

CITY OF MACKINAC ISLAND

REGULAR CITY COUNCIL MEETING MINUTES

Wednesday, April 30, 2025 at 2:00 PM

City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan

I. Call to Order

Mayor Doud called the meeting to order at 2:00 pm

II. Roll Call

PRESENT

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Alan Sehoyan
- Jason St. Onge
- Richard Linn, Treasurer
- Erin Evashevski, Attorney, via Zoom from St. Ignace, MI

IV. Additions to / Adoption of Agenda

Troy Forbes vehicle permit

Motion made by Corrigan, seconded by Chambers, to adopt the agenda with the following addition:

- Temporary motor vehicle permit, submitted by Troy Forbes, for AT&T project cleanup

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

V. Approval of Minutes

- Minutes of the Regular Meeting, held on April 16, 2025
 - o Mayor Doud stated that the minutes stood approved as presented.
- Minutes of the Annual Business License Meeting, held on April 21, 2025
 - o Mayor Doud stated that the minutes stood approved as presented.

VI. Approval of the Treasurer's Report

- The April 30, 2025 Treasurer's Report was presented.
 - o Mayor Doud stated that the report was to be placed on file as presented.

VII. Approval of Payments for:

Motion made by St. Onge, seconded by Sehoyan, to pay the bills and payroll as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

IX. Correspondence

- Letter from Foster Swift regarding the renewal of Mackinac Island Transportation Authority's (MITA) lease for the Coal Dock
 - o This letter is to serve as MITA's request to renew their lease, as of January 1, 2025, for five (5) years, per the lease agreement
 - o MITA would like to discuss extending to a 40-year lease in order to qualify for more grant funding through the Michigan Department of Transportation (MDOT)

Motion made by Myers, Ssconded by Sehoyan, to accept the letter from Foster Swift on behalf of the Mackinac Island Transportation Authority, retroactive January 1, 2025, to renew the lease agreement for the Coal Dock for a term of five (5) years.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Motion made by Myers, seconded by Moskwa, to have attorney Evashevski work with MITA attorney Mark Koerner on details regarding a 40-year lease between City & MITA for the Coal Dock.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

X. Old Business

- Adoption of City of Mackinac Island Resolution No. 25-007 – Approving Application for Conveyance of Bottomlands, submitted by Michael Straus, previously Pfeiffelman property, located at 6917 main street.
 - o Language requested by attorney Evashevski at the April 16, 2025 City Council meeting was added to the end of the resolution

Motion made by St. Onge, seconded by Moskwa, to adopt resolution no. 25-007.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Approval of the Audit Procedures for Granting Real Property Exemptions Policy
Motion made by Myers, seconded by St. Onge, to approve and adopt the policy.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Adoption of the amendment to the City of Mackinac Island's Michigan Department of Transportation Master Agreement No. 2022-0090
Motion made by Moskwa, seconded by Corrigan, to adopt the amendment contingent upon attorney Evashevski's further review and approval.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

XI. New Business

- Vehicle permit, submitted by Johnny Peavey, to dig a foundation at his lot in Forest Bluff
 - o Has received Planning Commission approval
 - o Needs Building Permit from Dennis Dombroski
 - o Would like to dig footings to prepare for further foundation work and setting in the fall
 - o Mr. Dombroski noted that no structural drawings have been submitted to the Building Department – needed to verify what the footing requirements need to be.Motion made by Sehoyan, seconded by Moskwa, to table for two (2) weeks to allow Mr. Peavey time to secure an engineer and gather more information to provide to the Building Department.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Amendment to the Ferry Boat Ordinance
Motion made by Corrigan, seconded by Moskwa, to adopt the amendment to the Ferry Boat Ordinance.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Approval of signage and sidewalk stickers for the 2025 Detroit Regional Conference at the Gate House, 1547-101 Cadotte Ave.
Motion made by St. Onge, seconded by Moskwa, to approve the banners and deny the stickers.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Quote from Northern Shirt Co. for Maintenance Department uniforms
Motion made by Myers, seconded by Corrigan, to approve the purchase in the amount of \$948.00.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Rate change for the REU program – Department of Public Works (DPW)
 - o DPW Board recently approved a fee system which replaced the current REU systemMotion made by St. Onge, seconded by Myers, to approve the new fee system, effective May 1, 2025.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Discussion of shed & stair removal at the May house – Andrew Doud
 - o Lot split approval was based on the removal of a set of stairs and a shed, which are encroachments on the setbacks, by May 2025.
 - o Mr. Doud would like to keep both during the restoration process for storage purposes and understands that occupancy will not be granted until they are removed.
 - o Agreement is between City of Mackinac Island, Andrew Doud, and Crescencia May.
 - o Modifications needed
 - Part E - change May 1, 2025 date to "prior to occupancy"
 - Under paragraph 2 – "property owner shall remedy encroachments" and remove May 1st date- contingent upon approval from Mrs. May
Motion made by Myers, seconded by Sehoyan, to approve the changes contingent upon approve from Mrs. May.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Banner request, submitted by Shepler's Ferry, for the 2025 Detroit Regional Conference
Motion made by Myers, seconded by Sehoyan, to approve the banner request.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- 2025 alcohol involved events at Mission Point Resort's Great Lawn
Motion made by Myers, seconded by Sehoyan, to approve the event list.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Vehicle permit, submitted by Bacco Construction Company, to crush aggregate for the Wastewater Treatment Plant project
 - o Crusher will be placed at the east end of the airport (by gravel pit area)
 - o Allen Burt has discussed with Jack's Livery regarding drive yourself carriages
 - o Should only take a few days of crushing - time frame listed was due to frost lawsMotion made by St. Onge, seconded by Sehoyan, to approve the permit with a date limit of June 10th, and no work during Memorial Day Weekend.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Preapproved vehicle permit, submitted by Mackinac Island Carriage Tours, for storm damage tree cleanup.
Motion made by Myers, seconded by Moskwa, to approve the preapproved permit and waive the fee.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Vehicle & trailer permit, submitted by Belonga Plumbing & Heating, to remove their job trailer from the Forest Way Duplex site.
Motion made by Myers, seconded by Corrigan, to approve the permits and waive the fee.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Pre-approved vehicle permit, submitted by Roy Shryock, to use the Chippewa lift at the Hoban Hill project.
Motion made by Myers, seconded by Sehoyan, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Vehicle permit, submitted by Mission Point Resort, to use a telehandler for the Conference Center HVAC project.
 - o Need to be in touch with the Police Department regarding movement
 - o Cannot move during school times
 - o Movement before 7:45am or after 7:00pm
 - o Work cannot exceed May 22nd (zone 2 end date)Motion made by Myers, seconded by Moskwa, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Vehicle permit, submitted by Cloverland Electric, to perform dielectric testing on their vehicles.
Motion made by Myers, seconded by Moskwa, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- Vehicle permit, submitted by Grand Hotel, to transport the Manoogian Art Collection to the hotel and Hog Haven
 - o David Jurcak will talk to the Manoogian's to see if the move date can be changed to Wednesday or Thursday to avoid moving on the Friday of Memorial Day Weekend, and to leave earlier on Sunday morning.Motion made by St. Onge, seconded by Moskwa, to table to permit for two (2) weeks.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- (2) preapproved vehicle permits, submitted by Belonga Excavating, to remove damaged caps on the retaining wall at the State Harbor.
Motion made by Myers, seconded by Moskwa, to approve the preapproved permits.
- Vehicle permit, submitted by Matthew Myers, for a dumpster at 7518 British Landing Rd.
Motion made by Moskwa, seconded by Chambers, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Sehoyan, St. Onge
Abstained: Myers
- Vehicle Permit, submitted by Forbes Construction & Excavation, for restoration of AT&T projects in Harrisonville - M: Myers, S: corrigan to approve
 - o Larger rocks can go to the east end of the airport to be part of the crushing project
 - o Will need to be escortedMotion made by Myers, seconded by Corrigan, to approve the vehicle permit.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- Approval of the following NEW Business License Application:
 - o Mackinac Island Realty LLCMotion made by Myers, seconded by Corrigan, to approve the new business license application.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

- Approval of the following Off-Island Business License Applications:
 - o Ray Halberg Construction
 - o Kinley, Inc.
 - o Team One Newport, Inc.
 - o S&S Carpet Cleaning
 - o Cedar Grove Electric
 - o Dan’s Green Side Up
 - o S&G Electrical ContractorsMotion made by St. Onge, seconded by Sehoan, to approve the Off-Island business license applications.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

- Approval of the following Renewal Business License Applications:
 - o Windermere Doghouse
 - o Windermere Hotel
 - o Hotel Iroquois Mackinac, LLC
 - o Carriage House
 - o Lake View Hotel
 - o Great Turtle Kayak Tours
 - o The Inn at Stonecliffe
 - o Chad's Wonderful Walking Tours
 - o UP North Construction & Restoration
 - o Rustic Chic Boutique
 - o Cannonball Oasis
 - o Rosalina Development
 - o St. Onge Latex & Groove
 - o Kathy Andress Lawn & GardenMotion made by Myers, seconded by Corrigan, to approve the renewal business license applications.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

- Motion made by Myers, seconded by Moskwa, to enter in to closed session, pursuant to MCL 15.268, Sub-Section D, to consider the purchase of real property at 3:27 pm.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

- Motion made by Corrigan, seconded by Chambers, to leave closed session at 3:53 pm.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

- Motion made by Chambers, seconded by Moskwa, to enter in to open session 3:53 pm.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge

XIII. Adjournment

Motion made by Myers, seconded by St. Onge, to adjourn the meeting at 3:54pm.
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoan, St. Onge