



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL REGULAR MEETING
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, March 3, 2026**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 6:00 PM

PLEDGE ALLEGIANCE AND MOMENT OF SILENCE

Mayor Kane led the pledge of allegiance and moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Todd McLendon, Town Manager Francine Ramaglia, Town Attorney Jeff Kurtz, Community Standards Director Caryn Gardner – Young, Acting Public Works Director Craig Lower, and Town Clerk Valerie Oakes.

ADDITIONS, DELETIONS, AND MODIFICATIONS

On behalf of Staff, Town Clerk Oakes gave an update that: there would be a state of the Town address for Loxahatchee Groves from Mayor Kane; that on Item No. 5 there was a modification to the minutes; Item No. 7 supplemental information was provided to include the Geoffrey B. Sluggett & Associates, Inc. lobbying list; after No. 11 there will be a No. 11A regarding Hurr Homes work order No. 7; lastly Item No. 12 under discussion has a supplemental resolution.

Councilmember El-Ramey requested that Items No. 15 and No. 16 be moved to Discussion.

**MOTION: COUNCILMEMBER EL-RAMEY/ COUNCILMEMBER MCLENDON
MOVED TO APPROVE THE AGENDA WITH THE ADDITION OF
ADDITIONAL MINUTES, ADDING ITEM NO. 11A, ADDING A
RESOLUTION TO ITEM NO. 12, AND MOVING ADMINISTRATIVE
RECEIVE AND FILE TO DISCUSSION. MOTION PASSED (5-0).**

MOTION: COUNCILMEMBER COLEMAN/ COUNCILMEMBER MCLENDON MOVED TO APPROVE THE CONSENT AGENDA COMBINING ITEM NO.7 WITH NO.2 AND MOVING NO.8 AFTER NO.11A AND ADDING AMENDED MINUTES. MOTION PASSED 5-0.

PRESENTATIONS

2025 State of the Town Address by Mayor Kane

Mayor Kane delivered the 2025 State of the Town Address.

1. Presentation on Wildfire Prevention & Preparedness by Florida Forest Service

Chris Wassall and Ed Aldridge from Florida Forest Service presented an update on current environmental conditions within the Town.

2. Legislative Updates from the Town's Lobbyist (combined with Item No. 7)

Mary McNicholas of Geoffrey B. Sluggett & Associates, Inc. was present via Zoom.

McNicholas stated that Rana Brown was unable to make it to the meeting and stated they would send updates in lieu of being at the meeting.

Discussion regarding Geoffrey B. Sluggett & Associates, Inc. contract ensued.

Public comment received from Marianne Miles.

MOTION: COUNCILMEMBER MCLENDON/ VICE MAYOR HERZOG MOVED TO APPROVE RESOLUTION NO. 2026-10. MOTION PASSED (4-1). WITH COUNCILMEMBER EL-RAMEY DISSENTING.

3. Presentation and Update on Okeechobee Blvd. Properties Evaluation by Ramsey Bulkeley

Public comment received from Marianne Miles.

4. Presentation on Countywide Transportation Master Plan's Five-Year Road Program - Annual Update (FY2027) - Town of Loxahatchee Groves

Randy Wertepny from Keshavarz and Associates provided the update on the Countywide Transportation Master Plan.

There was also input on the item from Mary McNicholas of Geoffrey B. Sluggett & Associates, Inc.

CONSENT AGENDA

5. Approval of Minutes

APPROVED ON CONSENT.

6. Consideration of Approval on **Resolution No. 2026-09**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPOINTING JODI JANSEN TO THE ROADWAY, EQUESTRIAN TRAILS AND GREENWAY ADVISORY COMMITTEE; PROVIDING FOR SEVERABILITY, CONFLICT, AND AN EFFECTIVE DATE.

APPROVED ON CONSENT.

7. Consideration of Approval on **Resolution No. 2026-10**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING AN AGREEMENT WITH GEOFFREY B. SLUGGETT & ASSOCIATES, INC. FOR PROFESSIONAL CONSULTING AND LOBBYING SERVICES; PROVIDING A SAVINGS CLAUSE AND PROVIDING AN EFFECTIVE DATE.

Discussed in tandem with Item No.2.

MOTION: COUNCILMEMBER MCLENDON/VICE MAYOR HERZOG MOVED TO APPROVE RESOLUTION NO. 2026-10. MOTION PASSED (4-1), WITH COUNCILMEMBER EL-RAMEY DISSENTING.

8. Consideration of Approval on **Resolution No. 2026-11**: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE UTILIZATION OF AN AGREEMENT BASED ON THE SOLID WASTE AUTHORITY OF PALM BEACH COUNTY'S (SWA) COMPETITIVELY BID AND AWARD OF A CONTRACT TO COASTAL WASTE AND RECYCLING OF PALM BEACH COUNTY, LLC (COASTAL) FOR SOLID WASTE AND RECYCLING COLLECTION SERVICES; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO NEGOTIATE A FRANCHISE AGREEMENT WITH COASTAL FOR A TERM THAT IS CONCURRENT WITH THE SWA'S AWARD AUTHORIZING EXECUTION OF THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Item No.8 was moved to the discussion section after Item No. 11A.

Bella Martinez from Coastal Waste and Recycling was present to clarify questions from Councilmembers.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER COLEMAN MOVED TO APPROVE RESOLUTION NO. 2026-11. MOTION PASSED (5-0).

9. Proclamation on Recognition of National Surveyors Week

APPROVED ON CONSENT.

OLD BUSINESS

There were no items under Old Business at this meeting.

NEW BUSINESS

10. Nominating a Town Councilmember and Supporting their appointment to the Board of Trustee of the Florida Municipal Insurance Trust and Approving **Resolution No. 2026-12: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, NOMINATING A TOWN COUNCILMEMBER FOR AND SUPPORTING THEIR APPOINTMENT TO THE BOARD OF TRUSTEES OF THE FLORIDA MUNICIPAL INSURANCE TRUST; AND PROVIDING FOR AN EFFECTIVE DATE.**

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER COLEMAN MOVED TO NOMINATE MAYOR KANE AS THE APPOINTMENT TO THE BOARD OF TRUSTEES OF THE FLORIDA MUNICIPAL INSURANCE TRUST. MOTION PASSED (5-0).

11. Consideration of Approval on Resolution No. 2026-13: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING A CONTRACT FOR CONSTRUCTION SERVICES WITH J.W. CHEATHAM LLC, FOR TOWN FY26 A ROAD AND COLLECTING CANAL ROAD IMPROVEMENT PROGRAM; AUTHORIZING THE MAYOR TO EXECUTE NECESSARY DOCUMENTS IN FORMS ACCEPTABLE TO THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE INTENT OF THIS RESOLUTION; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Clerk Oakes read the resolution into the record.

Acting Public Works Director Lower and Town Attorney Kurtz provided information over the item.

Public comment received from Virginia Standish.

MOTION: COUNCILMEMBER COLEMAN/ COUNCILMEMBER EL-RAMEY MOVED TO APPROVE RESOLUTION NO. 2026-13 WITH THE EXCEPTION THAT STAFF WILL FOLLOW UP WITH AN ANALYSIS AND COST ESTIMATE TO PAVE NORTH ROAD AT ITS

CURRENT WIDTH AND RIGHT OF WAY. MOTION PASSED (4-0), VICE MAYOR HERZOG RECUSED HERSELF FROM THE MEETING FOR ITEM NO. 11. PLEASE SEE ATTACHED EXHIBIT A.

11A. Hurr Homes Work Order No.7

Item No.11A was added during the approval of the agenda.

Public comment received from Cassie Suchy.

MOTION: COUNCILMEMBER MCLENDON/ COUNCILMEMBER COLEMAN MOVED TO APPROVE RESOLUTION NO.2026-14. MOTION PASSED (3-1),WITH COUNCILMEMBER EL-RAMEY DISSENTING. VICE MAYOR HERZOG RECUSED HERSELF FROM THE MEETING FOR ITEM NO. 11A. PLEASE SEE ATTACHED EXHIBIT A.

DISCUSSION

12. Discussion on Notice of Termination for the PBSO Contract

Town Attorney Kurtz opened the discussion with updates regarding the current status on the item.

MOTION: COUNCILMEMBER MCLENDON/ VICE MAYOR HERZOG MOVED TO APPROVE RESOLUTION NO.2026-15. MOTION PASSED (4-1). WITH COUNCILMEMBER EL-RAMEY DISSENTING.

13. Discussion and Direction on the RV Program

Community Standards Director Gardner-Young provided a presentation on the RV Program.

Council requested that at a following meeting there be example materials shown to create a simpler RV Program.

14. Discussion of Comprehensive Livestock Waste Program

Town Manager Ramaglia stated that staff is looking for direction on how to move the program forward.

ADMINISTRATIVE – RECEIVE AND FILE

15. February 17, 2026 Town Council Workshop – Summary and Administrative Notes

Item No.15 was moved to the discussion section.

Town Council discussion ensued.

16. Agritourism Adventure and Town’s 20th Anniversary

The Council discussed the Town’s upcoming events.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public comment received from Virginia Standish.

TOWN STAFF COMMENTS

Town Manager Francine L. Ramaglia thanked Council for the efficient meeting and gave her gratitude to Vice Mayor Herzog on her work for the Town.

Town Attorney Jeffrey S. Kurtz, Esq. had no report.

Town Clerk Valerie Oakes announced that the upcoming municipal election would be on March 10th, 2026 at Palms West Presbyterian Church from 7 AM to 7 PM. There are two open seats to vote for as well as two referendum questions. All information is available on the Town website.

Public Works Superintendent Craig Lower provided an update on a previous nutrients report. He also notified Council that the program was defunded and that he was able to obtain all possible reports and will present it soon.

TOWN COUNCIL COMMENTS

Councilmember Todd McLendon thanked the Council for working with him during his time in Council.

Councilmember Lisa El-Ramey emphasized the importance of code enforcement and the goal of predictability for current and future residents. She mentioned that she met with the Town Clerk and discussed several possible communications such as Asana updates, website upgrades, and a satisfaction survey. Lastly, she would like a presentation on FDA

items.

Councilmember Paul Coleman mentioned an anecdote that the property owner has the responsibility over their property. Concerns about the SB 180 window were also brought up, that the Town needs to gain access to County oversight to have their concerns heard.

Vice Mayor Herzog said it has been a pleasure to serve on the Council and that she plans to continue to be active in the community.

Mayor Anita Kane thanked the Council for participating in the Read for the Record challenge.

ADJOURNMENT

Meeting was adjourned with a motion from Councilmember Coleman and second by Councilmember McLendon at 9:53 P.M. Motion Passed (5-0).

TOWN OF LOXAHATCHEE GROVES, FLORIDA

ATTEST:

Signed by:

Kenthia White

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Town Clerk

Signed by:

[Signature]

07066C56961A4B9...
Mayor Lisa El-Ramey, Seat 2

Signed by:

Manish Sood

FCB5E7E3A7FF4E4...
Vice Mayor Manish Sood, Seat 5

Signed by:

Joe Stephens

8927031D8ECE4F0...
Councilmember William "Joe" Stephens, Seat 1

Signed by:

Anita Kane

F5AB3D69FF41435...
Councilmember Anita Kane, Seat 3

Signed by:

[Signature]

2B235D3F6E51430...
Councilmember Paul Coleman II, Seat 4

EXHIBIT A

Item No. 11

**FORM 8B MEMORANDUM OF VOTING CONFLICT FOR
COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS**

LAST NAME—FIRST NAME—MIDDLE NAME <i>Herzog Margaret</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town of Loxahatchee Groves Council</i>	
MAILING ADDRESS <i>966 A Rd</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Loxahatchee</i>	COUNTY <i>Palm Beach</i>	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>March 30, 2026</i>		NAME OF POLITICAL SUBDIVISION: <i>Town of Loxahatchee Groves</i> MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Margaret Herzog, hereby disclose that on March 3, 2026 :

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I live on A Rd.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

March 3, 2026
Date Filed

Margaret Herzog
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Item No. 11A

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Herzog Margaret</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Town of Loxahatchee Groves Council</i>	
MAILING ADDRESS <i>966A Rd</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Loxahatchee</i>	COUNTY <i>Palm Beach</i>	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>March 3, 2026</i>		NAME OF POLITICAL SUBDIVISION: <i>Town of Loxahatchee Groves</i>	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

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For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

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PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

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APPOINTED OFFICERS (continued)

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DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Margaret Herzog, hereby disclose that on March 3,, 20 26 :

(a) A measure came or will come before my agency which (check one or more)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____ ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____, by
whom I am retained; or
- ☐ inured to the special gain or loss of _____, which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I live on A Rd.

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March 3, 2026
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Margaret Herzog
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