

TOWN OF LOXAHATCHEE GROVES

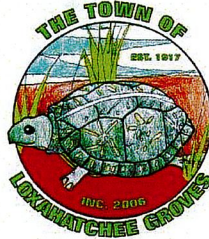
TOWN HALL COUNCIL CHAMBERS

155 F. ROAD, LOXAHATCHEE GROVES, FL 33470

PLANNING AND ZONING BOARD MEETING

MINUTES

JUNE 9, 2026 – 6:03 PM – 7:32 PM



BOARD AGENDA ITEMS

CALL TO ORDER

The June 9, 2026 Planning and Zoning Board meeting was called to order at 6:03 PM by Gabriella Croasdaile, Assistant to the Town Clerk.

PLEDGE OF ALLEGIANCE

The Board began the meeting by reciting the Pledge of Allegiance, led by Assistant to the Town Clerk Croasdaile.

ROLL CALL

The roll call was conducted by Ms. Croasdaile, with the following members present:

Present:

- Lissette Vasquez Martinez – Board Member (Seat 1)
- Cassie Suchy – Board Member (Seat 2)
- Arlene White – Board Member (Seat 3)
- Robert Shorr – Board Member (Seat 5)

Absent

- Jaquelyn Clifton – Board Member (Seat 4)

Staff Present:

- Caryn Gardner-Young – Community Standards Director/ Board Staff Liaison
- Gabriella Croasdaile – Assistant to the Town Clerk / Board Clerk
- Jeff Kurtz – Town Attorney

ADDITIONS, DELETIONS, AND/OR MODIFICATION TO THE AGENDA

There were no additions, deletions, and/or modifications to the agenda.

APPROVAL OF THE MINUTES

1. February 10,2026 – Planning and Zoning Board Meeting Minutes

MOTION: BOARD MEMBER SHORR/ BOARD MEMBER WHITE MOVED TO RECEIVE AND FILE THE MINUTES. MOTION PASSED (4-0).

PUBLIC COMMENTS

There were no public comments at this time.

REGULAR AGENDA

2. Swearing -In of New Members

Assistant to the Town Clerk Croasdaile swore in Board Member Robert Shorr and Board Member Lissette Vasquez Martinez.

3. Appointment of Chair and Vice Chair

The board members decided not to choose an official chairperson as the entire board was not present. Instead, they opted to appoint a temporary chair for the meeting and to present the pillars discussion to Council.

MOTION: BOARD MEMBER SUCHY/ BOARD MEMBER VASQUEZ MARTINEZ MOVED TO APPOINT ROBERT SHORR AS TEMPORARY CHAIR. MR. SHORR ACCEPTED. MOTION PASSED (4-0).

4. Ordinance No.2026-02 -Site Plan Amendment

This item was discussed after Item No.5.

Town Attorney Kurtz presented the item to the board. He summarized that the proposed ordinance states that if a resident is developing a residential area of more than 20 acres they must go through the site planning process. This is regardless of the number of lots being developed. Ultimately the if the entirety of the project is more than 20 acres then it must o through a site plan approval process. Discussion amongst the board ensued regarding previous plat ordinances and planning regulations.

MOTION: BOARD MEMBER SUCHY/ BOARD MEMBER WHITE MOVED TO APPROVE PROPOSED ORDINANCE 2026-02. MOTION PASSED (4-0).

5. Discussion Regarding Pillars of Strategic Planning

Community Standards Director Gardner -Young presented the item by providing background on why this item has come before the board. Stating that Council has asked all boards and committees to discuss in an effort to gauge opinions on strategic planning for the Town.

Board members shared their perspective on what defines Loxahatchee Groves' rural character. Common themes discussed included agricultural uses, low density area, protecting open space, conserving wildlife, and the Towns natural environment. Members discussed how recent development has changed the Town and impacted the Town and its rural identity.

The board identified several board strategic pillars, including:

- Preservation through protection of open spaces
- Strengthened regulations in code and zoning standards
- Public safety, including law enforcement services
- Support and expansion of equestrian community
- Infrastructure improvements, specifically road and drainage.

Community initiatives discussed included a community based public safety program, expanding trail networks, encouraging conservation easements, promoting equestrian and agricultural tourism.

Topics that the board had asked to discuss in future meetings are strengthening landscape rules, adopting wildlife lighting standards, implementing an equestrian trail and raiding facilities, focusing on a canal bank mowing schedule, creating a town mission statement.

BOARD MEMBER COMMENTS

Lissete Vasquez Martinez gave her thanks for being chosen to serve on the board.

Robert Shorr gave his thanks for being chosen on the board and reflected on his previous experience on the board and Council. He also gave a quick reminder to the board regarding the Florida Sunshine law.

Any notes that were made were to be directed to staff for Mr. Shorr to present at the following Council workshop meeting.

ADJOURNMENT

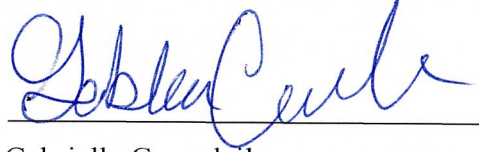
Board Member Suchy moved to adjourn the meeting. The motion was seconded by Board Member Vasquez Martinez. The meeting adjourned at 7:32 P.M.

ATTEST:

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**



Planning and Zoning Board Chairperson



Gabriella Croasdaile,
Assistant to the Town Clerk