CITY OF MACKINAC ISLAND

AGENDA

CITY COUNCIL BUDGET WORK SESSION

Wednesday, March 20, 2024 at 1:45 PM
City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

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I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Additions to / Adoption of Agenda

V. Correspondence

VI. New Business

a. Discussion of the FY 2024 / 2025 Budget - City of Mackinac Island

b. 2024 CIB LTGO Taxable Bond Scenarios FTWH Ph3

c. Capital Project Fund

VII. Miscellaneous / General Council Discussion / Additional Agenda Items

VIII. Adjournment

City of Mackinac Island, Michigan

OPERATING BUDGET FOR THE FISCAL YEAR ENDING MARCH 31, 2025

Revenues - General Fund

		2024-2025	Activity Total
	Taxes		
3.403	Current Taxes for Operations	2,066,632	
3.407	Delinquent Taxes	1,200	2,067,832
	Licenses & Permits		
3.450	Franchise Fees	613,925	
3.451	Business Licenses	35,000	
3.455	Commercial Bicycle Licenses	75,550	
3.457	Motor Vehicle Permits	132,000	
3.458	Street/ROW Permits	500	
3.476	Stable & Barn Permits	5,600	
3.486	Carriages, Taxis, Drays	32,735	
3.489	Tourist Bicycle License	164,000	
3.490	Annual Bicycle License	14,000	
3.492	Snowmobile Permits	4,000	1,077,310
	State Revenues		
3.541	State Revenue - Sales Tax	64,000	
3.542	Liquor Licenses	14,000	
3.545	ARPA Funding 2021 Revenue 50%	0	
3.552	MCOLES	1,000	
3.709	Marine Assistance	54,500	133,500
	Fines & Forfeits		
3.491	Impound Fees	1,800	
3.660	Ordinance Fines	1,000	2,800
	Charges for Services		
3.618	Collection Fees	82,000	
3.620	Recreation Fees	2,600	84,600
	Interest & Rents		
3.664	Interest & Penalties	30,000	
3.675	Rents & Royalties	127,047	157,047
	Other Revenue Sources		
3.680	Telescope Revenue	600	
3.683	Stuart House Admission/Donation	32,000	

3.690	War Memorial Donations	100						
3.693	Refunds & Rebates	1,000						
3.694	Forest Way Rent	125,000						
3.696	Sales/Donations	1,000						
3.697	Miscellaneous Revenue	146,372						
3.698	Marine Winter Ferry Subsidy	200,000						
3.699	Fund Balance Appropriation	0						
3.701	Life Insurance Reimbursements	2,000						
3.703	Worker's Comp Reimbursements	5,500						
3.704	M.I. Transportation Authority Reimbursement	34,786						
3.708	Recreation Grants	105,246	653,604					
	CAPITAL EXPENDITURE TRANSFER		0					
	Fund Balance Designation		0					
	Total Revenues			**$4,176,694**				
Expenditures - General Fund								
		Line Item	Activity					
	Activity	Total	Total					
	Legislative							
	CITY COUNCIL (101)							
702	Salaries	24,000						
714	Fringe Benefits	1,840						
801	Contracted Services	73,616						
860	Transportation	200						
861	Marine - Winter Ferry Subsidy	200,000						
900	Printing & Publishing	2,000						
958	Dues	800						
960	Miscellaneous	2,000	304,456					
	General Government							
	MAYOR'S ASSISTANT(102)							
702	Salaries	59,036						
714	Fringe Benefits	6,172	65,208					
	ELECTIONS (192)							
702	Salaries	8,272						
714	Fringe Benefits	1,204						

740	Operating Supplies	1,000						
801	Contracted Services	2,000						
860	Transportation	300						
900	Printing & Publishing	1,500						
902	In-Service Training	300	14,576					
	ACCOUNTING (208)							
801	Contracted Services	54,500	54,500					
	ASSESSOR (209)							
702	Salaries	27,196						
704	Fringe Benefits	4,817						
740	Operating Supplies	1,000						
801	Contracted Services	27,196						
900	Printing & Publishing	900	61,110					
	LEGAL (210)							
801	Contracted Services	200,000						
802	Planning Commission Contracted Service	25,000						
803	Historic District Commission Contracted Service	50,000	275,000					
	CITY CLERK (215)							
702	Salaries	48,993						
704	Deputy Salaries	10,000						
714	Fringe Benefits	7,419						
740	Operating Supplies	600						
860	Travel	750						
902	In-Service Training	750						
958	Dues	100						
960	Misc	100	68,712					
	Total General Government			**$843,561**				
Expenditures - General Fund								
		Line Item	Activity					
	Activity	Total	Total					
	BOARD OF REVIEW (247)							
860	Transportation	0						
900	Printing	400	400					
	CITY TREASURER (253)							
702	Salaries	48,993						
714	Fringe Benefits	4,748						

740	Operating Supplies	2,500						
900	Printing	4,182	60,423					
	CITY HALL (265)							
727	Office Supplies	3,900						
740	Operating Supplies	11,000						
850	Communications	33,500						
922	Refuse	200						
930	Repairs & Maintenance	100						
970	Capital Outlay	0	48,700					
	RESTROOMS (267)							
740	Operating Supplies	26,500						
801	Contracted Service	85,000						
930	Repairs & Maintenance	2,000	113,500					
	Total General Fund			**$223,023**				
	Public Safety							
	POLICE DEPARTMENT (305)							
702	Salaries	609,948						
714	Fringe Benefits	133,992						
720	Pre-Employment Testing	2,600						
740	Operating Supplies	6,400						
745	Uniforms & Equipment	31,200						
801	Contracted Services	23,850						
850	Communications	6,000						
860	Transportation	3,000						
873	Gasoline	14,000						
875	Snowmobile Permits	500						
900	Printing & Publishing	300						
902	Training	4,225						
903	MCOLES	1,200						
930	Repairs & Maintenance	3,000						
935	Vehicle Repairs	7,500						
958	Dues	190						
970	Capital Outlay	14,780	862,685					
Expenditures - General Fund								
		Line Item	Activity					
	Activity	Total	Total					

	FIRE DEPARTMENT (336)							
702	Salaries	116,741						
714	Fringe Benefits	8,931						
740	Operating Supplies	1,500						
745	Uniforms & Equipment	18,000						
850	Communications	1,200						
860	Transportation	1,500						
902	In-Service Training	4,000						
930	Repairs & Maintenance	26,000						
958	Dues	75						
960	Misc	200						
970	Capital Outlay	0	178,147					
	MARINE RESCUE (346)							
702	Salaries	26,000						
714	Fringe Benefits	3,300						
740	Operating Supplies	1,500						
745	Uniforms & Equipment	0						
756	Grant Funded Expenses	0						
873	Gasoline	10,000						
930	Repairs & Maintenance	3,500						
940	Boat Dockage	4,200						
970	Capital Outlay	0	48,500					
	PROFESSIONAL SERVICES (412)							
801	Cont Serv - Arch, Eng & Surveying	20,000	20,000					
	MEDICAL CENTER (611)							
801	Contracted Services	30,000	30,000					
	EMS (651)							
801	Contracted Services	278,880	278,880					
	Total Public Safety			**$1,418,212**				
	Public Works							
	PUBLIC WORKS/STREET LIGHTS (448)							
702	Salaries & Wages	244,803						
714	Fringe Benefits	25,995						
740	Operating Supplies	34,800						
741	Garbage Bags & Removal	73,100						
742	Christmas Decorations	3,000						
801	Contracted Services	8,500						
860	Transportation	5,000						
930	Repairs & Maintenance/Other	1,200						
941	Hydrant Rentals	9,000						

975	Street Improvements	41,371						
980	Sidewalk Improvements	4,500	451,269					
	BUILDING & GROUNDS (450)							
921	Cloverland	85,000						
922	Department of Public Works	15,000						
923	ARPA Fund Expense Internet	0						
930	ADT	5,300						
931	Elevator Annual Maintenance	11,500						
932	Repairs & Maintenance	43,154						
940	Coal Dock Bottom Lands Lease	2,800						
993	Property Taxes	54,172						
970	Capital Outlay	0	216,926					
	Total Public Works			**$668,195**				
Expenditures - General Fund								
		Line Item	Activity					
	Culture & Recreation	Total	Total					
	PARKS AND RECREATION DEPT (751)							
702	Salaries	55,769						
714	Fringe Benefits	6,578						
740	Operating Supplies	4,340						
760	Program Expenditures	17,490						
860	Transportation	1,640						
900	Printing	150						
902	In-Service Training	2,200						
930	Repairs and Maintenance	17,415						
958	Dues	745						
960	Miscellaneous	100						
962	Fireworks	11,000						
963	War Memorial	100						
970	Capital Outlay	95,633						
980	Grant Expenditures	9,583	222,743					
	STUART HOUSE (752)							
702	Salaries	12,500						
714	Fringe Benefits	1,688						
740	Operating Supplies	1,300						
900	Printing & Publishing	1,000	16,488					

	Total Culture & Recreation			**$239,231**
	Other Functions			
	INSURANCES (851)			
714	Liability & Property	58,000		
715	Workmen's' Compensation	10,000		
716	Hospitalization	244,724		
717	Life Insurance	4,000		
719	Prescription & Medical Reimbursements/HRA	25,000	341,724	
	Total Other Functions			**$341,724**
	TOTAL EXPENDITURES			**$3,733,947**
	Operating Transfers			
	TRANSFERS TO OTHER FUNDS (965)			
896	To Engineering Dept. Fund	100,686		
898	To Fire Truck Debt Service	0		
991	Forest Way Housing Debt	0		
995	To Coal Dock Debt	0		
996	To Major Street Fund	91,100		
997	To Local Street Fund	164,100		
998	To Library Fund	65,854		
999	To Cemetery Fund	21,007		
			442,747	
	Total Operating Transfers			**$442,747**
	TOTAL EXPENDITURES & OPERATING TRANSFERS			**$4,176,694**
			DIFFERENCE	**0**
LIBRARY FUND				
Revenues - Library Fund				

		Line Item	Activity
	Activity	Total	Total
3.541	MICF Rollover	3,516	
3.556	State Revenue - Reimbursements	550	
3.559	MICF Disbursement	20,549	
3.591	Donations	1,000	
3.625	Book Sales	2,000	
3.626	Video/DVD Rentals	0	
3.627	Copier Income	400	
3.629	Membership Fees	800	
3.664	Interest Income	2,270	
3.665	Book Fines	0	
3.665	Penal Fines	4,900	
3.700	Transfer from General Fund	65,854	101,839
	Total Revenues		**101,839**
Expenditures - Library Fund		**Transfer # 965.998**	**Department # (790.000)**
	EXPENDITURES (790)		
702	Salaries (Librarian)	47,882	
704	Salaries (Assistant Librarian)	16,751	
714	Fringe Benefits - Librarian	5,319	
714	Fringe Benefits - Asst. Librarian	2,437	
727	Office Supplies	550	
740	Operating Supplies	1,000	
747	Books & Magazines	10,000	
760	Program Expenditures	1,700	
801	Contracted Services	5,550	
802	Cooperative Dues	550	
850	Communications	0	
902	In-Service Training	0	
920	Utilities - Electric	6,500	
921	Utilities - Water/Sewer	600	
930	Repairs & Maintenance	3,000	
999	Capital Expenditures	0	101,839
	Total Expenditures		**101,839**
		DIFFERENCE	**0**

MAJOR STREET FUND

Revenues - Major Street Fund

		Line Item Total	Activity Total
	Activity		
	STATE SHARED REVENUES		
3.546	State Revenues	65,000	
3.550	S.O.M. - Trunkline Reimbursement	190,000	
3.699	Transfer from General Fund	91,100	
	Total Revenues		**346,100**

Expenditures - Major Street Fund		**Transfer # 965.996**	**Department # (463.000/486.000)**
	ROUTINE MAINTENANCE (463)		
801	Contracted Services	171,100	
	TRUNKLINE MAINTENANCE (486)		
801	Contracted Services	175,000	
	TRANSFERS		
	Transfers to MTF Bond Debt Fund	0	0
	Total Expenditures		**346,100**
		DIFFERENCE	**0**

LOCAL STREET FUND

Revenues - Local Street Fund

		Line Item	Activity
	Activity	Total	Total
	REVENUES		
3.546	State Shared Revenue - Local Streets	33,000	
3.699	Transfer from General Fund	164,100	197,100
	Total Revenues		**197,100**
Expenditures - Local Streets		**Transfer # 965.997**	**Department # (463.000)**
	EXPENDITURES (463)		
801	Contracted Services	197,100	
	Total Expenditures		**197,100**
		DIFFERENCE	**0**
CEMETERY FUND			
Revenues - Cemetery Fund			
		Line Item	Activity
	Activity	Total	Total
	REVENUES		
3.600	Charges for Services	1,000	
3.664	MICF Cemetery Perpetual Care Fund	17,005	
3.610	MICF Cemetery Preservation Fund	5,316	
3.700	Transfer from General Fund	21,007	44,328
	Total Revenues		**44,328**
Expenditures - Cemetery Fund		**Transfer # 965.999**	**Department # (276.000)**

	EXPENDITURES (276)							
702	Salaries	23,318						
714	Fringe Benefits	2,440						
740	Operating Supplies	17,570						
860	Transportation	0						
930	Repairs & Maintenance	1,000						
970	Capital Outlay	0	44,328					
	Total Expenditures		**44,328**					
		DIFFERENCE		(0)				
ENGINEERING DEPARTMENT								
	Planning, HDC, Street Admin							
Revenues - Engineering Department Fund								
		Line Item	Activity					
	Activity	Total	Total					
	REVENUES							
3.600	Permit Fees	110,000						
3.700	Transfer from General Fund	100,686	210,686					
	Total Revenues		**210,686**					
Expenditures - Engineering Department Fund								
PLANNING COMM/HISTORIC COMM/ZONING		**Transfer # 965.896**	**Department # (371.000)**					
	EXPENDITURES							
702	Salaries	178,777						
714	Fringe Benefits	19,544						
740	Operating Supplies	800						
747	Books & Periodicals	2,000						
860	Transportation	5,065						
900	Printing & Publishing	1,500						
902	In-Service Training	1,000						
958	Dues	2,000	210,686					

	Total Expenditures		**210,686**					
		DIFFERENCE		**(0)**				
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MFCI MUNICIPAL FINANCIAL CONSULTANTS

City of Mackinac Island
2024 Capital Improvement Bonds (Limited Tax General Obligation)(Taxable)
Phase 3 Housing Program Project
$3,100,000
March 15, 2024

Assumptions

Dated: September 5, 2024
First Interest: March 1, 2025
First Principal: September 1, 2025

	Competitive Sale 20 Year Maturity Estimated TIC: 5.605% Estimated All Inclusive Cost: 5.881%			Competitive Sale 15 Year Maturity Estimated TIC: 5.320% Estimated All Inclusive Cost: 5.660%			Bank Placement 15 Year Maturity Estimated TIC: 6.500% Estimated All Inclusive Cost: 6.745%		
Fiscal Year Ending March 31,	Principal	Interest	Est. Total Debt Service	Principal	Interest	Est. Total Debt Service	Principal	Interest	Est. Total Debt Service
2025	$ -	$ 78,915	$ 78,915	$ -	$ 74,637	$ 74,637	$ -	$ 98,511	$ 98,511
2026	95,000	159,071	254,071	145,000	149,085	294,085	125,000	197,438	322,438
2027	100,000	154,409	254,409	155,000	141,915	296,915	135,000	188,988	323,988
2028	105,000	149,674	254,674	160,000	134,639	294,639	145,000	179,888	324,888
2029	105,000	144,839	249,839	165,000	127,156	292,156	155,000	170,138	325,138
2030	115,000	139,767	254,767	175,000	119,319	294,319	165,000	159,738	324,738
2031	120,000	134,367	254,367	185,000	111,046	296,046	175,000	148,688	323,688
2032	125,000	128,623	253,623	190,000	102,256	292,256	185,000	136,988	321,988
2033	130,000	122,471	252,471	200,000	92,846	292,846	200,000	124,475	324,475
2034	135,000	116,119	251,119	210,000	83,019	293,019	210,000	111,150	321,150
2035	145,000	109,483	254,483	220,000	72,828	292,828	225,000	97,013	322,013
2036	150,000	102,446	252,446	235,000	61,974	296,974	240,000	81,900	321,900
2037	155,000	94,832	249,832	245,000	49,989	294,989	255,000	65,813	320,813
2038	165,000	86,552	251,552	260,000	36,922	296,922	275,000	48,588	323,588
2039	175,000	77,579	252,579	270,000	22,938	292,938	295,000	30,063	325,063
2040	185,000	67,784	252,784	285,000	7,838	292,838	315,000	10,238	325,238
2041	195,000	57,276	252,276	-	-	-	-	-	-
2042	205,000	46,043	251,043	-	-	-	-	-	-
2043	220,000	33,928	253,928	-	-	-	-	-	-
2044	230,000	20,967	250,967	-	-	-	-	-	-
2045	245,000	7,154	252,154	-	-	-	-	-	-
	$ 3,100,000	$ 2,032,295	$ 5,132,295	$ 3,100,000	$ 1,388,406	$ 4,488,406	$ 3,100,000	$ 1,849,611	$ 4,949,611

Estimated Costs of Issuance

Estimated Underwriter's Discount (2.00%):	$ 62,000
Estimated Costs of Issuance:	68,820
Deposit to Construction Fund:	2,969,180
Par Amount of Bonds:	$ 3,100,000

Estimated Costs of Issuance

Estimated Underwriter's Discount (2.00%):	$ 62,000
Estimated Costs of Issuance:	68,820
Deposit to Construction Fund:	2,969,180
Par Amount of Bonds:	$ 3,100,000

Estimated Costs of Issuance

Estimated Underwriter's Discount (None):	$ -
Estimated Costs of Issuance:	48,820
Deposit to Construction Fund:	3,051,180
Par Amount of Bonds:	$ 3,100,000

CITY OF MACKINAC ISLAND - CAPITAL PROJECTS FUND

BALANCE SHEETS

Substantially all disclosures required by the modified cash basis of accounting are omitted.

	January 31	
	2024	2023
ASSETS		
Current Assets		
Checking/Savings		
1.001 · Cash	$ 1,425,299	$ 1,267,188
Total Checking/Savings	1,425,299	1,267,188
TOTAL ASSETS	**$ 1,425,299**	**$ 1,267,188**
LIABILITIES & EQUITY		
Liabilities		
2.000 · Due to Other Funds	$ -	$ 16,364
Total Liabilities	-	16,364
Fund Balance		
1.391 · Designated for Fire Department	36,853	50,971
1.392 · Designated for MI Bldgs	348,657	340,313
1.393 · Designated for Boardwalk	53,775	52,488
1.397 · Designated Library Bldg R&M	19,938	55,061
1.401 · Designated for Road Improvement	384,641	310,599
1.402 · Designated for Capital Millage	89,471	29,569
1.403 · Designated for Post Office	191,719	151,445
1.404 · Designated for EMS/Ambulance	25,384	24,776
1.405 · Designated for Turtle Park Sewer Project	58,777	57,370
1.406 · Designated for Police Vehicles	23,046	22,495
Net Change in Fund Balance	193,038	155,737
Total Fund Balance	1,425,299	1,250,824
TOTAL LIABILITIES & FUND BALANCE	**$ 1,425,299**	**$ 1,267,188**

No CPA has audited, reviewed, compiled, or expressed any assurance on these financial statements.