

# **TOWN OF LOXAHATCHEE GROVES**

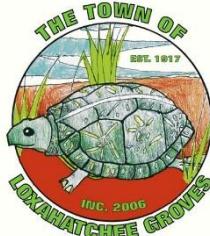
TOWN HALL COUNCIL CHAMBERS

155 F. ROAD, LOXAHATCHEE GROVES, FL 33470

## **ROADWAY, EQUESTRIAN TRAILS & GREENWAY COMMITTEE**

### **AGENDA**

**JANUARY 15, 2026 – 5:00 PM**



**Frank Schiola (Seat 4), Chair**

**Darcy Dean Murray (Seat 3), Vice Chair**

**VACANT (Seat 2)**

**Katie Lakeman (Seat 1), Committee Member**

**Ashley Bruce (Seat 5), Committee Member**

### **Administration**

Town Manager Francine L. Ramaglia

Board Liaison: Craig Lower, Public Works Superintendent

Board Clerk: Gabriella Croasdaile, Assistant to the Town Clerk

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in Town of Loxahatchee. Civility is practiced at all Town meetings.

**Special Needs:** In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

**Quasi-Judicial Hearings:** Some of the matters on the agenda may be "quasi-judicial" in nature. Town Council Members are required to disclose all ex parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Town Council.

**Appeal of Decision:** If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

**Consent Calendar:** Those matters included under the Consent Calendar are typically self-explanatory, non controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

**COMMITTEE AGENDA ITEMS**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ADDITIONS, DELETIONS, AND/OR MODIFICATIONS TO THE AGENDA**

**APPROVAL OF THE MINUTES**

1. 10/02/25 - Roadway, Equestrian Trails & Greenway Committee Meeting Minutes

11/20/25- Roadway, Equestrian Trails & Greenway Committee Meeting Minutes

**PUBLIC COMMENTS**

**REGULAR AGENDA**

2. Update on F Rd Multi - Use Trail Rules Signs

3. Update on North Rd Horse Trail Signs

**COMMITTEE MEMBER COMMENTS**

**Katie Lakeman (Seat 1), Committee Member**

**VACANT (Seat 2), Committee Member**

**Ashley Bruce (Seat 5), Committee Member**

**Darcy Dean Murray (Seat 3), Vice Chair**

**Frank Schiola (Seat 4), Chair**

**CONFIRMATION OF THE NEXT MEETING DATE**

4. February 19, 2026

**ADJOURNMENT**

Published and Posted on January 9, 2026 at 3:32 PM

By: Gabriella Croasdaile, Assistant to the Town Clerk/ Board Clerk

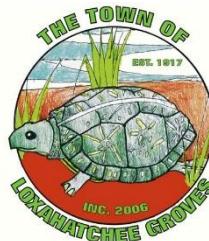
# **TOWN OF LOXAHATCHEE GROVES**

TOWN HALL COUNCIL CHAMBERS

155 F. ROAD, LOXAHATCHEE GROVES, FL 33470

## **ROADWAY, EQUESTRIAN TRAILS AND GREENWAY ADVISORY COMMITTEE MINUTES**

**OCTOBER 02 , 2025 – 5:00 PM – 6:03 PM**



*Meeting Audio Available Upon Request in the Office of the Town Clerk*

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### **CALL TO ORDER**

The Roadway, Equestrian Trails and Greenway Advisory Committee meeting was called to order at 5:00 PM by Committee Chairperson Frank Schiola.

### **PLEDGE OF ALLEGIANCE**

The Committee began the meeting by reciting the Pledge of Allegiance, led by Chairperson Schiola.

### **ROLL CALL (Please note there is a vacancy in Seat 2)**

#### **Present Members:**

- **Frank Schiola, Chairperson**
- **Katie Lakeman, Committee Member**
- **Ashley Bruce, Committee Member**

#### **Absent Members:**

- **Darcy Dean Murray, Vice Chairperson**

#### **Present Staff:**

- **Craig Lower, Public Works Superintendent**
- **Gabriella Croasdaile, Assistant to the Town Clerk**

## **ADDITIONS, DELETIONS, AND/OR MODIFICATION TO THE AGENDA**

There were two additions to the agenda: a presentation on equestrian safety and approval of meeting minutes from July 17, 2025 and August 21, 2025. The agenda was modified to the following;

1. Approval of Minutes
  - a. July 17, 2025 RETGAC Meeting Minutes
  - b. August 21, 2025 RETGAC Meeting Minutes
2. PSA on Equestrian Safety
3. Discussion on Solar Sport Trails
4. Approval of the Multi-purpose Trail Rules Sign
5. Update on the Okeechobee Boulevard Grant

## **APPROVAL OF MEETING AGENDA**

**MOTION: COMMITTEE MEMBER LAKEMAN/COMMITTEE MEMBER BRUCE  
MOVED TO APPROVE THE AGENDA WITH MODIFICATIONS. MOTION  
PASSED (3-0).**

## **APPROVAL OF THE MEETING MINUTES**

1. July 17, 2025 RETGAC Meeting Minutes
- August 21, 2025 RETGAC Meeting Minutes

**MOTION: COMMITTEE MEMBER LAKEMAN/COMMITTEE MEMBER BRUCE  
MOVED TO APPROVE THE MEETING MINUTES. MOTION PASSED (3-0).**

## **REGULAR AGENDA**

### **Agenda Item: PSA on Equestrian Safety**

The equestrian PSA was played to the committee members and those in the audience. There was a one-minute-long PSA and a two-minute-long PSA. After reviewing the PSAs the committee agreed that they were well produced and effectively covered the topic of equestrian safety. Committee Member Ashley Bruce commended the emphasis on road and rider safety. The committee decided to keep the videos as they are.

### **Agenda Item: Discussion on Solar Sports Trails**

Diane Jenkins, a representative of Solar Sports Trails, led a discussion on possible improvements to Solar Sports Trails with the committee. The discussion included concerns such as sufficient trash receptacles in the area, naming trails, as well as lack of signs. Upon discussion the consensus between members and Jenkins was that the trails needed directional signage, a map, and a trash receptacle at the C Road entrance as well as the Town commons area.

### **Agenda Item: Approval of Multi-Purpose Trail Rules Sign**

Public Works Superintendent Craig Lower presented a draft of a multi-purpose trail sign based off discussion from the previous meeting. The sign is meant to be two feet wide and three feet tall. Committee member Ashley Bruce commented that the font and white background made the sign enhanced readability.

Chairperson Frank Schiola noted that there should be a number for people to call for non-emergencies at the bottom of the sign. After deliberation, the committee agreed to list Town Hall's phone number for non-emergencies and 911 for emergencies.

There was a public comment from Mary McNicholas on this agenda item. McNicholas commented that the Florida Statute needs to be on the sign, that there are no hours listed on the signs, and that "multi-purpose" should be "multi-use".

The committee concurred with McNicholas and applied her suggestions to their modifications of the sign.

**MOTION: COMMITTEE MEMBER LAKEMAN/ COMMITTEE MEMBER BRUCE MOVED TO ACCEPT THE MULTI-PURPOSE TRAIL SIGNS WITH THE FOLLOWING CHANGES:**

- "Multi-Purpose" is changed to "Multi-Use";
- There is a "Dawn to Dusk" statement; and
- The non-emergency Town Hall number is added to bottom as well as 911 as an emergency number.

### **Agenda Item: Update on the Okeechobee Blvd Grant**

Mary McNicholas of Geoffrey B. Sluggett & Associates provided an update on the Okeechobee Boulevard Grant. She informed the committee that the Town was not designated as a priority by the Palm Beach Transportation Planning Agency (TPA). However, in 2019, the Town had received a grant from the TPA for the construction of a roundabout at Folsom Road and Okeechobee Boulevard, along with trailheads and a multi-use trail on the south side of Okeechobee Boulevard. One condition of that grant required that the roundabout be expandable to accommodate four lanes.

A subsequent grant request was submitted for the same project, but it was not approved, as Palm Beach County already planned to expand Okeechobee Boulevard to a four-lane roadway. Ms. McNicholas noted that this may have affected the Town's prioritization.

Although this grant was not awarded, Ms. McNicholas noted that the Town continues to pursue additional funding opportunities. One such grant seeks to develop a comprehensive equestrian action plan to assess the economic impact of equestrian activities in the Town.

Another grant proposes collaboration with the Indian Trails Improvement District to enhance trail connectivity and recreational use of Loxahatchee Groves Park.

Next steps include establishing public-private partnerships within the community and identifying potential future crossings to improve connectivity, particularly along F Road and B Road.

**COMMITTEE MEMBERS COMMENTS**

Committee Member Ashley Bruce thanked the Town for submitting these grants and continuing the hard work, but that she would like to see these connectivity issues solved in the future.

Committee Member Katie Lakeman had no report.

Chair Frank Schiola had no report.

**CONFIRMATION OF THE NEXT MEETING DATE**

- The next Roadway, Equestrian Trails and Greenway Advisory Committee meeting will be on October 16, 2025 at 5:00 PM. The following date would be November 20, 2025 at 5:00 PM.

**ADJOURNMENT**

Committee Member Bruce moved to adjourn the meeting at 6:03 PM. Chair Frank Schiola seconded the motion.

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Frank Schiola, Roadway, Equestrian Trails  
and Greenway Advisory Committee  
Chairperson

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Gabriella Croasdaile,  
Assistant to the Town Clerk

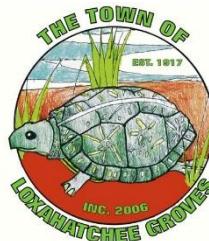
# **TOWN OF LOXAHATCHEE GROVES**

TOWN HALL COUNCIL CHAMBERS

155 F. ROAD, LOXAHATCHEE GROVES, FL 33470

## **ROADWAY, EQUESTRIAN TRAILS AND GREENWAY ADVISORY COMMITTEE MINUTES**

**NOVEMBER 20 , 2025 – 5:04 PM – 5:56 PM**



*Meeting Audio Available Upon Request in the Office of the Town Clerk*

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### **CALL TO ORDER**

The Roadway, Equestrian Trails and Greenway Advisory Committee meeting was called to order at 5:04 PM by Committee Chairperson Frank Schiola.

### **PLEDGE OF ALLEGIANCE**

The Committee began the meeting by reciting the Pledge of Allegiance, led by Chairperson Schiola.

### **ROLL CALL (Please note there is a vacancy in Seat 2)**

#### **Present Members:**

- **Frank Schiola, Chairperson**
- **Darcy Dean Murray, Vice Chairperson**
- **Katie Lakeman, Committee Member**

#### **Absent Members:**

- **Ashley Bruce, Committee Member**

#### **Present Staff:**

- **Craig Lower, Public Works Superintendent**
- **Gabriella Croasdaile, Assistant to the Town Clerk**

## **ADDITIONS, DELETIONS, AND/OR MODIFICATION TO THE AGENDA**

There were no additions, deletions, and/or modifications to the agenda.

## **APPROVAL OF THE MEETING MINUTES**

There were no minutes for approval.

## **PUBLIC COMMENTS**

There was a public comment from Jodi Jansen. She expressed her concerns on there being no trail on North Road, the rock pile, and the lack of access on 161<sup>st</sup> St trail.

## **REGULAR AGENDA**

### **Agenda Item: Horse Hitching Post and Locations (22<sup>nd</sup> Rd N & South C Rd)**

The committee discussed the difference between wood and steel horse hitching posts as well as their ideal locations. The committee agreed that wood posts felt more equestrian and are a cost-effective option for the Town.

**MOTION: VICE CHAIR DEAN MURRAY/COMMITTEE MEMBER LAKEMAN  
MOVED TO APPROVE TWO (2) WOOD POSTS AT THE DESIGNATED  
LOCATIONS.**

Committee discussion ensued regarding a sign that was brought forward by Public Works Superintendent Lower (*Exhibit A*). Vice Chair Dean Murray noted that the use of “dog laws” was vague. It was noted that this specific language was adopted to refrain from listing all laws associated with dogs.

The committee also discussed trails within the Town and their connectivity issues while Public Works Superintendent Lower presented a map he created (*Exhibit B*).

### **Agenda Item: Discussion on Future Meeting Schedule**

Public Works Superintendent Lower presented the idea of having the next meeting be in January due to the holiday season. The committee decided that they would like to meet in December to keep consistency.

## **COMMITTEE MEMBERS COMMENTS**

Committee Member Katie Lakeman had a comment regarding trash in a local trail. Which was addressed by Public Works Superintendent Lower.

Vice Chair Darcy Dean Murray had brought up certain connectivity issues specifically behind Palms West Hospital that she would like to be addressed in the long run.

Chair Frank Schiola had no report.

**CONFIRMATION OF THE NEXT MEETING DATE**

- The next Roadway, Equestrian Trails and Greenway Advisory Committee meeting will be on December 18, 2025 at 5:00 PM.

**ADJOURNMENT**

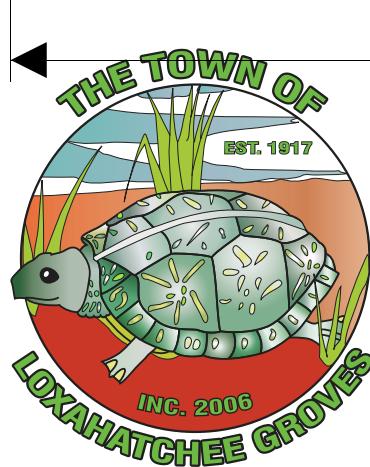
Vice Chair Dean Murray moved to adjourn the meeting at 5:56 PM. Chair Frank Schiola seconded the motion.

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Frank Schiola, Roadway, Equestrian Trails  
and Greenway Advisory Committee  
Chairperson

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Gabriella Croasdaile,  
Assistant to the Town Clerk

**EXHIBIT A****24 in****11.75 in****MULTI-USE  
TRAIL RULES****17.68 in**

- Trails open from dusk to dawn. Use trails at your own risk.
- Always yield to equestrians.
- A known kicker should wear a large red ribbon on its tail.
- Helmets are mandatory for riders under the age of 16 (Fla. Stat. § 773.06), and strongly encouraged for all riders.
- Trails are open to equestrians, pedestrians, and non-motorized vehicles.
- Equestrians should allow faster moving trail users to pass, by moving horses to the side of the trail.
- No motorized vehicles on trails at anytime other than for maintenance or emergency purposes.
- Horses must be under control at all times. Runners should be alert and approach cautiously.
- All dogs on trails are subject to Palm Beach County laws.
- Approaching trail users should signal and acknowledge passing.

**Non-Emergency - Town Hall 561-793-2418****Emergency - 911****15.54 in****1.5"****rounded  
corners**

# EXHIBIT B

Item 1.

## Existing Roadway System

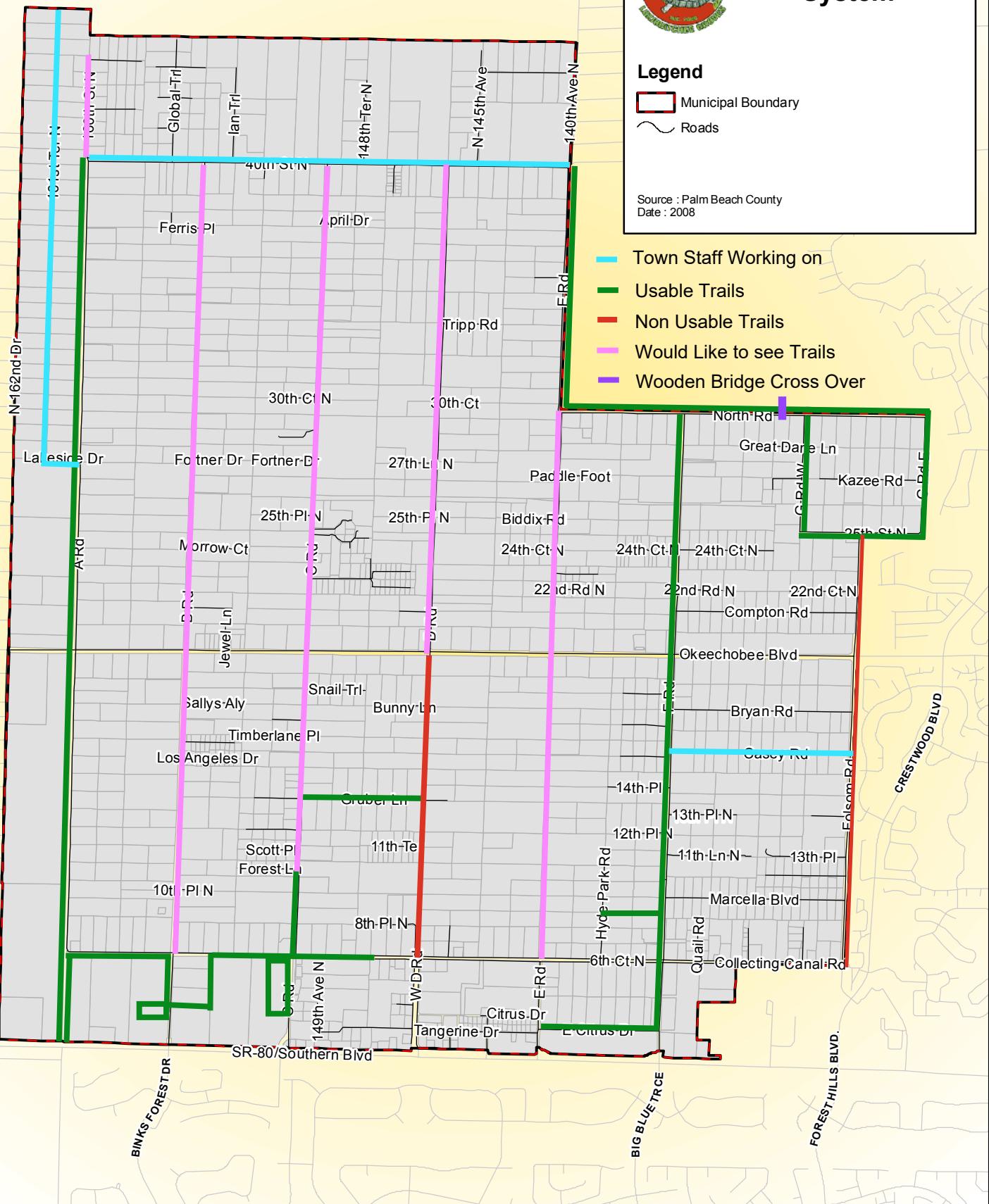


### Legend

- Municipal Boundary
- Roads

Source : Palm Beach County  
Date : 2008

- Town Staff Working on
- Usable Trails
- Non Usable Trails
- Would Like to see Trails
- Wooden Bridge Cross Over



Calvin, Giordano & Associates, Inc.  
EXCEPTIONAL SOLUTIONS

Print Date : June, 2008  
Map # : TRN - 2.1



3,000  
Feet



Produced and maintained by the CGA  
Geographic Information Systems Service