

**CITY OF MACKINAC ISLAND**  
**MINUTES OF THE REGULAR CITY COUNCIL MEETING**  
**Wednesday, May 15, 2024 at 4:00 PM**

**City Hall – Council Chambers, 7358 Market St., Mackinac Island, Michigan**

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**I. Call to Order**

- Mayor Doud called the meeting to order at 4:00 pm.
- Mayor Doud congratulated Councilman St. Onge, Councilman Corrigan, City Clerk Leach, and Treasurer Linn on their recent re-elections. She also thanked Brian Bailey for his recent service with the Mackinac Island City Council.
- Councilman Moskwa congratulated Mayor Doud on winning her 49th election for Mayor.

**II. Roll Call**

**PRESENT**

- Richard Chambers
- Tom Corrigan
- Steven Moskwa
- Anneke Myers
- Alan Sehoyan
- Jason St. Onge
- Rick Linn, Treasurer

**ABSENT**

- Chief Topolski

**IV. Approval of Minutes**

May 1, 2024 Regular Meeting Minutes

Mayor Doud stated that the minutes stood approved as presented.

**V. Approval of the Treasurer's Report**

May 15, 2024 Treasurer's Report

Motion made by Moskwa, Seconded by Corrigan, to approve the Treasurer's Report as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**VI. Approval of Payments for:**

Motion by St. Onge, second to the motion by Moskwa, approve the May 15, 2024 Payroll & Payables

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**VII. Additions to / Adoption of Agenda**

Motion made by Sehoyan, Seconded by Moskwa, to accept the agenda as presented.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

**VIII. Committee Reports**

Mayor's Assistant Trist France submitted a grant application to the Mackinac Island Community Foundation for assistance with Forest Way Townhomes Phase III and was awarded \$76,928.00 towards the construction costs.

- The grant will be received again during the fall grant cycle and it is possible more money may be granted towards the project.

It was noted that the Public Safety Committee recently received and reviewed the resignation letter from Douglas Topolski, resigning from his position as Chief of Police.

Motion by Myers, seconded by Chambers, to accept the resignation letter from Chief of Police Douglas Topolski

- Councilman St. Onge inquired if the job vacancy was advertised within the department on an interim basis or as full time?
- Mayor Doud responded that the job was posted within the department as full time
- Councilman St. Onge suggested making the position interim to being with and then "at the pleasure" of council to make the hire permanent if everything is working out
- Mayor Doud stated she has spoken with the officers and they are comfortable with it being accepted as a full-time position from the beginning
- Police Officers also changed the inter-department deadline to this Friday at 12:00 noon, and have one officer who is interested in applying
- Councilman Moskwa also questioned if this should be done on a trial basis

**IX. Correspondence**

- a. An email was received by the Mayor's Office from a Bayview Yacht Club member request to bring back the finish line cannon at Windermere Point for this year's 100<sup>th</sup> Bayview to Mackinac race.
  - Councilwoman Myers questioned if this request was just from a member or if it was from the actual Yacht Club.
  - Mayor Doud noted that the request should come directly from the yacht club, and suggested tabling the request for two (2) week.

- Mayor's Assistant Trista France will reach out to the yacht club and inquire
- Councilwoman Myers noted that the Council may consider only for this year since it is the 100th race

Motion by Myers, second to the motion by Sehoyan, to place the email on file and for the Mayor's Assistant to inquire with the yacht club about this request.

#### **X. Old Business**

Councilman Moskwa inquired if there had been any response to the letter sent to Mackinac Island Ferry Company from the City's Attorney regarding their Bike Transportation Policy

- Mayor Doud noted that Attorney Evashevski is on maternity leave so the issue has been tabled at this time
  - o City Clerk Leach noted that Attorney Evashevski had sent an email to Attorney Murray and Mr. Fetty on May 9<sup>th</sup>, but that there had not been a response as of this meeting
- Councilwoman Myers asked that the Clerk reach out to Attorney Jim Murray & Jerry Fetty to request that they attend the May 29<sup>th</sup> Council meeting

#### **XI. New Business**

a. Amendment to the Historic District Commission Ordinance to change the number of commission members from five (5) to seven (7).

Motion made by Moskwa, Seconded by Myers, to adopt the ordinance amendment with the change from five (5) to seven (7) members.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

b. Quote for ballistic armor and exterior carriers for the Police Department / Request for Officers Miedzianowski & Davis

- Department is due for new bullet proof vests & Officer Miedzianowski has been looking in to grants to cover these
  - Looking to acquire eight (8) new vests – cost of \$11,709.00
  - Patrick Leahy Bulletproof Vest Partnership Program (BPV)
    - Grant would allow 50% of the needed funding to be covered
  - Dickey Foundation Grant
    - Could cover remaining costs after the BPV program
    - Would submit for \$4,759.00
    - Grant does not require a City match
  - Between both grants, if awarded, the Department should be able to cover the full amount needed for the eight (8) new bulletproof vests
- Walmart Foundation
  - Exploring this grant for funds toward any match needed for the vest project and / or any needed medical equipment such as AEDs of other medical supplies.
  - Grant does not require a City match
- MCOLES Grant
  - To hire future full time and potentially seasonal officer position vacancies through the utilization of the MCOLES Grant
  - Covers academy costs
  - Covers expenses via a reimbursement payment up to \$24,000.00
  - Once the candidate completes the academy, the would be hired by the City for a fill time officer position, or a seasonal officer position – whichever is available at the time
- Councilman Corrigan noted that there was a student at Mackinac Island Public School who was interested in this program, and that he attempted to put the student in contact with Chief Topolski
  - Chief Topolski, attending the meeting via Zoom, noted that he had spoken with the student and they are interested. The student is also interested in attending Ferris State University after graduation.
    - City would have to pay the money up front, but would be reimbursed by the MCOLES program / grant

Motion by Myers, second to the motion by Corrigan, to authorize the Police Department to apply for the Leahy BVP Grant, The Dickey Foundation Grant, and the Walmart Foundation Grant for vest and / or medical equipment and supplies as needed as long as any matching funds come from existing allocated funding in the Police Department budget.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

Motion by Myers, second to the motion by Sehoyan, to authorize the Police Department to apply for the MCOLES Public Safety Academy Assistance Program Grant.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- d. Mutual Law Enforcement Assistance Agreement with the Mackinac County Sheriff's Office, St. Ignace PD, Mackinaw City PD, and the Mackinac Island PD.  
Motion made by Moskwa, Seconded by Chambers, to authorize Mayor Doud & Chief Topolski to sign the Mutual Aid Agreement.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- e. Banners at the Grand Hotel for the Michigan Health & Hospital Association during their conference in June 2024. Dennis Dombroski noted that he is ok with this Motion by St. Onge, seconded by Moskwa, to approve the banner request.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- f. Pickleball quote
  - GameTime / Sinclair Recreation - \$56,950.00
  - Bacco - \$35,00.00
  - Bacco will lay asphalt for the court, and once that is cured Sinclair will put in the top coating and court lines
  - Councilwoman Myers noted that all funds for this project were raised privately through the Recreation Department and resident Kelly RaymentMotion by Myers, seconded by Corrigan, to accept the bids from GameTime / Sinclair Recreation and Bacco Construction Company for the pickleball court at Turtle Park.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- g. Zoning Board of Appeals hearing to discuss Section 5.06, subsection A, of the Zoning Ordinance due to change in use of a non-conforming use located at 2827 Cadotte Ave.  
Motion by St. Onge, seconded by Corrigan, to set the Zoning Board of Appeals hearing for June 26th at 3:30 pm.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- h. Preapproved vehicle permit for Power Construction to escort Bacco Construction Co. for the Grand Hotel paving project. Vehicle arrived on May 4<sup>th</sup> and was in use for seven (7) days.  
Motion made by Moskwa, Seconded by Corrigan, to approve the preapproved vehicle permit  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- i. (4) preapproved vehicle permits for PK Contracting to perform the annual street striping and curb painting. Vehicles arrived on May 14<sup>th</sup> and were in use for one (1) day.  
Motion by Sehoyan, seconded by Chambers, to approve the vehicle permits & waive the fees  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- j. (3) preapproved vehicle permits for Belonga Excavating to prep for blacktop patching at 1256 Truscott St. Vehicles arrived on May 14<sup>th</sup> and were in use for one day.  
Motion made by Myers, Seconded by Moskwa, to approve the preapprove vehicle permits  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- k. (3) preapproved vehicle permits for Belonga Excavating to prep for blacktop patching on French Lane. Vehicles arrived on May 14<sup>th</sup> and were in use for one day.  
Motion made by Myers, Seconded by Moskwa, to approve the preapproved vehicle permits  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- l. Trailer permit for Bob Hoffman to haul supplies for work at the Hoffman Haus located at 8704 Stonecliffe Dr. Trailer will arrive on May 31<sup>st</sup> and will be in use for nine days.  
Motion made by Moskwa, Seconded by Sehoyan, to approve the trailer permit.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan. St. Onge
- m. (2) preapproved trailer permits for Dan's Green Side Up for top dressing at Wawashkamo Golf Course. Trailers arrived on May 13<sup>th</sup> and were in use for five days.  
Motion by St. Onge, seconded by Chambers, to approve the preapproved trailer permits.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan. St. Onge
- n. Approval of a preapproved vehicle and trailer permit for August Winter & Sons for work at the Wastewater Treatment Plant project. Vehicle and trailer arrived on May 14<sup>th</sup> and was in use for one (1) day.  
Motion made by Myers, Seconded by Moskwa, to approve the permits and waive the fees  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- o. Approval for the Inn at Stonecliffe to use the Chippewa Hotel lift to address rot, repairs, and painting needs on the Mansion. Vehicle will arrive on May 14<sup>th</sup> and will be in use for (1) day weather dependent.  
Motion by St. Onge, seconded by Corrigan, to approve the vehicle permit.  
Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

- p. Approval of (2) vehicle and (1) trailer preapproved permits for Belonga Excavating for emergency sewer repairs for Grand Hotel housing located at 7726 Mahoney Ave. Motion made by Moskwa, Seconded by Corrigan, to approve the preapproved permits. Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- q. Request for approval of a vehicle permit for Belonga Excavating to move steel supports to the Gromley property on Cedar Point Ln.
- Vehicle proposed to arrive on May 20<sup>th</sup> and will be in use for one (1) day.
  - Property is assessable from M-185 and therefore included in vehicle Zone 1 with the vehicle use cutoff date of May 1st
  - Materials are most likely too heavy to be hauled b the dray
  - Contractor and Belonga need to be aware that this is Zone 1
  - Councilman Moskwa commented that it would be nice to hear from the contractor why this needs to be done now and why it was not done prior to May 1st
  - Myron Johnson of the State Park noted that the State Park begins to reduce vehicle use by May 15<sup>th</sup>. Will keep in contact with Mayor Doud regarding this permit
- Motion by St. Onge, seconded by Sehoyan, to approve the vehicle permit pending Mayor Doud getting more information regarding the permit that she finds agreeable, and if approved, the vehicle must move to and from the site early in the morning. Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- r. Approval of (2) OFF-ISLAND Business Licenses Applications - Ray Halberg Construction & Clear Impressions Window Cleaning Motion made by Moskwa, Seconded by Corrigan, to approve the applications. Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge
- s. Request for approval of a RENEWAL Business License Application for Horizon Realty U.P. & Remember Mackinac. Late fees have been paid by both businesses as they were submitted after May 1<sup>st</sup>. Motion made by Myers, Seconded by Moskwa. Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoyan, St. Onge

## **XII. Miscellaneous / General Council Discussion / Additional Agenda Items**

Councilman St. Onge:

- This council has a high transparency, very above board, but do think a policy that needs to be revisited is that all job vacancies need to be posted (whether hired job or commissions / boards). Going forward, any and all positions should be posted on the City's website. Motion by St. Onge that any and all available positions within the City of Mackinac Island be posted.
  - Motion died due to lack of support
- Councilwoman Myers & Councilman Moskwa would like to see this topic go to Committee for further discussion
  - o Councilman Moskwa commented that this is not a bad concept
- Councilman St. Onge commented that he is not necessarily concerned about commissions and boards, but paid positions such as the Building Inspector position should be posted
  - o Mayor Doud stated that those type of positions have been advertised upon availability

Councilwoman Myers:

- Would like to discuss the Hoffman Landscaping trailer that was parked at the Stonecliffe gates, rather than on site at Stonecliffe
- Not sure if the Council is aware of how the trailer is being used. Under the impression that the trailer was being used to move things around site, but recently have seen it being used to bring materials from the State Dock - materials that could be hauled by dray.
- Ben Horn noted that when the permit application was submitted, it was submitted to haul heavy materials. Trailer was parked outside the gates because Belonga was laying new gravel and the trailer was in the way of that
- Councilwoman Myers noted that the materials seen on the trailer were small and could have been hauled by a dray. Approval of permit does not give cart blanch to haul any and all materials
- Councilman St. Onge noted that he saw the trailer moving cedar trees earlier today
- Councilwoman Myers asked Mr. Horn to have the contractor send an explanation of what is being hauled to the Clerk

Councilman Moskwa inquired if Forest Drive has it been fixed

- Tom Sullivan of Sunset Forest Association (SFA) noted that the lights are back on, Manor V looks close to being done, roads were being fixed by Belonga yesterday & today, the road out to Woods restaurant was done today, and that he is looking forward to the Streets Committee meeting where road maintenance for Forest Drive can be discussed
- Updates on WWTP project
  - o Ken Peterson noted that the goal is to be done with vehicle use during the day soon and will begin, per contract, to run between 10:00 pm and 6:00 am
  - o Biggest material that will be hauled is supplies for concrete (aggregate and sand) which has been stock piled at British Landing
    - Would like to do one night a week to haul from British Landing to site
  - o Progress is going well - have about 2/3<sup>rd</sup> of the excavation done, 4 buildings going up, end of July / august to start excavating for new buildings. Within the next month they should be able to start doing some backfilling
  - o Councilwoman Myers stated that it is not acceptable to run throughout the night
    - Mr. Peterson commented that it would most likely 10:00 pm and midnight
    - Councilwoman Myers again stated that this is not acceptable
    - Mr. Peterson responded that this would need to be negotiated
    - Councilwoman Myers inquired if this is an agreement the DPW arranged
    - Department of Public Works Director Allen Burt noted that delays in the project adds more time to the overall project and adds to the overall cost
    - Councilwoman Myers suggested running between 4:00 am to 6:00 am like the other trucks
    - Mr. Peterson noted that they have discussed stockpiling more materials at British Landing and moving them in one shot to the work site. There may be a period where things need to be hauled late – this would be for a shorter time period, not talking all night all summer.
      - Mayor Doud inquired how many days a week they would like to haul at night?
      - Mr. Peterson replied that they are trying to limit hauling concrete products to (1) night per week, but will haul as deemed necessary to complete the project in the proposed timeline
        - o Would like to stay away from hauling on the weekends
        - o Goal is to run Monday through Wednesday, but there is a lot of material that needs to be brought to the site, and at some point, that will need to be moved at night.
  - o Mr. Peterson noted that he understands that this will be uncomfortable and that there needs to be a lot of communication while this is happening
  - o Councilwoman Myers requested a notice to residents and businesses in the area, as well as to be provided with a schedule of when and how often the trucks will be running at night
    - Mr. Peterson responded that he will work on schedule and present it to the council
  - o Councilwoman Myers also suggested working with the State Park to grade State Road since the heavy use by the DPW has caused pot holes, which causes more noise.
  - o Councilman St. Onge also noted taking in to account drivers not showing up or boats running late.
    - Seeing a lot of trucks going directly up British Landing Road and not using the roundabout with State Road
    - The City needs more notice for residents and businesses in the area.
    - Don't want to see this project run late, but also agree with Councilwoman Myers that we need to take these things in to consideration.
  - o Councilwoman Myers noted that is was discussed with the DPW that there would be a lot of trucking and that some would be at night, but not to this extent
  - o DPW Director Allen Burt commented that he understand and agreed that this was not what was originally expected.
  - o Councilwoman Myers suggested that the trucks could probably run until 7:00 am – there is not much traffic at that time and it is a reasonable cut off time, 1:00 / 2:00 am is not acceptable.
  - o Councilman Moskwa suggested looking in to some top dressing or filling on State Road to help reduce the noise from the trucks
  - o Councilwoman Myers stated that this is an issue that needs to be discussed further

Mayor Doud informed the Council that Councilwoman Myers, Dennis Dombroski, and herself met with a potential replacement for Mr. Dombroski

- This was the fourth person interviewed for the position, which has been advertised.
- Latest is the husband of current school superintendent (Dave)
  - o Seems very interested but needs to get his license renewed
  - o Plan to meeting with him again.
- Mayor Doud recently had to testify in front of the House of Representatives for a bike speed limit.
  - o If all goes well, by the end of this week or first of next week the speed limit will be implemented in to state law
    - 10 mph in town and 15 mph around the island
  - o Councilwoman Myers noted that the speed limit will need to be posted
  - o Mayor noted that she has spoken with State about this and will keep everyone posted.
  - o Mayor Doud also reminded everyone that this is for all bikes, not just electric bikes.

Recreation Director Dr. Mary Patay announced that the Recreation Department had received the following grants from the Mackinac Island Community Foundation

- Annual sports camps - \$4,019.00
- (2) bounce houses for 4th of July - \$2,043.00
  - o These will be purchased by the City and will be available for community events
- Funds to install an AED at Turtle Park - \$2,480.00

Vicki Riel thanked the City for paving Grand Ave. in the Annex

- Hoping that the City plans to put caps on the sides of road as she believes it is dangerous as is.
  - o It was noted that the road just got paved and Mr. Dombroski had not had a chance to review work.
- Mrs. Riel also informed that Council that the State Park will no longer be allowing helicopter tours on the island.
  - o Councilman St. Onge questioned if that meant that helicopters cannot run from the airport, but can still fly over the island?
  - o Mrs. Riel responded that helicopters can still fly over the island, but there are requirements on how far out and how far above they need to be.
  - o It was also noted that this was specifically for tours and did not include medical helicopters

### **XIII. Adjournment**

There being no further business, motion made by Myers, seconded by Moskwa, to adjourn the meeting at 5:15 pm.

Voting Yea: Chambers, Corrigan, Moskwa, Myers, Sehoian, St. Onge