TOTAL + Shipping:**  
**237.38**

**Estimate Shipping**

The prices below are based on discounted FedEx, UPS, and USPS quotes for your ZIP code. The classification of residential and commercial addresses is determined by the shipping carrier. Your shipping rates may differ during checkout when your full address is supplied to FedEx, UPS, and USPS.

Shipping Method	Price	Estimated Arrival
FedEx Ground	\$31.33	Mar 6
UPS Ground	\$35.76	Mar 6

The screenshot shows a web browser window with the URL [mcmaster.com/orders/](http://mcmaster.com/orders/). The page title is "Order" and it features a search bar with the text "speed limit 15 signs". The navigation menu includes "BROWSE CATALOG", "ORDER", and "ORDER HISTORY".

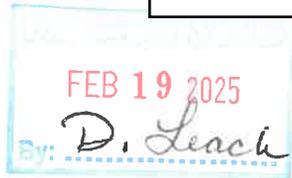
The order details are as follows:

Item	Quantity	Unit Price	Total Price
1 Speed Limit Sign 24" High x 18" Wide 5940T42 Message ✓ Speed Limit: 10	12 Each	\$62.44 Each	\$749.28
2 Speed Limit Sign 24" High x 18" Wide 5940T42 Message ✓ Speed Limit: 15	12 Each	\$62.44 Each	\$749.28

Summary:

- Merchandise: 1,498.56
- Shipping: 77.76
- Total: \$1,576.32**

Buttons: "PLACE ORDER", "Add a line", "Show line references", "Save for later", "Table view", "Print", "Send", "Delete".



# 2024 MIFD YEAR END REPORT

With yet another year in the books the MIFD is able to look back with pride on the service we provided to the people and visitors of Mackinac Island. Although we had a pronounced uptick in runs over 2023, it wasn't anything out of the ordinary, nor did we see a concerning trend. Our biggest task in front of us is the succession planning that is imminent as The Chief and both Deputy Chiefs have announced their intent to retire in the coming 14 months.

## TRAINING

The MIFD continues to hold monthly training sessions for the variety of runs we must prepare for. While getting time off for training in the summer isn't the easiest time to accommodate, I am pleased to report that our Island based full-time members are meeting the State required mandates and many are exceeding that. We continue to have our big weekend training with members of the Detroit Fire Department every February. Our live fire training center at the solid waste handling facility continues to be vital in our attempt to have the most realistic training that can be utilized.

## PERSONNEL

In the spring we swore in 6 new members however age and attrition continue to threaten our ranks. We did open up hiring this fall and had four (4) applicants that are starting to put through the paces and evaluate their propensity and dedication for a potential fire academy that may be taught this fall. Volunteerism across the State and the Nation continues to plague the Volunteer Fire Service. We are fortunate here and we are once again the largest department by membership in the County, perhaps the EUP. Attrition due to age WILL BECOME A PROBLEM SOON.

## AQUISITIONS

No major acquisitions were acquired this calendar year. Due to donations in memory of several locals to the Mackinac Island Firefighters Association, the Department through the Association has bought each member a brand new high quality flash light.

## CAPITAL OUTLAY

As has been discussed in the past few reports, our SCBA is needing replacement as its coming to the end of its lifespan. Not an easy acquisition as the cost has soared in recent years. My last estimate to replace all SCBA has now doubled. It is something that will soon need to be addressed with the finance committee. Our yearly purchase of turnout gear has worked out great. About 5 years ago the department decided that rather than buy all new gear every 5 years that it would be easier to buy 5 or 6 new sets every year thus relieving the city of a big bill to cover every year.

## FLEET SERVICES

The vehicle fleet remains in excellent condition. We were finally able to sell the former Squad 2 (white pick-up truck) and remove it from our ownership. For the most part the various vehicles took on various minor and routine repairs throughout the year. Members have spent significant time training on driving and operating the units to continue to prepare for retirement-based departures of the senior men.

#### **FIRE PREVENTION**

As you are aware, Fire Marshall Bradley has retired from service. In his absence, Chief St. Onge has assumed the roll of "acting Fire Marshall" however that position will need to be filled soon. Procedurally the Building Department and The Chief will probably come to a combined recommendation shortly after outgoing Building Official Dombrowski retires.

#### **MAJOR INCIDENTS**

Fortunately, despite an uptick in overall runs and fires, we are pleased to report that no major fires occurred in the calendar year. We did have another e-bike battery fire that drew the attention of the statewide media. The following breakdown shows our run and run volume.

False Alarms 100

Structure Fires 5

Storm/Severe Weather Responses 4

Bomb Threats 3

Water Resuce 2

EMS Assist: 1

Appliance Fires 1

Good Intent Call 1

**Total Runs: 117**

Submitted February 19, 2025

Resolution No. \_\_\_\_\_

RESOLUTION OF CONCURRENCE  
CITY OF MACKINAC ISLAND MASTER PLAN

The following Resolution was offered by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_:

WHEREAS, the City of Mackinac Island, Mackinac County, Michigan established a Planning Commission under State of Michigan Public Act 33 of 2008, as amended (Michigan Planning Enabling Act); and,

WHEREAS, the Planning Commission is required by Section 31 of the Act to make and adopt a basic plan as a guide for the development of the City; and,

WHEREAS, the Planning Commission has worked with the consultants at Wade Trim to oversee a planning process that included opportunities for public input as well as investigations and surveys of existing resources; and,

WHEREAS, a draft plan was prepared by the Planning Commission and presented to the City Council in accordance with Section 41, (1) of Public Act 33, and the City Council approved the distribution of the draft plan for review and comment pursuant to Section 41, (2) of said Act; and,

WHEREAS, after expiration of a 63-day review and comment period, the Planning Commission did give notice of a public hearing on the draft plan in accordance with Section 43, (1) of Public Act 33, with such public hearing being held on February 11, 2025; and,

WHEREAS, The Planning Commission did review the proposed plan, consider public comment, and adopt the City of Mackinac Island Master Plan 2025 by resolution on February 11, 2025; and,

WHEREAS, The City Council of Mackinac Island supports the recommendations and proposals contained in the adopted master plan pertinent to the future development of the City;

NOW THEREFORE BE IT RESOLVED THAT, The City Council of Mackinac Island does hereby concur with the action of the City Planning Commission by means of the passing of this resolution, hereby adopted this \_\_\_\_ day of \_\_\_\_\_, 2025.

AYES:

NAYS:

ABSENT:

I, \_\_\_\_\_, City Clerk of Mackinac Island, do hereby certify the foregoing to be a true and correct copy of a resolution that was adopted by the Mackinac Island City Council at their regular meeting held on \_\_\_\_\_, 2025.

\_\_\_\_\_  
Signature

RESOLUTION OF ADOPTION  
CITY OF MACKINAC ISLAND MASTER PLAN

The following Resolution was offered by Commissioner Finkel and seconded by Commissioner Dufina:

WHEREAS, the City of Mackinac Island, Mackinac County, Michigan established a Planning Commission under State of Michigan Public Act 33 of 2008, as amended (Michigan Planning Enabling Act); and,

WHEREAS, the Planning Commission is required by Section 31 of the Act to make and adopt a basic plan as a guide for the development of the City; and,

WHEREAS, the Planning Commission has worked with the consultants at Wade Trim to oversee a planning process that included opportunities for public input as well as investigations and surveys of existing resources; and,

WHEREAS, a draft plan was prepared by the Planning Commission and presented to the City Council in accordance with Section 41, (1) of Public Act 33, and the City Council approved the distribution of the draft plan for review and comment pursuant to Section 41, (2) of said Act; and,

WHEREAS, after expiration of a 63-day review and comment period, the Planning Commission did give notice of a public hearing on the draft plan in accordance with Section 43, (1) of Public Act 33, with such public hearing being held on February 11, 2025;

NOW THEREFORE BE IT RESOLVED THAT, the contents of the draft plan, dated January 22, 2025, with revisions as discussed during the February 11, 2025 Planning Commission meeting, is hereby adopted by the City of Mackinac Island Planning Commission in accordance with Section 43, (2) of Public Act 33 by not less than a majority of its membership.

AYES: Strawo, Dufina, Finkel, Martin, Mosley, Myers, Pettit

NAYS: none

ABSENT: none

I, Hattie Pereny, Secretary of the Mackinac Island Planning Commission, do hereby certify the foregoing to be a true and correct copy of a resolution that was adopted by the Planning Commission at their regular meeting held on February 11, 2025.

Hattie Pereny  
Signature

**City Clerk**

---

**From:** Katie Pereny  
**Sent:** Thursday, February 20, 2025 1:17 PM  
**To:** City Clerk  
**Cc:** Dennis Dombroski; David Lipovsky  
**Subject:** Online permitting and payments

The building department is interested in adding the capability for our customers to complete their permit applications online, receive invoices for permits, and pay for the permits online. The City of Sault Ste Marie also had CivicPlus design their website and I was able to do all of this online and get a permit the very next day. This would also give our customers the ability to use a credit card, which currently they may not. The payment system used by the Soo is Point and Pay. Currently we have Doxo for DPW bills to be paid online. I am not sure who set up Doxo but we are wondering if someone can contact Doxo and see if they have this capability. If not, we are wondering if we could look in to Point and Pay. Our website currently has the ability to have fillable forms but we are not sure how those can be implemented. If we can figure that out that could possibly take care of the step of completing the application online. I have no idea on the cost of this and am looking for someone to get more information and see if this is possible. Thank you.

<https://www.pointandpay.com/>

<https://www.doxo.com/business/provider/city-of-mackinac-island-2C05805>

*Katie Pereny*  
City of Mackinac Island Building & Zoning Department  
906-847-6190  
kep@cityofmi.org



City of Mackinac Island Building & Zoning Department, MI  
January, 2025



## About Point & Pay

- Nationwide payment processing solutions since 1999, based in Troy, MI
- More than 2000 clients in 48 states
- Provides proven, fully-integrated Secure Systems with PCI Level 1 certification
- Preferred partner of BS&A software
- Specializing in payment processing for:
  - Government
  - Courts
  - Clerks
  - Law Enforcement
  - Utilities
  - Education
  - Healthcare

# point&pay

## North American Bancard

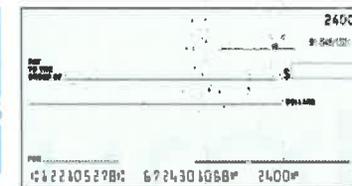
- One of the country's largest merchant services organizations
- Processes more than \$50 billion+ each year on behalf of 355,000+ merchants nationwide
- Through NAB, Point & Pay offers significant benefits to our clients:
  - POS processing and equipment
  - Check verification, imaging and processing
  - Gift card/loyalty services
  - Smartphone, tablet & mobile solutions
  - PCI compliance



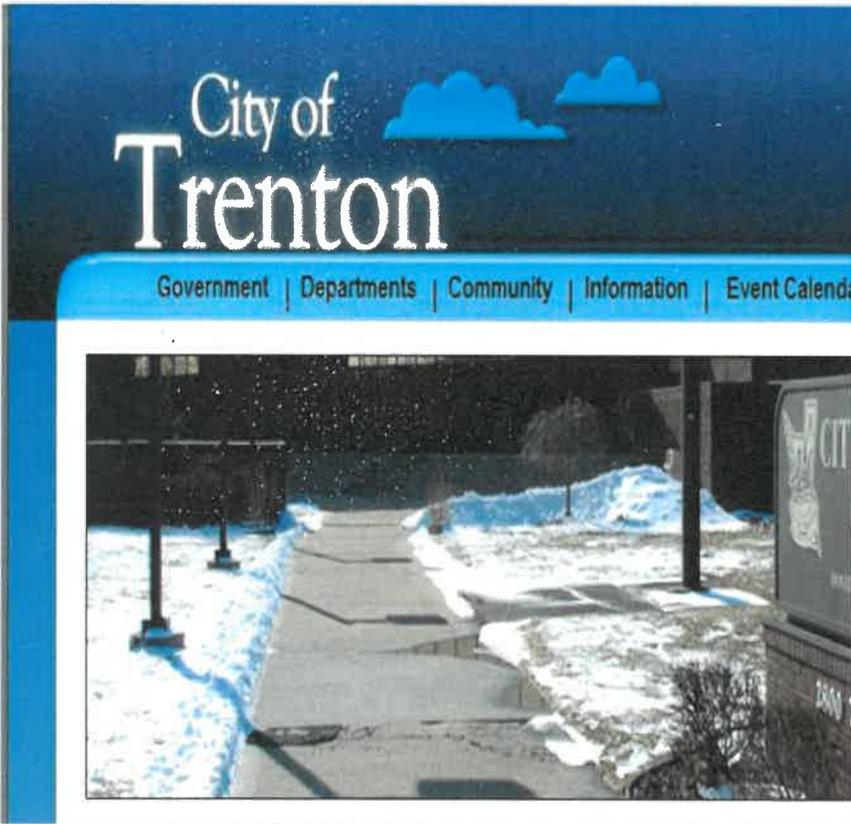
# point&pay

## Point & Pay Unique Features

- Pick and Choose what your office needs/wants- Web-Phone-Counter-Mobile-Kiosk
- Customized
  - Web pages
  - Messaging on receipts
  - Unique IVR 800 number
- Shopping Cart option
- Real-time access to payments and notification options
- Standard POS, Kiosk, Mobile and more
- Data hosting
- E-billing
- Recurring Billing
- Integration options with many software vendors
- ACH verification
- Exclusions manager
- Consolidated settlement



# point&pay



PNP will try to use your colors and Custom Banner

The screenshot displays the 'Step 1: Select Payments' page of the PNP system. It includes a 'My Bills' table with columns for 'Payment Type', 'Account Number', 'Amount', and 'Details Item'. Below the table are sections for 'Customer Information' (with fields for First Name, Last Name, Address Line 1, Address Line 2, City, State, Zip Code, Phone Number, and Email Address) and 'Payment Information' (with a 'Payment Method' dropdown set to 'Credit Card'). A 'Tax Payments' link is visible at the bottom left, and a business hours banner for 'Open Monday-Friday 9:00AM - 5:00PM' is at the bottom right.

You can connect to data at this point or have PNP host data.

PNP will allow you to Customize the Fields for Payment Identification.

# point&pay

## Online: Payment Receipt



HTTP://www.guulil.com

### Thank you for your payment!

This service has been provided by \_\_\_\_\_ and **Point & Pay**. We value your business. Please keep this receipt for future reference.

You have made a payment to \_\_\_\_\_. Thanks for your online payment. For questions regarding your bill or payment please contact support at 1-888-123-4567

**Name:** Jane Doe  
**Address:** 123 Test Drive, Tampa FL, 33987  
**Contact:** 1234567890  
**Comments:**

You can customize the message on the receipt

**Payment ID:** 6006382  
**Date:** 10/05/11 11:06 PM  
**Subtotal:** \$150.00  
**Fee:** \$2.50  
**Total:** \$152.50  
**Method:** Credit or Debit Card(\*\*\*\*\*1111)

Item Purchased	Transaction Description	Account	Amount
☐	☐	999999999999	\$150.00

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
 By signing this receipt you agree to the terms and conditions of this service.

You will see one line item on your credit or debit card statement indicating the amount you paid and will be identified as *Halifax Health Pmt*. If you have any questions about the charges please call 1-888-891-6064.

[Print Receipt](#) [Close Window](#)



# Credit Card Payments in BS&A Cash Receipting

Cash Receipting User: SHER DB: Demo\_V Group: DEMO Version: 12/07/2010

Rec'd Of: Jeff Backus Address: Receipt: [Next Available] Post Date: 12/14/2010  
 Description/Notes Cashier: SHER1 Status: Open  
 Batch: CC825 Workstation:

Receipt Item	Reference	Det	Amount	Distribution
UB	018705	Det	9412.07	Distribution

Total: 9412.07  
 Tendered: 30.00  
 Change: (\$412.07)

Buttons: Adding New Receipt, View changes, Save, Cancel

If your municipality accepts payments in BS&A Cash Receipting, you have the option to accept credit card payments in Cash Receipting without having to log into Point & Pay.

Input Credit Card Information

Swipe or Enter Card: 4111111111111111 Amount: \$412.07  
 Fee: \$12.16  
 Exp. Date (MMYY): 0315 Total: \$424.23  
 Card Type: Visa

AVS and CVV Info:  
 Street Address: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ CW Code: \_\_\_\_\_

Card Signer Information  
 First Name: JEFF  
 Last Name: BACKUS  
 Street Address: 77 Marsh Rd  
 City: Haslett  
 State: MI Zip Code: 48840

Buttons: OK, Cancel



## In person through Point & Pay

Staff views this screen to begin an over-the-counter transaction

### Payment Entry Form

Note: \* indicates a required field.

#### My Bills

Save Delete Payment Type: \*

Add Item

#### Cardholder Information

First Name: \* Last Name: \*

Address Line 1: Address Line 2:

City: State: Zip Code: \*

Phone Number: Email Address:

#### Payment Information

Payment Method: \* Swipe?:

Swipe:

[Click here to swipe card](#)

Clear Fields

Continue





Clerk can print a receipt for payer's signature, however Point & Pay does not require a signature.

## In Person Counter Receipt

### Thank you for your payment!

This service has been provided by City of Dearborn, MI and Point & Pay. We value your business. Please keep this receipt for future reference.

You have made a payment to City of Dearborn, MI, your payment was processed at Treasury office. The City of Dearborn Thanks You for your payment.

**Name:** ERIN SMITH  
**Address:** 4227 SCHAEFER, DEARBORN MI, US, 48126  
**Contact:** 2036194918  
**Comments:**

**Payment ID:** 34692  
**Date:** 09/15/10 10:33 PM  
**Subtotal:** \$1451.87  
**Fee:** \$43.56  
**Total:** \$1495.43  
**Method:** Charge(\*\*\*\*\*1111)

Item Purchased	Transaction Description	Account	Amount
Property Tax - Summer	CtyDearbornPropTxPmt	821018414027	\$1,451.87

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

By signing this receipt you agree to the terms and conditions of this service.

You will see two line items on your credit or debit card statement. One line will indicate the amount you paid to the City of Dearborn and will read *CtyDearbornPropTxPmt*. If you have any questions about either of these charges please call 1-888-891-6064.

[Print Receipt](#)   [Close Window](#)



# Real Time Reporting

- \* Access to web-based real-time reports 24/7
- \* View data onscreen or export to excel
- \* Customizable by:
  - Date Range
  - Payment type
  - Channel
  - Office
  - Clerk
- \* Work-log reports track clerk usage

Home
Reports
Orders
Editors
Admin
Logout

Payment Report

**Payment Report**

Start Date: Mar 7 2012 12:00 AM | End Date: Mar 7 2012 11:59 PM | Partner: ACC Boat Club, Inc (TX)

Office: No Filter | User: No Filter | Product: No Filter | Channel: No Filter | Group By: Channel | Payment Type: No Filter | Payment Method: No Filter

Update Report
Download to Excel
Print Report
Text Size

**Channel: API**

Pay Id	Method	Type	Status	Date	Account	Product	Name	Fee	Print Amt
6010388	Credit or Debit Card - Visa	Purchase	Approved - Comp	03/07/2012 12:32 AM	1234567890	Property Taxes	Peter Kisko	\$25.00	\$1,000.00
6010388	Credit or Debit Card - Visa	Purchase	Approved - Comp	03/07/2012 12:33 AM	1234567890	Property Taxes	Peter Kisko	\$25.00	\$1,000.00
6010392	Credit or Debit Card - Visa	Purchase	Approved - PCB	03/07/2012 08:43 AM	650647	ERP	tm lagley	\$72.00	\$2,912.00
6010393	Credit or Debit Card - Visa	Purchase	Approved - PCB	03/07/2012 09:05 AM	648910	ERP	tm developer	\$72.00	\$2,912.00

Channel Summary	Processor Settlement				PWP Settlement				Debit			Total						
	Receipt Payment	Customer Paid Fee	Partner Paid Fee	Transfer	Receipt Payment	Customer Paid Fee	Partner Paid Fee	Transfer	Fee Settled by Processor	Fee Settled by PWP	Fee Total	Count	Receipt Payment	Customer Paid Fee	Partner Paid Fee	Transfer		
Credit Card Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$7,874.00	\$7,874.00	\$50.00	\$145.60	\$7,678.40	\$0.00	\$0.00	\$0.00	4	\$7,874.00	\$7,874.00	\$50.00	\$145.60	\$7,678.40
eCheck Payments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$50.00	\$145.60	\$7,678.40	\$0.00	\$0.00	\$0.00	4	\$8,000.00	\$8,000.00	\$50.00	\$145.60	\$7,678.40

**Report Totals**

Summary	Count	Receipt	Payment	Customer Paid Fee
Credit Card Payments	19	\$783.23	\$743.48	\$39.75
eCheck Payments	1	\$3.00	\$1.00	\$2.00
Refunds	0	\$0.00	\$0.00	\$0.00
<b>Total</b>	20	\$786.23	\$744.48	\$41.75

**Deposit Summary**

Expected Deposit on 02/08/2012

Agency Account #	Originator	Payment Method	Deposit Amount
00004511	API	API	\$7.00
<b>PWP Total</b>			\$7.00
<b>Total</b>			\$7.00

## Over the Phone: IVR Payments



- Unique 800 telephone number for constituents to make payments
- Fully-featured IVR system accepting all credit and debit cards
- Option to connect to hosted data
- Presentation of convenience fee prior to payment
- Unique confirmation number generated for all payments
- Option to speak to live operator



## Transaction Flow

- **Money Deposits 48 hours from end of day.**

*example: Monday ends at midnight, 48 hours takes place, when you check your bank account on Thursday deposit has been made.*

- **Money can be deposited as one lump sum, or multiple deposits to same or different bank accounts, based on product type.**
  - **Access to deposit in route information is available 24/7.**
-



## Implementation

**Week 1:** Complete Product Worksheets and Client Application to set up each payment type; order Merchant IDs

**Week 2:** Receive welcome kit

**Week 2-4:** Receive card readers

**Week 3-4:** Receive test links and test credit cards

**Week 3-5:** Schedule and complete online training

**Week 5-7:** Go live

Timeline may vary by system customization



## Personalized Support



- Dedicated Account Manager and Project Manager
- Individual training for agency personnel
- Direct support for customers 24 hours a day, 7 days a week
- Personal assistance to resolve customer charge-backs

***You have unique needs... Point & Pay has intuitive payment solutions.***



## Convenience Fee Pricing

*3 year contract.  
The \$2000 flat fee is for the life of time used.*

\$500 set up fee

\$50 monthly maintenance

fee or a \$2000 flat fee - *no more fees after 3 years.*



### Card Readers

2 card readers for free per department.

Each additional card reader is \$50.00 each.

### Absorbed Pricing Available

### Convenience fee pricing

Credit/Debit 2.8% with a \$2.00 minimum

### E-Checks

\$1.50 up to \$10,000

\$10.00 over \$10,000



## Contact Information

Richard Malone

Sales Executive

248-396-6541 Cell

248-622-4204 Direct Line

[rmalone@pointandpay.com](mailto:rmalone@pointandpay.com) Email

Permit No. 125-030

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Advanced Awning Permit Fee: 15.00  
 Contact Name: Doug Saul Date: 02/24/2025  
 Address: 5474 M-72E City: Williamsburg  
 State: MI Zip: 49690 Fax#: \_\_\_\_\_  
 Phone #: 231-938-2233 Email Address: advancedawninginfo@gmail.com  
 Work Site/Destination: Grand Hotel  
 Reason Trailer is Needed: Tool Crib  
 Trailer Description: US Cargo 16' Tandem axle 2500 lbs  
Make Model/Description Weight  
 Proposed Starting & Ending Date: 3-17-25 5-3-25 Total Days of Usage: 48  
 What Boat Line & Dock: Arnold Freight  
 Proposed Travel Route: Main Rd

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 02-24-25

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/24/25</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
Comments: _____	By: <u>Council</u>	

11/8/2018

Permit No. T25-031

**APPLICATION FOR TEMPORARY TRAILER PERMIT**  
(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Advanced Awning Permit Fee: 15.00  
 Contact Name: Doug Saul Date: 02/24/2025  
 Address: 5474 M-72 E. City: Williamsburg  
 State: Mi Zip: 49690 Fax#: —  
 Phone #: 231-938-2233 Email Address: advancedawningsinfo@gmail.com  
 Work Site/Destination: Grand Hotel  
 Reason Trailer is Needed: Haul framework  
 Trailer Description: 20' Flatbed 1,800 lbs  
Make Model/Description Weight  
 Proposed Starting & Ending Date: 3-17-25/4-1-25 Total Days of Usage: 16  
 What Boat Line & Dock: Arnold Freight  
 Proposed Travel Route: Main Rd

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 02/24/25

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/24/25</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
Comments: _____	By: <u>Council</u>	

11/8/2018



SEASONAL SLIP RENTAL AGREEMENT
By authority of Part 781 of Act 451, P.A. 1994, as amended.

Amount Due \$ 4180.00 Date Paid Harbor MACKINAC ISLAND

Table with 4 columns: Name (Owner), Address, Boat Name, Power, Insurance Company Name, Slip, Telephone, Registration Number, Length, Sail, Beam, Draft, Policy Number. Includes details for CITY OF MACKINAC ISLAND and RESCUE BOAT.

This agreement between the Michigan Department of Natural Resources (DNR), Parks and Recreation Division (PRD) and CITY OF MACKINAC ISLAND, is subject to the following terms and conditions:

- 1. This agreement is for a rental of a boat slip for the 2025 boating season.
2. This agreement is only for the owner of the specific boat described above.
3. You agree to comply with the terms and conditions of this agreement, the rules and regulations of the DNR harbor facilities...
4. You agree to comply with all of the following: laws; all police, fire, and sanitary regulations...
5. The seasonal rental of the boat slip is for recreational use only.
6. Dinghies or other auxiliary craft may be stored in the slip as long as its storage does not extend beyond the boundaries...
7. The harbor is staffed by DNR personnel according to the schedule listed below...
8. You must notify the DNR of any vacancy of 48 hours or more.
9. The boat must be covered by an insurance policy (hull coverage and protection and indemnity liability coverage).
10. The DNR has the right to terminate this agreement, without cause, by giving notice in writing 72 hours in advance.
11. If this agreement is terminated by the owner, a 72-hour notice must be given to the DNR.
12. If you sell your boat and purchase a new boat that requires a larger or smaller boat slip than you are currently renting...

13. The boat and all equipment must be removed from the harbor facility within 10 days of the end of the harbor facility. If the boat and all your equipment is not removed, the DNR may charge you a daily fee for the slip occupied or pursue a civil action available under the law.
14. In the event of an emergency that may affect personal property, the DNR, although not required to, reserves the right to move the property to minimize any potential damage.
15. This harbor facility promotes and celebrates the prevention and reduction of pollution from marinas and the surrounding areas. You agree to voluntarily improve and maintain Michigan's waterways by reducing and eliminating releases and discharges of harmful pollutants, sediments, nutrients, general refuse, and anything else that may negatively impact aquatic environments.
16. The agreement holder hereby releases, waives, discharges and covenants not to sue the State of Michigan, its departments, officers, employees and agents, from any and all liability to the agreement holder, its officers, employees and agents, for all losses, injury, death or damage, and any claims or demands thereto, on account of injury to person or property, or resulting in death of the agreement holder, its officers, employees or agents, in reference to the activities authorized by this agreement. The agreement holder shall report to the harbormaster or unit supervisor/manager any incident that may result in personal injury or property damage. Within 24 hours of any incident, the agreement holder shall report in writing to the harbormaster or unit supervisor/manager on forms provided to them at the time of reporting. Incidents resulting in serious personal injury, death, or property damage estimated to exceed \$100 are to be reported to the harbormaster or unit supervisor/manager immediately, by telephone or in person. A written report is to follow as described above.
17. The agreement holder hereby covenants and agrees to indemnify and save harmless, the State of Michigan, its departments, officers, employees and agents, from any and all claims and demands, for all loss, injury, death or damage, that any person or entity may have or make, in any manner, arising out of any occurrence related to (1) issuance of this agreement; (2) the activities authorized by this agreement; and (3) the use or occupancy of the harbor facilities which are the subject of this agreement by the agreement holder, its employees, contractors, or its authorized representatives.

Specific Harbor Instructions to Boaters:

ESTIMATED SCHEDULE OF SERVICES FOR 2025

	Attendants	Restroom/Shower	Electricity	Water	Pump-out	Fuel
Start Dates	<u>05/15/2025</u>	<u>05/15/2025</u>	<u>05/15/2025</u>	<u>05/15/2025</u>	<u>05/15/2025</u>	<u>                    </u>
End Dates	<u>10/15/2025</u>	<u>10/15/2025</u>	<u>10/15/2025</u>	<u>10/15/2025</u>	<u>10/15/2025</u>	<u>                    </u>

\_\_\_\_\_  
Signature of Boat Owner/Permittee \_\_\_\_\_  
Date

\_\_\_\_\_  
DNR Unit Supervisor/Manager \_\_\_\_\_  
Date



## SEASONAL SLIP BILLING

By authority of Part 781 of Act 451, P.A. 1994, as amended.

02/25/2025

CITY OF MACKINAC ISLAND  
ATTN: CITY MAYOR  
PO BOX 455  
MACKINAC ISLAND, MI 49757

The Department of Natural Resources (DNR) has received your completed Seasonal Slip Offer. Please find enclosed, a Slip Rental Agreement for a slip, at MACKINAC ISLAND State Harbor, for the 2025 boating season.

The seasonal slip rate is \$4180 . You may pay by returning a check with your signed Seasonal Slip Rental Agreement or after returning the signed Seasonal Slip Rental Agreement, you may call the number below to pay by credit card.

Please make a check payable to the "State of Michigan." Return the check and your signed Seasonal Slip Rental Agreement to the address below by 03/22/2025. A completed agreement will be returned to you.

**Note:** A cancellation of your seasonal slip rental may occur if the Seasonal Slip Rental Agreement is returned **without** payment **and** there was no contact made for payment by credit card.

Please mail your signed Slip Rental Agreement and check to:

**PARKS AND RECREATION  
MICHIGAN DEPARTMENT OF NATURAL RESOURCES  
720 CHURCH STREET  
SAINT IGANCE MI 49781  
TELEPHONE NUMBER 906-643-8620**

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: CHICAGO YACHT CLUB Permit Fee: \$150.00  
 Contact Name: HOYD KARREN Date: 1/14/2025  
 Address: 400 EAST MONTGUE City: CHICAGO  
 State: IL Zip: 60603 Fax#: \_\_\_\_\_  
 Phone #: 773-230-5209 Email Address: L.KARREN@G.MACKI.COM  
 Work Site: WINDER MERE POINT  
 Reason Vehicle is Needed: FINISH LINE OF RACE  
 Vehicle Description: FORD TRUCK 150  
Make Model/Description  
 Proposed Starting & Ending Date: 7/15 - 7/23 Total Days of Usage: 2  
 What Boat Line & Dock: CITY DOCK  
 Proposed Travel Route: MAIN STREET

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 1/14/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times  
**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757  
**Phone:** 906-847-3702 **Fax:** 906-847-6430 **Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 2/28/2025 Fee Received: \_\_\_\_\_ Ck #: \_\_\_\_\_  
 Date of Action on Application: 3/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
 Comments: \_\_\_\_\_

Permit No. T25-032

2025 Cyc R

Section XI, Itemh.

# APPLICATION FOR TEMPORARY TRAILER PERMIT

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: CHICAGO YACHT CLUB Permit Fee: \$75.00

Contact Name: LLOYD KARRON Date: 1/14/2025

Address: 400 EAST MADISON City: CHICAGO

State: IL Zip: 60603 Fax#: \_\_\_\_\_

Phone #: 773-230-5209 Email Address: L1KARRON@CGYACHT.COM

Work Site/Destination: WINDERMERE PT

Reason Trailer is Needed: FINISH LINE RACE Trailer - Windermere Point

Trailer Description:	<u>1978</u>	<u>8x30</u>	<u>2300</u>
	Make	Model/Description	Weight

Proposed Starting & Ending Date: 7/15 - 7/23 Total Days of Usage: 9

What Boat Line & Dock: (ARONOLD CRT) CITY DOCK

Proposed Travel Route: MAIN STREET

### Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Lloyd Karzon Date: 1/14/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times.

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/28/2025</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

Permit No. V25-039

2025 cy

Section XI, Itemh.

APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: CHICAGO YACHT CLUB Permit Fee: \$150.00  
 Contact Name: BLOND KAZEN Date: 1/14/2025  
 Address: 400 EAST MONROE City: CHICAGO  
 State: IL Zip: 60603 Fax#: 312-861-9351  
 Phone #: 773-230-5209 Email Address: BLKAZEN@CCYACHT.COM  
 Work Site: MISSION POINT  
 Reason Vehicle is Needed: AWARDS EVENT SALON PARTY  
 Vehicle Description: CMC 3500  
 Make Model/Description  
 Proposed Starting & Ending Date: 7/15 - 7/22 Total Days of Usage: 2  
 What Boat Line & Dock: BEAVER DOCK  
 Proposed Travel Route: BACK ROAD CHRIS IRONS  
989-687-2000

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: [Signature] Date: 1/14/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/28/25</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		

(1/8/2018)

Permit No. T25-033

2025 cy

Section XI, Itemh.

# APPLICATION FOR TEMPORARY TRAILER PERMIT

(ONE APPLICATION FOR EACH TRAILER AT EACH JOB LOCATION)

CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE

Applicant Name: CHICAGO YACHT CLUB Permit Fee: \$75.00  
 Contact Name: LOYD KARZEN Date: 1/14/2025  
 Address: 400 EAST MONROE City: CHICAGO  
 State: IL Zip: 60603 Fax#: 312-861-9351  
 Phone #: 773-230-5209 Email Address: L1KARZEN@GMAIL.COM  
 Work Site/Destination: MISSION POINT SAILOR AWARDS  
 Reason Trailer is Needed: AWARDS & PARTY  
 Trailer Description: APEX 3224 MOBILE STAGE 3650  
Make Model/Description Weight  
 Proposed Starting & Ending Date: 7/15 - 7/22 Total Days of Usage: 8  
 What Boat Line & Dock: BEAVER DOCK - CHRIS IRONS  
989-687-2000  
 Proposed Travel Route: BACK ROAD

**Trailers pulled by horse and dray CANNOT EXCEED 3000 pounds**

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: Lloyd Karzen Date: 1/14/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

Please visit: [cityofmi.org](http://cityofmi.org) for council dates & times.

Mailing address: City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

Phone: 906-847-3702

Fax: 906-847-6430

Email: [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: <u>2/28/2025</u>	Fee Received: _____	Ck #: _____
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
By: _____		
Comments: _____		

Permit No. V25-040

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Plutchak Crane Rental, LLC Permit Fee: \$ 150.00  
 Contact Name: Tim Plutchak Date: TBD  
 Address: N1715 US 41 City: Menominee  
 State: Mich. Zip: 49858 Fax#: 906-863-2525  
 Phone #: 906-864-4650 Email Address: plutchak@plutchakfab.com  
 Work Site: Stonebrook South House Jobsite  
 Reason Vehicle is Needed: Set Roof Truss'  
 Vehicle Description: Terex Boom Truck Crane 70100 Sterling  
 Make Model/Description  
 Proposed Starting & Ending Date: TBD Total Days of Usage: 1-2 days  
 What Boat Line & Dock: Arnold Frt.  
 Proposed Travel Route: Coal Dock, Main (west M185), Stonebrook South Entrance, Stonebrook Rd., Cedar Ln.

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *Tim Plutchak* Date: 2/20/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** [cityofmi.org](http://cityofmi.org) for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** [clerk@cityofmi.org](mailto:clerk@cityofmi.org)

City Use: Application Received: 3/3/2025 Fee Received: \$150.00 Ck #: 74874  
 Date of Action on Application: 3/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
 Comments: \_\_\_\_\_

Permit No. V25-041

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Plutchak Crane Rental, LLC Permit Fee: \$ 150.00  
 Contact Name: Tim Plutchak Date: TBD  
 Address: N1715 US 41 City: Menominee  
 State: Mich. Zip: 49858 Fax#: 906-863-2525  
 Phone #: 906-864-4650 Email Address: plutchak@plutchakfab.com  
 Work Site: Stonecliffe General Store  
 Reason Vehicle is Needed: Set Kitchen Modules  
 Vehicle Description: Linkbelt Crane HTC 8690  
 Make Model/Description  
 Proposed Starting & Ending Date: TBD Total Days of Usage: 1-2 days  
 What Boat Line & Dock: Arnold Frt.  
 Proposed Travel Route: M185, State Rd., British Ldg. Rd, Annex, Stonecliffe Rd.,

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *Tim Plutchak* Date: 2/20/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** clerk@cityofmi.org

City Use: Application Received: 3/3/2025 Fee Received: \$ 150.00 Ck #: 74874  
 Date of Action on Application: 3/5/25 Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: Council  
 Comments: \_\_\_\_\_

Permit No. V25-042

**APPLICATION FOR TEMPORARY MOTOR VEHICLE PERMIT**  
(ONE APPLICATION FOR EACH VEHICLE AT EACH JOB LOCATION)

**CONDITIONS OF ALL MOTOR VEHICLE PERMITS ARE SUBJECT TO CHANGE**

Applicant Name: Plutchak Crane Rental, LLC Permit Fee: Waived

Contact Name: Tim Plutchak Date: TBD

Address: N1715 US 41 City: Menominee

State: Mich. Zip: 49858 Fax#: 906-863-2525

Phone #: 906-864-4650 Email Address: plutchak@plutchakfab.com

Work Site: Mackinac Island Public School - 7846 Main St.

Reason Vehicle is Needed: Set School Housing Modules

Vehicle Description: Inkbelt Crane HTC 8690  
Make Model/Description

Proposed Starting & Ending Date: TBD Total Days of Usage: 1-2 days

What Boat Line & Dock: Arnold Frt.

Proposed Travel Route: M185, State Rd., British Ldg. Rd, Annex, Cadotte Ave.

The submittal of this application does not imply approval from the City of Mackinac Island. Approved permits are based on the information provided on the application. Any use or purpose which is contrary to approved uses and purposes or violation of any other local ordinances or state law constitutes a violation of permits conditions and will be punishable as a civil infraction and revocation of the permit.

Applicants Signature: *Tim Plutchak* Date: 2/20/2025

**Applications will not be submitted to City Council for approval until the fee is received.**

**Please visit:** cityofmi.org for council dates & times

**Mailing address:** City of Mackinac Island, P. O. Box 455, Mackinac Island, MI, 49757

**Phone:** 906-847-3702

**Fax:** 906-847-6430

**Email:** clerk@cityofmi.org

City Use: Application Received: <u>3/3/2025</u>	Fee Received: <u>Waived</u>	Ck #: <u>—</u>
Date of Action on Application: <u>3/5/25</u>	Approved: _____	Denied: _____
By: <u>Council</u>		
Comments: _____		