

CITY OF MACKINAC ISLAND

AGENDA

PLANNING COMMISSION

Tuesday, January 13, 2026 at 1:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Approval of Minutes

[a.](#) December 9, 2025 Public Hearing

[b.](#) December 9, 2025 Regular Meeting

V. Adoption of Agenda

VI. Staff Report

a. HDC Meeting Summary

b. DPW Update

VII. Old Business

[a.](#) Housing Focused Zoning Amendments Draft

[b.](#) RS25-046-045(H) Gilmer Site Plan Amendment

[c.](#) Correspondence Requesting Permit Extension - M. Straus

[d.](#) R425-098-052 Grand Hotel Statement of Findings and Conclusions for Approval

VIII. New Business

[a.](#) C25-053-110(H) Trayser New Cafe

b. Move in to Closed Session to Discuss Ongoing Litigation

IX. Public Comment

X. Adjournment

MINUTES

**PLANNING COMMISSION PUBLIC HEARING GHMI SPECIAL
LAND USE**

Tuesday, December 09, 2025 at 2:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Chairman Straus called the public hearing to order at 2:00PM.

II. Roll Call

PRESENT

Trish Martin

Jim Pettit

Michael Straus

Mary Dufina

Lee Finkel

ABSENT

Anneke Myers

Staff: Erin Evashevksi, David Lipovsky

III. Pledge of Allegiance

IV. Adoption of Agenda

Motion to approve as presented.

Motion made by Martin, Seconded by Dufina.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

V. Correspondence

Straus read the letters' sender names and whether for or against the request.

a. Letter from Cristina Staats

against

b. Letter from Jack Dehring Jr

against

c. Letter Opposing Housing

against

- d. Letter from Bobinsky's
against
- e. Letter from Surrey Ridge Condo Owners
against
- f. Letter from Lorma Kolatski
against
- g. Letter from Louann Mosley
against
- h. Letter from Tim Kolatski
against
- i. Letter from Candace Smith
against
- j. Letter from Cathy Arbib
against
- k. Letter from Frank & Bernadine Boswick
against
- l. Letter from Alice & Frank Boswick
against
- m. Letter from Kim Kolatski
against
- n. Letter from Wolfson's
against
- o. Letter from Spoor
against
- p. Letter from Ben Mosley
against.

- q. Letter from Lorne Cowell
against
- r. Letter from Gwen Bagbey
against
- s. Letter from Gabe Cowell
against

VI. New Business

- a. Special Land Use Request from GHMI Resort Holdings LLC

David Jurcak submitted a packet for the Commissioners. Jurcak stated there are no changes from what was previously submitted. Jurcak had some comments in response to previous comments. The Use is an allowable Use with a Special Land Use. Jurcak stated they are asking for boardinghouse. 2.39 definition of family which excludes housing temporary in nature. As to density we were incorrectly told that kitchens could not be in each unit. There is a similar building in R3, with kitchens. Jurcak went through the history of meetings in relation to this application. We are here to ask for a boardinghouse in alignment with the current ordinance. Due to previous actions over last two years you should not have a reason to deny this request.

Straus opened it up to the public, present at the meeting. Angel Callewaert stated she is in support of the request. She agreed with Jurcak that businesses need housing. The big question is where we are going to go. It is limited and what is the plan for businesses. She personally has lived by seasonal employees who have been polite and never caused a ruckus or been unpleasant. She has lived next to City workers who are all very nice. She has lived next to year round residents and seasonal residents. They are all human beings, here to better their lives.

Straus opened the floor to people on Zoom. Cristina Staats wanted to reaffirm her opposition to this request. The quadrupling of the density makes a significant difference to the neighborhood. You have heard from residents that this is not acceptable to those that live there.

Dufina stated she is surprised by Angels message that perhaps we are not, as people that live here, not caring about the employees. She does not agree that is a problem. Management needs to make sure the house is run well. Some employees go to work at 5:00 pm, not 5:00 am. Large groups of employees coming home late at night together is very disturbing to families in the neighborhood. Harrisonville was started as a family area. When employee housing started coming in, it made a big difference with the area and the value. Jurcak stated that the people residing in the proposed building are highly compensated managers. In addition, you have approved

two boardinghouses for Stonecliffe and Harborview. We are just asking for the same thing. This will probably be the quietest spot on the street.

Straus would like to go through the Statement submitted by GHMI.

Tamara Burns summarized the highlighted areas. It will be used for employee housing only. They will all be senior managers. There will only be 1 or 2 people in each unit, no minors and no pets. There are 6 standards they have responded to.

1-GH supervisor, living in one of the units, will be designated to oversee this.

2-This development will not diminish or impair property values.

3- No impact

4- utilities will be provided or already connected.

5-adequate ingress and egress will minimize congestion

6-This use conforms to all regulations. This is boardinghouse and would allow for 30.

Cathy Arbib asked for clarification about Jurcak's statement that it was always submitted as a boardinghouse. It was originally submitted as an apartment. Jurcak stated the approved use is single or two family in R4. There are three options for special land use. We have always intended it to be employee housing. We did offer the city 4 units initially. Arbib stated she still didn't understand. There was a public hearing scheduled for a 12-unit apartment. Jurcak denied this. Burns tried to explain by saying that the exact plan was preliminarily reviewed by Dombroski and since there were kitchens in it, it is an apartment building. We looked for ways to make this work. In the meantime they found out there was a boardinghouse across the street with kitchens in them. It was exactly what we are proposing. There is a piece of the zoning for an exemption for seasonal workers. Evashevski wanted to clarify on what constitutes a family. Evashevski read the definition aloud. To say that someone lives seasonally is not a family is not accurate. Jurcak argued the definition with Evashevski. Evashevski stated if you as the Grand Hotel house a single family in a house, you do not need employee housing for that. It is when the association between those individuals does not constitute a family. Jurcak argued that the same exact layout was approved as a boardinghouse. Jurcak insisted there must be consistency in actions. Evashevski again stated that the other application was in a different zoning district. She stated she was not going to discuss all the different scenarios. Evashevski insisted that what you are requesting is 12 dwelling units.

Straus stated the Commission has heard the information and he opened it to any other questions the Commission may have. Dufina confirmed the application being reviewed.

The clock started in October when the amendment was submitted. The Commission has 100 days to decide.

Cory Kaminen stated he doesn't have a letter. He is opposed to the application. He has lived in the Village for 30 years. Just about every boardinghouse or employee housing has problems. Not so much with single family. Cory stated employees have been told not to call the police with any problems, that the employer would like to handle it. He does not want any more of that.

- b. R425-098-052 Grand Hotel 12 Dwelling Units Amendment to Boardinghouse

VII. Public Comment

VIII. Adjournment

Motion to adjourn at 2:47 PM

Motion made by Martin, Seconded by Dufina.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

Michael Straus, Chairman

Katie Pereny, Secretary

MINUTES

PLANNING COMMISSION

Tuesday, December 09, 2025 at 3:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

II. Roll Call

PRESENT

Trish Martin

Jim Pettit

Michael Straus

Mary Dufina

Lee Finkel

ABSENT

Anneke Myers

Staff: Erin Evashevski, David Lipovsky

III. Pledge of Allegiance

IV. Approval of Minutes

a. November 11 Special Meeting

Motion to approve as written.

Motion made by Dufina, Seconded by Pettit.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

b. November 11 Regular Meeting

Motion to approve as written.

Motion made by Pettit, Seconded by Dufina.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

V. Adoption of Agenda

Motion to approve as amended. Add Pettit statement to Correspondence.

Motion made by Martin, Seconded by Dufina.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

VI. Correspondence

Jim Pettit read aloud a statement regarding a statement from a previous meeting. Motion to place on file.

Motion made by Martin, Seconded by Dufina.
Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

VII. Staff Report

a. HDC Meeting Summary

Finkel summarized the HDC meeting.

Pettit commented about the equipment on top of the roofs. Pettit wonders if there is a way to make it nicer.

b. DPW Update

Allen Burt shared his desktop to show current pictures of the project. Installing 2nd half of media. Microorganisms grow on the media. 9 connex boxes of media are being installed. Stairways, handrails and doors have been installed. Removal of unneeded equipment has begun. Finkel asked if the weather has changed the schedule at all. Burt stated it has not, but it has been difficult for the trucks to get to the site with all the snow.

c. Historic District Maps

Motion to approve the maps with Proposed removed. Evashevski stated if this is part of the zoning ordinance it should be included in the final proposed amendments. Motion to include the maps in the zoning ordinance with the changes.

Motion made by Martin, Seconded by Dufina.
Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

VIII. Committee Reports

None.

IX. Old Business

a. R425-098-052 Grand Hotel 12 Dwelling Units Amendment to Boardinghouse

Straus stated we just finished the public hearing and heard several comments. Straus turned it over to commissioners. Straus has a document from Evashevski referring to the statement of findings. Evashevski stated she has provided an opinion letter and today an opinion letter from Fraser Trebilcock was submitted. Evashevski stated you the commissioners are to make the decision. This requires a special land use and it is up to you to make a decision. Findings of fact need to be made for an approval or denial. Any conditions of an approval would need to be part of the statement of conditions. Pettit stated he agrees with

Evashevski. When we have the opinion of our lawyer, and another lawyer that backs up that opinion, we should not go against the lawyer. Motion by Pettit to deny.

Straus read aloud the Statement of Findings. Evashevski stated it has been clarified that the applicant stated it will be one person per unit, or a married couple. Straus completed reading the Statement of Findings. Jurcak stated that based on what was just read, that you should have at that point, denied it. Evashevski stated she submitted a confidential letter to the Commission. Jurcak stated it should have been shared at the Public Hearing. Straus looked to Evashevski on how to proceed. Gene Hopkins stated each standard must be voted on individually. Evashevski stated we have never done it that way and Hopkins stated then it has been wrong. Evashevski stated she is happy to go through each standard and vote.

Standard 19.06 Standards Vote

1. Will the establishment, maintenance or operation of the special land use be detrimental to or endanger the public health, safety or general welfare? – Planning commission stated that it would because the operation is not following the ordinances and the community has clearly expressed that the it will through the letters received. VOTE: all ayes.
2. Will the special land use be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or will it substantially diminish and impair property values within its neighborhood? – Planning commission stated that it would be injurious because it is doing something not allowed by ordinance. Did not make specific finding on values of property within the neighborhood. VOTE: all ayes.
3. Will the establishment of the special land use not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district? – Planning commission stated that it would because it is not following our ordinance. VOTE: all naves.
4. Are the adequate utilities, access roads, drainage and necessary facilities being or will be provided. Planning commission stated that based on the application this standard would be met. VOTE: all ayes.
5. Are adequate measures being or will be taken to provide ingress or egress so designed to minimize congestion in the public streets. Planning commission stated that based on the application this standard would be met. VOTE: all ayes.
6. Will the special land use, in all other respects, conform to the applicable regulations of the district in which it is located and to any additional conditions or procedure as specified in article 20. Planning commission stated that it does not meet the regulation in the district – no special land use requested for multiple family and if it was, it would not meet the density. VOTE: all naves.

Article 20.04 and 20.06 - any additional procedures? anything in site plan review that you believe is not met. Evashevski read the article aloud. Pettit stated A and H are not met.

Evashevski stated based on vote today she can prepare a statement of findings and conclusions denying the request, to sign and send to applicant.

Motion made by Pettit, Seconded by Straus.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

Jurcak asked for the votes and the second opinion be made available. Evashevski will take the request under advisement.

b. R321-007-008 Hoban Hill Condominiumization

The items requested at the last meeting have been received. Porter stated they are scheduled to start the road this week based on the weather. Motion to approve the condominiumization.

Motion made by Dufina, Seconded by Martin.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

c. C25-001-086(H) Schunk Threads Door and Window Alterations

Motion to deny because not approved by the HDC.

Motion made by Martin, Seconded by Dufina.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

d. Housing Focused Zoning Amendments Draft

Straus stated we have been working on updating the Zoning. We had a public hearing yesterday where some changes were suggested. Straus summarized the changes. Straus stated we can table for a month or send on to City Council now with the changes. Dufina stated there are a couple of things she would like to further look in to. Dufina stated to keep things moving we should move on to City Council. The timeline of the grant would allow us to table for a month. Doud stated he thinks the public should be able to see any changes before it is approved. Motion to table for more discussion. Ask Young to make a list of proposed changes for village lot size, corral, shipping containers, 5000 square feet with 50' lot in Harrisonville and PUD at 15000 square feet.

Motion made by Martin, Seconded by Pettit.

Voting Yea: Martin, Pettit, Straus, Dufina, Finkel

X. New Business

a. R125-009-107 Bagwell Addition (Old Huthwaite home)

Steve Rilenge stated the applicant would like to make some additions. Rilenge showed a plan with changes highlighted in yellow.

Straus and Evashevski had to leave at 4:20 PM, to catch the last boat. Finkel took over as chair.

Lipovsky stated the project meets all requirements. Motion to approve.

Motion made by Dufina, Seconded by Finkel.

Voting Yea: Martin, Pettit, Dufina, Finkel

b. ROS25-002-108 GHMI New Storage Barn

Gene Hopkins stated they would like to construct a golf course storage building. It is to house golf course equipment. Equipment in the summer would also be under a lean to. Lipovsky stated all standards are met. There is sewer for rest rooms. Pettit asked if the property is owned by the Grand, or leased from the State. Hopkins stated the Grand owns the property. It is on the golf course property but it is protected by trees and no windows will be on the golf course side of the building. Motion to approve.

Motion made by Dufina, Seconded by Martin.

Voting Yea: Martin, Pettit, Dufina, Finkel

XI. Public Comment

Tom Sullivan stated he is a resident of Stonecliffe Manor IV and president of Sunset Forest Association. He is concerned about the decision that the Planning Commission will no longer consider HOA approval. Sullivan stated it has been procedure for 20 years to have HOA approval. He is asking for clarification if items specifically prohibited by bylaws is submitted will the Planning Commission approve. Lipovsky stated we do want HOA approval, but it is not required for the City to approve. As long as it complies with the current codes he can approve without the HOA approval. Lipovsky would like to see a faster turnaround with the HOA approval because that is the biggest complaint he has heard from people. Reitman stated this procedure came about 20 years ago with a house that was inappropriate and ended in a lawsuit. Reitman worked with Dombroski from day 1 and worked together to approve. Lipovsky suggested Reitman come in and talk to him. Lipovsky could then talk to Planning Commission.

Sullivan stated his biggest concern is that the HOA is not required.

Cathy Arbib stated regarding condo associations she would like to see the City still requiring HOA approval.

Cristina Staats thanked the Commission for the time and effort spent on the Zoning amendments.

XII. Adjournment

Motion to adjourn at 4:41 PM.

Motion made by Martin, Seconded by Dufina.
Voting Yea: Martin, Pettit, Dufina, Finkel

Michael Straus, Chairman

Katie Pereny, Secretary



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Memorandum

To: City of Mackinac Island Planning Commission

From: Adam Young, AICP, Planning Consultant

Date: December 16, 2025

Subject: Housing Readiness Zoning Amendments – Project Update

We are providing this memorandum and enclosure as an update on the Housing Readiness Zoning Amendments project. As you know, the State-required public hearing was held by the Planning Commission during a special meeting on December 8, 2025. At the Planning Commission's regular meeting on December 9, 2025, the Commission decided that further discussion is needed. The zoning amendments will be back on the Planning Commission's agenda for January 13, 2026.

Proposed Zoning Ordinance Amendments

Based on feedback received during the December meetings, we have prepared a revised packet of proposed zoning ordinance amendments, which is enclosed and dated December 16, 2025. The following changes have been incorporated into this revised draft:

1. Page 10, Definitions Article – The definitions for “Commercial corral” and “Private corral” have been grouped together under the definition of “Corral”
2. Page 23, Section 4.12,(F) (Shipping Containers) – We revised the last sentence to provide an exception where a Trailer Permit has been issued by the City.
3. Page 42, Section 7.04,(F),(2) – Kept the last sentence (existing language) in place.
4. Page 44, Section 7.04A,(A) – Comments received during the public hearing prompted a consideration of whether the minimum lot size for the R-4 District should be reduced to better reflect established lot sizes within the district. Enclosed is a map exhibit which highlights existing lot sizes within the R-4 District. Based on this analysis, we agree that the minimum lot size should be reduced, as approximately 60% of the existing lots zoned R-4 District are smaller than the current minimum lot size of 10,000 square feet. We suggest that the Planning Commission consider reducing the minimum lot size to 5,000 square feet; if reduced to 5,000 square feet, only approximately 15% of existing lots in the R-4 District would be nonconforming. In connection with a lot size reduction, we suggest the Planning Commission consider a lot width reduction from 75 feet to 50 feet.
5. Page 72, Section 19A.05,(2) – Comments received during the public hearing prompted a consideration of lowering the minimum lot size eligibility for planned unit developments (PUDs). The rationale for lowering the minimum lot size is to allow for a greater number of parcels in the City to be eligible. The current minimum lot size for PUD eligibility is 2 acres. Enclosed is a map exhibit which highlights existing lot sizes throughout the City (not including State-owned properties). Our analysis reveals that only approximately 40 total properties are currently eligible (2 acres in size or greater). If the minimum lot size eligibility is lowered to 1 acre, an additional approximately 50 properties would be eligible. The Planning Commission may consider a further reduction; however, as shown on the map exhibit, many of the

properties less than 1 acre in the City are subdivision/condominium lots that are likely not appropriate as PUD projects.

Next Steps

If the Planning Commission is comfortable with the latest draft of zoning amendments, with or without changes, the Planning Commission should forward a recommendation of adoption to City Council.

If you have any questions, please do not hesitate to reach out to me at ayoung@wadetrim.com or 313.961.3651.

ACY:lkf
MCK 2014-01D
20251216_Project Update-Memo.docx

Enclosures: Zoning Ordinance Amendments Packet, 5th Draft, dated December 16, 2025
R-4 District Lot Size Analysis Map
City-Wide Lot Size Analysis Map

ZONING ORDINANCE CITY OF MACKINAC ISLAND, MICHIGAN

Ord. No. 479, eff. November 12, 2013
Amended Through Ord. No. 589, eff. March 10, 2021

Proposed Zoning Ordinance Updates

Fifth Draft, December 16, 2025
Public Hearing Draft, November 21, 2025
Third Draft, November 5, 2025
Second Draft, July 1, 2025
First Draft, June 5, 2025

Key:

Text proposed to be added

~~Text proposed to be deleted~~

Changes from the public hearing draft

ZONING ORDINANCE
CITY OF MACKINAC ISLAND, MICHIGAN
Ord. No. 479, eff. November 12, 2013
Amended Through Ord. No. 589, eff. March 10, 2021

An ordinance to establish zoning districts and regulations governing the use and development of land within the City of Mackinac Island, County of Mackinac, State of Michigan. This ordinance is adopted pursuant to Act 110, Public Acts of 2006, as amended, and Act 59, Public Act of 1978, as amended.

The People of the City of Mackinac Island Ordain:

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**ZONING ORDINANCE
CITY OF MACKINAC ISLAND, MICHIGAN
Ord. No. 479, eff. November 12, 2013**

List of Text Amendments

Ord. No.	Effective Date	Ord. Name/Topic
486	December 14, 2014	Amendment to Section 4.25 (Non-Motorized Marine Vessel Liveries)
537	July 26, 2016	Relating to the definition of a structure
538	July 26, 2016	Relating to the definition of a setback
539	July 26, 2016	Relating to architectural review, site plan review, and issuance of zoning permits for tents and other temporary buildings
540	September 28, 2016	To define and regulate the use of tents and other temporary buildings
542	November 29, 2016	Relating to Article 18, Architectural Review (Chimneys)
547	May 16, 2017	Relating to permitted uses and density requirements for hotel use in the MD Market District
550	September 13, 2017	Amendment to Section 4.12 (Accessory Buildings to Residential Uses)
551	September 13, 2017	Amendment to Section 4.22 (Home Occupations)
552	September 13, 2017	Amendment to Section 11.03 (Area, Bulk, Height, Lot Coverage, and Density Requirements)
564	January 30, 2019	New Section 4.30 (Seasonal Enclosures)
583	July 15, 2020	New Section 2.75A (Tasting Room) and addition of tasting rooms as a special land use in the C District
587	March 10, 2021	Amendment to Section 4.09 (Landscape Buffers)
588	March 10, 2021	Amendment to Section 2.08 (Boarding house / Rooming House / Employee House) and Section 2.45 (Hotel)
589	March 10, 2021	Amendment to Sections 20.04 and 20.06 relating to the review of any impact that a proposed development may have on a public right-of-way, utility, or adjoining property

ARTICLE 1 TITLE AND PURPOSE

Section 1.01 Short title.

This ordinance shall be known and may be cited as the Zoning Ordinance of the City of Mackinac Island.

Section 1.02 Purpose.

The provisions of this ordinance shall be held to be minimum requirements adopted for the promotion of the public health, safety, and general welfare of the community. These provisions are intended to serve, among other purposes, the following: to provide for adequate light, air, and convenience of access; to assure safety from fire and other dangers; to prevent overcrowding and congestion; to facilitate the efficient provision of sewer, water, recreation, education, police, fire, and other public services; to protect natural resources; and to preserve, maintain, and enhance the historic and natural character of the Island.

ARTICLE 2 DEFINITIONS

Section 2.01 Access (fire, delivery).

A means by which emergency and fire vehicles can enter a parcel. Also, a means by which delivery or pick-up vehicles (or drays, carriages, etc.) can enter and leave a parcel.

Section 2.02 Accessory (use, structure).

A use or structure that is both subordinate and incidental to a principal use or structure. ~~Accessory~~ Uses and structures accessory to residential use include: private barns and stables, swimming pools, tool and garden sheds, gazebos, ~~non-commercial agricultural structures and activities~~, and the like.

Section 2.03 Adult foster care facility.

~~A governmental or nongovernmental establishment that provides foster care to adults. It includes facilities and foster care homes for adults who are aged, mentally ill, developmentally disabled, or physically handicapped who require supervision on an ongoing basis but who do not require continuous nursing care. Adult foster care facility does not include nursing homes, homes for the aged, hospitals, alcohol or substance abuse rehabilitation centers, or residential centers for persons released from or assigned to a correctional facility.~~

~~A. Adult Foster Care Family Home: A private residence with the approved capacity to receive six (6) or fewer adults to be provided with foster care for five (5) or more days a week and for two (2) or more consecutive weeks. The adult foster care family home licensee must be a member of the household and an occupant of the residence.~~

~~B. Adult Foster Care Small Group Home: An adult foster care facility with the approved capacity to receive twelve (12) or fewer adults who are provided supervision, personal care, and protection, in addition to room and board, for twenty-four (24) hours a day, five (5) or more days a week and for two (2) or more consecutive weeks for compensation.~~

~~A state-licensed establishment that provides foster care to adults. It includes facilities and foster care homes for adults who are aged, mentally ill, developmentally disabled, or physically handicapped who require supervision on an ongoing basis but who do not require continuous nursing care. An adult foster care facility does not include convalescent or nursing homes, homes for the aged, hospitals, alcohol or substance abuse rehabilitation center, residential centers for persons released from or assigned to a correctional facility, or any other facilities which have been exempted from the definition of adult foster care facility by the Adult Foster Care Facility Licensing Act, Act 218 of 1979, as amended. The following additional definitions shall apply in the application of this ordinance.~~

~~A. Adult Foster Care Congregate Facility: An adult foster care facility with the approved capacity to receive more than 20 adults to be provided with foster care.~~

~~B. Adult Foster Care Family Home: A private residence with the approved capacity to receive six or fewer adults to be provided supervision, personal care, and protection in addition to room and board, 24 hours a day, five or more days a week and for two or more consecutive weeks. The adult foster care family home licensee must be a member of the household and an occupant of the residence.~~

- C. **Adult Foster Care Large Group Home:** A facility with approved capacity to receive at least 13 but not more than 20 adults to be provided supervision, personal care, and protection in addition to room and board, 24 hours a day, five or more days a week, and for two or more consecutive weeks.
- D. **Adult Foster Care Small Group Home:** An owner-occupied facility with the approved capacity to receive 12 or fewer adults who are provided supervision, personal care, and protection in addition to room and board, for 24 hours a day, five or more days a week, and for two or more consecutive weeks for compensation.

Section 2.04 Agriculture.

The use of land devoted to the production of plants and animals useful to humans, including, but not limited to, forage and sod crops, grains, feed crops, field crops, dairy products, poultry and poultry products, livestock, herbs, flowers, seeds, grasses, nursery stock, fruits, vegetables, Christmas trees, and other similar uses and activities.

Section 2.05 Apartment.

See dwelling, multiple-family.

Section 2.06 Assisted living facility.

An unlicensed residential facility providing housing, two (2) or more group meals a day for compensation, incidental nursing or medical services and some or all of the following services: transportation, ambulatory assistance, prescription scheduling, laundry, housekeeping or shopping. Such facilities are designed and generally limited to residents over the age of 55, who because of physical or other limitations need special care and other services and where 24 hour personal care and congregate meals are provided. Facilities contain congregate kitchens, dining and living areas and separate sleeping rooms for residents..

Section 2.07 Bed and breakfast.

An establishment where overnight lodging and breakfast is offered for compensation by resident owners of private single-family homes to unrelated transient individuals and families.

Section 2.08 Bluff.

A steep headland, promontory, or cliff.

Section 2.09 Boardinghouse/~~rooming house/employee house.~~

~~The terms shall be considered synonymous for purposes of this ordinance. They are defined as a building, or portion thereof, with or without cooking facilities or access thereto, occupied by persons not consisting of a family, as defined in section 2.24 as defined herein this Article 2 of Definitions, as their residence. Tourist accommodations, such as a hotel or bed and breakfast, are excluded from this definition.~~

A use located within a building, or portion thereof, occupied by persons not consisting of a family, as defined in section 2.37, as their residence. The building, or portion thereof, dedicated to a boardinghouse use, may or may not include shared cooking facilities. The terms rooming house and employee house shall be considered synonymous for the purposes of this

ordinance. Tourist accommodations, such as a hotel or bed and breakfast, are excluded from this definition.

Section 2.10 Board of zoning appeals.

This term shall mean the Board of Zoning Appeals of the City of Mackinac Island, Mackinac County, State of Michigan. Such board being a quasi-judicial body for making determinations on zoning questions and appeals, and not to act in an executive or legislative capacity.

Section 2.11 Building.

Any structure, either temporary or permanent, having; a roof or other covering and designed or used for the shelter or enclosure of any person, animal, or property of any kind, including tents, garages, stables, greenhouses, or awnings.

Section 2.12 Building line.

A line established, in general, parallel to the front street line between which said building line and the front street line no building shall project, except as otherwise provided by this ordinance.

Section 2.13 Carriage.

Any horse-drawn passenger vehicle.

Section 2.14 Child care center facilities.

The following definitions shall apply in the application of this ordinance.

- A. **Child Care Center:** A state-licensed facility, other than a private residence, receiving one (1) or more preschool or school-age children for periods of less than twenty-four (24) hours a day, and where parents or guardians are not immediately available to the child. It includes a facility which provides care for not less than two consecutive weeks, regardless of the number of hours of care per day. May also be referred to as a child care center, day nursery, nursery school, parent cooperative preschool, play group, or drop-in center.

~~Section 2.14 Child care family home.~~

- B. **Child Care Family Home:** A state-licensed, owner-occupied private home in which one (1) but fewer than seven (7) minor children are received for care and supervision for periods less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. ~~Care is given for more than four (4) weeks during a calendar year.~~ It includes a home that gives care to an unrelated child for more than four weeks in a calendar year. A child care family home includes a private home with "increased capacity," as defined and regulated in the Child Care Organizations Act, Act 116 of 1973, as amended.

Section 2.15—Child care group home.

- C. Child Care Group Home: A **state-licensed, owner-occupied** private home in which more than six (6) but not more than (12) minor children are given care and supervision for periods less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Care is given for more than four (4) weeks during a calendar year. **A child care group home includes a private home with “increased capacity,” as defined and regulated in the Child Care Organizations Act, Act 116 of 1973, as amended.**
- D. Foster Family Home: A private home of an individual who is licensed by the State in accordance with the Child Care Organizations Act, Act 116 of 1973, as amended, to provide 24-hour care for 1 but not more than 4 minor children who are placed away from their parent, legal guardian, or legal custodian in foster care.
- E. Foster Family Group Home: A private home of an individual who has been licensed by the State in accordance with the Child Care Organizations Act, Act 116 of 1973, as amended, to provide 24-hour care for more than 4 but fewer than 7 minor children who are placed away from their parent, legal guardian, or legal custodian in foster care.

Section 2.15 Church or Place of Worship.

A building wherein persons regularly assemble for religious worship and used only for such purpose and reasonably closely related activities or uses. **This definition shall not include buildings used exclusively for residential, educational, recreational, or other uses not normally associated with worship.**

Section 2.16 Clinic.

A building where human patients are admitted, but not lodged overnight, for examination and treatment by more than one professional, such as a physician, dentist, and the like.

Section 2.17 Cluster.

A type of land development in which structures are built close together to maximize open space.

Section 2.18 Commercial use.

A use of land involving the exchange of money for goods and/or services, and may include production of tourist and other goods, including fudge shops, craft stores, gift shops, restaurants, and the like. **Commercial use shall also include a building or portion of a building wherein services are performed involving predominantly administrative, professional, or clerical operations (offices).**

Section 2.19 Commercial dock.

The use of land and/or water which is used primarily for commercial uses of a marine nature such as passenger, ferries and freight delivery.

Section 2.20 Commercial unit.

A clearly defined interior area enclosed by vertical partitions of at least seven feet in height for the purpose of ~~displaying and selling of goods and/or services~~ **conducting a commercial use, as defined herein**, and under the exclusive control of the owner/operator.

Section 2.21 Commercial stable.

Any building or structure used for the shelter and/or feeding of horses or other large domestic animals that are used for commercial purposes such as renting or leasing for riding or pulling drays or carriages; or for the rental of stall space; and any building or structure used for the shelter and/or feeding of more than six horses, or other large domestic animals. Any private stable containing more than six horses shall be considered a commercial stable for purposes of this ordinance.

Section 2.22 Commercial storage.

A use of land to store, or keep, personal property for individuals or entities other than the owners or residents of the land in exchange for **monetary** consideration.

Section 2.23 Condominium act.

Michigan Public Act No. 59 of 1978, as amended (MCL 559.101 et seq.).

Section 2.24 Condominium structure.

The principal building or structure intended for or constructed upon a lot or condominium unit, together with any attached accessory buildings. In a residential development, the condominium structure would refer to the house and any accessory buildings.

Section 2.25 Condominium subdivision project.

A condominium project developed under Public Act 59 of 1978, as amended (MCL 559.1010 et seq.), comprising more than two condominium units which is not subject to the provisions of the Subdivision Control Act [now Land Division Act], Public Act No. 288 of 1967, as amended (MCL 560.101 et seq.).

Section 2.26 Condominium unit.

That portion of a condominium project designed and intended for separate ownership and use, as described in the master deed, including the condominium structure and the contiguous limited common element under and surrounding the condominium structure, being the counterpart of a "lot" as defined in this ordinance.

Section 2.27 Convalescent or nursing home.

A facility, including a county medical care facility, that provides short-term or long-term organized nursing care and medical treatment to seven (7) or more unrelated individuals suffering or recovering from illness, injury, or infirmity. As used in this definition, "medical treatment" includes treatment by an employee or independent contractor of the nursing home who is an individual licensed or otherwise authorized to engage in a health profession under the Public Health Code, Public Act 368 of 1978, as amended.

Section 2.28 Corral.

Any fenced or enclosed area used to confine horses or livestock. **The following definitions shall further apply in the application of this ordinance.**

- A.** Commercial Corral: Any fenced or enclosed area used to confine more than six horses or other large domestic animals.
- B.** Private Corral: Any fence or enclosed area used to confine six or less horses or other large domestic animals, for personal use only.

Section 2.29 Dray.

Any horse-drawn cart or wagon used for hauling.

Section 2.30 Dwelling unit.

Any ~~house building~~, or portion thereof, ~~having cooking facilities~~ providing complete independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation, which is occupied usually as a home, residence or sleeping place ~~of one family~~, either permanently or transiently. In the case of mixed occupancy, where a building is occupied in part as a dwelling unit, the part so occupied shall be deemed a dwelling unit for purposes of this ordinance and shall comply with the provisions thereof relative to dwellings. ~~Any dwelling unit occupied on a transient basis which is for a rental period of less than 30 continuous days shall be considered a hotel, as defined and regulated herein.~~

Section 2.31 Dwelling, multiple-family.

A building or portion thereof, used or designed as a residence for three or more families living independently of each other having their own cooking facilities therein. This definition includes three-family houses, townhouses, four-family houses and apartment houses.

Section 2.32 Dwelling, single-family.

A detached dwelling, designed for or occupied exclusively by one family.

Section 2.33 Dwelling, two-family.

A detached building, designed for or occupied exclusively by two families living independently of each other, such as a duplex dwelling unit.

Section 2.34 Dwelling unit, accessory

A subordinate dwelling unit incorporated within a single-family dwelling. Accessory dwelling units may not be subdivided or otherwise segregated in ownership from the primary residence structure.

Section 2.35 Essential services.

The phrase "essential services" means the erection, construction, alteration, or maintenance by public utilities, authorities or commissions of underground, surface or overhead,

gas, electrical, steam, or water transmission or distribution systems, collections, communication, supply or disposal system, including mains, drains, sewers, pipes, conduits, wires, cable, fire alarm boxes, police call boxes, traffic signals, hydrants, towers, poles and other similar equipment, and accessories in connection therewith, reasonably necessary for the furnishing of adequate service by such public utilities or authorities or commissions for the public health or safety or general welfare, but not including buildings other than such buildings as are primarily enclosures of shelters of the above essential service equipment.

Section 2.36 Extractive use.

Any use of land which involves the extraction of materials from the ground for commercial purposes, such as an excavation for a gravel pit operation.

Section 2.37 Family.

- A. One or more persons related by blood, marriage, or adoption, together with foster children and servants of the principal occupants, occupying a dwelling unit and living as a single, nonprofit housekeeping unit; or
- B. A collective number of individuals living together in one house under one head, whose relationship is one of a permanent and distinct domestic character, and cooking as a single housekeeping unit. This definition shall not include any society, club, fraternity, sorority, association, lodge, combine, federation, group, coterie, or organization, which is not a recognized religious order, nor shall it include a group of individuals whose association is temporary and resort/seasonal in character or nature.

Section 2.38 Floor area.

- A. The floor area in a noncommercial unit is the total gross area of all floors measured from the inside surface of exterior walls and including area occupied by interior partitions and stairwells and excluding crawl spaces, attics without floors, and open porches, balconies, and patios.
- B. The floor area for commercial units shall be the total gross area of the floor on the level where business is conducted, measured from the inside surface of exterior walls and including all contiguous areas on that level over which the owner/operator has exclusive control.

Section 2.39 Greenhouse

A building or structure constructed chiefly of glass, glasslike or translucent material, cloth, or lath, which is devoted to the protection or cultivation of flowers, shrubbery, vegetables, trees, and other horticultural and floricultural products.

Section 2.40 Ground coverage.

The percentage of lot area covered by buildings and other impervious surfaces, such as roofs, paved areas, patios, etc.

Section 2.41 Height of building.

Building height is the vertical distance between the following two points:

- A. In all districts, except the C district on Main Street, the beginning point shall be the top of the foundation. In the C district on Main Street, the beginning point shall be where the sidewalk meets the front of the building.
- B. In all districts, the ending point shall be the highest part of the building or any attachment thereto, including facades and parapets.

Section 2.42 Home occupation.

A use conducted entirely within an enclosed dwelling and/or accessory building, which is clearly incidental and secondary to residential occupancy and does not change the character thereof.

Section 2.43 Hotel.

A use located within a building, or portion thereof, occupied as a temporary abiding place of individuals, who are lodged with or without meals, in which the rooms are occupied singly for hire, in which no provision is made for cooking in any individual room, including tourist and rooming homes, ~~and~~ or any other temporary occupation of a building, or portion thereof, meeting the definition in this ordinance of a boardinghouse or ~~apartment usage dwelling unit~~, which is for a rental period of less than 30 continuous days shall be considered a hotel usage.

Section 2.44 Impermeable surface.

Any surface covering the ground which cannot be penetrated by rain water, including asphalt, cement, and the roofs of buildings.

Section 2.45 Industrial.

A use of land which involves primarily the production of goods for commercial sale off the premises.

Section 2.46 Institutional.

A use of land by public, quasi-public, or public service organizations and agencies, such as governmental agencies, schools, parks, clinics and the like, for providing educational, recreational, governmental, or medical services to the public, excluding churches or places of worship.

Section 2.47 Junk yard.

A place where waste, discarded or salvaged materials are bought, sold, exchanged, stored, baled, cleaned, packed, disassembled or handled in open yards. Excluded are such uses when conducted entirely within a completely enclosed building.

Section 2.48 Kennel.

Any building or buildings and/or land used, designed, or arranged for the boarding or care of dogs and cats for profit.

Section 2.49 Landscape buffer.

A landscaped area composed of living material, a fence, wall, berm, or combination thereof, established and/or maintained to provide visual screening, noise reduction, and transition between conflicting types of land uses.

Section 2.50 Loading area or space.

That area lying adjacent to a building or structure used for the transfer of material between a horsedrawn or other vehicle, and the building or structure.

Section 2.51 Lot.

A parcel of land occupied or intended for occupancy by a use permitted in this ordinance, including one main building with its accessory buildings, and providing the open spaces, parking spaces, and loading spaces required by this ordinance. Provided that the owner of any number of contiguous lots may have as many of said contiguous lots considered as a single lot for the purpose of this ordinance as he so elects, and in such case the outside perimeter of said group of lots shall constitute the front, rear and side lot lines thereof. A lot shall be equivalent to a condominium unit.

- A. A "corner lot" is one which lies at the intersection of two streets which intersect at an angle not exceeding 135 degrees.
- B. An "interior lot" is one, other than a corner lot, with only one lot line fronting on a street.
- C. A "through lot" is an interior lot that fronts on two streets.

Section 2.52 Lot area.

The term "lot area" means the total land area within lot lines, as defined, of a lot. For lots fronting or lying adjacent to private roads, lot area shall be interpreted to mean that area within lot lines separating the lot from the private road and not the centerline of said private road.

Section 2.53 Lot line.

The line bounding a lot as defined herein.

Section 2.54 Marina.

A use of land and/or water to provide public docks, moorings and facilities for private watercrafts such as sailboats, powerboats and the like.

Section 2.55 Master deed.

The legal document recording a condominium project to which are attached as exhibits and incorporated by reference the approved by-laws for the project and the approved condominium subdivision plan for the project.

Section 2.56 Mobile home.

A structure, transportable in one or more sections, which is built on a chassis and designed to be used as a dwelling with or without a permanent foundation, when connected to the required utilities, and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. Mobile home does not include a recreational vehicle.

Section 2.57 Nonconforming use or structure.

A use or structure lawfully existing at the time of adoption of this ordinance, or any amendment thereto, which does not conform to the regulations of the district in which it is located.

Section 2.58 Planned unit development (PUD).

A land development project review process based on the application of site planning criteria to achieve integration of the proposed land development project with the characteristics of the project area. A planned unit development shall be available as an overlay development option within certain zoning districts in accordance with the provisions of article 19A of this ordinance.

Section 2.59 Planning Commission.

The Planning Commission of the City of Mackinac Island, as created under City Ordinance Number 266, and as authorized under the Michigan Planning Enabling Act, Public Act No. 33 of 2008, as amended (MCL 125.3801 et seq.).

Section 2.60 Principal use.

The principal use to which the premises are devoted and the principal purpose for which the premises exist.

Section 2.61 Private dock.

A use of land and/or water which provides mooring or private watercraft of the owner of the upland property and owner's guests, not involving any commercial or public mooring, or other commercial use.

Section 2.62 Private stable.

Any building or structure used for the shelter and/or feeding of up to six horses, or other large domestic animals, for personal use only.

Section 2.63 Public utility.

Any persons, firm, corporation, municipal department, board, or commission duly authorized to furnish and furnishing, under federal, state or municipal regulations, to the public, electricity, gas, steam, communications, television, telegraph, water services or sewage disposal.

Section 2.64 Recreational vehicle.

A vehicle, primarily designed as temporary living quarters for recreational, camping or travel use, which either has its own motive power or is mounted or drawn by another vehicle which is self powered, or drawn by horse; such as travel trailers, camping trailers, motor homes and truck campers. A snowmobile is not a recreational vehicle.

Section 2.65 Setback.

The minimal horizontal distance between the wall of a building, said wall being the surface of the cladding on the exterior of the building, whether it's siding, brick or other material, and the boundary of the lot area as set forth in Section 2.52. Steps and unenclosed structures are exempt from consideration provided the exemption results in a minimum of five feet of open space on side yards and ten feet of open space on front and rear yards. Also exempt from consideration are portions of the building that protrude horizontally from the wall, including but not limited to eaves, overhangs and window trim, provided said protrusions do not extend more than two feet as measured horizontally from the wall.

Section 2.66 Single ownership.

Ownership of a parcel of property wherein the owner does not own adjoining vacant property, provided that the owner of any number of contiguous lots of record may have as many of said contiguous lots of record considered as a single lot of record for the purpose of this ordinance as he so elects, and in such case the outside perimeter of said group of lots or record shall constitute the front, rear and side lot line thereof.

Section 2.67 Street or road.

A public thoroughfare which affords traffic circulation and principal means of access to abutting property, including avenue, place, way, drive, boulevard, highway, road and other thoroughfare, except an alley.

Section 2.68 Story.

That portion of a building, other than a cellar or mezzanine, included between the surface of any floor and the floor next above, or if there be no floor above it, then the space between the floor and the ceiling next above it.

Section 2.69 Story, half.

The part of a building between a pitched roof and the uppermost full story, said part having a floor area which does not exceed one-half the floor area of said full story.

Section 2.70 Structure.

Anything constructed or erected, that is located on the ground, or attached to something located on the ground.

Section 2.71 Structural change or alteration.

Any change in the supporting members of a building, such as bearing walls, columns, beams, or girders, or any substantial change in a roof.

Section 2.72 Swale.

Defined contour of land with gradual slopes that transport and direct the flow of stormwater.

Section 2.73 Swimming pool.

Any structure or container located either above or below grade designed to hold water to a depth of greater than 24 inches, intended for swimming or bathing. A swimming pool shall be considered as an accessory building for the purpose of determining required yard spaces and maximum lot coverage.

Section 2.74 Tasting room.

A use of a location on or off the manufacturing premises of the following Michigan Liquor Control Commission Licensees where the Licensee may provide samples of or sell at retail for consumption on or off premises the alcohol products it manufactures.

- A. A licensed Brewer or Microbrewer.
- B. A licensed Wine Maker or Small Wine Maker.
- C. A licensed Distiller or Small Distiller.
- D. A licensed Mixed Spirit Drinks Manufacturer.
- E. A licensed Brandy Manufacturer.

Section 2.75 Unenclosed structures.

Unenclosed structures are structures, or portions thereof, that have not less than three sides fully open to the elements, including open porches, decks, porticos and similar structures. Glass, screens, shutters, blinds and the like will be considered features that enclose a structure.

Section 2.76 Use.

The purpose for which land or premises of a building thereon is designed, arranged, or intended, or which it is occupied, or maintained, let, or leased.

Section 2.77 Variance.

A modification of the literal provisions of the zoning ordinance granted when strict enforcement of the zoning ordinance would cause practical difficulties to circumstances unique to the individual property of which the variance is granted.

Section 2.78 Vegetative disturbance.

The act of adversely impacting natural plant materials, including trees, shrubs, and ground cover on a site.

Section 2.79 Wetland.

A wetland as defined in Part 303 of the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, as amended.

Section 2.80 Yard.

An open space of prescribed width or depth on a lot with a building or group of buildings, which lies between the building or group of buildings, and the nearest lot line, and is unoccupied and unobstructed from the ground upward, except as otherwise provided herein.

- A. Front yard. The minimum horizontal distance between the front line of the building, excluding steps and unenclosed porches and the front lot line, and extending the full width of the lot.
- B. Rear yard. A space unoccupied except by an accessory building as hereinafter permitted, extending for the full width of the lot between any building other an accessory building and the rear lot line.
- C. Side yard. An open unoccupied space on the same lot with the building, between the building and the side lot line, extending from the front yard to the rear yard.

Section 2.81 Zoning administrator.

The administrative official appointed by the city council who is responsible for the enforcement of this ordinance.

Section 2.82 Zoning district.

A zoning district is a portion of the city within which, on a uniform basis, certain uses of land and buildings are permitted and within which certain yards, open spaces, lot areas, and other requirements are established by this ordinance.

ARTICLE 3 MAPPED DISTRICTS

Section 3.01 Zoning districts.

For the purpose of this ordinance, the City of Mackinac Island is hereby divided into 11 zoning districts known as:

R-1	Low density residential
R-3	High density residential
R-4	Harrisonville residential
HB	Hotel/boardinghouse
C	Commercial
MD	Market
CD	Cottage
ROS	Recreation/open space
RS	Shoreline residential
M	Marine
L	Lake

Section 3.02. - Zoning map.

The boundaries of these districts are hereby established as shown on a map entitled "The Zoning Map of the City of Mackinac Island, Michigan," which accompanies and is made part of this ordinance.

Section 3.03. - Zoning district boundaries.

Except where referenced on said map to a street line or other designated line by dimensions shown on said map, the zoning district boundary lines follow lot lines or the center lines of streets as they existed at the time of the adoption of this ordinance.

Section 3.04. - Areas not included within a district.

In every case where property has not been included within a district on the zoning map, the same is hereby declared to be in the R-1 low density residential district, except for properties which include frontage on Lake Huron, that are hereby declared to be in the RS shoreline residential district.

Section 3.05. - Interpretation of boundaries.

Questions or uncertainty concerning the exact location of zoning district boundary lines shall be determined by the board of zoning appeals. The board of zoning appeals in interpreting the zoning map shall apply the standards included in sections 3.03 and 3.04 of this article.

ARTICLE 4 GENERAL PROVISIONS

Section 4.01 Zoning affects every structure and use.

Except as hereinafter specified, no building, structure, or premises shall hereinafter be used or occupied, and no building, or part thereof or other structure shall be erected, raised, moved, placed, reconstructed, extended, enlarged, or altered, except in conformity with the regulations herein specified for the district in which it is located.

Section 4.02 Relationship to other laws.

Whenever any provision of this ordinance imposes more stringent requirements, regulations, restrictions, or limitations than are imposed or required by the provisions of any other law or ordinance, the provisions of this ordinance shall govern. Regardless of any other provisions of this ordinance, no land shall be used and no structure erected or maintained in violation of any state or federal pollution or environmental protection law or regulation.

Section 4.03 Severability.

This ordinance, and the various articles, sections, and clauses thereof, are hereby declared to be severable. If any article, section, paragraph, sentence or clause is adjudged unconstitutional or invalid, it is hereby provided that the remainder of the ordinance shall not be affected thereby. If any article, section, paragraph, sentence, or clause is adjudged unconstitutional or invalid as applied to a particular property, building or other structure, it is hereby provided that the application of such portion of the ordinance to other properties, buildings, or structures shall not be affected thereby.

Section 4.04 Restoring unsafe buildings.

Nothing in this ordinance shall prevent the strengthening or restoring to a safe condition of any part of any building or structure declared unsafe by the planning commission, the zoning administrator or other public officials acting in the scope of their authority.

Section 4.05 Height exemptions.

The height requirements of all zoning districts shall not apply to simple antennas, dish antennas less than four feet in diameter, chimneys, flagpoles, lightning rods, elevator or roof access enclosures, and mechanical equipment such as fans and air conditioning units. The height requirements of all zoning districts shall also not apply to turrets, steeples, cupolas and similar structures that have square footage less than 20 percent of the square footage of the highest floor below the turret, steeple, cupola or similar structure, provided that no portion of such excluded structure be more than six feet above the maximum height of the nonexcluded portion of the building.

Section 4.06 Historic structures.

Buildings or structures designated as "historic" by the state and/or national registers of historic places, if maintained as historic structures, are exempt from the area, bulk, height, and lot coverage requirements of this ordinance. If the use of such historic buildings or structures is for museum purposes, such use shall be exempt from the use provisions of this ordinance. For historic buildings or structures used for non-museum purposes, the use provisions of this ordinance still apply.

Section 4.07 Mobile homes.

Mobile homes are recognized as single-family dwelling units and are subject to the following provisions:

- A. To maintain the integrity of historic structures and the historic character of the city, no mobile home shall be located within ~~4,000 feet of~~ a state or federally designated historic district nor nearer than 1,000 feet of a state or federally designated historic district, building, or structure.
- B. ~~Except where prohibited by Subsection A,~~ mobile homes are allowed in zoning districts where single-family dwelling units are permitted, and are subject to the regulations of the district in which they are located.
- C. All mobile homes must meet the following standards: The appearance of a mobile home must be compatible with the appearance of surrounding residential structures as determined pursuant to ~~section article~~ 18; all mobile homes must be situated on permanent foundations (such as concrete or cinderblock); and space that exists between the floor of a mobile home and the ground, including the foundation, shall render an appearance similar to a permanently constructed single-family home; and the roof of a mobile home must be pitched at an angle similar to that of surrounding residential structures. The city council, upon recommendation of the planning commission, may require the applicant to post a guarantee to insure conformance with these standards.
- D. The applicant for zoning approval for a mobile home shall submit additional information along with the application and site plans as required in article 20, showing how the mobile home complies with the standards outlined in section 4.07C.

Section 4.08 Extractive uses.

No excavation activity larger than 5,000 square feet in size and deeper than three feet in depth (except for basement excavations) shall be commenced without the issuance of a zoning permit for such activity. Excavation activities shall be permitted only as a special land use in the R-1 district. Such activity will be permitted only if the criteria outlined in article 19 are met. Site plan review requirements, as stated in article 20, apply to extractive uses, except that two separate site plans will be required, (a) an operational site plan, and (b) a reclamation site plan. Each site plan will contain the information required in article 20 plus the following: the operational site plan will show the limits of excavation, the methods of excavation, dray or truck routes in and out of the site, and barriers used for safety around the hole; the reclamation site plan will show how the site will be restored and revegetated to condition suitable for development or other uses. The city council, upon recommendation of the planning commission, may require the applicant to post a guarantee to insure conformance with the standards in this ordinance.

Section 4.09 Landscape buffers.

Upon any improvement for which a site plan is required, a landscape buffer shall be constructed along all adjoining boundaries between (i) a property zoned C or HB District and any property zoned R-1, R-3, R-4 or CD District and (ii) any property zoned MD which also meets the definition of commercial use, hotel use or boardinghouse use and any property that meets the definition of single-family or two-family residential use. A landscape buffer may also be required as a condition of approval for site plans, special land uses, planned unit

developments, or as directly stated as a requirement of a particular zoning district. The following requirements shall apply:

- A. Landscape buffers shall have a minimum width of ten feet and shall be planted with grass, ground cover, shrubbery, or other suitable plant material. The location, placement, spacing and types of plant materials will be such that an efficient horizontal and vertical obscuring or screening effect between land uses will be achieved.
- B. All plants comprising the buffer will be continuously maintained in a sound, healthy, vigorous growing condition, free of diseases, insect pests, refuse and debris.
- C. Minimum sizes of trees and shrubs planted as a part of a landscape buffer are as follows:
 - 1. Deciduous shrubs. Minimum two feet in height.
 - 2. Deciduous trees. Minimum two inches in caliper (diameter).
 - 3. Evergreen shrubs. Minimum two feet in height.
 - 4. Evergreen trees. Minimum five feet in height.
- D. The choice and selection of plant materials will be such that the root system will not interfere with public utilities and that fruit and other plant debris (except leaves) will not constitute a nuisance within public rights-of-way, or to abutting property owners.
- E. All plant materials must meet current recommended minimum standards of the American Association of Nurserymen.
- F. Landscape buffers shall be in place at the date of occupancy approval, as provided in section 21.06, unless an extension of up to six months is granted by the Planning Commission and a performance guarantee is deposited to ensure completion of the improvements in accordance with section 4.18.
- G. Berms (earthen mounds) and/or certain types of fences may be installed in lieu of a landscape buffer for the purposes of screening when the planning commission determines, based upon a particular situation, that a fence and/or berm would effectively achieve the public purposes and private benefits inherent in this provision. Fences installed in lieu of or in conjunction with a landscape buffer will be constructed of wood, stone or brick to provide an effective screen and to maintain the natural and historic character of the Island. Chain link or other wire mesh type fences may be permitted only if covered with wood strips or plant materials.

Section 4.10 Commercial stables and corrals.

Commercial stables and corrals shall be permitted only as special land uses in any district, provided that the following standards have been complied with:

- A. No commercial stable structure shall exceed 40 feet in height.
- B. No commercial stable structure shall be located within 100 feet of any adjacent building used for residential purposes (see City Ord. No. 127).

- C. All commercial stables shall have a floor area of at least 40 square feet per horse per stall and a total ground floor area of at least 150 square feet per horse.
- D. Commercial corrals shall be allowed only as an accessory use to a commercial stable.
- E. Where a commercial stable or corral use borders a residential use, a landscape buffer shall be installed according to the provisions of section 4.09 of this ordinance.
- F. The means of ingress and egress of horses, drays, carriages and bicycles between a commercial stable or corral, and a public street shall be designed as to minimize congestion on the public streets. The means of ingress and egress shall be shown on the site plan required under article 20.
- G. Commercial stables and corrals shall meet all other regulations of the district in which it is situated.

Section 4.11 Private corrals and stables.

Private stables are considered an accessory use to any residential use, may be attached or detached to the residential building, and shall be subject to the following regulations:

- A. A private stable shall not be constructed prior to the completion of the primary residential building.
- B. No portion of a private corral shall be closer than five feet from any neighboring property.
- C. No private corral shall be occupied until an inspection is completed by the Zoning Administrator.
- D. A detached private stable and any portion of a private stable which is attached to a residence, shall have side setbacks of 20 feet and a rear setback of 20 feet, and shall not be located closer than 30 feet from any primary residential dwelling on adjoining property.
- E. Private stables shall not exceed 24 feet in height.
- F. Private stables shall be located in the rear or side yard of the property and no portion of the private stable shall extend beyond the front of the residence facing a street.

Section 4.12 Accessory buildings to residential uses.

Where residential uses are permitted, accessory buildings, except as otherwise permitted in this ordinance, shall be subject to the following regulations:

- A. Where the accessory building is structurally attached to a main building, it shall be subject to and must conform to all regulations of this ordinance applicable to the main building. Detached accessory buildings shall not be erected in any front yard. Detached accessory buildings located on corner lots shall not be erected in any area that can be designated as a front yard.

- B. An accessory building not exceeding one story or 14 feet in height may not occupy more than 25 percent of a rear yard; provided that in no instance shall the accessory building exceed the ground floor area of the main building.
- C. An accessory building or structure of less than 100 square feet or area shall not require a zoning permit provided that said building or structure meets all yard requirements for accessory buildings.
- D. No detached accessory building shall be located closer than ten feet to any principal building nor shall it be located closer than five feet to any side or rear lot line; provided however, no accessory building shall be located closer than 20 feet from the principal building on any adjacent property.
- E. Any accessory building shall not be constructed prior to the completion of the primary residential dwelling.
- F. The placement and use of any cargo container as an accessory building or structure shall be prohibited. For the purposes of this subsection, a cargo container shall be defined as a reusable vessel that was originally designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities, which is capable of being mounted or moved by rail, truck or ship, including any other portable containers or pods used for storage with similar appearance and characteristics of cargo containers. This provision shall not apply to the temporary use of storage containers for construction activities on properties with an active building permit and/or where a Trailer Permit has been issued by the City of Mackinac Island.

Section 4.12A Accessory dwelling units.

~~F.~~ Accessory dwelling units, as defined in this ordinance, are allowed ~~only~~ within the R-1, R-3, R-4, HB, MD, and CD districts, subject to the following requirements.

- ~~G.~~ 1. Only one accessory dwelling unit, ~~as defined in this ordinance~~, shall be permitted per lot., ~~subject to the following:~~
 - 2. The owner of the lot shall occupy either the principal or accessory dwelling unit.
 - 3. The floor area shall not exceed 50% of the floor area of the principal dwelling unit.
 - 4. The accessory dwelling unit shall not be less in floor area than 400 square feet.
 - 5. The accessory dwelling unit shall have the same architectural style as the principal dwelling unit.
 - 6. An accessory dwelling unit within or attached to the principal dwelling shall have an interior entry. An exterior entry to an accessory dwelling unit shall not be visible from a street.
 - 7. The accessory dwelling unit shall comply with the density requirements of the district in which it is located.

8. **The height of an accessory dwelling unit shall not exceed 24 feet.** The accessory dwelling unit shall comply with all other requirements for principal structures for the district in which it is located.

Section 4.13 Sewage disposal, solid waste disposal and other public services.

Upon any improvement for which a site plan is required, the applicant must supply information demonstrating the following:

- A. That sewage waste generated on the property will be treated properly in accordance with City and/or LMAS District Health Department standards.
- B. That adequate arrangements are made for the storage and disposal of solid waste, ensuring that it does not cause undue odor, unsightliness, be accessible to animals, or attract animals or flies.
- C. That a safe means of fire escape is provided for all inhabited buildings and structures meeting the requirements of NFPA 1 and NFPA 101.
- D. That a minimum sixteen foot (16') wide and thirteen foot six inches (13' 6") high access way capable of servicing the largest fire apparatus shall be constructed from the nearest public street to each building and structure located more than one-hundred (100) feet from such public street to provide an adequate means of access for fire and emergency vehicles.
- E. That an approved water supply capable of the required fire flow for the structures shall be provided in accordance with NFPA 1 section 18.3
- F. That adequate maneuvering space is provided to allow access by delivery or pick-up vehicles (or drays, carriages, etc.).
- G. That adequate arrangements are made for the provision of utility services, including water and sewer supply, electric, phone, cable, propane tanks and similar equipment.

Section 4.14 Essential ~~services~~ public-service facilities.

Except with respect to the location, construction and use of buildings and building sites, the development and use of land by public utilities to provide essential public services is exempt from regulation under this ordinance.

Section 4.15 Recreational vehicles prohibited.

To protect the historic and natural character of the island, the storage of, or residence within, a recreational vehicle is prohibited within the city.

Section 4.16 Bicycle spaces.

For the uses listed below, a minimum number of off-street bicycle parking spaces shall be provided. Each bicycle space shall be at least one foot by six feet in area, or a standard space in a bicycle rack.

- A. Multiple-family dwellings shall require at least two (2) bicycle spaces per each dwelling unit.

- B. Boardinghouses shall require at least one (1) bicycle space per each occupant.
- C. Hotels and bed and breakfast establishments shall require at least one (1) bicycle space per each bedroom.
- D. Institutional uses shall require at least one (1) bicycle space per each building occupant, based on the average number of building occupants.
- E. Churches or places of worship shall require at least one (1) bicycle space per each six (6) seats or twelve (12) feet of pew space in the main unit of worship.

Section 4.17 Conditions.

Reasonable conditions may be required in conjunction with the approval of a special land use, planned unit development or other land uses or activities permitted by discretionary decision (i.e., variances). The conditions may include; conditions necessary to insure that public services and facilities affected by a proposed land use or activity will be capable of accommodating increased service and facility loads caused by the land use or activity, to protect the natural environment and conserve natural resources and energy, to insure compatibility with adjacent uses of land, and to promote the use of land in a socially and economically desirable manner. Conditions imposed shall do all [of] the following:

- A. Be designed to protect natural resources, the health, safety, and welfare, as well as the social and economic well-being of those who will use the land use or activity under consideration, residents and landowners immediately adjacent to the proposed land use or activity, and the community as a whole.
- B. Be related to the valid exercise of the police power and purposes which are affected by the proposed use or activity.
- C. Be necessary to meet the intent and purpose of the zoning regulations; be related to the standards established in the ordinance for the land use or activity under consideration; and be necessary to insure compliance with those standards.

The conditions imposed with respect to the approval of a land use or activity shall be recorded in the record of the approval action and shall remain unchanged except upon the mutual consent of the approving authority and the landowner. The approving authority shall maintain a record of changes granted in conditions.

Section 4.18 Guarantees.

To ensure compliance with the terms of this ordinance and any conditions imposed upon the approval of a site plan for a proposed use, the planning commission or city council may require that a cash deposit, certified check, irrevocable bank letter of credit, or surety bond be furnished by the developer to the City. Such guarantee shall be deposited with the city clerk at the time of the issuance of the approved permit. In fixing the amount of such performance guarantee, the planning commission or city council shall limit it to reasonable improvements required to meet the standards of this ordinance and to protect the natural resources or the health, safety and welfare of the residents of the city and future users or inhabitants of the proposed project or project area including, but not limited to roadways, lighting, utilities, sidewalks, screening and drainage. The term "improvements" does not include the entire project

which is the subject of zoning approval, nor to improvements for which a performance guarantee has been deposited pursuant to Public Act No. 288 of 1967, as amended. The planning commission/city council and the project developer shall establish an agreeable procedure for the rebate of any cash deposits required under this section, in reasonable proportion to the ratio of the work completed on the required improvements as work progresses. Said agreement shall be written as an element of the conditions surrounding the approval of the permit.

Section 4.19 Bed and breakfast.

Bed and breakfasts shall be permitted in the MD, R-3, R-4, HB and C zoning districts, but a bed and breakfast shall be allowed in an MD, R-3 or R-4 zoning district only as a special land use subject to all of the requirements and limitations set forth in article 19 of this ordinance.

Bed and breakfasts shall not be permitted in any other zoning district. Bed and breakfasts shall conform to the following conditions:

- A. Not more than 35 percent of the total floor area nor more than five sleeping rooms of the dwelling unit shall be used for bed and breakfast sleeping rooms.
- B. There shall be no separate cooking or kitchen facilities used for the bed and breakfast guests.
- C. There shall be at least two exits to the outdoors from such establishments.
- D. Sleeping rooms used for bed and breakfast guests shall have a minimum size of 120 square feet for two occupants with an additional 30 square feet for each additional occupant to a maximum of four occupants per room.
- E. Lavatory facilities. Lavatory and bath facilities shall be available to all guests using a bed and breakfast.
- F. Length of stay. The maximum stay for a guest of a bed and breakfast shall be 14 days.
- G. Signs. Sign located on the premises of the bed and breakfast shall conform to the following limitations:
 - (1) Signs shall be no more than six square feet in area.
 - (2) No sign shall be placed on the roof of a bed and breakfast.
 - (3) Illumination of signs in an MD, R-3 or R-4 district shall only be by indirect light and no sign shall be self-illuminating.
 - (4) No more than one sign per bed and breakfast is permitted.
 - (5) Portable signs are prohibited.

Section 4.191 Use of docks, wharves, piers, etc.

Docks, wharves, piers and all other man-made projections which extend into or over Lake Huron are subject to all of the terms of this zoning ordinance.

Section 4.20 Foundation height limitations.

Foundations in all zoning districts, except within the CD district, shall be limited to the following height restrictions:

- A. On level lots, the top of the foundation shall not be more than three feet above the highest point where the grade meets the footprint of the building (excluding decks, porches and stairs).
- B. On sloping lots, the top of the foundation shall not be more than an average of five feet above the grade as measured around the perimeter of the entire foundation, unless the planning commission determines that the natural terrain makes compliance reasonably impossible.
- C. For purposes of these foundation height measurements, back filling around the perimeter of the foundation shall be uniform in depth as it relates to the natural undisturbed grade, unless otherwise approved by the Planning Commission.
- D. In the CD district, foundations shall be subject to the restrictions set forth within section 4.20 A, B, and C, or may be of a height equal to the average of the heights of the adjacent home foundations.

Section 4.21 Fences.

Fences, as defined herein, are subject to site plan review and the following provisions:

- A. Definition. A fence means a structure forming a barrier, generally designed to prevent entrance or to depict a boundary or to enclose an area. This definition shall not include hedges or other vegetative barriers, free standing entrance structures such as trellises, garden fences and fences that are required as screening of trash sites and equipment on commercial premises.
- B. Location
 - 1. Fences must be located on the applicant's property.
 - 2. No fence may be placed in the public right-of-way.
 - 3. Fences on a common property line may be approved provided the adjoining owner provides written consent to such location.
 - 4. The fence shall not be located in a place or manner that interferes with drainage or the maintenance of any utility.
 - 5. No fence shall be allowed in a location or of a height that impedes clear vision of any drive, sidewalk or street.

- C. Material. Fences shall be constructed of materials of wood, stone, metal, or other historically appropriate materials upon determining the same by the Planning Commission.
- D. Height.
 - 1. Fences in front yards shall be no higher than four feet except for entrances consisting of decorative gateways or trellises, which may be constructed as high as ten feet.
 - 2. Fences in side and rear yards shall be no higher than six feet.
- E. Design.
 - 1. Fences shall be properly constructed to be structurally sound, secure, safe and properly maintained.
 - 2. The finished side of a fence shall face outward from the property on which it is located, any necessary bracing shall be on the inside of the fence.
 - 3. Any gate shall swing into the property being fenced.
- F. Colors.
 - 1. Any fences painted or stained shall use colors that are compatible with the architecture of the main building on the property.
 - 2. Iridescent or day-glow colors are not allowed.
- G. Prohibited Types of Fences.
 - 1. Barbed wire, razor wire, concertina wire, or other hazardous type.
 - 2. Single-strand wire
 - 3. Chicken wire.
 - 4. Wood stockade with the exception of the same when utilized in an appropriately historical location, setting and context.
 - 5. Electric fencing with the exception of animal containment and invisible pet fences.
 - 6. Chain link fences in the front yard, except within the R-4 District.

Section 4.22 Home occupations.

A home occupation shall be allowed when conducted entirely within an enclosed dwelling and/or assessor building, and shall not require a zoning permit, conditioned upon the following requirements being met:

- A. The person(s) engaged in the home occupation must reside on the premises;
- B. The home occupation shall be clearly incidental and secondary to residential occupancy and shall not change the character of the residential nature of the premises;
- C. All activities shall be carried on within enclosed structures. There shall be no outside display of any kind. A small announcement sign not to exceed two square feet in area and attached to the front wall of the principal structure shall be permitted. All other signs are prohibited.
- D. The home occupation shall not create a nuisance, endanger the health, safety, welfare or enjoyment of any other person in the area by reason of noise, vibration, glare, fumes, odor, unsanitary or unsightly conditions, fire hazards, or the like, involved in or resulting from such home occupation.
- E. The home occupation shall not otherwise create customer or client traffic that exceeds that normally created by residential use.

A home occupation that is compliant with the standards of this section shall not require a business license, nor shall any business license be issued. Provided however, business activities requiring licensing under the Michigan Occupational Code shall require a city business license as a home occupation.

Section 4.23 Adult foster care facilities.

It is the intent of this section to establish standards for adult foster care facilities, which will ensure compatibility with adjacent land uses and maintain the character of the neighborhood. The following regulations shall apply to adult foster care facilities.

- A. A State licensed Adult Foster Care Small Group Home serving six persons or less and Adult Foster Care Family Home shall be considered a residential use of property and a permitted use in all residential districts.
- B. The Planning Commission may, by issuance of a special land use permit in accordance with article 19, authorize the establishment of Adult Foster Care Small Group Homes serving ~~between 6 and 7~~ to 12 persons in the R-1, R-3, and R-4 zoning districts. Such uses shall be subject to the following standards:
 - 1. A site plan, prepared in accordance with article 20, shall be required to be submitted.
 - 2. The subject parcel shall meet the minimum lot area requirements for the zoning district in which it is located, provided there is a minimum site area of one thousand-five hundred (1,500) square feet per adult, excluding employees and/or care givers.
 - 3. The property shall be maintained in a manner that is consistent with the character of the neighborhood.
 - 4. At its discretion, the Planning Commission may require a landscape buffer in accordance with section 4.9.

5. Appropriate licenses with the State of Michigan shall be maintained.
- C. The Planning Commission may, by issuance of a special land use permit in accordance with article 19, authorize the establishment of Adult Foster Care Large Group Homes serving between 13 and 20 persons and Adult Foster Care Congregate Facilities serving more than 20 persons in the C District, subject to the following standards:
1. A site plan, prepared in accordance with article 20, shall be required to be submitted.
 2. The subject parcel shall meet the minimum lot area requirements for the zoning district in which it is located, provided there is a minimum site area of one thousand-five hundred (1,500) square feet per adult, excluding employees and/or care givers.
 3. The property shall be maintained in a manner that is consistent with the character of the neighborhood.
 4. At its discretion, the Planning Commission may require a landscape buffer in accordance with section 4.9.
 5. Appropriate licenses with the State of Michigan shall be maintained.

Section 4.24 Child care facilities.

It is the intent of this section to establish standards for child care facilities, which will ensure compatibility with adjacent land uses and maintain the character of the neighborhood. The following regulations shall apply to child care facilities.

- A. A State licensed Child Care Family Home, Foster Family Home, or Foster Family Group Home shall be considered a residential use of property and a permitted use in all residential districts.
- B. The Planning Commission may, by issuance of a special land use permit in accordance with article 19, authorize the establishment of Child Care Group Homes in the R-1, R-3, and R-4 zoning districts. Such uses shall be subject to the following standards:
 1. A site plan, prepared in accordance with article 20, shall be required to be submitted.
 2. The property is maintained in a manner that is consistent with the character of the neighborhood.
 3. An outdoor play area of at least 500 square feet shall be provided on the premises. Said play area shall not be located within the front yard setback.
 4. All outdoor play areas shall be enclosed by a fence that is designed to discourage climbing, and is at least four feet in height, but no higher than six feet.
 5. The hours of operation do not exceed 16 hours within a 24 hour period.

6. At its discretion, the Planning Commission may require a landscape buffer in accordance with section 4.9.
 7. Appropriate licenses with the State of Michigan shall be maintained.
- C. The Planning Commission may, by issuance of a special land use permit in accordance with article 19, authorize the establishment of Child Care Centers in the R-3, R-4, HB and C zoning districts. Such uses shall be subject to the following standards:
1. A site plan, prepared in accordance with article 20, shall be required to be submitted.
 2. The property is maintained in a manner that is consistent with the character of the neighborhood.
 3. An outdoor play area of at least 1,000 square feet shall be provided on the premises. Said play area shall not be located within the front yard setback.
 4. All outdoor play areas shall be enclosed by a fence that is designed to discourage climbing, and is at least four feet in height, but no higher than six feet.
 5. Appropriate licenses with the State of Michigan shall be maintained.

Section 4.25 Commercial unit size and area of operation

Any commercial use shall be conducted within any commercial unit, which shall have a minimum floor area of 400 square feet. Rental bicycle liveryes, rental non-motorized marine vessel liveryes, freight docks, ferry docks, and horse drawn vehicle businesses shall be specifically exempted from this requirement.

Section 4.26 Environmental Protection

Environmental protection standards are established to protect the short and long-term health, safety, and welfare of the City by preventing erosion and flooding and protecting water quality. All uses and activities established after the effective date of this ordinance shall comply with the following standards. Site alternations, re-grading, filling or the clearing of vegetation, or any other activity deemed detrimental to any environmentally sensitive area or resource prior to the submission of plans for subdivision or land development shall be a violation of this ordinance.

- A. Stormwater management standards. Where it is determined that the public storm drainage system lacks sufficient capacity to control drainage to off-site properties and drainageways, the City may require on-site detention storage of storm water. The particular facilities and measures required on-site shall reflect the natural features, wetlands, and watercourses on the site; the potential for on-site and off-site flooding, water pollution, and erosion; and the size of the site. Stormwater management shall comply with the following standards:
1. The design of storm sewers, detention facilities, and other stormwater management facilities shall comply with all applicable standards of the City of Mackinac Island.

2. Where required by Public Act 451 of 1994, as amended, a Soil Erosion and Sedimentation Control (SESC) permit shall be obtained from the LMAS District Health Department. Additionally, the Planning Commission shall have the authority to require the submittal of a Soil Erosion and Sedimentation Control plan where it is determined that the natural conditions of the site and/or the complexity of the proposed development so warrant.
 3. Stormwater management conveyance, storage and infiltration measures and facilities shall be designed to prevent flood hazards and water pollution related to stormwater runoff and soil erosion from the proposed development.
 4. The use of swales and vegetated buffer strips is encouraged in cases where it is safe as a method of stormwater conveyance so as to decrease runoff velocity, allow for natural infiltration, allow suspended sediment particles to settle, and to remove pollutants.
 5. Alterations to natural drainage patterns shall not create flooding or water pollution for adjacent or downgradient property owners.
 6. Discharge of runoff from any site, which may contain oil, grease, toxic chemicals, or other polluting materials is prohibited. If a property owner desires to propose measures to reduce and trap pollutants, the owner must meet the requirements of the Michigan Department of Environmental Quality and/or the City of Mackinac Island, based upon professionally accepted principles, such a proposal shall be submitted and reviewed by the City, with consultation of appropriate experts.
 7. Drainage systems shall be designed to protect public health and safety and to be visually attractive, taking into consideration viable alternatives.
 8. Maintenance of detention basins shall be the responsibility of the property owner in accordance with applicable standards established by the City of Mackinac Island and/or County and State agencies.
- B. Steep slope development standards.
1. General design standards.
 - a) Structures shall be designed in a manner that requires a minimum amount of alteration to any steep slopes on the site. Except where a geologic hazard investigation report recommends otherwise, multi-level building design and/or terracing shall be used in steep slope areas. Otherwise, structures shall be sited on existing level areas of the site.
 - b) Particular caution shall be taken to prevent increases in the rate of stormwater runoff and erosion downgradient of any steep slope development site. Additionally, the Planning Commission shall have the authority to require the submittal of a Soil Erosion and Sedimentation Control plan where it is determined that the natural conditions of the site and/or the complexity of the proposed development so warrant.

2. Specific Design Standards.

- a) Any site disturbance of slopes exceeding fifteen (15%) percent shall be minimized.
- b) No site disturbance shall be allowed on slopes exceeding twenty-five (25%) percent, except under the following circumstances.
 - i) Grading for a portion of a driveway accessing a single family dwelling when it can be demonstrated that no other routing which avoids slopes exceeding twenty-five (25%) percent is possible.
 - ii) Upon submission of a report by a certified soil or geotechnical engineer indicating that the steep slope may be safely developed and execution of a provision agreeing to hold the City of Mackinac Island harmless from any claims of damages due to approval of such development. If development is allowed to proceed under this subsection, no more than (15%) percent of such areas shall be developed and/or re-graded or stripped of vegetation.
- c) Finished slopes of all cuts and fills shall not exceed three-to-one (3:1), unless the applicant can demonstrate that steeper slopes can be stabilized and maintained adequately.

C. Shoreline development standards.

- 1. The following regulations shall apply to all properties having frontage on the Lake Huron shoreline.
 - A. No natural vegetation occurring on a lot shall be unnecessarily removed or disturbed during the construction of a building or structure. As much of the natural plant material existing on the lot shall be left as undisturbed as possible on all sides of the building or structure.
 - B. Shoreline landscape buffers may be required by the planning commission to reduce water pollution caused by stormwater runoff. The width and composition of such landscape buffers shall be determined by the planning commission. All plantings shall consist of native trees and shrubs and herbaceous vegetation.
 - C. Landscape buffers required by this section shall be continuously maintained in a sound, healthy, vigorous growing condition, free of diseases, insect pests, refuse and debris.
 - D. Landscape buffers shall be in place at the date of occupancy approval, as provided in section 21.06, unless an extension of up to six months is granted by the Planning Commission and a performance guarantee is deposited to ensure completion of the improvements in accordance with section 4.18.

D. Wetland protection standards.

1. Any activities undertaken within a regulated wetland shall require a permit from the Michigan Department of Environmental Quality in accordance with the Part 303 of the Natural Resources and Environmental Protection Act, Public Act 451 of 1994, as amended. Such permit must be obtained prior to the issuance of a zoning permit from the City.
2. Should available sources of wetland information, consultants report or the MDEQ determine the potential or known presence of a wetland, the Planning Commission may require a wetland determination by a recognized expert prior to approving a site plan.

Section 4.27 Exterior lighting

- A. To the extent feasible, all outdoor lighting in all use districts shall be directed toward and confined to the ground areas of the site, and shall be so arranged as to reflect lights away from all adjacent residential districts or adjacent residences.
- B. Lighting in nonresidential districts, used for the external illumination of buildings, may be allowed so as to feature said buildings, but shall be arranged and shielded so as not to interfere with the vision of persons on adjacent streets or adjacent property.
- C. All illumination of any outdoor feature shall not be of a flashing, moving or intermittent type. Artificial light shall be maintained stationary and constant in intensity and color at all times when in use.
- D. Decorative lighting for holidays and special Island events shall be exempt from the provisions of this section for the duration of the holiday and special event.

Section 4.28 Airport Approach Protection Plan Area

The erection or modification of any structure within an adopted airport approach protection plan area shall require a permit from the Michigan Department of Transportation Bureau of Aeronautics.

Section 4.29 Tents and Other Temporary Buildings

For purposes of this ordinance section, Tents are described as a building used for commercial purposes, constructed, assembled or erected with the intent of being taken down or moved at a future time, the walls and roof thereof typically consisting of canvas, vinyl, plastic or other non-structural material.

- A. **Short Term Tents.** A tent may be used for commercial purposes in districts where such commercial use is allowed without prior site plan approval or a zoning permit, provided, all of the following are met: (i) the city zoning administrator, or designee, is notified in advance of the construction or erection of the tent; (ii) the tent does not stay erected for more than 72 continuous hours; (iii) the tent is otherwise compliant with all requirements applicable to the zoning district.
- B. **Special Events Tents.** A tent may be used for commercial purposes in districts where such use is allowed without prior site plan approval or a zoning permit, provided, all of

the following are met: (i) the city zoning administrator, or designee, is notified in advance of the construction or erection of the tent; (ii) the tent does not stay erected for more than seven consecutive days; and (iii) the tent is used during, and in association with, any of the following special events: Chicago Yacht Club Race, Bayview Yacht Club Race, Detroit Regional Chamber of Commerce, Grand Hotel Jazz Fest and Republican Leadership Conference or other similar events approved by the city council; (iv) the tent is otherwise compliant with all requirements applicable to the zoning district.

- C. **Seasonal Tents.** A tent may be used for commercial purposes on a seasonal basis in districts where such commercial use is allowed, commencing May 1st and continuing through October 31st of any given year upon issuance of site plan approval and a zoning permit authorized by the Planning Commission based on the following criteria. (i) Whether the tent has been previously used in the proposed location; (ii) whether any negative impact on the surrounding area created by the commercial activity to be conducted within the tent is unreasonably increased by the use of a tent as opposed to a permanent structure; (iii) any other reasons why a tent is being proposed for use in lieu of a permanent structure in light of the public policy favoring history and architecture on Mackinac Island; (iv) the tent is otherwise compliant with all requirements applicable to the zoning district; (v) any other reason relating to the health, safety and welfare of the residents and visitors to Mackinac Island.
- D. **Contractor's Tents.** A tent may be used by licensed contractors for temporary storage of their tools, or weather protection, while working on a construction project. No site plan approval or zoning permit is required for this type of use.
- E. Any tent used for commercial purposes, unless specifically approved herein, is prohibited.

Section 4.30 Seasonal enclosures.

- A. **Definition.** Seasonal enclosures, for purposes of this ordinance, mean enclosures attached to an existing primary structure on a parcel of land that is erected and maintained only during a time period after November 1st and before May 1st of any given year, specifically excluding various tents as defined in Ordinance No. 540, City of Mackinac Island Code section 4.29. Provided said enclosure is otherwise fully compliant with all provisions of the City of Mackinac Island Zoning Ordinance.
- B. **No Permit Required.** Seasonal enclosures may be constructed or maintained in all zoning districts without a zoning permit and shall be exempt from site plan and architectural review.

Section 4.31 Convalescent homes, nursing homes, and assisted living facilities.

The Planning Commission may, by issuance of a special land use permit in accordance with article 19, authorize the establishment of convalescent, nursing homes, or assisted living facilities within the C District. Such uses shall be subject to the following standards:

- A. A site plan, prepared in accordance with article 20, shall be required to be submitted.
- B. The subject parcel shall meet the minimum lot area requirements for the zoning district in which it is located, provided there is a minimum site area of one thousand-five hundred (1,500) square feet per bed in the facility.

- C. The property shall be maintained in a manner that is consistent with the character of the neighborhood.
- D. At its discretion, the Planning Commission may require a landscape buffer in accordance with section 4.9.

ARTICLE 5 NONCONFORMING USES AND STRUCTURES

Section 5.01 Intent.

It is the intent of this article to provide for the regulation of legally nonconforming uses, structures, and lots of record, and to specify those circumstances and conditions under which such nonconformities shall be permitted to continue. It is necessary and consistent with the regulations prescribed by this ordinance that those nonconformities which adversely affect orderly development and the value of nearby property not be permitted to continue without restriction. The continued existence of nonconformities is frequently inconsistent with the purposes of which such regulations are established, and thus the gradual elimination of such nonconformities is generally desirable. The regulations of this article permit such nonconformities to continue without specific limitation of time but are intended to restrict further investments which would make them more permanent.

Section 5.02 Definition of nonconforming uses.

Nonconforming uses are those which are not allowed by the existing provisions of the zoning ordinance but were lawfully established prior to the time the ordinance or any amendment thereto made such use unlawful.

Section 5.03 Definition of nonconforming structures.

Nonconforming structures are those which do not conform to a dimensional provision or requirement of the zoning ordinance but were lawfully established prior to the time the ordinance or any amendment thereto caused the structure to be unlawful.

Section 5.04 Regulations pertaining to nonconforming structures.

A nonconforming structure shall not be repaired, restored, extended, enlarged or substituted for except in accord with the following requirements:

- A. This ordinance shall not prohibit the repair, improvement, or modernization of a nonconforming structure to correct deterioration, obsolescence, depreciation and wear, provided that such repair does not exceed a value equal to 50 percent of the structure's replacement cost. **However, the replacement cost limitation shall not apply to a nonconforming structure occupied as or intended to be occupied as a single-family dwelling.**
- B. Any nonconforming structure damaged **or destroyed** by fire, explosion, flood, erosion or other means, shall not be repaired or reconstructed in such fashion that it exceeds the present size, shape, location, design or other specifications and measurements currently existing or currently approved in said structure.
- C. Structural changes, including enlargement or extension of a nonconforming structure, may be permitted by the planning commission, provided the enlargement or extension meets all current zoning requirements and does not increase any existing nonconforming condition, with the following exception: approved additions to structures which are nonconforming due to height may be allowed up to the height of the existing structure.

Section 5.05 Determination of replacement cost.

The determination of the current construction cost for replacement of an existing building or structure, or portion thereof, shall be made on the basis of an appraisal by an individual prequalified by the City Assessor. The cost of such determination shall be borne by the applicant.

Section 5.06 Nonconforming lots of record.

Any nonconforming lot or record or nonconforming lot described in a deed or land contract executed and delivered prior to the effective date of this ordinance or an amendment thereto, shall be used only for a use permitted in this ordinance. If the permitted use of a nonconforming lot requires a variation of the setback or yard requirements of this ordinance in excess of 15 percent of the requirements, than such uses shall only be permitted if a variance is granted by the board of zoning appeals under the terms of this ordinance. The reduction by 15 percent or less of dimensional requirements for lawful nonconforming lots may be granted by the zoning administrator in a manner consistent with the spirit and intent of the setback provisions in the district in which the lot is located. When the minimum dimensional requirements of this ordinance can be met by the combination of two or more nonconforming contiguous lots owned by the same person, said lots may be combined for use and no variance is necessary.

Section 5.07 Regulations for nonconforming uses.

- A. A nonconforming use shall not change in the type or nature of the original nonconforming use, including, but not limited to, expansion of the structure in which the use is conducted, unless the owner demonstrates to the zoning board of appeals that the change will not materially change the nonconformity of the use.
- ~~B. The nonconforming use is allowed to continue until it has been voluntarily surrendered by the owner as evidenced by a written notice of surrender or by the discontinuance of the use for a period of two years.~~
- B. If a nonconforming use is discontinued for a period of two years, where there is an intent demonstrated by the property owner to remove, discontinue, or abandon the nonconforming use, such use shall not thereafter be established except in conformance with the regulations of the district in which it is located. Determination of discontinuance or abandonment shall be made by the board of zoning appeals upon a finding that one (1) or more of the following conditions exist:
 - 1. Local, county, or state government files or records show that the nonconforming use has ceased. Such evidence may include, but shall not be limited to, permits, inspection reports, dated photographs or notarized statements of government officials, agents, representatives, or employees.
 - 2. Dated records that provide information about the occupants or uses located on a street by address or lot number, show that the nonconforming use has ceased. Such evidence may include, but shall not be limited to, entries that show the address associated with the use as vacant or occupied by another use, or show the phone or internet service associated with the use as disconnected or in use at another location.

3. Utility records, including, but not limited to, providers of water, sewer, electric, natural gas, or telecommunications service, show that the nonconforming use has ceased. Such evidence may include, but shall not be limited to, records indicating that the address of the use is vacant or occupied by another use, the utility service associated with the use has been disconnected or the business, organization or individual associated with the use has moved to another location.
 4. Dated advertising or other information included on the internet or published in a newspaper or magazine show that the nonconforming use has ceased. Such evidence may include, but shall not be limited to, websites, social media pages, advertisements, articles, features, or photographs that address the use of the land in question.
 5. Dated aerial photographs from public, governmental, or other sources that show that the nonconforming use has ceased.
 6. Other relevant information showing that the nonconforming use has ceased. Such evidence may include, but shall not be limited to, date-stamped photographs, diary or log entries, affidavits, or notarized statements.
- C. ~~A nonconforming use shall not be affected by any damage or destruction of the structure in which it is located~~ located in a structure that is damaged or destroyed by fire, explosion, flood, erosion or other means shall be permitted to continue upon the repair or reconstruction of such structure in accordance with the requirements of this ordinance.
- D. Any structure, or structure and land in combination, in or on which a nonconforming use is later replaced by a permitted use, shall thereafter conform to the regulations for the district in which such structure is located, and the nonconforming use may not thereafter be resumed.
- E. There may be a change in tenancy, ownership, or management of any existing nonconforming use provided there is no change in the nature or character of such nonconforming use.

ARTICLE 6 “R-1” LOW DENSITY RESIDENTIAL

Section 6.01 Purpose.

To establish and preserve quiet, low density residential neighborhoods, safe and free from congestion by pedestrians, bicycles and horses, and free from other uses except those which are both compatible with and convenient to the residents of such a district.

Section 6.02 Permitted uses R-1.

Single- and two-family residential dwellings ~~and accessory buildings/uses thereto, and~~ churches or places of worship, ~~and accessory buildings/uses thereto,~~ are permitted in this district.

Section 6.03 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size for this district shall not be less than 15,000 square feet, nor less than 100 feet wide at the building line.
 - B. Buildings and structures shall be setback from property lines as follows (except as noted below):
 - 1. Front yard. Minimum 25 feet or in line with the adjacent residences.*
 - 2. Side yard. Minimum five feet on one side and ten feet on the other.
 - 3. Rear yard. Minimum 25 feet.
 - 4. On the secondary streets of McGulpin, French Lane, Mahoney and Mission, setbacks are:
 - a. Side yard. Five feet minimum.
 - b. Rear yard. Fifteen feet minimum.
- * "In line" determined by zoning administrator averaging existing setbacks of all structures within 150 feet of proposed structure on the same side of the street, within the same zoning district.
- C. No principal building shall be less than 12 feet in height, nor shall any building exceed 35 feet, or 2½ stories, in height.
 - D. The maximum permitted lot coverage by impervious surfaces (such as roofs, cement and asphalt areas, etc.) shall be 35 percent.
 - E. The maximum permitted density shall be three dwelling units per acre.

Section 6.04. - Accessory buildings in residential districts.

[Repealed.]

ARTICLE 7 “R-3” HIGH DENSITY RESIDENTIAL

Section 7.01 Purpose.

To establish and preserve quiet neighborhoods of single- and multiple-family homes, free from other uses except those which are both compatible with and convenient to the residents of such a district, and to provide adequate housing opportunities for permanent and seasonal residents.

Section 7.02 Permitted uses R-3.

Multiple-family, two-family and single-family residential dwellings ~~and accessory buildings/uses thereto~~, and churches or places of worship, ~~and accessory buildings/uses thereto~~, are permitted in this district.

Section 7.03 Special land uses.

The following uses, ~~and accessory buildings/uses thereto~~, are permitted by special land use approval of the planning commission, provided that they are in compliance with the standards that follow and the procedures and standards in article 19:

A. Institutional, provided:

1. That a landscape buffer is provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.
2. That off-street bicycle parking be provided in accordance with the requirements of section 4.16.
3. That the institutional use and/or structure complies with all other district regulations.

B. Boardinghouse, provided;

1. That a landscape buffer is provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.
2. That off-street bicycle parking be provided in accordance with the requirements of section 4.16.
3. That the boardinghouse use and/or structure complies with all other district regulations.

Section 7.04 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size for this district shall not be less than 5,000 square feet, nor less than 50 feet wide at the building line.
- B. Buildings, and structures shall be setback from property lines as follows:
 1. Front yard. Twenty-five feet minimum or in line with adjacent residences.*

2. Side yard. Minimum five feet on one side and ten feet on the other.
3. Rear yard. Twenty-five feet minimum.
4. On the secondary streets of McGulpin, Church, Bourisaw, French Lane, Mahoney and Mission, setbacks are:
 - a. Side yard. Five feet minimum.
 - b. Rear yard. Fifteen feet minimum.

* "In line" determined by zoning administrator averaging existing setbacks of all structures within 150 feet of proposed structure on the same side of the street, within the same zoning district.

- C. No principal building shall be less than 12 feet in height, nor shall any building exceed 35 feet, or 2½ stories, in height.
- D. The maximum lot coverage by impervious surfaces shall be 40 percent.
- E. The minimum usable floor area for any single-family or two-family residential dwelling unit shall be 600 square feet. The minimum usable floor area for any multi-family residential dwelling unit shall be 400 square feet
- F. The maximum permitted density shall be as follows:
 1. The maximum permitted density for family residential use shall be 20 dwelling units per acre.
 2. For use as a boardinghouse (nonfamily residential use), the maximum allowable density shall be one occupant per 500 square feet of lot area within which the building is placed. An occupant is a person who occupies a bed or sleeping area within the building for one or more overnight periods. In the event the building contains both family residential use and boardinghouse use (nonfamily residential use), the one occupant per 500 square feet of lot area density limitation shall apply to the entire building, provided all other requirements of this Article are complied with.
 3. Regardless of the types or combinations of uses on the property or within a building, the total number of dwelling units, as defined in this ordinance, on the property shall not exceed the maximum density specified herein under family residential use.

ARTICLE 7A “R-4” HARRISONVILLE RESIDENTIAL

Section 7A.01 Purpose.

To establish and preserve a quiet neighborhood of primarily single- and two-family homes within the area of the Island commonly known as Harrisonville, free from other uses except those which are both compatible with and convenient to the residents of Harrisonville, and to provide adequate housing opportunities for permanent and seasonal residents.

Section 7A.02 Permitted uses R-4.

Single-family and two-family residential dwellings ~~and accessory buildings/uses thereto,~~ and churches or places of worship, ~~and accessory buildings/uses thereto,~~ are permitted in this district.

Section 7A.03 Special land uses.

The following uses, ~~and accessory buildings/uses thereto,~~ are permitted by special land use approval of the planning commission, provided that they are in compliance with the standards that follow and the procedures and standards in article 19:

A. Multiple-family residential, provided:

1. That a landscape buffer is provided along all property boundaries, which abut single-family or two-family residential uses, in accordance with the requirements of section 4.09.
2. That the multiple-family use and/or structure complies with all other district regulations.

~~B. Boardinghouse, provided;~~

- ~~1. That a landscape buffer is provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.~~
- ~~2. That off-street bicycle parking be provided for each tenant or guest residing at or visiting the boardinghouse during the tourist season (Memorial Day through Labor Day).~~
- ~~3. That the boardinghouse use and/or structure complies with all other district regulations.~~

~~C. Commercial storage, provided;~~

- ~~1. The minimum lot size is 10,000 square feet.~~
- ~~2. Commercial storage is the only use of the property.~~
- ~~3. All items stored are kept within a building and not visible from outside the building.~~
- ~~4. No building shall exceed 24 feet, or one story, in height.~~

- ~~5. The maximum lot coverage by impervious surfaces shall be forty (40%) percent.~~
- ~~6. Buildings and structures shall be setback from property lines as follows:~~
 - ~~Front: 25 feet~~
 - ~~Rear: 25 feet~~
 - ~~Side: 5 feet and 10 feet~~
- ~~7. The storage property must be accessed by its own driveway used exclusively for the storage facility.~~
- ~~8. The hours of operation, being the time that the storage area may be accessed by customers, shall be from 8:00 a.m. to 9:00 p.m.~~
- ~~9. The lighting of the storage facility and area must be approved by the Planning Commission to minimize the effect of the lighting on the neighboring properties and general area.~~
- ~~10. A landscape buffer shall be provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.~~

B. Institutional, provided:

1. That a landscape buffer is provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.
2. That off-street bicycle parking is provided in accordance with the requirements of section 4.16.
3. That the institutional use and/or structure complies with all other district regulations.

Section 7A.04 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size for this district shall not be less than **10,000 5,000** square feet, nor less than **75 50** feet wide at the building line.
- B. Buildings, and structures shall be setback from property lines as follows:
 1. Front yard. Twenty-five feet minimum or in line with adjacent residences.*
 2. Side yard. Minimum five feet on one side and ten feet on the other.
 3. Rear yard. Twenty-five feet minimum.

* "In line" determined by zoning administrator averaging existing setbacks of all structures within 150 feet of proposed structure on the same side of the street, within the same zoning district.
- C. No principal building shall be less than 12 feet in height, nor shall any building exceed 35 feet, or 2½ stories, in height.

- D. The maximum lot coverage by impervious surfaces shall be 40 percent.
- E. The minimum usable floor area for any single-family or two-family residential dwelling unit shall be 600 square feet. The minimum usable floor area for any multi-family residential dwelling unit shall be 400 square feet
- F. The maximum permitted density for family residential use shall be 10 dwelling units per acre. ~~For use as a boardinghouse, the maximum allowable density shall be one occupant per 500 square feet of lot area within which the building is placed. An occupant is a person who occupies a bed or sleeping area within the building for one or more overnight periods. In the event the building contains both family residential use and boardinghouse use (nonfamily residential use), the one occupant per 500 square feet of lot area density limitation shall apply to the entire building.~~

ARTICLE 8 “HB” HOTEL/BOARDINGHOUSE

Section 8.01 Purpose.

To establish areas for the housing of seasonal employees and visitors and for the provision of adequate overnight accommodations for tourists, free from other uses except those which are compatible with and convenient to the residents of such district.

Section 8.02 Permitted uses.

Hotels, boardinghouses, multiple-, two- and single-family residential dwellings ~~and accessory buildings/uses thereto~~, institutional, hotel-related commercial (those commercial uses designed to service hotel uses and are located on the same property as the hotel use, such as restaurants and gift shops), ~~and~~ churches or places of worship, ~~and accessory buildings/uses thereto~~, are permitted in this district.

Section 8.03. - Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size for this district shall not be less than 7,500 square feet, nor less than 60 feet wide at the building line.
- B. Buildings and structures shall be setback from property lines as follows:
 - 1. Front yard. Thirty feet minimum.
 - 2. Side yards. Ten feet minimum.
 - 3. Rear yard. Thirty feet minimum.
- C. No principal building shall be less than 12 feet in height, nor shall any building exceed 40 feet, or 3½ stories, in height.
- D. The maximum lot coverage by impervious surfaces shall be 40 percent.
- E. ~~The minimum usable floor area for any single-family or two-family residential dwelling unit shall be 600 square feet. The minimum usable floor area for any multi-family residential dwelling unit shall be 400 square feet~~
- F. The maximum permitted density shall be as follows:
 - 1. Hotels. Sixty ~~bed~~ rooms per acre.
 - 2. ~~Boardinghouse (nonfamily residential units)~~. For use as a boardinghouse (nonfamily residential use), the maximum allowable density shall be one occupant per 300 square feet of lot area ~~maximum~~ within which the building is placed. An occupant is a person who occupies a bed or sleeping area within the building for one or more overnight periods.
 - 3. ~~Family residential units. Twenty dwelling units per acre maximum.~~ The maximum permitted density for family residential use shall be 20 dwelling units per acre.

4. Regardless of the types or combinations of uses on the property or within a building, the total number of dwelling units, as defined in this ordinance, on the property shall not exceed the maximum density specified herein under family residential use.

Section 8.04 Other provisions.

- A. Off-street bicycle parking shall be provided in accordance with the requirements of section 4.16.
- B. Within the HB District, where a hotel, boardinghouse, institution, church or place of worship, or hotel-related commercial use is located adjacent to a single-family residential use, a landscape buffer shall be provided along all property boundaries which abut such single-family residential use, in accordance with the requirements of section 4.09.

ARTICLE 9 “C” COMMERCIAL

Section 9.01 Purpose.

To establish and preserve a cohesive business district suited to the needs of travelers, tourists, vacationers, and seasonal and permanent residents.

Section 9.02 Permitted uses.

The following uses, and accessory buildings/uses thereto, are permitted in this district:

- A. Commercial, hotel, and institutional uses, and churches or places of worship ~~are permitted in this district.~~
- B. ~~Apartment units~~ Multiple-family residential dwellings and boardinghouses ~~located in commercial structures~~ shall be permitted provided that they are in compliance with the following standards:
 - 1. The minimum usable floor area per ~~residential apartment~~ multiple-family residential dwelling unit shall be ~~250~~ 400 square feet.
 - 2. Off-street bicycle parking shall be provided in accordance with the requirements of section 4.16.
 - 3. That the ~~boardinghouse~~ use and/or structure complies with all other district regulations.

Section 9.03 Special land use.

The following uses, and accessory buildings/uses thereto, are permitted by special land use approval of the planning commission, provided that they are in compliance with the standards that follow and the procedures and standards in article 19:

- A. Kennels, provided that they are in compliance with the standards that follow and the procedures and standards in article 19:
 - 1. The minimum lot size is 15,000 square feet.
 - 2. No building or enclosure holding animals shall be located closer than 100 feet from any dwelling unit and 30 feet from any lot line.
 - 3. Where a kennel use borders a residential use, a landscape buffer shall be installed according to the provisions of section 4.09 of this ordinance.
- B. Tasting Rooms, provided they are in compliance with the standards that follow and the procedures and standards in Article 19:
 - 1. A Tasting Room may not be located less than 1,000 feet from an existing Tasting Room. This distance shall be measured from the intersection of the customer access to the Tasting Room and the public street.

2. Operating hours of the Tasting Room business shall be conducted between 10 a.m. and 10 p.m. only.
3. Of the area devoted to the Tasting Room business, not less than 50% shall be utilized for retail sales, including non-alcohol products and alcohol products sold for off-premises consumption. Only alcohol products manufactured by the licensee may be sold by the Tasting Room business, whether for on-premises consumption or off-premises consumption.
4. No use shall be made of the licensed premises that would require a dance permit or entertainment permit from the Michigan Liquor Control Commission.
5. A site plan shall be submitted to the Planning Commission with all information necessary to show compliance with the standards required in this ordinance. Any future change in the site plan shall require a submission of a revised site plan and approval by the Planning Commission.
6. The Tasting Room must remain in compliance with all laws, rules and requirements of the Michigan Liquor Control Commission, and all city, state and federal ordinances, laws or regulations that relate directly or indirectly to the Tasting Room business.

Section 9.04 Unit size, bulk, height, and density requirements.

- A. Where a commercial district borders a residential district or use, the structure shall be setback a minimum of 15 feet from the abutting lot line.
- B. No principal building shall be less than 12 feet in height, nor shall any building exceed 40 feet, or three stories, in height.
- C. The following density requirements apply in this district:
 1. ~~Hotel. Minimum of 230 square feet per room is to be determined by the total square feet of the hotel divided by the total number of hotel rooms.~~ The total number of rooms shall not exceed the number resulting from the following formula: Total Square Footage of the Hotel area (excluding any portions of the building dedicated to non-residential, family residential, boardinghouse, porches, decks and other exterior areas) divided by 230.
 2. ~~Boardinghouse (nonfamily residential units).~~ For use as a boardinghouse (nonfamily residential use), the maximum allowable density shall be one occupant per 250 square feet of lot area ~~maximum~~ within which the building is placed. An occupant is a person who occupies a bed or sleeping area within the building for one or more overnight periods.
 3. ~~Family residential units (apartment). Thirty dwelling units per acre.~~ The maximum permitted density for family residential use shall be 30 dwelling units per acre.
 4. ~~Regardless of the types or combinations of uses on the property or within a building, the total number of dwelling units, as defined in this ordinance, on the property shall not exceed the maximum density specified herein under family residential use.~~

ARTICLE 10 “MD” MARKET

Section 10.01 Purpose.

To establish and preserve a district (formerly called the Historic District) containing several historically significant structures and other buildings primarily fronting Market Street, which together form a neighborhood with unique historic character.

Section 10.02 Permitted uses.

Single-, two-, and multiple-family residential dwellings ~~and accessory buildings/uses thereto~~, churches or places of worship, commercial, hotel, and institutional uses, ~~and accessory buildings/uses thereto~~, are permitted in this district.

Section 10.03 Special land use.

Boardinghouses, ~~and accessory buildings/uses thereto~~, are permitted by special land use approval of the planning commission provided they are in compliance with the standards that follow and comply with the requirements of article 19:

1. That a landscape buffer is provided along all property boundaries, which abut residential uses, in accordance with the requirements of section 4.09.
2. That off-street bicycle parking be provided in accordance with the requirements of section 4.16.

Section 10.04 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size for this district shall not be less than 5,000 square feet, no less than 50 feet wide at the building line.
- B. Buildings and structures shall be set back from property lines as follows:
 1. Front yard. Ten feet minimum.
 2. Side yards. Ten feet minimum.
 3. Rear yard. Fifteen feet minimum.
- C. No principal building shall be less than 12 feet in height, nor shall any building exceed 30 feet, or 2½ stories, in height.
- D. The maximum permitted lot coverage by impervious surfaces shall be 35 percent.
- E. ~~The minimum usable floor area for any single-family or two-family residential dwelling unit shall be 600 square feet. The minimum usable floor area for any multi-family residential dwelling unit shall be 400 square feet~~
- F. The following density requirements apply in this district:
 1. ~~Family residential uses.~~—The maximum density ~~permitted~~ for family residential uses shall be seven dwelling units per acre.

2. ~~Boarding House (Non-family Residential Use). The maximum density for boarding house (non-family residential use)~~ For use as a boardinghouse (nonfamily residential use), the maximum allowable density shall be one occupant per 500 square feet of lot area within which the building is placed. An occupant is a person who occupies a bed or sleeping area within the building for one or more overnight periods.
3. Hotel. The total number of rooms shall not exceed the number resulting from the following formula: Total Square Footage of the Hotel area (excluding any portions of the building dedicated to non-residential, family residential, boardinghouse, porches, decks and other exterior areas) divided by 450.
4. Regardless of the types or combinations of uses on the property or within a building, the total number of dwelling units, as defined in this ordinance, on the property shall not exceed the maximum density specified herein under family residential use.

ARTICLE 11 “CD” COTTAGE

Section 11.01 Purpose.

To establish and preserve areas of large residential estates characterized by unique Victorian or other style architecture, large landscaped yards, and quiet low density residential use.

Section 11.02 Permitted uses.

Single-family residential dwellings and accessory buildings/uses thereto are permitted in this district.

Section 11.03 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. The lot size in this district shall not be less than one acre.
- B. Buildings and structures shall be setback from property lines as follows:
 - 1. Front yard. Twenty-five feet minimum.
 - 2. Side yards. Fifteen feet minimum.
 - 3. Rear yard. Twenty-five feet minimum.
- C. No primary dwelling building shall be less than 24 feet and two stories nor higher than 40 feet and three stories, in height.
- D. The maximum permitted lot coverage by impermeable surfaces shall be 30 percent.
- E. The maximum density permitted in this district is one principal dwelling unit per acre.

Section 11.04 Accessory buildings.

Accessory buildings in the cottage district shall be subject to the regulations set forth in section 4.12 except that the accessory buildings in the cottage district shall be allowed to have a height not exceeding 14 feet or one-half the height of the primary dwelling, whichever is greater.

ARTICLE 12 “ROS” RECREATION/OPEN SPACE

Section 12.01 Purpose.

To establish and preserve public and private areas for outdoor recreation and open space purposes, to provide recreation opportunities for residents and visitors, and to preserve scenic views to Lake Huron which serve to enhance the historic and natural character of the island.

Section 12.02 Permitted uses.

Outdoor recreation, both public and private and related uses, including parks, golf courses, tennis courts, softball diamonds, and open spaces, and facilities customarily related thereto, are permitted in this district.

Section 12.03 Setback, height, and lot coverage requirements.

- A. Setbacks. Any outdoor recreation building, structure, accessory structure, or impervious surfaces shall not be located any closer than 20 feet from a public street.
- B. No building or structure shall exceed 20 feet, or one story, in height.
- C. The maximum permitted lot coverage by impermeable surfaces shall be ten percent.

ARTICLE 13 [Reserved.]

ARTICLE 14 "RS" SHORELINE RESIDENTIAL

Section 14.01 Purpose.

To establish a district which allows for low density residential use in a manner which protects, and is compatible with, the unique characteristics of the Lake Huron shoreline.

Section 14.02 Permitted uses.

Single-family residential dwellings and accessory buildings/uses are permitted in this district.

Section 14.03 Area, bulk, height, lot coverage, and density requirements.

- A. Lot size. No lot in this district shall be less than 10,000 square feet in size.
- B. Buildings and structures shall be setback from property lines and the shoreline as follows:
 - Shoreline setback. Sixty feet minimum from the water's edge.
 - Side yards. Twenty feet minimum.
 - Street setback. Forty feet minimum.
 - (If there is no shoreline edge on the lot, the setback from the property line opposite the street side property line shall be 40 feet).
- C. No primary dwelling building shall be less than 12 feet in height, nor exceed 20 feet, or 1½ stories, in height.
- D. The maximum permitted lot coverage by impervious surfaces shall be 30 percent.

ARTICLE 15 "M" MARINE

Section 15.01 Purpose

To establish a zoning district for the historic harbor area of Mackinac Island encompassing the entire area between the east and west breakwaters lakeward from the ordinary high water mark. To regulate the necessary uses thereof with recognition of historical uses and further recognizing that this harbor provides the transportation link for most goods and passengers being transported to and from Mackinac Island.

Section 15.02 Permitted Uses

Private docks, marinas, and commercial docks, as defined in this ordinance, and other commercial and residential uses are permitted in this district dependent upon the zoning district of the upland adjoining the water area in question. For areas adjoining uplands zoned residential, private docks only will be permitted. For areas adjoining uplands that are zoned commercial, commercial docks, marinas, private docks and all uses permitted in commercial districts shall be permitted. For areas adjoining uplands zoned ROS or HB, private docks and marinas shall be permitted.

Section 15.03 Permitted use regulation.

Regulations for permitted uses in "M" District:

A. Private dock regulations.

1. No building or structure greater than four (4) feet in height or 10 percent of the dock area, permanent or temporary, shall be allowed to be placed on any private dock within this district.
2. No deck of a dock shall extend more than four feet above the ordinary high water mark and no other portion of the dock shall extend more than ten feet above the ordinary high water mark.
3. All dredging, construction, bulk heading and development shall be subject to the requirements of all codes and ordinances of this city and applicable state and federal laws and regulations.
4. Construction or alteration shall follow the procedure set forth in article 20 for required site plan review, the same as other construction or alterations on shore.

B. Marina regulations.

1. No building or structure greater than four (4) feet in height or 10 percent of the dock area, permanent or temporary, shall be allowed to be placed on any marina dock within this district.
2. No deck of a dock shall extend more than four feet above the ordinary high water mark and no other portion of the dock shall extend more than ten feet above the ordinary high water mark.

3. All dredging, construction, bulk heading and development shall be subject to the requirements of all codes and ordinances of this city and applicable state and federal laws and regulations.
4. Construction or alteration shall follow the procedure set forth in article 20 for required plan review, the same as other construction or alterations on shore.
5. No part of the marina structure shall unreasonably impede the circulation of water within the harbor.

C. Commercial dock and commercial use regulations.

1. Every commercial use within the "M" Marine District shall comply with all requirements set forth for the Commercial District in the Zoning Ordinance unless said requirements are inconsistent with the specific requirements of this section.
2. Buildings and structures shall not exceed 25 feet in height above the surface of the deck, or the height of any existing building that is being replaced, shall not be more than one and one-half stories, and shall not exceed more than 40 percent of the dock area.
3. All dredging, construction, bulk heading and development shall be subject to the requirements of all codes and ordinances of this city and applicable state and federal laws and regulations.
4. Construction or alteration shall follow the procedure set forth in article 20 for required plan review, the same as other construction or alterations on shore.

ARTICLE 16 "L" LAKE

Section 16.01 Purpose

To establish a zoning district to regulate uses and structures in the water area surrounding Mackinac Island which are outside the historic harbor area ("Marine District"), said water area to be considered those areas lakeward from the ordinary high water mark, recognizing the historical uses, the need for open viewing areas and scenic atmosphere of Mackinac Island.

Section 16.02 Permitted uses.

Private docking only is permitted in this district.

Section 16.03 Private dock regulations.

1. No building or structure, permanent or temporary, shall be placed on any private dock within this district.
2. No deck of a dock shall extend more than four feet above the ordinary high water mark and no other portion of the dock shall extend more than ten feet above the ordinary high water mark.
3. All dredging, construction, bulk heading and development shall be subject to the requirements of all codes and ordinances of this city and applicable state and federal laws and regulations.
4. Construction or alteration shall follow the procedure set forth in article 20 for required site plan review, the same as other construction or alterations on shore.

ARTICLE 17 [Reserved].

ARTICLE 18 ARCHITECTURAL REVIEW

Section 18.01 Intent.

The regulations set forth in this article are adopted to promote and protect the public health, safety and welfare, particularly in view of the following facts:

1. One of the great scenic islands of the Great Lakes area lies within the borders of the city, rich in Indian lore and historic interest dating back to the year 1670.
2. Because of this history and the natural beauty of the island, the city has become a world renown recreational resort.
3. The city is, in effect, the steward for mankind for the preservation of both its natural beauty and its historical monuments.
4. The welfare of the city requires the protection and enhancement of the attractiveness of the city as a recreational resort, as contributing to the economic soundness of the city and the economic and social welfare of its inhabitants.

Section 18.02 Purpose.

For the reasons set forth in Section 18.01 above, this article establishes procedures and standards for architectural review for certain structures, developments, site, grading and improvements within the City of Mackinac Island.

Section 18.03 Definitions.

The following definitions shall apply for purposes of this article only.

1. Commercial structure shall mean a building and structure used for solely commercial purposes, mixed commercial and residential purposes, hotels, churches or places of worship, and institutional buildings.
2. Noncommercial structures shall mean all other buildings or structures including single family residences, duplexes, multifamily residential dwellings (apartments), bed and breakfast establishments, and boardinghouses.

Section 18.04 Architectural review required.

All plans for new construction, additions, or exterior alterations to a property in a historic district as provided in the Mackinac Island Code of Ordinances shall comply with the requirements for approval of a certificate of appropriateness from the Mackinac Island Historic District Commission in lieu of the Architectural Review requirements contained in this article.

Within all other parts of the city of Mackinac Island, no building shall be constructed or structurally altered in exterior appearance, including site grading of the surrounding grounds, unless and until the architectural plans have been submitted to the city and have been reviewed in accordance with the requirements of this article.

Section 18.05 Information to be submitted.

When architectural review is required by section 18.04, applications shall be accompanied by the following information:

- A. The name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership.
- B. A legal description of the property.
- C. Drawings, sketches and plans showing the architectural exterior features, heights, appearance, color and texture of the materials of exterior construction and the placement of the structure on the lot, and any additional information determined necessary by the planning commission to determine compliance with the requirements of this article.
- D. Photographs of existing site conditions, including site views, existing buildings on the site, streetscape views in all directions, and neighboring buildings within 150 feet of the site.
- E. For projects requiring site plan review, a site plan shall also be submitted in accordance with article 20.

Section 18.06 Standards for review.

In reviewing the architectural design of projects, consideration should be given to the architectural exterior features, heights, appearance, color and texture of the materials of exterior construction and the placement of the structure on the lot such that the same are congruous and in harmony with those of the structures within and contiguous to the district in which the property is located and the historical character of the island, and further that the structure would not be unsightly grotesque or detrimental to the stability of the value and welfare of the surrounding property, structures, residence and to the general and economic welfare and happiness of the community as a whole.

The following is a list of architectural review standards that shall be applied when considering a project for zoning approval, or when architectural review is otherwise required by section 18.04. The purpose of these standards is to ensure that any construction will be harmonious to its surrounding neighborhood and to the historic character of Mackinac Island. It is recognized that Mackinac Island has several unique neighborhoods each with a distinct architectural character, which are important to preserve for future generations to appreciate, enjoy and foster. All design, construction and materials must satisfy appropriate State of Michigan construction codes adopted by the City of Mackinac Island.

In consideration of the architectural style of existing buildings within 150 feet of the subject property, the planning commission may modify or waive certain requirements outlined below, provided that any such modification is in keeping with the intent of this article, and that such modification will result in an architectural design which is more compatible with the historic character of the surrounding neighborhood and Mackinac Island as a whole.

- A. Non-commercial structures in all areas except the R-4 District.

1. *Foundations.* Foundation materials shall in some way be treated (painted, parged, stuccoed or otherwise detailed) to provide a finished appearance. Natural and synthetic stone native to, or characteristic of, the Great Lakes basin are excepted.
2. *Walls.* The majority of all exterior wall surfaces shall be covered with materials that provide the appearance of wood shingles, horizontal lap siding, vertical board and batten siding, or natural stone native to the Great Lakes basin. Accent panels and window or door trim may be of any material. Log exteriors may be allowed where consistent or congruous with the character of the surrounding neighborhood.
3. *Windows.* The maximum glass area for any of the exterior wall surfaces (excluding approved attached or detached greenhouse type structures and fully enclosed porches) is 50 percent. A minimum of 70 percent of the individual window units shall be either the single hung or double hung type, or single hung or double hung in appearance. Mirrored or dark tinted glass with visible light transmittance of less than 60 percent shall not be allowed. The replacement of windows identical in appearance to existing windows does not require architectural review. The installation of new windows or the replacement of existing windows with a new window type shall be required, as determined appropriate by the Planning Commission, to match the type (i.e., single hung, double hung) and appearance (i.e., with muntins) of the original windows or what would have been typical historically.
4. *Doors.* Doors shall be the hinged type, or at a minimum shall look like hinged doors. On residential or residential accessory buildings, horizontal tracked doors shall be allowed, but roll-up or tilt-up style garage doors shall not be allowed.
5. *Roofs.* All roofs shall be in keeping with the roofs of surrounding buildings and the historic nature of Mackinac Island. The minimum pitch for the main portion of the roof shall be 6 vertical and 12 horizontal. Roof coverings for the main portion of the roof shall have an individual unit shingled appearance and be of materials such as wood, asphalt, fiberglass, or metal. Ribbed or standing seam metal roofs may also be allowed, as determined appropriate by the Planning Commission.
6. *Porches.* Front porches or stoops, when provided, shall be covered with a roof that is compatible with, but does not necessarily match, the structure's main roof.
7. *Colors.* When architectural review is required by this ordinance, colors shall be reviewed and shall be in keeping with surrounding buildings and the historic nature of Mackinac Island. Neon, florescent or iridescent colors are prohibited. Changing the color of a building or structure (re-paint) does not require architectural review but any such repaint is subject to the prohibition against neon, florescent or iridescent colors and shall be in keeping with the colors of surrounding buildings and the historic nature of Mackinac Island.

8. *Monotony of design.* For new construction or additions involving multiple units, monotony of design shall be avoided. Variation of detail, form and siting shall be used to provide visual interest.
9. *Chimneys.* All chimneys shall be stylistically consistent with the appearance of the building. Existing chimneys that are stylistically significant shall be preserved.

B. Non-commercial structures located within the R-4 District.

1. *Foundations.* For foundations that have in excess of 24 inches above grade on average of exposed block, the material shall in some way be treated (painted, parged, stuccoed or otherwise detailed) to provide a finished appearance. If the exposed foundation is less than 24 inches on average above grade, this requirement shall not apply. Natural and synthetic stone native to, or characteristic of, the Great Lakes basin on the exterior of the foundation are also exempt from this requirement.
2. *Walls.* The majority of all exterior wall surfaces shall be covered with materials that provide the appearance of wood shingles, or horizontal lap siding, vertical board and batten siding, or natural stone native to the Great Lakes basin. Accent panels and window or door trim may be of any material. Log exteriors may be allowed where consistent or congruous with the character of the surrounding neighborhood.
3. *Windows.* The maximum glass area for any of the exterior wall surfaces (excluding approved attached or detached greenhouse type structures and fully enclosed porches) is 50 percent. A minimum of 70 percent of the individual window units shall be either the single hung or double hung type, or single hung or double hung in appearance. Mirrored or dark tinted glass with visible light transmittance of less than 60 percent shall not be allowed.
4. *Doors.* Doors shall be the hinged type, or at a minimum shall look like hinged doors. On residential or residential accessory buildings, horizontal tracked doors shall be allowed, but roll-up or tilt-up style garage doors shall not be allowed.
5. *Roofs.* All roofs shall be in keeping with the roofs of surrounding buildings and the historic nature of Mackinac Island. Roof coverings for the main portion of the roof shall have an individual unit shingled appearance and be of materials such as wood, asphalt, fiberglass, or metal. Ribbed or standing seam metal roofs may also be allowed, as determined appropriate by the Planning Commission.
6. *Porches.* If front porches or stoops are covered with a roof, said roof shall be compatible with the structure's main roof.
7. *Colors.* When architectural review is required by this ordinance, colors shall be reviewed and shall be in keeping with surrounding buildings and the historic nature of Mackinac Island. Neon, florescent or iridescent colors are prohibited. Changing the color of a building or structure (re-

paint) does not require architectural review but any such repaint is subject to the prohibition against neon, florescent or iridescent colors and shall be in keeping with the colors of surrounding buildings and the historic nature of Mackinac Island.

8. *Monotony of design.* For new construction or additions involving multiple units, monotony of design shall be avoided. Variation of detail, form and siting shall be used to provide visual interest.

C. Commercial structures in all areas.

1. *Siding.* The surface of all exterior walls accessible to the public or exposed to public views shall be clad in wood to reflect a traditional/historic appearance. Materials having the appearance of wood or other historically appropriate materials may be allowed, as determined appropriate by the Planning Commission.
2. *Windows.*
 - a. Windows on the street level for display purposes shall be framed in wood or like material with a minimum trim width of 3½ inches, must be a minimum of 18 inches above the walking surface, and the top of the window shall not be more than 12 feet above the walking surface.
 - b. The maximum glass area for upper level exterior wall surfaces is 50 percent. A minimum of 70 percent of the individual window units shall be either of single or double hung type, or single hung or double hung in appearance. Mirrored or dark tinted glass with a visible light transmittance of less than 60 percent shall not be allowed.
 - c. The replacement of windows identical in appearance to existing windows does not require architectural review. The installation of new windows or the replacement of existing windows with a new window type shall be required, as determined appropriate by the Planning Commission, to match the type (i.e., single hung, double hung) and appearance (i.e., with muntins) of the original windows or what would have been typical historically.
 - d. The requirements of this subsection shall not apply to approved attached or detached greenhouse type structures.
3. *Building entryways.* Entryways shall be recessed into the building walls. No doors shall be opened directly onto the public right-of-way. No sliding, revolving, roll-up, tilt-up or overhead garage style doors shall be allowed.
4. *Roofs.* All roofs shall be consistent with types and appearance of those on surrounding architecture.
5. *Overhangs.* Overhangs, canopies, and projecting elements extending over the public right of way shall have prior municipal approval from the

City Council. All such elements shall be compatible with the architecture of the building. No access to the roof of an overhang, canopy or the like will be allowed.

6. *Awnings.* The style of awnings shall be appropriate to the architecture of the building and be in keeping with the traditional shed or sloped style found historically. No backlit awnings shall be allowed. The City of Mackinac Island sign ordinance (Ordinance No. 351, as amended) must be followed in regards to lettering. Color choices shall meet the commercial "colors" standard as set forth in the following paragraph.
7. *Colors.* When architectural review is required by this ordinance, colors shall be reviewed and shall be in keeping with surrounding buildings and the historic nature of Mackinac Island. Neon, florescent or iridescent colors are prohibited. Changing the color of a building or structure (re-paint) does not require architectural review but any such repaint is subject to the prohibition against neon, florescent or iridescent colors and shall be in keeping with the colors of surrounding buildings and the historic nature of Mackinac Island.
8. *Utility features.* Placement of such features as venting, central air/heating, satellite dishes, ATM and vending machines and the like will be reviewed for visibility and noise impact. Such features shall be disguised or shielded from view and muffled to suppress noise levels. No window mounted heating/ventilating/air conditioning (HVAC) units shall be allowed.
9. *Lighting.* Exterior lighting and fixtures, as well as interior lighting intended to be viewed from the outside, shall be appropriate to the architecture of the building and to the historic nature of the neighborhood. Architectural outlining, flashing, strobe, neon or the like shall not be allowed. Decorative lighting for holidays and special Island events shall be allowed only for the duration of the event.
10. *Chimneys.* All chimneys shall be stylistically consistent with the appearance of the building. Existing chimneys that are stylistically significant shall be preserved.

Section 18.07 Exemptions from review standards.

If a specific application of the architectural review standards set forth in this article is determined by the planning commission to be inappropriate, or to serve no useful purpose, or is contrary to any other applicable law or regulation, including but not limited to building, fire or mechanical codes, the contrary or inappropriate architectural review standards shall not apply.

Section 18.08 Review process.

Where required or requested in accordance with section 20.03, preliminary plan review shall occur prior to architectural review. In matters involving single-family residences less than 3,500 square feet in size, the zoning administrator or planning commission may refer the application for architectural review to the city architect for comment and recommendations. For all other matters, the application shall be referred to the city architect for comment and

recommendations. The recommendations of the city architect shall be submitted to the zoning administrator, who shall present the recommendations along with the application and site and architectural plans to the planning commission for action. Final review and approval will be by the planning commission.

ARTICLE 19 SPECIAL LAND USES

Section 19.01 Purpose.

The development and execution of this ordinance is based upon the division of the city into districts within which the permitted uses of land and buildings and the bulk and location of buildings and structures in relation to the land are uniform. It is recognized, however, that there are special land uses which, because of their unique characteristics, cannot be properly classified in any particular district or districts without consideration, in each case, of the impact of those uses upon neighboring land, of the public need for the particular use, and/or particular location.

Section 19.02 Application.

An application for a special land use shall be filed with the planning commission on a form prescribed by the commission that shall contain as a minimum such plans and data required for a site plan review in article 20. The application shall also include a statement in writing by the applicant and adequate evidence showing that the proposed special land use will conform to the standards set forth in this article. The application shall also be accompanied with a fee to cover expense for public hearings. Four copies of the application form and the necessary attachments shall be submitted to the planning commission.

Section 19.03 Hearing on application.

Upon receipt in proper form of the application and statement referred to in this article, one (1) notice that a request for special land use approval has been received shall be published in a newspaper of general circulation in the City. The publication shall occur not less than fifteen (15) days before the date the application will be considered. The notice shall be sent by mail or personal delivery to the owners of property for which approval is being considered, to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. The notice to such persons shall also be given not less than fifteen (15) days before the date the application will be considered. If the name of the occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned and leased by different individuals, partnerships, businesses or organizations, one occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure. The notice shall:

- A. Describe the nature of the special land use request.
- B. Indicate the property which is the subject of the special land use request.
- C. State when and where the special land use request will be considered.
- D. Indicate when and where written comments will be received concerning the request.

Section 19.04 Determination.

For each application for a special land use, the planning commission shall make determination to approve, approve with conditions, or deny the application. Final decision on the special land use application shall be made within 125 days of receipt of application by the planning commission, unless an extension is agreed upon by the applicant and planning commission.

Section 19.05 Basis for decision.

The planning commission shall incorporate their decision in a statement of conclusions relative to the special land use under consideration. The decision shall specify the basis for the decision and any conditions imposed.

Section 19.06 Standards.

All special land uses authorized in this ordinance shall not be approved by the planning commission unless the commission finds that the requirements specified in the particular zoning district for such special land use have been met and that the following standards are met:

1. That the establishment, maintenance or operation of the special land use will not be detrimental to or endanger the public health, safety or general welfare.
2. That the special land use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor shall it substantially diminish and impair property values within its neighborhood.
3. That the establishment of the special land use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. That adequate utilities, access roads, drainage and necessary facilities are being or will be provided.
5. That adequate measures are being or will be taken to provide ingress or egress so designed to minimize congestion in the public streets.
6. That the special land use shall, in all other respects, conform to the applicable regulations of the district in which it is located and to any additional conditions or procedure as specified in article 20.

Section 19.07 Conditions and guarantees.

Reasonable conditions and guarantees may be attached to the final approval of a special land use consistent with the provisions of sections 4.17 and 4.18.

Section 19.08 Effect or denial of a special land use.

No application for a special land use which has been denied wholly or in part by the planning commission shall be resubmitted for a period of one year from the date of said order, except on grounds of newly discovered evidence or change of conditions found to be sufficient to justify reconsideration by the planning commission.

Section 19.09 Durations, voiding and extensions of special land use.

Unless otherwise specified by the planning commission, any special land use granted under this article shall be null and void unless construction and/or use is commenced within one year from the date of the granting of the permit. The planning commission, upon application by the owner, may grant an extension thereof for good cause for a period not to exceed one year.

Section 19.10 Appeal.

Upon denial of an application for a special land use determination by the planning commission, the applicant may appeal to the board of zoning appeals.

ARTICLE 19A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY

Section 19A.01 Purpose.

The purpose of this section is to ~~permit coordinated development of sites with unique conditions~~ encourage excellence in land use planning and design that will achieve a recognizable and material benefit to the ultimate users of the project and to the community as a whole, where such benefit would otherwise be unfeasible or unlikely without application of the PUD overlay. ~~such as significant natural features or open space, land that exhibits development constraints, the opportunity to mix compatible uses and types of structures, or the opportunity to cluster units to preserve open space and natural features.~~ The PUD overlay standards are provided as a design option within the R-3, R-4, HB, C, and MD districts to encourage: flexibility in the regulation of land development; innovation in land use; variety in the design, layout and type of structures utilized; the preservation of significant natural features and open spaces; the efficient provision of public services and utilities; the provision of adequate housing; the compatibility of design between neighboring properties; and, the use and improvement of existing sites when the regulations contained in the underlying district do not provide adequate flexibility.

Section 19A.02 Permitted uses.

Permitted uses may include those uses allowed in the underlying zoning district to which the PUD overlay is applied, in addition to single-family, two-family and multiple-family residential dwellings, boardinghouses, hotels, commercial uses, ~~recreational~~ institutional uses and accessory buildings/uses thereto.

Section 19A.03 Area, bulk, height, lot coverage and density requirements.

All requirements set forth in the regulations of the underlying district to which the PUD overlay is applied shall remain in effect unless flexibility is allowed in this section as follows:

- A. Lot size. The lot size utilized may be reduced to provide flexibility necessary to meet the purpose of this section.
- B. Setbacks. The setbacks applied in this district may be reduced to provide the flexibility necessary to meet the purpose of this section.
- C. Impervious surface. If necessary to provide the flexibility necessary to meet the purpose of this section, the impervious surface may be determined on the entire parcel designated as PUD overlay regardless of the number of lots contained therein.
- D. Density. The density requirements in the underlying zoning district may be increased up to an additional 35 percent upon a determination that open space or natural features will be preserved and city services can accommodate the increased density. If necessary to provide flexibility necessary to meet the purpose of this section, the density ~~surface~~ may be determined on the entire parcel designated as PUD overlay regardless of the number of lots contained thereon.

- E. Landscape buffer. A landscape buffer may be required by the planning commission/city council along the perimeter of the development where necessary to minimize noise and light impacts on adjoining property.
- F. Building height. The building height applied in this district may be increased to provide the flexibility necessary to meet the purpose of this section.

Section 19A.04 Application for PUD overlay.

An application for a planned unit development overlay shall be filed with the zoning administrator along with a site plan conforming to the requirements of section 20.04. Any condominium subdivision proposed under the PUD overlay shall additionally provide the information required under article 24. Following receipt of a complete application, a public hearing before the planning commission shall be scheduled preceded by the public notice detailed below. Within a reasonable time following the public hearing, the planning commission shall submit a report to the city council stating its conclusions, recommendations and basis for any conditions that should be imposed on the application for the planned unit development overlay. Additionally, the planning commission shall submit a copy of the minutes of every meeting at which the application was considered, including a summary of the comments received at the public hearing and all documents related to the planned unit development overlay application. Upon receipt of these documents, the city council may schedule a public hearing on the application and after deliberation may move to deny, approve, or approve with conditions the request. Such action shall specify the council's conclusions on the request, the basis for its decision, the decision, and any conditions relating to an affirmative decision. The city council may move to adopt the planning commission's report as its own or prepare a separate report.

Any public hearing conducted on a planned unit development overlay application shall be preceded by public notice which meets the following requirements:

- (1) The notice shall be published in a newspaper of general circulation not less than 15 days in advance of such hearing.
- (2) Notice shall be sent not less than 15 days before the hearing by mail or personal delivery to the owners of property for which approval is being considered, to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. If the name of the occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses or organizations, one occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four dwelling units or other district spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure. The notice shall;
 - (a) Describe the nature of the planned unit development overlay application.

- (b) Indicate the property which is the subject of the planned unit development overlay application.
- (c) State when and where the planned unit development overlay application will be considered.
- (d) Indicate when and where written comments will be received concerning the application.

Section 19A.05 Eligibility and standards for approval.

Planned unit developments may be allowed as an overlay in zoning districts where permitted, upon determination that **all of** the following criteria or standards are met:

- (1) The planned unit development overlay site shall be under the control of one owner or group of owners and shall be capable of being planned and developed as one integral unit.
- (2) The site size shall be a minimum of **two acres one acre** of contiguous land.
- (3) The site has open space, natural features or historic features which will be preserved through development under the PUD overlay standards, or the PUD overlay ~~will provide a variety of uses and designs which preserve common open space. will result in design innovation which achieves the purpose of this article.~~
- (4) ~~Where present,~~ natural features and unique site characteristics located on a tract shall be preserved or enhanced wherever and whenever possible. Natural features and unique site characteristics include, but are not limited to: free-flowing springs, significant stands of trees, individual trees of significant size and rock formations, as well as visual amenities such as of Lake Huron, neighboring islands, the city harbor, and the Mackinac Bridge.
- (5) All required open spaces within a planned unit development overlay shall be arranged to provide easy access and benefit to the maximum number of lots and/or dwelling units and shall be on the same tract of land. If open space is proposed to be deeded to the City of Mackinac Island, it must be acceptable to the city with regard to size, shape, location, improvements and purpose of use. Additionally, planned unit development open space not dedicated for public use shall be preserved in perpetuity by the leasing or conveyance of title (including beneficial ownership) to a corporation, association, or legal entity, or by the reservation by means of a deed restriction. The terms of such lease or other instrument must include provisions guaranteeing the continued use of such land for the intended purposes and continuity of proper maintenance for those portions of the open space land requiring maintenance. The developer shall file with the county register of deeds and the city council legal documents embodying the aforesaid guarantees ensuring the use of the common open space for the designated purposes. If the development is to be subdivided, the aforementioned restrictions shall be recorded at the time of final plat approval.
- (6) The PUD overlay site will result in a recognizable benefit to the ultimate uses of the project and to the community.

- (7) In relation to development permitted in the underlying zoning district, the proposed type and density of use does not result in an unreasonable use of public services, facilities and utilities. In addition, the PUD overlay does not place an unreasonable burden upon the site or surrounding land.
- (8) The proposed use will not adversely effect the present or planned surrounding land uses, including the public utility and circulation system, surrounding properties, or the environment.
- (9) That there is compatible relationship between the existing streets within the vicinity further defined as: adequate service drives, entrance and exit driveways and parking areas to ensure the safety and convenience of pedestrian, bicycle and horse traffic and emergency vehicles.
- (10) The PUD overlay site is generally consistent with the goals, objectives and future land use of the city's master plan.
- (11) The PUD overlay is designated to protect and preserve significant natural and historical features, open space, surface and groundwater bodies, and the integrity of the land.
- (12) Public water, sanitary sewer (or other approved waste system), and storm drainage facilities are available or will be provided as part of the site development.
- (13) Compliance with all requirements set forth in section 19A.03.
- (14) The PUD overlay shall be consistent with the **purpose of this article and** intent and spirit of this ordinance.

Section 19A.06 Effective approval.

Upon approval of the PUD overlay, the site plan submitted with the application shall be the final approved PUD overlay site plan. No use of the site shall be permitted inconsistent with said plan.

Section 19A.07 Amendments and deviations from final approved PUD overlay site plan.

- (1) Notice. Deviations from the approved final PUD Overlay Site Plan may occur only when an applicant or property owner notifies the zoning administrator of the proposed amendment, accompanied by a site plan illustrating the proposed change.
- (2) Procedure. Within 14 days of receipt of a request to amend the final PUD overlay site plan, the zoning administrator shall determine whether the change is major, warranting review by the planning commission and city council, or minor, allowing administrative approval, as noted below.
- (3) Minor changes. The zoning administrator may approve the proposed revision upon finding the change would not alter the basic design or any conditions imposed upon the original plan approved by the city council. The zoning

administrator shall inform the planning commission and city council of such approval in writing.

- (4) Major changes. Where the zoning administrator determines the requested amendment to the approved final PUD overlay site plan is major, or if there is a request to expand the land area included within the PUD overlay, resubmittal to the planning commission and city council shall be required, which shall follow the procedure outlined in section 19A.04.
- (5) Violations. Any deviation from the approved final PUD overlay site plan, except as authorized in this ordinance, shall be considered a violation of this ordinance.

Section 19A.08 Mission Point Planned Unit Development District

The Mission Point Planned Unit Development District, as noted on the official zoning map and approved by the city council, shall remain in effect and shall be granted all rights and privileges under the terms of its original approval in accordance with the former R-4 Planned Unit Development District, which was repealed by Ord. No. 479, effective November 12, 2013.

All future planned unit development applications to the city shall be made in accordance with the requirements and procedure as outlined in this article 19A.

ARTICLE 20 SITE PLAN REVIEW

Section 20.01 Purpose.

The purpose of this article is to provide for coordination and cooperation between the landowner and the planning commission in order that the owner may accomplish his objectives in the utilization of this land within the regulations of this zoning ordinance and with minimum adverse effect on the use of adjacent streets and on existing and future uses in the immediate area and vicinity.

This article shall also apply to any construction and/or modifications of any structures, docks, marinas, or uses on land or in water within the "M" Marine District and "L" Lake District.

Section 20.02 Scope.

Except as set forth below, the zoning administrator shall not issue a zoning permit for construction of any buildings, structures or uses until a site plan, submitted in accordance with the city zoning ordinance, shall have been reviewed and approved by the planning commission and city council in the case of planned unit development; and the planning commission only for all other area, on land or in water, used for which a site plan is required by this ordinance.

The following buildings, structures, or uses shall be exempt from the site plan review procedure:

- i. Interior, accessory and subordinate buildings requiring no new additional means of access thereto from adjoining public streets and complying with all zoning ordinance requirements.
- ii. Buildings or structures otherwise specifically exempted from site plan review in other sections of this zoning ordinance.

Section 20.03 Optional preliminary plan review

An applicant may, at his or her discretion, submit preliminary sketches of proposed site and development plans to the planning commission for review prior to final approval. Additionally, the zoning administrator shall have the authority to require the submittal of preliminary sketches of proposed site and development plans to the planning commission for review prior to final approval where, in his or her opinion, the complexity and/or scale of the site or the proposed development so warrants. The purpose of such procedure is to allow discussion between the applicant and the planning commission to better inform the applicant of the acceptability of the proposed plans prior to incurring extensive engineering and other costs which might be necessary for final site plan approval.

Applications for preliminary plan review shall be made by filing with the zoning administrator. Preliminary plans shall include as a minimum the following:

- A. The name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership.
- B. A legal description of the property.

- C. Sketch drawings showing tentative site plans, property boundaries, placement of structures on the site, and nature of development.

Section 20.04 Applicable procedure.

Requests for final site plan review shall be made by filing with the zoning administrator the following:

- A. The application shall be accompanied with a fee to cover the cost of processing the review.
- B. Copies of the completed application form for site plan review, in a number as determined by the City, which shall contain, as a minimum, the following:
 - 1. The name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership.
 - 2. The legal description of the subject parcel of land.
 - 3. The area of the subject parcel of land.
 - 4. The present zoning classification of the subject parcel.
 - 5. A general description of the proposed development.
 - 6. Condominium subdivision project site plans shall also include the name and address of the planner, design engineer or surveyor who designed the project layout and any interest he holds in the land.
- C. Copies of the proposed site plan, in a number as determined by the City, which shall include, as a minimum, the following:
 - 1. The plan shall be drawn to [a] scale of not greater than one inch equals 20 feet for a development of not more than three acres and a scale of not less than one inch equals 100 feet for a development in excess of three acres with north point and scale shown on the plan drawing.
 - 2. The plan shall show an appropriate descriptive legend. North arrow, scale, date of preparation and the name and address of the individual or firm preparing the same.
 - 3. The property shall be identified by lot lines and general location together with dimensions, angles, and size correlated with the legal description of the property.
 - 4. The topography of the site with at least two- to five-foot contour intervals and all natural features such as wood lots, streams, wetlands, unstable soils, bluff lines, rock outcroppings, and similar features shall be shown.
 - 5. Existing manmade features upon the site and within 100 feet of the same shall be identified.

6. The location, proposed finished floor and grade line elevations, size of proposed main and accessory buildings, the relationship of buildings to one another and to any existing structures on the site, the height of all buildings and square footage of floor space therein shall be disclosed. Site plans for multiple family residential development shall also include a density schedule showing the number of dwelling units per acre, including a dwelling schedule showing the unit type and number of each such units.
7. All proposed and existing streets, driveways, sidewalks and other bicycle or pedestrian circulation features upon and adjacent to the site shall be shown, together with the location, size and number of on site parking areas, service lanes thereto, and parking and delivery or loading areas.
8. The location, use and size of open spaces together with landscaping, screening, fences, walls and proposed alterations of topography or other natural features shall be indicated.
9. The proposed operations on the site shall be described, in writing, in sufficient detail to indicate the effect, if any, upon adjoining lands and occupants with any special features which are proposed to relieve any adverse effects to adjoining land and occupants. Any potential demands for future community services will be described, together with any special features which will assist in satisfying such demands.
10. Any earth-change plans required by state law shall also be submitted with the application.
11. On site lighting, surface water drainage for the site, proposed sanitary sewage disposal, water supply, solid waste storage and disposal, other utility services (i.e., propane tanks, electrical service, transformers), and utility easements shall be included in the plans.
12. A general description and location of stormwater management system shall be shown on the grading plan, including pre- and post-site development runoff calculations used for determination of stormwater management, and location and design (slope) of any retention/detention features.
13. Such other information as may be determined to be necessary by the planning commission because of any peculiar features of the proposed development.
14. Any feature of the proposed development that would directly or indirectly impact a public right-of-way, public utility, or adjoining property.

Section 20.05 Action on application and plans.

- A. The zoning administrator or Planning Commission secretary shall record the date of the receipt of the application and plans, and transmit copies thereof to the planning commission, and place the request on the next available planning commission agenda.

- B. The planning commission shall have the authority to approve, disapprove, modify, or alter the proposed plans in accordance with the purpose of the site plan review provisions of the city zoning ordinance and the criteria contained thereon. Any required modification or alteration shall be stated in writing, together with the reasons for such modification, and delivered to the applicant. The planning commission may either approve the plans contingent upon the required alterations or may require a further review after the same have been included in the revised site plan by the applicant. The decision of the planning commission shall be made within 100 days of the date of receipt of plans by the zoning administrator.
- C. Copies of the approved final site plan, in a number as determined by the City, including required modifications or alterations shall be maintained as part of the city records for future review and enforcement.

Section 20.06 Criteria for review.

In reviewing the application and site plan and approving, disapproving or modifying same, the planning commission shall be governed by the following standards:

- A. That all requirements pertaining to the district in which development is proposed are adequately met.
- B. That there is a compatible relationship between the existing streets within the vicinity further defined as: adequate service drives, entrance and exit driveways and parking areas to insure the safety and convenience of pedestrian, bicycle and horse traffic.
- C. That the buildings and structures to be located upon the premises are so situated to minimize adverse effects upon owners and occupants of adjacent properties, in relationship to lighting, loading activities, noise producing activities, erosion and flooding, and site access.
- D. That as many natural features of the landscape shall be retained as possible where they furnish a barrier or buffer between the project and adjoining properties used for dissimilar purposes and where they assist in preserving the character of the area.
- E. That the adverse effects of the proposed development and activities emanating therefrom which affect adjoining residents or owners shall be minimized by appropriate screening, fencing, landscaping, setback and location of buildings, structures and entryways.
- F. That the lot layout and individual building design is harmonious with the historic and natural character of the island to insure an optimal relationship between the proposed development and existing contiguous land uses.
- G. That the proposed development will be adequately served by essential public facilities and services, such as streets, police and fire protection, water, sewer (if appropriate), stormwater management, and refuse disposal.
- H. That all provisions of the city zoning ordinance are complied with unless appropriate variance therefrom has been granted by the board of zoning appeals.

- I. That all structures and objects associated with utilities including but not limited to electrical transformers, telephone boxes and wires be underground, covered or addressed as to minimize the visual or adverse effects on the surrounding areas.
- J. That the site plan is in compliance with all applicable local, state and federal laws.
- K. That the proposed development will not encroach upon or interfere with a public right of way, public utility or adjoining property.

Section 20.07 Conformity to approved site plan.

Any property which is the subject of site plan approval must be developed in strict compliance with the approved site plan, inclusive of any amendments, which have received the approval of the planning commission. The site plan, as approved, shall become a part of the record of approval, and subsequent actions relating to the activity authorized shall be consistent with the approved site plan.

Section 20.08 Violation of site plan approval.

Sites not developed in conformance with an approved site plan are in violation of this ordinance.

Section 20.09 Commencing construction.

Approval of the site plan shall be valid for a period of one year. If a building permit has not been obtained and on-site development activity actually commenced within one year, the site plan approval shall be null and void. The planning commission, upon application by the owner, may grant an extension thereof for good cause for a period not to exceed one year.

Section 20.10 Amendment to site plan.

The zoning administrator shall have the authority to determine if a proposed change requires an amendment to an approved final site plan. A site plan may be amended upon application and in accordance with the procedure herein for a final site plan. The zoning administrator may approve minor changes in an approved final site plan, provided that a revised final site plan drawing is submitted showing such minor changes, for purposes of record.

Section 20.11 Performance bond.

The city council, upon recommendation of the planning commission, shall have the right and authority to require the developer to file with the city clerk following approval of the site plan and at the time of the application for a building permit, a performance bond or bank letter of credit in such amounts as may be determined by the said commission to insure installation of improvements in accordance with the approved site plan, including but not limited to roadways, lighting, utilities, sidewalks, screening and drainage. Such bond, if required shall continue for the duration of the construction and development of the site and any cash deposits shall be rebated in a reasonable proportion to the ratio of work completed on the required improvements.

ARTICLE 21 ADMINISTRATION AND ENFORCEMENT

Section 21.01 Zoning Administrator.

The duty of administering and enforcing the provisions of this ordinance shall be executed by the city zoning administrator. The candidate for this appointed position shall be selected by the city council as an official annual appointment. The zoning administrator shall be reimbursed for services rendered in an amount determined by the city council. The city council can remove the zoning administrator from office for misfeasance, malfeasance, or nonfeasance in office.

Section 21.02 Duties of the zoning administrator.

It shall be the duty of the zoning administrator to: receive zoning applications and site plans (as required under article 20) from applicants, coordinate any required architectural reviews with the city architect, present zoning applications and site plans to the planning commission for a determination of compliance with this ordinance, issue zoning permits and denial notices to applicants, to enforce the requirements of this ordinance, and any permit or violation notice issued under it, and other related duties as may be assigned by the city council. The zoning administrator shall develop forms for carrying out the procedures required by this ordinance and procedures for handling suspected violations of this ordinance. Said forms and procedures shall become official upon adoption by the planning commission. In preparing these forms and procedures, the zoning administrator shall seek assistance from the planning commission and city attorney.

Section 21.03 Zoning permits.

Unless otherwise exempted elsewhere in this Zoning Ordinance, it shall be unlawful for any person to commence ~~excavation for, or~~ construction of any building or structure, ~~including excavation associated with construction~~, or to make any additions to or change the use of any existing building or structure, without first obtaining a zoning permit from the zoning administrator. No zoning permit shall be issued for the construction, alteration or remodeling of any building or structure until an application and site plan have been submitted, reviewed and approved in accordance with the provisions of this article.

The applicant for the zoning permit must be either the owner of the parcel(s) in question, a lessee with at least a 20-year term interest in the land, or an agent authorized to act on the owner's behalf. Proof of the applicant's interest in the parcel(s) shall be produced upon the request of the planning commission.

If the zoning permit is issued, the approved work must be commenced within one year of the date of issuance or the permit will expire, unless said permit has been extended upon request of the applicant and approval of the planning commission. Any such extension shall not exceed one year and shall not be granted if the applicable zoning and building standards relating to the permitted work have changed.

If the approved work does commence within one year of the issuance, or extension, of the zoning permit, the permit shall remain in effect until the approved work is complete, provided however, if the approved work is not completed within two years of the date of issuance, or extension, of the zoning permit, the permit shall expire, and all construction that was done pursuant to the zoning permit shall be removed by the owner of the property and the premises restored to the condition existing prior to the issuance of the zoning permit. If any such

construction is not removed, it shall constitute a public nuisance and be subject to immediate abatement.

After the zoning permit has been issued, the parcel in question shall be inspected on three occasions: (1) when the proposed structure is staked out on the property; (2) when the footings for the foundation are found; and (3) when construction is completed. The applicant shall notify the zoning administrator of the proposed inspection dates, and shall not begin a later stage of work until the previous stage has been approved. After the final inspection has been completed, if the applicant is found to be in compliance with this article, the zoning administrator shall issue an occupancy permit as authorized in section 21.06.

Every zoning permit is conditioned upon the applicant and owner agreeing to all the terms and provisions set forth on the permit and the terms and provisions of this article. In addition, the planning commission may impose other conditions, including but not limited to, a cash deposit, a certified check, an irrevocable letter of credit or surety bond to cover the estimated costs of improvement and/or to cover the actual costs incurred by the city in enforcing any necessary abatement of a public nuisance resulting from the issuance of the zoning permit.

Section 21.04 Relation to building permit.

No building permit required under the city construction code (Ord. No. 210) shall be issued until first, the applicant obtains a zoning permit from the zoning administrator, indicating that the proposed construction activity is in compliance with this ordinance.

Section 21.05 City architect.

A city architect shall be appointed by the mayor subject to confirmation by the city council. The city architect shall review all applications and site plans in accordance with the procedures and criteria in article 18 and article 20, and advise the city on other matters as may be requested. Reimbursement for services rendered by the city architect will be determined by the city council.

Section 21.06 Occupancy.

It shall be unlawful to use, or permit the use, of any structure or premises hereafter altered, extended, or erected, until the zoning administrator has made an inspection of the premises and has found that the structure complies with all provisions of this ordinance. Upon a finding of compliance, the zoning administrator shall issue an occupancy permit to the applicant.

Section 21.07 Violations and penalties.

Any person who violates any provision of this ordinance or any amendment thereto, who fails or refuses to comply with any of the regulatory measures or conditions adopted hereto, including but not limited to approved zoning permits, site plans, special use permits, planned unit developments, shall, upon conviction, be guilty of a misdemeanor and be punished for each offense by a fine of not less than \$100.00 or more than \$500.00 and the costs of prosecution, or in the case of default payment thereof, by imprisonment in the county jail for a period not exceeding 90 days, or by both such fine and imprisonment in the discretion of the court. The imposition of any sentence shall not exempt the offender from compliance with the requirements of this ordinance. Each day that a violation is permitted to exist shall constitute a separate offense.

The use of land, dwellings, buildings, or structures used, erected, altered, razed or converted in violation of any provision of this ordinance, are hereby declared to be nuisances per se. The court shall order such nuisance abated and the owner and/or agent in charge of such land, dwelling, building, or structure shall be adjudged guilty of maintaining a nuisance per se. The costs of abating such nuisance shall become a lien upon the land.

ARTICLE 22 BOARD OF ZONING APPEALS

Section 22.01 Creation and membership.

A board of zoning appeals is hereby established having the powers authorized in Public Act No. 110 of 2006, as amended. The board of zoning appeals shall consist of the city council.

Section 22.02 Officers.

The board shall elect from its membership a chairman, a vice-chairman and such other officers as it may deem necessary. The city clerk shall be the secretary of the board, without vote.

Section 22.03 Rules of procedure.

The board shall adopt rules of procedure. Copies of such procedures shall be made available to the public at the office of the board.

- A. Meetings of the board shall be held at the call of the chairperson, and at other times as the board in its rules of procedure may specify. The time of regular meetings shall be specified in the rules of procedure. There shall be a fixed place of meeting and all hearings shall be open to the public.
- B. A quorum shall be the same as required for the city council.
- C. The board shall keep minutes of its proceedings, showing the action of the board and the vote of each member upon each question, or, if absent or failing to vote, indicating such fact, and shall keep records of its examination and other official action, all of which shall be filed promptly in the office of the board and shall be a public record. Such records shall include the findings of fact and conclusions reached by the board on all matters upon which it passes judgement.
- D. The board may call on any other city departments for assistance in the performance of its duties, and it shall be the duty of such other department to render assistance to the board as may reasonably be required.

Section 22.04 Jurisdiction.

The board of zoning appeals, in conformity with the provisions of this ordinance and of Act No. 110 of 2006, as amended, may reverse or affirm, wholly or in part, or may modify the order, requirements, decisions, or determination appealed from, and shall make such order, requirements, decisions or judicial determination as in its opinion ought to be made in the premises, and to that end shall have the powers to hear and decide all matters referred to it or upon which it is required to act under this ordinance. This includes action on requests for variances, appeal from administrative decisions, and requests for ordinance interpretation.

Section 22.05 Variances.

Subject to the provisions of section 22.06, the board, after public hearing, shall have the power to decide applications filed as hereafter provided, for variances:

- A. Where, by reason of the exceptional narrowness, shallowness or shape of a specific piece of property on the effective date of this ordinance, or by reason of exceptional topographic conditions or other extraordinary situation or condition of the land, building or structure, or of the use of development of property immediately adjoining the property in question, the literal enforcement of the requirements would involve practical difficulties; provided, that the board shall not grant a variance on a lot of less area than the requirements of its zone district, even though such lot existed at the time of passage of this ordinance if the owner or members of his immediate family owned adjacent land which would without practical difficulties be included as part of the lot.
- B. Where there are practical difficulties in the way of carrying out the strict letter of such ordinance relating to the construction, structural changes in equipment, or alterations of buildings or structures, so that the spirit of this ordinance shall be observed, public safety secured, and substantial justice done.
- C. For the vertical extension of a building existing at the time of enactment of this ordinance of such height as the original drawings of said building indicated, provided such building was actually designed and constructed to carry additional stories necessary for said height limit.
- D. To permit the erection or structural alteration, in a district where such use is permitted, of a structure to a height above the limit specified for such district.

Nothing herein contained shall be construed to give or grant to the board of zoning appeals the power or authority to alter or change the text or stated intent of any part of this ordinance. The board of zoning appeals shall not have the power to alter or change the zoning district classification of any property, nor to permit any use in a district in which it is not permitted.

Section 22.06 Criteria for variances.

No variance in the provisions or requirements of this ordinance shall be authorized by the board unless the board finds from reasonable evidence that all the following facts and conditions exist:

- A. That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district.
- B. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same zoning district and in the vicinity. The possibility of increased financial return shall not of itself be deemed sufficient to warrant a variance.
- C. That the authorizing of such variance will not be of substantial detriment to adjacent property, and will not materially impair the intent and purposes of this ordinance or the public interest.
- D. That the condition or situation of the specific piece of property, or the intended use of said property, for which the variance is sought is not of a general or recurrent nature as

to make reasonably practicable the formulation of a general regulation for such conditions or situation.

Section 22.07 Conditions of approval.

In authorizing a variance, the board may, in addition to the specific conditions of approval called for in this ordinance, and pursuant to standards in section 4.17, attach thereto such other conditions regarding the location, character, landscaping or maintenance reasonable necessary to the furtherance of the intent and spirit of this ordinance and the protection of the public interest.

Section 22.08 Variance and appeal procedure.

The following procedure shall be required:

- A. An appeal from any ruling of the planning commission or administrative officer administering any portion of this ordinance may be taken by any person aggrieved or any governmental department affected.
- B. The board of zoning appeals shall not consider any application for ordinance interpretation, variance or appeal without the payment by the applicant or appellant to the city treasurer of a fee. Such application or appeal shall be filed with the zoning administrator, who shall transmit the same, together with all plans, specifications and other papers pertaining to the application or appeal, to the board of zoning appeals.
- C. When an application or appeal has been filed in proper form and with the required date, the secretary of the board shall immediately place the said application or appeal upon the board's calendar for its next meeting. Before granting any appeal the board shall hold a public hearing. A notice of the time and place of such public hearing shall be published in a newspaper of general circulation in the city at least 15 days prior to the hearing. Additionally, notices of the public hearings shall be served personally or by mail at least 15 days prior to the date of such hearing, upon the applicant or the appellant, the owners of record of property within 300 feet of the premises in question; which notices, if by mail, shall be addressed to the respective property owners of record at the address given in the last assessment roll. The notice shall contain the address, if available, and location of the property for which the ruling by the board of zoning appeals is sought, as well as a brief description of the nature of the appeal. Any party may appear at such hearings in person or by an agent or by an attorney.
- D. Upon the day for hearing any application or appeal, the board may adjourn the hearing in order to permit the obtaining of additional information, or to cause further notice as it deems proper to be served upon such other property owners as it decides may be interested in said application or appeal. In the case of an adjourned hearing, persons previously notified and persons already heard need not be notified of the time of resumption of said hearing unless the board so decides.

Section 22.09 Decisions of the board.

The board shall decide all applications and appeals within 30 days after the final hearing thereon. A copy of the board's decision shall be transmitted to the applicant or appellant, and to the planning commission by the zoning administrator. Such decision shall be binding upon the zoning administrator and observed by him and he shall incorporate the terms and conditions of the same in the permit to the applicant or appellant whenever a permit is authorized by the board. A decision of the board shall not become final until the expiration of five days from the date such decision is made unless the board shall find the immediate effect of such decision is necessary for the preservation of property or personal rights and shall so certify of the record.

Section 22.10 Stay of proceedings.

An appeal shall stay all proceedings in the furtherance of the action appealed from, unless the zoning administrator certifies to the board of zoning appeals after notice of appeal shall [have] been filed with him, that by reason of fact stated in the certificate, a stay would, in his opinion, cause imminent peril to life or property. In such case, proceedings shall not be stayed otherwise than by a restraining order which may, or due cause shown, be granted by the board of zoning appeals or by the circuit court on application, after notice to the planning commission.

ARTICLE 23 CHANGES AND AMENDMENTS

Section 23.01 Amendment.

The city council may, from time to time, amend, supplement, or change by ordinance, the boundaries of districts or regulations herein established, pursuant to procedures outlined in Public Act No. 110 of 2006, as amended.

Section 23.02 Petitions.

Petitions submitted to the council for any change of district boundaries shall include a legal description of the property proposed to be changed, together with names of abutting streets and the street numbers of the property. There shall also accompany the petition a sketch fully dimensioned to correspond with the legal description of the property proposed to be changed.

Section 23.03 Public hearing.

A public hearing shall be held by the planning commission before a recommendation is made on any proposed amendment, supplement or change, notice of which hearing shall be given by publishing said notice at least once in a newspaper of general circulation in the City of Mackinac Island, stating the time and place of such hearing, not less than 15 days from the date of such hearing. A summary of the hearing, along with a recommendation for action, and the reasons for recommendations, shall be prepared by the planning commission and submitted to the city council. City council may hold additional public hearings if deemed necessary, before making a final decision on a rezoning or zoning amendment request.

Section 23.04 Factors for review.

In reviewing an application for any change to the zoning district map, factors that should be considered by the planning commission and the city council shall include the following:

- A. Whether the requested zoning district change is consistent with the goals, policies and future land use map of the Mackinac Island Master Plan.
- B. The compatibility of all the potential uses allowed in the requested zoning district with surrounding land uses and zoning districts in terms of land suitability, impacts on the environment, density, and influence on property values.
- C. Whether any public services and facilities would be significantly adversely impacted by a development or use allowed under the requested rezoning district. Consideration of impact on drains and roads is specifically required.
- D. Whether the uses allowed under the requested zoning district would be equally or better suited to the area than uses allowed under the current zoning of the land.

Section 23.05 Conditional rezoning.

- A. Intent. It is recognized that there are certain instances where it would be in the best interests of the city, as well as advantageous to property owners seeking a change in zoning boundaries, if certain conditions could be proposed by property

owners as part of a request for a rezoning. It is the intent of this section to provide a process consistent with the provisions of Section 405 of the Zoning Enabling Act, Public Act 110 of 2006, as amended, by which an owner seeking a rezoning may voluntarily propose conditions regarding the use and/or development of land as part of the rezoning request.

B. Application and offer of conditions.

1. An owner of land may voluntarily offer in writing conditions relating to the use and/or development of land for which a rezoning is requested. This offer may be made either at the time the application for rezoning is filed or may be made at a later time during the rezoning process.
2. The required application and process for considering a rezoning request with conditions shall be the same as that for considering rezoning requests made without any offer of conditions, except as modified by the requirements of this section.
3. The owner's offer of conditions may not purport to authorize uses or developments not permitted in the requested new zoning district.
4. The owner's offer of conditions shall bear a reasonable and rational relationship to the property for which rezoning is requested.
5. Any use or development proposed as part of an offer of conditions that would require a special land use permit under the terms of this ordinance may only be commenced if a special land use permit for such use or development is ultimately granted in accordance with the provisions of this ordinance.
6. Any use or development proposed as part of an offer of conditions that would require site plan approval under the terms of this ordinance may only be commenced if site plan approval for such use or development is ultimately granted in accordance with the provisions of this ordinance.
7. The offer of conditions may be amended during the process of rezoning consideration provided that any amended or additional conditions are entered voluntarily by the owner. An owner may withdraw all or part of its offer of conditions any time prior to final rezoning action of the city council provided that, if such withdrawal occurs subsequent to the planning commission's public hearing on the original rezoning request, then the rezoning application shall be referred to the planning commission for a new public hearing with appropriate notice and a new recommendation.

C. Planning commission review. The planning commission, after public hearing and consideration of the standards for approval set forth in section 23.04, may recommend approval, approval with recommended changes or denial of the rezoning; provided, however, that any recommended changes to the offer of conditions are acceptable to and thereafter offered by the owner.

D. City council review. After receipt of the planning commission's recommendation, the city council shall deliberate upon the requested rezoning and may approve or

deny the conditional rezoning request. The city council's deliberations shall include, but not be limited to, a consideration of the standards for approval set forth in section 23.04. Should the city council consider amendments to the proposed conditional rezoning advisable and if such contemplated amendments to the offer of conditions are acceptable to and thereafter offered by the owner, then the city council shall, in accordance with the Public Act 110 of 2006, as amended, refer such amendments to the planning commission for a report thereon within a time specified by the city council and proceed thereafter in accordance with said statute to deny or approve the conditional rezoning with or without amendments.

E. Approval.

1. If the city council finds the rezoning request and offer of conditions acceptable, the offered conditions shall be incorporated into a formal written Statement of Conditions acceptable to the owner and conforming in form to the provisions of this section. The Statement of Conditions shall be incorporated by attachment or otherwise as an inseparable part of the ordinance adopted by the city council to accomplish the requested rezoning.
2. The Statement of Conditions shall:
 - a. Be in a form recordable with the Register of Deeds of the County in which the subject land is located or, in the alternative, be accompanied by a recordable Affidavit or Memorandum prepared and signed by the owner giving notice of the Statement of Conditions in a manner acceptable to the city council.
 - b. Contain a legal description of the land to which it pertains.
 - c. Contain a statement acknowledging that the Statement of Conditions runs with the land and is binding upon successor owners of the land.
 - d. Incorporate by attachment or reference any diagram, plans or other documents submitted or approved by the owner that are necessary to illustrate the implementation of the Statement of Conditions. If any such documents are incorporated by reference, the reference shall specify where the document may be examined.
 - e. Contain a statement acknowledging that the Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be recorded with the Register of Deeds of Mackinac County by the owner with a copy of the recorded document provided to the city within 45 days of its recording.
 - f. Contain the notarized signatures of all of the owners of the subject land preceded by a statement attesting to the fact that they voluntarily offer and consent to the provisions contained within the Statement of Conditions.

3. Upon the rezoning taking effect, the zoning map shall be amended to reflect the new zoning classification along with a designation that the land was rezoned with a Statement of Conditions. The city clerk shall maintain a listing of all lands rezoned with a Statement of Conditions.
 4. The approved Statement of Conditions or an Affidavit or Memorandum giving notice thereof shall be filed by the owner with the Register of Deeds of Mackinac County. The owner shall provide a copy of the recorded document to the City within 45 days of the date of its recording. The city council shall have authority to waive this requirement if it determines that, given the nature of the conditions and/or the time frame within which the conditions are to be satisfied, the recording of such a document would be of no material benefit to the city or to any subsequent owner of the land.
 5. Upon the rezoning taking effect, the use of the land so rezoned shall conform thereafter to all of the requirements regulating use and development within the new zoning district as modified by any more restrictive provisions contained in the Statement of Conditions.
- F. Compliance with conditions.
1. Any person who establishes a development or commences a use upon land that has been rezoned with conditions shall continuously operate and maintain the development or use in compliance with all of the conditions set forth in the Statement of Conditions. Any failure to comply with a condition contained within the Statement of Conditions shall constitute a violation of this zoning ordinance and be punishable accordingly. Additionally, any such violation shall be deemed a nuisance per se and subject to judicial abatement as provided by law.
 2. No permit or approval shall be granted under this ordinance for any use or development that is contrary to an applicable Statement of Conditions.
- G. Time period for establishing development or use. Unless another time period is specified in the ordinance rezoning the subject land, the approved development and/or use of the land pursuant to building and other required permits must be commenced upon the land within 36 months after the rezoning took effect and thereafter proceed diligently to completion. This time limitation may upon written request be extended by the city council if: (1), it is demonstrated to the city council's reasonable satisfaction that there is a strong likelihood that the development and/or use will commence within the period of extension and proceed diligently thereafter to completion; and (2), the city council finds that there has not been a change in circumstances that would render the current zoning with Statement of Conditions incompatible with other zones and uses in the surrounding area or otherwise inconsistent with sound zoning policy; and (3), the written request shall be made to the city council requesting the extension within 6 months of the end of the 36 month period.
- H. Reversion of zoning. If approved development and/or use of the rezoned land does not occur within the time frame specified under subsection G above, then

the land shall revert to its former zoning classification. The reversion process shall be initiated by the city council requesting that the planning commission proceed with consideration of rezoning of the land to its former zoning classification. The procedure for considering and making this reversionary rezoning shall thereafter be the same as applies to all other rezoning requests.

- I. Subsequent rezoning of land. When land that is rezoned with a Statement of Conditions is thereafter rezoned to a different zoning classification or to the same zoning classification but with a different or no Statement of Conditions, whether as a result of a reversion of zoning pursuant to subsection H above or otherwise, the Statement of Conditions imposed under the former zoning classification shall cease to be in effect. Upon the owner's written request, the city clerk shall record with the Register of Deeds of the County in which the land is located a notice that the Statement of Conditions is no longer in effect.
- J. Amendment of conditions.
 - 1. During the time period for commencement of an approved development or use specified pursuant to subsection G above or during any extension thereof granted by the city council, the council shall not add to or alter the conditions in the Statement of Conditions.
 - 2. The Statement of Conditions may be amended thereafter in the same manner as was prescribed for the original rezoning and Statement of Conditions.
- K. City right to rezone. Nothing in the Statement of Conditions nor in the provisions of this section shall be deemed to prohibit the city from rezoning all or any portion of land that is subject to a Statement of Conditions to another zoning classification. Any rezoning shall be conducted in compliance with this ordinance and Public Act 110 of 2006, as amended.
- L. Failure to offer conditions. The city shall not require an owner to offer conditions as a requirement for rezoning. The lack of an offer of conditions shall not affect an owner's rights under this Ordinance.

ARTICLE 24 CONDOMINIUM SUBDIVISION PROJECTS

Section 24.01 Purpose.

To permit condominium subdivision projects to be constructed according to the spirit and intent of this ordinance, and to provide certain minimum standards to protect the health, safety and welfare of the public.

Section 24.02 Compliance with regulations.

A condominium subdivision project shall comply with all regulations applicable to the zoning district in which it is situated, in addition to the requirements in this article 24. **A condominium subdivision project may be allowed under the Planned Unit Development (PUD) Overlay option and is subject to flexibility allowances granted in accordance with article 19A.**

Section 24.03 Specifications for private street.

Each private street in a condominium subdivision project shall have a paved driving surface of asphalt or other approved material.

Section 24.04 Maintenance plan.

The developer of a condominium subdivision project shall provide the city with a maintenance plan for all private streets within the condominium subdivision project.

Section 24.05 Lot width, lot area, and setback requirements.

Any subdivision of an individual condominium unit shall conform to the requirements of this ordinance for minimum lot width, lot area and building setback requirements.

Section 24.06 Subdivision of a lot.

Subdivision of a condominium unit shall be subject to the same limitations and requirements as the subdivision of a lot.

Section 24.07 Easements.

The developer of a condominium subdivision project shall provide the City of Mackinac Island with all easements necessary for the purposes of construction, operating, inspecting, maintaining, repairing, altering, replacing and/or removing pipelines, mains, conduits and other installations of a similar character for the purpose of providing public utilities, including conveyance of sewage, water and storm water run-off across, through and under the property subject to said easement, and excavating and refilling ditches and trenches necessary for the location of said structures.

R-4 District Lot Size Analysis

Legend

- Parcels in R-4 District - 186 total
- R-4 District Limits

Parcels by Size

- Less than 5,000 sq ft - 29 total
- 5,000 to 5,499 sq ft - 6 total
- 5,500 to 5,999 sq ft - 12 total
- 6,000 to 6,499 sq ft - 4 total
- 6,500 to 6,999 sq ft - 12 total
- 7,000 to 7,499 sq ft - 14 total
- 7,500 to 9,999 sq ft - 42 total
- 10,000 sq ft or more - 67 total



0 100 200 400 Feet





City of
Mackinac Island






December 2025

City-Wide Lot Size Analysis

Legend

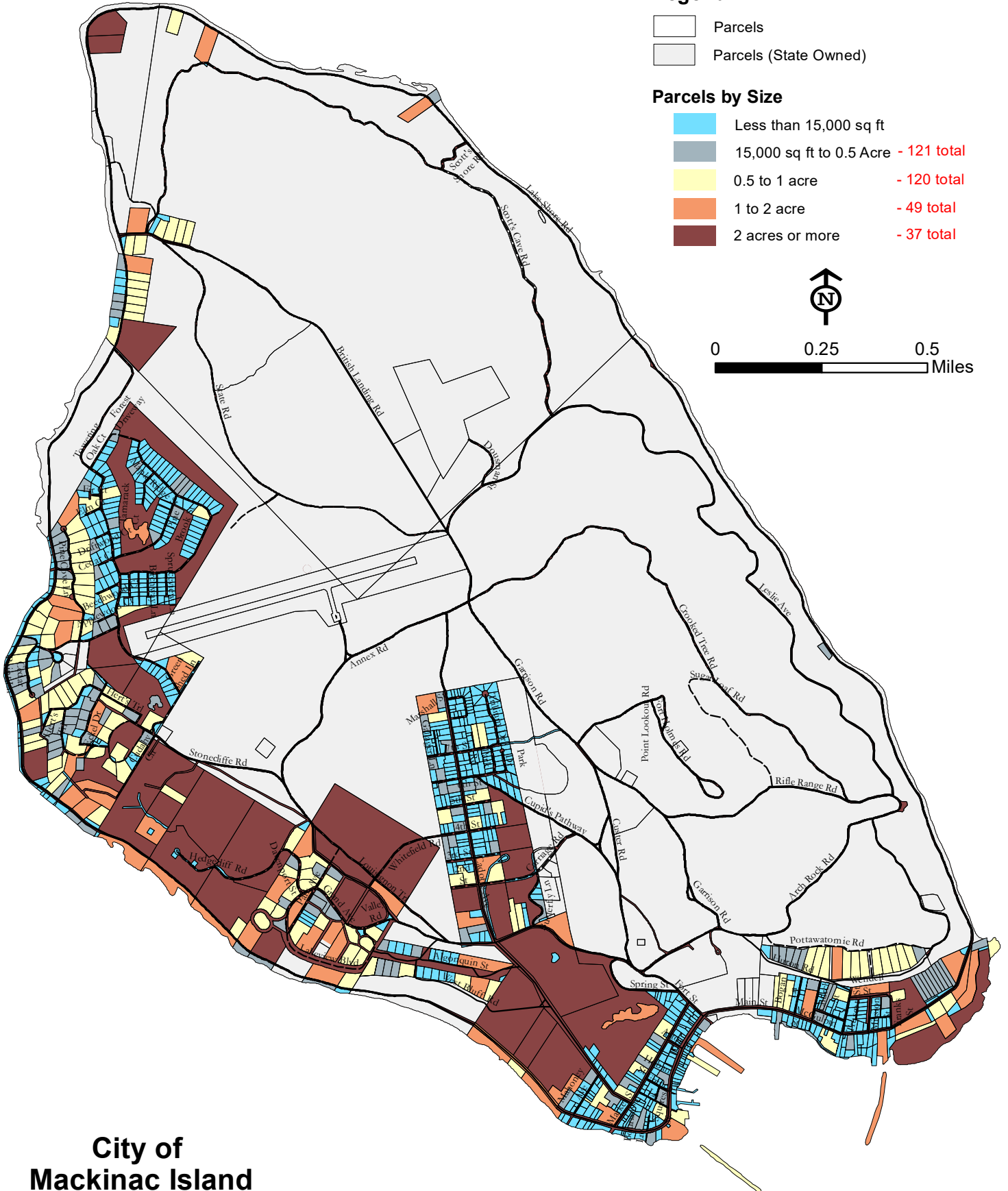
-  Parcels
-  Parcels (State Owned)

Parcels by Size

-  Less than 15,000 sq ft
-  15,000 sq ft to 0.5 Acre - 121 total
-  0.5 to 1 acre - 120 total
-  1 to 2 acre - 49 total
-  2 acres or more - 37 total



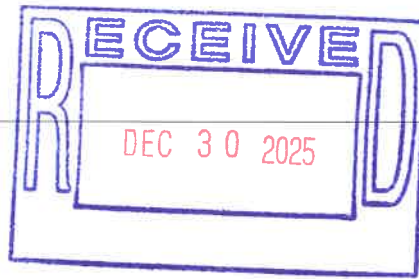
0 0.25 0.5 Miles



**City of
Mackinac Island**

December 2025

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GILMER RESIDENCE

SUBMITTAL FOR PLANNING COMMISSION & HISTORIC DISTRICT COMMISSION

Sheet List	File No.	Exhibit	Date
0 COVER	RS25-046-045	T	12.30.25
1 SURVEY			
2 EASEMENT SKETCH			
3 SITE PLAN			
4 PROPOSED PLAN			
5 NORTH ELEVATION			
6 WEST ELEVATION			
7 SOUTH ELEVATION			
8 EAST ELEVATION			
9 PHOTOGRAPHS			

Legal Description

LOT 7 BLOCK 4 ASSESSOR'S PLAT NO 4

Zoning

ZONING DISTRICT: SHORELINE RESIDENTIAL

Historic District

WEST END

Construction

PROPOSED CONSTRUCTION START DATE: NOVEMBER 01, 2025
ESTIMATED DURATION OF CONSTRUCTION: 6 MONTHS

AREA OF WORK.
EXISTING RESIDENCE.
SEE SITE PLAN.
PARCEL: 051-575-046-00

ARCHITECT

HopkinsBurns Design Studio
113 S Fourth Ave.
Ann Arbor, Michigan 48103
(734)424-3344
www.hopkinsburns.com

OWNER: GILMER COTTAGE LLC
PROPERTY ADDRESS 7575 MAIN STREET
MACKINAC ISLAND, MICHIGAN 49757
PARCEL #: 051-575-046-00

Project Description

This project entails alterations to a non-contributing residential structure located in the West End historic district. The property will continue to serve as a single-family residence. Interior modifications include updates to the Kitchen and Laundry Room. Exterior improvements include the expansion of the West Deck, relocating the door and modifying the window configuration, new exterior access stairs, relocation of the existing transformer and the addition of a shed on East side of the house. All windows will be replaced. This work has gotten Historic District Commission and Planning Commission approvals. **Scope added to the project and the subject of this submission is the addition of Air Conditioning to the house which necessitates locating Condensers on the site. In addition, propane tanks will be added on the site to convert two fireplaces from wood to propane, and a dog door will be added to the South side of the house in an existing niche.**

Requirements

	REQ'D	EXISTING	
MIN. LOT SIZE:	10,000 SF	12,500 SF	
SETBACKS	REQ'D	EXISTING	PROPOSED
FRONT YARD	40'	19' - 11"	NO CHANGE
SIDE YARD	20'	11' - 3"	NO CHANGE
SIDE YARD	20'	6' - 1"	NO CHANGE
REAR YARD	60'	VARIES	NO CHANGE
		APPROX. 0' TO 10' - 0"	
HEIGHT	ALLOWED	EXISTING	PROPOSED
STORIES MIN.	1	2	NO CHANGE
STORIES MAX.	1.5	2	NO CHANGE
FEET MIN.	12'	32'	NO CHANGE
FEET MAX.	20'	32'	NO CHANGE
LOT COVERAGE	ALLOWED	EXISTING	PROPOSED
SQ. FT. (INCLUDING PORCHES AND DECKS)	3,750 SF	3,637 SF	3,665 SF
PERCENTAGE	30%	29.1%	29.3%

GILMER

GILMER RESIDENCE
RENOVATION

HopkinsBurns

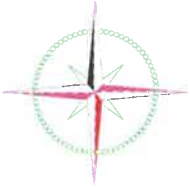
historic preservation
communities by design

BOUNDARY SURVEY
LOT 7, ASSESSOR'S PLAT NO. 4
CITY OF MACKINAC ISLAND, MACKINAC COUNTY, MICHIGAN

ZONING REQUIREMENTS
VERIFY WITH MACKINAC ISLAND

ZONING DISTRICT = RS
MINIMUM LOT WIDTH = 100'
MINIMUM LOT AREA = 10,000 SQFT
SETBACKS: WATERFRONT = 60' FROM WATERS EDGE
STREET = 40'
SIDE = 20'

BENCH MARK
HYDRANT MAIN STEAMER
ELEV = 588.5' 1988 NAVD



SCALE 1"= 20'



LEGEND:

- | | | | |
|-------|--------------------------------|-----|-----------------------------------|
| ● | FOUND SURVEY IRON | (M) | MEASURED BEARING AND DISTANCE |
| ● | SET 5/8" REROD, CAPPED # 33983 | (C) | COMPUTED BEARING AND DISTANCE |
| ⓔ | ELECTRIC BOX / METER | (R) | RECORD BEARING AND DISTANCE |
| Ⓣ | TELEPHONE BOX | — | PROPERTY LINE |
| ☼ | LAMP | — | EASEMENT AS NOTED |
| ⊗ | BIRDHOUSE | — | FEMA FLOOD PLAIN LINE (DEC. 2022) |
| ⊗ | WATER CURBSTOP | — | PLATTED LOT LINE |
| ○ | MANHOLE | — | CEDAR HEDGE |
| ⊕ | IRRIGATION VALVE | ▒ | PAVED SURFACE |
| ⊕ | WATER VALVE | ▒ | WOODEN BOARDWALK |
| ⊕ | FIRE HYDRANT | ▒ | CONCRETE SURFACE |
| 628.5 | SPOT ELEVATION | ▒ | PAVER STONES |
| —X—X— | WOODEN FENCE | ▒ | LARGE STONES |
| —X—X— | CHAIN LINK FENCE | | |

NOTES:

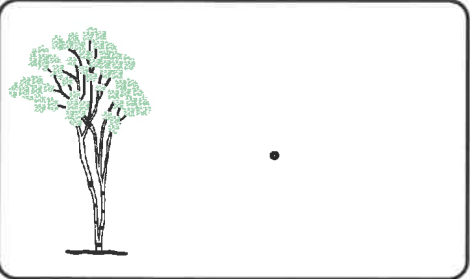
The property description was furnished, and no check of title relative to ownership, gaps, overlaps or occupation has been performed as part of this sketch.

Bearings and distances shown on this map were taken from a Sketch of Survey, by James E. Young, PS 24626, for City of Mackinac Island, dated 24 April 1984.

This is a professional opinion concerning the location of the property boundaries depicted hereon, based upon the appropriate boundary law principles governed by the facts and evidence gathered and evaluated during the course of this survey. Monuments, that in the opinion of this surveyor represent the true and correct corners of the property being surveyed, have been found or set as indicated hereon. As a professional opinion, this survey carries with it no guarantees or warranties, expressed or implied.

The area lying between the Ordinary High Water Line and the Edge of water is subject to rights by others. The ordinary high water line was not mapped for purposes of this survey.

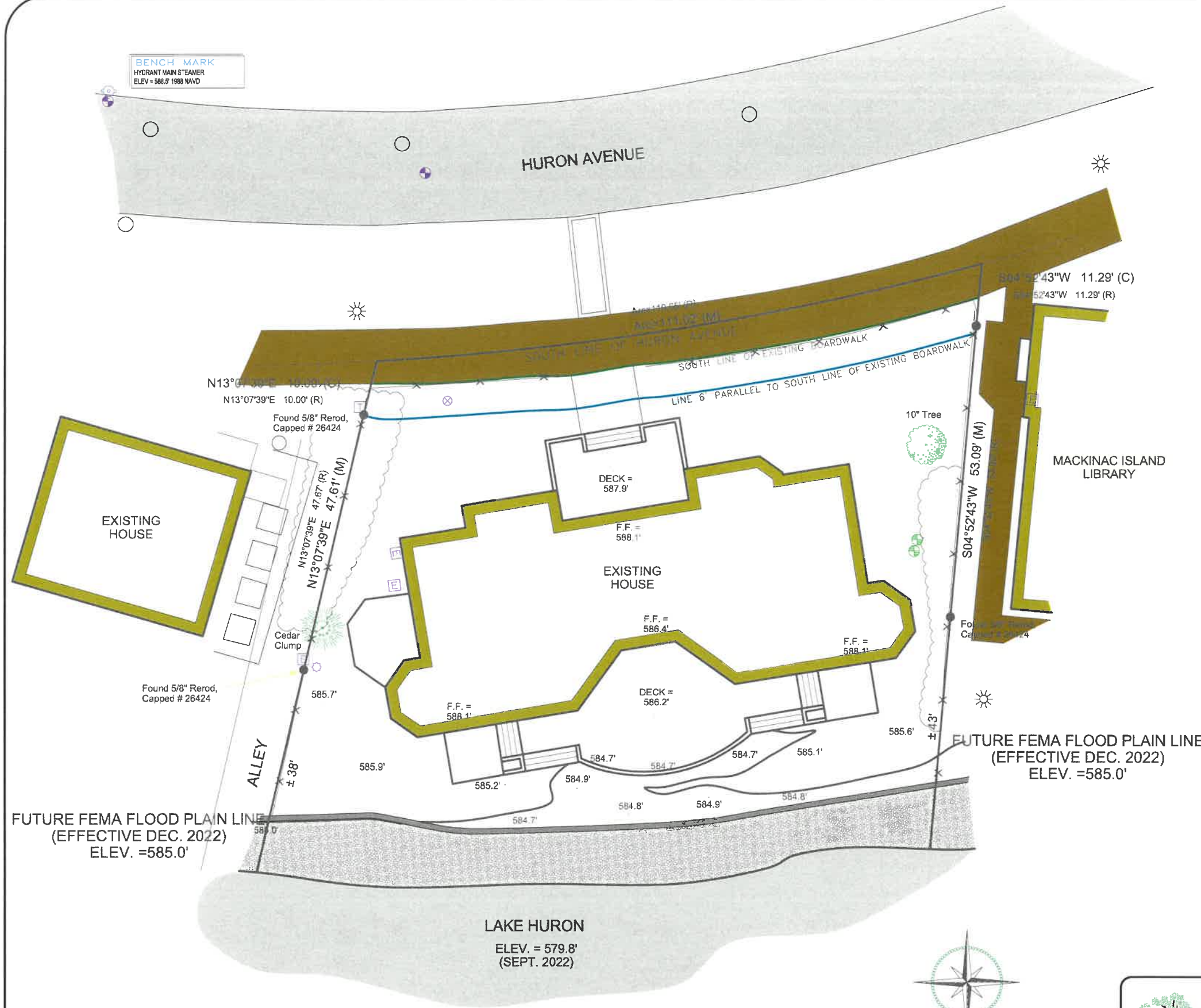
This survey is not intended to be used in place of an ALTA/NSPS Land Title Survey, or to be used to remove the survey exceptions of a title insurance policy.



FISHER * GILMER
R.E. OELKE
SLE
WINTER*GEARY
S22388.GXD
22-368
1 OF 1

26 September 2022	

BOUNDARY SURVEY
LOT 7, ASSESSOR'S PLAT NO. 4



EASEMENT SKETCH

LOT 7, ASSESSOR'S PLAT NO. 4

CITY OF MACKINAC ISLAND, MACKINAC COUNTY, MICHIGAN

NOTE: BOARDWALK EASEMENT ON THIS SHEET SUPERCEDES EASEMENT SHOWN ON BOUNDARY SURVEY

LEGEND:

- | | | | |
|-------|--------------------------------|-------|--|
| ● | FOUND SURVEY IRON | (M) | MEASURED BEARING AND DISTANCE |
| ● | SET 5/8" REROD, CAPPED # 33983 | (C) | COMPUTED BEARING AND DISTANCE |
| ⊠ | ELECTRIC BOX / METER | (R) | RECORD BEARING AND DISTANCE |
| ⊠ | TELEPHONE BOX | — | PROPERTY LINE |
| ☼ | LAMP | — | FEMA FLOOD PLAIN LINE (DEC. 2022) |
| ⊙ | BIRDHOUSE | — | PROPOSED BOARDWALK EASEMENT |
| ⊙ | WATER CURBSTOP | — | PROPOSED BOARDWALK CONSTRUCTION EASEMENT |
| ○ | MANHOLE | — | PLATTED LOT LINE |
| ⊕ | IRRIGATION VALVE | ~~~~~ | CEDAR HEDGE |
| ⊕ | WATER VALVE | ▬ | PAVED SURFACE |
| ⊕ | FIRE HYDRANT | ▬ | WOODEN BOARDWALK |
| 529.5 | SPOT ELEVATION | ▬ | CONCRETE SURFACE |
| —X—X— | WOODEN FENCE | ▬ | PAVER STONES |
| —X—X— | CHAIN LINK FENCE | ▬ | LARGE STONES |

OCTOBER 2022 NOTES:

***The only intent of this sketch is to reflect the proposed changes to the boardwalk easement along the northerly portion of Lot 7, which was originally depicted on a Boundary Survey, dated 26 September.

NOTES: (FROM ORIGINAL BOUNDARY SURVEY DATED 26 SEPT. 2022)

The property description was furnished, and no check of title relative to ownership, gaps, overlaps or occupation has been performed as part of this sketch.

Bearings and distances shown on this map were taken from a Sketch of Survey, by James E. Young, PS 24626, for City of Mackinac Island, dated 24 April 1984.

This is a professional opinion concerning the location of the property boundaries depicted hereon, based upon the appropriate boundary law principles governed by the facts and evidence gathered and evaluated during the course of this survey. Monuments, that in the opinion of this surveyor represent the true and correct corners of the property being surveyed, have been found or set as indicated hereon. As a professional opinion, this survey carries with it no guarantees or warranties, expressed or implied.

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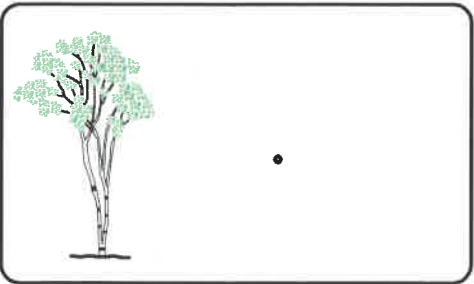
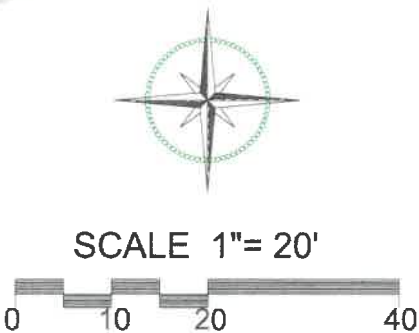
FUTURE FEMA FLOOD PLAIN LINE
(EFFECTIVE DEC. 2022)
ELEV. =585.0'

FUTURE FEMA FLOOD PLAIN LINE
(EFFECTIVE DEC. 2022)
ELEV. =585.0'

LAKE HURON
ELEV. = 579.8'
(SEPT. 2022)

ZONING REQUIREMENTS VERIFY WITH MACKINAC ISLAND

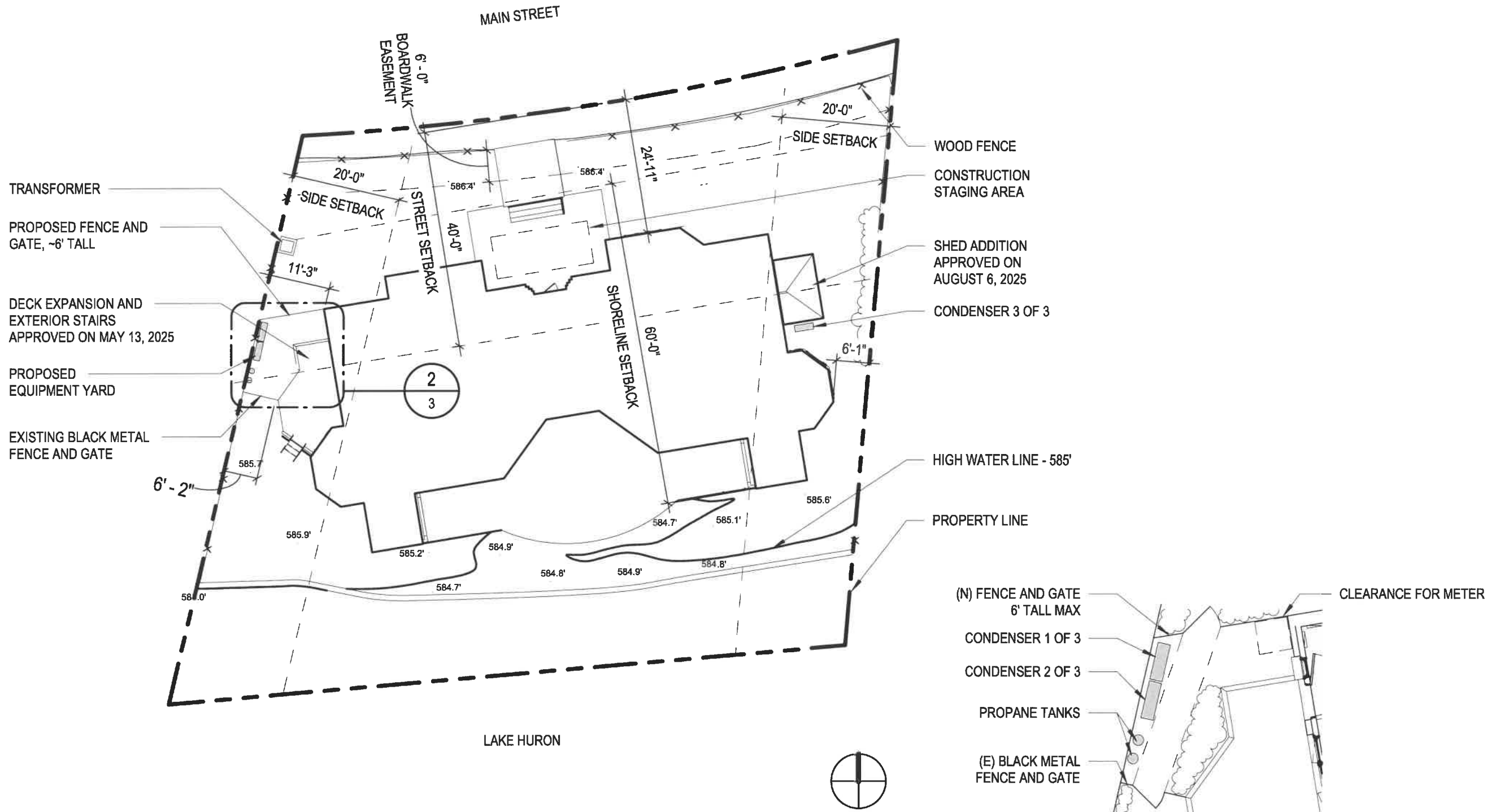
ZONING DISTRICT = RS
MINIMUM LOT WIDTH = 100'
MINIMUM LOT AREA = 10,000 SQFT
SETBACKS: WATERFRONT = 60' FROM WATERS EDGE
STREET = 40'
SIDE = 20'



FISHER * GILMER
R.E. OELKE
SLE
WINTER*GEARY
S22368 EASEMENTS.GXD
22-368
1 OF 1

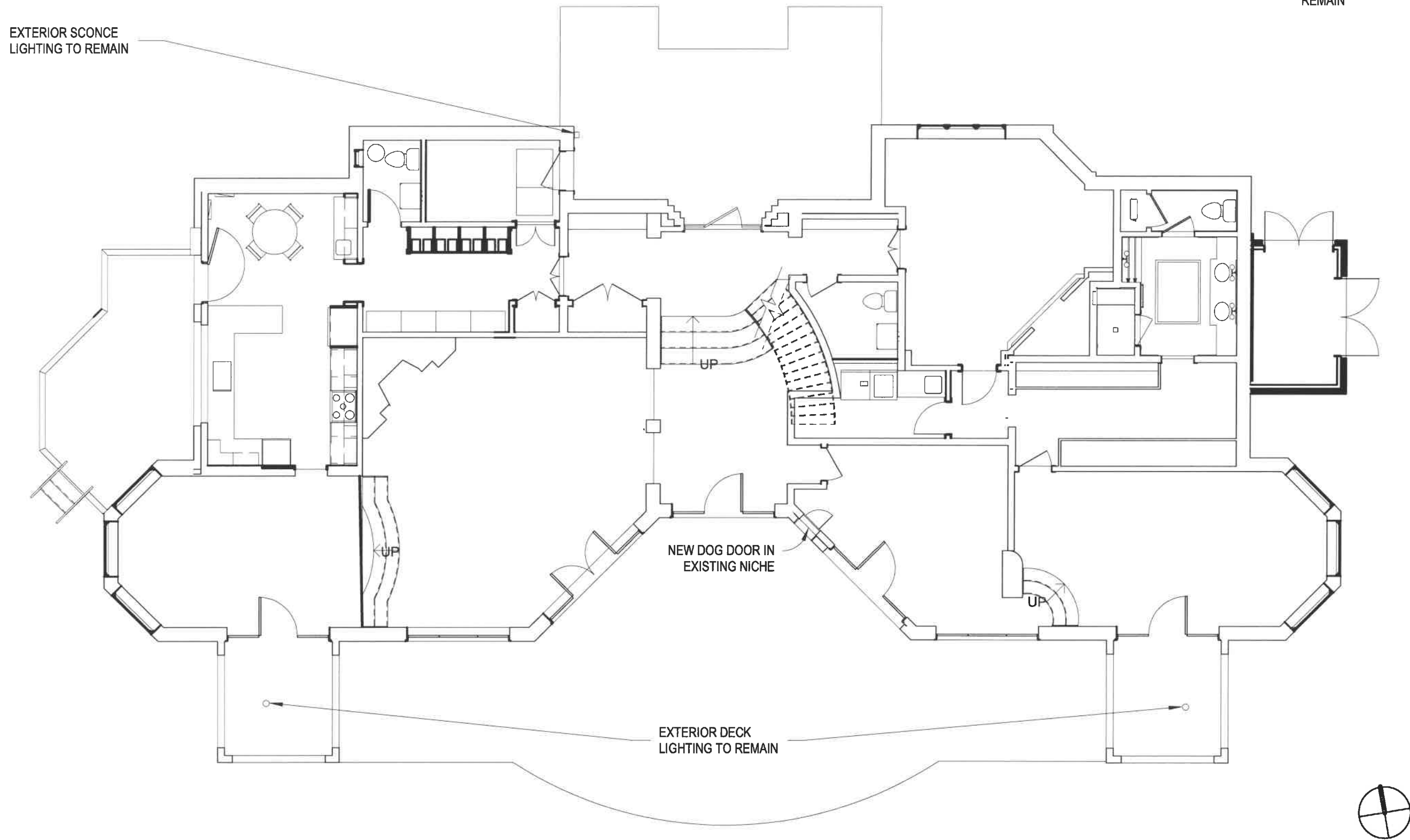
28 OCTOBER 2022	

EASEMENT SKETCH
LOT 7, ASSESSOR'S PLAT NO. 4



1 SITE PLAN
3 1" = 20'-0" SCALE

2 ENLARGED PLAN - EQUIPMENT YARD
3 1" = 10'-0" SCALE



FIRST FLOOR - PROPOSED

1/8" = 1'-0" SCALE

GILMER

GILMER RESIDENCE
RENOVATION
PC/HDC

HopkinsBurns

historic preservation
communities by design

4

PROPOSED

SCALE: 1/8" = 1'-0"

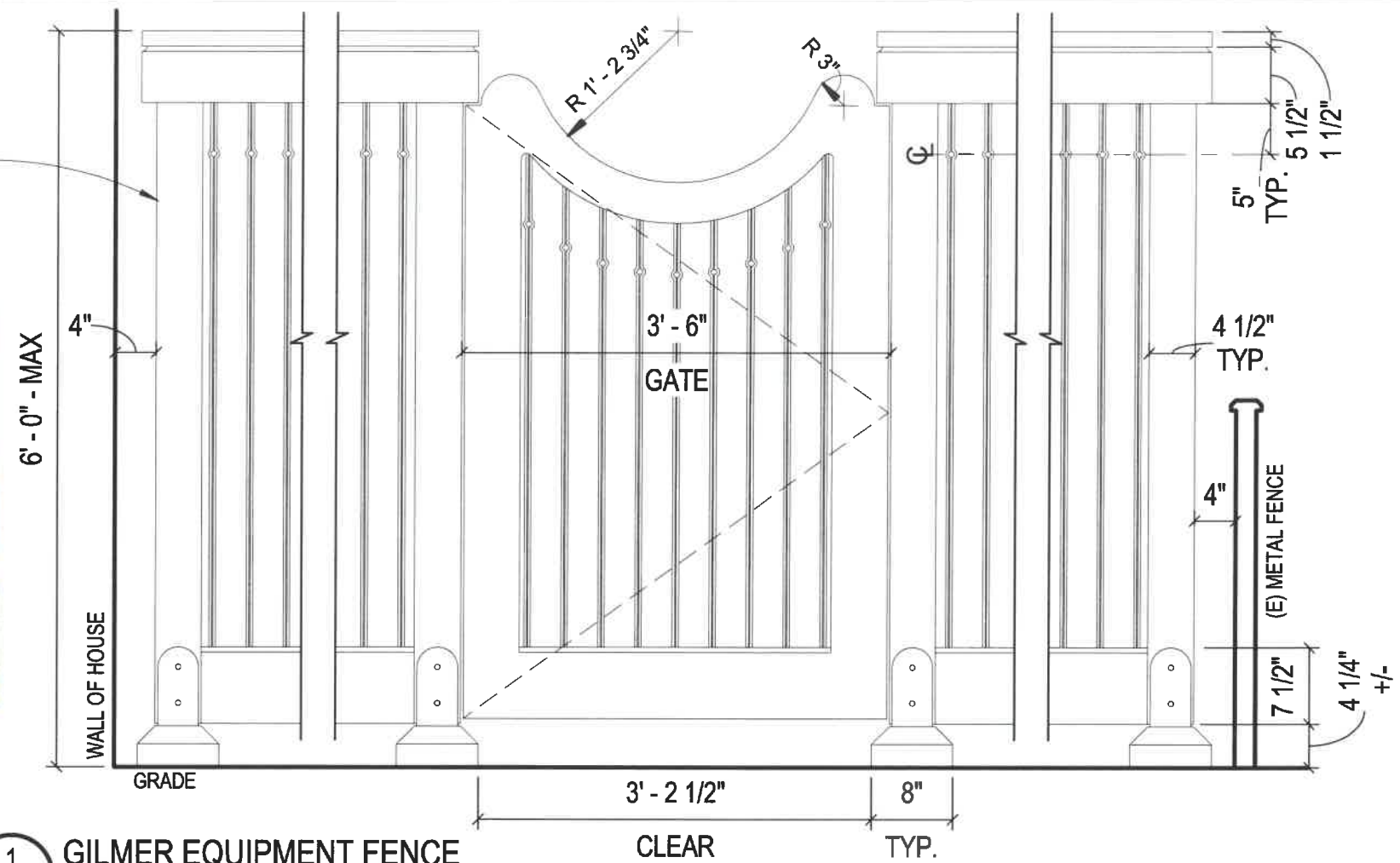
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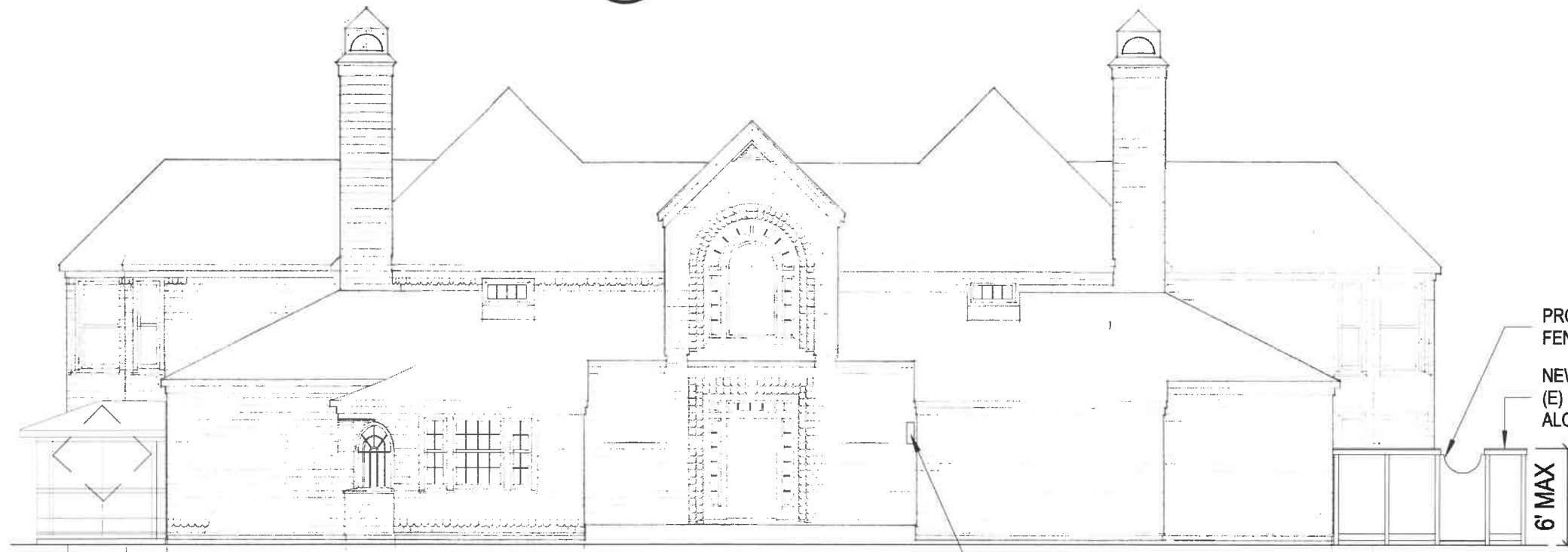


NORTH ELEVATION - PHOTOGRAPH

DESIGN TO BE TALLER VERSION OF
FENCE DESIGN ALONG BOARDWALK



1 GILMER EQUIPMENT FENCE
5 3/4" = 1'-0" SCALE



NORTH ELEVATION - PROPOSED

EXTERIOR SCONCE
LIGHTING TO REMAIN

Section VII, Itemb.

5

NORTH
ELEVATION

GILMER

2025.12.23

SCALE: As Noted

GILMER RESIDENCE
RENOVATION

PC/HDC

HopkinsBurns
D

historic preservation
communities by design



NOTES:

1. ALL NEW WINDOWS AND DOORS REPLACING THE EXISTING UNITS ON THIS ELEVATION SHALL MATCH THE ORIGINAL SIZE, MATERIAL, AND PROFILE.
2. ALL NEW WINDOWS AND DOORS ON THIS ELEVATION TO BE REPLACED WITHOUT MUNTINS UNLESS OTHERWISE NOTED.

WEST ELEVATION - PHOTOGRAPHS



WEST ELEVATION - PROPOSED



SECTION AT DECK



SOUTH ELEVATION - PHOTOGRAPHS



SOUTH ELEVATION - PROPOSED



PROFILE OF SHED ROOF
TO MATCH EXISTING

EAST ELEVATION - PHOTOGRAPHS



NEW CONDENSER 3 OF 3

EAST ELEVATION - PROPOSED





STREET CONTEXT VIEWS



VIEWS OF HOUSE

January 6, 2026

Dear Mackinac Island Planning Commission,

I am writing to request an extension on the zoning permit to build a dock at 6917 Main St. Mackinac Island, MI. There have been previous extensions with the current application expiring Jan. 2026. I have reapplied to EGLE for some changes to the original application and I am still waiting for that approval. EGLE said they would get back to me last summer, but they still have not responded. Once I have approval, I will work on seeking out a contractor that can build the dock in a timely fashion. The previous contractor that is working with me on the application is unsure if they will be working on the island in the future as their project on the main dock has been postponed. Thus, I am asking for another extension to build a dock within the next year or two. If you feel that we should let this application expire and I should start the process over again once I get the new EGLE permits I completely understand. If you have any questions or concerns, please feel free to let me know. Thank you for your time and consideration regarding this matter.

Sincerely,



Michael Straus

STATEMENT OF FINDINGS AND CONCLUSIONS

This Statement of Conclusions is made by the **City of Mackinac Island, Planning Commission**, a Michigan municipal corporation (City) regarding application file number R425 098 052 from GHMI Resort Holdings, LLC and KSL Capital Partners, LLC (Owner).

RECITATIONS

Owner holds fee title of the property located at 4th Street and Cadotte Avenue, Mackinac Island, Michigan 49757, Property Tax ID No. 49-051-630-098-00 (the Property).

Owner made application for a Special Land Use to change the use of the Property, located in R-4 Harrisonville Residential District, from single-family use to Boardinghouse use.

A hearing was held on the application on or about December 9, 2025, after proper notice was posted and sent.

STATEMENT OF FINDINGS

The City, through its Zoning Ordinance, denies this Special Land Use under 7A.03(B) if factual findings are made to support requirements as stated under Zoning Ordinance. Through the Owner's application and revised project description, other information provided by the applicant, and the letters, advice of city's legal counsel, the city's Zoning Ordinance, and input provided by the public, the following factual findings were made by the Planning Commission:

1. The application seeks Special Land Use approval of both the proposed use and proposed structure. In considering the Special Land Use, the proposed use depends on and is driven by approval of the structure (and other aspects of site plan development) under Article 20 and other relevant portions of the Zoning Ordinance. Whether a given use is permitted is not determined in a vacuum, but always in relation to and dependent upon whether the proposed structure meets all of the ordinance requirements for that use. Therefore, the threshold question must always be whether the proposed structure supports meets the requirements of the ordinance.
2. The structure proposed in the Owner's application is clearly a multi-family structure as defined in Section 2.33:

“A building or portion thereof, **used or designed** as a residence for three or more families living independently of each other having their own cooking facilities therein. This definition includes three-family houses, townhouses, four-family houses and apartment houses.”

It was designed as a residence for three or more families living in individual dwelling units and if approved as a structure, would support the multi-family use proposed by the applicant. (A dwelling unit is defined as “any house or

portion thereof having cooking facilities which is occupied usually as a home, residence or sleeping place of one family, either permanently or transiently...’).

3. A multiple-family structure may be permitted with a special land use in R-4, but the original application for multiple-family special land use was amended to the current boardinghouse special land use application. Therefore, there is no pending application for multiple-family special land use.
4. The proposed building could not have been approved as a multiple-family special land use since it had to comply “with all other district regulations” which included the density requirements of Section 7A.04E. Because of the size of the parcel, the proposed structure was limited to 3 dwelling units instead of the 12 proposed by the applicant, without a variance for the density.
5. The amended application seeks approval of the same proposed structure but as a boardinghouse under Section 7A.03B to align with the boardinghouse density requirements under Section 7A.94E. Like multi-family approval under Section 7A.03A 2, a boardinghouse under Section 7A.03B 2 can only be approved if “the boardinghouse **use and/or structure** complies with all other district regulations.”
6. It is unnecessary to reach a conclusion on whether the proposed use is boardinghouse use, because the structure itself is not permitted as proposed through this application.
7. It is unclear if the Owner argues that the inhabitants of the entire building are unrelated persons not consisting of a family, or if those living in each dwelling unit are unrelated and not consisting of a family. If the argument is the whole structure, then there would be no need for “multiple-family” in our ordinance. Every apartment building and condominium on the island would be required to be boardinghouse use in order to exist, which is not the way the zoning is written. If the Owner argues that each separate dwelling unit shall have unrelated persons living together, the City finds that this is not a sincere request, as the Owner has stated that each Unit will house 1 person, 2 if there is a spouse living there.
8. Because the structure is a multiple-family dwelling, which is not permitted without a special land use, and the maximum density for a multiple-family special land use is 3 dwelling units for this property.
9. The planning commission found that the special land use does not conform to the applicable regulations of the R-4 Harrisonville Residential district.
10. The planning commission found that the special land use application does not conform to all relevant criteria for review under Article 20.06, as it does not meet Sections 20.06A and 20.06H.
11. The planning commission found that all provisions of Section 7A.04 are not met, as 7A.04(E) is not met.

12. The planning commission found that all provisions of Section 7A.03B are not met, as Section 7A.03(B)(3) is not met.

STATEMENT OF CONCLUSIONS

Based on the information provided by the Owner's application and revised project description, other information provided by the applicant, and the letters, advice of city's legal counsel, the city's Zoning Ordinance, and input provided by the public, the Planning Commission made the following conclusions:

1. Will the establishment, maintenance or operation of the special land use be detrimental to or endanger the public health, safety or general welfare? – Planning commission found that it would because the operation is not following the ordinances and the community has clearly expressed that the it will through the letters received. VOTE: all ayes.
2. Will the special land use be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or will it substantially diminish and impair property values within its neighborhood? – Planning commission found that it would be injurious because it is doing something not allowed by ordinance. Did not make specific finding on values of property within the neighborhood. VOTE: all ayes.
3. Will the establishment of the special land use not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district? – Planning commission found that it would because it is not following our ordinance. VOTE: all naves.
4. Are the adequate utilities, access roads, drainage and necessary facilities being or will be provided. Planning commission found that based on the application this standard would be met. VOTE: all ayes.
5. Are adequate measures being or will be taken to provide ingress or egress so designed to minimize congestion in the public streets. Planning commission found that based on the application this standard would be met. VOTE: all ayes.
6. Will the special land use, in all other respects, conform to the applicable regulations of the district in which it is located and to any additional conditions or procedure as specified in article 20. Planning commission found that it does not meet the regulations in the district – no special land use requested for multiple family and if it was, it would not meet the density. VOTE: all naves.

**City of Mackinac Island, Planning
Commission, By:**

Michael Straus, Its Chairperson

STATE OF MICHIGAN)
 :ss
County of Mackinac)

On January _____, 2026, before me, a Notary Public, in and for said County, personally appeared Michael Straus, Chairperson of the City of Mackinac Island Planning Commission, me known to be the same person described in and who executed the within instrument, who acknowledged the same to be his free act and deed on behalf of said municipal corporation commission.

_____, Notary Public
Mackinac County, Michigan
My Comm. Expires: _____
Acting in Mackinac County, Michigan

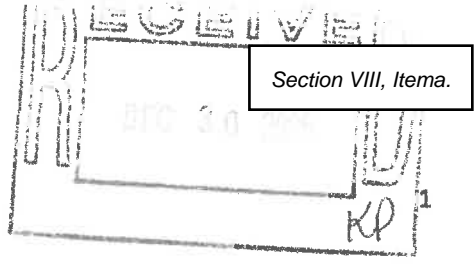
DRAFTED BY:
Erin K. Evashevski
Attorney at Law
838 North State Street
St. Ignace, MI 49781

File No. C25-053-110(4)

Exhibit A

Date 12-30-25

Analyst KD



**CITY OF MACKINAC ISLAND
PLANNING COMMISSION & BUILDING DEPARTMENT
APPLICATION FOR ZONING ACTION**

www.cityofmi.org kep@cityofmi.org **906-847-6190** **PO Box 455 Mackinac Island, MI 49757**

APPLICANT NAME & CONTACT INFORMATION:

Anthony Trayser

944 West State St. Cheboygan, MI 49721

231-633-6093

Phone Number

Email Address

Please complete both sides of application.
The Fee and five (5) copies of the application, plans and all required documents must be submitted to the Zoning Administrator fourteen (14) days prior to the scheduled Planning Commission Meeting.

Property Owner & Mailing Address (If Different From Applicant)

Is The Proposed Project Part of a Condominium Association?

No

Is The Proposed Project Within a Historic Preservation District?

Yes

Applicant's Interest in the Project (If not the Fee-Simple Owner):

Is the Proposed Structure Within Any Area That The FAA Regulates Airspace?

No

Is a Variance Required?

No

Are REU's Required? How Many?

No /

Type of Action Requested:

☒ Standard Zoning Permit

☐ Special Land Use

☐ Planned Unit Development

☐ Other

☐ Appeal of Planning Commission Decision

☐ Ordinance Amendment/Rezoning

☐ Ordinance Interpretation

Property Information:

A. Property Number (From Tax Statement): 49-051-550-053-00

B. Legal Description of Property: See Civil drawings

C. Address of Property: 7347 Main Street Mackinac Island, MI 49757

D. Zoning District: Commercial

E. Site Plan Checklist Completed & Attached: Yes

F. Site Plan Attached: (Comply With Section 20.04 of the Zoning Ordinance) Yes

G. Sketch Plan Attached: Yes

H. Architectural Plan Attached: Yes

I. Association Documents Attached (Approval of project, etc.): N/A

J. FAA Approval Documents Attached: N/A

K. Photographs of Existing and Adjacent Structures Attached: Yes

Proposed Construction/Use:

A. Proposed Construction:

☐ New Building

☐ Other, Specify

☒ Alteration/Addition to Existing Building

B. Use of Existing and Proposed Structures and Land:
Existing Use (If Non-conforming, explain nature of use and non-conformity):
Mixed use commercial building with 2nd story residential units and stand alone storage building.
Proposed Use: No change to existing structure. Storage building to be converted to cafe.

C. If Vacant:
Previous Use: _____
Proposed Use: _____

STATE OF MICHIGAN)
COUNTY OF MACKINAC) ss.

AFFIDAVIT

The applicant agrees that the permit applied for, if granted, is issued on the representation made herein and that the permit issued may be revoked without further notice on any breach of representation or conditions.

The applicant further understands that any permit issued on this application will not grant any right of privilege to erect any structure or to use any premises described for any purposes or in any manner prohibited by the Zoning Ordinance, or by other codes or ordinances or regulations of the City of Mackinac Island.

The Applicant further agrees to furnish evidence of the following before a permit will be granted:

- A. Proof of ownership of the property; and/or other evidence establishing legal status to use the land in the manner indicated on the application.
- B. Proof that all required federal, state, county, and city licenses or permits have been either applied for or acquired.
- C. Other information with respect to the proposed structure, use, lot and adjoining property as may be required by the Zoning Administrator in accord with provisions of the Mackinac Island Zoning Ordinance.

The Applicant further agrees to notify the Zoning Administrator when construction reaches the stage of inspection stated on the permit, if granted. Upon completion of construction to the structure(s) or land the Zoning Administrator shall inspect the premises for compliance with the Mackinac Island Zoning Ordinance and the terms of this permit. Upon determination of compliance, an occupancy permit may be issued. It is further understood that pursuant to the City of Mackinac Island Zoning Ordinance, No. 479 and amendments, adopted November 2013, unless a substantial start on the construction is made within one year, unless construction is completed within one and one-half years from the date of issuance of the permit, this permit shall come under review by the Planning Commission and may either be extended or revoked.

The undersigned affirms that he/she or they is (are) the applicant and the owner (specify: owner, Lessee, Architect/Engineer, Contractor or other type of interest) involved in the application and that the answers and statements herein attached are in all respects true and correct to the best of his, her or their knowledge and belief. The applicant hereby further affirms that he/she or they has read the foregoing and understands the same. If the applicant is other than the owner, then a notarized affidavit from the owner, giving the applicant permission to seek the requested zoning action on their behalf, shall also be submitted with this application.

→ [Signature]
Signature

SIGNATURES _____
Signature

→ Anthony M. Trayser
Please Print Name

Please Print Name

Signed and sworn to before me on the 23 day of December, 2025.

JORDAN HOGG
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF CHEBOYGAN
My Commission Expires February 20, 2031
Acting in the County of Cheboygan

[Signature]
Notary Public
Cheboygan County, Michigan
My commission expires: 02/20/2031

FOR OFFICE USE ONLY

Zoning Permit Issued: _____

Inspection Record:

Inspection	Date	Inspector	Comments
------------	------	-----------	----------

- 1.
- 2.
- 3.

Occupancy Permit Issued _____

Revised October 2023

OFFICE USE ONLY			
FILE NUMBER: <u>C25-053-110(H)</u>	FEE: <u>400-</u>		
DATE: <u>12.30.25</u>	CHECK NO: <u>Honey</u>	INITIALS: <u>AD</u>	Revised October 2023

City of Mackinac Island

7358 Market Street
P.O. Box 455
Mackinac Island, MI 49757

Site Plan Review Checklist

Please Submit With The Application for Zoning Action

As a minimum, the following information shall be included on the site plan submitted for review and processing; more complex plans may require additional information as noted.

NOTE: The engineer, architect, planner and/or designer retained to develop the site plan shall be responsible for securing a copy of the City of Mackinac Island Zoning Ordinance (Ord. No. 479, effective November 12, 2013), which can be obtained via the City’s website at www.cityofmi.org.

Site plan review requirements are primarily found within Article 4, General Provisions, and Article 20, Site Plan Review of the City Zoning Ordinance. References are provided whenever possible for the section of the Zoning Ordinance that deals with a particular item. When in doubt, refer to the Zoning Ordinance directly for required information.

For further information, contact Mr. Dennis Dombroski, City Building Official/Zoning Administrator, at (906) 847-4035.

Optional Preliminary Plan Review

Informational Requirements (Section 20.03)

Item	Provided	Not Provided or Applicable
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Sketch drawings showing tentative site plans, property boundaries, placement of structures on the site, and nature of development	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Site Plan Informational
Requirements (Section 20.04, B and C)**

<u>General Information</u>	<u>Provided</u>	<u>Not Provided or Applicable</u>
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership. For condominium subdivision project site plans, also include the name and address of the planner, design engineer or surveyor who designed the project layout and any interest he holds in the land.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Name and address of the individual or firm preparing the site plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Scale of not greater than one 1 in = 20 ft for a development of not more than three acres and a scale of not less than 1 in = 100 ft for a development in excess of three acres	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Legend, north arrow, scale, and date of preparation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Legal description of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Lot lines and general location together with dimensions, angles, and size correlated with the legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Area of the subject parcel of land	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Present zoning classification of the subject parcel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Written description of the proposed development operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Written description of the effect, if any, upon adjoining lands and occupants, and any special features which are proposed to relieve any adverse effects to adjoining land and occupants	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. A freight hauling plan shall be shown to demonstrate how the materials, equipment, construction debris, and any trash will be transported to and from the property, what, if any motor vehicles may be needed for the project. (Applicant is responsible for ensuring frost laws do not delay necessary actions of this plan).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- | | | |
|---|-------------------------------------|-------------------------------------|
| 12. A construction staging plan shall be shown to demonstrate where and how materials, equipment, construction debris, trash, dumpsters and motor vehicles will be stored and secured during construction. This plan shall ensure the site is kept clean, show how construction debris and trash will be controlled, and how safety issues will be secured including any necessary fencing or barriers that will be needed. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 13. Proposed construction start date and estimated duration of construction. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. Other information pertinent to the proposed development, specifically required by the Zoning Ordinance, and/or as may be determined necessary by the City Planning Commission | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Natural FeaturesProvidedNot Provided
or Applicable

- | | | |
|---|-------------------------------------|-------------------------------------|
| 15. Location of natural features such as wood lots, streams, wetlands, unstable soils, bluff lines, rock outcroppings, and similar features (see also Section 4.26) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Topography of the site with at least two- to five-foot contour intervals | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. Proposed alterations to topography or other natural features | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 18. Earth-change plans, if any, as required by state law | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Physical FeaturesProvidedNot Provided
or Applicable

- | | | |
|---|-------------------------------------|-------------------------------------|
| 19. Location of existing manmade features on the site and within 100 feet of the site | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 20. Location of existing and proposed principal and accessory buildings, including proposed finished floor and grade line elevations, height of buildings, size of buildings (square footage of floor space), and the relationship of buildings to one another and to any existing structures on the site | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 21. For multiple family residential development, a density schedule showing the number of dwelling units per acre, including a | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

dwelling schedule showing the unit type and number of each such units

- | | | |
|--|-------------------------------------|-------------------------------------|
| 22. Existing and proposed streets, driveways, sidewalks and other bicycle or pedestrian circulation features | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 23. Location, size and number of on-site parking areas, service lanes, parking and delivery or loading areas (see also Section 4.16) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 24. Location, use and size of open spaces together with landscaping, screening, fences, and walls (see also Section 4.09 and Section 4.21) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 25. Description of Existing and proposed on-site lighting (see also Section 4.27) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Utility Information

Provided

Not Provided
or Applicable

- | | | |
|--|-------------------------------------|-------------------------------------|
| 26. Written description of the potential demand for future community services, together with any special features which will assist in satisfying such demand | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 27. Proposed surface water drainage, sanitary sewage disposal, water supply and solid waste storage and disposal (see also Section 4.13) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 28. Location of other existing and proposed utility services (i.e., propane tanks, electrical service, transformers) and utility easements (see also Section 4.13) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 29. Written description and location of stormwater management system to be shown on a grading plan, including pre- and post-site development runoff calculations used for determination of stormwater management, and location and design (slope) of any retention/detention features (see also Section 4. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Site Plan Informational (Demolition)
Requirements (Section 20.04, D)

Demolition	Provided	Not Provided or Applicable
1. Site plan of property where demolition is going to take place. This plan shall include structure(s) being demolished, location of utilities, septic tanks, an itemized statement of valuation of demolition and restoration work to be performed, or other such items as may be required by the building official.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Copy of asbestos survey if required by EGLE or other state department.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Results of a pest inspection and, if necessary, a pest management plan.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Plans for restoring street frontage improvements (curb closure, sidewalk replacement, street patch, or other items as required by the building official). These items will not be required if building permits for redevelopment have been applied for or if redevelopment is planned within six months. In such case, the cash bond will be held until building permits for redevelopment are issued or improvements are complete. Completion shall not be deferred more than six months. Temporary erosion control and public protection shall be maintained during this time.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. A written work schedule for the demolition project. Included in this may be, but are not limited to, street closures, building moving dates, right-of-way work, or other items as required by the building official.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Acknowledgment that if any unknown historic or archeological remains discovered while accomplishing the activity authorized by a permit granted by the City, all work must immediately stop and notification of what was discovered must be made by the applicant to the City as well as any other required offices. The City will initiate the Federal and state coordination required to determine if the remains warrant a recovery effort or if the site is eligible for listing in the National Register of Historic Places.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Architectural Review

Informational Requirements (Section 18.05)

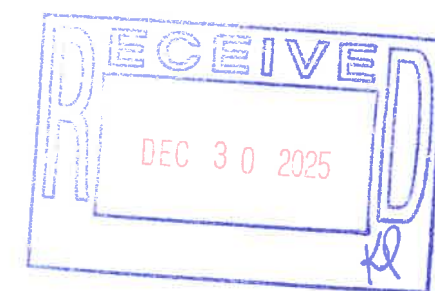
Item	Provided	Not Provided or Applicable
1. Name and address of the applicant or developer, including the names and addresses of any officers of a corporation or partners of a partnership	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Legal description of the property	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Drawings, sketches and plans showing the architectural exterior features, heights, appearance, color and texture of the materials of exterior construction and the placement of the structure on the lot, and any additional information determined necessary by the planning commission to determine compliance with the architectural standards (see also Section 18.06)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Photographs of existing site conditions, including site views, existing buildings on the site, streetscape views in all directions, and neighboring buildings within 150 feet of the site.	<input checked="" type="checkbox"/>	<input type="checkbox"/>



HISTORIC DISTRICT COMMISSION APPLICATION RENDEZVOUS CENTRE RENOVATION

DECEMBER 29, 2025
MEETING DATE: JANUARY 13, 2025

File No. C25-053-110(H)
Exhibit E
Date 12-30-25
Initials KP



QUINN
EVANS

"Main Street"
Mackinac Island



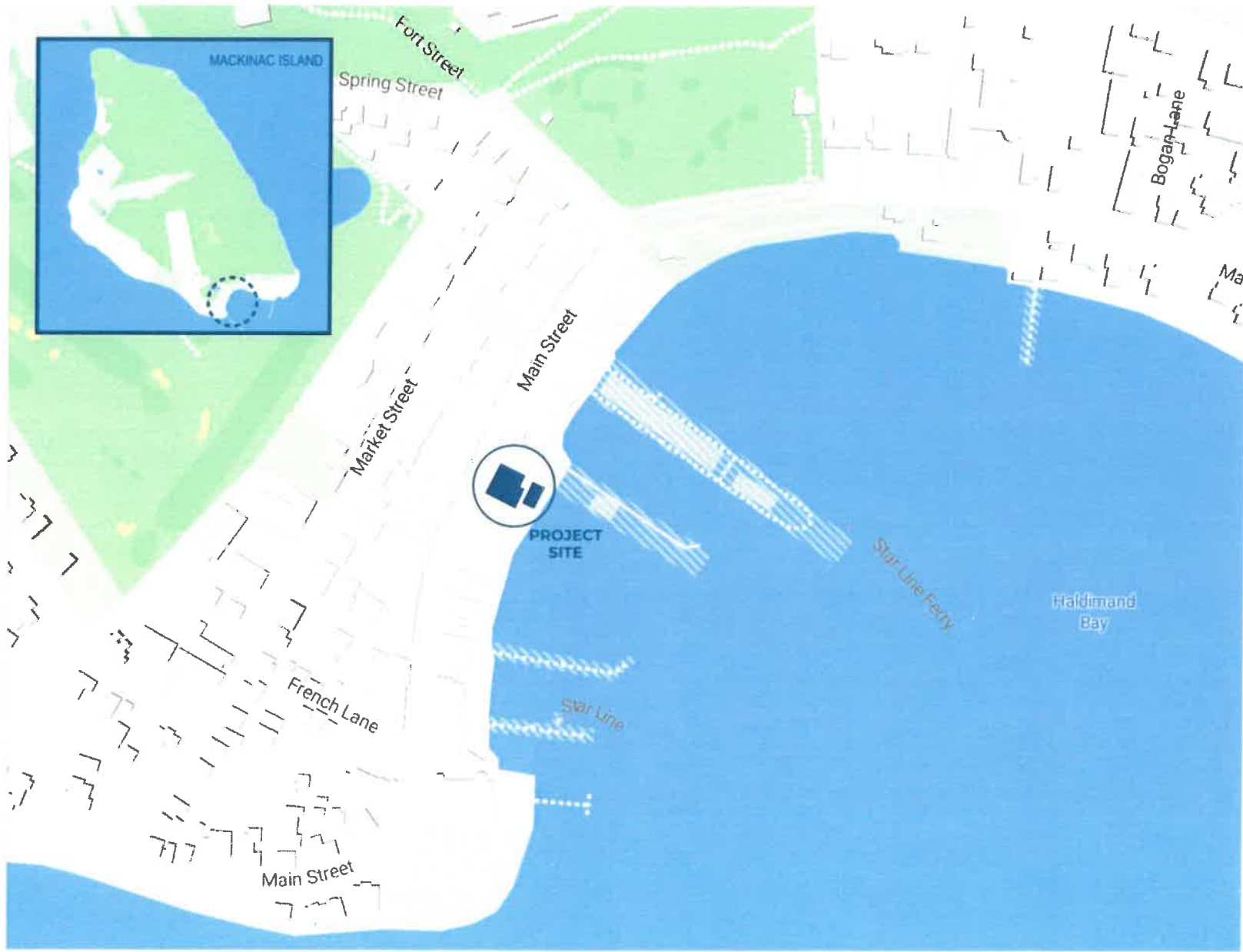


PROJECT SUMMARY

Situated along the main street of Mackinac Island, Trayser's Trading Post building has a strong historic presence. The building dates to ca. 1900, designed as a two-story wood frame building with three commercial storefronts. Today the businesses within those storefronts include Trading Post in the northernmost storefront, May's Fudge in the center, and Baxter's Shop in the southernmost storefront. Historic characteristics include decorative cornice with brackets, rustic log cladding, wood accordion door and traditional, early twentieth-century wood storefronts with large, fixed-pane, windows with transoms.

Many visitors come to relish Baxter's Shop since it appeared in the famous 1980 film "Somewhere in Time" and May's Candy Shop, one of the oldest fudge shops on the island. The historic building will feature a full-service café, including a waterfront deck for patrons. Baxter's Shop & Trading Post will remain as a tourist attraction for local gifts and goods. Construction start date will be November 1st 2026.

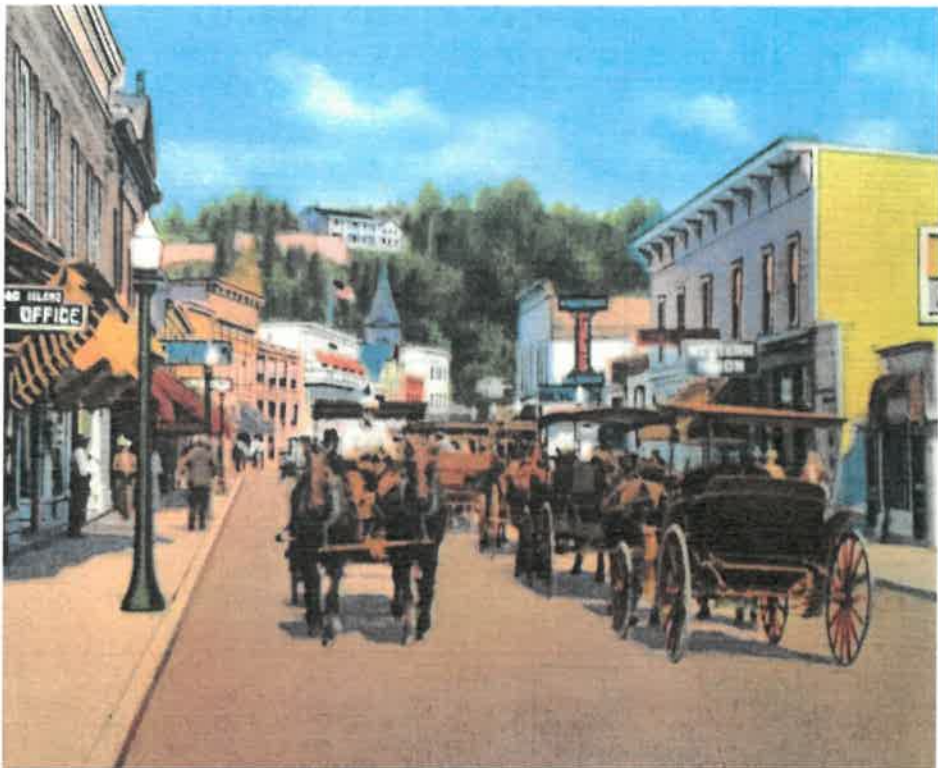
LOCATION PLAN



HISTORIC CONTEXT IMAGES



MACKINAW ISLAND FROM PIER LOOKING AT CHIPPEWA HOTEL



MACKINAW POST CARD - PROJECT BUILDING ON RIGHT SIDE



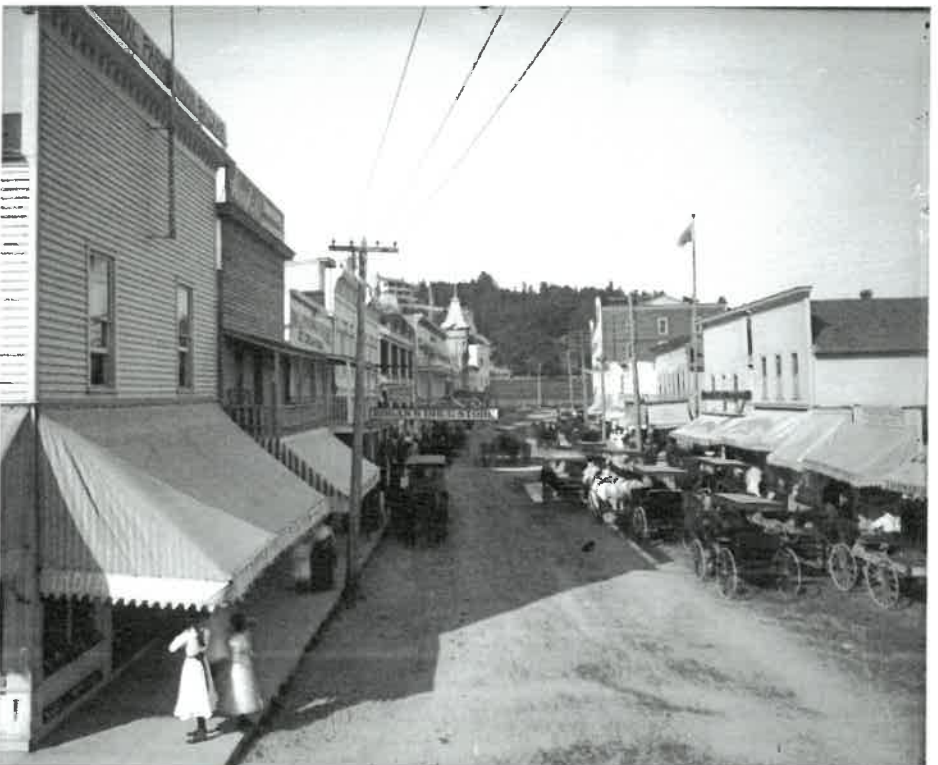
MACKINAW POST CARD - PROJECT BUILDING ON LEFT SIDE



MACKINAW ISLAND FROM PIER LOOKING AT HOTEL IROQUOIS

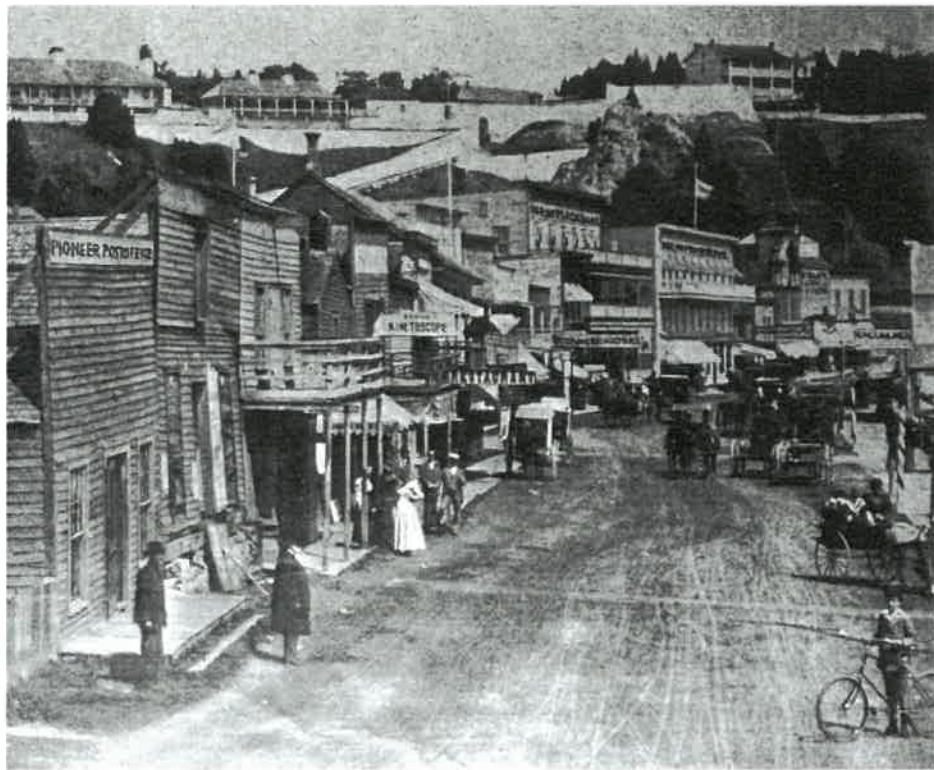


MACKINAW ISLAND MAIN STREET LOOKING SOUTH FROM FORT STREET



MACKINAW ISLAND MAIN STREET LOOKING NORTH FROM ASTOR STREET

HISTORIC MAIN STREET AWNINGS & SIGNAGE



MAIN STREET - 1800s



MAIN STREET - 1900



MAIN STREET - 1960s



FENTON TOWER BUILDING MAIN STREET, 1946.



MAY'S CANDY SHOP - DATE UNKNOWN



MURDICK'S STOREFRONT - 1887

HISTORIC BUILDING PHOTOS



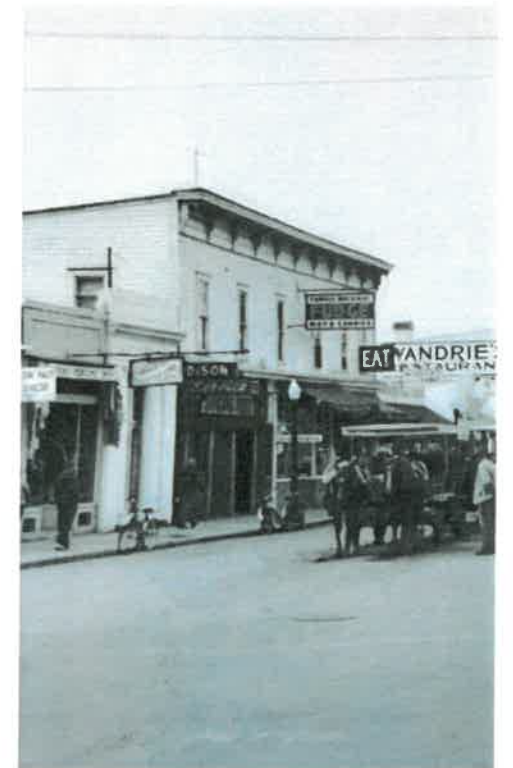
MAY'S CANDY SHOP ca. 1960



MAY'S CANDY SHOP (date unknown)



MAY'S CANDY SHOP ca. 1940



PROJECT BUILDING 1975



TRADING POST ca. 1950-60



PROJECT BUILDING ca. 1920



PROJECT BUILDING (date unknown)

EXISTING PHOTOS - FRONT FACADE

PHOTOS TAKEN SEPTEMBER 2023



EXISTING PHOTOS - REAR FACADE

PHOTOS TAKEN SEPTEMBER 2023



EXISTING SHED AND SEA WALL, LOOKING NORTH



EXISTING DECK SOUTH OF SEA WALL, LOOKING WEST



CORNER OF EXISTING SHED, LOOKING NORTHWEST



CORNER OF EXISTING SHED, LOOKING NORTHEAST



EXISTING UPPER PORCH AND EXISTING SOUTH EXTERIOR WALL, LOOKING NORTH



EXISTING WOODEN STRUCTURE, PORCH AND STAIR CONNECTING EXISTING SHED AND BUILDING, LOOKING WEST

EXISTING PHOTOS - LAKE VIEW

PHOTOS TAKEN SEPTEMBER 2023

Section VIII, Itema.

December 29, 2023

HDC APPLICATION



NEIGHBORING BUILDING, LOOKING SOUTHEAST FROM DECK



LAKE HURON, LOOKING SOUTH FROM DECK



BUILDINGS ON HARBOR INCLUDING OWNER'S EXISTING BUILDING, LOOKING NORTHEAST



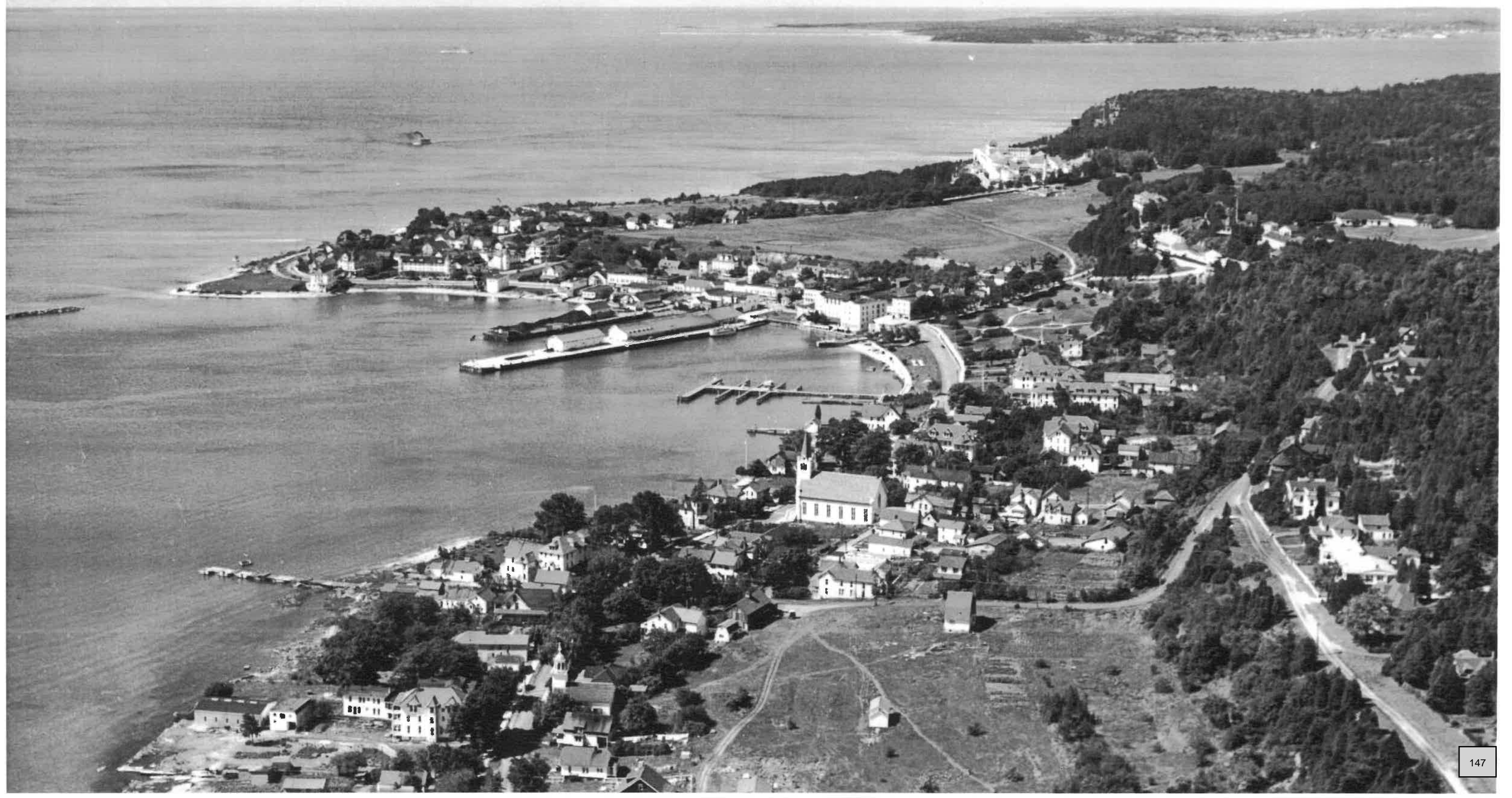
MACKINAC ISLAND HARBOR LOOKING NORTHWEST



EXISTING BUILDING, SHED AND SEAWALL, LOOKING NORTHEAST



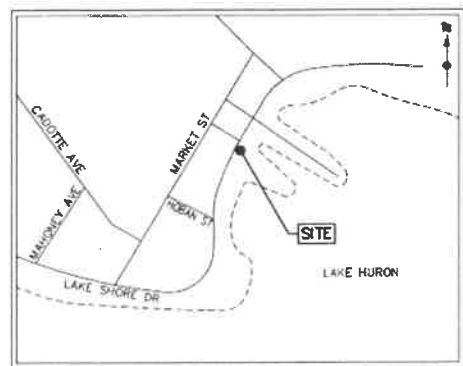
MACKINAC ISLAND HARBOR LOOKING NORTHEAST



EXISTING CIVIL SITE PLAN - DESCRIPTIONS & KEY

Section VIII, Itema.

December 29, 2025
HDC APPLICATION



VICINITY MAP
NOT TO SCALE

EXHIBIT "A" LEGAL DESCRIPTION PER RECORD TITLE SEARCH BY CHICAGO TITLE, FILE NO.: 491259780CML, REVISION 1, CERTIFIED TO: JULY 28, 2025:

FOR APN/PARCEL ID(S): 49-051-550-053-00 AND 49-051-550-027-00

THE FOLLOWING DESCRIBED PARCELS LOCATED IN THE CITY OF MACKINAC ISLAND, COUNTY OF MACKINAC, STATE OF MICHIGAN:

PARCEL 2:
LOT 133 OF ASSESSOR'S PLAT NO. 3, EXCEPT THE NORTHEASTERLY 30.5 FEET THEREOF, CITY OF MACKINAC ISLAND, MACKINAC COUNTY, STATE OF MICHIGAN (SAID PROPERTY BEING KNOWN AS THE SUTTON BUILDING ON MACKINAC ISLAND, MICHIGAN).

ALSO:

A PARCEL OF UNPATENTED LAKE HURON BOTTOMLAND ADJACENT, OPPOSITE AND CONTIGUOUS TO LOT 133, ASSESSOR'S PLAT NO 3 (RECORDED IN LIBER 2 OF PLATS, PAGE 47, MACKINAC COUNTY RECORDS), DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF SAID LOT 133, THENCE NORTH 25°30' EAST ALONG THE EASTERLY LINE OF SAID LOT, 70.5 FEET; THENCE SOUTH 64°30' EAST, 45 FEET; THENCE SOUTH 55°24'30" EAST, 19 FEET; THENCE SOUTH 32°19'20" WEST, 67.98 FEET TO THE SOUTHERLY LINE OF SAID LOT 133 EXTENDED; THENCE NORTH 64°30' WEST ALONG SAID LINE EXTENDED 55.69 FEET TO THE POINT OF BEGINNING, TOGETHER WITH SUCH SIMILAR BOTTOMLAND, IF ANY, LYING BETWEEN AND OPPOSITE THE ABOVE DESCRIBED PARCEL AND HURON STREET.

INSTRUMENTS PER RECORD TITLE SEARCH BY CHICAGO TITLE, FILE NO.: 491259780CML, REVISION 1, CERTIFIED TO: JULY 28, 2025:

14. OIL, GAS, MINERALS, WATERCOURSE OR STREAM ACCESS AND ABORIGINAL ANTIQUITIES RESERVED BY THE STATE OF MICHIGAN BY DEED RECORDED AT LIBER 216, PAGE 645, AS TO PARCEL 2 BOTTOMLANDS.
RESPONSE: AS SHOWN HEREON.
15. NOTICE OF CLAIM OF INTEREST IN REAL PROPERTY, AS RECORDED IN LIBER 768, PAGE 390, AS TO PARCEL 2 BOTTOMLANDS.
RESPONSE: AS SHOWN HEREON, COVERS LAND TO THE EAST OF THE SUBJECT PROPERTY.
16. TERMS, COVENANTS, AND CONDITIONS OF AGREEMENT TO USE AND OCCUPY UNPATENTED GREAT LAKES BOTTOMLANDS FOR PRIVATE PURPOSES SET FORTH AS RECORDED IN, LIBER 895, PAGE 376, AS TO PARCEL 2 BOTTOMLANDS.
RESPONSE: AS SHOWN HEREON, COVERS LAND TO THE EAST OF THE SUBJECT PROPERTY.
17. TERMS, COVENANTS, AND CONDITIONS OF MARKET AND MAIN (HURON) HISTORIC DISTRICT CITY OF MACKINAC ISLAND SET FORTH AS RECORDED IN, LIBER 786, PAGE 473.
RESPONSE: COVERS SUBJECT PROPERTY EXCLUDING UNPATENTED LAKE HURON BOTTOMLAND LIBER 216, PAGE 645.
18. TERMS, COVENANTS, AND CONDITIONS OF ORDINANCE NO. 520 MARKET AND MAIN (HURON) HISTORIC DISTRICT CITY OF MACKINAC ISLAND SET FORTH AS RECORDED IN, LIBER 805, PAGE 349.
RESPONSE: COVERS SUBJECT PROPERTY EXCLUDING UNPATENTED LAKE HURON BOTTOMLAND LIBER 216, PAGE 645.
19. TERMS, COVENANTS, AND CONDITIONS OF ORDINANCE NO. 553 MARKET AND MAIN (HURON) HISTORIC DISTRICT CITY OF MACKINAC ISLAND SET FORTH AS RECORDED IN, LIBER 845, PAGE 36.
RESPONSE: COVERS SUBJECT PROPERTY EXCLUDING UNPATENTED LAKE HURON BOTTOMLAND LIBER 216, PAGE 645.
20. TERMS, COVENANTS, AND CONDITIONS OF OPINION AND ORDER ON CROSS MOTIONS FOR SUMMARY DISPOSITION SET FORTH AS RECORDING IN, LIBER 852, PAGE 604.
RESPONSE: COVERS TO THE EAST OF SUBJECT PROPERTY.

LEGEND

○ FCIR	FOUND CAPPED IRON ROD
× F	FOUND MAG NAIL
○	EXISTING CATCH BASIN/MANHOLE
●	EXISTING DRAIN TILE
○	EXISTING LIGHT POLE
○	EXISTING TELEPHONE RISER
○	EXISTING UTILITY POLE
○	EXISTING ELECTRIC METER
○	EXISTING GAS VALVE
○	EXISTING BOLLARD
○	EXISTING SANITARY CLEAN OUT
○	EXISTING WATER VALVE
○	EXISTING FIRE HYDRANT
○	EXISTING FIRE DEPARTMENT CONNECTION
○	EXISTING WATER METER
○	EXISTING ELECTRIC TRANSFORMER
○	EXISTING GROUND ELEVATION
○	EXISTING CURB ELEVATION
○	EXISTING GUTTER ELEVATION
○	EXISTING PAVEMENT ELEVATION
○	BOUNDARY LINE
○	EASEMENT LINE
○	BOUNDARY ADJACENT LINE
○	EXISTING FENCE
○	UNDERGROUND SANITARY LINE
○	UNDERGROUND STORM LINE
○	EXISTING CURB AND GUTTER
○	EXISTING GROUND CONTOUR
○	MEASURED RECORD
○	EXISTING BUILDING
○	APPROXIMATE FLOOD ZONE AE
○	APPROXIMATE FLOOD ZONE VE

I HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE LAND ABOVE PLATTED AND/OR DESCRIBED ON SEPTEMBER 29, 2025, AND THAT THE RATIO OF CLOSURE ON THE UNADJUSTED FIELD OBSERVATIONS OF SUCH SURVEY WAS NO GREATER THAN 1/5000.



ARBEN TAHIRAJ
PROFESSIONAL SURVEYOR NO. 4001071258
ATAHIRAJ@ATWELL.COM
TWO TOWNE SQUARE, SUITE 700
SOUTHFIELD, MICHIGAN 48076
248.447.2000

DATE: 10/20/2025

ZONING:

THE SUBJECT PROPERTY IS CURRENTLY ZONED C COMMERCIAL ACCORDING TO MACKINAC ISLAND ZONING MAP DATED MAY 2017

ZONING LETTER OR REPORT WAS NOT PROVIDED AT THE DATE OF THE SURVEY.

SITE BENCHMARKS:

BM #1: SET MAG NAIL IN WOOD RETAINING WALL
ELEVATION: 586.03 (NAVD88)

BM #2: TOP FIRE HYDRANT FLANGE BOLT UNDER "W"
ELEVATION: 589.98 (NAVD88)

NOTES:

- BEARINGS ARE BASED ON MICHIGAN STATE PLANE COORDINATE SYSTEM (NAD83), SOUTH ZONE, INTERNATIONAL FEET, GROUND DISTANCES. MEASURED BEARINGS DIFFER FROM TITLE. VERTICAL DATUM IS BASED ON NAVD88.
- THE SITE SHOWN HEREON IS LOCATED WITHIN ZONE X (AREAS OF MINIMAL FLOOD HAZARD), ZONE AE (WITH BFE 585), AND ZONE VE (WITHOUT BFE 585) ACCORDING TO MAP NUMBER 26097C1001C OF THE FLOOD INSURANCE RATE MAP, EFFECTIVE DATE: DECEMBER 15, 2022.
- WATER MAIN, STORM SEWER, SANITARY SEWER AND FRANCHISE UTILITY STRUCTURES HAVE BEEN FIELD LOCATED WHERE VISIBLE. UTILITY AND AS-BUILT MAPS HAVE BEEN REQUESTED AND SOME MAPS HAVE BEEN RECEIVED AT DATE OF THIS SURVEY. FRANCHISE UTILITY MAPS HAVE BEEN REQUESTED FROM THE APPROPRIATE FRANCHISE COMPANIES, BUT NOT ALL MAPS HAVE BEEN RECEIVED AT DATE OF SURVEY.

NOTE: THE SURVEYOR MAKES NO GUARANTEES THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN-SERVICE OR ABANDONED.

NOTE TO THE CLIENT, INSURER, AND LENDER - WITH REGARD TO TABLE A, ITEM 11, SOURCE INFORMATION FROM PLANS AND MARKINGS WILL BE COMBINED WITH OBSERVED EVIDENCE OF UTILITIES PURSUANT TO SECTION 5.E.IV. TO DEVELOP A VIEW OF THE UNDERGROUND UTILITIES. HOWEVER, LACKING EXCAVATION, THE EXACT LOCATION OF UNDERGROUND FEATURES CANNOT BE ACCURATELY, COMPLETELY, AND RELIABLY DEPICTED. IN ADDITION, IN SOME JURISDICTIONS, 811 OR OTHER SIMILAR UTILITY LOCATE REQUESTS FROM SURVEYORS MAY BE IGNORED OR RESULT IN AN INCOMPLETE RESPONSE, IN WHICH CASE THE SURVEYOR SHALL NOTE ON THE PLAT OR MAP HOW THIS AFFECTED THE SURVEYOR'S ASSESSMENT OF THE LOCATION OF THE UTILITIES. WHERE ADDITIONAL OR MORE DETAILED INFORMATION IS REQUIRED, THE CLIENT IS ADVISED THAT EXCAVATION AND/OR A PRIVATE UTILITY LOCATE REQUEST MAY BE NECESSARY.

- THERE WERE NO CLEARLY IDENTIFIABLE PARKING STALLS OBSERVED AT THE DATE OF THE FIELD WORK.
- THERE WAS NO EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS OBSERVED IN THE PROCESS OF CONDUCTING THE FIELD WORK.
- THE LICENSED PROFESSIONAL SHALL NOT BE HELD LIABLE FOR ANY THIRD PARTY'S USE OR INTERPRETATION OF THE DRAWINGS OR REVISIONS TO SAME WITHOUT THE APPROVAL OF THE LICENSED PROFESSIONAL.
- IF THE DATE OF SURVEY IS MORE THAN 90 DAYS FROM THE LAST DATE OF FIELD WORK, IT IS CONSIDERED TO BE OUT OF DATE (SEE DATE OF FIELD WORK HEREIN)



Know what's below.

Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE MANNER ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

NOTICE:
CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR. NEITHER THE OWNER NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY RESPONSIBILITY FOR SAFETY OF THE WORK OF PERSONS ENGAGED IN THE WORK OF ANY NEARBY STRUCTURES OR OF ANY OTHER PERSONS.

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DEMOLITION PLAN - BASEMENT

DEMO PLAN LEGEND

- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED

EXISTING NEIGHBORING SEAWALL

EXISTING DECK ABOVE

EXISTING BLOCK RETAINING WALL

LAKE HURON BOTTOMLANDS

EXISTING SEAWALL

STORAGE BUILDING ABOVE

MURDICK'S FUDGE
7359 MAIN ST

STORAGE

DEMOLISH EXISTING PARTITIONS

STORAGE

UP

STAIR B

STORAGE

EXISTING COLUMNS TO REMAIN, TYP.

SEABISCUIT
7337 MAIN ST

A

DEMOLISH EXISTING PARTIAL HEIGHT CMU WALL AND FOOTING

B

DEMOLISH EXISTING FOUNDATION WALL AND FOOTING

C

DEMOLISH EXISTING COLUMNS AND FOOTINGS

D

PARTIALLY EXCAVATED

E

F

PARTIALLY EXCAVATED AREA TO BE FULLY EXCAVATED TO DEPTH OF EXISTING BASEMENT

G

H



DEMOLITION PLAN - FIRST FLOOR

DEMO PLAN LEGEND

- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED

EXISTING NEIGHBORING SEAWALL

DEMOLISH EXISTING FENCE

DEMOLISH EXISTING STAIRS AND PATIO

LAKE HURON BOTTOMLANDS

WOOD DECK

EXISTING SEAWALL

DEMOLISH EXISTING FENCE

DEMOLISH PORTION OF EXISTING WALL FOR NEW OPENINGS, TYP.

STORAGE BUILDING

ALLEY LEVEL

MURDICK'S FUDGE
7359 MAIN ST

SEATING

KITCHEN

BAXTER'S SHOP

KITCHEN

STORAGE

KITCHEN

SOMEWHERE IN TIME CAFE

CANDY HOUSE

STAIR A

STAIR B

TRADING POST

SEABISCUIT
7337 MAIN ST

DEMOLISH EXTENTS OF FLOORING AND STRUCTURE

REMOVE AND SALVAGE EXISTING COUNTERS

REMOVE AND REPLACE SECTION OF FACADE
REFER TO ELEVATIONS

REMOVE SECTION OF FACADE
SALVAGE FOR REINSTALLATION
REFER TO ELEVATIONS



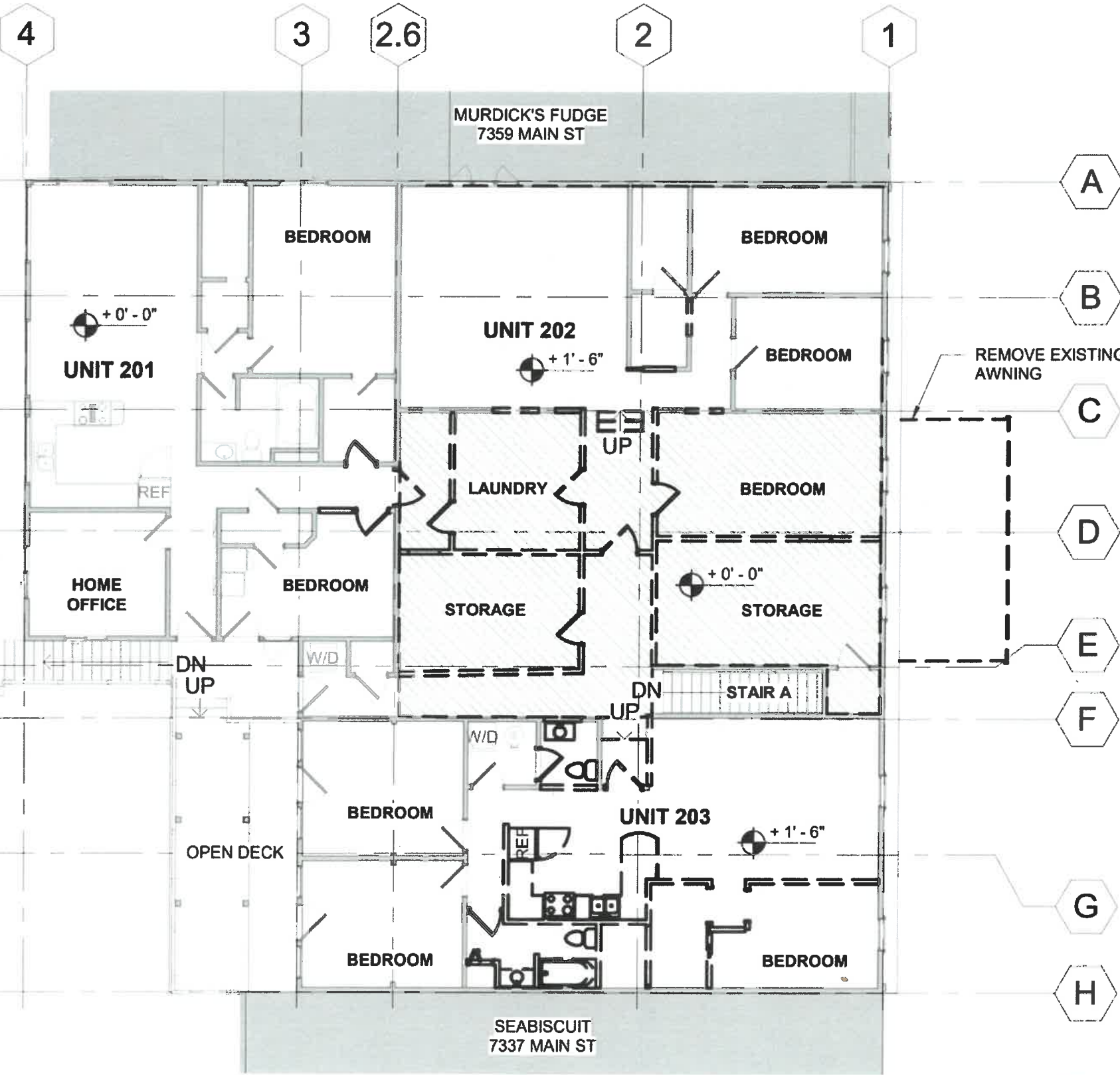
DEMOLITION PLAN - SECOND FLOOR

DEMO PLAN LEGEND

- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED


REMOVE EXISTING ASPHALT AND SHINGLE ROOFING. EXISTING FRAMING TO REMAIN

STORAGE BUILDING BELOW



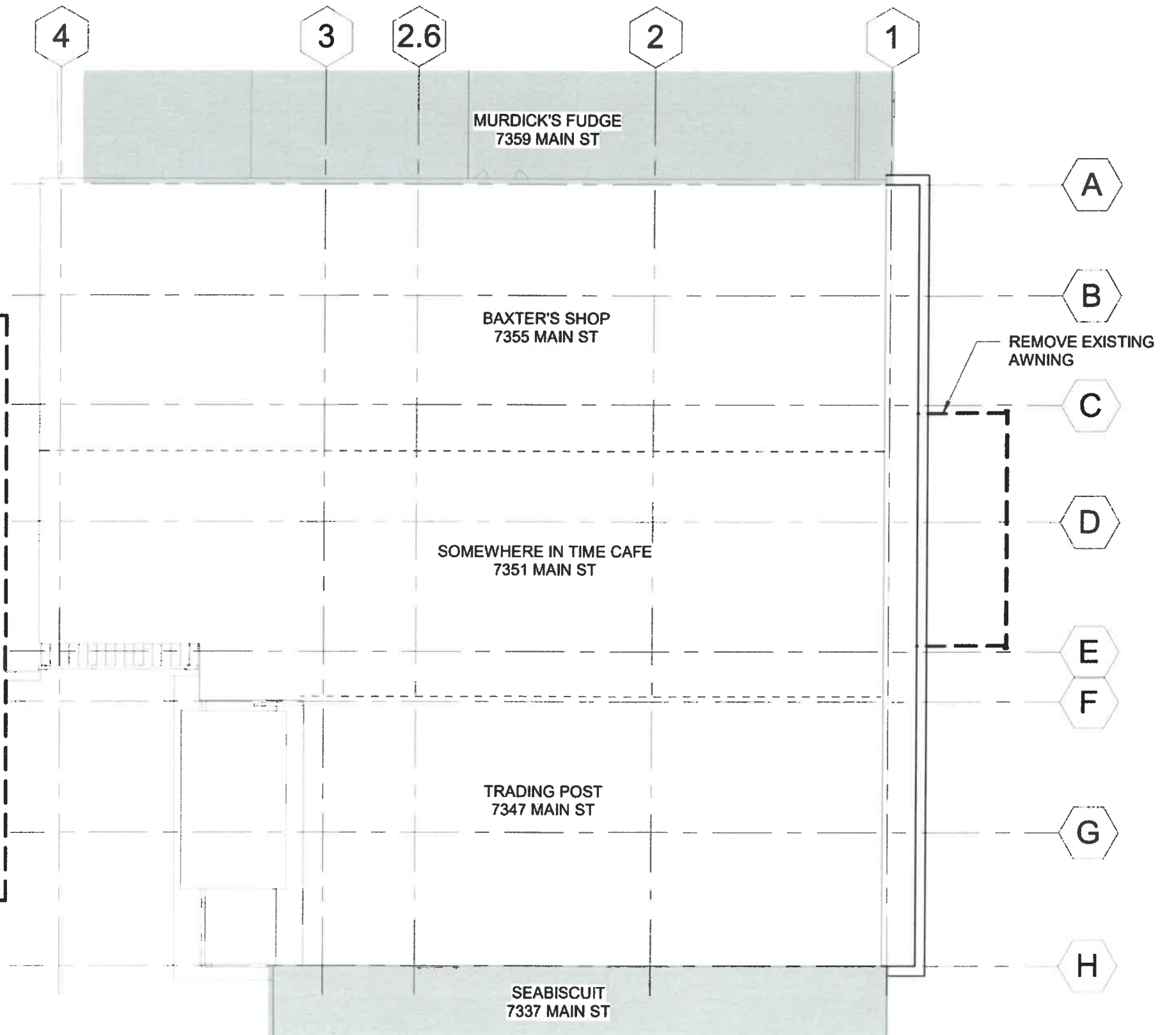
DEMOLITION PLAN - ROOF PLAN

DEMO PLAN LEGEND

-  EXISTING CONSTRUCTION TO REMAIN
-  CONSTRUCTION TO BE DEMOLISHED

REMOVE EXISTING
ASPHALT AND SHINGLE
ROOFING. EXISTING
FRAMING TO REMAIN

STORAGE BUILDING
BELOW

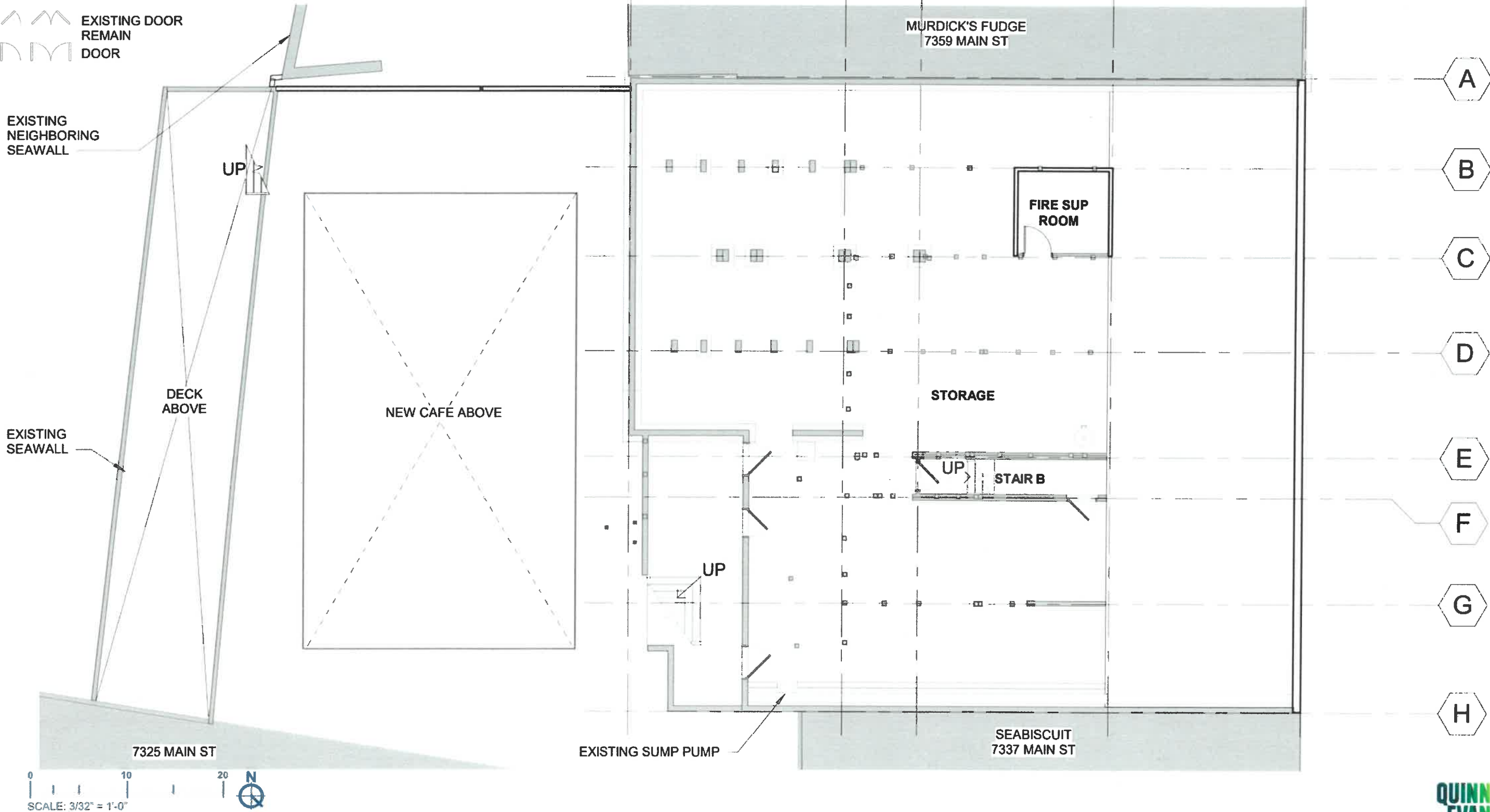


0 10 20
SCALE: 3/32" = 1'-0" 

PROPOSED PLAN - BASEMENT

FLOOR PLAN LEGEND

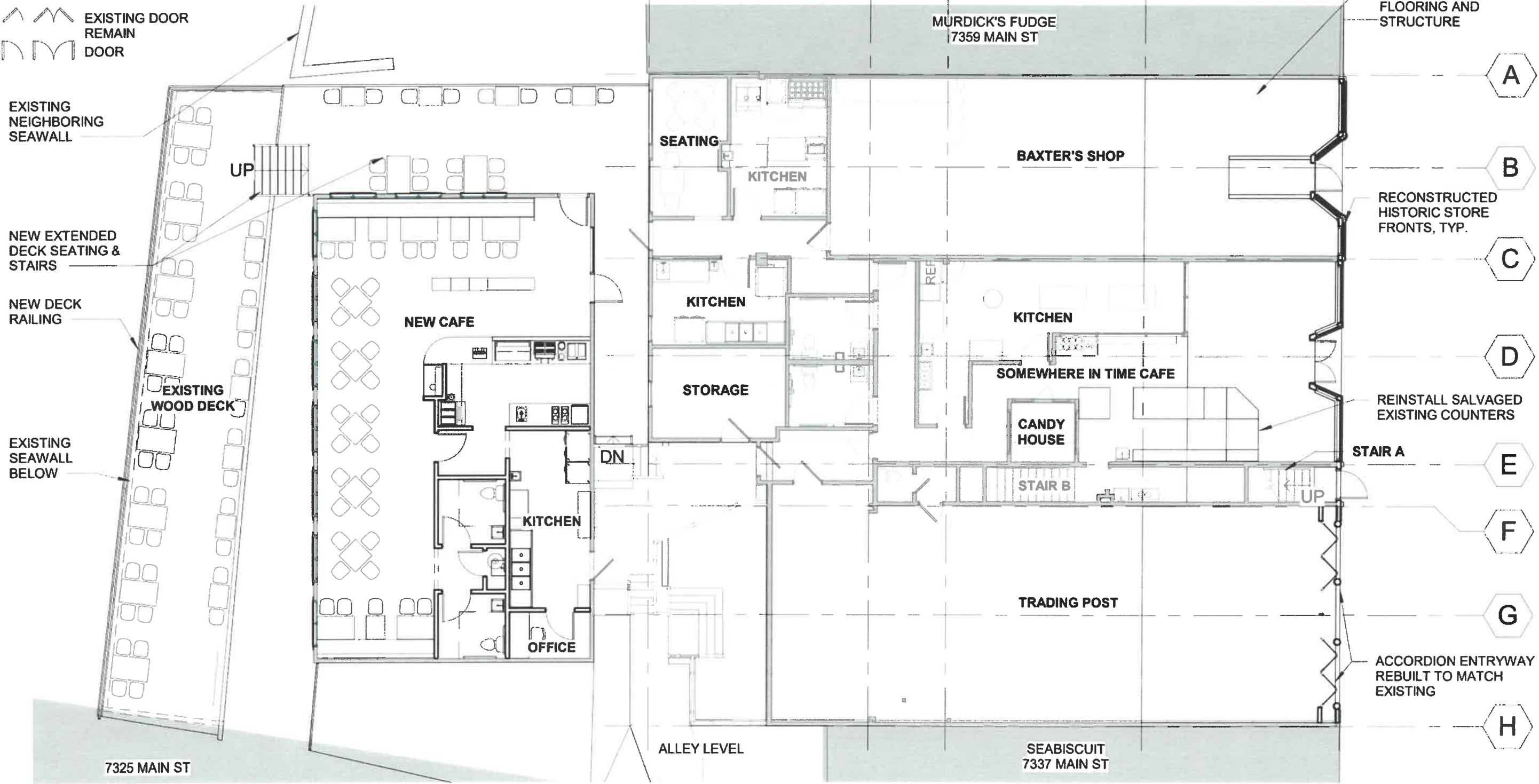
- EXISTING CONSTRUCTION TO REMAIN
- WALL PARTITION
- EXISTING DOOR REMAIN
- DOOR



PROPOSED PLAN - FIRST FLOOR

FLOOR PLAN LEGEND

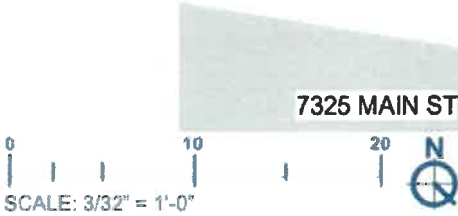
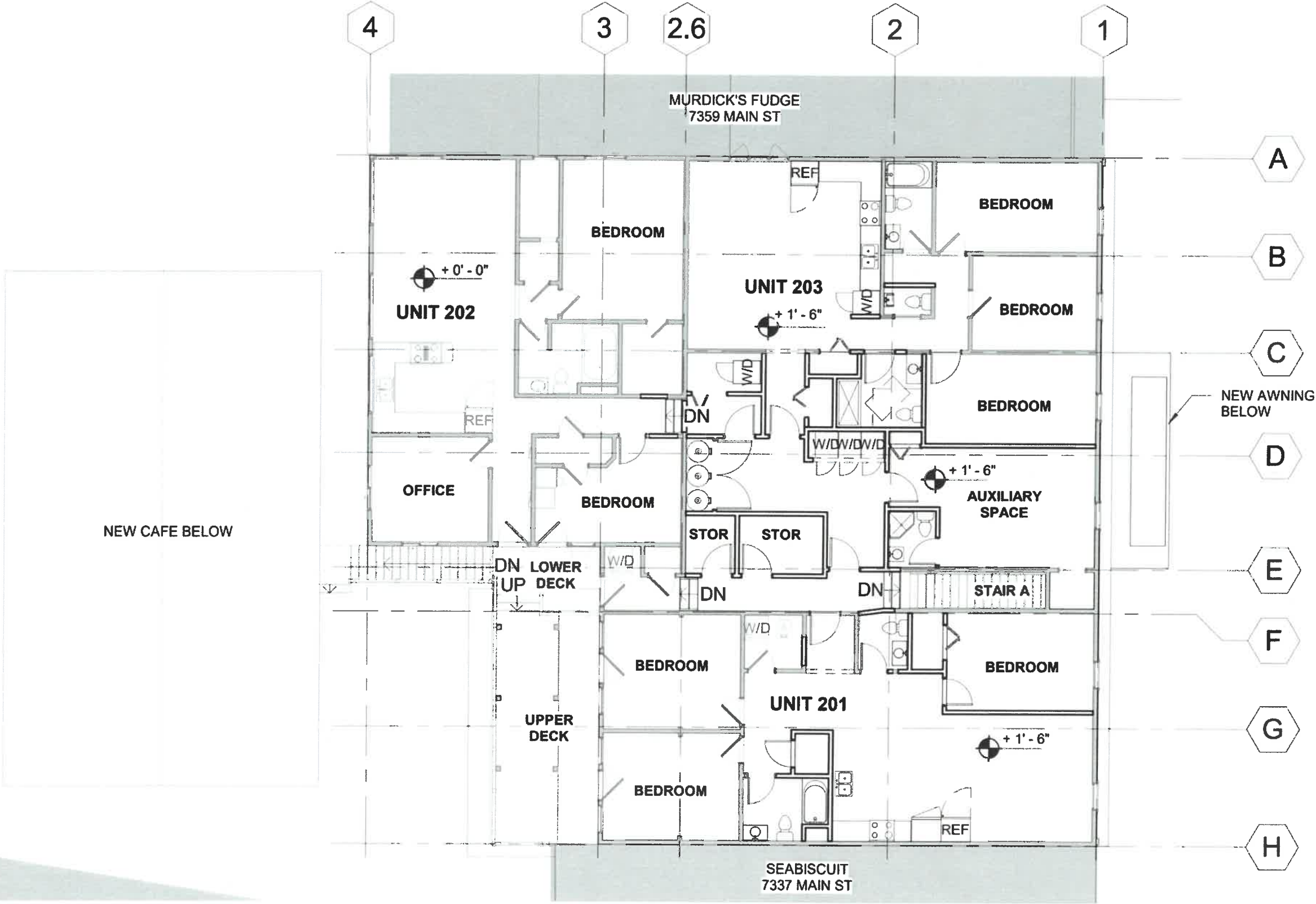
- EXISTING CONSTRUCTION TO REMAIN
- WALL PARTITION
- EXISTING DOOR REMAIN
- DOOR



PROPOSED PLAN - SECOND FLOOR

FLOOR PLAN LEGEND

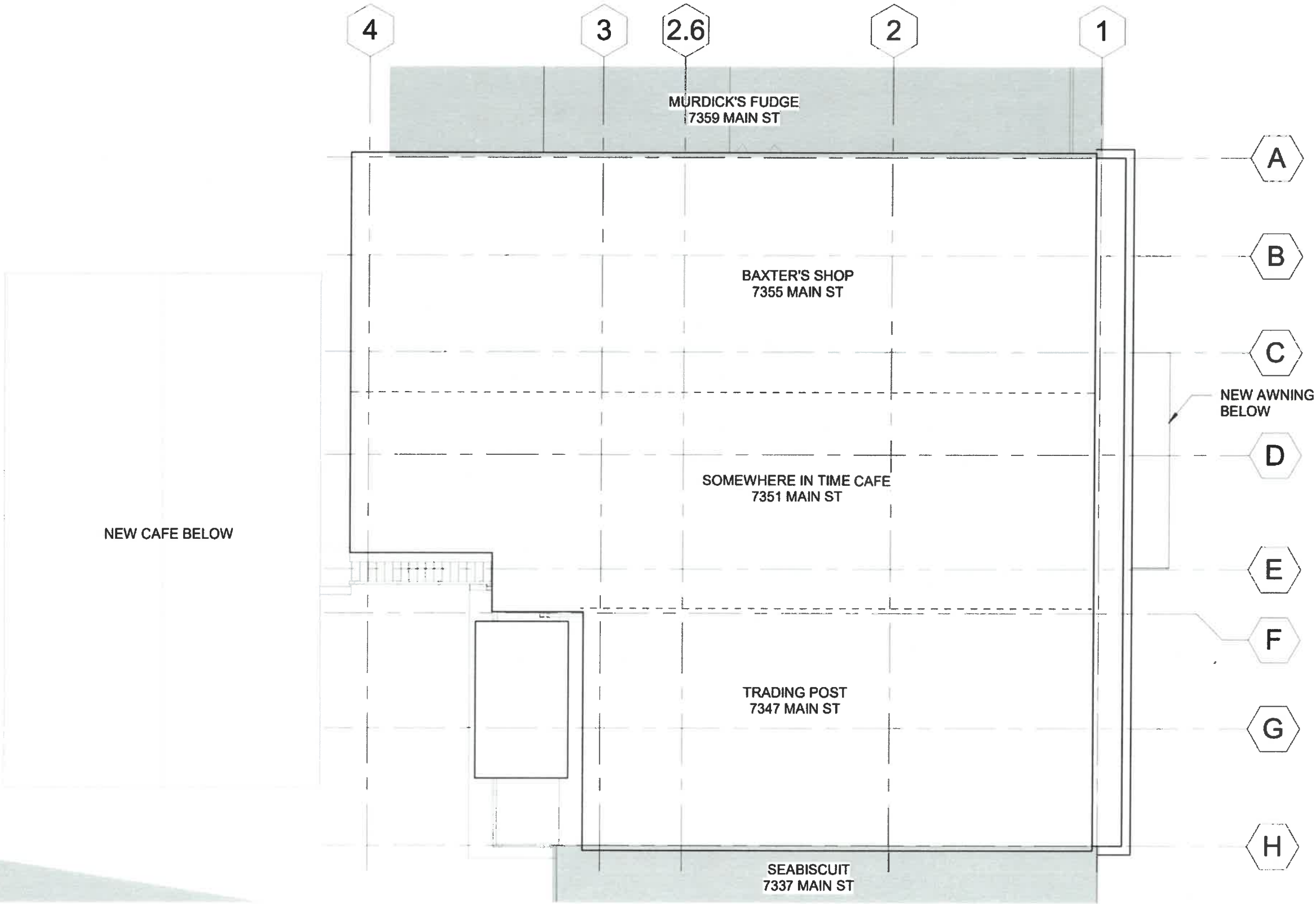
- EXISTING CONSTRUCTION TO REMAIN
- WALL PARTITION
- EXISTING DOOR REMAIN
- DOOR



PROPOSED PLAN - ROOF PLAN

ROOF PLAN LEGEND

 EXISTING ROOF
 CONSTRUCTION TO REMAIN

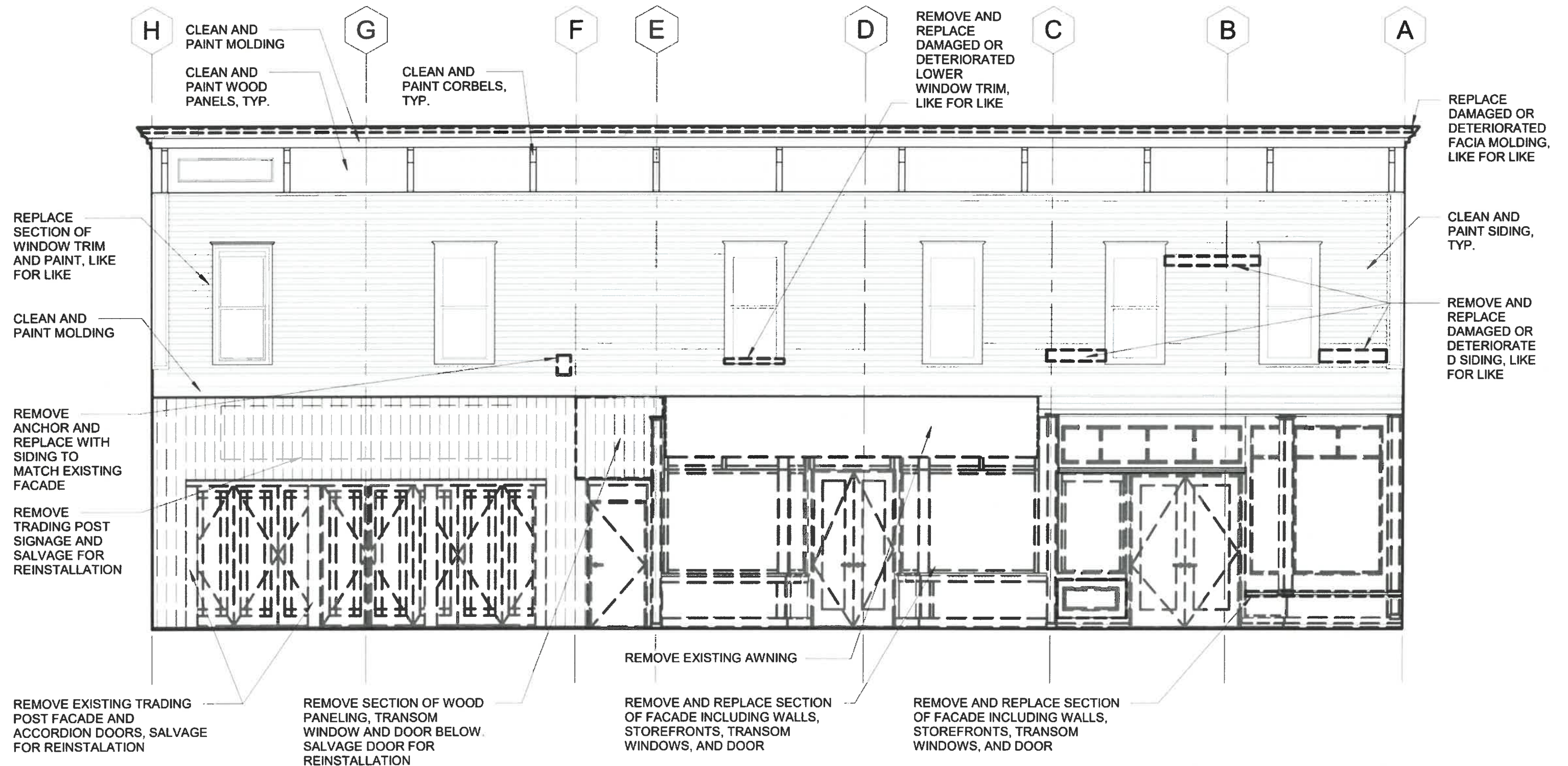




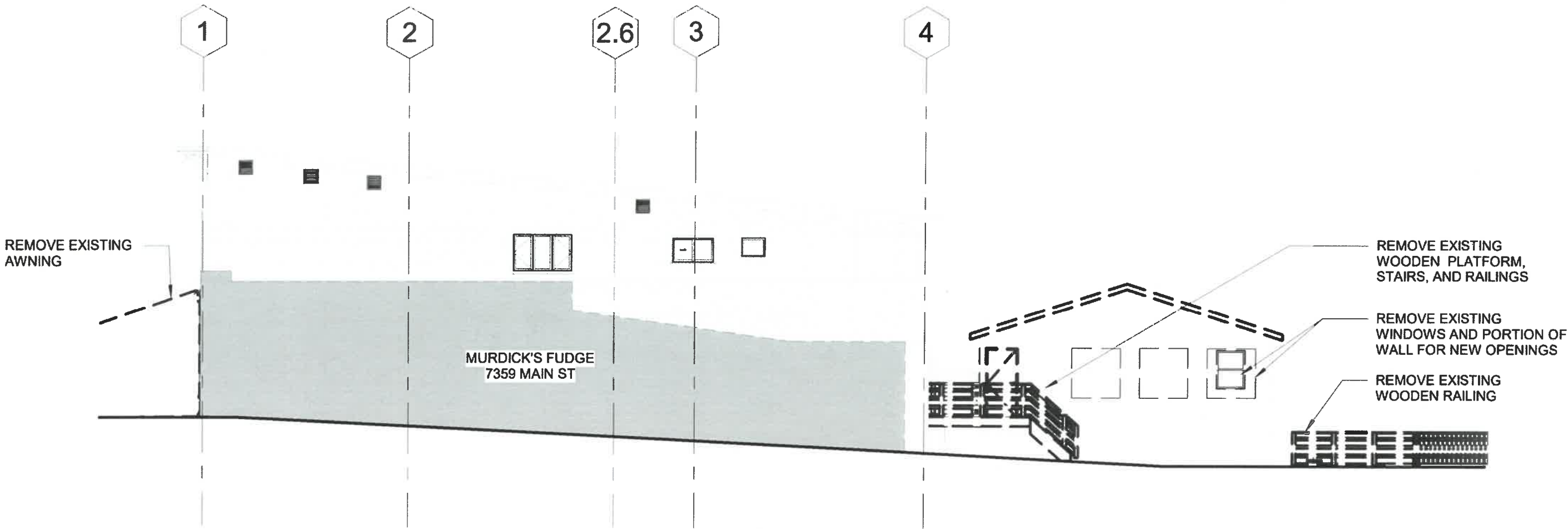
EXISTING ELEVATION - NORTH (MAIN STREET)

Section VIII, Itema.

December 29, 2023
HDC APPLICATION



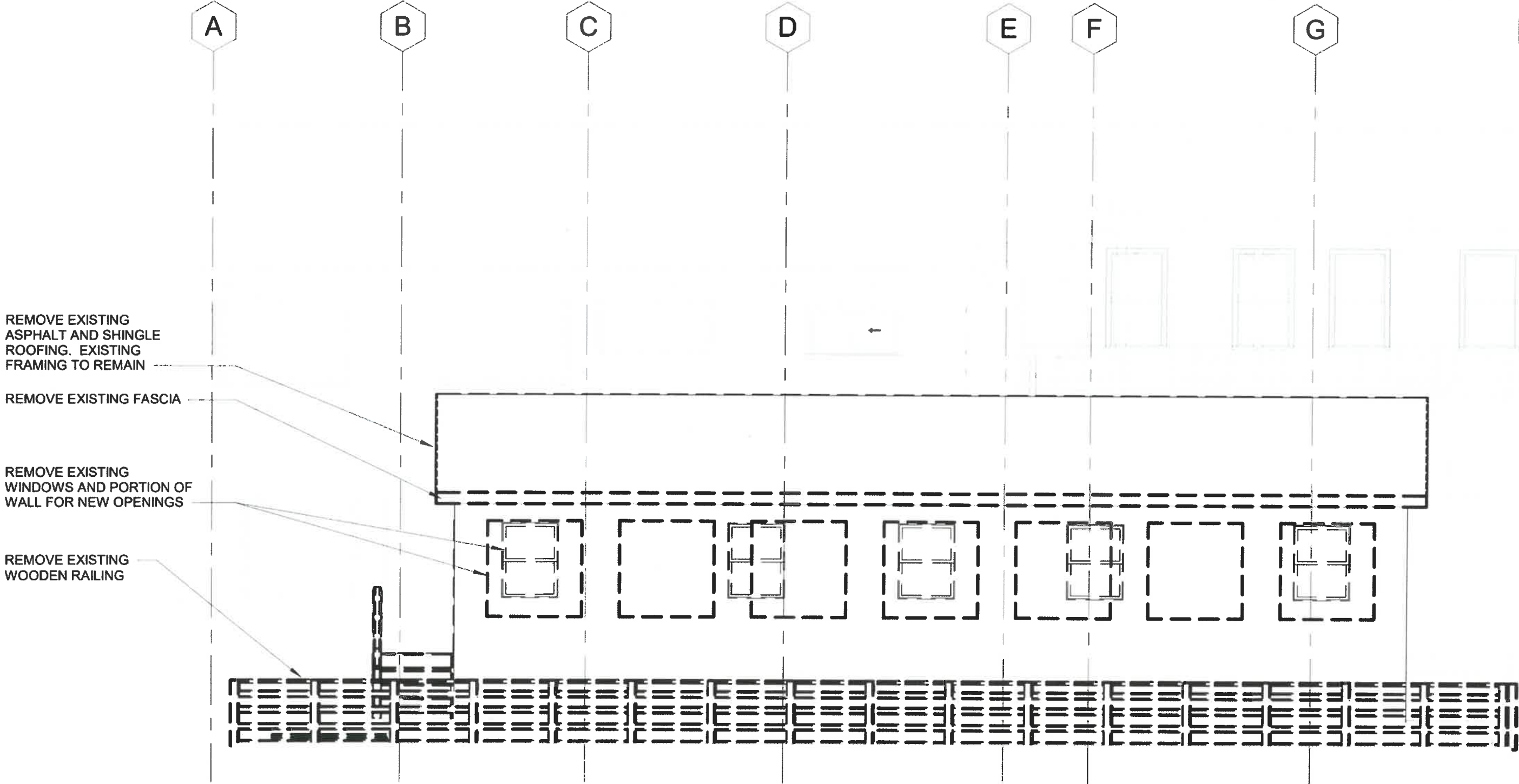
EXISTING ELEVATION - WEST



DEMO ELEVATION LEGEND

- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED

EXISTING ELEVATION - SOUTH (LAKE VIEW)

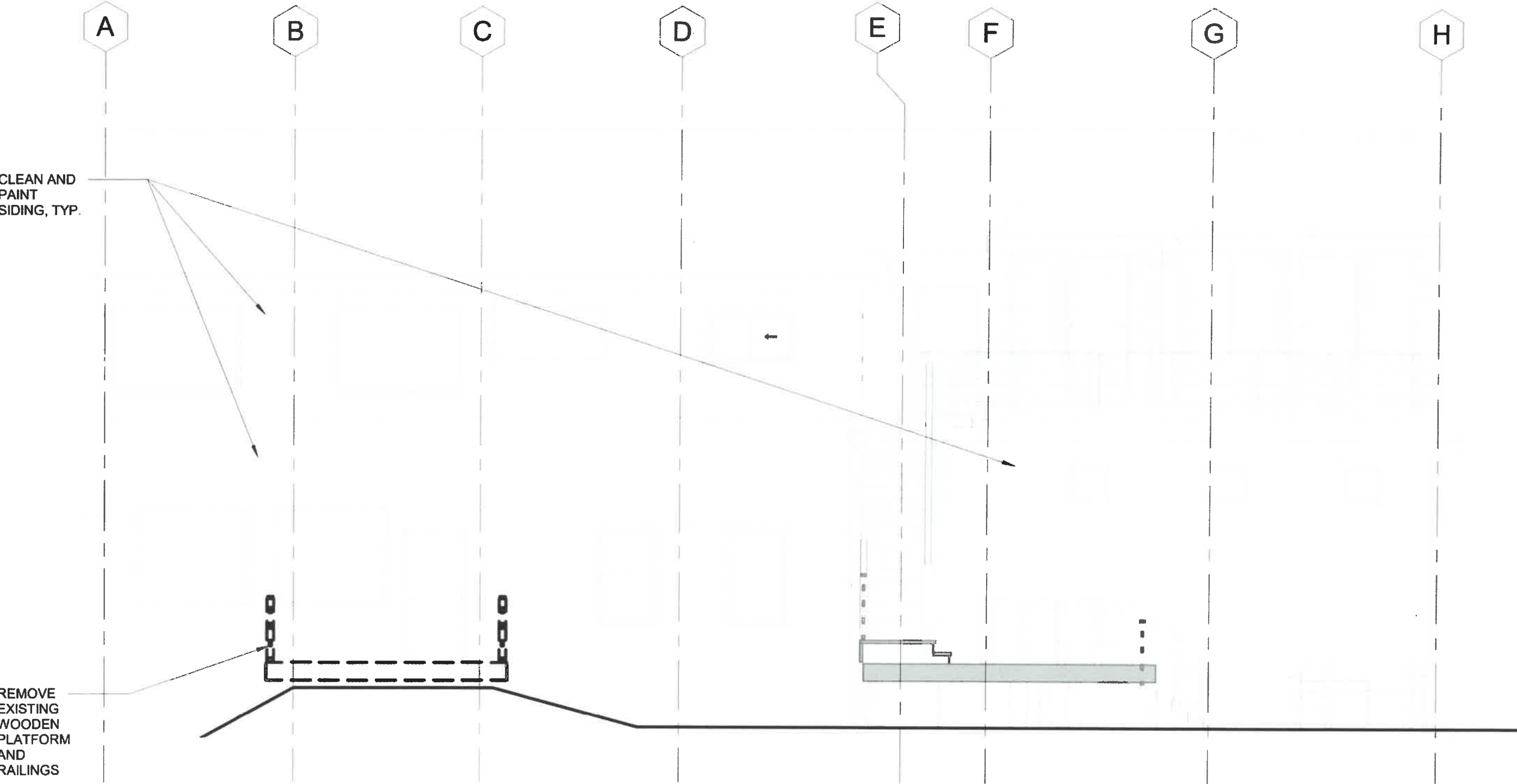


0 5 10
SCALE: 3/16" = 1'-0"

DEMO ELEVATION LEGEND

- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED

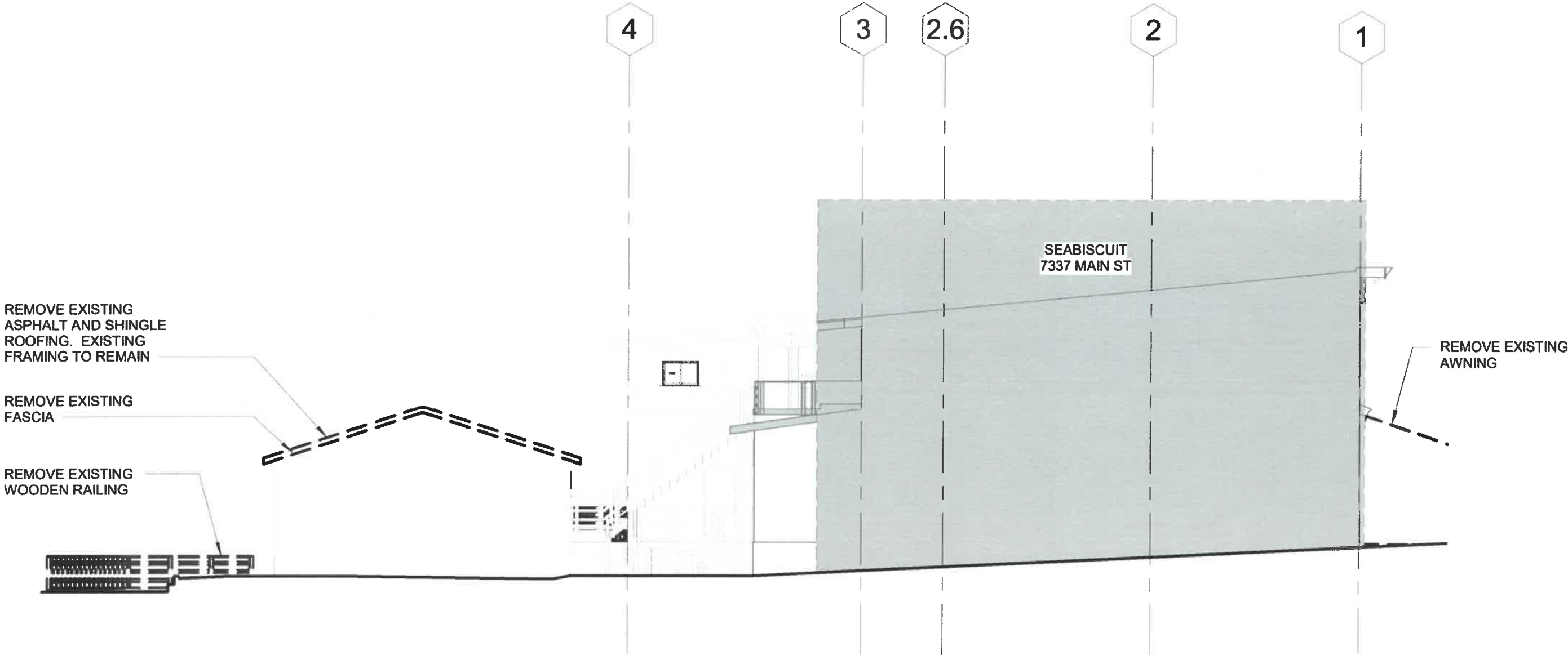
EXISTING ELEVATION - SOUTH (LAKE VIEW) WITHOUT SHED



DEMO ELEVATION LEGEND

-  EXISTING CONSTRUCTION TO REMAIN
-  CONSTRUCTION TO BE DEMOLISHED

EXISTING ELEVATION - EAST

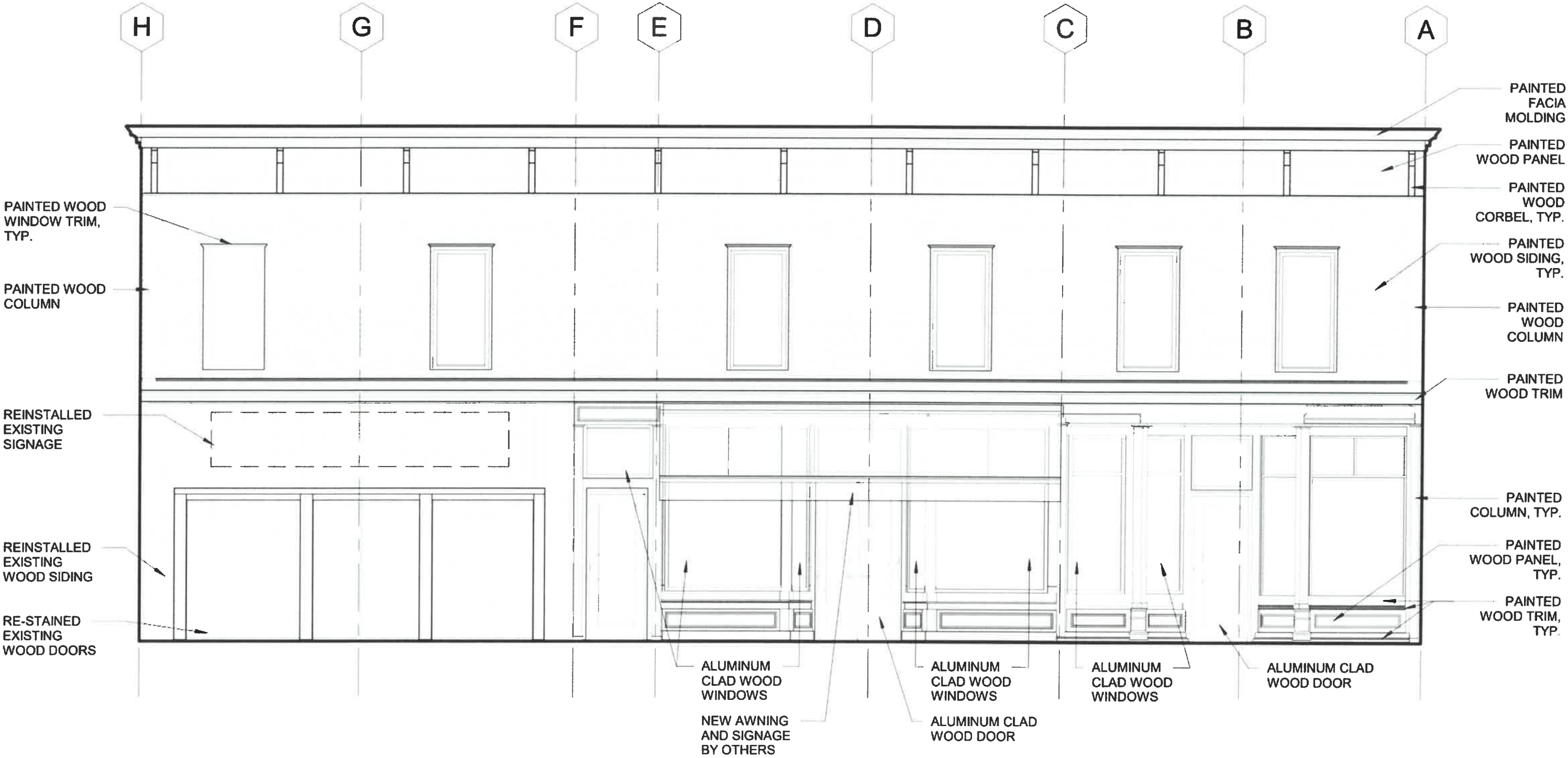


0 10 20
SCALE: 3/32" = 1'-0"

DEMO ELEVATION LEGEND

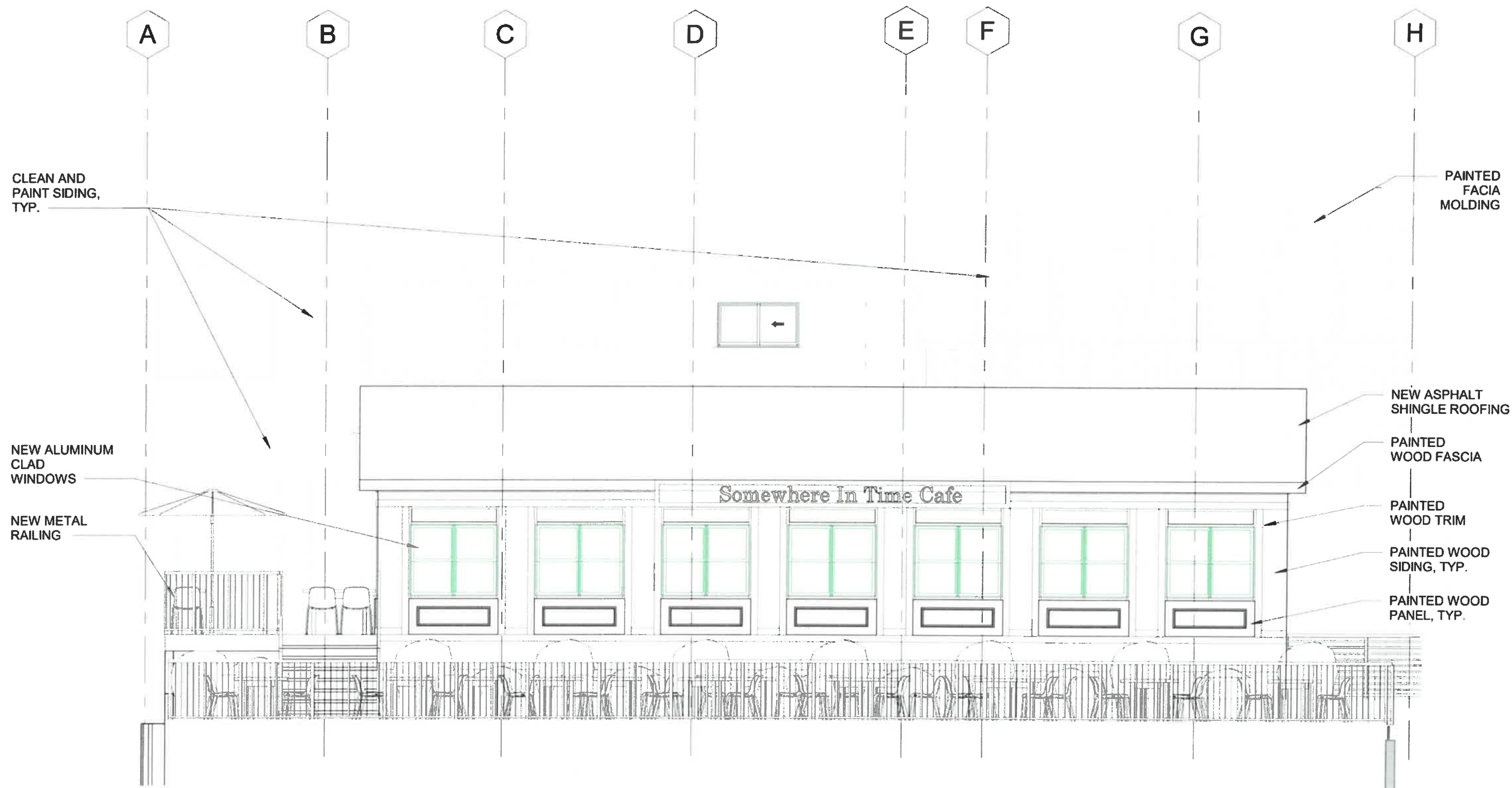
- EXISTING CONSTRUCTION TO REMAIN
- CONSTRUCTION TO BE DEMOLISHED

PROPOSED ELEVATION - NORTH



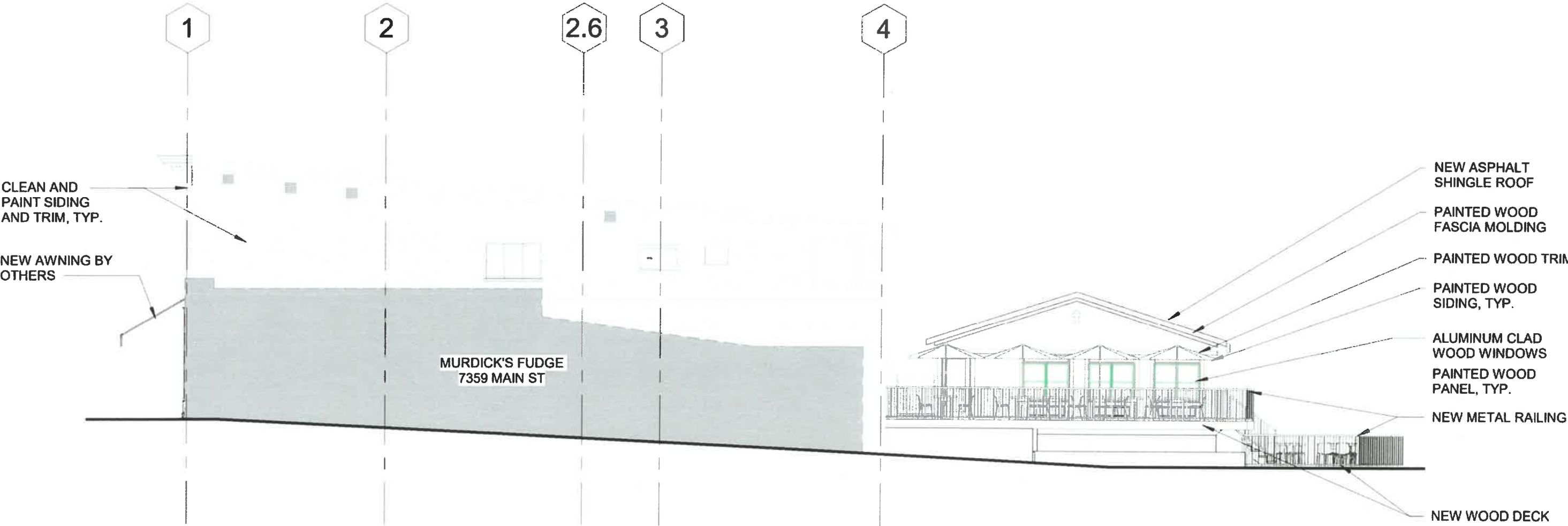
0 5 10
SCALE: 3/16" = 1'-0"

PROPOSED ELEVATION - SOUTH



0 5 10
SCALE: 3/16" = 1'-0"

PROPOSED ELEVATION - WEST



0 10 20
SCALE: 3/32" = 1'-0"

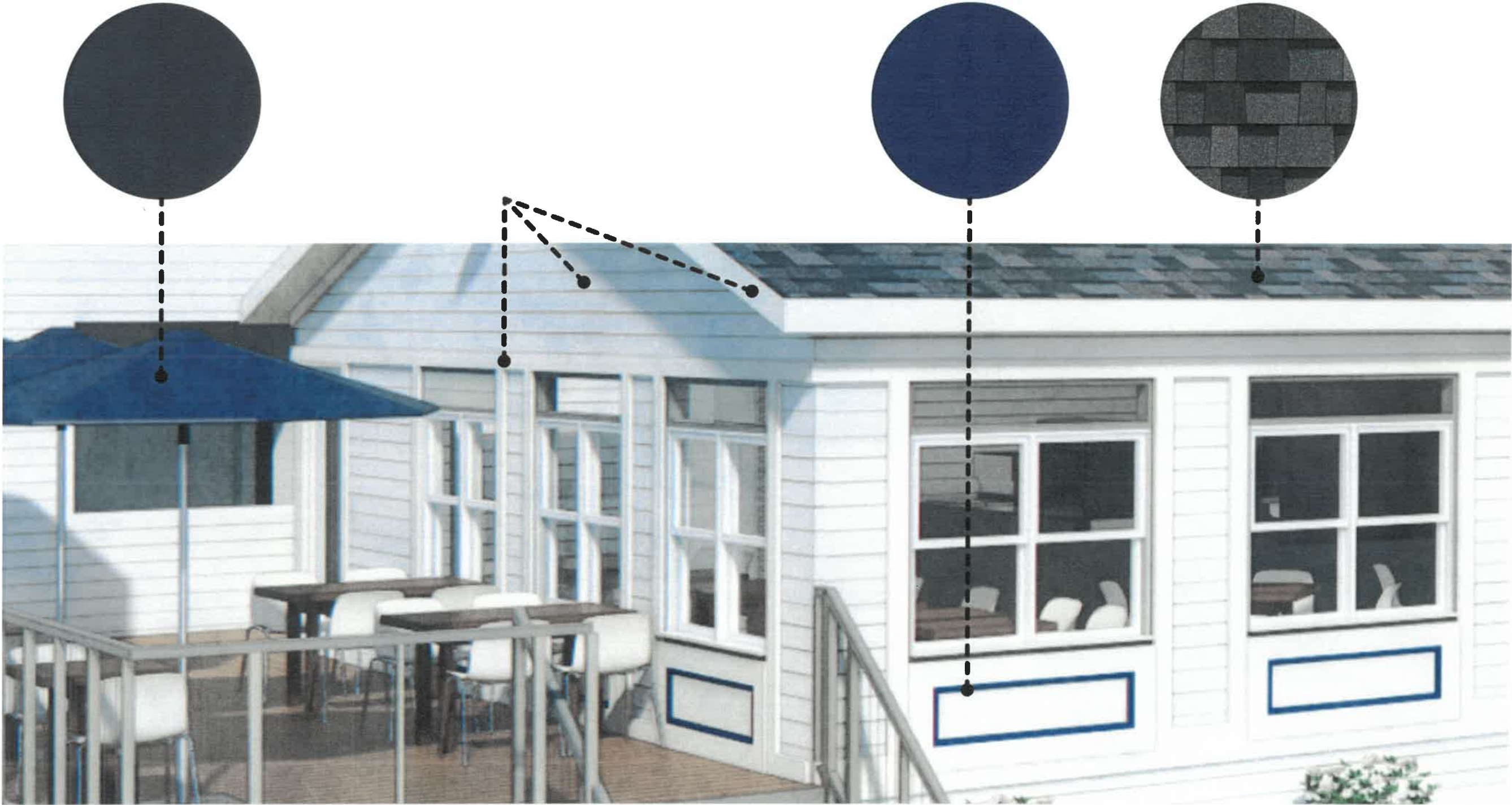
MATERIAL SHEET - SOUTH FACADE

UMBRELLA FABRIC:
CANVAS NAVY

PAINT: SHERWIN WILLIAMS
WHITE FLOUR

PAINT: BENJAMIN MOORE
PATRIOT BLUE

ROOF: 3-TAB SHINGLES,
ASH



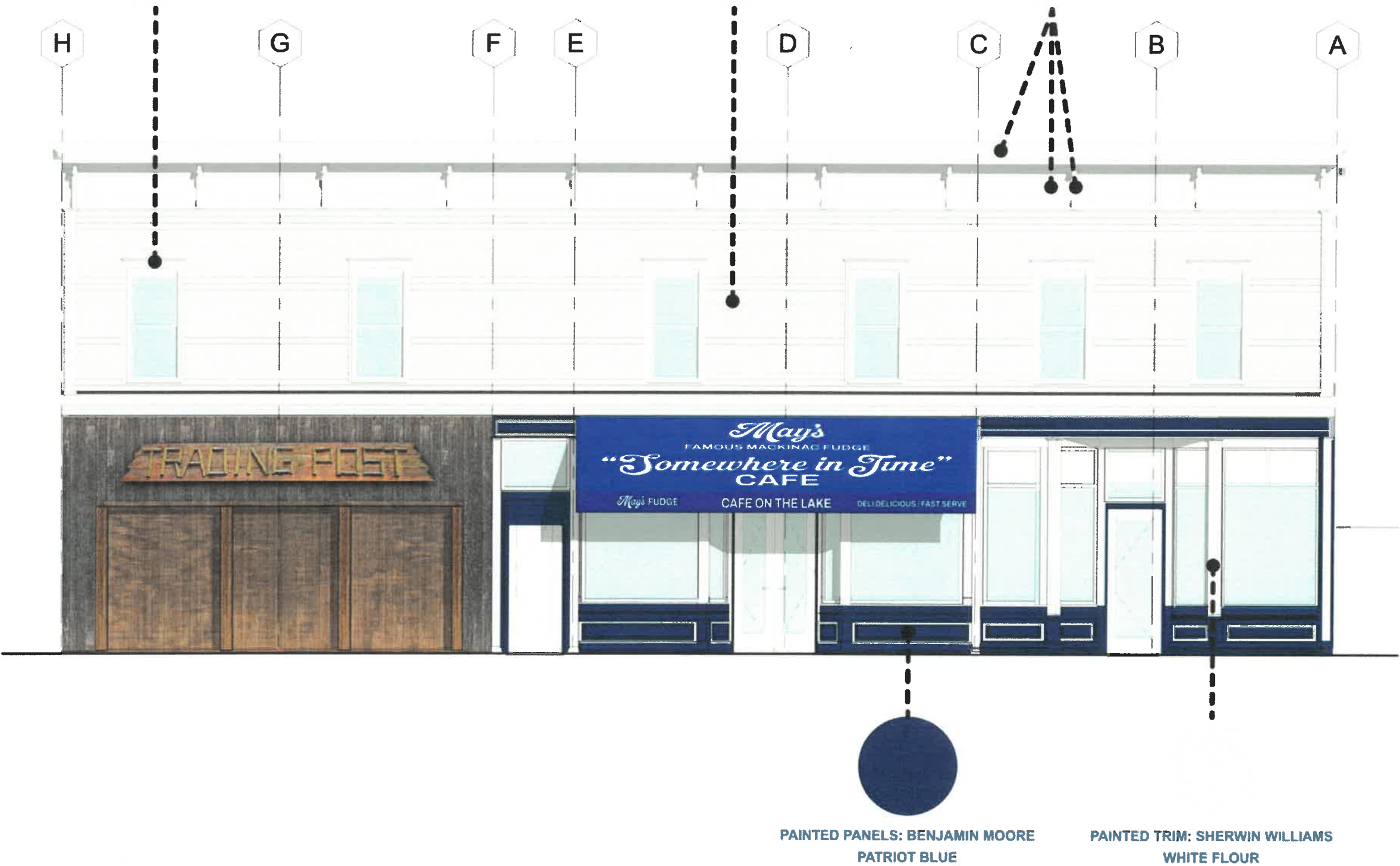


PROPOSED ELEVATION RENDER

PAINTED WINDOW TRIM: SHERWIN WILLIAMS WHITE FLOUR

PAINTED SIDING: SHERWIN WILLIAMS WHITE FLOUR

PAINTED CORBELS, PANELS, AND TRIM: SHERWIN WILLIAMS WHITE FLOUR





MATERIAL SHEET - DOORS

Section VIII, Itema.

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HDC APPLICATION

ANDERSEN COMMERCIAL ENTRY DOORS

MATERIAL:

- Interior wood with thick aluminum cladding
- White finish color

FRAME:

- Thick aluminum cladding finish which meets AAMA 2604

GLASS:

- Low-E4/Low-E Tempered Glass

PANEL:

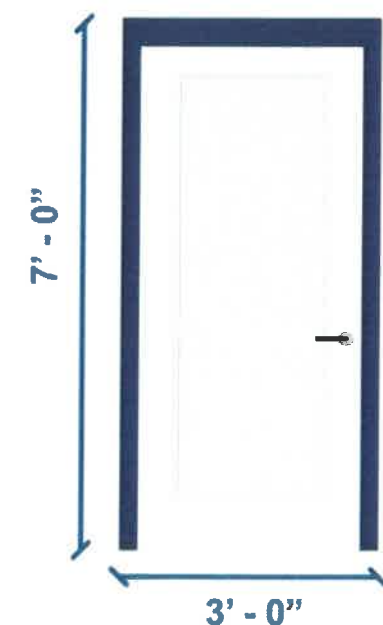
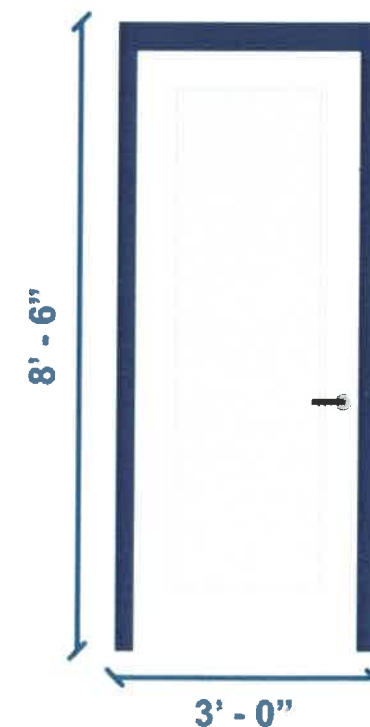
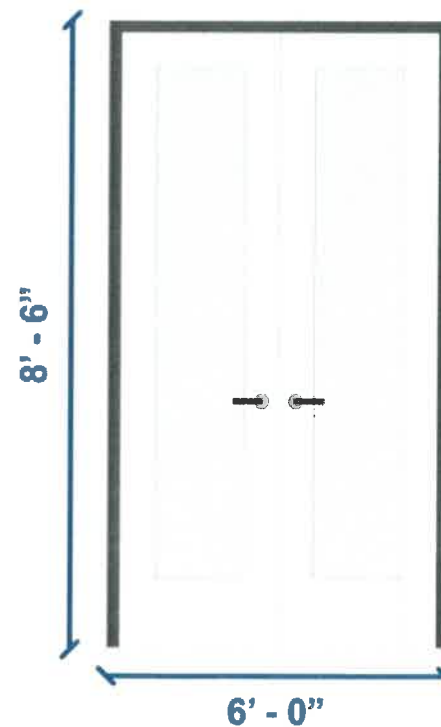
- 10" bottom rail
- 7 ½" top rail
- Commercial-grade ball-bearing hinges with a stainless steel look

SILL:

- Anodized bronze finish
- Dam design helps resist water infiltration



White



MATERIAL SHEET - WINDOWS

Section VIII, Itema.

December 29, 2023
HDC APPLICATION

ANDERSEN E SERIES PICTURE WINDOW

MATERIAL:

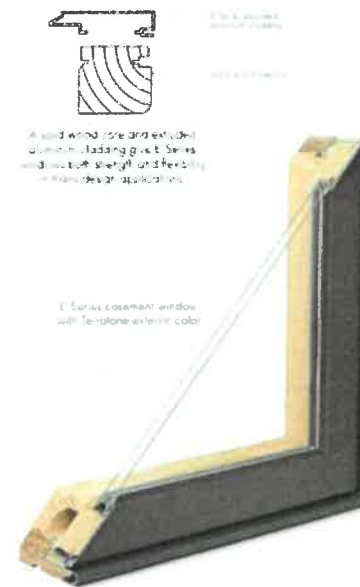
- Interior wood with thick aluminum cladding
- White finish color

FRAME:

- Thick aluminum cladding finish which meets AAMA 2604
- 1 1/8" thick simulated divided lights on windows where called for

GLASS:

- Low-E4/Low-E Tempered Glass



White



OWENS CORNING: TRUDEFINITION DURATION SHINGLES

DEEP DIMENSION
OUTSTANDING PERFORMANCE

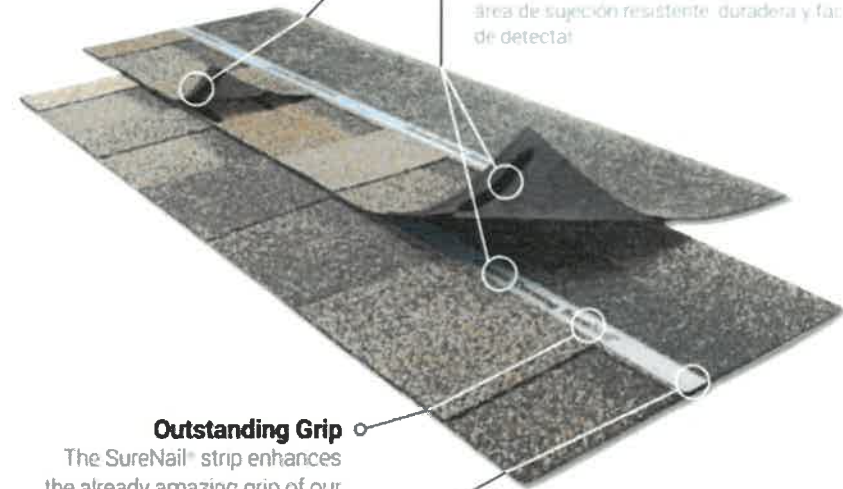
Duration® Shingles offer:

- The high-performance of SureNail® Technology
- A TruDefinition® Color Platform
- A Limited Lifetime Warranty*† for as long as you own your home
- The protection of a 130-MPH* wind warranty
- StreakGuard® Protection with a 25-year Algae Resistance Limited Warranty‡
- Rated Class 3 for Impact Resistance⁴ and may qualify for a homeowner insurance discount⁷



Excellent Adhesive Power
Helps keep the shingle layers laminated

Excelente poder adhesivo
Ayuda a conservar el laminado de las capas de las tejas



Outstanding Grip
The SureNail® strip enhances the already amazing grip of our proprietary Tru-Bond®** sealant for exceptional wind resistance of a 130-MPH wind warranty

Agarre excepcional
La banda SureNail® mejora el excelente agarre de nuestro sellador patentado Tru-Bond®** con una garantía de resistencia al viento excepcional de 130 mph (130 mph)

Breakthrough Design
Patented SureNail® Technology is the first and only reinforced nailing zone on the face of the shingle

Diseño innovador
La tecnología patentada SureNail® es la primera y la única que provee un área de clavado reforzada en la cara de la teja

"No Guess" Wide Nailing Zone
This tough, engineered woven-fabric strip is embedded in the shingle to create an easy-to-see, strong, durable fastener zone

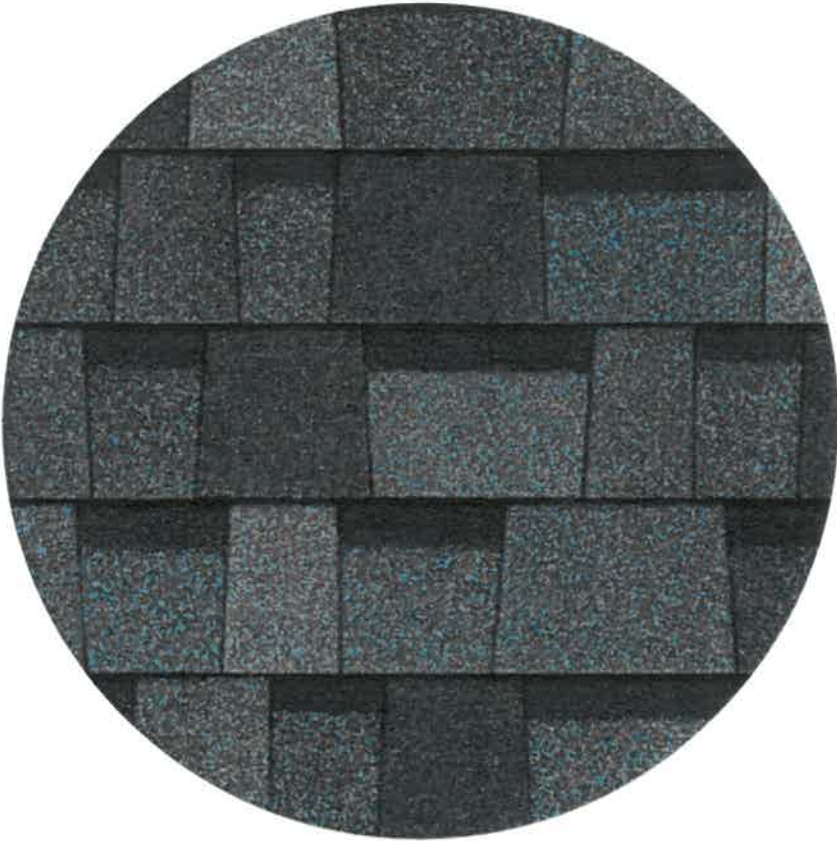
Área de clavado ancha, sin cálculos "a ojo"
Esta banda resistente de tela mecánica tejida está incrustada en la teja para proveer un área de sujeción resistente, duradera y fácil de detectar

Triple Layer Protection**
A unique "triple layer" of reinforcement occurs when the fabric overlays the two shingle layers, providing increased protection against "nail pull" from the wind.

Triple Layer Protection**
Cuando la tela cubre las dos capas de la teja, se forma una "triple capa" de refuerzo excepcional que ofrece una mayor protección ante el "arranque de clavos" debido al viento.

Double the Common Bond
SureNail® features up to a 200% wider bond between the shingle layers in the nailing zone over standard shingles.

ROOFING: OWENS CORNING
TRUDEFINITION DURATION
SHINGLES, MIDNIGHT PLUM



MATERIAL SHEET - UMBRELLAS

SUNBRELLA A PATIO UMBRELLA

- 9 Feet tall
- Crank lift
- Collar Tilt
- Fiberglass Ribs

MATERIAL: SUNBRELLA CANVAS NAVY

- 100% Polyester material engineered specifically for awnings.
- Integrated color throughout the yarn
- Teflon coated to resist mold and mildew

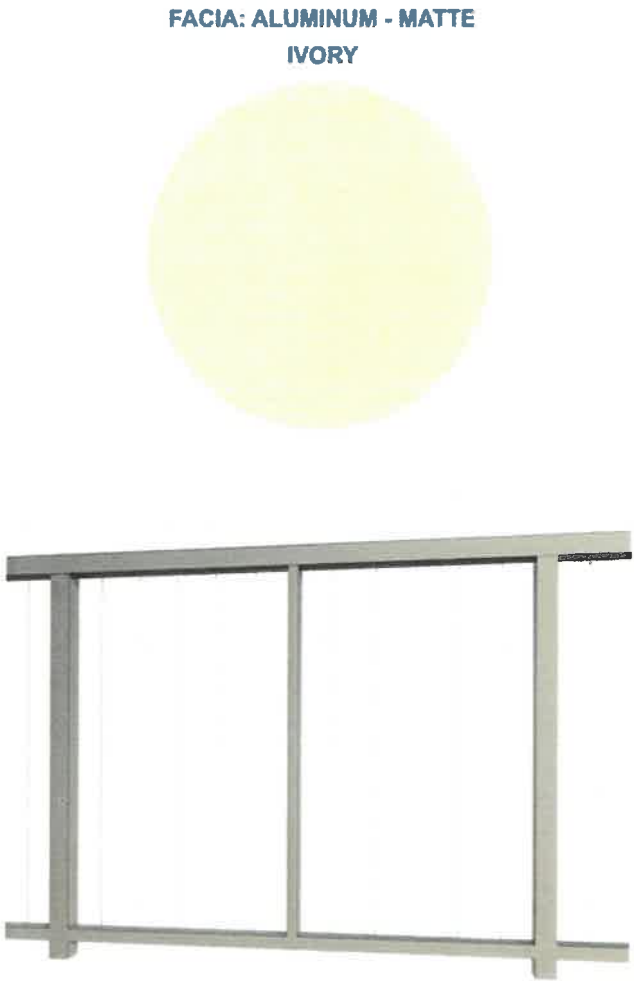
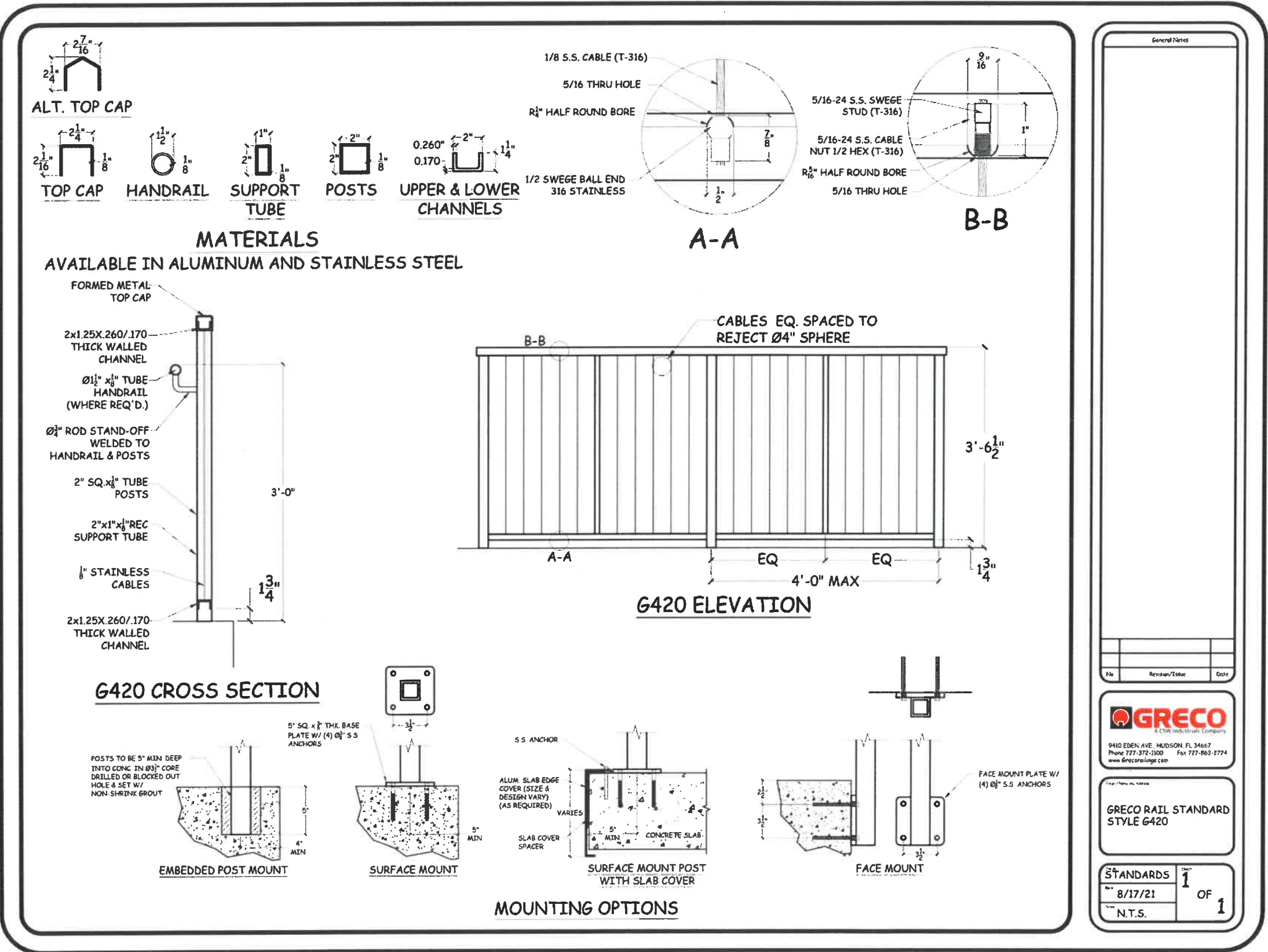


FABRIC: SUNBRELLA -
CANVAS NAVY



FRAME: SUNBRELLA -
MATTE WHITE

MATERIAL SHEET - RAILINGS







HISTORIC DISTRICT COMMISSION APPLICATION
RENDEZVOUS CENTRE RENOVATION

THANK YOU

EXISTING CIVIL SITE PLAN

SITE PLAN LEGEND

PROJECT BUILDING

○FCIR

FOUND CAPPED IRON ROD

×F

FOUND MAG NAIL

□O

EXISTING CATCH BASIN/MANHOLE

●

EXISTING DRAIN TILE

○

EXISTING LIGHT POLE

○

EXISTING TELEPHONE RISER

○

EXISTING UTILITY POLE

○

EXISTING ELECTRIC METER

○

EXISTING GAS VALVE

○

EXISTING BOLLARD

○

EXISTING SANITARY CLEAN OUT

○

EXISTING WATER VALVE

○

EXISTING FIRE HYDRANT

○

EXISTING FIRE DEPARTMENT CONNECTION

○

EXISTING WATER METER

○

EXISTING ELECTRIC TRANSFORMER

○

EXISTING GROUND ELEVATION

○

EXISTING CURB ELEVATION

○

EXISTING GUTTER ELEVATION

○

EXISTING PAVEMENT ELEVATION

○

BOUNDARY LINE

○

EASEMENT LINE

○

BOUNDARY ADJACENT LINE

○

EXISTING FENCE

○

UNDERGROUND SANITARY LINE

○

UNDERGROUND STORM LINE

○

EXISTING CURB AND GUTTER

○

EXISTING GROUND CONTOUR

○

MEASURED

○

RECORD

○

EXISTING BUILDING

○

APPROXIMATE FLOOD ZONE AE

○

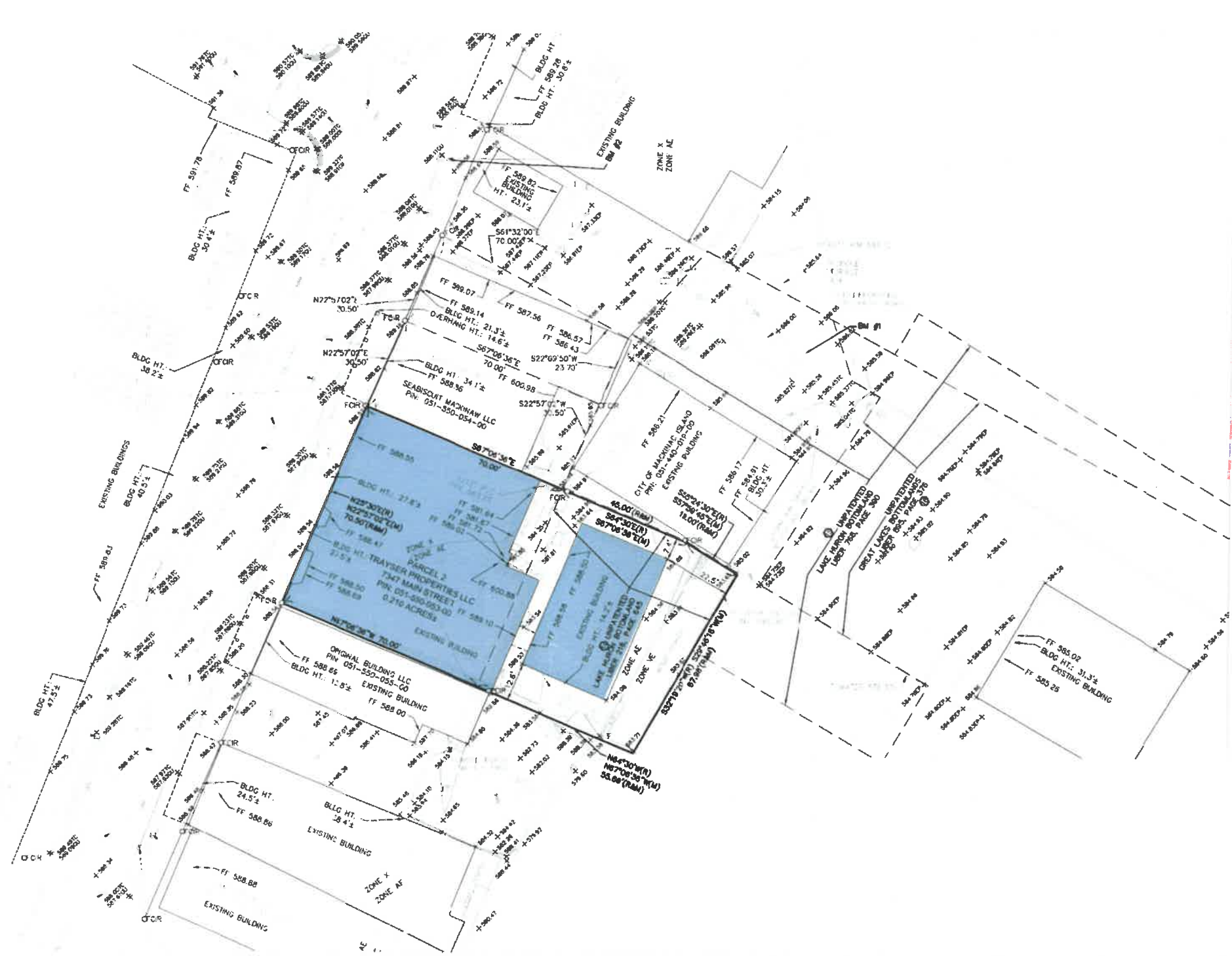
APPROXIMATE FLOOD ZONE VE

× 584.36

× 584.36TC

× 584.36GU

× 584.36EP



File No. C25.053.110(H)
Exhibit D
Date 12.30.25
Initials KP





ATWELL

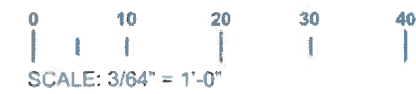
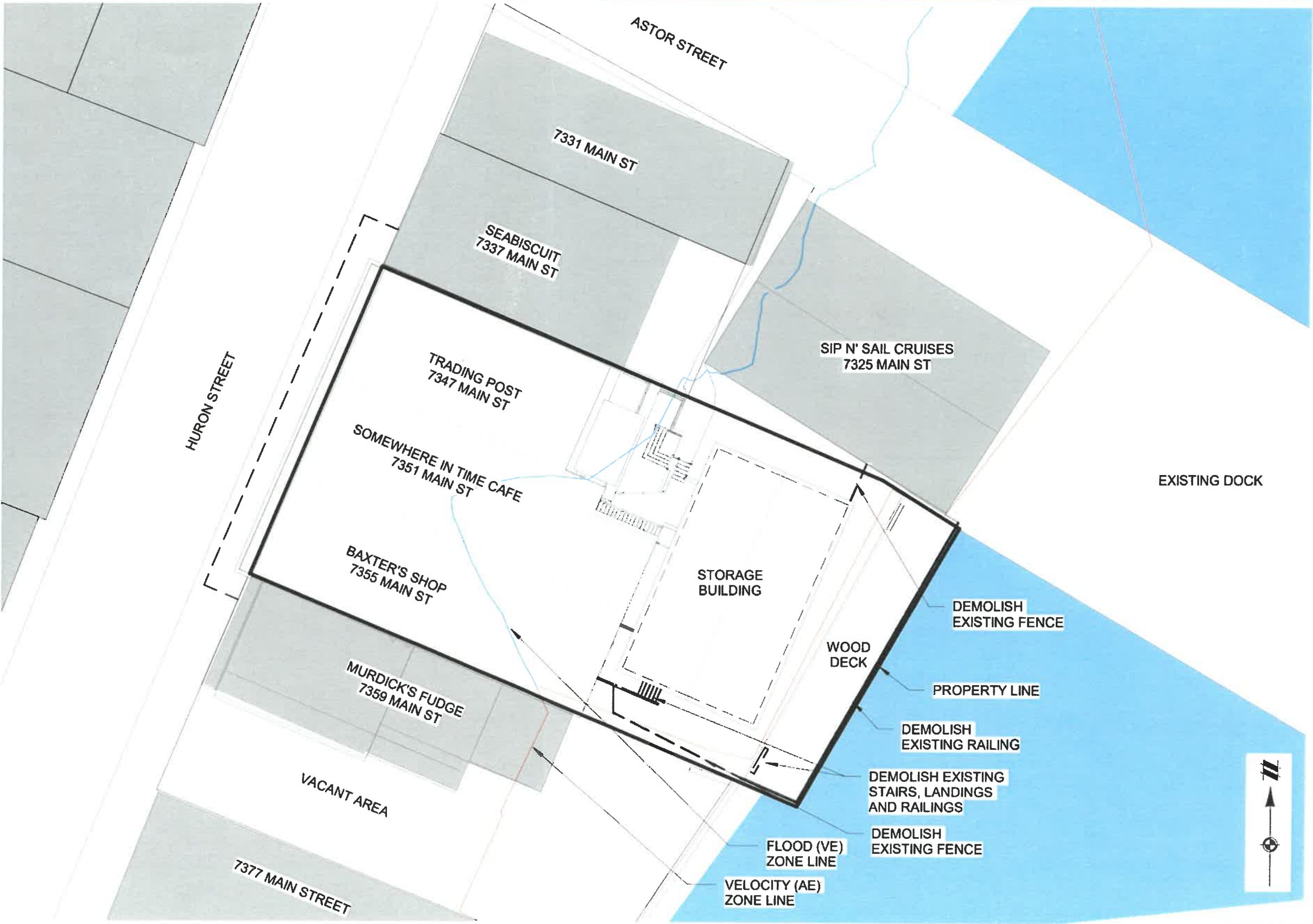
866.850.4200 www.atwell.com

TWO TOWNE SQUARE, SUITE 700
SOUTHFIELD, MI 48076
248.447.2000

DEMOLITION SITE PLAN

DEMO SITE LEGEND

-  PROJECT SCOPE OF WORK
-  CONSTRUCTION TO BE DEMOLISHED



PROPOSED SITE PLAN

SITE LEGEND

 PROJECT SCOPE OF WORK



0 10 20 30 40
SCALE: 3/64" = 1'-0"



