

TOWN OF LOXAHATCHEE GROVES

TOWN HALL COUNCIL CHAMBERS

155 F. ROAD, LOXAHATCHEE GROVES, FL 33470

UNIFIED LAND DEVELOPMENT CODE REVIEW COMMITTEE

MINUTES

MONDAY JANUARY 12, 2026 4:06 PM – 5:08 PM



CALL TO ORDER

The January 12, 2026 meeting of the Unified Land Development Code (ULDC) Review Committee was called to order at 4:06 PM by Committee Member Jo Siciliano.

PLEDGE OF ALLEGIANCE

Committee Member Siciliano led the Committee in the Pledge of Allegiance.

ROLL CALL

The roll call was conducted by Gabriella Croasdaile, Assistant to the Town Clerk, with the following members present:

Present:

- Jo Siciliano – Chairperson (Seat 1)
- Karen Plante – Vice Chairperson (Seat 2)
- Danielle Harrity – Committee Member (Seat 3)
- Robert Austin – Committee Member (Seat 4)

There is a vacancy in Seat 5.

Staff Present:

- Caryn Gardner-Young – Community Standards Director
- Gabriella Croasdaile – Assistant to the Town Clerk / Board Clerk

Staff Absent:

- Francine Ramaglia – Town Manager

ADDITIONS, DELETIONS, AND/OR MODIFICATIONS TO THE AGENDA

Consensus: Chairperson Siciliano mentioned that nuisance abatement has connections to line of sight language and would like to discuss them in tandem. The committee agreed to discuss both subjects.

MOTION: COMMITTEE MEMBER AUSTIN /COMMITTEE MEMBER PLANTE MOVED TO RECEIVE AND FILE THE LINE OF SIGHT DOCUMENT PROVIDED BY STAFF. MOTION PASSES (4-0).

Document is labeled Exhibit A within minutes.

APPROVAL OF THE MINUTES

The committee noted errors within the minutes that they would like to be changed. The committee agreed to consider these minutes for approval at the next meeting once errors have been corrected.

PUBLIC COMMENTS

There were no public comments submitted or presented during the meeting.

REGULAR AGENDA

Nuisance Abatement & Line of Sight

Community Standards Director Caryn Gardner- Young began the discussion by introducing the subject of Nuisance Abatement as the ability of the Town to enter private property to correct certain problems. It is mostly used for life, health, and safety issues. The purpose of the discussion is to workshop ideas for any changes to the nuisance abatement language. Some of the issues that staff and members discussed included:

- current 20 day time notice, which could be lengthy for certain problems; and
- lack of clear language and too much subjectivity within the language; and
- no clear steps for the exact process of nuisance abatement.

Consensus: The committee will look over the current nuisance abatement language and provide any notes to Community Standards Director Gardner-Young to discuss at the following committee meeting.

The committee then discussed the line of sight language that is currently used. The committee discussed implementing clearer diagrams, more diagrams, and to state what the measurements are. The goal is to make it easier for people to comply by having clear and precise language. Committee discussion ensued. The five items that Gardner-Young detailed from the committee were:

1. language regarding above the level of the center of the adjacent intersection; and
2. have section B more clarified that it applies to all the items contained in Section A; and
3. add two additional diagrams, and

4. include language about gates that are not in use, a possible remedy is to apply a fence, and
5. the structure whether required or approved by the governmental agency is permissible.

The implementation of mirrors and whether that could be a remedy was also mentioned.

COMMITTEE MEMBER COMMENTS

No comments from the committee members at the end of the meeting.

Danielle Harrity (Seat 3) , Committee Member

Robert Austin (Seat 4), Committee Member

Sarah Planter (Seat 5), Committee Member

Karen Plante (Seat 2), Vice Chair

Jo Siciliano (Seat 1), Chair

CONFIRMATION OF THE NEXT MEETING DATE

Monday February 9, 2026

ADJOURNMENT

MOTION : A motion to adjourn was made by Committee Member Robert Austin. The motion was seconded by Committee Member Danielle Harrity. The meeting adjourned at 5:08 PM.

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By: Gabriella Croasdaile, Assistant to the Town Clerk/Board Clerk

ATTEST:

TOWN OF LOXAHATCHEE GROVES,

FLORIDA



Jo Siciliano,
Unified Land Development Code Chairperson



Gabriella Croasdaile,
Assistant to the Town Clerk