POLICE DEPARTMENT Steve Taylor, Police Chief (360) 354-2828



Public Safety Committee Meeting Agenda

Online (Microsoft Teams) 4:00 PM March 03, 2022

Call to Order

Roll Call

Approval of Minutes

- 1. Approval of January 13, 2022 meeting minutes
- 2. Approval of February 3, 2022 meeting minutes

Items from the Audience Scheduled

Unscheduled (20 Minutes)

Audience members may address the Committee on any issue other than those scheduled for a public hearing or those on which the public hearing has been closed. Prior to commenting please state your name, address, and topic. Please keep comments under 4 minutes.

Committee Items

3. Public Safety Overtime

Fire Department Items

- 4. Staffing Update
- 5. Fire Monthly Report February

Police Department Items

- 6. Police Monthly Report February
- 7. Year in Review 2021

Added Items

Adjournment

FIRE DEPARTMENT Mark Billmire, Fire Chief (360) 354-4400



Public Safety Committee Meeting Minutes

Online (Microsoft Teams) 4:00 PM January 13, 2022

Call to Order

Roll Call

Members Present: Mayor Scott Korthuis and Councilors Mark Wohlrab, Brent Lenssen, and Gerald Kuiken

Staff Present: City Administrator John Williams, Chief Mark Billmire, Chief Steve Taylor, Assistant Chief Ryan Yoshimoto, and HR Manager Kim Clemons

Approval of Minutes

1. Approval of December 2, 2021 meeting minutes The December 2, 2021 meeting minutes were approved.

Items from the Audience Scheduled/ Unscheduled None.

Committee Items

2. Public Safety Overtime

December overtime for Fire was 359 hours. The 1 part-time employee worked a maximum of 120 hours, and the 1 volunteer worked 60 hours.

Police overtime was at 367 hours, over half for shift coverage. The newly hired officers are still on FTO status, 1 sergeant on extended FMLA, 1 light duty, several out on sick leave, and bereavement leave. The remaining overtime comprised of holiday, range, etc.

Fire Department Items

3. Staffing

There is one current opening that will be filled on January 16th; however, another vacancy is anticipated as of January 31st. Chief Billmire stated the current hiring list has been exhausted and the process has been started to create a new eligibility list for both part-time and full-time positions. The part-time positions worked out great, but most have either been hired as full-time firefighters here or moved on to other agencies.

4. SSM Update

Danielle Ingham has been offered and accepted the Support Services Manager position, scheduled to start on January 16th. Sarah Silvas has been able to return periodically and offer some training.

5. Fire Monthly Report

Chief Billmire presented the monthly report for December, noting another busy month with 210 calls, 73% EMS calls, 42% overlapping calls. Aid given 16 times, aid received 8 times, 2 in which no Lynden units were available. There were 8 COVID watch calls, and average response time was 4:21. Alcoa donated 4 Connex containers to the department for use at the training site for drill scenarios.

Police Department Items

6. Hiring Update

Officer Lipton started in December, now finishing his FTO training and should be on his own in a few weeks. Officer Ellis started on January 3rd beginning FTO training, expected to last 8 weeks. Both officers are experienced laterals from WA State Patrol.

The sergeant on extended FMLA leave is hoping to return to light duty soon, and possibly to full duty at the end of February.

7. Police Monthly Report

Chief Taylor presented the monthly report for December with 610 total calls, noting an uptick in assaults, domestic violence, and theft categories for the year. The continued pandemic mandates and stress is likely a contributing factor to calls related to public order maintenance, disorderly, domestic, etc.

Added Items

8. City Administrator John Williams overviewed a proposed resolution that will be on the next City Council meeting agenda, adopting the county wide natural disasters plan, which is necessary to be eligible for FEMA funds. The city has participated in the plan in the past, this being the third time it's renewed.

Adjournment

Meeting adjourned at 4:27 p.m.

POLICE DEPARTMENT Steve Taylor, Police Chief (360) 354-2828



Public Safety Committee Meeting Minutes

Online (Microsoft Teams) 4:00 PM February 03, 2022

Call to Order

Roll Call

Members Present: Mayor Scott Korthuis and Councilors Mark Wohlrab and Brent Lenssen

Members Absent: Gerald Kuiken

Staff Present: City Administrator John Williams, Chief Mark Billmire, Chief Steve Taylor, Assistant Chief Ryan Yoshimoto, Lieutenant Russ Martin, Lieutenant Jeremy Bos, Support Services Managers Holly Vega and Danielle Ingham

Approval of Minutes

Items from the Audience Scheduled/Unscheduled None.

Committee Items

1. Public Safety Overtime

Fire Department overtime was at 435.5 for January; 5 firefighters were out due to COVID. Police Department overtime was also up in January due to officers out on COVID leave.

Fire Department Items

2. Staffing Update

Chief Billmire welcomed Danielle Ingham, the new Support Services Manager. There is a current full-time firefighter opening, interviews scheduled for next week followed by Chief's interviews. An eligibility list should be ready to be certified at the next civil service meeting in February and hope to have someone onboard March 1st.

3. Ambulance Fee Resolution

Chief Billmire overviewed the proposed ambulance fee resolution, similar to the one in 2017. It establishes a means to stay consistent with ambulance mileage rates. Councilor Lenssen recommends moving forward to full council.

4. Fire Monthly Report – January

Chief Billmire presented the monthly report for January, another busy month with 204 calls, 78% EMS, 34% overlapping calls. Aid given 21 times, aid received 6 times, 1 of which no Lynden units available. There were 18 COVID watch calls, and average response time was 4:32. Significant accidents occurred on the Birch Bay Lynden Rd.

5. Fire 2021 Annual Report

Fire 2021 Annual Report was reviewed, topping over 2000 for the year. Annual stats and a pictorial of calls included in the packet. Chief Billmire also has a pictorial of the station renovation available in the station lobby.

Police Department Items

6. Police Monthly Report – January

Chief Taylor presented the monthly report for January noting a decrease in assaults and an increase in thefts. The jail has been unable to operate fully functionally due to COVID restrictions and infrastructure issues, which seems to be a direct correlation to the increase in property crimes, as there is no immediate consequence. Violent crime offenders are still able to be booked into jail.

Staffing has been a struggle the last month as almost every employee has been out with COVID at some point. Officer Lipton has completed FTO training and is on his own; Officer Ellis is well on his way to follow in about a month.

Adjournment

Meeting adjourned at 4:29 p.m.

FINANCE DEPARTMENT

Start Date End Date

(360) 354 - 2829

1/1/2022 January 1/31/2022 2022

Department	0\	vertime Pay \$	Doubletime Pay \$	OT- LFD Training \$	OT - Out of Class \$	Holiday Wrkd 1.5x \$	Holiday Wrkd 2x \$	Retro- OT 1.5 \$	Retro- OT 2.0 \$	OPSG/DNR \$	Employ	ree Total Amount
Fire	\$	24,695.24									\$	24,695.24
Planning												
Police		23,916.43	749.88			5,430.26	6,324.50					36,421.07
PW Administration												
PW Operations		981.14				412.88						1,394.02
PW Systems		3,073.32	10,968.68									14,042.00
PW Roadways												
Finance		1,126.15										1,126.15
Information Technology Service		595.68										595.68
Parks												
Total	\$	54,387.96	\$ 11,718.56			\$ 5,843.14	\$ 6,324.50				\$	78,274.16

Department	Overtime Pay Hours	Doubletime Pay Hours	OT- LFD Training Hours	OT - Out of Class Hours	Holiday Wrkd 1.5x Hours	d Holiday Wrkd 2x Retro- OT 1.5 Retro- OT 2.0 Hours Hours Hours Hours		OPSG/DNR Hours	Employee Hours Total	
Fire	492.50									492.50
Planning										
Police	329.50	9.00			89.00	68.00				495.50
PW Administration										
PW Operations	17.25				8.00					25.25
PW Systems	59.00	151.50								210.50
PW Roadways										
Finance	21.50									21.50
Information Technology Service	8.00									8.00
Parks										
Total	927.75	160.50			97.00	68.00				1,253.25



FINANCE DEPARTMENT

Start Date

End Date

(360) 354 - 2829

1/1/2022 YTD 1/31/2022 2022



Department	Ov	rertime Pay \$	Doubletime Pay \$	OT- LFD Training \$	OT - Out of Class \$	Holiday Wrkd 1.5x \$	Holiday Wrkd 2x \$	Retro- OT 1.5 \$	Retro- OT 2.0 \$	OPSG/DNR \$	Emplo	yee Total Amount
Fire	\$	24,695.24									\$	24,695.24
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Fire	492.50									492.50
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Total	927.75	160.50			97.00	68.00				1,253.25

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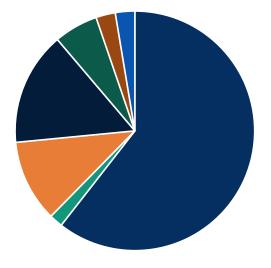
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FINANCE DEPARTMENT (360) 354 - 2829

Reason	Overtime Hours	%
Shift Coverage	440	88.80%
Overtime Pay	300	60.54%
Doubletime Pay	9	1.82%
Holiday Wrkd 2x	55	11.10%
Holiday Wrkd 1.5x	76	15.34%
Other	55.5	11.20%
Overtime Pay	29.5	5.95%
Holiday Wrkd 2x	13	2.62%
Holiday Wrkd 1.5x	13	2.62%
Grand Total	495.5	100.00%

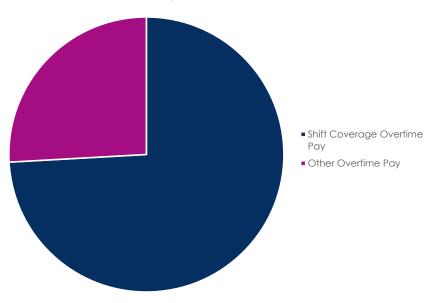
Police Department Overtime



Shift Coverage Overtime Pay

- Shift Coverage Doubletime Pay
- Shift Coverage Holiday Wrkd 2x
- Shift Coverage Holiday Wrkd 1.5x
- Other Overtime Pay
- Other Holiday Wrkd 2x
- Other Holiday Wrkd 1.5x

Reason	Overtime Hours	%
Shift Coverage	365	74.11%
Overtime Pay	365	74.11%
Other	127.5	25.89%
Overtime Pay	127.5	25.89%
Grand Total	492.5	100.00%



Fire Department Overtime

3 of 5

8



FINANCE DEPARTMENT (360) 354 - 2829

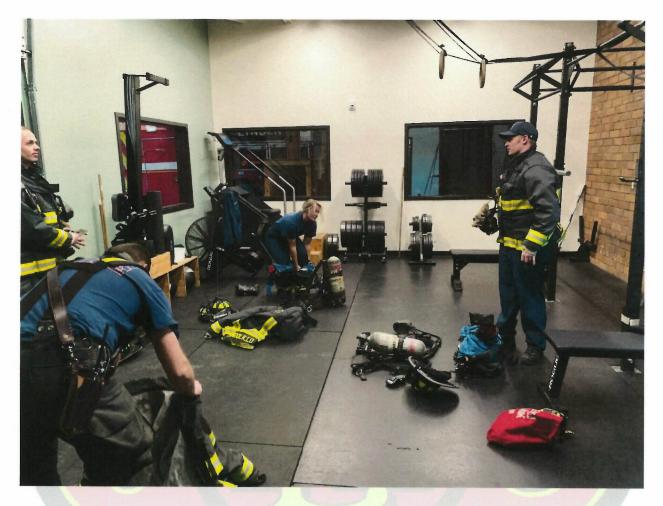


OVERTIME HOURS - PRIOR YEAR COMPARISON

1,253 1,206 1,123 1,045 1,009 952 898 867 829 715 729 733 676 673 664 643 615 575 534 509 451 ⁴⁷⁴ 485 344 231 FEB APR JUL AUG SEP OCT JAN MAR MAY JUN NOV DEC

■ 2020 ■ 2021 ■ 2022





Monthly Report February 2022





Fire Prevention/Inspection:

2/1 Hydrostatic test Lynden Door2/11 Hydrant location Darigold2/16 Parkview West2/28 Depot Estates inspection

Public Education/Community:

2/23 LC Elementary Pub Ed

Emergency Operations:

2/1 – 7 Duty Officer Billmire 2/22 – 28 Duty Officer Yoshimoto

Total Training Hours: 146 (54.5)

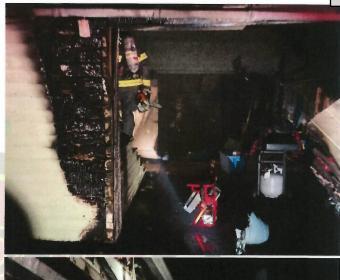
Emergency Responses:

EMS = 128 (89%) (159 (78%)) Overlapping Calls = 35 (24%) (67 (34%)) Aid Given = 14 (21) Aid Received = 0 (6) COVID Watch List = 4 (18)

Total Calls 144 (204)

Average Turnout Time = 1:16 (1:29) **Average Response Time = 5:01 (4:32)** Average Time on Scene = 19:15 (23:21) Average Transport Time = 25:33 (26:30) Average at Hospital Time = 14:28 (14:20)

Overtime Hours: 271 (435.5) Part-time Hours: 122 (96) Volunteer Hours: 144 (74)





Shed Fire Double Ditch



MVA Badger Rd.



Annual Fire Situation Report - Summary

Basic Incident Type Code And Description (FD1.21)	Total Fires
111 - Building fire	2
223 - Air or gas rupture of pressure or process vessel	1
321 - EMS call, excluding vehicle accident with injury	122
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	3
442 - Overheated motor	1
500 - Service call, other	2
611 - Dispatched and cancelled en route	7
522 - No incident found on arrival at dispatch address	1
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
745 - Alarm system activation, no fire - unintentional	2
	Total: 144

Total Fires:

Is Greater Than 0



Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Sick Person	24	20.69%
Falls	20	17.24%
Chest Pain (Non-Traumatic)	18	15.52%
Breathing Problem	10	8.62%
Unconscious/Fainting/Near-Fainting	7	6.03%
Convulsions/Seizure	6	5.17%
Stroke/CVA	5	4.31%
Abdominal Pain/Problems	4	3.45%
Traffic/Transportation Incident	3	2.59%
Transfer/Interfacility/Palliative Care	3	2.59%
Traumatic Injury	3	2.59%
Choking	2	1.72%
Heart Problems/AICD	2	1.72%
Unknown Problem/Person Down	2	1.72%
Allergic Reaction/Stings	1	0.86%
Assault	1	0.86%
Back Pain (Non-Traumatic)	1	0.86%
Cardiac Arrest/Death	1	0.86%
Diabetic Problem	1	0.86%
Fire/Non-EMS	1	0.86%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	0.86%
	Total: 116	Total: 100.00%

Report Filters

Incident Date: is between '2/1/2022' and '2/28/2022'

Agency Name (Dagency.03): is in 'Lynden Fire Department'

Response Ems Shift (Itresponse.005): is in 'A Shift, B Shift, C Shift'

Response Type Of Service Requested (Eresponse.05): is in '911 Response (Scene)'



LYNDEN POLICE DEPARTMENT

Criminal and Other Activity Top 10

December 2021 - February 2022

	Dec	Jan	Feb
Assault	1	3	5
Burglary (Residential)	7	5	0
Crimes Against Person	4	0	1
Domestic Violence	9	6	4
Drug Offenses	0	1	0
DUI	1	0	1
Sex Crime Reports	1	1	1
Theft	19	24	22
Traffic Accidents	7	8	8
Vehicle Prowls	2	3	2
Other Reportable Calls	66	71	77
Non-Reportable Calls	498	507	475



LYNDEN POLICE DEPARTMENT

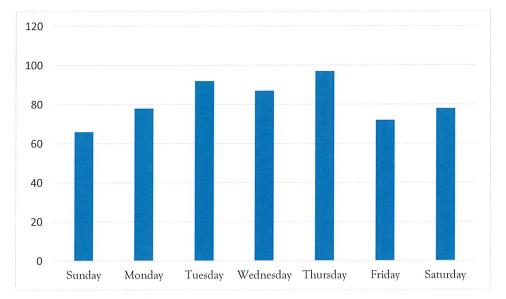
Criminal and Other Activity 2022

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
Alcohol Offenses	0	0											0
Assault (Felony)	0	2											2
Assault (Misdemeanor)	3	3											6
Auto Theft	0	0											0
Burglary (Residential)	5	0											5
Crimes Against Person	0	1											1
Crimes Against Property	2	6											8
Domestic Violence	6	4											10
Drug Offenses	1	0											1
DUI	0	1											1
Malicious Mischief	3	4											7
Public Order Maintenance	6	6											12
Robbery	1	0											1
Service Calls	33	38											71
Sex Crime Reports	1	1											2
Theft	24	22											46
Traffic Accidents	8	8											16
Traffic Offenses/Complain	19	20										2	39
Vehicle Prowls	3	2											5
All Others	7	3											10
Non-Reportable Calls	507	475											982



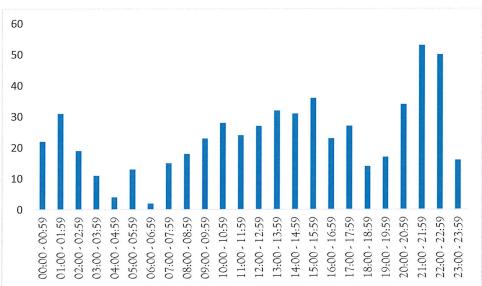
LYNDEN POLICE DEPARTMENT

February 2022



Calls by Day of the Week







2021 Year in Review

VOLUME 21, ISSUE I

Officer Lipton Joins the L.P.D. Family

SPECIAL POINTS OF INTEREST:

- Chief Knapp Honored at National Police Week
- Police Reforms

INSIDE THIS ISSUE:

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Evidence Upgrades	2
U.T.V.	2
Fleet Updates	3
Knapp Honored	3
Calls For Service	3

Officer Travis Lipton was formally sworn in as a Lynden Police Officer on December 1, 2021 at Lynden City Hall. Mayor Scott Korthuis administered the Oath of Office.

Travis came to Lynden P.D. after 18 years of service as a Trooper with the Washington State Patrol.

Officer Lipton is a Whatcom County native. He and his family love camping and spending time outdoors.



Lynden P.D. Receives \$80,000 Funding

In June of 2021, we received word from State Representative Alicia Rule (D), 42nd District, that Lynden PD had received \$80,000 in funding from the State of Washington for the purchase of body worn cameras for our officers.

The cameras were purchased with the funds from Axon Corporation. The monies were used to purchase cameras, hardware, on-site training, and five years of service with Axon.

The new system will pair nicely with our existing digital evidence storage because We currently partner with Axon for our digital evidence storage. We expect to have the system fully functional and implemented in the winter of 2022.



PAGE 2

The State of Washington saw some major changes to state law. As a result of the changes required by law from the 2021 legislative session, Lynden Police's response to certain calls, and the tactics while at the scene, became significantly different from past practices.

The reforms required us to evaluate responses to noncriminal calls and the role we play in filling every gap in public service. Some of the policing reforms had unintended outcomes that resulted in increased levels of confusion, frustration, victimization, and increased crime within the communities.

Law Reforms Cause Major Changes

The changes to the use of force law restricted proactive enforcement, the ability to detain, and the scope of our response.

Some of the changes included our ability to pursue vehicles, our response to calls that do not involve a crime, how we interact with juvenile suspects.

With these changes, came the need for training, updating our department policy manual, and changing the way we have diligently served our citizens for the last 130 years.

Adapting and reforming the public service of law enforcement is common to responsive and responsible agencies such as ours. And at times, it can be very challenging. We rose to this challenge and continue to proudly serve.

Evidence Storage Updated



The Inner Evidence Storage Room received some well needed updates.

The LEMAP study, conducted in the Fall of 2019, found our evidence storage facility lacked some modern features necessary for an agency to maintain current police standards.

A secured area to hold firearms, narcotics, and currency was needed within the storage room.

The install of the chain link fencing was completed by department personnel at a considerable cost savings to the city.

Utility Vehicle added to the Fleet

The 2021 Farmer's Day Parade saw the debut of the police department's utility vehicle. We received the 2011 Polaris Ranger through the LESO Military Surplus program.

Corporal Fiksdal took charge of cleaning, painting, and upfitting with police gear. Corporal Fiksdal did a great job of getting the vehicle prepared for service to our citizens.

The Ranger was also used during the Northwest Washington Fair. It will serve the department well during future community events.



Police Fleet Improvements Continue

During 2021, the department's fleet continued to improve. We took delivery of two new patrol vehicles. One new vehicle was issued to Officer Tanner Holland and replaced a 2008 Ford Expedition.

The other, an unmarked SUV, was issued to Detective Matt Torok and replaced a 2001 Ford Crown Victoria.

The improvements and replacements to the fleet are necessary to keep vehicle maintenance costs down and allow officers to respond effectively and safely to emergencies and calls for service.

By continuing to adhere to our vehicle purchasing schedule, we will be able keep a fleet of reliable, safe, and response ready vehicles.



Chief Knapp Honored in Nation's Capitol

The Covid-19 Pandemic resulted in National Police Week ceremonies being cancelled during 2020. Thankfully, the ceremonies were held again in October of 2021. Chief Knapp's name was formally added to the wall during a ceremony held at the U.S. Capitol Grounds. During the week, Detective Matt Torok was honored to escort members of the Knapp family during the dedication ceremony and candle light vigil held in Washington D.C..





Even During Pandemic, Calls Continued

No matter the circumstances, our officers continued to serve the community. Lynden Police responded to 7479 incidents during the year. Handling an average of 20.5 incidents per day keeps our officers busy.

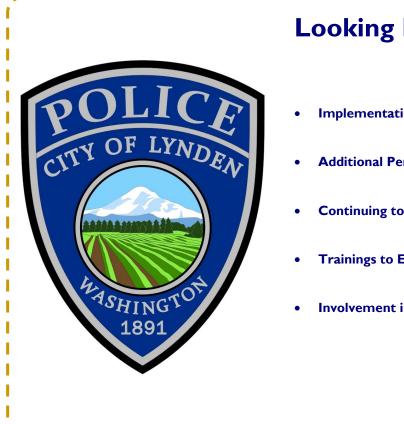
The vast majority of the calls were traffic related and miscellaneous calls for service, but assaults, domestic disputes, thefts, and traffic collisions are some of the higher ranking categories.

The busiest day of the week was Thursday and the busiest time of day was 5:00 - 6:00 p.m..

After the initial call for service is attended to, many incidents are forwarded to our detective for more in-depth investigation.



"Handling 20 incidents a day keeps our officers busy"



Looking Forward in 2022

- Implementation of Body Worn Cameras.
- Additional Personnel to Meet Our City's Needs.
- Continuing to Update Our Fleet.
- Trainings to Exceed Our Community's Expectations.
- Involvement in Multi-Agency Response Teams.

