



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL COMMUNITY DISCUSSION MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, May 06, 2025**

CALL TO ORDER

Mayor Kane called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Phillis Maniglia, Town Manager Francine Ramaglia, Town Attorney Glen Torcivia, Town Clerk Valerie Oakes, Project Coordinator Jeff Kurtz, Public Works Director Richard Gallant, Public Works Superintendent Craig Lower, and Planner Jim Fleischman and were present.

OPEN DISCUSSION

Mayor Kane stated that due to the number of public comment cards received and the limited 30 minutes allotted for public comment, individual remarks would be limited to three minutes each.

Tracy Raflowitz addressed Council as a resident of Loxahatchee Groves and a member of the Finance Advisory and Audit Committee (FAAC); advised Council on financial matters and noted that during the FY 2024–2025 budget review, the committee had expressed concerns about reducing expenses. She stated that since then, she has identified what she believes to be excessive spending in several areas, including attorney and consultant fees, land planning, engineering services, and credit card expenditures. She referenced examples such as a payment discrepancy involving a land planner invoice, significant charges for hotels, restaurants, and grocery purchases categorized as office supplies, including a Publix charge in December, and questioned the lack of clear policies for travel, education, and training expenses. The inconsistencies in statements made by Mr. DiLena, including the timeline of his work with the Town and entering the invoices. She stated that these matters warranted further review and called for greater accountability and the establishment of clear spending policies.

Jo Siciliano stated that the community should be working together as neighbors rather than attacking one another. She mentioned her understanding that the \$1,000 check in question had been caught by staff and was not an overpayment of \$10,000, as had been suggested and further emphasized the importance of maintaining decorum during meetings and expressed concern over the way presenters and residents had been treated, citing instances where they were not given sufficient opportunity to speak. Ms. Siciliano urged Council and residents to remain calm, respectful, and focused on preserving the character of Loxahatchee Groves as a green enclave free from excessive commercialization.

Cynthia Screnci stated that she and her husband purchased the property in good faith and noted that they have never encountered the level of dishonest or fraudulent conduct elsewhere that they believe exists in the Town of Loxahatchee Groves. She explained that the property contains an easement providing a neighbor to the north with access. In January, they installed a safety gate after one of the horses escaped. The neighbor subsequently sued them over the gate, and two Sheriff's deputies were dispatched to the property based on information provided by the Town Manager. Ms. Screnci noted that a letter from Captain Craig Turner indicated she had no legal right to install the gate and was directed to remove it and that she later met with Town staff, who confirmed to her that the property was owned by her and that no such letter existed, leaving her concerned about how law enforcement had been directed to her property. She expressed the need for Town staff and Councilmembers to adhere to ethical standards. She criticized the conduct of some Councilmembers and urged the Town's administration and elected officials to improve transparency, accountability, and professionalism.

Robert Austin referenced a previous meeting where Mayor Kane mentioned repairing the Town's canal system at a cost of approximately \$100 million. He suggested that, instead, the Town study the feasibility of converting the canals into seasonal drainage ditches, which could reduce costs and eliminate taxpayer burdens for a system that benefits only a small number of residents. He noted that property owners could draw water from wells or ponds using pumps and emphasized that most taxpayers no longer benefit from canals originally designed to serve cattle farms and citrus groves. Mr. Austin stated that converting the canals into drainage ditches that could be mowed would reduce flooding risks and potential accidents, noting that the canals are not widely relied upon by fire departments, with only a few locations providing suitable water depth. He also expressed the ongoing code enforcement issues, citing examples of unpermitted structures, Recreational Vehicles (RV) violations, and flooding concerns, which he said reflect poorly on the Town's ability to enforce its ordinances. Mr. Austin urged the Town to take stronger action against repeat offenders, noting that residents are increasingly frustrated and that Loxahatchee Groves risks are being laughed at by neighboring communities if enforcement does not improve.

Joe Stephens stated for the record that his property at 1102 Hyde Park had no liens or code violations as of May 6, 2025. He continued about the longstanding violations at 1032 Hyde Park and recounted attempts by his wife to contact the Town Manager, noting that the eventual response came from Mr. Jeff Kurtz, who identified himself as an attorney representing the Town. Mr. Stephens raised additional concerns regarding code enforcement at 1032 Hyde Park, including unpermitted residences, manure disposal, flooding issues, and the presence of hogs and pigs. He questioned whether inspections were being carried out in compliance with the magistrate's ruling. Mr. Stephens commented on the treatment of the Town Attorney during a recent emergency meeting, expressing that the dismissal of legal advice was troubling to residents. He criticized the

Town Manager for what he described as dismissive or mocking behavior toward community members and called on the Council to restore integrity and accountability. He asked Council to listen to residents, stating opposition to proposals such as trailer parks or manure processing facilities, and expressing concern about changes to the election process. He emphasized the need to prioritize the will of the community over personal politics.

Virginia Standish raised concerns about traffic safety at the first entrance to Groves Plaza, describing two recent near-miss accidents and stated that the entrance should be converted to one-way traffic. She noted that this location appears to have one of the highest numbers of incidents in the community and referenced recent near collisions involving vehicles entering from Southern Boulevard and Wawa. She also suggested that Palm Beach County Fire Rescue consider using hydrants during training exercises to clear blocked culverts as a no-cost way to assist with drainage in advance of hurricane season.

Steve Hoffman referenced the recent emergency meeting concerning the anonymous complaints. He stated that, contrary to what had been discussed, Palm Beach County Animal Control does investigate anonymous complaints. He cited his own experience from July 30, 2024, when an anonymous complaint regarding his property resulted in an investigation that was referred to the Palm Beach County Sheriff's Office. Mr. Hoffman emphasized that anonymous complaints are made and that it should be recognized by the Town.

Ms. Lori stated she has been part of the community for more than 30 years and is known to many long-term residents and families. She expressed concern that after filing code complaints about businesses violating Town codes, she was harassed and publicly defamed by the Town Manager, who allegedly attributed unrelated complaints to her. Ms. Lori stated was treated as if she were a fake person despite being a legitimate resident raising valid concerns. She noted that, instead of enforcing violations, the Town had focused on discrediting her while businesses continued to operate in violation of codes, including one that was later rewarded with plans to expand operations on Okeechobee Boulevard. She described the treatment as unprofessional, appalling, and an abuse of taxpayer resources. Ms. Lori demanded that any future code complaints she submits be addressed properly, without harassment or defamation, and emphasized she will speak for herself if clarification is ever needed. She concluded by urging the Council to fix what she sees as a broken system at Town Hall and to handle citizen complaints fairly.

Katie Lakeman invited community members to join her in cleaning up the Town's trails on Friday at 9:00 AM, stating she would provide supplies. She expressed frustration with ongoing code issues and stated that for more than 35 years she has advocated for stronger enforcement against businesses operating along Okeechobee Boulevard. She shared that when she and her family originally sought to open a business in Loxahatchee Groves, they were denied and instead purchased property in Wellington and has now urged the Town to enforce its codes consistently and fairly. Ms. Lakeman added that the condition of the park is currently poor and embarrassingly bad, and she shared photos with the Town Manager.

Tracy Raflowitz referenced the prior night's FAAC meeting and encouraged Council to review the video, noting the incident when a representative of a prospective accounting firm abruptly left the room. She questioned whether this was the type of firm the Town should trust with its financial management. She expressed concern about the tone of Council meetings, describing a lack of

collaboration and hostility among leaders, which is perceived as an unproductive environment. Ms. Rafterowitz stated that while the Town develops a budget each year, expenditure consistently exceeds it, resulting in overspending and fiscal irresponsibility. She emphasized that taxpayers bear the burden of this mismanagement and called for stronger leadership and accountability.

Bill Yahn stated that at a previous meeting he presented photos of code violations, not because he believed Council was unaware of them, but to gauge the Council's response. He noted that while the violations were already known, his concern was beyond appearance but rather the matters of health and welfare. He explained that following his prior comments, he received more than 60 calls from residents, which he grouped into three categories. The first group claimed agricultural exemptions allowed them to disregard code enforcement, with some admitting to practices such as discharging waste and burying manure. He emphasized that agricultural exemptions do not grant immunity from regulations. The second group were dissatisfied with all Town actions, some of whom made hostile or threatening remarks. The third group, who followed the rules, obtain permits, pay taxes, and expect the Town to enforce its codes consistently. Mr. Yahn described specific violations, including an occupied RV discharging waste directly into a canal near where children fish, and a horse ranch where manure is buried in trenches rather than removed. He warned that such practices risk contaminating the water table, lowering property values, and damaging the community's reputation. He also criticized the appearance of a large industrial style building at the Town's entrance, comparing it unfavorably to a crematorium or hangar, and expressed concern about potential RV parks and a proposed manure processing facility. He stated that the Town must focus on code enforcement and stop practices that harm residents' health, property values, and quality of life. Mr. Yahn provided a document to all Councilmembers (attached hereto as Exhibit A).

**MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER MANIGLIA
MOVED TO RECEIVE AND FILE THE PAPERWORK SUBMITTED TO
THE DAIS. MOTION PASSED UNANIMOUSLY (5-0).**

Jane Cleveland stated that she built and owns Poinciana Farm on C Road and has invested all of her resources into maintaining the property. She described her farm as representative of authentic Florida and noted her significant investment in stormwater management, which she is proud to showcase. She also purchased an adjacent five-acre parcel on B Road with the intention of potentially residing there in the future. She acknowledged past code violation issues but expressed appreciation to Town staff and Council for progress being made, thanking them for the efforts in addressing challenging matters. Ms. Cleveland voiced concern about industrial use occurring near her residentially zoned property, noting the potential impact on property values and safety for horseback riders. She offered her support for code enforcement and willingness to assist the Town in its efforts.

Jane Harding expressed frustration with ongoing code enforcement issues and stated that she feels unsafe on her property, citing fear of surveillance and repeated citations despite her compliance. She described an incident where a code enforcement officer remained outside her property, and despite assurances from staff that she complied, she was still cited. She questioned why the proposed RV park remains under consideration when the Town already has an RV program that, if improved, could generate revenue without the added traffic, crime, or other impacts. She noted

that residents do not support the RV park and emphasized that she would not consider paying high rental fees to use it. She mentioned the Town should focus on finalizing and improving its existing RV program rather than starting new projects. Ms. Harding also raised concerns about the lack of progress on Town initiatives, the need for majority votes on major decisions such as rezoning, and her opposition to three-year Council terms. She stressed the importance of completing projects properly, improving transparency regarding anonymous letters and texts, and ensuring that regulations fairly distinguish between responsible property owners and violators. She concluded by stating that transparency should not be an issue if all actions are legitimate.

ADJOURNMENT

Mayor Kane transitioned directly into the next scheduled meeting at 6:52 PM.

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Signed by:
Valerie Oakes

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Town Clerk

Signed by:
Anita Kane

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Mayor Anita Kane, Seat 3
Signed by:
Margaret Herzog

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Vice Mayor Margaret Herzog, Seat 5

Councilmember Phillis Maniglia, Seat 1
Signed by:
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Councilmember Lisa El-Ramey, Seat 2
Signed by:
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Councilmember Paul T. Coleman II, Seat 4

CODE ENFORCEMENT SUGGESTIONS TO IMPLEMENT:

1. Hire a second code enforcement officer ASAP. Ideally that new officer will work 2/3 weekends per month and have the proper number of related week days off to compensate. Our current code officer is overwhelmed, and many violations take place on weekends.
2. Review and refine code policy and protocols to insure everything relates, “dove-tails” and streamlines the process so code enforcement is more efficient, timely and effective. Evidently our current code policy is not as clear and connected as it should be – and this needs review/correction.
3. Grant code officers the ability to issue tags and fines immediately upon ascertaining a violation IF that violation rises to the level where a fine is appropriate AND the property owner indicates that will not adhere to town codes, rules or laws. I have been told that a list of infractions where immediate fines may be warranted has not been developed or voted upon, and this needs to be done. If a concern is that code fines could be weaponized, require a second layer of approval by the town manager – with the fine issued timely thereafter.
4. Make code enforcement a priority. No other issue should take priority over the health, safety, welfare and protection of property values, period. If the town managers contract is to be renewed then it should be done by the entire council – not one member.

An attachment to that contract renewal should be a requirement that code enforcement is a critical part of the job description and needs more focus. Written updates as to the town managers progress in furthering code enforcement should be provided council every 60 days, and a failure to make progress would be grounds for termination/dismissal.

Clearly code enforcement failures are not attributable to one employee. However, to renew the town managers employment without a written emphasis on code enforcement would be mistake, and send taxpayers a very poor response to their pleas that code enforcement be improved.

Code enforcement as a significant part of our town managers job. It cannot be abdicated or assigned to others. However, the town manager needs be supported by our council and our citizens as steps are taken to improve performance in this area. Town council needs to do more to insure our codes, permit requirements are enforced and their constituent's health/safety are better protected as we move forward.

PLEASE IMPLEMENT ALL THESE SUGGESTIONS.



**TOWN OF LOXAHATCHEE GROVES
TOWN COUNCIL REGULAR MEETING MINUTES
TOWN HALL COUNCIL CHAMBERS – 155 F. Road, Loxahatchee Groves, FL 33470
Tuesday, May 06, 2025**

TOWN COUNCIL AGENDA ITEMS

CALL TO ORDER

Mayor Kane called the meeting to order at 6:53 PM

PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENCE

Mayor Kane led the Pledge of Allegiance followed by a moment of silence.

ROLL CALL

Mayor Anita Kane, Vice Mayor Margaret Herzog, Councilmember Paul Coleman, Councilmember Lisa El-Ramey, Councilmember Phillis Maniglia, Town Manager Francine Ramaglia, Town Attorney Glen Torcivia, Project Coordinator Jeff Kurtz, Public Works Director Richard Gallant, Public Works Superintendent Craig Lower, Planner Jim Fleischman, Engineer Randy Wertepny, Building Official Jacek Tomasik, Community Standards Director Caryn Gardner -Young, Lead Code Compliance Officer Deanna Thomas, and Town Clerk Valerie Oakes were present.

ADDITIONS, DELETIONS AND MODIFICATIONS

Mayor Kane called for any additions, deletions, modifications or approval of the agenda.

Councilmember El-Ramey stated that her Planning and Zoning Board (PZB) appointee had resigned and requested to appoint a replacement.

Vice Mayor Herzog noted she also had an appointment to bring forward.

Mayor Kane stated that she did not have a replacement identified at the moment but reserved the right to add her appointment at the next meeting.

Town Clerk Oakes requested to remove Consent Agenda items no. 4 and no. 13 from the agenda.

By consensus, the Town Council agreed to allow Councilmember El-Ramey to appoint a replacement to the PZB, Vice Mayor Herzog to appoint a replacement to a committee, and Mayor Kane to bring forward an appointment at a future meeting.

Mayor Kane requested to add the appointments as 7B on the agenda.

COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

Public Comments can be found within the May 6 , 2025 Community Discussion Minutes.

PRESENTATIONS

1. Presentation on Resilient Florida Update by Randy Wertepny of Keshavarz & Associates

Keshavarz & Associates Randy Wertepny presented on Resilient Florida Update.

2. Presentation on the Palm Beach County Fire Rescue FY24 Annual Report by District Chief Amanda Vomero

District Chief Amanda Vomero presented the Palm Beach County Fire Rescue FY24 Annual Report.

3. Presentation from the Palm Beach County Sheriff's Office:

- A. FY24 Annual Report by PBSO Captain Robert Sandt

- B. Behavioral Services Program by PBSO Sergeant Bernardo Hernandez

Palm Beach Sheriff's Office Lieutenant Sauers presented members of the PBSO team and Sergeant Bernardo Hernandez.

Sergeant Bernardo Hernandez presented the Behavioral Services Program by PBSO.

MAYOR KANE CALLED FOR A BRIEF RECESS AT 7:50 PM.

RECONVENED TOWN COUNCIL MEETING AT 7:55 PM.

4. Presentation on Draft FY 2024 Financial Audit Prepared by Andrew S. Fierman of Cabellero, Fierman, Llerena & Garcia

Item No. 4 was removed from the agenda.

5. Introduction of David DiLena, President/Principal, Project Point, Inc. and Consideration of Approval on **Resolution No. 2025-32** to Approve the Contract with Projected Point, Inc.

Projected Point President David DiLena introduced Resolution No. 2025-32 to Approve the Contract with Projected Point, Inc.

Project Coordinator Jeff Kurtz provided information on Presentation Item No. 5.

No public comments. Town Council discussion ensued.

MOTION: COUNCILMEMBER EL-RAMEY/COUNCILMEMBER MANIGLIA MOVED TO APPROVE RESOLUTION NO. 2025-32 WITH AN ADMENDMENT TO REDUCE THE TIME FRAME FROM 90 DAYS TO 60 DAYS. MOTION PASSED UNANIMOUSLY (5-0).

- 6. Presentation on Code 101 by Caryn Gardner-Young, Community Standards Manager, and Glen Torcivia, Town Attorney

Community Standards Director Gardner-Young and Town Attorney Glen Torcivia presented Code 101.

Public Comment received from Cassie Suchy and Town Clerk Oakes read into record a statement by Ms. McNicholas. Town Council discussion ensued.

By consensus, the Town Council directed staff to continue addressing code enforcement staffing needs and to bring forward proposed budget amendments, including funding options and clarification on civil citation enforcement, at the June meeting.

- 7. Presentation of Proclamations – Building Safety Month, Professional Municipal Clerks Week, and National Public Works Week

Mayor Kane read into record the Building Safety Month, Professional Municipal Clerks Week, and National Public Works Week Proclamations

- 7B. Vice Mayor Herzog nominated Peter Lomuto to the Finance Advisory and Audit Committee (FAAC), and Councilmember El-Ramey nominated Cassie Suchy to the Planning and Zoning Board.

MOTION: COUNCILMEMBER COLEMAN/VICE MAYOR HERZOG MOVED TO APPOINT PETER LOMUTO TO THE FINANCE ADVISORY & AUDIT COMMITTEE AND CASSIE SUCHY TO THE PLANNING & ZONING BOARD. MOTION PASSED UNANIMOUSLY (5-0).

CONSENT AGENDA

Councilmember El-Ramey requested to pull item no.11 for discussion.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER’S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

- 8. Approval of the Minutes

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER'S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

9. Consideration of Approval on *Resolution No. 2025-26*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING THE ENTRY BY THE TOWN INTO A MUTUAL AID AGREEMENT WITH INDIAN TRAIL IMPROVEMENT DISTRICT FOR EMERGENCY AID AND ASSISTANCE; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE MUTUAL AID AGREEMENT; AUTHORIZING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ACTIONS AS ARE NECESSARY TO IMPLEMENT THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER'S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

10. Consideration of Approval on *Resolution No. 2025-27*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, APPROVING AN AGREEMENT WITH AQUATIC VEGETATION CONTROL, INC. FOR VEGETATION MANAGEMENT SERVICES UTILIZING THE SOUTH FLORIDA WATER MANAGEMENT DISTRICT CONTRACT #4600004968; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER'S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

11. Consideration of Approval on *Resolution No. 2025-29*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA ACCEPTING AN EASEMENT FROM 1540 NORTH TREASURE DRIVE, LLC OVER A PORTION OF THEIR PROPERTY LOCATED AT 14563 NORTH ROAD, LOXAHATCHEE GROVES, FLORIDA; PROVIDING AN EFFECTIVE DATE.

Item pulled from the consent agenda for further discussion.

Councilmember El-Ramey opened discussion regarding a property by North Road on the north side, noting it includes a horse trail funded by the state. Town Council discussion ensued.

Public Comment received from Cassie Suchy. Town Council discussion ensued.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER COLEMAN MOVED TO ADOPT RESOLUTION NO. 2025-29, ACCEPTING THE EASEMENT OVER THE PROPERTY AS IDENTIFIED THEREIN. MOTION PASSED UNANIMOUSLY (5-0).

12. Consideration of Approval on *Resolution No. 2025-30*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING REMOVAL OF 218 SPECIMEN TREES FROM TRACTS AE, SWM 6, SWM 7 and SWM 9 WITHIN THE GROVES TOWN CENTER PUD AMENDMENT NO. 1 PLAT LOCATED AT THE NORTHEAST CORNER OF SOUTHERN BOULEVARD AND “B”: PROVIDING AN EFFECTIVE DATE.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER’S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

13. Consideration of Approval on *Resolution No. 2025-31*: A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA APPROVING REMOVAL OF 4 CYPRESS SPECIMEN TREES AT 15171 WILLIAMS DRIVE ROAD; PROVIDING AN EFFECTIVE DATE.

Item No. 13 was removed from the agenda.

14. Quarterly Reports - **Receive and File**

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE CONSENT AGENDA ITEMS NO. 8 THROUGH NO. 14, WITH THE REMOVAL OF ITEM NO. 13, PULLING ITEM NO. 11 FOR DISCUSSION, AND SCRIVENER’S ERRORS IN ITEM NO. 8 TO BE ADDRESSED WITH STAFF BY COUNCILMEMBER EL-RAMEY. MOTION PASSED UNANIMOUSLY (5-0).

REGULAR AGENDA

15. Consideration of Approval on *Ordinance No. 2025-01* on First Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ITS CODE OF ORDINANCES BY CREATING CHAPTER 27 “FIREWORKS” TO PROVIDE FOR REGULATIONS REGARDING

THE USE OF FIREWORKS; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION AND AN EFFECTIVE DATE.

Town Clerk Oakes read the title of Ordinance No. 2025-01 into the record.

Public comments provided by Jo Siciliano and Jane Harding. Town Council discussion ensued.

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO APPROVE ORDINANCE NO. 2025-01 ON FIRST READING, INCLUDING THE MODIFICATIONS REFERENCED REGARDING RESULT IN INJURY AND DEATH, FORESTRY DEPARTMENT, AND PTSD FOR VETERANS. MOTION PASSED UNANIMOUSLY (5-0).

MOTION: COUNCILMEMBER MANIGLIA/COUNCILMEMBER EL-RAMEY MOVED TO EXTEND THE MEETING AT 10:15 PM. MOTION PASSED UNANIMOUSLY (5-0).

MOTION: COUNCILMEMBER COLEMAN/COUNCILMEMBER EL-RAMEY MOVED TO RECESS THE MEETING UNTIL MAY 13, 2025, AT 6:00 PM, TO CONTINUE WITH THE REMAINING AGENDA ITEMS BEGINNING WITH ITEM NO. 16 THROUGH THE END OF THE AGENDA. MOTION PASSED UNANIMOUSLY (5-0).

- 16. Consideration of Approval of *Ordinance No. 2025-02* on First Reading: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LOXAHATCHEE GROVES, FLORIDA, AMENDING ARTICLE I “IN GENERAL,” ARTICLE II “IMPROPER DISPOSAL OF WASTE MATERIALS,” AND ARTICLE III “COLLECTION OF WASTE; FRANCHISES AND REGISTRATION OF CONTRACTORS AUTHORIZED,” ALL OF CHAPTER 38 “SOLID WASTE,” OF THE LOXAHATCHEE GROVES CODE OF ORDINANCES; PROVIDING FOR CONFLICT, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

Item no.16 was moved for review at the following May 16, 2025 meeting.

- 17. Discussion on Livestock Waste Non-Exclusive Franchise Program to Replace Registration Program as Required by FS 163.3205

Item no.17 was moved for review at the following May 16, 2025 meeting.

DISCUSSION

By Town Council consensus discussion items were moved to the following May 13, 2025, meeting.

- 18. Discussion on Charter Review Amendments
- 19. Discussion of Proposed Ordinance Updates to the Unified Land Development Code

- 20. Discussion of Scheduling Council and Community Strategic Planning
 - A. Council Policy Action Plan
 - B. Council Meeting Action Plan
- 21. Discussion of Rural Vista Guidelines

TOWN STAFF COMMENTS

Town staff had no report.

TOWN COUNCILMEMBER COMMENTS

Town Council had no report.


THE MEETING WAS RECESSED AT 10:18 PM UNTIL MAY 13, 2025, AT 6:00 PM.

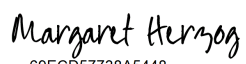
**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

ATTEST:

Signed by:


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 Town Clerk


Signed by:


F5A83D09FF41435...
 Mayor Anita Kane, Seat 3
 Signed by:


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 Vice Mayor Margaret Herzog, Seat 5

 Councilmember Phillis Maniglia, Seat 1

Signed by:



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Councilmember Lisa El-Ramey, Seat 2

Signed by:



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Councilmember Paul T. Coleman II, Seat 4

TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



AGENDA MEMO

TO: Town Council of Town of Loxahatchee Groves

FROM: Francine Ramaglia, Town Manager

DATE: May 6, 2025

SUBJECT: Quarterly Reports – Receive & File

Background:

Quarterly Reports to be received and files are as follows:

- a. Building - Jacek Tomasik, Building Official
- b. Code Enforcement – Caryn Gardner-Young, Community Standards Manager
- c. Engineering - Tara Bamber, Engenuity Group and Randy Wertepny, Keshavarz & Associates
- d. Finance - Chris Wallace from Munilytics
- e. Grants & Human Resources – Amber Schneider, Contract/Grants & HR Coordinator
- f. Information Technology Services - Node0
- g. Palm Beach County Fire Rescue - Chief Vomero
- h. Palm Beach County Sheriff's Office - Captain Sandt
- i. Planning and Zoning - Kaitlyn Forbes, Complete Cities and Jim Fleischmann, Town Planner
- j. Public Works - Richard Gallant, Public Works
- k. Town Attorney – Glen Torcivia, Town Attorney
- l. Town Clerk - Valerie Oakes

Building Department 2nd Quarter 2025 Report – Jan 1- March 31, 2025

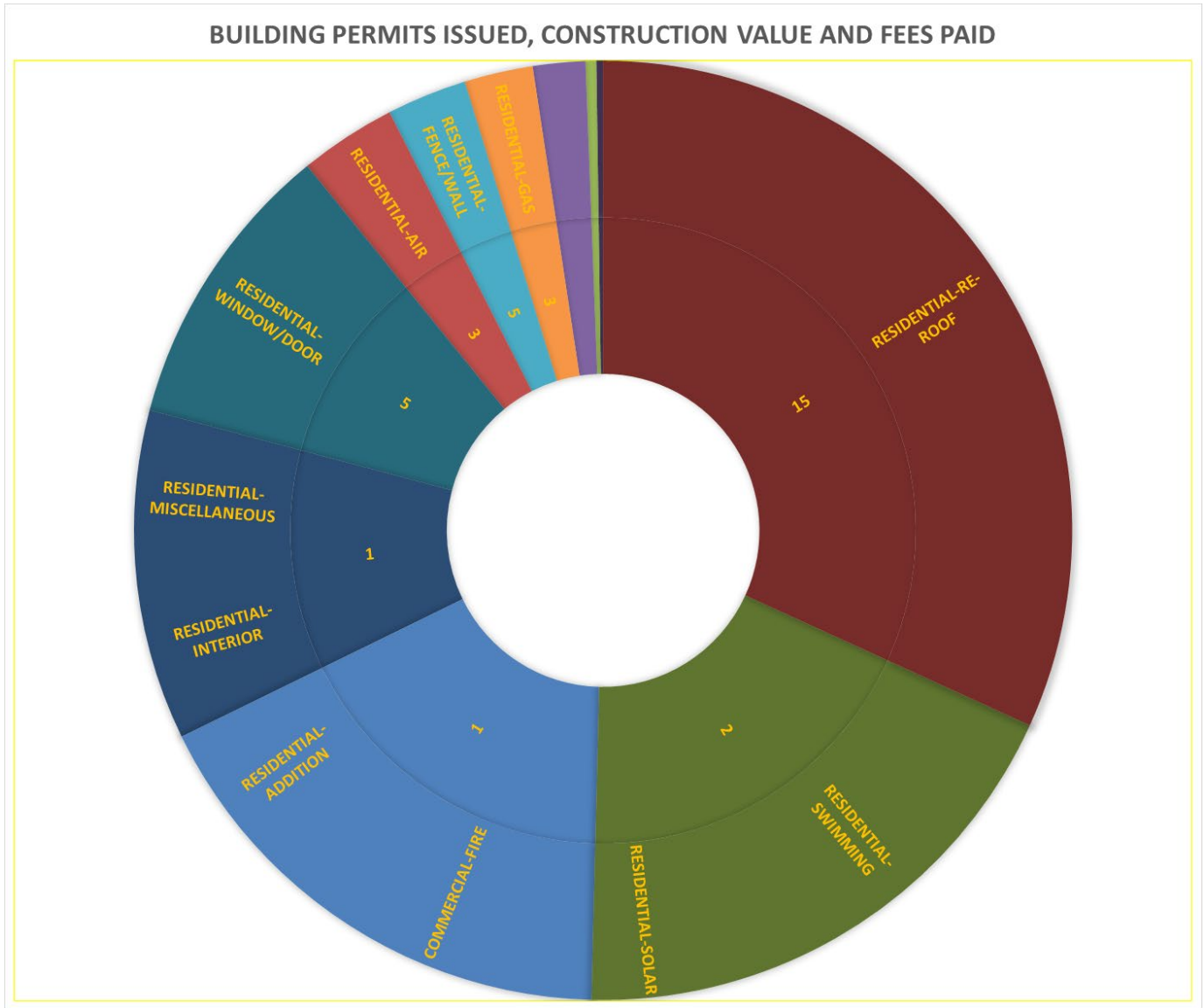
The Building Department quarterly report is intended to inform the Town Council and the residents of various permitting activities, as well as the most recent improvements in the overall permitting and customer services

BUILDING PERMIT ACTIVITIES THIS QUARTER

- Issued 50 Building Permits
- Performed 120 Inspections and 103 Plan Reviews
- Collected \$55,673.25 In permit and other fees

Building Permits Issued, Construction Value, and Fees Paid			
PERMITS ISSUED	PERMIT TYPE	JOB-VALUE	FEES PAID
1	COMMERCIAL-FIRE	\$125,975.00	\$2,675.40
1	COMMERCIAL-LOW	\$2,500.00	\$266.50
1	RESIDENTIAL-ADDITION	\$60,000.00	\$1,281.25
3	RESIDENTIAL-AIR	\$36,204.00	\$303.74
1	RESIDENTIAL-DETACHED	\$4,000.00	\$256.25
2	RESIDENTIAL-ELECTRIC	\$19,575.91	\$684.91
5	RESIDENTIAL-FENCE/WALL	\$29,907.00	\$1,274.00
3	RESIDENTIAL-GAS	\$25,662.65	\$846.40
1	RESIDENTIAL-HURRICAN	\$6,720.00	\$266.50
1	RESIDENTIAL-INTERIOR	\$66,508.98	\$0.00
1	RESIDENTIAL-MISCELLANEOUS	\$50,000.00	\$1,119.30
1	RESIDENTIAL-NEW	\$0.00	\$208.00
15	RESIDENTIAL-RE-ROOF	\$345,144.79	\$8,158.00
2	RESIDENTIAL-SOLAR	\$45,045.00	\$1,067.15
2	RESIDENTIAL-SWIMMING	\$156,500.00	\$3,383.73
1	RESIDENTIAL-WATER HEATER	\$2,490.00	\$0.00
5	RESIDENTIAL-WINDOW/DOOR	\$108,650.00	\$2,678.85
46	TOTAL	\$1,084,883.33	\$24,469.98

Building Department 2nd Quarter 2025 Report – Jan 1- March 31, 2025



2nd Quarter 2025 Permitting System Transition Overview

During the 2nd Quarter of 2025, permit applications and issuances were processed through both the legacy Gove-Easy system and the newly adopted My Government Online (MGO) platform. This dual-system usage during the transition period has resulted in minor discrepancies between the reported number of permits and the total fees collected.

As of the end of the quarter, MGO is now fully implemented and operational for all permit types, including Building, Site Development, Right-of-Way (ROW), Vegetation Removal, and various others. The new system enhances the permitting process by enabling:

- Seamless digital submittals
- Streamlined plan reviews
- Real-time inspection scheduling and tracking
- Improved customer and applicant communication
- This modernization represents a significant step forward in service delivery, increasing transparency and efficiency across all permitting operations.

Code Compliance Department Quarterly Report – January 1 to March 31, 2025

Mission Statement

To protect the health, safety, and welfare of residents, visitors, and property through education, cooperation, and voluntary compliance.

Code Compliance Operations Summary

The Code Compliance Department’s primary focus is to achieve voluntary compliance through education and communication. Given the Town’s rural character—with large, fenced parcels—initial outreach is typically through Courtesy Letters followed by formal postings such as Notices of Violation (NOV)/Notices of Hearing (NOH) if compliance cannot be achieved through cooperation.

While the Department is complaint-driven, officers are also empowered to take action when they observe violations in the field. In 2023 and in 2024, the Town Council directed staff to take a proactive approach to critical items including:

- Floodplain Development Activities (FDAs)
- Unauthorized clearing or construction
- Manure violations
- Recreational vehicles visible from the road
- Unpermitted commercial vehicle use

Anonymous complaints are not accepted under Florida Statute 162.21 unless there is an imminent threat to public health, safety, or the environment. The Town may verify the identity of complainants as all information becomes public record.

Voluntary compliance remains the goal. Staff prioritizes communication before enforcement and regularly resolves issues through phone calls, meetings, and outreach. Courtesy Letters are effective in addressing minor issues such as vegetation overgrowth, improper trailer parking, or bulk trash. However, formal enforcement is necessary for more serious violations like unpermitted fill in flood hazard areas.

Communicating with residents is key to resolving violations.

Enforcement Statistics

	Q1 FY 25	Q2 FY 25	YTD 2025
Cases Open at Start of Period	132	114	246
New Cases Opened During Period	42	627	669
Cases Opened from Citizen Complaints	42	627	669
Cases Closed During Period	60	549	609
Cases Closed Due to Compliance	56	483	539
Cases Remaining Open at End of Period	114	135	229

Initial Inspections Conducted	41	627	668
Re-inspections	51	456	507
Total Inspections	92	1083	1175

Magistrate Cases by Violation Type

	Q1 FY 25	Q2 FY 25	YTD 2025
Floodplain Development (FDA)	5	71	76
Recreational Vehicle/Trailer	9	199	208
Business Tax Receipt	1	128	129
Building Permits Required	3	68	71
Zoning	3	27	30
Bulk Trash	0	11	11
Right-of-Way Violations	1	0	1
Tree Removal (Unpermitted)	2	22	24
Commercial Vehicles / Trailers	1	8	9
Garbage / Trash Violations	0	11	11
Equipment Screening	0	59	59
Sign Violation	2	0	2
Property Maintenance	3	0	3
Misc Violations	11	17	28
Manure Violations	1	6	7

Note that during 1st Quarter a Full Time Code Officer did not start until Dec. 2024

Please note that the above cases do not include approximately:

- 70 +/- expired permits
- 40 +/- site triangle courtesy letters
- 50 +/- potential sign code violations

Recreation Vehicle Cases

There are over 200 recreational vehicle cases as shown below

	Q1 FY 25	Q2 FY 25	YTD 2025
	9	199	208

As of this reporting period, **approximately 60 new RV-related cases** are being processed, along with **30 revised cases** where the original Notices of Violation (NOVs) required correction. Updated NOVs are being finalized this week.

For cases that have already gone before the **Special Magistrate**, a **30-day correction window** was granted. Code Compliance staff will calendar these cases for re-evaluation in **four months** to confirm long-term compliance. If violations persist, staff will bring those cases forward for **Council review to consider foreclosure**, following reauthorization from the Special Magistrate.

For properties where **no recreational vehicle (RV) was found on site**, files will be **closed**. Given that the current timeframe is **outside of peak season**, there will be **no immediate**

reinspections. However, staff will calendar those properties for reevaluation **during the next high season.**

Cases involving **occupied RVs** will be scheduled for **on-site inspections next week**, with an anticipated rate of **7–10 inspections per day**. Inspections will be conducted by any available trained Code Officer and/or other staff, including support from Jacek if inspections are required over a weekend.

Staff continue to manage significant workload demands related to RV cases—including **case file preparation, investigations, resident communication, and hearing preparation.** While progress has been steady, resources remain limited. Staff remain hopeful that these represent the **final phase of intensive RV enforcement** efforts.

Fines and Liens Summary

The Town continues to track significant fines and liens associated with unresolved or repeat code violations. As of March 31, 2025, the top violators remain consistent, with substantial amounts accrued across multiple cases. Other properties have smaller but recurring fines, often related to zoning, floodplain activity, and/or unpermitted construction/activities.

Staff will continue to monitor these properties and pursue Magistrate orders and title searches where warranted under the Town's November 2024 foreclosure policy where:

Foreclosure may be considered if:

- Liens exceed **\$100,000**
- Property is **out of compliance for over a year**
- Violations pose a **risk to health or safety**

Enforcement prioritizes high-risk, non-homesteaded properties with long-standing noncompliance.

Before any action:

- Staff must **verify eligibility**, order **title search**, complete a **checklist**, and obtain a **Special Magistrate order**
- Obtain required **Town Council approval**

However, the Town has one case approved by the Town Council to proceed to foreclosure which we are in the process of hiring a specialized foreclosure attorney. We also have approximately 8 cases which we are seeking title searches to determine if a foreclosure is appropriate.



Memorandum

**To: Loxahatchee Groves Town Council
Francine Ramaglia, Town Manager**

From: Tara Bamber, P.E., Town Engineer

Subject: Quarterly Report – January 1 to March 31, 2025

Date: April 17, 2025

Below is a condensed version of the work that Engenuity Group, Inc. provided within January 1st to March 31st in 2025 as the Town Engineer and Engenuity Group Staff.

- 1. Land Development Fee-Based Applications:**
 - a. Site Development (FDA) **22**; Approvals **4**
 - b. Right of Way **10**; Approvals **3**
 - c. Pre-Application **1**
 - d. Pre-Construction **1**
 - e. Construction **3**
 - f. Project Closeout **7**
 - g. Building Permits **7**
- 2. Code Compliance Research (non-permitted): Cases **3****
- 3. Development Review Committee:**
 - a. Projects Reviewed **1**
 - b. Meetings **0**
- 4. General Services:**
 - a. Design Town Culvert Replacements (plans/permitting) **3**
 - b. Monthly Staff Meetings **2**
 - c. Quarterly Report

d. Create “2024 Overview and Calculations Guidance” for the Ordinance 2024-14- Amending Section 130-035

e. MGO Training

f. Create Approval Stamp for Approved Plans

5. Survey:

a. Sketch and Legal Drainage Easement



155 F Road Loxahatchee Groves, FL 33470

TO: Town Council of Town of Loxahatchee Groves
FROM: Jeff Kurtz, Project Coordinator
DATE: May 6, 2025
SUBJECT: Review of Quarterly financial reports

Background:

Attached are the Budget to Actual (B2A) for Revenues and Expenditures Report for the following periods:

1. September 30, 2024, 4th Quarter of FY24
2. December 31, 2024, 1st Quarter of FY 25
3. March 31, 2025, 2nd Quarter of FY 25

Also attached are vendor reports for the FY 24 and through the second quarter of FY25, and balance sheet through the second quarter of FY 25. The fund balance information for the close of FY 24 can be found in the draft audit document at page 18.

The FY25 budget will be the subject of a proposed budget amendment. Among the areas that will be proposed for amendment are:

1. Legal Services – The total legal services budget for FY25 absent cost recovery items was \$226,120 consisting of \$193,000 for general legal services and \$33,120 for code enforcement work. The B2A second quarter report shows expenditures for those services had exceeded the allocated annual budget by approximately \$7,000. Those expenditures were for 5 months of the fiscal year as the invoices for March were not received until April. Total charges for legal services were approximately \$44,000. The Town Attorney has indicated the firm will be requesting a budget adjustment equal to \$30,000 per month for the remainder of the fiscal year, which will mean a total adjustment of approximately \$230,000, if the request is granted by Town Council.
2. The Town Council had directed staff to pursue TPA grants related to Okeechobee Boulevard improvements, so as a part of the budget amendment staff will be requesting the reinstatement of \$100,000 to the Capital Improvement Plan (CIP) to cover costs associated with that project for this fiscal year.
3. Establishing a Community Services Director to oversee planning, engineering review, and code enforcement functions and the retention of a full-time code enforcement officer will require monies to be reallocated in the General Fund.



155 F Road Loxahatchee Groves, FL 33470

4. Savings incurred in bid prices versus budgeted amounts for culvert projects, catch basins and drainage projects will allow the completion of swale work on 161st to be contracted out and the return of public works drainage crews to begin work on the A road canal restabilization and thus move forward with the A Road paving project.
5. Additional funds are necessary to carry out the planning and design related to Tangerine and Citrus service improvements.

The staff is prepared to discuss these issues in greater detail at the meeting.

David DiLena from Projected Point, Inc., the Town's proposed Finance Director will present the reports to the Council.

Recommendation:

Receive and file.

Town of Loxahatchee
Budget to Actual
September 30, 2024

September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
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001 - General Fund
REVENUES

001-01-31-311-31000	Ad Valorem Taxes	\$ -	\$ 1,527,667	\$ 1,502,208	\$ (25,459)	101.69%	102.08%
001-01-31-314-31410	Electric Utility Tax	\$ 84,681	\$ 459,647	\$ 391,000	\$ (68,647)	117.56%	117.97%
001-01-31-314-31480	Utility Service Tax- Propane	\$ 3,131	\$ 21,453	\$ 11,000	\$ (10,453)	195.03%	98.12%
001-01-31-315-31500	Communication Services	\$ 7,778	\$ 93,943	\$ 94,000	\$ 57	99.94%	101.66%
001-01-31-316-31600	Local Business Tax	\$ 33,125	\$ 142,655	\$ 100,000	\$ (42,655)	142.66%	92.98%
001-01-32-323-32310	FPL Franchise Fee	\$ 33,452	\$ 324,793	\$ 310,000	\$ (14,793)	104.77%	131.34%
001-01-32-323-32330	PBC Water Utility Franchise	\$ 4,209	\$ 41,690	\$ 30,000	\$ (11,690)	138.97%	192.12%
001-01-32-323-32360	PBC Sewer Utility Franchise	\$ 2,389	\$ 14,009	\$ -	\$ (14,009)	NA	112.41%
001-01-32-323-32370	Solid Waste Franchise	\$ 15,703	\$ 208,558	\$ 190,000	\$ (18,558)	109.77%	130.54%
001-01-32-323-32390	Hauler's Franchise Fee	\$ -	\$ 3,515	\$ 6,800	\$ 3,286	51.68%	129.56%
001-01-32-329-32900	Building Permits	\$ 10,752	\$ 301,586	\$ 200,000	\$ (101,586)	150.79%	96.95%
001-01-32-329-32901	Other Permits	\$ 550	\$ (1,450)	\$ 60,000	\$ 61,450	(2.42%)	20.02%
001-01-32-329-32903	Floodplain Development Application	\$ 250	\$ 10,600	\$ -	\$ (10,600)	NA	NA
001-01-32-329-32905	Alarm Registration	\$ 281	\$ 4,406	\$ -	\$ (4,406)	NA	NA
001-01-32-329-32906	Right of Way Permit	\$ 600	\$ 2,200	\$ -	\$ (2,200)	NA	NA
001-01-32-341-34135	Administrative Charge Dependent District	\$ -	\$ 172,500	\$ 172,500	\$ -	100.00%	100.00%
001-01-33-335-35120	Municipal Revenue Sharing	\$ 6,909	\$ 86,814	\$ 86,000	\$ (814)	100.95%	109.15%
001-01-33-335-35150	Alcoholic Beverage License Tax	\$ -	\$ 1,596	\$ 6,000	\$ 4,404	26.60%	56.61%
001-01-33-335-35180	Half Cent Sales Tax	\$ 24,175	\$ 335,884	\$ 330,000	\$ (5,884)	101.78%	119.03%
001-01-33-338-33800	Shared Revenue From Other Governments	\$ 4,965	\$ 12,446	\$ -	\$ (12,446)	NA	NA
001-01-34-341-34000	General Government Charges	\$ 206	\$ 4,406	\$ 9,000	\$ 4,594	48.96%	68.09%
001-01-34-341-34180	Planning and Zoning Fees	\$ 2,500	\$ 37,762	\$ -	\$ (37,762)	NA	NA
001-01-34-341-34181	Zoning Review of Building Permits	\$ (327)	\$ (2,401)	\$ -	\$ 2,401	NA	NA
001-01-34-341-34190	Cost Recovery Fees	\$ 16,363	\$ 238,459	\$ 210,000	\$ (28,459)	113.55%	106.13%
001-01-35-351-35150	Court Fines	\$ 1,300	\$ 6,328	\$ -	\$ (6,328)	NA	327.55%
001-01-35-354-35400	Code Enforcement Fines	\$ 936	\$ 20,484	\$ 10,000	\$ (10,484)	204.84%	501.28%
001-01-35-354-35401	Alarm Violation	\$ -	\$ 244	\$ -	\$ (244)	NA	501.28%

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
001-01-35-354-35410	Tree Mitigation	\$ -	\$ 746,865	\$ -	\$ (746,865)	NA	501.28%
001-01-36-361-36110	Interest	\$ 8,699	\$ 28,537	\$ 5,000	\$ (23,537)	570.74%	483.17%
001-01-36-369-36990	Other Miscellaneous Revenue	\$ 86	\$ 1,858	\$ 1,000	\$ (858)	185.80%	61.36%
001-01-38-381-38100	Transfer from Fund Balance	\$ -	\$ 506,059	\$ 506,059	\$ -	100.00%	NA
001-14-36-361-36110	Interest for FMIVT	\$ 953	\$ 8,553	\$ -	\$ (8,553)	NA	515.42%
Total Revenues		\$ 263,666	\$ 5,361,667	\$ 4,230,567	\$ (1,131,100)	126.74%	
EXPENDITURES							
001-10-51-511-51200	Regular Salaries	\$ 3,750	\$ 45,000	\$ 45,000	\$ -	100.00%	NA
001-10-51-511-52100	FICA Taxes	\$ 309	\$ 3,653	\$ 3,443	\$ (210)	106.09%	NA
001-10-51-511-53100	Lobbying Services	\$ 5,417	\$ 65,053	\$ 70,000	\$ 4,947	92.93%	NA
001-10-51-511-53101	Town Council Legal Expenses	\$ -	\$ 24,229	\$ -	\$ (24,229)	NA	NA
001-10-51-511-54000	Travel	\$ 1,466	\$ 4,751	\$ 5,000	\$ 249	95.03%	36.81%
001-10-51-511-55400	Books, Publications, Subscriptions	\$ 16	\$ 3,481	\$ 5,000	\$ 1,519	69.61%	101.63%
001-10-51-511-55500	Education & Training	\$ -	\$ 2,565	\$ 3,000	\$ 435	85.51%	NA
001-10-51-511-58200	Special Events/ Contributions	\$ -	\$ 11,589	\$ 10,000	\$ (1,589)	115.89%	66.42%
Town Council		\$ 10,958	\$ 160,320	\$ 141,443	\$ (18,877)	113.35%	

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
001-12-51-512-51200	Regular Salaries	\$ 43,877	\$ 459,721	\$ 518,013	\$ 58,293	88.75%	105.10%
001-12-51-512-51400	Overtime	\$ 2,001	\$ 17,733	\$ 17,500	\$ (233)	101.33%	31.17%
001-12-51-512-52100	FICA Taxes	\$ 3,413	\$ 35,054	\$ 39,628	\$ 4,574	88.46%	115.03%
001-12-51-512-52200	Retirement FRS	\$ 7,779	\$ 93,889	\$ 106,502	\$ 12,613	88.16%	117.54%
001-12-51-512-52300	Health and Life Insurance	\$ (725)	\$ 44,919	\$ 53,366	\$ 8,447	84.17%	51.59%
001-12-51-512-52400	Worker's Compensation	\$ -	\$ 2,552	\$ 1,805	\$ (747)	141.40%	460.85%
001-12-51-512-53400	Other Services	\$ -	\$ 25,649	\$ 3,000	\$ (22,649)	854.97%	159.93%
001-12-51-512-54000	Travel	\$ 18	\$ 2,753	\$ 9,000	\$ 6,247	30.59%	67.09%
001-12-51-512-54200	Postage and Freight	\$ 1,163	\$ 2,469	\$ 3,000	\$ 531	82.29%	135.33%
001-12-51-512-54900	Other Operating Expenses (Misc.-Recording Fees)	\$ 25	\$ 9,983	\$ 8,000	\$ (1,983)	124.79%	71.34%
001-12-51-512-54930	Election Expense	\$ -	\$ 2,866	\$ 20,000	\$ 17,134	14.33%	2.42%
001-12-51-512-54960	Legal Advertising	\$ -	\$ 4,762	\$ 5,000	\$ 238	95.23%	236.42%
001-12-51-512-55100	Office Supplies	\$ 1,021	\$ 16,270	\$ 10,000	\$ (6,270)	162.70%	240.67%
001-12-51-512-55400	Books, Publications, Subscriptions	\$ (80)	\$ 9,631	\$ 6,000	\$ (3,631)	160.52%	85.55%
001-12-51-512-55500	Education & Training	\$ 172	\$ 2,138	\$ 4,000	\$ 1,862	53.45%	107.35%
Town Administrator		\$ 58,664	\$ 730,389	\$ 804,815	\$ 74,426	90.75%	

Town of Loxahatchee
Budget to Actual
September 30, 2024

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
001-14-51-513-53110	Payroll Fees	\$ 387	\$ 8,229	\$ 8,000	\$ (229)	102.86%	180.97%
001-14-51-513-53200	Accounting and Auditing	\$ 8,333	\$ 108,982	\$ 100,000	\$ (8,982)	108.98%	213.48%
001-14-51-513-53300	Compliance Auditing	\$ -	\$ 23,750	\$ 25,000	\$ 1,250	95.00%	NA
001-14-51-513-54910	Bank and Merchant Account Charges	\$ 2,091	\$ 19,168	\$ 10,000	\$ (9,168)	191.68%	NA
	Finance	\$ 10,811	\$ 160,129	\$ 143,000	\$ (17,129)	111.98%	
001-16-51-514-53100	Legal Fees	\$ 71,991	\$ 305,826	\$ 175,000	\$ (130,826)	174.76%	102.08%
	Town Attorney	\$ 71,991	\$ 305,826	\$ 175,000	\$ (130,826)	174.76%	
001-18-51-515-51200	Regular Salaries	\$ 17,319	\$ 104,936	\$ 82,000	\$ (22,936)	127.97%	NA
001-18-51-515-51400	Overtime	\$ 1,224	\$ 9,739	\$ 1,500	\$ (8,239)	649.24%	NA
001-18-51-515-52100	FICA Taxes	\$ 1,439	\$ 8,927	\$ 6,388	\$ (2,539)	139.75%	NA
001-18-51-515-52200	Retirement FRS	\$ 1,746	\$ 14,800	\$ 11,331	\$ (3,469)	130.61%	NA
001-18-51-515-52300	Health and Life Insurance	\$ 51	\$ 8,085	\$ 9,319	\$ 1,234	86.76%	NA
001-18-51-515-52400	Worker's Compensation	\$ -	\$ -	\$ 134	\$ 134	0.00%	NA
001-18-51-518-53100	Professional Service- Building Inspection Services	\$ 5,100	\$ 38,920	\$ 65,000	\$ 26,080	59.88%	NA
	Building Department	\$ 26,878	\$ 185,406	\$ 175,672	\$ (9,734)	105.54%	

Town of Loxahatchee
Budget to Actual
September 30, 2024

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
001-20-51-515-53400	Other Services- Planning Process	\$ -	\$ 919	\$ 4,000	\$ 3,081	22.97%	NA
001-20-51-515-53420	Comprehensive Plan	\$ -	\$ 30,256	\$ 30,000	\$ (256)	100.85%	58.17%
001-20-51-515-53450	Planning & Zoning Contract	\$ 4,355	\$ 97,921	\$ 45,000	\$ (52,921)	217.60%	143.20%
001-20-51-515-53451	Planner On Call	\$ 1,000	\$ 11,560	\$ 10,000	\$ (1,560)	115.60%	12.86%
001-20-51-515-53490	Cost Recovery Expenditures	\$ 24,607	\$ 269,081	\$ 160,000	\$ (109,081)	168.18%	130.42%
001-20-51-515-53492	Pre Application Meeting Costs	\$ -	\$ 1,944	\$ -	\$ (1,944)	NA	130.42%
001-20-51-515-54960	Legal Advertising	\$ 3,176	\$ 5,846	\$ 9,500	\$ 3,654	61.53%	0.00%
	Planning	\$ 33,139	\$ 417,526	\$ 258,500	\$ (159,026)	161.52%	
001-22-51-519-51200	Regular Salaries	\$ 5,990	\$ 111,268	\$ 91,780	\$ (19,488)	121.23%	NA
001-22-51-519-51400	Overtime	\$ -	\$ 3,834	\$ -	\$ (3,834)	NA	NA
001-22-51-519-52100	FICA Taxes	\$ 456	\$ 8,874	\$ 7,021	\$ (1,853)	126.39%	NA
001-22-51-519-52200	Retirement FRS	\$ 768	\$ 13,446	\$ 15,398	\$ 1,952	87.32%	NA
001-22-51-519-52300	Health and Life Insurance	\$ (41)	\$ 12,487	\$ 15,060	\$ 2,572	82.92%	NA
001-22-51-519-52400	Workers' Compensation	\$ -	\$ 5,757	\$ 4,071	\$ (1,686)	141.42%	NA
001-22-51-519-53100	Professional Services - Legal	\$ 5,348	\$ 61,438	\$ 75,000	\$ 13,562	81.92%	NA
001-22-51-519-53150	Special Magistrate	\$ 1,365	\$ 12,228	\$ 25,000	\$ 12,772	48.91%	521.50%
001-22-51-519-53400	Other Services - Code	\$ -	\$ 13,701	\$ 3,000	\$ (10,701)	456.69%	15.00%
001-22-51-519-53491	Code Compliance Costs	\$ -	\$ 3,213	\$ -	\$ (3,213)	NA	NA
001-22-51-519-54100	Legal Advertising	\$ -	\$ 1,695	\$ 5,000	\$ 3,305	33.89%	0.00%
001-22-51-519-55500	Education & Training	\$ -	\$ 1,375	\$ 1,000	\$ (375)	137.50%	NA
001-22-51-519-56400	Machinery and Equipment	\$ -	\$ 10,125	\$ -	\$ (10,125)	NA	NA
	Code Enforcement	\$ 13,886	\$ 259,441	\$ 242,330	\$ (17,111)	107.06%	

Town of Loxahatchee
Budget to Actual
September 30, 2024

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
001-26-52-521-53410	Law Enforcement (PBSO)	\$ -	\$ 660,092	\$ 661,000	\$ 908	99.86%	99.98%
	Law Enforcement	\$ -	\$ 660,092	\$ 661,000	\$ 908	99.86%	
001-31-51-519-54103	Cellular Services, ADT, IP Phone,	\$ 96	\$ 7,208	\$ 7,500	\$ 292	96.11%	NA
001-31-51-519-54105	Website Costs	\$ -	\$ 34,350	\$ 20,000	\$ (14,350)	171.75%	NA
001-31-51-519-54107	Internet Service	\$ -	\$ 3,041	\$ 12,000	\$ 8,959	25.34%	NA
001-31-51-519-54109	Computer Services, Node (0), Office 365	\$ 1,468	\$ 24,214	\$ 30,000	\$ 5,786	80.71%	NA
001-31-51-519-54922	Computer Subscription Services	\$ -	\$ 52,265	\$ 30,000	\$ (22,265)	174.22%	NA
	Information Technology	\$ 1,563	\$ 121,078	\$ 99,500	\$ (21,578)	121.69%	
001-32-51-519-53400	Other Service- Janitorial and Maintenance	\$ 125	\$ 31,610	\$ 20,000	\$ (11,610)	158.05%	311.04%
001-32-51-519-54300	Utilities	\$ 2,509	\$ 8,966	\$ 10,000	\$ 1,034	89.66%	90.66%
001-32-51-519-54440	Rental and Leases - Equip, Storage, etc	\$ (365)	\$ 19,143	\$ 13,000	\$ (6,143)	147.25%	57.13%
001-32-51-519-54500	Insurance other than Workers' Compensation	\$ -	\$ 71,865	\$ 90,000	\$ 18,136	79.85%	58.42%
001-32-51-519-54600	Repair and Maintenance - Building	\$ -	\$ 9,922	\$ 10,000	\$ 78	99.22%	54.88%
	Non Departmental	\$ 2,269	\$ 141,505	\$ 143,000	\$ 1,495	98.95%	
001-78-51-519-58220	Loxahatchee Groves CERT	\$ -	\$ 1,488	\$ 4,127	\$ 2,639	36.05%	NA
001-90-58-581-59000	Transfer to Fund Balance	\$ -	\$ -	\$ 61,328	\$ 61,328	0.00%	25.86%
001-90-58-581-59305	Transfer to C.I.P Fund	\$ -	\$ 1,202,853	\$ 1,202,853	\$ -	100.00%	168.73%
001-90-58-581-59405	Transfer to Solid Waste Fund	\$ -	\$ 118,000	\$ 118,000	\$ -	100.00%	100.00%
	Transfers and Other	\$ -	\$ 1,322,341	\$ 1,386,308	\$ 63,967	95.39%	
Total Expenses		\$ 230,160	\$ 4,464,053	\$ 4,230,567	\$ (233,486)	105.52%	
Revenues and Fund Balance Less Expenditures				\$ 897,614			
Less Restricted Revenue (Tree Mitigation)				\$ (746,865)			
				\$ 150,749			

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
101 - Transportation Fund							
REVENUES							
101-01-31-312-34100	1st Local option Fuel Tax (6c)	\$ 21,073	\$ 263,548	\$ 278,836	\$ (15,288)	94.52%	100.58%
101-01-31-312-34200	2nd Local Option Fuel Tax(5c)	\$ 9,674	\$ 119,446	\$ 127,550	\$ (8,104)	93.65%	99.86%
Total Revenues		\$ 30,746	\$ 382,994	\$ 406,386	\$ (23,392)	94.24%	
EXPENSES							
101-40-58-581-59105	Transfer to Roads and Drainage	\$ -	\$ 263,548	\$ 278,836	\$ 15,288	94.52%	100.00%
101-40-58-581-59305	Transfer to C.I.P Fund	\$ -	\$ 119,446	\$ 127,550	\$ 8,104	93.65%	177.57%
Total Expenses		\$ -	\$ 382,994	\$ 406,386	\$ 23,392	94.24%	
Revenues Less Expenditures		\$ -					
103 - Local Option Sales Tax (L.O.S.T) Fund							
REVENUES							
103-01-31-312-31260	Sales Tax Infrastructure	\$ 21,286	\$ 335,791	\$ 334,000	\$ 1,791	100.54%	124.24%
103-14-36-361-36110	Interest for FMIVT	\$ 5,621	\$ 50,452	\$ -	\$ 50,452	NA	NA
Total Revenues		\$ 26,907	\$ 386,243	\$ 334,000	\$ 52,243	115.64%	
EXPENSES							
103-40-58-581-59305	Transfer to C.I.P Fund	\$ -	\$ 334,000	\$ 334,000	\$ -	100.00%	251.81%
Total Expenses		\$ -	\$ 334,000	\$ 334,000	\$ -	100.00%	
Revenues Less Expenditures		\$ 52,243					

Town of Loxahatchee
Budget to Actual
September 30, 2024

September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
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105 - Water Control District
REVENUES

105-01-32-325-32510	Other Assessments	\$ -	\$ -	\$ 30,000	\$ (30,000)	0.00%	NA
105-01-32-325-32520	Road and Canal Maintenance Assessment	\$ -	\$ 1,561,755	\$ 1,560,164	\$ 1,591	100.10%	99.29%
105-01-32-325-32522	Discount Fees	\$ -	\$ (47,159)	\$ (62,407)	\$ 15,248	75.57%	63.79%
105-01-32-325-36990	Other Assessments - PBCSB	\$ -	\$ 2,558	\$ 3,000	\$ (442)	85.25%	0.00%
105-01-36-361-36110	Interest-Assessments	\$ 2	\$ 5,376	\$ -	\$ 5,376	NA	NA
105-01-36-364-36400	Sales - Equipment/Materials	\$ -	\$ 163,700	\$ -	\$ 163,700	NA	0.00%
105-01-36-369-36990	Miscellaneous Revenue	\$ (485)	\$ 764	\$ 5,000	\$ (4,236)	15.28%	140.57%
105-01-38-381-38100	Transfer from Fund Balance	\$ -	\$ 945,041	\$ 945,041	\$ -	100.00%	100.00%
105-01-38-381-38111	Contributions from Transportation Fund	\$ -	\$ 263,548	\$ 278,836	\$ (15,288)	94.52%	100.00%
105-01-38-384-38310	Issuance of Debt-Capital outlay lease	\$ -	\$ 239,346	\$ -	\$ 239,346	NA	NA
Total Revenues		\$ (483)	\$ 3,134,930	\$ 2,759,634	\$ 375,295	113.60%	

EXPENSES

105-50-53-538-51200	Regular Salaries	\$ 39,567	\$ 492,652	\$ 575,068	\$ 82,416	85.67%	74.33%
105-50-53-538-51201	Salaries - Canal Bank Crew	\$ 12,643	\$ 134,741	\$ 114,400	\$ (20,341)	117.78%	NA
105-50-53-538-51400	Overtime	\$ 1,959	\$ 30,793	\$ 18,500	\$ (12,293)	166.45%	103.48%
105-50-53-538-51401	Overtime - Canal Bank Crew	\$ 204	\$ 3,063	\$ -	\$ (3,063)	NA	103.48%
105-50-53-538-51500	Special Pay	\$ 308	\$ 2,849	\$ 6,000	\$ 3,151	47.48%	73.12%
105-50-53-538-51501	Special Pay - Canal Restoration	\$ -	\$ 616	\$ -	\$ (616)	NA	73.12%
105-50-53-538-52100	FICA Taxes	\$ 2,913	\$ 38,497	\$ 43,993	\$ 5,496	87.51%	78.78%
105-50-53-538-52101	FICA Taxes and Medicare Canal Bank Crew	\$ 954	\$ 10,308	\$ 8,751	\$ (1,557)	117.79%	NA
105-50-53-538-52200	Retirement FRS	\$ 6,725	\$ 113,871	\$ 134,192	\$ 20,321	84.86%	84.81%
105-50-53-538-52201	Retirement FRS Canal Bank Crew	\$ 1,641	\$ 11,884	\$ 19,193	\$ 7,309	61.92%	NA
105-50-53-538-52300	Health and Life Insurance	\$ (2,336)	\$ 85,199	\$ 58,925	\$ (26,274)	144.59%	74.68%
105-50-53-538-52301	Health and Life Insurance Canal Bank Crew	\$ (172)	\$ 28,242	\$ 12,604	\$ (15,638)	224.07%	NA
105-50-53-538-52400	Worker's Compensation	\$ -	\$ 26,894	\$ 27,792	\$ 899	96.77%	323.86%
105-50-53-538-52401	Workers' Compensation Canal Bank Crew	\$ -	\$ 8,995	\$ 8,995	\$ -	100.00%	NA
105-50-53-538-53102	Professional Service - Drug Test	\$ -	\$ 1,156	\$ 2,000	\$ 844	57.80%	29.05%
105-50-53-538-53200	Accounting and Auditing	\$ -	\$ 23,750	\$ 25,000	\$ 1,250	95.00%	46.73%

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
105-50-53-538-53400	Canal Bank Maintenance, non-Capital	\$ 35	\$ 73,482	\$ 55,000	\$ (18,482)	133.60%	72.74%
105-50-53-538-53480	Other Services - PBC Admin Fee	\$ -	\$ 16,244	\$ 15,602	\$ (642)	104.11%	-4.61%
105-50-53-538-54100	Communication Services	\$ 2,701	\$ 43,737	\$ 24,000	\$ (19,737)	182.24%	181.14%
105-50-53-538-54300	Utilities	\$ 1,294	\$ 15,408	\$ 14,000	\$ (1,408)	110.05%	69.15%
105-50-53-538-54440	Rental and Leases - Equip, Storage, etc	\$ 1,132	\$ 203,827	\$ 303,000	\$ 99,173	67.27%	42.70%
105-50-53-538-54500	Insurance other than Workers' Compensation	\$ -	\$ 66,823	\$ 60,000	\$ (6,823)	111.37%	79.02%
105-50-53-538-54600	Building Maintenance	\$ -	\$ 26	\$ -	\$ (26)	NA	NA
105-50-53-538-54680	Repair and Maintenance Svc -	\$ 128	\$ 2,642	\$ 50,000	\$ 47,358	5.28%	80.45%
105-50-53-538-54900	Other Current Charges	\$ -	\$ 83	\$ -	\$ (83)	NA	NA
105-50-53-538-54901	Indirect Cost Allocations	\$ -	\$ 172,500	\$ 172,500	\$ -	100.00%	100.00%
105-50-53-538-54910	Computer hardware & Software	\$ 1,168	\$ 20,069	\$ 20,000	\$ (69)	100.34%	205.60%
105-50-53-538-54980	Uniforms	\$ 300	\$ 11,627	\$ 2,000	\$ (9,627)	581.34%	113.77%
105-50-53-538-55100	Office Supplies	\$ 396	\$ 11,398	\$ 1,000	\$ (10,398)	1,139.81%	344.87%
105-50-53-538-55210	Fuel	\$ 3,401	\$ 45,553	\$ 47,276	\$ 1,723	96.36%	83.24%
105-50-53-538-55220	Lubricants	\$ -	\$ -	\$ 4,000	\$ 4,000	0.00%	9.20%
105-50-53-538-55400	Books, Publications, Subscriptions	\$ (17)	\$ 4,089	\$ 2,000	\$ (2,089)	204.43%	19.00%
105-50-53-538-55500	Education & Training	\$ 2,067	\$ 6,200	\$ 2,000	\$ (4,200)	310.01%	53.06%
105-50-53-538-56400	Machinery and Equipment	\$ -	\$ 84,242	\$ 12,333	\$ (71,909)	683.06%	NA
105-50-54-541-53400	Engineering	\$ 24,758	\$ 139,089	\$ 40,000	\$ (99,089)	347.72%	NA
105-50-54-541-54670	Traffic Control Signs	\$ -	\$ 21,193	\$ 28,996	\$ 7,803	73.09%	24.02%
105-50-54-541-54680	Repair and Maintenance - Machinery	\$ 5,560	\$ 89,673	\$ 40,000	\$ (49,673)	224.18%	200.44%
105-50-54-541-55200	Operating Supplies	\$ 1,958	\$ 23,352	\$ 17,323	\$ (6,029)	134.80%	58.26%
105-50-54-541-55300	Road Materials & Supplies	\$ -	\$ 15,009	\$ 15,000	\$ (9)	100.06%	113.60%
105-50-54-541-55310	Road Maintenance and Service	\$ 28,419	\$ 231,938	\$ 287,500	\$ 55,562	80.67%	94.98%
105-50-54-541-55500	Education & Training	\$ -	\$ 2,096	\$ 1,000	\$ (1,096)	209.59%	27.50%
105-50-54-541-56400	Capitalized Leases and Purchases of Equipment	\$ -	\$ 240,304	\$ -	\$ (240,304)	NA	27.50%
105-50-54-541-57301	Other Debt Service Costs	\$ -	\$ -	\$ 5,000	\$ 5,000	0.00%	0.00%
105-50-54-541-59305	Transfer to C.I.P Fund	\$ -	\$ 484,691	\$ 484,691	\$ -	100.00%	NA
Total Expenses		\$ 137,708	\$ 3,038,804	\$ 2,759,634	\$ (279,170)	110.12%	

Revenues and Fund Balance Less Expenditures

\$ 96,126

Town of Loxahatchee
Budget to Actual
September 30, 2024

September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
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305 - Capital Improvement Project (C.I.P) Fund

REVENUES

305-01-32-334-33450	FEMA Reimbursements	\$ -	\$ -	\$ 271,794	\$ (271,794)	0.00%	NA
305-01-33-337-33700	Local Gov't Unit Grant - Physical Environment	\$ -	\$ -	\$ 750,000	\$ (750,000)	0.00%	NA
305-01-33-337-33701	State of Florida Resiliency Grant	\$ -	\$ -	\$ 350,000	\$ (350,000)	0.00%	NA
305-01-36-366-36991	Contributions & Donations - Private Sources	\$ -	\$ 63,600	\$ 250,000	\$ (186,400)	25.44%	NA
305-01-38-381-38100	Transfer from Fund Balance	\$ -	\$ 664,549	\$ 664,549	\$ -	100.00%	NA
305-01-38-381-38105	Transfer From Road and Drainage Fund	\$ -	\$ 484,691	\$ 484,691	\$ -	100.00%	NA
305-01-38-381-38110	Contribution from General Fund	\$ -	\$ 1,202,853	\$ 1,202,853	\$ -	100.00%	314.39%
305-01-38-381-38111	Contributions from Transportation Fund	\$ -	\$ 119,446	\$ 127,550	\$ (8,104)	93.65%	177.57%
305-01-38-381-38112	Contributions From Surtax Fund	\$ -	\$ 334,000	\$ 334,000	\$ -	100.00%	251.81%
Total Revenues		\$ -	\$ 2,869,139	\$ 4,435,437	\$ (1,566,298)	64.69%	

EXPENSES

305-60-53-538-56334	Swales, Catch Basin, and Other Control Structures	\$ -	\$ 5,395	\$ -	\$ (5,395)	NA	251.81%
305-60-53-538-56336	11th Terrace and D Road Bridge Culvert	\$ -	\$ 128,494	\$ 126,000	\$ (2,494)	101.98%	NA
305-60-53-538-56337	Restoration of Canal Banks	\$ 2,131	\$ 18,263	\$ 205,794	\$ 187,531	8.87%	NA
305-60-53-538-56338	Emergency Bank Stabilization of Collecting Canal	\$ -	\$ 191,970	\$ 198,000	\$ 6,030	96.95%	NA
305-60-53-538-56348	B Road Culvert, FEMA, Funded Temp from Misc Cu	\$ -	\$ 134,910	\$ 125,700	\$ (9,210)	107.33%	NA
305-60-53-538-56349	24th and E Culvert Repair, FEMA, Funded From 11	\$ -	\$ 110,830	\$ 126,000	\$ 15,170	87.96%	NA
305-60-53-538-56350	12th Pl. N. and F Rd Culvert Replacement	\$ -	\$ 2,899	\$ 40,000	\$ 37,101	7.25%	NA
305-60-53-538-56351	F Rd. & Collecting Canal	\$ 3,832	\$ 8,731	\$ 436,300	\$ 427,570	2.00%	NA
305-60-53-538-56352	24th and F Rd.	\$ -	\$ 2,461	\$ 136,700	\$ 134,239	1.80%	NA
305-60-53-538-56353	12th Place North	\$ -	\$ 1,126	\$ 140,000	\$ 138,874	0.80%	NA
305-60-54-541-56101	West C (Gruber to Forest Lane)	\$ -	\$ -	\$ 77,673	\$ 77,673	0.00%	0.00%
305-60-54-541-56102	West D (Southern to Collecting Canal)	\$ -	\$ -	\$ 89,865	\$ 89,865	0.00%	0.00%
305-60-54-541-56103	Global Trail	\$ -	\$ -	\$ 107,064	\$ 107,064	0.00%	0.00%
305-60-54-541-56104	Kerry Lane	\$ -	\$ -	\$ 79,563	\$ 79,563	0.00%	NA
305-60-54-541-56105	24th Fourth (E & W of F Road)	\$ -	\$ -	\$ 171,581	\$ 171,581	0.00%	NA
305-60-54-541-56106	161st Terrace North	\$ -	\$ 21,449	\$ 473,965	\$ 452,516	4.53%	NA
305-60-54-541-56107	Gruber	\$ -	\$ -	\$ 120,133	\$ 120,133	0.00%	NA

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
305-60-54-541-56108	E Citrus	\$ 600	\$ 600	\$ 132,037	\$ 131,437	0.45%	NA
305-60-54-541-56109	147th	\$ 8,246	\$ 8,246	\$ 26,594	\$ 18,348	31.01%	NA
305-60-54-541-56110	B North and North Paving	\$ -	\$ -	\$ 230,641	\$ 230,641	0.00%	NA
305-60-54-541-56111	Casey Road Paving	\$ -	\$ -	\$ 187,878	\$ 187,878	0.00%	NA
305-60-54-541-56146	145th Avenue Paving Project	\$ 2,520	\$ 28,890	\$ -	\$ (28,890)	NA	NA
305-60-54-541-56154	161st and A Rd Bridge Culvert	\$ -	\$ 112,050	\$ 108,000	\$ (4,050)	103.75%	0.00%
305-60-54-541-56156	C Road and Collecting Canal Equestrian Br. Culver	\$ -	\$ 2,250	\$ -	\$ (2,250)	NA	0.00%
305-60-54-541-56303	160th Ave N Road Paving	\$ -	\$ 171	\$ -	\$ (171)	NA	109.00%
305-60-54-541-56305	E North To SN Road Paving	\$ -	\$ 158,502	\$ 154,885	\$ (3,617)	102.34%	17.61%
305-60-54-541-56307	West G Road Paving	\$ -	\$ 79,452	\$ 97,500	\$ 18,048	81.49%	2.50%
305-60-54-541-56309	E S Okeechobee to CC Road Paving	\$ -	\$ 715	\$ -	\$ (715)	NA	103.65%
305-60-54-541-56311	Folsom Road Paving	\$ -	\$ 30,468	\$ 40,014	\$ 9,546	76.14%	33.31%
305-60-54-541-56313	Collecting Canal Multiyear	\$ -	\$ 5,180	\$ -	\$ (5,180)	NA	100.23%
305-60-54-541-56315	South E and Citrus	\$ -	\$ -	\$ 35,000	\$ 35,000	0.00%	78.56%
305-60-54-541-56316	West C (Gruber to Forest Lane)	\$ -	\$ -	\$ 21,000	\$ 21,000	0.00%	NA
305-60-54-541-56317	West D (Southern to Collecting Canal)	\$ -	\$ -	\$ 21,000	\$ 21,000	0.00%	NA
305-60-54-541-56318	E S to Southern	\$ -	\$ -	\$ 28,000	\$ 28,000	0.00%	NA
305-60-54-541-56319	Kerry Lane	\$ -	\$ -	\$ 10,500	\$ 10,500	0.00%	NA
305-60-54-541-56321	24th Fourth (E & W of F Road)	\$ -	\$ 2,638	\$ 21,000	\$ 18,362	12.56%	NA
305-60-54-541-56322	Tangerine	\$ -	\$ -	\$ 35,000	\$ 35,000	0.00%	NA
305-60-54-541-56323	E Citrus	\$ -	\$ 27,687	\$ 35,000	\$ 7,313	79.11%	NA
305-60-54-541-56324	147th	\$ -	\$ 852	\$ 8,500	\$ 7,648	10.02%	NA
305-60-54-541-56325	161st Terrace North	\$ 4,048	\$ 73,451	\$ 105,000	\$ 31,549	69.95%	NA
305-60-54-541-56326	Casey Road	\$ -	\$ 29,796	\$ 25,000	\$ (4,796)	119.18%	NA
305-60-54-541-56327	Gruber	\$ -	\$ 27,174	\$ 35,000	\$ 7,826	77.64%	NA
305-60-54-541-56328	B North	\$ -	\$ -	\$ 23,550	\$ 23,550	0.00%	NA
305-60-54-541-56329	West 25th	\$ -	\$ 25,844	\$ 50,000	\$ 24,156	51.69%	NA
305-60-54-541-56541	Resiliency Grant Expenditures	\$ 30,797	\$ 318,804	\$ 350,000	\$ 31,196	91.09%	NA
Total Expenses		\$ 52,175	\$ 1,559,296	\$ 4,435,437	\$ 2,876,141	35.16%	

Revenues and Fund Balance Less Expenditures

\$ 1,309,843

**Town of Loxahatchee
Budget to Actual
September 30, 2024**

**405 - Solid Waste
REVENUES**

		September	YTD Through September 30	Budgeted	Balance	FY24 % Used Thru Sep 30	FY23 % Used Thru Sep 30
405-01-32-325-32520	Solid Waste Assessments	\$ -	\$ 604,260	\$ 604,400	\$ (140)	99.98%	99.85%
405-01-32-325-32522	Discount Fees	\$ -	\$ (19,480)	\$ (24,176)	\$ 4,696	80.58%	63.60%
405-01-34-343-34300	SWA Recycling Income	\$ -	\$ -	\$ 500	\$ (500)	0.00%	0.00%
405-01-36-361-36110	Interest	\$ -	\$ 1,989	\$ 500	\$ 1,489	397.86%	207.97%
405-01-38-381-38110	Contribution from General Fund	\$ -	\$ 118,000	\$ 118,000	\$ -	100.00%	100.00%
Total Revenues		\$ -	\$ 704,768	\$ 699,224	\$ 5,544	100.79%	

EXPENSES

405-70-53-534-53409	Other Sanitation Service	\$ -	\$ 18,935	\$ 10,000	\$ (8,935)	189.35%	42.72%
405-70-53-534-53440	Solid Waste Contract	\$ -	\$ 676,802	\$ 682,804	\$ 6,002	99.12%	102.75%
405-70-53-534-53480	PBC Admin Fee 1%	\$ -	\$ 5,857	\$ 6,044	\$ 187	96.91%	-16.51%
405-70-58-581-59000	Transfer to Fund Balance	\$ -	\$ -	\$ 376	\$ 376	0.00%	0.00%
Total Expenses		\$ -	\$ 701,594	\$ 699,224	\$ (2,370)	100.34%	

Revenues Less Expenditures

\$ 3,174

Town of Loxahatchee
Budget to Actual
December 31, 2024

001 - General Fund
REVENUES

		December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
001-01-31-311-31000	Ad Valorem Taxes	\$1,008,447	\$1,227,965	\$1,727,000	\$499,035	71.10%	73.95%
001-01-31-314-31410	Electric Utility Tax	\$33,720	\$76,272	\$430,000	\$353,728	17.74%	22.51%
001-01-31-314-31480	Utility Service Tax- Propane	\$9,191	\$10,520	\$16,000	\$5,480	65.75%	55.70%
001-01-31-315-31500	Communication Services	\$8,594	\$16,768	\$95,000	\$78,232	17.65%	16.25%
001-01-31-316-31600	Local Business Tax	\$3,603	\$89,947	\$100,000	\$10,053	89.95%	54.86%
001-01-32-323-32310	FPL Franchise Fee	\$32,471	\$68,259	\$330,000	\$261,741	20.68%	11.12%
001-01-32-323-32330	PBC Water Utility Franchise	\$1,759	\$3,568	\$31,000	\$27,432	11.51%	31.46%
001-01-32-323-32360	PBC Sewer Utility Franchise	\$1,201	\$2,383	\$13,000	\$10,617	18.33%	NA
001-01-32-323-32370	Solid Waste Franchise	\$37,370	\$40,754	\$225,000	\$184,246	18.11%	19.68%
001-01-32-323-32390	Hauler's Franchise Fee	\$0	\$1,205	\$10,000	\$8,795	12.05%	43.21%
001-01-32-329-32900	Building Permits	\$10,624	\$34,881	\$330,000	\$295,119	10.57%	11.24%
001-01-32-329-32901	Other Permits	\$0	(\$250)	\$0	\$250	NA	0.00%
001-01-32-329-32902	RV Registrations	\$0	\$750	\$20,000	\$19,250	3.75%	NA
001-01-32-329-32903	Floodplain Development Application	\$1,500	\$4,250	\$12,000	\$7,750	35.42%	NA
001-01-32-329-32905	Alarm Registration	\$525	\$525	\$5,000	\$4,475	10.50%	NA
001-01-32-329-32906	Right of Way Permit	\$2,200	\$2,900	\$1,000	(\$1,900)	290.00%	NA
001-01-32-341-34135	Administrative Charge Dependent District	\$0	\$0	\$172,500	\$172,500	0.00%	0.00%
001-01-33-335-35120	Municipal Revenue Sharing	\$6,644	\$13,553	\$84,700	\$71,147	16.00%	16.48%
001-01-33-335-35150	Alcoholic Beverage License Tax	\$0	\$0	\$6,000	\$6,000	0.00%	0.00%
001-01-33-335-35180	Half Cent Sales Tax	\$25,102	\$49,685	\$334,600	\$284,915	14.85%	16.58%
001-01-33-338-33800	SHARED REVENUE FROM OTHER LOCAL	\$360	\$941	\$0	(\$941)	NA	NA
001-01-34-341-34000	General Government Charges	\$1,150	\$2,902	\$9,000	\$6,098	32.24%	15.64%

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31	
001-01-34-341-34100	Credit Card Surcharge	\$0	\$0	\$10,000	\$10,000	0.00%	NA
001-01-34-341-34180	Planning and Zoning Fees	\$1,250	\$5,300	\$55,000	\$49,700	9.64%	NA
001-01-34-341-34190	Cost Recovery Fees	\$31,340	\$64,023	\$223,000	\$158,977	28.71%	37.17%
001-01-34-341-34195	Cost Recovery Admin Fee	\$340	\$2,197	\$0	(\$2,197)	NA	NA
001-01-35-351-35150	Court Fines	\$629	\$1,743	\$5,000	\$3,257	34.86%	NA
001-01-35-354-35400	Code Enforcement Fines	\$234	\$468	\$11,000	\$10,532	4.26%	2.34%
001-01-36-361-36110	Interest	\$4,703	\$17,516	\$59,000	\$41,484	29.69%	50.72%
001-01-36-366-36692	FMIT Safety Grant	\$5,000	\$5,000	\$0	(\$5,000)	NA	NA
001-01-36-369-36990	Other Miscellaneous Revenue	\$683	\$1,696	\$1,000	(\$696)	169.60%	-0.05%
001-14-36-361-36110	Interest for FMIVT	\$659	\$1,322	\$0	(\$1,322)	NA	NA
Total Revenues		\$1,229,300	\$1,747,043	\$4,315,800	\$2,568,757	40.48%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
EXPENSES						
001-10-51-511-51200 Regular Salaries	\$3,750	\$11,250	\$45,000	\$33,750	25.00%	25.00%
001-10-51-511-52100 FICA Taxes	\$291	\$880	\$3,500	\$2,620	25.15%	25.22%
001-10-51-511-53100 Lobbying Services	\$5,417	\$10,833	\$75,000	\$64,167	14.44%	23.21%
001-10-51-511-54000 Travel	\$0	\$576	\$5,000	\$4,424	11.52%	7.40%
001-10-51-511-55400 Books, Publications, Subscriptions	\$26	\$4,142	\$5,000	\$858	82.84%	56.24%
001-10-51-511-55500 Education & Training	\$0	\$650	\$3,000	\$2,350	21.67%	0.00%
001-10-51-511-58200 Special Events/ Contributions	\$655	\$7,151	\$10,000	\$2,849	71.51%	98.12%
Town Council	\$10,139	\$35,483	\$146,500	\$111,017	24.22%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31	
001-12-51-512-51200	Regular Salaries	\$44,309	\$155,470	\$634,360	\$478,890	24.51%	22.13%
001-12-51-512-51400	Overtime	\$662	\$2,783	\$5,000	\$2,217	55.67%	17.23%
001-12-51-512-52100	FICA Taxes	\$3,331	\$11,674	\$48,528	\$36,854	24.06%	21.87%
001-12-51-512-52200	Retirement FRS	\$8,475	\$29,950	\$115,680	\$85,730	25.89%	12.64%
001-12-51-512-52300	Health and Life Insurance	(\$461)	\$10,152	\$63,119	\$52,967	16.08%	21.17%
001-12-51-512-52400	Worker's Compensation	\$0	\$1,219	\$1,700	\$481	71.71%	141.40%
001-12-51-512-53400	Other Services	\$0	\$805	\$3,000	\$2,195	26.85%	92.04%
001-12-51-512-54000	Travel	\$3,470	\$4,733	\$5,000	\$267	94.65%	13.82%
001-12-51-512-54200	Postage and Freight	\$0	\$3,203	\$4,000	\$797	80.06%	0.00%
001-12-51-512-54900	Other Operating Expenses (Misc.-Recording Fees)	\$47	\$625	\$8,000	\$7,375	7.81%	11.19%
001-12-51-512-54930	Election Expense	\$0	\$180	\$20,000	\$19,820	0.90%	5.75%
001-12-51-512-54960	Legal Advertising	\$277	\$2,347	\$6,000	\$3,653	39.12%	38.39%
001-12-51-512-55100	Office Supplies	\$3,280	\$7,070	\$10,000	\$2,930	70.70%	26.05%
001-12-51-512-55400	Books, Publications, Subscriptions	\$99	\$690	\$6,000	\$5,310	11.50%	96.27%
001-12-51-512-55500	Education & Training	\$875	\$1,356	\$5,000	\$3,644	27.13%	4.18%
	Town Administrator	\$64,363	\$232,257	\$935,387	\$703,130	24.83%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

001-14-51-513-53110 Payroll Fees
 001-14-51-513-53200 Accounting and Auditing
 001-14-51-513-53300 Compliance Auditing
 001-14-51-513-54910 Bank and Merchant Account Charges
Finance

December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
\$393	\$1,965	\$9,000	\$7,035	21.83%	23.14%
\$16,667	\$25,000	\$125,000	\$100,000	20.00%	30.87%
\$0	\$1,700	\$25,000	\$23,300	6.80%	12.00%
\$992	\$4,386	\$10,000	\$5,614	43.86%	41.21%
\$18,051	\$33,051	\$169,000	\$135,949	19.56%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

001-16-51-514-53100 Legal Fees
 Town Attorney

December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
\$35,025	\$74,940	\$193,000	\$118,060	38.83%	20.14%
\$35,025	\$74,940	\$193,000	\$118,060	38.83%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

		December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
001-18-51-515-51200	Regular Salaries	\$13,508	\$56,523	\$171,000	\$114,477	33.05%	10.24%
001-18-51-515-51400	Overtime	\$1,054	\$4,539	\$0	(\$4,539)	NA	32.95%
001-18-51-515-52100	FICA Taxes	\$1,111	\$4,667	\$13,000	\$8,333	35.90%	11.44%
001-18-51-515-52200	Retirement FRS	\$1,334	\$6,254	\$24,000	\$17,746	26.06%	-2.34%
001-18-51-515-52300	Health and Life Insurance	\$59	\$4,236	\$25,000	\$20,764	16.95%	0.00%
001-18-51-515-52400	Worker's Compensation	\$0	\$3,901	\$4,000	\$99	97.52%	0.00%
001-18-51-515-53100	Building and Zoning Professional Service	\$0	\$0	\$90,000	\$90,000	0.00%	NA
001-18-51-515-54000	Travel	\$0	\$0	\$5,000	\$5,000	0.00%	NA
001-18-51-515-54181	Building Permit Zoning Review	\$0	\$0	\$20,000	\$20,000	0.00%	NA
001-18-51-515-54920	Computer Services	\$0	\$0	\$10,000	\$10,000	0.00%	NA
001-18-51-515-55200	Building Office Supplies	\$7,165	\$7,165	\$5,000	(\$2,165)	143.29%	NA
001-18-51-515-55400	Books, Publications, Subscriptions	\$0	\$125	\$3,000	\$2,875	4.17%	NA
001-18-51-515-55500	Education and Training	\$0	\$0	\$3,000	\$3,000	0.00%	NA
001-18-51-518-53100	Professional Service- Building Inspection Services	\$2,911	\$2,911	\$0	(\$2,911)	NA	6.65%
Building Department		\$27,142	\$90,319	\$373,000	\$282,681	24.21%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

		December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
001-20-51-515-53400	Other Services- Planning Process	\$1,438	\$1,438	\$0	(\$1,438)	NA	22.97%
001-20-51-515-53420	Comprehensive Plan	\$0	\$0	\$30,000	\$30,000	0.00%	25.33%
001-20-51-515-53450	Planning & Zoning Contract	\$4,863	\$17,056	\$60,000	\$42,944	28.43%	36.22%
001-20-51-515-53451	Planner On Call	\$2,000	\$3,000	\$25,000	\$22,000	12.00%	30.00%
001-20-51-515-53490	Cost Recovery Expenditures	\$17,106	\$51,646	\$212,000	\$160,354	24.36%	30.78%
001-20-51-515-53492	Pre Application Meeting Costs	\$1,010	\$1,185	\$0	(\$1,185)	NA	NA
001-20-51-515-54960	Legal Advertising	\$0	\$0	\$9,500	\$9,500	0.00%	14.26%
	Planning	\$26,416	\$74,324	\$336,500	\$262,176	22.09%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31	
001-22-51-511-54100	Legal Advertising	\$0	\$0	\$5,000	\$5,000	0.00%	NA
001-22-51-519-51200	Regular Salaries	\$6,281	\$14,914	\$112,000	\$97,086	13.32%	23.40%
001-22-51-519-51400	Overtime	\$197	\$197	\$0	(\$197)	NA	NA
001-22-51-519-52100	FICA Taxes	\$513	\$1,286	\$9,000	\$7,714	14.29%	25.21%
001-22-51-519-52200	Retirement FRS	\$439	\$1,809	\$12,000	\$10,191	15.07%	8.45%
001-22-51-519-52300	Health and Life Insurance	\$229	\$567	\$0	(\$567)	NA	10.63%
001-22-51-519-52400	Workers' Compensation	\$0	\$7,399	\$6,500	(\$899)	113.82%	141.42%
001-22-51-519-53100	Professional Services - Legal	\$2,759	\$11,619	\$33,120	\$21,501	35.08%	22.50%
001-22-51-519-53101	Expert Witnesses	\$0	\$0	\$7,300	\$7,300	0.00%	NA
001-22-51-519-53150	Special Magistrate	\$811	\$811	\$25,000	\$24,189	3.24%	7.75%
001-22-51-519-53400	Other Services - Code	\$0	\$0	\$3,000	\$3,000	0.00%	250.59%
001-22-51-519-53491	Code Compliance Costs	\$900	\$900	\$0	(\$900)	NA	NA
001-22-51-519-54680	Vehicle Maintenance	\$0	\$0	\$500	\$500	0.00%	NA
001-22-51-519-55210	Fuel	\$0	\$0	\$2,500	\$2,500	0.00%	NA
001-22-51-519-55500	Education & Training	\$0	\$0	\$1,000	\$1,000	0.00%	0.00%
001-24-51-524-55000	Education and Training	\$0	\$360	\$0	(\$360)	NA	NA
	Code Enforcement	\$12,131	\$39,861	\$216,920	\$177,059	18.38%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

001-26-52-521-53410 Law Enforcement (PBSO)
Law Enforcement

December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
\$55,558	\$222,231	\$668,000	\$445,769	33.27%	33.29%
\$55,558	\$222,231	\$668,000	\$445,769	33.27%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

001-31-51-519-54103 Cellular Services, ADT, IP Phone,
 001-31-51-519-54105 Website Costs
 001-31-51-519-54107 Internet Service
 001-31-51-519-54109 Computer Services, Node (0), Office 365
 001-31-51-519-54922 Computer Subscription Services
 Information Technology

December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
\$0	\$495	\$7,500	\$7,005	6.60%	22.33%
\$4,000	\$9,900	\$20,000	\$10,100	49.50%	63.35%
\$0	\$0	\$12,000	\$12,000	0.00%	25.34%
\$5,070	\$8,773	\$30,000	\$21,227	29.24%	23.32%
\$9,127	\$23,227	\$45,000	\$21,773	51.62%	59.34%
\$18,198	\$42,396	\$114,500	\$72,104	37.03%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

		December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
001-32-51-519-53400	Other Service- Janitorial and Maintenance	\$2,235	\$6,695	\$20,000	\$13,305	33.48%	47.55%
001-32-51-519-54300	Utilities	\$499	\$1,392	\$11,000	\$9,608	12.65%	17.42%
001-32-51-519-54440	Rental and Leases - Equip, Storage, etc	\$1,226	\$4,252	\$13,000	\$8,748	32.71%	44.42%
001-32-51-519-54500	Insurance other than Workers' Compensation	\$1,633	\$91,842	\$84,500	(\$7,342)	108.69%	79.57%
001-32-51-519-54600	Repair and Maintenance - Building	\$90	\$1,548	\$10,000	\$8,452	15.48%	7.91%
		\$5,683	\$105,728	\$138,500	\$32,772	76.34%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

001-90-58-581-59104 Transfer to Roads and Drainage
 001-90-58-581-59305 Transfer to C.I.P Fund

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
	\$0	\$198,498	\$595,493	\$396,995	33.33%	NA
	\$0	\$143,000	\$429,000	\$286,000	33.33%	0.00%
	\$0	\$341,498	\$1,024,493	\$682,995	33.33%	

Total Expenditures
Revenues Less Expenditures

<u>\$1,292,089</u>	\$4,315,800
<u><u>\$454,954</u></u>	

Town of Loxahatchee
Budget to Actual
December 31, 2024

	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
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101 - Transportation Fund

Revenues					
101-01-31-312-34100	1st Local option Fuel Tax (6c)	\$22,384	\$42,851	\$268,000	\$225,149
101-01-31-312-34200	2nd Local Option Fuel Tax(5c)	\$10,282	\$19,211	\$128,000	\$108,789
101-01-36-361-36110	Interest	\$0	\$0	\$4,000	\$4,000
Total Revenues		\$32,667	\$62,062	\$400,000	\$337,938
				15.52%	
101-40-58-581-59105	Transfer to Roads and Drainage	\$0	\$89,333	\$268,000	\$178,667
101-40-58-581-59305	Transfer to C.I.P Fund	\$0	\$44,000	\$132,000	\$88,000
Total Expenditures		\$0	\$133,333	\$400,000	\$266,667
				33.33%	
Revenues Less Expenditures		(\$71,271)			

Town of Loxahatchee
Budget to Actual
December 31, 2024

103 - Local Option Sales Tax (L.O.S.T) Fund

Revenues

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
103-01-31-312-31260 Sales Tax Infrastructure	\$22,124	\$57,355	\$329,800	\$272,445	17.39%	16.74%
103-01-31-381-38100 Transfer from Fund Balance	\$0	\$0	\$47,000	\$47,000	0.00%	NA
103-01-36-361-36110 Interest	\$0	\$0	\$6,500	\$6,500	0.00%	NA
103-14-36-361-36110 Interest for FMIVT	\$3,890	\$7,797	\$0	(\$7,797)	NA	NA
Total Revenues	\$26,014	\$65,152	\$383,300	\$318,148	17.00%	

Expenditures

103-40-58-581-59305 Transfer to C.I.P Fund	\$0	\$127,767	\$383,300	\$255,533	33.33%	0.00%
Total Expenditures	\$0	\$127,767	\$383,300	\$255,533	33.33%	

Town of Loxahatchee
Budget to Actual
December 31, 2024

	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
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105 - Water Control District

Revenues

105-01-32-325-32510	Other Assessments	\$0	\$0	\$30,000	\$30,000	0.00%	0.00%
105-01-32-325-32520	Road and Canal Maintenance Assessment	\$810,645	\$1,045,063	\$1,560,164	\$515,101	66.98%	69.73%
105-01-32-325-32522	Discount Fees	(\$32,140)	(\$41,885)	(\$62,407)	(\$20,522)	67.12%	67.18%
105-01-32-325-36990	Other Assessments - PBCSB	\$2,558	\$2,558	\$3,000	\$442	85.25%	0.00%
105-01-36-361-36110	Interest-Assessments	\$0	\$3	\$2,000	\$1,997	0.16%	NA
105-01-36-361-36111	Interest (SBA)	\$0	\$0	\$16,250	\$16,250	0.00%	NA
105-01-36-369-36990	Miscellaneous Revenue	\$0	\$0	\$20,000	\$20,000	0.00%	12.59%
105-01-38-381-38000	Transfer From General Fund	\$0	\$198,498	\$595,493	\$396,995	33.33%	NA
105-01-38-381-38111	Contributions from Transportation Fund	\$0	\$89,333	\$268,000	\$178,667	33.33%	0.00%
Total Revenues		\$781,063	\$1,293,570	\$2,432,500	\$1,138,930	53.18%	

Expenditures

105-50-53-538-51200	Regular Salaries	\$41,449	\$162,009	\$547,500	\$385,491	29.59%	24.94%
105-50-53-538-51201	Salaries - Canal Bank Crew	\$8,365	\$30,080	\$170,000	\$139,920	17.69%	0.00%
105-50-53-538-51400	Overtime	\$1,369	\$2,589	\$15,000	\$12,411	17.26%	39.05%
105-50-53-538-51401	Overtime - Canal Bank Crew	\$65	\$257	\$10,000	\$9,743	2.57%	NA
105-50-53-538-51500	Special Pay	\$308	\$770	\$4,000	\$3,230	19.25%	15.40%
105-50-53-538-51501	Special Pay - Canal Restoration	\$0	\$0	\$2,000	\$2,000	0.00%	NA
105-50-53-538-52100	FICA Taxes	\$3,047	\$11,685	\$45,000	\$33,315	25.97%	25.91%
105-50-53-538-52101	FICA Taxes and Medicare Canal Bank Crew	\$638	\$2,579	\$13,000	\$10,421	19.84%	0.00%
105-50-53-538-52200	Retirement FRS	\$7,126	\$31,326	\$95,000	\$63,674	32.97%	10.48%
105-50-53-538-52201	Retirement FRS Canal Bank Crew	\$1,149	\$4,751	\$23,000	\$18,249	20.65%	0.00%
105-50-53-538-52300	Health and Life Insurance	(\$1,516)	\$20,336	\$93,000	\$72,664	21.87%	35.96%
105-50-53-538-52301	Health and Life Insurance Canal Bank Crew	\$11	\$7,275	\$37,000	\$29,725	19.66%	0.00%
105-50-53-538-52400	Worker's Compensation	\$0	\$31,206	\$31,000	(\$206)	100.67%	141.42%
105-50-53-538-52401	Workers' Compensation Canal Bank Crew	\$0	\$9,264	\$9,000	(\$264)	102.94%	0.00%
105-50-53-538-53102	Professional Service - Drug Test	\$44	\$68	\$2,000	\$1,932	3.40%	26.50%
105-50-53-538-53200	Accounting and Auditing	\$0	\$1,700	\$25,000	\$23,300	6.80%	12.00%
105-50-53-538-53400	Canal Bank Maintenance, non-Capital	\$3,263	\$15,661	\$60,000	\$44,339	26.10%	48.11%

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31	
105-50-53-538-53480	Other Services - PBC Admin Fee	\$7,785	\$10,032	\$16,000	\$5,968	62.70%	77.25%
105-50-53-538-54100	Communication Services	\$7,208	\$16,570	\$25,000	\$8,430	66.28%	36.75%
105-50-53-538-54300	Utilities	\$443	\$1,544	\$21,000	\$19,456	7.35%	10.81%
105-50-53-538-54440	Rental and Leases - Equip, Storage, etc	\$55,622	\$59,058	\$235,000	\$175,942	25.13%	30.30%
105-50-53-538-54500	Insurance other than Workers' Compensation	\$1,633	\$60,842	\$58,500	(\$2,342)	104.00%	110.96%
105-50-53-538-54680	Repair and Maintenance Svc -	\$0	\$0	\$94,000	\$94,000	0.00%	1.98%
105-50-53-538-54901	Indirect Cost Allocations	\$0	\$0	\$172,500	\$172,500	0.00%	0.00%
105-50-53-538-54910	Computer hardware & Software	(\$37)	\$4,226	\$30,000	\$25,774	14.09%	0.50%
105-50-53-538-54980	Uniforms	\$509	\$2,253	\$10,000	\$7,747	22.53%	0.00%
105-50-53-538-55100	Office Supplies	\$196	\$535	\$2,000	\$1,465	26.77%	353.60%
105-50-53-538-55210	Fuel	\$1,693	\$7,018	\$50,000	\$42,982	14.04%	19.18%
105-50-53-538-55400	Books, Publications, Subscriptions	\$380	\$1,616	\$6,000	\$4,384	26.93%	68.58%
105-50-53-538-55500	Education & Training	\$0	\$3,066	\$16,000	\$12,934	19.16%	-16.96%
105-50-53-538-56400	Machinery and Equipment	\$5,277	\$7,189	\$0	(\$7,189)	NA	0.00%
105-50-53-538-57101	Principal	\$0	\$74,768	\$0	(\$74,768)	NA	NA
105-50-53-538-57201	Interest Expense	\$0	\$4,347	\$0	(\$4,347)	NA	NA
105-50-54-541-53400	Engineering	\$7,151	\$13,474	\$50,000	\$36,526	26.95%	34.42%
105-50-54-541-54670	Traffic Control Signs	\$0	\$2,926	\$70,000	\$67,074	4.18%	0.00%
105-50-54-541-54680	Repair and Maintenance - Machinery	\$12,385	\$27,908	\$0	(\$27,908)	NA	68.19%
105-50-54-541-55200	Operating Supplies	\$1,647	\$6,756	\$25,000	\$18,245	27.02%	29.43%
105-50-54-541-55300	Road Materials & Supplies	\$5	\$148	\$25,000	\$24,852	0.59%	37.06%
105-50-54-541-55310	Road Maintenance and Service	\$45,229	\$53,792	\$225,000	\$171,208	23.91%	20.45%
105-50-54-541-55500	Education & Training	\$2,215	\$5,992	\$0	(\$5,992)	NA	0.00%
105-50-54-541-57301	Other Debt Service Costs	\$0	\$0	\$5,000	\$5,000	0.00%	0.00%
105-50-54-541-59001	Transfer to CIP	\$0	\$38,333	\$115,000	\$76,667	33.33%	NA
Total Expenditures		\$214,658	\$733,947	\$2,432,500	\$1,698,553	30.17%	
Revenues Less Expendiures			\$559,623				

Town of Loxahatchee
Budget to Actual
December 31, 2024

	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
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305 - Capital Improvement Project (C.I.P) Fund

Revenues

305-01-32-334-33450	FEMA Reimbursements, Prior Year	\$0	\$0	\$271,794	\$271,794	0.00%	0.00%
305-01-33-337-33700	Local Gov't Unit Grant - FY24	\$0	\$0	\$750,000	\$750,000	0.00%	0.00%
305-01-33-337-33702	Local Gov't Unit Grant - FY25	\$0	\$0	\$750,000	\$750,000	0.00%	NA
305-01-33-337-33701	State of Florida Resiliency Grant	\$0	\$0	\$350,000	\$350,000	0.00%	0.00%
305-01-38-381-38100	Transfer from Fund Balance	\$0	\$36	\$420,000	\$419,964	0.01%	0.00%
	Carryforward from FY2034	\$0	\$273,767	\$821,302	\$547,535	33.33%	#N/A
305-01-38-381-38110	Contribution from General Fund	\$0	\$143,000	\$429,000	\$286,000	33.33%	0.00%
305-01-38-381-38111	Contributions from Transportation Fund	\$0	\$44,000	\$132,000	\$88,000	33.33%	0.00%
305-01-38-381-38112	Contributions From Surtax Fund	\$0	\$127,767	\$383,300	\$255,533	33.33%	0.00%
305-01-38-381-38113	Contributions from Road and Drainage	\$0	\$38,333	\$115,000	\$76,667	33.33%	NA
Total Revenues		\$0	\$626,903	\$4,422,396	\$3,795,493	14.18%	

Expenditures

305-60-53-538-56334	Swales, Catch Basin, and Other Control Structures	\$0	\$907	\$350,000	\$349,093	0.26%	NA
305-60-53-538-56337	Restoration of Canal Banks	\$0	\$6,048	\$387,531	\$381,483	1.56%	0.00%
305-60-53-538-56339	South E and Citrus Drainage w/o Tree Removal	\$0	\$0	\$25,000	\$25,000	0.00%	NA
305-60-53-538-56340	Tangerine and Citrus Drainage w/o Tree Removal	\$0	\$0	\$25,000	\$25,000	0.00%	NA
305-60-53-538-56351	F Rd. & Collecting Canal	\$500	\$1,770	\$447,570	\$445,801	0.40%	0.00%
305-60-53-538-56352	24th and F Rd.	\$0	\$0	\$145,239	\$145,239	0.00%	0.00%
305-60-53-538-56353	12th Place North	\$0	\$0	\$213,473	\$213,473	0.00%	0.00%
305-60-54-541-56105	24th Fourth (E & W of F Road)	\$0	\$0	\$171,581	\$171,581	0.00%	0.00%
305-60-54-541-56106	161st Terrace North	\$0	\$13,608	\$452,515	\$438,907	3.01%	0.00%
305-60-54-541-56107	Gruber	\$0	\$0	\$120,133	\$120,133	0.00%	0.00%
305-60-54-541-56108	E Citrus	\$0	\$0	\$131,437	\$131,437	0.00%	0.00%
305-60-54-541-56109	147th	\$0	\$0	\$18,347	\$18,347	0.00%	0.00%
305-60-54-541-56111	Casey Road Paving	\$0	\$5,200	\$187,878	\$182,678	2.77%	0.00%
305-60-54-541-56157	Misc. Culvert failures/emergency repairs	\$0	\$0	\$240,000	\$240,000	0.00%	NA
305-60-54-541-56159	Folsom & 25th St Culvert	\$2,765	\$3,568	\$84,500	\$80,933	4.22%	NA
305-60-54-541-56160	Bunny Ln & D Road Culvert	\$2,843	\$3,854	\$144,500	\$140,646	2.67%	NA
305-60-54-541-56161	Kerry Lane and F Road Culvert	\$2,644	\$2,644	\$144,500	\$141,857	1.83%	NA

Town of Loxahatchee
Budget to Actual
December 31, 2024

	December	YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31	
305-60-54-541-56200	PW Building	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56307	West G Road Paving	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56311	Folsom Road Paving	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56315	South E and Citrus	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56318	E S to Southern	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56321	24th Fourth (E & W of F Road)	\$0	\$0	\$18,362	\$18,362	0.00%	0.00%
305-60-54-541-56322	Tangerine	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56323	E Citrus	\$0	\$0	\$7,312	\$7,312	0.00%	0.00%
305-60-54-541-56324	147th	\$0	\$0	\$7,648	\$7,648	0.00%	0.00%
305-60-54-541-56325	161st Terrace North	\$0	\$0	\$31,548	\$31,548	0.00%	0.00%
305-60-54-541-56327	Gruber	\$0	\$0	\$7,825	\$7,825	0.00%	0.00%
305-60-54-541-56329	West 25th	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56330	Pump House	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56331	Gate Repairs at A (Drainage)	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56334	A South Repaving	\$0	\$0	\$363,688	\$363,688	0.00%	NA
305-60-54-541-56335	Collecting Canal (a to b) Repaving	\$0	\$0	\$145,475	\$145,475	0.00%	NA
305-60-54-541-56336	E North Gap Repaving	\$0	\$0	\$72,738	\$72,738	0.00%	NA
305-60-54-541-56337	Folsom Gap Repaving	\$0	\$0	\$72,738	\$72,738	0.00%	NA
305-60-54-541-56338	West 25 Street Gap Repaving	\$0	\$0	\$43,643	\$43,643	0.00%	NA
305-60-54-541-56339	G West Repaving	\$0	\$0	\$29,020	\$29,020	0.00%	NA
305-60-54-541-56341	Collecting Canal Repaving	\$0	\$0	\$12,000	\$12,000	0.00%	NA
305-60-54-541-56342	A South Repaving	\$0	\$0	\$75,000	\$75,000	0.00%	NA
305-60-54-541-56343	Gate Repair at Folsom	\$0	\$0	\$15,000	\$15,000	0.00%	NA
305-60-54-541-56345	Community Cost Sharing Program	\$0	\$0	\$150,000	\$150,000	0.00%	NA
305-60-54-541-56501	North Road Trail	\$0	\$0	\$20,000	\$20,000	0.00%	NA
305-60-54-541-56541	Resiliency Grant Expenditures	\$0	\$11,978	\$31,195	\$19,217	38.40%	0.50%
Total Expenditures		\$8,752	\$49,576	\$4,422,396	\$4,372,820	1.12%	

Revenues Less Expenditures

\$577,327

Town of Loxahatchee
Budget to Actual
December 31, 2024

		YTD Through December 31, 2024	Budgeted	Balance	FY25 % Used Thru Dec 31	FY24% Used Thru Dec 31
405 - Solid Waste						
Revenues						
405-01-32-325-32520	Solid Waste Assessments	\$384,684	\$471,658	\$676,800	\$205,142	69.69%
405-01-32-325-32522	Discount Fees	(\$15,038)	(\$17,786)	(\$27,000)	(\$9,214)	65.87%
405-01-34-343-34300	SWA Recycling Income	\$0	\$0	\$500	\$500	0.00%
405-01-36-361-36110	Interest	\$0	\$0	\$7,800	\$7,800	0.00%
405-01-36-381-38100	Transfer from Fund Balance	\$0	\$20,633	\$61,900	\$41,267	33.33%
Total Revenues		\$369,646	\$474,505	\$720,000	\$245,495	65.90%
Expenditures						
405-70-53-534-53409	Other Sanitation Service	\$50,962	\$87,467	\$20,000	(\$67,467)	437.34%
405-70-53-534-53440	Solid Waste Contract	\$56,400	\$169,200	\$692,000	\$522,800	24.45%
405-70-53-534-53480	PBC Admin Fee 1%	\$3,696	\$5,471	\$8,000	\$2,529	68.38%
Total Expenditures		\$111,059	\$262,138	\$720,000	\$457,862	36.41%
Revenues Less Expenditures		\$212,367				

Town of Loxahatchee
Budget to Actual
March 31, 2025

001 - General Fund
REVENUES

		March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
001-01-31-311-31000	Ad Valorem Taxes	\$74,889	\$1,529,556	\$1,727,000	\$197,444	88.57%	85.61%
001-01-31-314-31410	Electric Utility Tax	\$31,222	\$179,358	\$430,000	\$250,642	41.71%	47.77%
001-01-31-314-31480	Utility Service Tax- Propane	\$1,768	\$16,871	\$16,000	(\$871)	105.44%	104.39%
001-01-31-315-31500	Communication Services	\$8,926	\$42,198	\$95,000	\$52,802	44.42%	41.80%
001-01-31-316-31600	Local Business Tax	\$1,328	\$98,769	\$100,000	\$1,231	98.77%	36.57%
001-01-32-323-32310	FPL Franchise Fee	\$26,238	\$147,728	\$330,000	\$182,272	44.77%	36.57%
001-01-32-323-32330	PBC Water Utility Franchise	\$1,706	\$8,580	\$31,000	\$22,420	27.68%	92.37%
001-01-32-323-32360	PBC Sewer Utility Franchise	\$1,027	\$5,444	\$13,000	\$7,556	41.87%	NA
001-01-32-323-32370	Solid Waste Franchise	\$17,362	\$93,391	\$225,000	\$131,609	41.51%	48.40%
001-01-32-323-32390	Hauler's Franchise Fee	\$0	\$1,205	\$10,000	\$8,795	12.05%	43.21%
001-01-32-329-32900	Building Permits	\$37,050	\$106,816	\$330,000	\$223,184	32.37%	74.84%
001-01-32-329-32901	Other Permits	\$0	(\$250)	\$0	\$250	NA	0.00%
001-01-32-329-32902	RV Registrations	\$3,120	\$3,870	\$20,000	\$16,130	19.35%	NA
001-01-32-329-32903	Floodplain Development Application	\$4,371	\$12,621	\$12,000	(\$621)	105.18%	NA
001-01-32-329-32905	Alarm Registration	\$263	\$1,688	\$5,000	\$3,313	33.75%	NA
001-01-32-329-32906	Right of Way Permit	\$0	\$3,004	\$1,000	(\$2,004)	300.40%	NA
001-01-32-341-34135	Administrative Charge Dependent District	\$0	\$0	\$172,500	\$172,500	0.00%	99.71%
001-01-33-335-35120	Municipal Revenue Sharing	\$6,644	\$33,486	\$84,700	\$51,214	39.54%	41.21%
001-01-33-335-35150	Alcoholic Beverage License Tax	\$0	\$0	\$6,000	\$6,000	0.00%	0.00%
001-01-33-335-35180	Half Cent Sales Tax	\$26,250	\$136,074	\$334,600	\$198,526	40.67%	44.21%
001-01-33-338-33800	Shared Revenue from Other Governments	\$488	\$2,267	\$0	(\$2,267)	NA	NA
001-01-34-341-34000	General Government Charges	\$3,437	\$7,547	\$9,000	\$1,453	83.86%	27.37%

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
001-01-34-341-34100	Credit Card Surcharge	\$0	\$0	\$10,000	\$10,000	0.00%	NA
001-01-34-341-34180	Planning and Zoning Fees	\$5,100	\$10,900	\$55,000	\$44,100	19.82%	NA
001-01-34-341-34190	Cost Recovery Fees	\$19,870	\$139,605	\$223,000	\$83,395	62.60%	51.72%
001-01-34-341-34195	Cost Recovery Admin Fee	\$1,153	\$4,209	\$0	(\$4,209)	NA	NA
001-01-35-351-35150	Court Fines	\$729	\$3,384	\$5,000	\$1,616	67.67%	NA
001-01-35-354-35400	Code Enforcement Fines	\$0	\$468	\$11,000	\$10,532	4.26%	27.02%
001-01-36-361-36110	Interest	\$8,109	\$45,876	\$59,000	\$13,124	77.76%	100.71%
001-01-36-366-36692	FMIT Safety Grant	\$0	\$5,000	\$0	(\$5,000)	NA	NA
001-01-36-369-36990	Other Miscellaneous Revenue	\$104	\$3,240	\$1,000	(\$2,240)	324.00%	43.13%
001-14-36-361-36110	Interest for FMIVT	\$0	\$2,491	\$0	(\$2,491)	NA	NA
Total Revenues		\$281,154	\$2,645,394	\$4,315,800	\$1,670,406	61.30%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
EXPENSES						
001-10-51-511-51200 Regular Salaries	\$3,750	\$22,500	\$45,000	\$22,500	50.00%	50.00%
001-10-51-511-52100 FICA Taxes	\$309	\$1,808	\$3,500	\$1,692	51.67%	52.18%
001-10-51-511-53100 Lobbying Services	\$5,417	\$55,025	\$75,000	\$19,975	73.37%	46.50%
001-10-51-511-54000 Travel	\$0	\$2,327	\$5,000	\$2,673	46.54%	22.59%
001-10-51-511-55400 Books, Publications, Subscriptions	\$0	\$4,524	\$5,000	\$476	90.48%	62.88%
001-10-51-511-55500 Education & Training	\$0	\$2,923	\$3,000	\$77	97.43%	0.00%
001-10-51-511-58200 Special Events/ Contributions	\$0	\$7,311	\$10,000	\$2,689	73.11%	108.12%
Town Council	\$9,476	\$96,418	\$146,500	\$50,082	65.81%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
001-12-51-512-51200	Regular Salaries	\$49,670	\$296,571	\$634,360	\$337,789	46.75%	40.11%
001-12-51-512-51400	Overtime	\$591	\$4,365	\$5,000	\$635	87.30%	41.62%
001-12-51-512-52100	FICA Taxes	\$3,767	\$22,604	\$48,528	\$25,924	46.58%	40.22%
001-12-51-512-52200	Retirement FRS	\$7,243	\$52,259	\$115,680	\$63,421	45.18%	44.50%
001-12-51-512-52300	Health and Life Insurance	(\$65)	\$21,417	\$63,119	\$41,702	33.93%	52.64%
001-12-51-512-52400	Worker's Compensation	\$0	\$1,219	\$1,700	\$481	71.71%	141.40%
001-12-51-512-53400	Other Services	\$0	\$2,393	\$3,000	\$607	79.76%	359.31%
001-12-51-512-54000	Travel	\$0	\$5,807	\$5,000	(\$807)	116.14%	13.82%
001-12-51-512-54200	Postage and Freight	\$0	\$4,851	\$4,000	(\$851)	121.27%	9.53%
001-12-51-512-54900	Other Operating Expenses (Misc.-Recording Fees)	\$27	\$725	\$8,000	\$7,275	9.07%	97.78%
001-12-51-512-54930	Election Expense	\$2,441	\$4,312	\$20,000	\$15,688	21.56%	5.75%
001-12-51-512-54960	Legal Advertising	\$0	\$4,325	\$6,000	\$1,675	72.09%	60.65%
001-12-51-512-55100	Office Supplies	\$0	\$10,716	\$10,000	(\$716)	107.16%	110.48%
001-12-51-512-55400	Books, Publications, Subscriptions	\$0	\$10,531	\$6,000	(\$4,531)	175.52%	117.07%
001-12-51-512-55500	Education & Training	\$0	\$2,391	\$5,000	\$2,609	47.82%	4.18%
	Town Administrator	\$63,676	\$444,486	\$935,387	\$490,901	47.52%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-14-51-513-53110 Payroll Fees
 001-14-51-513-53200 Accounting and Auditing
 001-14-51-513-53300 Compliance Auditing
 001-14-51-513-54910 Bank and Merchant Account Charges
Finance

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
\$423	\$4,780	\$9,000	\$4,220	53.12%	53.82%
\$18,833	\$52,167	\$125,000	\$72,833	41.73%	56.01%
\$0	\$1,700	\$25,000	\$23,300	6.80%	87.00%
\$1,222	\$8,706	\$10,000	\$1,294	87.06%	73.56%
\$20,478	\$67,353	\$169,000	\$101,647	39.85%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-16-51-514-53100 Legal Fees
 Town Attorney

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
\$57,134	\$201,222	\$193,000	(\$8,222)	104.26%	61.06%
\$57,134	\$97,049	\$193,000	(\$8,222)	50.28%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
001-18-51-515-51200	Regular Salaries	\$13,815	\$98,095	\$171,000	\$72,905	57.37%	44.24%
001-18-51-515-51400	Overtime	\$1,684	\$9,132	\$0	(\$9,132)	NA	148.40%
001-18-51-515-52100	FICA Taxes	\$1,183	\$8,316	\$13,000	\$4,684	63.97%	48.22%
001-18-51-515-52200	Retirement FRS	\$1,504	\$10,646	\$24,000	\$13,354	44.36%	46.08%
001-18-51-515-52300	Health and Life Insurance	\$99	\$8,581	\$25,000	\$16,419	34.33%	38.01%
001-18-51-515-52400	Worker's Compensation	\$0	\$3,901	\$4,000	\$99	97.52%	0.00%
001-18-51-515-53100	Building and Zoning Professional Service	\$5,900	\$8,811	\$90,000	\$81,189	9.79%	NA
001-18-51-515-54000	Travel	\$0	\$603	\$5,000	\$4,397	12.06%	NA
001-18-51-515-54181	Building Permit Zoning Review	\$327	\$327	\$20,000	\$19,673	1.63%	NA
001-18-51-515-54920	Computer Services	\$0	\$300	\$10,000	\$9,700	3.00%	NA
001-18-51-515-55200	Building Office Supplies	\$400	\$7,765	\$5,000	(\$2,765)	155.29%	NA
001-18-51-515-55400	Books, Publications, Subscriptions	\$0	\$125	\$3,000	\$2,875	4.17%	NA
001-18-51-515-55500	Education and Training	\$0	\$0	\$3,000	\$3,000	0.00%	NA
	Building Department	\$24,912	\$156,601	\$373,000	\$216,399	41.98%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-20-51-515-53400 Other Services- Planning Process
 001-20-51-515-53420 Comprehensive Plan
 001-20-51-515-53450 Planning & Zoning Contract
 001-20-51-515-53451 Planner On Call
 001-20-51-515-53490 Cost Recovery Expenditures
 001-20-51-515-53492 Pre Application Meeting Costs
 001-20-51-515-54960 Legal Advertising
Planning

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
\$0	\$1,438	\$0	(\$1,438)	NA	22.97%
\$0	\$0	\$30,000	\$30,000	0.00%	69.29%
\$4,044	\$30,813	\$60,000	\$29,187	51.35%	76.42%
\$1,000	\$5,000	\$25,000	\$20,000	20.00%	65.60%
\$19,330	\$106,135	\$212,000	\$105,865	50.06%	66.31%
\$0	\$1,185	\$0	(\$1,185)	NA	NA
\$0	\$0	\$9,500	\$9,500	0.00%	14.26%
\$24,374	\$144,570	\$336,500	\$191,930	42.96%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
001-22-51-511-54100	Legal Advertising	\$0	\$0	\$5,000	\$5,000	0.00%	NA
001-22-51-519-51200	Regular Salaries	\$6,296	\$36,541	\$112,000	\$75,459	32.63%	66.31%
001-22-51-519-51400	Overtime	\$64	\$619	\$0	(\$619)	NA	NA
001-22-51-519-52100	FICA Taxes	\$512	\$3,083	\$9,000	\$5,917	34.26%	71.05%
001-22-51-519-52200	Retirement FRS	\$867	\$4,811	\$12,000	\$7,189	40.09%	42.61%
001-22-51-519-52300	Health and Life Insurance	\$337	\$1,241	\$0	(\$1,241)	NA	53.88%
001-22-51-519-52400	Workers' Compensation	\$0	\$7,399	\$6,500	(\$899)	113.82%	141.42%
001-22-51-519-53100	Professional Services - Legal	\$4,212	\$32,072	\$33,120	\$1,048	96.84%	#N/A
001-22-51-519-53101	Expert Witnesses	\$0	\$1,014	\$7,300	\$6,286	13.89%	58.25%
001-22-51-519-53150	Special Magistrate	\$2,535	\$3,853	\$25,000	\$21,147	15.41%	#N/A
001-22-51-519-53400	Other Services - Code	\$0	\$0	\$3,000	\$3,000	0.00%	#N/A
001-22-51-519-53491	Code Compliance Costs	\$0	\$900	\$0	(\$900)	NA	45.06%
001-22-51-519-54680	Vehicle Maintenance	\$0	\$0	\$500	\$500	0.00%	112.50%
001-22-51-519-55210	Fuel	\$0	\$0	\$2,500	\$2,500	0.00%	25.34%
001-22-51-519-55500	Education & Training	\$0	\$0	\$1,000	\$1,000	0.00%	47.29%
001-24-51-524-55000	Education and Training	\$0	\$360	\$0	(\$360)	NA	112.02%
	Code Enforcement	\$14,823	\$91,893	\$216,920	\$125,027	42.36%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-26-52-521-53410 Law Enforcement (PBSO)
Law Enforcement

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
\$55,558	\$388,904	\$668,000	\$279,096	58.22%	58.25%
\$55,558	\$222,231	\$668,000	\$279,096	33.27%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-31-51-519-54103 Cellular Services, ADT, IP Phone,
 001-31-51-519-54105 Website Costs
 001-31-51-519-54107 Internet Service
 001-31-51-519-54109 Computer Services, Node (0), Office 365
 001-31-51-519-54922 Computer Subscription Services
 Information Technology

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
\$0	\$495	\$7,500	\$7,005	6.60%	45.06%
\$2,000	\$15,900	\$20,000	\$4,100	79.50%	112.50%
\$0	\$0	\$12,000	\$12,000	0.00%	25.34%
\$2,362	\$13,435	\$30,000	\$16,565	44.78%	47.29%
\$0	\$27,847	\$45,000	\$17,153	61.88%	112.02%
\$4,362	\$57,677	\$114,500	\$56,823	50.37%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
001-32-51-519-53400 Other Service- Janitorial and Maintenance	\$125	\$13,675	\$20,000	\$6,325	68.37%	86.65%
001-32-51-519-54300 Utilities	\$480	\$2,831	\$11,000	\$8,169	25.74%	31.01%
001-32-51-519-54440 Rental and Leases - Equip, Storage, etc	\$397	\$5,845	\$13,000	\$7,155	44.96%	77.45%
001-32-51-519-54500 Insurance other than Workers' Compensation	(\$6,930)	\$84,912	\$84,500	(\$412)	100.49%	79.85%
001-32-51-519-54600 Repair and Maintenance - Building	\$1,435	\$4,871	\$10,000	\$5,129	48.71%	85.68%
	(\$4,493)	\$112,133	\$138,500	\$26,367	80.96%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

001-90-58-581-59104 Transfer to Roads and Drainage
 001-90-58-581-59305 Transfer to C.I.P Fund

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
	\$0	\$119,099	\$595,493	\$476,394	20.00%	NA
	\$0	\$85,800	\$429,000	\$343,200	20.00%	100.00%
	\$0	\$204,899	\$1,024,493	\$819,594	20.00%	

Total Expenditures

\$1,695,312 **\$4,315,800**

Revenues Less Expenditures

\$950,083

Town of Loxahatchee
Budget to Actual
March 31, 2025

March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
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101 - Transportation Fund

Revenues

101-01-31-312-34100	1st Local option Fuel Tax (6c)	\$21,151	\$108,816	\$268,000	\$159,184	40.60%	38.32%
101-01-31-312-34200	2nd Local Option Fuel Tax(5c)	\$10,067	\$49,387	\$128,000	\$78,613	38.58%	38.71%
101-01-36-361-36110	Interest	\$0	\$0	\$4,000	\$4,000	0.00%	NA
Total Revenues		\$31,218	\$158,203	\$400,000	\$241,797	39.55%	

101-40-58-581-59105	Transfer to Roads and Drainage	\$0	\$53,600	\$268,000	\$214,400	20.00%	38.45%
101-40-58-581-59305	Transfer to C.I.P Fund	\$0	\$26,400	\$132,000	\$105,600	20.00%	38.45%
Total Expenditures		\$0	\$80,000	\$400,000	\$320,000	20.00%	

Revenues Less Expenditures

\$78,203

Town of Loxahatchee
Budget to Actual
March 31, 2025

103 - Local Option Sales Tax (L.O.S.T) Fund

Revenues

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
103-01-31-312-31260 Sales Tax Infrastructure	\$23,315	\$147,317	\$329,800	\$182,483	44.67%	43.14%
103-01-31-381-38100 Transfer from Fund Balance	\$0	\$9,400	\$47,000	\$37,600	20.00%	NA
103-01-36-361-36110 Interest	\$0	\$0	\$6,500	\$6,500	0.00%	NA
103-14-36-361-36110 Interest for FMIVT	\$0	\$14,695	\$0	(\$14,695)	NA	NA
Total Revenues	\$23,315	\$171,412	\$383,300	\$211,888	44.72%	

Expenditures

103-40-58-581-59305 Transfer to C.I.P Fund	\$0	\$76,660	\$383,300	\$306,640	20.00%	48.59%
Total Expenditures	\$0	\$76,660	\$383,300	\$306,640	20.00%	

Town of Loxahatchee
Budget to Actual
March 31, 2025

	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
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105 - Water Control District

Revenues

105-01-32-325-32510	Other Assessments	\$0	\$0	\$30,000	\$30,000	0.00%	0.00%
105-01-32-325-32520	Road and Canal Maintenance Assessment	\$63,901	\$1,317,690	\$1,560,164	\$242,474	84.46%	82.98%
105-01-32-325-32522	Discount Fees	(\$709)	(\$48,156)	(\$62,407)	(\$14,251)	77.16%	75.34%
105-01-32-325-36990	Other Assessments - PBCSB	\$0	\$2,558	\$3,000	\$442	85.25%	85.25%
105-01-36-361-36110	Interest-Assessments	\$0	\$3	\$2,000	\$1,997	0.16%	NA
105-01-36-361-36111	Interest (SBA)	\$0	\$0	\$16,250	\$16,250	0.00%	NA
105-01-36-369-36990	Miscellaneous Revenue	\$721	\$1,194	\$20,000	\$18,806	5.97%	12.59%
105-01-38-381-38000	Transfer From General Fund	\$0	\$119,099	\$595,493	\$476,394	20.00%	NA
105-01-38-381-38111	Contributions from Transportation Fund	\$0	\$53,600	\$268,000	\$214,400	20.00%	38.45%
Total Revenues		\$63,913	\$1,445,987	\$2,432,500	\$986,513	59.44%	

Expenditures

105-50-53-538-51200	Regular Salaries	\$46,376	\$300,141	\$547,500	\$247,359	54.82%	53.49%
105-50-53-538-51201	Salaries - Canal Bank Crew	\$8,378	\$55,411	\$170,000	\$114,589	32.59%	0.00%
105-50-53-538-51400	Overtime	\$368	\$4,184	\$15,000	\$10,816	27.90%	79.17%
105-50-53-538-51401	Overtime - Canal Bank Crew	\$8	\$510	\$10,000	\$9,490	5.10%	NA
105-50-53-538-51500	Special Pay	\$462	\$1,694	\$4,000	\$2,306	42.35%	26.95%
105-50-53-538-51501	Special Pay - Canal Restoration	\$0	\$0	\$2,000	\$2,000	0.00%	NA
105-50-53-538-52100	FICA Taxes	\$3,388	\$22,188	\$45,000	\$22,812	49.31%	55.73%
105-50-53-538-52101	FICA Taxes and Medicare Canal Bank Crew	\$647	\$4,613	\$13,000	\$8,387	35.49%	0.00%
105-50-53-538-52200	Retirement FRS	\$7,395	\$55,644	\$95,000	\$39,356	58.57%	45.09%
105-50-53-538-52201	Retirement FRS Canal Bank Crew	\$1,641	\$9,582	\$23,000	\$13,418	41.66%	0.00%
105-50-53-538-52300	Health and Life Insurance	\$863	\$49,658	\$93,000	\$43,342	53.40%	114.08%
105-50-53-538-52301	Health and Life Insurance Canal Bank Crew	\$102	\$13,621	\$37,000	\$23,379	36.81%	0.00%
105-50-53-538-52400	Worker's Compensation	\$0	\$31,206	\$31,000	(\$206)	100.67%	141.42%
105-50-53-538-52401	Workers' Compensation Canal Bank Crew	\$0	\$9,264	\$9,000	(\$264)	102.94%	0.00%
105-50-53-538-53102	Professional Service - Drug Test	\$0	\$132	\$2,000	\$1,868	6.60%	49.25%
105-50-53-538-53200	Accounting and Auditing	\$10,500	\$12,200	\$25,000	\$12,800	48.80%	87.00%
105-50-53-538-53400	Canal Bank Maintenance, non-Capital	\$2,400	\$19,786	\$60,000	\$40,214	32.98%	59.85%

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
105-50-53-538-53480	Other Services - PBC Admin Fee	\$922	\$12,983	\$16,000	\$3,017	81.15%	90.18%
105-50-53-538-54100	Communication Services	\$0	\$17,799	\$25,000	\$7,201	71.19%	97.18%
105-50-53-538-54300	Utilities	\$2,657	\$9,848	\$21,000	\$11,152	46.89%	32.53%
105-50-53-538-54440	Rental and Leases - Equip, Storage, etc	\$11,230	\$92,116	\$235,000	\$142,884	39.20%	62.39%
105-50-53-538-54500	Insurance other than Workers' Compensation	\$0	\$60,842	\$58,500	(\$2,342)	104.00%	111.37%
105-50-53-538-54680	Repair and Maintenance Svc -	\$14,124	\$28,239	\$94,000	\$65,761	30.04%	2.81%
105-50-53-538-54901	Indirect Cost Allocations	\$0	\$0	\$172,500	\$172,500	0.00%	99.71%
105-50-53-538-54910	Computer hardware & Software	\$0	\$11,423	\$30,000	\$18,577	38.08%	39.44%
105-50-53-538-54980	Uniforms	(\$151)	\$4,229	\$10,000	\$5,771	42.29%	893.49%
105-50-53-538-55100	Office Supplies	\$0	\$2,348	\$2,000	(\$348)	117.39%	893.49%
105-50-53-538-55210	Fuel	\$5,445	\$18,598	\$50,000	\$31,402	37.20%	40.23%
105-50-53-538-55400	Books, Publications, Subscriptions	\$0	\$1,985	\$6,000	\$4,015	33.09%	105.97%
105-50-53-538-55500	Education & Training	\$1,500	\$5,308	\$16,000	\$10,692	33.17%	81.46%
105-50-53-538-56400	Machinery and Equipment	\$0	\$139,034	\$0	(\$139,034)	NA	0.00%
105-50-53-538-57101	Principal	\$0	\$74,768	\$0	(\$74,768)	NA	NA
105-50-53-538-57201	Interest Expense	\$0	\$4,347	\$0	(\$4,347)	NA	NA
105-50-54-541-53400	Engineering	\$14,282	\$76,833	\$50,000	(\$26,833)	153.67%	47.93%
105-50-54-541-54670	Traffic Control Signs	\$2,640	\$6,266	\$70,000	\$63,734	8.95%	36.39%
105-50-54-541-54680	Repair and Maintenance - Machinery	\$0	\$38,253	\$0	(\$38,253)	NA	112.75%
105-50-54-541-55200	Operating Supplies	\$190	\$7,997	\$25,000	\$17,003	31.99%	55.92%
105-50-54-541-55300	Road Materials & Supplies	\$9,350	\$11,032	\$25,000	\$13,968	44.13%	86.75%
105-50-54-541-55310	Road Maintenance and Service	\$0	\$95,710	\$225,000	\$129,290	42.54%	29.83%
105-50-54-541-55500	Education & Training	\$0	\$5,992	\$0	(\$5,992)	NA	4.62%
105-50-54-541-57301	Other Debt Service Costs	\$0	\$0	\$5,000	\$5,000	0.00%	0.00%
105-50-54-541-59001	Transfer to CIP	\$0	\$23,000	\$115,000	\$92,000	20.00%	NA
Total Expenditures		\$144,716	\$1,338,782	\$2,432,500	\$1,093,718	55.04%	

Revenues Less Expendiures

\$107,205

Town of Loxahatchee
Budget to Actual
March 31, 2025

	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
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305 - Capital Improvement Project (C.I.P) Fund

Revenues

305-01-32-334-33450	FEMA Reimbursements, Prior Year	\$0	\$0	\$271,794	\$271,794	0.00%	0.00%
305-01-33-337-33700	Local Gov't Unit Grant - FY24	\$0	\$0	\$750,000	\$750,000	0.00%	0.00%
305-01-33-337-33702	Local Gov't Unit Grant - FY25	\$0	\$0	\$750,000	\$750,000	0.00%	NA
305-01-33-337-33701	State of Florida Resiliency Grant	\$0	\$0	\$350,000	\$350,000	0.00%	0.00%
305-01-38-381-38100	Transfer from Fund Balance	\$0	\$140,000	\$420,000	\$280,000	33.33%	0.00%
	Carryforward from FY2034	\$0	\$164,260	\$821,302	\$657,042	20.00%	NA
305-01-38-381-38110	Contribution from General Fund	\$0	\$85,800	\$429,000	\$343,200	20.00%	104.08%
305-01-38-381-38111	Contributions from Transportation Fund	\$0	\$26,400	\$132,000	\$105,600	20.00%	0.00%
305-01-38-381-38112	Contributions From Surtax Fund	\$0	\$76,660	\$383,300	\$306,640	20.00%	48.59%
305-01-38-381-38113	Contributions from Road and Drainage	\$0	\$23,000	\$115,000	\$92,000	20.00%	NA
Total Revenues		\$0	\$516,120	\$4,422,396	\$3,906,276	11.67%	

Expenditures

305-60-53-538-56334	Swales, Catch Basin, and Other Control Structures	\$0	\$24,891	\$350,000	\$325,109	7.11%	NA
305-60-53-538-56337	Restoration of Canal Banks	\$0	\$6,048	\$387,531	\$381,483	1.56%	0.00%
305-60-53-538-56339	South E and Citrus Drainage w/o Tree Removal	\$0	\$0	\$25,000	\$25,000	0.00%	NA
305-60-53-538-56340	Tangerine and Citrus Drainage w/o Tree Removal	\$0	\$0	\$25,000	\$25,000	0.00%	NA
305-60-53-538-56351	F Rd. & Collecting Canal	\$0	\$1,770	\$447,570	\$445,801	0.40%	0.00%
305-60-53-538-56352	24th and F Rd.	\$0	\$0	\$145,239	\$145,239	0.00%	0.00%
305-60-53-538-56353	12th Place North	\$0	\$225,260	\$213,473	(\$11,787)	105.52%	0.00%
305-60-54-541-56105	24th Fourth (E & W of F Road)	\$0	\$159,126	\$171,581	\$12,455	92.74%	0.00%
305-60-54-541-56106	161st Terrace North	\$0	\$451,152	\$452,515	\$1,363	99.70%	0.00%
305-60-54-541-56107	Gruber	\$14,585	\$129,487	\$120,133	(\$9,354)	107.79%	0.00%
305-60-54-541-56108	E Citrus	\$0	\$123,714	\$131,437	\$7,723	94.12%	0.00%
305-60-54-541-56109	147th	\$0	\$24,818	\$18,347	(\$6,471)	135.27%	0.00%
305-60-54-541-56111	Casey Road Paving	\$0	\$160,385	\$187,878	\$27,493	85.37%	0.00%
305-60-54-541-56157	Misc. Culvert failures/emergency repairs	\$0	\$0	\$240,000	\$240,000	0.00%	NA
305-60-54-541-56159	Folsom & 25th St Culvert	\$0	\$3,568	\$84,500	\$80,933	4.22%	NA
305-60-54-541-56160	Bunny Ln & D Road Culvert	\$0	\$4,104	\$144,500	\$140,396	2.84%	NA
305-60-54-541-56161	Kerry Lane and F Road Culvert	\$0	\$2,894	\$144,500	\$141,607	2.00%	NA

Town of Loxahatchee
Budget to Actual
March 31, 2025

	March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March	
305-60-54-541-56200	PW Building	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56307	West G Road Paving	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56311	Folsom Road Paving	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56315	South E and Citrus	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56318	E S to Southern	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56321	24th Fourth (E & W of F Road)	\$0	\$0	\$18,362	\$18,362	0.00%	0.00%
305-60-54-541-56322	Tangerine	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56323	E Citrus	\$3,591	\$14,742	\$7,312	(\$7,430)	201.61%	0.00%
305-60-54-541-56324	147th	\$0	\$0	\$7,648	\$7,648	0.00%	0.00%
305-60-54-541-56325	161st Terrace North	\$0	\$0	\$31,548	\$31,548	0.00%	0.00%
305-60-54-541-56327	Gruber	\$2,331	\$2,331	\$7,825	\$5,494	29.79%	0.00%
305-60-54-541-56329	West 25th	\$0	\$0	\$0	\$0	NA	0.00%
305-60-54-541-56330	Pump House	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56331	Gate Repairs at A (Drainage)	\$0	\$0	\$10,000	\$10,000	0.00%	NA
305-60-54-541-56334	A South Repaving	\$0	\$0	\$363,688	\$363,688	0.00%	NA
305-60-54-541-56335	Collecting Canal (a to b) Repaving	\$0	\$0	\$145,475	\$145,475	0.00%	NA
305-60-54-541-56336	E North Gap Repaving	\$0	\$0	\$72,738	\$72,738	0.00%	NA
305-60-54-541-56337	Folsom Gap Repaving	\$0	\$0	\$72,738	\$72,738	0.00%	NA
305-60-54-541-56338	West 25 Street Gap Repaving	\$0	\$0	\$43,643	\$43,643	0.00%	NA
305-60-54-541-56339	G West Repaving	\$0	\$0	\$29,020	\$29,020	0.00%	NA
305-60-54-541-56341	Collecting Canal Repaving	\$0	\$0	\$12,000	\$12,000	0.00%	NA
305-60-54-541-56342	A South Repaving	\$0	\$0	\$75,000	\$75,000	0.00%	NA
305-60-54-541-56343	Gate Repair at Folsom	\$0	\$0	\$15,000	\$15,000	0.00%	NA
305-60-54-541-56345	Community Cost Sharing Program	\$0	\$0	\$150,000	\$150,000	0.00%	NA
305-60-54-541-56501	North Road Trail	\$0	\$0	\$20,000	\$20,000	0.00%	NA
305-60-54-541-56541	Resiliency Grant Expenditures	\$0	\$54,265	\$31,195	(\$23,070)	173.95%	0.50%
Total Expenditures		\$20,507	\$1,388,553	\$4,422,396	\$3,033,843	31.40%	

Revenues Less Expenditures

(\$872,433)

Town of Loxahatchee
Budget to Actual
March 31, 2025

405 - Solid Waste

Revenues

		March	YTD Through March 30, 2025	Budgeted	Balance	FY25 % Used Thru March	FY24% Used Thru March
405-01-32-325-32520	Solid Waste Assessments	\$23,812	\$576,467	\$676,800	\$100,333	85.18%	72.67%
405-01-32-325-32522	Discount Fees	(\$293)	(\$20,196)	(\$27,000)	(\$6,804)	74.80%	72.86%
405-01-34-343-34300	SWA Recycling Income	\$0	\$0	\$500	\$500	0.00%	0.00%
405-01-36-361-36110	Interest	\$0	\$0	\$7,800	\$7,800	0.00%	0.00%
405-01-36-381-38100	Transfer from Fund Balance	\$0	\$12,380	\$61,900	\$49,520	20.00%	NA
Total Revenues		\$23,520	\$568,650	\$720,000	\$151,350	78.98%	

Expenditures

405-70-53-534-53409	Other Sanitation Service	\$0	\$103,435	\$20,000	(\$83,435)	517.17%	164.83%
405-70-53-534-53440	Solid Waste Contract	\$58,100	\$343,499	\$692,000	\$348,501	49.64%	25.28%
405-70-53-534-53480	PBC Admin Fee 1%	\$531	\$6,786	\$8,000	\$1,214	84.83%	69.76%
Total Expenditures		\$58,631	\$453,720	\$720,000	\$266,280	63.02%	

Revenues Less Expenditures

\$114,931

Vendor	Paid October 1, 2023, through September 30, 2024
PBSO(Palm Beach Sheriffs Office)	\$660,092.00
Coastal Waste & Recycling	\$619,605.78
Johnson-Davis, Inc	\$471,830.00
JW Cheatham LLC	\$405,966.77
Torcivia Donlon Goddeau & Ansay PA	\$402,644.90
Keshavarz & Associates	\$353,111.33
Engenuity Group, Inc.	\$344,487.45
Palm Beach Aggregates, LLC	\$286,600.99
Florida Division of Retirement (FRS)	\$281,771.13
Florida Blue	\$212,593.94
WBI Contracting of Palm Beach Inc	\$191,969.96
Florida Municipal Insurance Trust (FMIvT)	\$180,699.89
HLSS III Lox, LLC	\$135,933.00
Land Research Management	\$132,484.62
Munilytics	\$92,410.49
United Rentals North America, Inc	\$87,266.82
Newman Tractor LLC	\$66,737.21
Kiel Tree Service, Inc.	\$66,050.00
Ronald L. Book, P.A.	\$64,999.92
Discovery Quest Inc.	\$56,039.00
Santander Bank N A	\$55,425.92
John Deere Financial / Deere Credit, Inc.	\$54,796.57
CGP Agency, LLC	\$47,025.00
Complete Cities Planning Group, LLC	\$46,777.90
Palmdale Oil Company Inc	\$45,271.94
Caballero Fierman Llerena Garcia, LLP	\$41,500.00
Node0 IT LLC	\$39,492.86
Hy-Byrd Inc	\$34,600.00
Aquatic Vegetation Control Inc	\$33,352.50
Kelly Tractor Company	\$26,980.94
Palm Beach County Thrift Shop	\$26,494.00
EquipmentShare.com Inc	\$24,819.25
The Valiant Management Team LLC	\$23,700.00
Transystems	\$23,051.25
Civic Plus	\$22,569.21
Al's Auto Repair	\$21,883.10
FPL	\$20,795.46
Murray Logan Construction LLC	\$18,000.00
Amazon	\$17,965.07
Debris Dog Inc	\$17,750.00
Gannet Florida LocaliQ	\$16,782.32

Vendor	Paid October 1, 2023, through September 30, 2024
Nutrien AG Solutions	\$16,556.00
Anago Cleaning Systems	\$16,115.00
Ferguson	\$15,131.28
Vulcan Inc.	\$14,983.00
Dobbs Equipment, LLC	\$13,815.99
Cintas Corporation #283	\$13,534.05
Comcast	\$13,198.78
The Hartford	\$12,949.79
Humana	\$12,568.10
Instacart	\$12,015.73
AT & T Mobility	\$11,923.43
Davis & Associates, PA	\$11,828.25
Everglades Equipment Group	\$10,188.92

Vendor Activity Report October Through March

Vendor	Amount Paid
Atlantic Southern Paving and Sealcoating LLC	\$1,015,289.03
PBSO(Palm Beach Sheriffs Office)	\$388,904.25
Coastal Waste & Recycling	\$335,050.82
Torcivia Donlon Goddeau & Ansay PA	\$239,360.09
Johnson-Davis, Inc	\$225,260.00
Florida Municipal Insurance Trust (FMIVT)	\$198,856.55
Florida Division of Retirement (FRS)	\$149,985.12
Keshavarz & Associates	\$129,497.91
Southport Truck Group	\$120,031.20
Thompson Consulting Services, LLC	\$96,936.00
Santander Bank N A	\$90,476.68
Florida Blue	\$85,175.58
Engenuity Group, Inc.	\$63,847.25
Kiel Tree Service, Inc.	\$60,150.00
John Deere Financial / Deere Credit, Inc.	\$54,202.51
Land Research Management	\$52,912.80
Odums Sod, Inc.	\$51,637.50
Munilytics	\$41,666.65
Ronald L. Book, P.A.	\$32,499.96
Debris Dog Inc	\$26,950.00
Wynn & Sons Environmental Construction Company LLC.	\$24,818.00
Ferguson Waterworks	\$23,695.20
Kelly Tractor Company	\$23,165.00
Complete Cities Planning Group, LLC	\$22,717.91
Geoffrey B Sluggett & Associates Inc	\$22,525.00
Caballero Fierman Llerena Garcia, LLP	\$21,000.00
Amazon	\$20,968.64
Palmdale Oil Company Inc	\$18,538.88
Aquatic Vegetation Control Inc	\$17,887.50
Simmons & White Inc	\$17,291.00
Node0 IT LLC	\$16,687.43
CGP Agency, LLC	\$15,900.00
Al's Auto Repair	\$14,538.82
FPL	\$12,052.59
Palm Beach Aggregates, LLC	\$11,325.78
NextRequest, LLC	\$11,111.64
OrangeClean Services	\$10,710.00
St Lucie Battery & Tire	\$10,475.62
Transystems	\$10,314.79
United Rentals North America, Inc	\$10,080.60

Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

March 31, 2025

001 - General Fund

Assets

001-00-00-223-10900	Cost Recovery A/R Reclass	\$287,997
001-00-10-101-10000	BU Pooled Cash	\$5,047,194
001-00-10-101-10010	Cash in Bank	\$418,477
001-00-11-101-10150	Accts REC	\$1,939
001-00-13-131-13101	Due To/ Due From Transportation Fund	(\$189,103)
001-00-13-131-13103	Due to / Due from L.O.S.T Fund	(\$168,186)
001-00-13-131-13105	Due to/Due from WCD	(\$1,188,742)
001-00-13-131-13135	Due To/ Due From Capital Improvment Fund	\$1,407
001-00-13-131-13140	Due To/Due From Solid Waste Fund	(\$553,384)
001-00-15-151-15100	Investment in FMIVT	\$155,621
Total Assets		<u><u>\$3,813,220</u></u>

Liabilities and Fund Balance

Liabilities

001-00-11-233-20230	Cost Recovery	\$93,000
001-00-11-233-20240	Tree Mitigation	\$77,318
001-00-11-233-20242	Tree Mitigation Bond	\$12,515
001-00-20-202-20000	Accounts Payable	\$242,790
001-00-20-202-20003	Accounts Payable BOA-Credit Cards	\$9,522
001-00-20-202-20050	Due to Other Governments	\$43,029
001-00-20-202-20060	Due to State BTR	\$5,158
001-00-20-202-20078	Due to State DCA	\$4,660
Total Liabilities		<u><u>\$487,991</u></u>

Fund Balance

001-00-28-284-28400	Fund Balance	\$2,578,364
	Restricted For Tree Mitigation	\$746,865
Total Fund Balance		<u><u>\$3,325,229</u></u>

Total Liabilities and Fund Balance

\$3,813,220

Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

101 - Transportation Fund

Assets

101-00-10-101-10000	BU Pooled Cash	(\$291,637)
101-00-10-101-10010	Cash In Bank	\$260,435
101-00-13-131-13001	Due To/Due From General Fund	\$189,103
Total Assets		<u><u>\$157,901</u></u>

Liabilities and Fund Balance

Fund Balance

101-00-28-284-28400	Fund Balance	\$157,901
Total Fund Balance		<u><u>\$157,901</u></u>
Total Liabilities and Fund Balance		<u><u>\$157,901</u></u>

Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

103 - Local Option Sales Tax (L.O.S.T) Fund

Assets

103-00-10-101-10000	BU Pooled Cash	(\$871,911)
103-00-13-131-13001	Due To/Due From General Fund	\$168,186
103-00-15-151-15100	Investment in FMIVT	\$917,980
Total Assets		<u><u>\$214,254</u></u>

Liabilities and Fund Balance

Fund Balance

103-00-28-284-28400	Fund Balance	\$214,254
Total Fund Balance		<u><u>\$214,254</u></u>

Total Liabilities and Fund Balance		<u><u>\$214,254</u></u>
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Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

105 - Water Control District

Assets

105-00-10-101-10000	BU Pooled Cash	(\$242,507)
105-00-10-101-10010	Cash In Bank	(\$39,774)
105-00-10-101-10011	Cash in Hand	\$300
105-00-13-131-13001	Due To/From General Fund	\$1,189,142
105-00-15-151-15110	Investment in SBA	\$387
Total Assets		<u><u>\$907,549</u></u>

Liabilities and Fund Balance

Liabilities

105-00-20-202-20000	Accounts Payable	\$75,941
Total Liabilities		<u><u>\$75,941</u></u>

Fund Balance

105-00-28-284-28400	Fund Balance	\$831,608
Total Fund Balance		<u><u>\$831,608</u></u>

Total Liabilities and Fund Balance		<u><u>\$907,549</u></u>
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Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

305 - Capital Improvement Project (C.I.P) Fund

Assets

305-00-10-101-10000	BU Pooled Cash	(\$584,946)
305-00-10-101-10010	Cash In Bank	\$508,613
305-00-13-131-13001	Due To/ Due From General Fund	<u>(\$1,407)</u>
Total Assets		<u><u>(\$77,740)</u></u>

Liabilities and Fund Balance

Liabilities

305-00-20-202-20000	Accounts Payable	<u>\$37,707</u>
Total Liabilities		<u>\$37,707</u>

Fund Balance

305-00-28-284-28400	Fund Balance	<u>(\$115,447)</u>
Total Fund Balance		<u>(\$113,197)</u>

Total Liabilities and Fund Balance	<u><u>(\$77,740)</u></u>
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Town of Loxahatchee
Unaudited and Unadjusted Balance Sheet
At March 31, 2025

405 - Solid Waste

Assets

405-00-10-101-10000	BU Pooled Cash	(\$101,680)
405-00-10-101-10010	Cash In Bank	\$22,680
405-00-13-131-13001	Due To/ Due From General Fund	\$553,384
Total Assets		<u>\$474,384</u>

Liabilities and Fund Balance

Liabilities

405-00-20-202-20000	Accounts Payable	\$124,302
Total Liabilities		<u>\$124,302</u>

Fund Balance

405-00-28-284-28400	Fund Balance	\$350,082
Total Fund Balance		<u>\$350,082</u>

Total Liabilities and Fund Balance	<u>\$474,384</u>
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Southeast Highway Guardrail and Attenuators	4-Jun-24				May be renewed subject to town council approval - elizabeth reviewing because term date is incorrect	
Southeast Highway Guardrail and Attenuators	6/4/2024	4/17/2026			Reso 2024-33	Executed
State of Florida DEM Mutual Aid Agreement	5/7/2024				Reso 2024-26	Executed
Stefen and Sons (Wellington piggyback)	6/4/2024	4/11/2025			Strippng: Reso 2024-31	Executed
Supervisor of Elections	1/7/2025	12/31/2025			Reso 2025-03	Executed
Support for Extention of one-cent sales surtax		12/31/2026				
United Rental	6-Jun-23	27-Aug-24	Not renewed on our end - sourewell renewal date is 11-June-28 New contract # 040924	11-Jun-28	Current sourcewell contract # 062320-URI(expired); Resolution # 2023-42 - implementation date based on approved resolution, date for sourewell contract is date of final signature. - Can be renewed up to 3 additional (1) year extensions upon the request of sourcewell and written agreement by supplier	Sent to attorney (Elizabeth) for resolution / SENT TO CLERK FOR AGENDA 11.14.24 - approved by concil
WBI	2/6/2024				Canal Bank Stabilization - Collecting Canal / Pursuant to Bid: Reso 2024-09	Executed
Wynn & Sons	1/25/2025	3/13/2026			Approved by council 1.7.25 Reso 2025-2	Partly Executed contracts provided to

Town of Loxahatchee Groves

Quarterly Grant Activity Report

Reporting Period: October 1, 2024– March 31, 2025

Prepared by: Town Manager’s Office

Date Submitted: April 16, 2025

I. Overview

This report summarizes grant-related activities for the first two quarters of 2025, including applications submitted, awards received, pending notifications, and upcoming deadlines.

II. Grants Applied For (Q1/Q2 2025)

Grant Name	Agency	Purpose	Amount Requested	Submission Date	Status	Estimated Award Date
Transportation Alternatives Program	Palm Beach TPA	Okeechobee Blvd. Multi-Use Trail Project	\$1,200,000	03/01/2025	Under Review	06/30/2025
Resilient Florida Infrastructure Grant	FL DEP	Canal Bank Stabilization & Flood Mitigation	\$650,000	02/15/2025	Under Review	05/31/2025
Rural Infrastructure Fund (RIF)	FL Dept. of Economic Opportunity	Southern Corridor Gateway Infrastructure	\$375,000	01/25/2025	Incomplete – Resubmitting	N/A
Recreational Trails Program	FL DEP	F Road Trail and Crossing	\$370,000	2/26/2025	Under Review	5/31/2025
Milton Cat B	FEMA	Milton Reimbursement	Unknown at this time	10/24/2024	Ongoing	N/A

Milton Cat A	FEMA	Milton Reimbursement	Unknown at this time	10/24/2024	Ongoing	N/A
Milton Cat D	FEMA	Repair damaged areas from Milton to like same or mitigate	Unknown at this time	10/24/24	Ongoing	N/A
Florida League of Cities – Safety Grant	FLC	Reimbursement for safety initiatives up to \$5,000		3/11/2025	Q2 awarded	ongoing
HMGP Stormwater Masterplan Application	FDEM	Stormwater Master Plan	242,000	3/31/2025	Under review	

III. Grants Awarded (Q1/Q2 2025)

Grant Name	Agency	Purpose	Amount Awarded	Award Date	Match Requirement
Community Tree Grant	FL Forest Service	Education	\$7,500.00	11/12/2024	n/a
Florida League of Cities – Safety Grant	FLC	Safety practices	\$2,023.00 so far	4/9/2025	n/a

IV. Pending Notifications

Grant Name	Agency	Expected Notification Date	Notes
Transportation Alternatives Program	Palm Beach TPA	06/30/2025	High priority – aligned with Council Resolution

Resilient Florida Infrastructure Grant	FL DEP	05/31/2025	Application aligned with 5-year stormwater CIP
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V. Upcoming Grant Opportunities

Grant Name	Agency	Purpose	Deadline	Recommended Action
Small Cities CDBG (Planning)	FL Dept. of Commerce	Capital improvement planning & studies	04/30/2025	Recommend submitting drainage inventory
FEMA BRIC Pre-Application	FEMA	Mitigation – permanent generator funding	05/15/2025	Coordinate with consultant to prepare LOI

VI. Grant Calendar Snapshot

Month	Milestones
April	CDBG Planning Grant due 4/30; Tree maintenance compliance report due to FFS
May	FEMA BRIC LOI due 5/15; DEP Infrastructure Award decisions expected
June	TA Grant award notice expected 6/30; FRDAP application window closes 6/10

VII. Summary

- Total Requested this Quarter: \$2,225,000
- Total Awarded this Quarter: \$120,000
- Match Commitments: Primarily in-kind services and previously budgeted funds
- Key Priorities for Next Quarter:
 - Submit additional infrastructure and drainage projects
 - Formalize tree mitigation partnerships
 - Coordinate letters of support for FEMA and CDBG applications

Town of Loxahatchee Groves

Quarterly Human Resources Activity Report

Reporting Period: January 1 – March 31, 2025

Prepared by: Town Manager’s Office / HR Coordinator

Date Submitted: April 16, 2025

I. Overview

This quarterly HR report summarizes personnel actions, recruitment efforts, training and development, employee benefits, and policy updates. The information reflects activity from October 1, 2024 to March 31, 2025. Temp/part time positions filled to compensate for vacant positions and increased workloads. Additional budget positions in code are moving from part time to full time depending on budget amendment and additional temp to FT permit tech (which is funded by building permit revenues) also depends on budget amendment. The employment letters for each of these positions state that they are dependent on budget amendment as well as inclusion in the upcoming budget for FY 26.

II. Staffing Snapshot

Category	Adopted FY25 Budget	As of Dec 31, 2024	As of Mar 31, 2025* (April 18 th)	Change
Full-Time Employees	20	18	21	+1
Part-Time / Temp Employees	6	8	9	+1
Vacant Positions	2	2	-1	-3
Contracted Positions	1	1	1	0

III. Recruitment & Hiring Activity

Position	Status	Posting Date	Hire Date	Notes
Public Works Operator II	Filled	10/01/2024	10/31/2024	Promoted from within
Event Coordinator	Filled (Temp)	N/A	October	Brought on to coordinate VA parade and other events
Temporary Clerk/Project assistance	Filled (Temp)	N/A	12/17/2024	Rehired event planner from earlier in year
Public Service Worker II	Filled	Ongoing	1/13/2025	

General Service Worker	Filled	Ongoing	1/7/2025	
Temporary Public Works help	Filled (Temp)	N/A	1/21/2025	Hired as part time scanner position – moved to Pubic Works
Administrative Assistant	In Process	03/15/2025	TBD	
Community Standards Manager	Filled	N/A	4/2/2025*	Pending direction based on upcoming budget
Planning/Permit Technician	Filled	3/15/2025	4/3/2025*	Promoted temporary position to full time
Temporary Clerk Assistance	Filled (Temp)	N/A	4/3/2025*	Minutes
Code Officer	Filled	3/15/2025	5/6/2025*	Full time Code officer

*See note above with respect to budget amendment required and direction/inclusion in FY 26 budget

IV. Training & Development

Training Topic	Date	Participants	Provider	Notes
Wellness Bingo/ HR Manual overview	10/23.2024	All Employees	Gehring Group/Internal Document	
Stress Less Campaign/ Holiday Luncheon	December	All Employees	Gehring Group	
Open Enrollment	12/4/2024	All Employees	Gehering Group	Insurance Presentation
Sexual Harassment Prevention	12/16/2025	Public Works	League of Cities Webinar	
Surveillance Awareness	1/16/25	All Employees	Online FEMA training	
Effective Communication in Emergencies	2/20/2025		Online FEMA training	Heart Health information from Gehring Group as well
Tractor Safety	2/13/2025	Public Works	FLC	
Fleet Safety	03/13/2025	Pubic Works	FLC	
Active Shooter Awareness	3/20/2025	All Employee	Online FEMA Training	

V. Employee Benefits & Administration

- Open Enrollment: Completed December 12th, 2024 – all eligible employees enrolled. No changes to provider.
- Workers' Comp: 0 reportable incidents this quarter.
- Health Insurance Participation Rate: 100% of full-time staff enrolled (except Town Manager for whom insurance is not funded).

VI. Performance & Compliance

Activity	Q1 / Q2 Update
Annual Evaluations	100% completed by March 31
Disciplinary Actions	0 formal actions taken

VII. Projects in Progress (Q3 Outlook)

- onboarding of 3 new employees
- Continued advertising for Executive Assistant/Legal Secretary
- Setting up one on one meetings with each employee for mid-year check in
- Potential upcoming trainings this quarter: Storm Prep and Hurricane Response and Stop the Bleed from Florida League of Cities

VIII. Summary

The first two quarters focused on hiring stabilization and staff trainings.

TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



AGENDA MEMO

Agenda Item #

TO: Town Council of Town of Loxahatchee Groves

FROM: Francine Ramaglia, Town Manager

DATE: May 6, 2025

SUBJECT: IT Quarterly Report

Background:

Overview

During Q1 2025, the IT Department focused on infrastructure updates, onboarding support, and enhancements to both hardware and digital resources. These efforts were aimed at improving system performance, ensuring smooth onboarding for new staff, strengthening compliance training, and supporting department-specific needs.

Key Activities and Accomplishments

1. Computer Upgrades

- Upgraded [5] computers to ensure compatibility with the latest software and security requirements.
- Replaced outdated hardware in key departments to improve performance and reliability.
- Conducted data backups and software reinstallation to ensure minimal disruption during upgrades.

2. New Employee Workstation Setup

- Set up workstations for [4] new employees across departments.
- Configured user accounts, installed necessary software, and ensured access to network resources (email, shared drives, printers).
- Provided onboarding tech support and walkthroughs on internal systems.

3. Scanner Setup for Building Plans

- Installed and configured a high-resolution scanner to support digitization of architectural and engineering building plans.
- Integrated the scanner with a shared network location for streamlined access and storage.
- Conducted user training for relevant staff on scanning and file management processes.

Ongoing/Upcoming Initiatives (Q2 2025)

- **Chamber Camera Upgrades**
Begin evaluating options for new video camera equipment in the council chambers to support higher quality streaming and recording. This includes researching camera features, placement logistics, and integration with existing AV infrastructure.
- **Windows 11 Migration**
Initiate a department-wide audit to ensure all devices are on track to migrate to Windows 11, as Windows 10 will reach end-of-life in October 2025. This includes identifying any hardware incompatibilities and scheduling phased upgrades.
- **Inventory and Cybersecurity Review**
Continue refining IT inventory tracking methods and explore additional cybersecurity measures in alignment with best practices and compliance standards.



4/16/2025

Palm Beach County Fire Rescue

Loxahatchee Groves

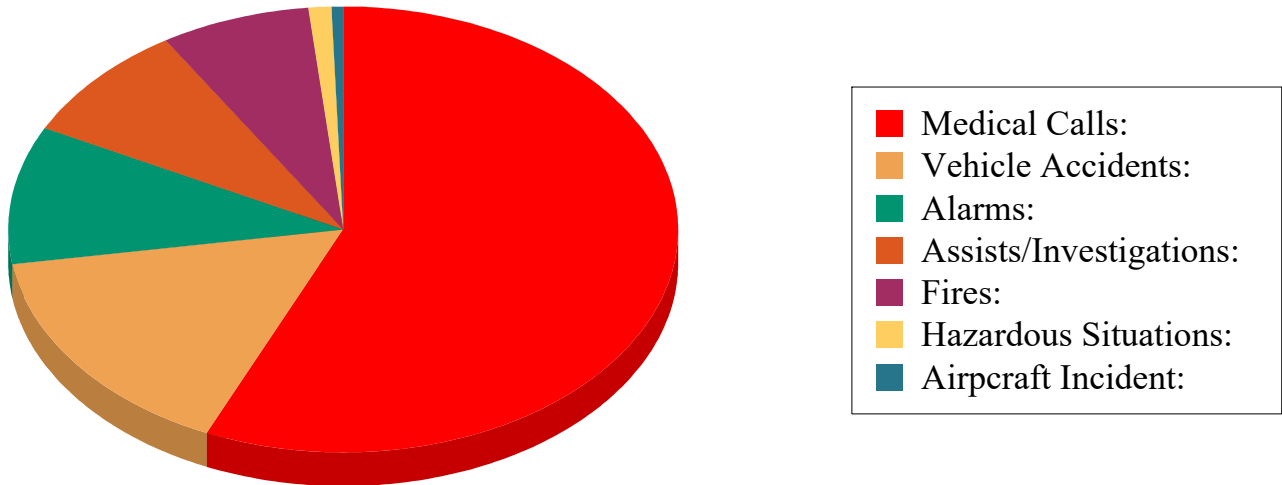
01/01/2025 to 04/15/2025

Average Response Times	Disp Hand	Turnout	Travel	Resp Time
Emergency Calls:	<u>0:00:54</u>	<u>0:00:44</u>	<u>0:06:19</u>	<u>0:07:57</u>

<u>Type - Situation Dispatched</u>	<u># of Incidents</u>	<u>%</u>
Medical Calls:	103	56.59%
Vehicle Accidents:	29	15.93%
Alarms:	18	9.89%
Assists/Investigations:	16	8.79%
Fires:	13	7.14%
Hazardous Situations:	2	1.10%
Aircraft Incident:	1	0.55%
Total	<u>182</u>	<u>100.00%</u>

Calls by Situation Dispatched

Loxahatchee Groves





PBSO District 17

The Town of Loxahatchee Groves

Quarterly Report: January - March 2025

Calls for Service Summary

Data Source: Motorola Premier 1
(Omit Miscellaneous Calls)

Calls for Service	Monthly
Business / Residence Checks (Self-Initiated)	3,154
Traffic Stops (Self-Initiated)	444
Calls for Service (Excluding 1050's & 1061's)	589
All CAD Calls – Total	4,187

Note: Premier 1 is a dynamic system. Meaning that numbers can change from what was previously reported in the event there is a location or call type re-classification/ modification.

During the months of January-March, there were **4,187** generated calls within the district and **86%** of these calls were self-initiated.

Case Summary

Crimes	Monthly
Homicide	0
Robbery	0
Sexual Assault	0
Shooting	1
Stabbing	0
Burglary Business	1
Burglary Construction	1
Burglary Residential	0
Burglary Vehicle	1
Larceny	7
Stolen Vehicles	1
Stolen Vehicle Recoveries	0
Vandalism	3
Fire (Arson only)	0
Total	15

Shooting:

REPORT #	DATE REPORTED	TIME REPORTED	NEIGHBORHOOD/ BUSINESS	NOTATION
25025690	1/17/2025	10:28	Loxahatchee Groves	Shooting into an occupied dwelling. A bullet entered the residence through the rear window and penetrated an interior wall. No injuries. Complainant advised there is a range near the residence. No CCTV/Witnesses. TOT VCD.

Burglary Business:

REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25041217	3/10/2025	3/7/2025 17:00	3/10/2025 5:20	Brightview Landscape Services	Landscaping equipment taken from a business trailer. Complainant reported that a business truck was also stolen which was later found abandoned in Miami Dade area, undamaged. Complainant stated that after reviewing the CCTV he believes a former employee is responsible.

Burglary Construction:

REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25036915	2/24/2025	2/20/2025 12:30	2/24/2025 7:15	Loxahatchee Groves	Complainant reported securing two ladders with a chain and lock, but upon returning both ladders, the chain and the lock were missing. It was also confirmed that a bike lock used to secure other equipment was cut the day prior. No CCTV/ Witnesses.

Burglary Vehicle:

REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25030766	2/03/2025	2/03/2025 18:00	2/03/2025 19:00	Loxahatchee Groves Commons	Complainant's vehicle rear window was smashed. CCTV captured the suspect using a car scissor jack to break the window. Suspect fled when the vehicle's alarm activated. Nothing taken. Pending for additional CCTV.

Larceny:

REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25022240	1/05/2025	1/03/2025 0:01	1/03/2025 0:01	Loxahatchee Groves	Package taken from the complainant's property. CCTV captured an unknown person wearing a hoodie on an electric scooter riding off with the package.
25022760	1/07/2025	1/05/2025 0:00	1/07/2025 12:30	Loxahatchee Groves	Decal taken from tag, unknown when it occurred.
25025650	1/17/2025	1/16/2025 17:30	1/17/2025 7:15	Southern Lawns	Generator and welding machines taken from building. No CCTV.

REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25032504	2/09/2025	2/09/2025 13:00	2/09/2025 14:00	Sanjai Tienda Latina	Cell phone taken from the store counter. CCTV captured incident. Update 2/13/25: Victim stated that he received his phone back and no longer wished to prosecute.
25032984	2/10/2025	2/10/2025 14:00	2/10/2025 22:30	Palms West Plaza	Bike theft taken from the plaza parking lot. Pending CCTV review.
25042906	3/15/2025	3/11/2025 17:00	3/13/2025 6:30	Loxahatchee Groves	Jewelry theft. Complainant believes the thief(s) gained entry to the residence using the door passcode.
25047662	3/31/2025	3/31/2025 12:00	3/31/2025 13:00	Loxahatchee Groves	Complainant reported that an employee has been stealing approx. \$300 of diesel per day from his business. GPS data showed the truck driving to a truck yard in Loxahatchee Groves, even though the driver had no reason to go there. Complainant believes this is where the suspect is storing the stolen fuel. Complainant refused to prosecute.

Stolen Vehicle:

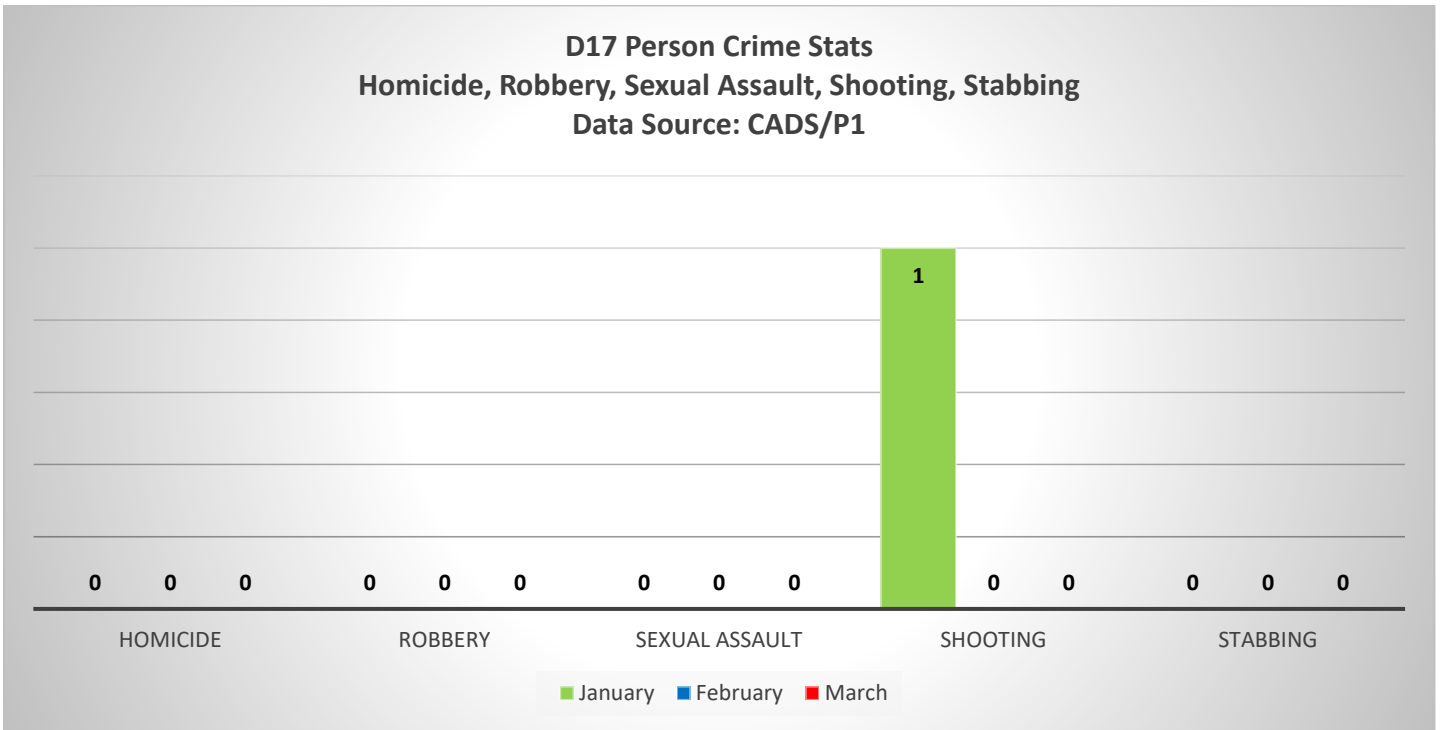
REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25039282	3/03/2025	2/22/2025 0:00	3/03/2025 19:45	Loxahatchee Groves	2022 White Nissan Sentra FL #RENX25: Rental vehicle not returned. Spruce Pine PD (NC) recovered the vehicle and arrested the suspect. Vehicle was stored at PAPAS Towing.

Vandalism:

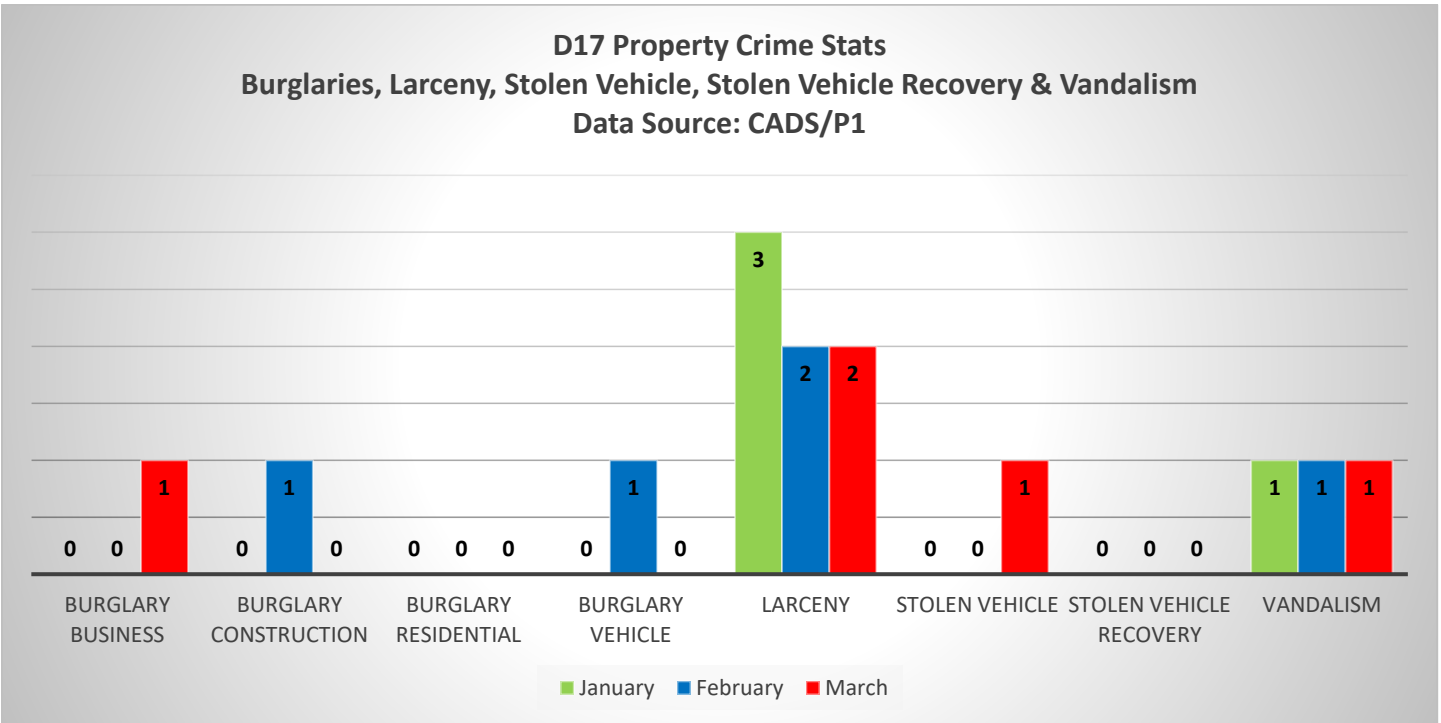
REPORT #	DATE REPORTED	DATE/TIME FROM	DATE/TIME TO	NEIGHBORHOOD/ BUSINESS	NOTATION
25027310	1/23/2025	1/23/2025 7:37	1/23/2025 7:37	Loxahatchee Groves	Damage to the residence's sliding glass door. Refusal to prosecute.
25034870	2/17/2025	2/16/2025 22:00	2/17/2025 2:00	Loxahatchee Groves	Truck's tail light and (2) windows were shattered. Victim believes his ex-girlfriend is responsible. Pending CCTV review. Update 2/19/25: Victim stated that the other party had paid for the damages and that he no longer wished to prosecute.
25046881	3/28/2025	3/20/2025 17:00	3/27/2025 17:00	Loxahatchee Groves	Damage to the front door and window of a vacant home. Nothing taken.

Person & Property Crime Stats Comparison: Jan - Mar 2025

Person Crime



Property Crime



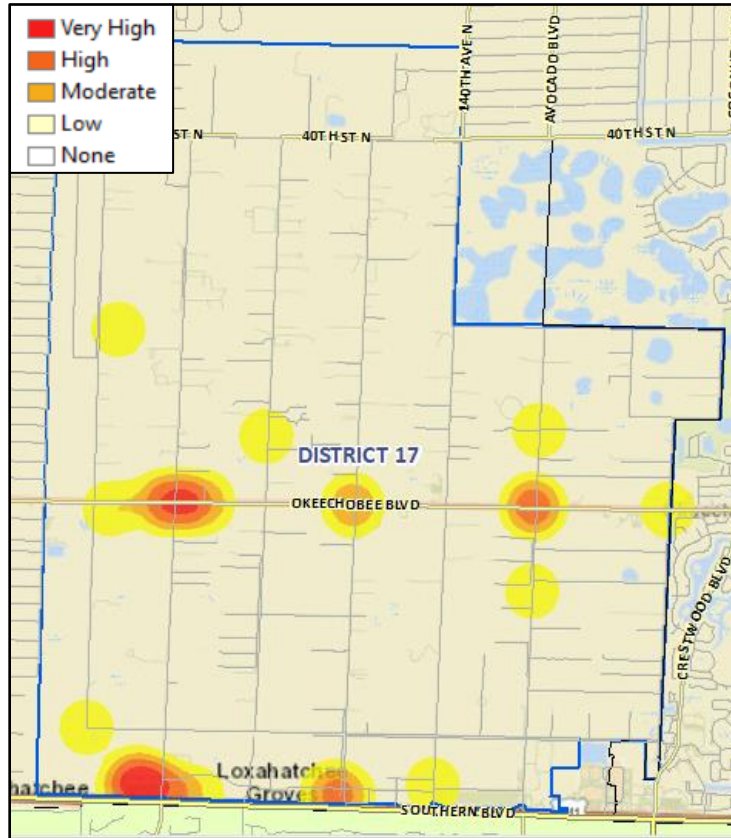
Traffic Summary

Data Source: Premier 1/ TraCS

Signal Code	Signal Description	Count
3's	Hit & Run	4
4's	Motor Vehicle Crash	26
5V	Vehicle Homicide	0
Total		30

Traffic Activity	Monthly
Citations	205
Written Warnings	288
Total	493

Traffic Crashes Hot Spot Map



Top Accident Locations - Case Number Incidents

Location	Case Number Count
15475 Southern Blvd	2
15625 Southern Blvd	2
15731 Southern Blvd	2
Okeechobee Blvd / B Rd	2
Okeechobee Blvd / F Rd	2
Okeechobee Blvd / Jewel Ln	2



15845 Southern Boulevard, Loxahatchee, FL 33470
All CAD Incidents (excluding 10-61s)

Data Source: Motorola Premier 1

Incident Type	Incident Count
911 Hang-up	2
Alarm Government	6
Alarm Misc/Municipality	1
Information	1
Suspicious Person	1
Vehicle Stop	1
Total	12

There was (1) case for the months of January - March 2025.

Note: P1 is a dynamic system. Meaning that numbers can change from what was previously reported in the event there is a location or call type re-classification/modification.

Southern Blvd and B Rd - Publix Plaza
All CAD Incidents excluding self-initiated calls

Data Source: Crimeview Dashboard

Incident Type	Incident Count
911 Hangup	8
Alarm	1
Alarm Hold Up/Panic	1
Alarm Misc/Municipality	1
Animal Call	1
Burglary Vehicle	1
Civil Matter	1
Conduct Investigation	3
Drunk Pedestrian	1
Information	1
Man Down/Sick Person	2
Motor Vehicle Crash	5
Motor Vehicle Crash With Injuries	1
Noise	1
Serving Civil Process	1
Shoplifting	2
Shoplifting In Progress	1
Special Detail	2
Suspicious Incident	1
Suspicious Person	1
Suspicious Vehicle	2
Welfare Check	1
Total	39

Publix Plaza Incidents Map



TOWN OF LOXAHATCHEE GROVES

155 F Road Loxahatchee Groves, FL 33470



MEMO

TO: TOWN COUNCIL

FROM: Complete Cities Planning Group, Town Planning Consultant

THROUGH: FRANCINE L. RAMAGLIA, CPA, AICP, ICMA-CM, TOWN MANAGER

DATE: April 15, 2025

SUBJECT: QUARTERLY REPORT – January 2025 – April 2025

A. Development Applications: The following applications have been submitted and are currently in the Development Review process:

- **444/556 B Road LUPA** – A land use plan amendment application to amend the future land use from Rural Residential (1 du/5 ac) to Commercial Low-Office. Last submission by applicant was in the spring 2024.
- **Piquet Sports** – Various land development applications in process to address long-standing non-compliance issues identified on the property - including map and text amendment to comprehensive plan, text amendment to land development code, rezoning, and site plan. Preliminary coordination with applicant to review draft materials. Formal submission anticipated Summer 2025.
- **The Paddock RV Resort** – Various land development applications to permit an RV resort along C Road, north of Southern Boulevard. Application is in final review stages and will be presented at an upcoming PZB and Council meetings.
- **Brightview Site Plan Amendment** – Application submitted as result of a code enforcement case. Modifications on site require review and approval by the Town Planning and Zoning Board and Town Council. Application has not been resubmitted for review.
- **Panda Express Site Plan** – Application for site plan approval in Groves at Town Center. First round of review. Application submitted March 2025.

B. Public Hearings: The following applications were processed for public hearings before the Planning and Zoning Board and Town Council:

- **Groves at Town Center and Hotel** - A comprehensive plan text amendment to revise the Special Policy located in the adopted Comprehensive Plan; a Master Plan

Amendment; and two site plans for a proposed Hotel and Public Park. Planning and Zoning Board meetings were held in July and August 2024. A Council meeting was held in December to consider the comprehensive plan text amendment. The ordinance passed on first reading and was transmitted to the State as required. Subsequent second readings and approval of the site plan were conducted in February 2025.

C. Pre-Application Meetings: The following pre-application items are anticipated to be submitted for review through the Development Review Meeting process, in the upcoming quarter:

- Kids Cancer Foundation – site plan approval for 14148 Okeechobee.
- Automotive Site along Southern Blvd – site plan approval. PCN: 41-41-43-17-01-808-0070
- Medical Plaza – modifications to parking and signage proposed in anticipation of national tenant. 13475 Southern Blvd.
- *NOTE: Continue to receive several inquiries to locate commercial recreation and commercial uses south of Collecting Canal Blvd. (various parcels).*

D. Town Initiated Items: The following Town-initiated items were drafted for future review by the Town Council:

- Revisions to commercial zoning districts.
- Building height ordinance.

E. Permitting: Continue to provide site development and building permit review staffing.



155 F Road Loxahatchee Groves, FL 33470

QUARTERLY REPORT: January – March 2025

Town Planning Consultant
Jim Fleischmann

- A. Planner on Call Telephone and Email Responses:** LRM activities are now principally in response to Administration and staff calls and emails for information inquiries generated by owners, buyers, real estate agents, and consultants..

Topics with several inquiries included: Vegetation Removal Permits; Zoning District Permitted Uses; Requests for a meeting on a property or issue; Lot combinations/splits;/address assignment; Application Approvals/Requirements; and Sign Permits

- B. Fee-Based Applications: 14** Clearing Exemption – **2**; Clearing Waiver – **0** Clearing Exemption and Waiver – **2** Lot Combination/Split – **4** Address Assignment – **2**; Zoning Confirmation Response – **3** Administrative Site Plan approval – **0**; Sign Permit – **1** Temporary Event – **0**.
- C. Cost Recovery Vegetation Removal Permits:** Brightview; Solar Sports Phase III; RV Resort; Piquet/Paintball; 15171 Williams Drive; Public information requests.
- D. Planner on Call Projects/Meetings:** Manager, Project Coordinator, Attorney, Code Enforcement Directed, and Council Meeting Agenda Items. Preparation of unrecorded and recorded plat reference book; Prepare final EAR documents; Preparation of project approval files; **46.5 hours** (\$125/hr.).
- E. ULDC Update/Révision:** Article 87 (Végétation Removal) : **8.5 hours** (\$125/hr.)
- F. Private Sector Cost Recovery Projects \$150/hr.):** GTC Hotel/Town Center; Paddock Park RV Resort; Brightview Applications; First Holiness /Sign Permit.
- G. Subcontractor Payments:** Palm Beach Maps and Graphs, per Manager request; Ecotone Services (Arborist Services for Code Cases and Site Inspections; and signs to be posted for public meetings (\$7,407.00)

Public Works Quarterly Report for the First Quarter 2025

Richard Gallant CDM – Public Works Director

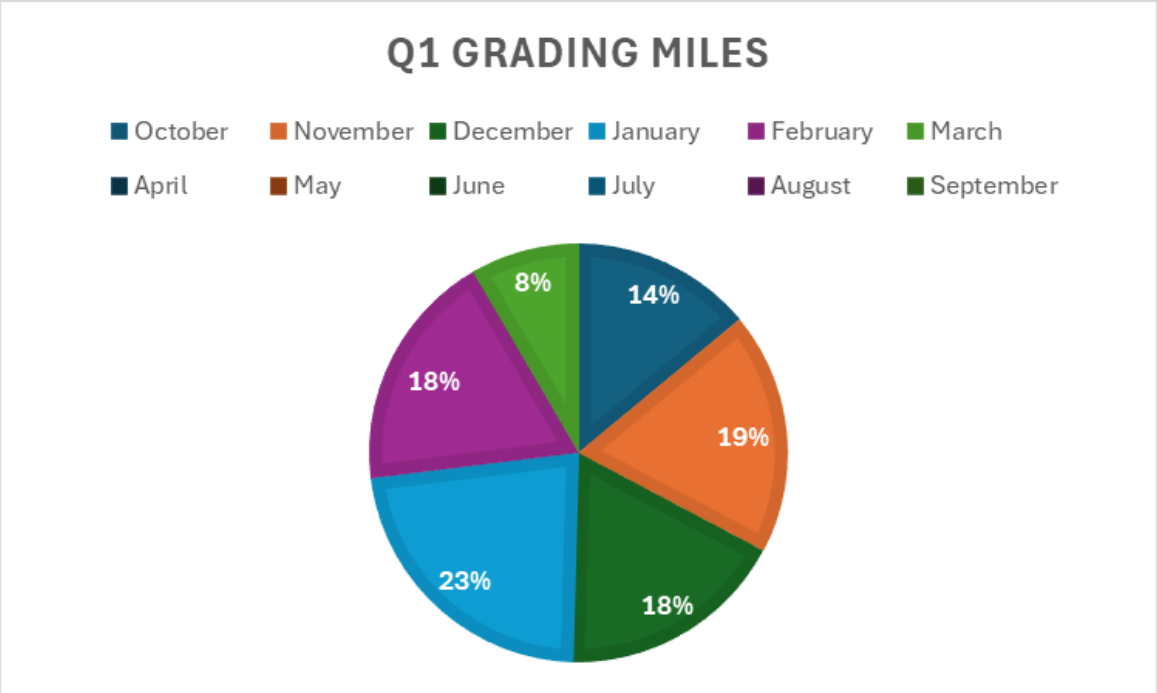
Craig Lower – Public Works Superintendent

The Public Works Department is responsible for maintaining safe, quality roadways and drainage infrastructure for residents and visitors who live, work and travel throughout the Town. The purpose of this report is to highlight the projects and maintenance conducted throughout the Town during the first quarter of 2025. The department's responsibilities encompass performing all needed repairs & maintenance related to roadway system including right-of-way/easement mowing, tree trimming, (excluding privately owned roads), traffic control, bridges, drainage system & structures, and responding to emergencies in order to keep the roadways and drainage infrastructure safe and operational. Additionally, the Public Works Department is responsible for the emergency management function of the town including overseeing storm related debris removal and recovery functions. The Public Works Department relies on our vendors to provide products and cooperation and patience from the residents during construction projects. Public Works staff would like to acknowledge those residents who were affected by our work to improve the drainage and transportation needs of the Town.

Grading:

In order to ensure the road grading frequency is in line with the needs of the residents, Public Works management has modified the grading schedule to ensure all of the roads are graded a minimum of twice a month. The grading miles to date and schedules for the second quarter appear below.

Town of Loxahatchee Groves Public Works Grading Report 2025 (in miles)											
October	November	December	January	February	March	April	May	June	July	August	September
54.851	73.752	69.379	88.817	73.043	32.772						
197.982			194.632			0.000			0.000		



April 2025

March '25							May '25							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30	31	
30	31													

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 GRADING ZONE 1 ROADS BI-WEEKLY	2 GRADING ZONE 6 ROADS BI-MONTHLY	3 GRADING ZONE 2 ROADS BI-MONTHLY	4 GRADING ZONE 1 ROADS BI-WEEKLY	5
6	7	8 GRADING ZONE 1 ROADS BI-WEEKLY	9 GRADING ZONE 3 ROADS BI-MONTHLY	10 GRADING ZONE 4 ROADS BI-MONTHLY	11 GRADING ZONE 1 ROADS BI-WEEKLY	12
13	14	15 GRADING ZONE 1 ROADS BI-WEEKLY	16 GRADING ZONE 5 ROADS BI-MONTHLY	17 GRADING ZONE 6 ROADS BI-MONTHLY	18 GRADING ZONE 1 ROADS BI-WEEKLY	19
20	21	22 GRADING ZONE 1 ROADS BI-WEEKLY	23 GRADING ZONE 2 ROADS BI-MONTHLY	24 GRADING ZONE 3 ROADS BI-MONTHLY	25 GRADING ZONE 1 ROADS BI-WEEKLY	26
27	28	29 GRADING ZONE 1 ROADS BI-WEEKLY	30 GRADING ZONE 4 ROADS BI-MONTHLY	1 GRADING ZONE 5 ROADS BI-MONTHLY	2 GRADING ZONE 1 ROADS BI-WEEKLY	3
4	5	NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.				

- 1. Collecting Canal - A Rd - B Rd - E Rd (N) - G West - G East - 25th - Lower North - Folsom TOTAL 5.16 Miles
- 2. 40th St N - 42nd St N - 44th St N - 40 St N - 40th St N - 41st Rd N - 42nd Rd N - 43rd Rd N - Global Tr - 148th Terr N TOTAL 4.76 Miles
- 3. Morrow Ct - W B Rd - 17th Rd N - 24th Cir N (C) - 24th Ct N (C) - April Dr - Forest Ln - Karen Ln - Roberts Way - Scotts Pl - Snail Tr - Timberlane W C Rd - Williams Dr - 25th Pl N (C) - 131 Terr N - Hyde Park Rd - Rackley Rd TOTAL 4.01 Miles
- 4. 11th Terr - 21st Rd N - 25th Pl N (D) - 34th Pl N - Bunny Ln - W D Rd - 11th Terr N (D) - 12th Pl N - 13th Pl N - 14th Pl N - 22nd Rd N (F) - 24th Ct N (E) 30th Ct N - Edith Rd - Farley Rd - Fox Tr - Kerry Ln TOTAL 3.63 Miles
- 5. 22nd Rd N (E) - 23rd Ct N (E) - 24th Ct N (E) - 35th Pl N - Biddix Rd - Kazee Rd - March Cir - Ian Tr TOTAL 1.77 Miles
- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

May 2025

April '25							June '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5	1	2	3	4	5	6	7
6	7	8	9	10	11	12	8	9	10	11	12	13	14
13	14	15	16	17	18	19	15	16	17	18	19	20	21
20	21	22	23	24	25	26	22	23	24	25	26	27	28
27	28	29	30				29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29 GRADING ZONE 1 ROADS BI-WEEKLY	30 GRADING ZONE 4 ROADS BI-MONTHLY	1 GRADING ZONE 5 ROADS BI-MONTHLY	2 GRADING ZONE 1 ROADS BI-WEEKLY	3
4	5	6 GRADING ZONE 1 ROADS BI-WEEKLY	7 GRADING ZONE 6 ROADS BI-MONTHLY	8 GRADING ZONE 2 ROADS BI-MONTHLY	9 GRADING ZONE 1 ROADS BI-WEEKLY	10
11	12	13 GRADING ZONE 1 ROADS BI-WEEKLY	14 GRADING ZONE 3 ROADS BI-MONTHLY	15 GRADING ZONE 4 ROADS BI-MONTHLY	16 GRADING ZONE 1 ROADS BI-WEEKLY	17
18	19	20 GRADING ZONE 1 ROADS BI-WEEKLY	21 GRADING ZONE 5 ROADS BI-MONTHLY	22 GRADING ZONE 6 ROADS BI-MONTHLY	23 GRADING ZONE 1 ROADS BI-WEEKLY	24
25	26 Memorial Day	27 GRADING ZONE 1 ROADS BI-WEEKLY	28 GRADING ZONE 2 ROADS BI-MONTHLY	29 GRADING ZONE 3 ROADS BI-MONTHLY	30 GRADING ZONE 1 ROADS BI-WEEKLY	31
1	2	NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.				

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- 3. Morrow Ct - W B Rd - 17th Rd N - 24th Cir N (C) - 24th Ct N (C) - April Dr - Forest Ln - Karen Ln - Roberts Way - Scotts Pl - Snail Tr - Timberlane W C Rd - Williams Dr - 25th Pl N (C) - 131 Terr N - Hyde Park Rd - Rackley Rd TOTAL 4.01 Miles
- 4. 11th Terr - 21st Rd N - 25th Pl N (D) - 34th Pl N - Bunny Ln - W D Rd - 11th Terr N (D) - 12th Pl N - 13th Pl N - 14th Pl N - 22nd Rd N (F) - 24th Ct N (E) 30th Ct N - Edith Rd - Farley Rd - Fox Tr - Kerry Ln TOTAL 3.63 Miles
- 5. 22nd Rd N (E) - 23rd Ct N (E) - 24th Ct N (E) - 35th Pl N - Biddix Rd - Kazee Rd - March Cir - Ian Tr TOTAL 1.77 Miles
- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

June 2025

May '25							July '25						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
				1	2	3			1	2	3	4	5
4	5	6	7	8	9	10	6	7	8	9	10	11	12
11	12	13	14	15	16	17	13	14	15	16	17	18	19
18	19	20	21	22	23	24	20	21	22	23	24	25	26
25	26	27	28	29	30	31	27	28	29	30	31		

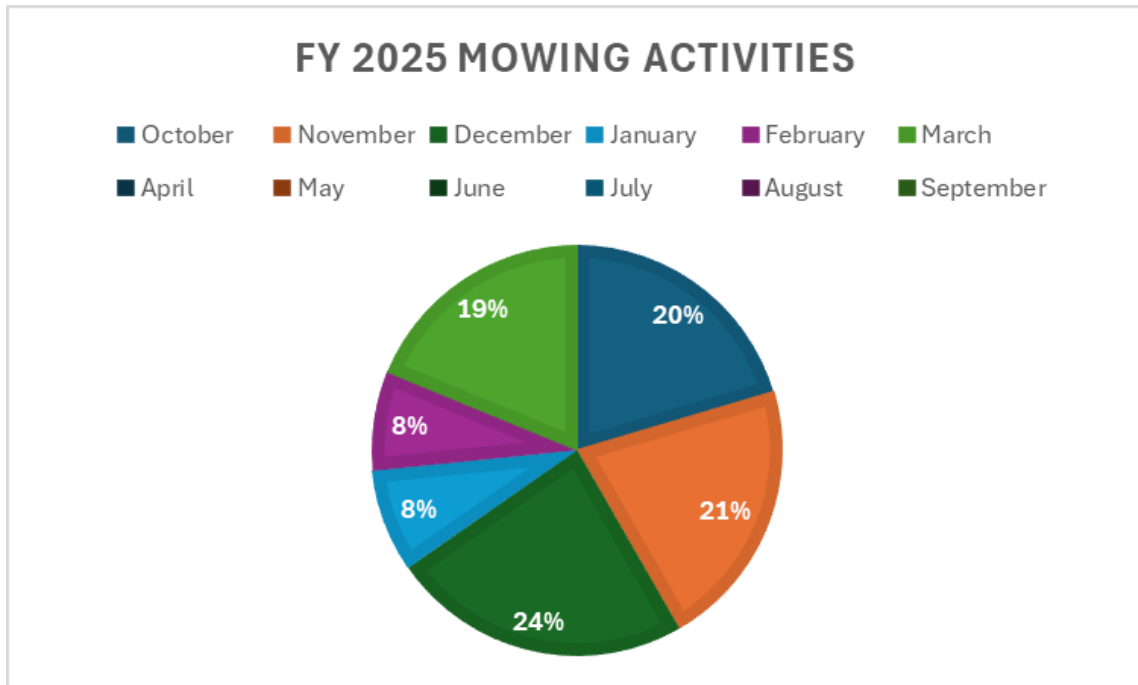
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 GRADING ZONE 1 ROADS BI-WEEKLY	4 GRADING ZONE 4 ROADS BI-MONTHLY	5 GRADING ZONE 5 ROADS BI-MONTHLY	6 GRADING ZONE 1 ROADS BI-WEEKLY	7
8	9	10 GRADING ZONE 1 ROADS BI-WEEKLY	11 GRADING ZONE 6 ROADS BI-MONTHLY	12 GRADING ZONE 2 ROADS BI-MONTHLY	13 GRADING ZONE 1 ROADS BI-WEEKLY	14
15	16	17 GRADING ZONE 1 ROADS BI-WEEKLY	18 GRADING ZONE 3 ROADS BI-MONTHLY	19 GRADING ZONE 4 ROADS BI-MONTHLY	20 GRADING ZONE 1 ROADS BI-WEEKLY	21
22	23	24 GRADING ZONE 1 ROADS BI-WEEKLY	25 GRADING ZONE 5 ROADS BI-MONTHLY	26 GRADING ZONE 6 ROADS BI-MONTHLY	27 GRADING ZONE 1 ROADS BI-WEEKLY	28
29	30	1 GRADING ZONE 1 ROADS BI-WEEKLY	2 GRADING ZONE 2 ROADS BI-MONTHLY	3 GRADING ZONE 3 ROADS BI-MONTHLY	4 GRADING ZONE 1 ROADS BI-WEEKLY	5
6	7	<p>NOTICE: The above schedule is tentative in nature and due to weather or other unscheduled factors, the road sections and anticipated work load are subject to change without notice.</p>				

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- 4. 11th Terr - 21st Rd N - 25th Pl N (D) - 34th Pl N - Bunny Ln - W D Rd - 11th Terr N (D) - 12th Pl N - 13th Pl N - 14th Pl N - 22nd Rd N (F) - 24th Ct N (E) 30th Ct N - Edith Rd - Farley Rd - Fox Tr - Kerry Ln TOTAL 3.63 Miles
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- 6. C Rd - Orange Ave - Tangerine - Temple - Valencia - W D Rd - Citrus - Loxahatchee - 6th Ct N - Jewel Ln TOTAL 4.09 Miles

Mowing activities on Town roads and canal banks

The mowing crew has adopted a methodology to mowing to ensure all of the parts of Town that they are responsible for is completed before moving to a different section. This methodology includes beginning on the A Rd canal and working across the Town based on staffing. The use of this methodology has increased efficiency and improved the appearance of the Town canals and swales. During the winter months, due to slow growth of native materials, mowing is reduced to concentrate on backlogged items throughout the Town.

Town of Loxahatchee Groves Public Works Mowing Report 2025 (in miles)											
October	November	December	January	February	March	April	May	June	July	August	September
129.65	135.15	150.02	51.40	49.65	119.23						
414.82			220.28			0.00			0.00		



Canal, Swale, and Culvert Maintenance

Following the completion of the FY24 paving project, staff installed the necessary components to facilitate a multiuse path on the North side of Gruber Ln and E Citrus Dr. This work involved bringing in material from off site, shaping the swales to facilitate adequate water flow, and install sod to reinforce the area. This work will allow users to safely traverse from C Rd to D Rd on Gruber Ln and E Rd to F Rd and the Loxahatchee Groves Park area on E Citrus.

The reforming of the swales on Hyde Park Rd between 958 and 1102 Hyde Park Dr continues and includes installing driveway culverts under the affected driveways. The removal of the exotic noxious trees is complete around the Hyde Park Pond. The debris along the connector canal between Hyde Park Pond and F Rd Canal is complete and the area is currently being shaped. Staff is completing the swale work for this area and upon completion the sod will be installed. Staff will be holding a meeting with the residents prior to replanting the pond area to ensure they are satisfied with the replanting plan. It is managements intent to be completed with this project by May.

Roads Repairs:

The Public Works Department continues to monitor the conditions of the existing pavement and will repair the asphalt as needed. Staff employed the use of a contractor to repair a section of 161st Terr N that was damage by a careless driver dragging their trailer across the asphalt. Additionally, the intersection of North Rd and 145th Ave N was removed and replaced to eliminate the damage caused by the traffic in the area. The road and swale in the 2700 block of C Rd was removed and repaired following damage caused by a crane the almost entered the canal. This repair was paid for by the drivers insurance.

Solid Waste:

There were 40 total complaints to Coastal between January 1, 2025, thru March 31, 2025. Of the 40 complaints, eight were a general service complaints, three container issues, 16 missed pickup, and 13 from yard waste tags. All of the yard waste complaints were due to resident piles being larger than the permitted 6 cubic yards. The missed pickup complaints were resolved within 24 hours. The three container issues were from the result of missing recycling containers that needed to be replaced. They were delivered to the residents. None of the complaints resulted in a contract violation and therefore not fines were accessed. The table below outlines the amount of vegetation removed from the Town since the start of the fiscal year.

RESIDENTIAL CREDIT BY TONNAGE	
SCHEDULE OF ADJUSTMENTS	
2024/2025	VEG TONS
TOTAL VEG	3,085.69
OCTOBER 2024	71.97
NOVEMBER 2024	100.61
DECEMBER 2024	190.01
JANUARY 2025	232.45
FEBRUARY 2025	245.45
MARCH 2025 (Credit if Applicable)	244.50
APRIL 2025 (Credit if Applicable)	
MAY 2025 (Credit if Applicable)	
JUNE 2025 (Credit if Applicable)	
JULY 2025 (Credit if Applicable)	
AUGUST 2025 (Credit if Applicable)	
SEPTEMBER 2025 (Credit if Applicable)	
BALANCE REMAINING	2,000.70

Public Works management is currently planning for the 2025 Town of Loxahatchee Groves Vegetation Amnesty Days in preparation for hurricane season. Tentatively, the week of May 12th staff will mail an amnesty letter to all residents outlining the scope of the amnesty days. The tentative dates for the amnesty days are June 14, 2025 and July 19, 2025, both Saturdays. These dates are tentative and subject to change.

Facility Maintenance

The Public Works Department has procured cameras for the Town Hall facility that are to be installed upon obtaining a contractor. Other work conducted at Town Hall include evaluating the building for the presence of mold and determining whether any remediation that needs to take place in the future. Staff are also conducting heat load testing on the facility in our evaluation on the imbalance of the air conditioning units and determining the best course of action to improve the efficiency of the building.

Capital Improvements

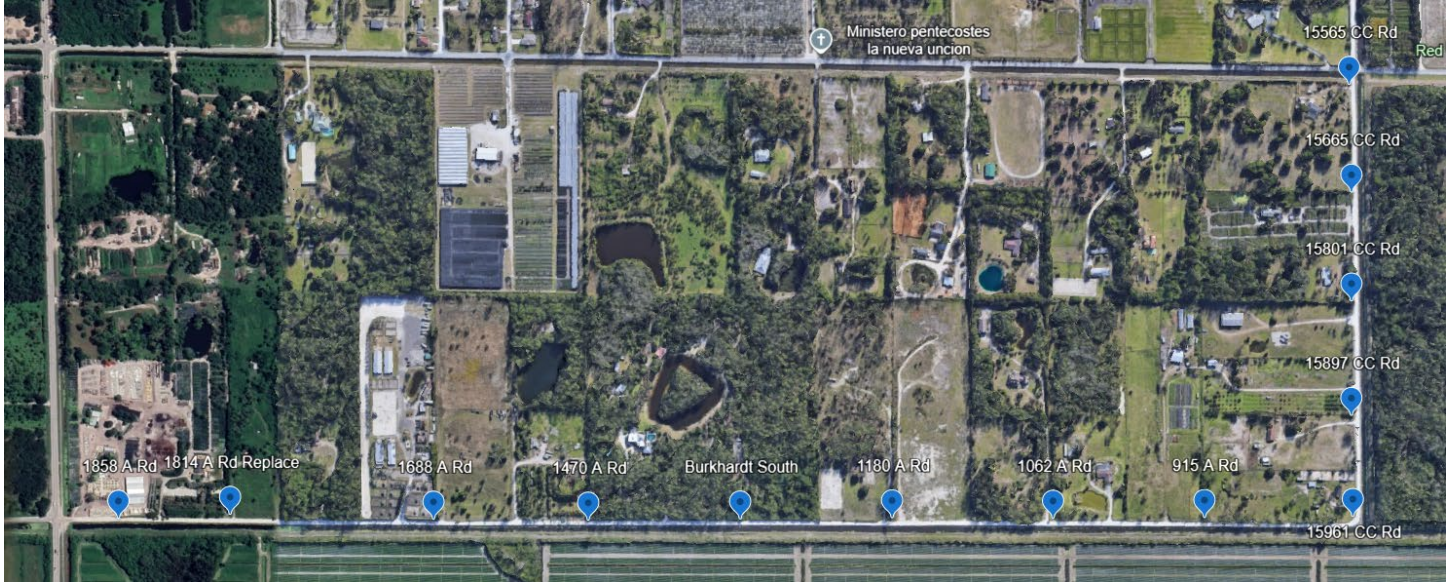
FY 24 Paving Plan: The FY 24 paving plan is complete. All road sections that are to be paved are complete and have been inspected. All of the legally required signs have been installed and the multiuse trails that were planned have been completed. There is drainage work remaining and we are working with a contractor to complete this work to allow staff to work on other projects.

FY 25 Paving Plan: Paving A Rd. from Collecting Canal Rd. to North Rd. This project will also include all of the gap sections that were excluded in the FY23 paving project. Notices have been sent out to the residents regarding the easements and community meeting was held to discuss the project. This project will commence in stages. The first stage is to obtain the easements for the project. Staff is still working on obtaining all of the required easements. At this time nine of the required easements have been obtained. As residents are contacted, individual meetings are set up for them to discuss the project and complete the easement process. Upon completion of the Hyde Park project, the A Canal will be reinforced and adjusted. It is our plan to begin the installation of the catch basins and culverts under A Rd after the vegetation is removed for the

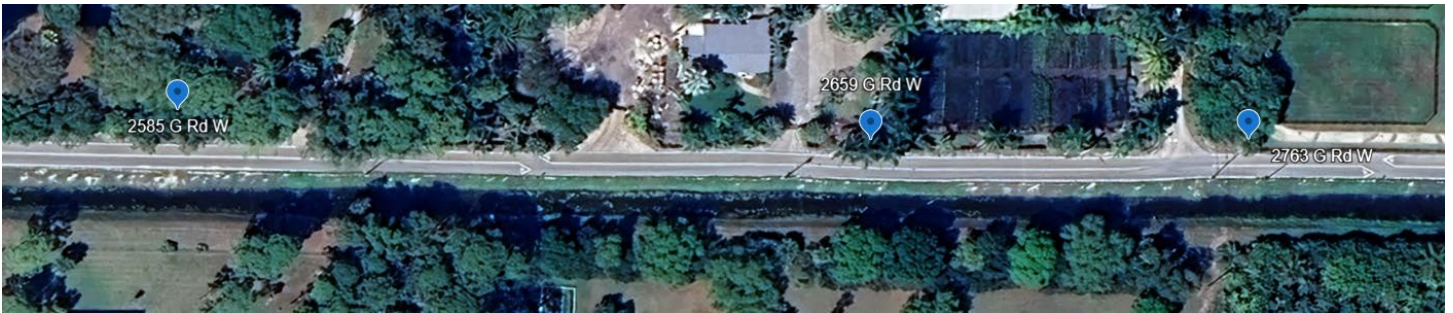
drainage to be installed. A price has been obtained from the contractor to complete this work and the task order will be executed. Once the road is completely prepped, it will then be paved. This project is scheduled to commence toward the middle of the third quarter.

FY25 Culvert Replacement: The Town has awarded the FY25 culvert replacement and continuing contract to Huurr Homes headquartered in Broward County. The Notice to Proceed has been issued and the preconstruction meeting held. The contractor has submitted all the planned submittals which have been approved. All work associated with the first four work orders is set to commence on or about May 15, 2025. A Notice will be sent to all property owners will be sent the week of April 28, 2025 as the project will require the closure of F Rd/Collecting Canal/6th Ct N for approximately a month and require temporary closure Folsom Rd and 25th St N. The contractor will begin the project once the culvert pipe delivery dates are confirmed. The scope of the project is to include Work Order 1 – F Rd and Collecting Canal, Work Order 2 – Kerry Ln and F Rd Work Order 3 – Folsom Rd and 25th Place North, and Work Order 4 – Bunny Ln and D Rd. The scope of the project also includes a continuing contract to allow the town to award replacement of culvert under \$300,000 for the period on the bid document without having to go through the bid process again.

The contractor has submitted Task Order 1 associated with the installation of 13 catch basins and culverts along A Rd and Collecting Canal Rd. The Task Order includes all of the catch basins and culverts required for the FY25 Paving Project.



The contractor is working on submitting Task Order 2 associated with the first 18 catch basins that need to be installed as part of the FY23 and FY24 paving projects that were not installed after the culverts were installed under the previous administration. The images below illustrate where those catch basins are to be installed.





TOWN OF LOXAHATCHEE GROVES CAPITAL PLAN					
Description		Status	Budgeted Amount	Encumbered	Expected Completion
Road Paving Plan (overlay program)					
A South	1.25 miles	Obtaining Easements	\$363,688.00		August 2025*
Collect Canal	3.25 miles	Obtaining Easements	\$145,475.00		August 2025*
E North (gap)	0.25 miles	Obtaining Easements	\$72,738.00		August 2025*
Folsom (gap)	0.25 miles	Obtaining Easements	\$72,738.00		August 2025*
West 25 Street (gap)	0.15 miles	Obtaining Easements	\$43,643.00		August 2025*
G west (gap)	0.1 miles	Obtaining Easements	\$29,095.00		August 2025*
			\$727,377.00		
Road Rock Plan (rebuilding of road beds)					
Collect Canal	3.25 miles	Obtaining Easements	\$12,000.00		July 2025*
A South	1.25 miles	Obtaining Easements	\$75,000.00		July 2025*
			\$87,000.00		
Stormwater/Roadway Drainage Improvements					
Specific Maintenance Projects					
Pump House (including instrumentation and controls)		Obtaining Quotes	\$10,000.00		TBD
Gate Repairs at 'A'		Obtaining Quotes	\$10,000.00		TBD
Gate Repairs at 'Folsom'		Obtaining Quotes	\$15,000.00		TBD
			\$35,000.00		
Swales & Culverts					
Swales, Catch Basins and Other Control Structures		Under Review	\$350,000.00	\$85,823.90	July 2025
South E and Citrus Drainage System (Without tree removal)		In Design	\$25,000.00		TBD
Tangerine and Citrus Drainage System (Without tree removal)		In Design	\$25,000.00		TBD
Miscellaneous culvert failures/emergency repairs (5-7 culverts)			\$240,000.00		
			\$640,000.00		
Specific Culvert Locations					
F Rd + Collecting Canal Culvert		NTP Issued	\$436,000.00	\$258,858.00	July 2025
Kerry Ln Culvert Bridge		NTP Issued	\$140,000.00	\$92,038.40	July 2025
Folsom and 25th Culvert Bridge		NTP Issued	\$80,000.00	\$149,562.40	July 2025
Bunny Ln Culvert Bridge		NTP Issued	\$140,000.00	\$74,781.20	July 2025
			\$796,000.00	\$575,240.00	
Repair and Maintenance Canals					
Canal Bank Stabilization		On Schedule	\$200,000.00		July 2025
			\$200,000.00		
Trails System					
Connectivity improvements and trail maintenance/upgrades to ensure safety and usefulness of the Town trails system.					
North Road Trail		Signs Ordered	\$20,000.00		June 2025
			\$20,000.00		
Replacement of Public Works Building		Under Review	\$10,000.00		TBD
* Dates are based on obtaining ALL easements					

Emergency Management

The Public Works Director, who also serves as the Director of Emergency Management, has completed the updates of the Town of Loxahatchee Groves Emergency Management Plan for 2025 season. Some of the updates include the addition of a more expansive glossary section and including all disaster types. Additionally, the addition of position descriptions to assist staff in defining the responsibility of the various positions outlined in the incident command structure. Utilizing the best management practices outlined in various FEMA documentation, the Director will continue to utilize a concise chain of command to allow for a smoother response to incidents that may occur in the Town.

Community Engagement

During the first quarter of 2025 the Public Works Director has worked with residents, contractors, and engineers to solve various problems brought to his attention. Many of the inquiries were in regards to projects discussed at council meetings or items discovered on social media sites. This quarter there were no complaints about the water levels, flood risks, but most were regarding paving projects and the work being done on Hyde Park. During that same period, the Public Works Superintendent and staff engaged with the community clarifying work at project sites and assisting residents with issues as they arose.

Staffing

The Public Works Department is currently staffed by 12 full time and 1 part time employees.

There are no open positions at this time; the list of positions are listed below:

- 1 – Director of Public Works
- 1 – Superintendent of Public Works
- 1 – Public Works Coordinator

- 3 – Public Service Worker III
- 4 – Public Service Worker II
- 3 - Public Service Worker I

Crews are divided into three teams. 1. Ground Maintenance and Mowing, 2. Drainage Improvements, Road Stabilization, and Grading, and 3. Canal Bank Stabilization, Drainage, and Waterway Enhancements.

Ground Maintenance is responsible for mowing all canal banks and right of way paths and equestrian paths. This crew continues to be responsible for trimming and grubbing areas of the town that impede equipment, equestrian, or vehicle traffic throughout the Town. A portion of their responsibility is to assist in the maintenance of equipment and inventory of rolling assets as well as consumable items used by Public Works staff. This team will also begin clearing the neighborhood drainage ditches to improve water flow and aid in preventing flooding.

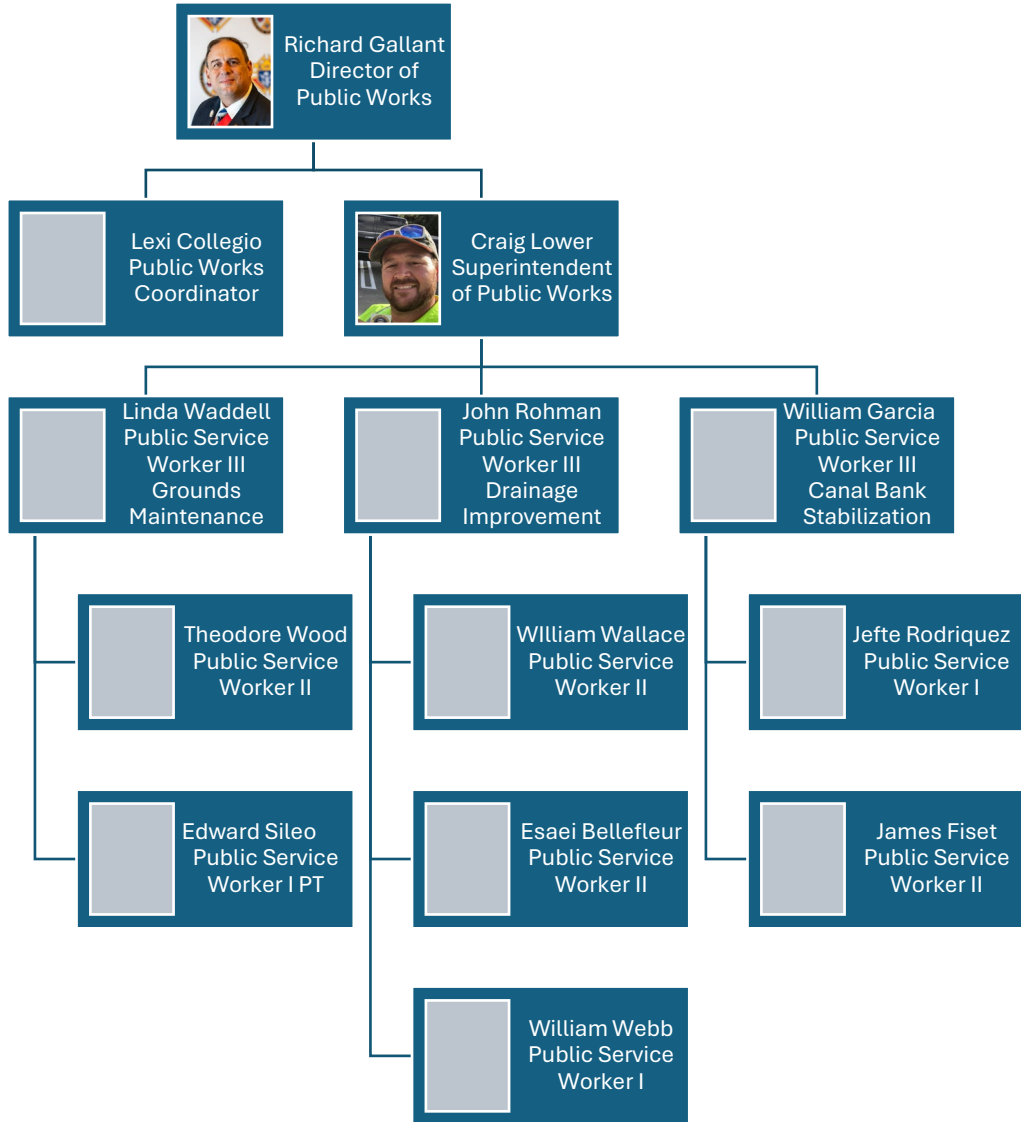
The Drainage Improvement, Road Stabilization, and Grading team is responsible for the maintenance and installation of culverts throughout the Town. They are further responsible for the removal of sediment in the drainage system. This team also responds to drainage structure issues and necessitates any repairs and maintenance to those structures. The crew is further responsible for the timely grading of all unpaved roads in the Town. They are responsible for advising supervision of potential failures and areas where added material is required. Once scheduled by supervision, and is charged with the application of the material to increase the stabilization of the road.

The Canal Bank Stabilization, Drainage, and Waterway Enhancements crew is responsible for the upkeep and maintenance of the canal banks. They are to identify failures and expedite repairs to those failures. A portion of their responsibility is to inspect the canal banks in an attempt to

proactively identify failures before they become a wash out.

The Director of Public Works is responsible for all of the components of the department and aided by the Superintendent of Public Works who is responsible for the individual crews. The Director and Superintendent work closely to establish priorities considering the health, welfare, and safety of the residents and visitors first. Public Works also employs a Public Works Coordinator who assists the Director and Superintendent with the administrative functions of the department.

Other initiatives the Public Works Director has been working on include continually evaluating the Emergency Management Plan as the Emergency Management Director. Additionally, training has been identified for all staff in varying degrees to enhance their abilities during an emergency. It is planned that all of these training be completed prior to the start of hurricane season in June. The training of public works staff on safety items as well as proper operation and maintenance of the equipment is used by the department.



Staff Training and Development

Public Works management continues to evaluate the talents of our staff and how the Town can enhance those talents to improve the abilities of that staff. Weekly safety meetings continue to be held to discuss pending field issues and the concerns of the staff. At this meeting, a safety topic is discussed and covered to provide knowledge to the public works staff with the objective in reducing injuries on the job. Management is evaluating a CDL program to encourage employees to obtain their CDL to better serve the town and expand the resources available to drive the

Towns larger equipment. Our suppliers are being tapped to provide training on the use of our equipment from the manufacturers. Preventive maintenance training from the manufacturers is being put in place.

The Public Works Superintendent recently attended the Certified District Manager class offered by the Florida Association of Special Districts and the Public Works Project Coordinator was sent to the Certified District Administrator class in January of 2025 as well as the FEMA Flood Plain Class.

Human Resources has put together a program for all employees that will include wellness, ergonomics, drug free workplace, ethics, as well as others. Safety related topics include Hazard Communication, Heat Stress, Personal Protective Equipment, Trenching and Excavation, Slips, Trips, and Falls, and Equipment Spotter Training.

Equipment Mileage or Hours:

The water pump operated a total of 166.5 hours during the first quarter of 2025. The water pump currently has 2573.5 hours on it.

During that time Public Works consumed 2,306.4 gallons of Off-Road Diesel, 308.1 gallons of Ultra Low Sulfur Diesel, and 427 gallons of 87 Octane Unleaded Fuel.

In April the Public Works Department sent two vehicles to Royal Auction to be sold. The revenue generated will be used to pay for the 2017 Ford F-250 recently acquired from the Palm Beach County Thrift Store auction to replace the 2006 Ford F250 which has exceeded its useful life.

Fuel Consumption

Town of Loxahatchee Groves Fuel Consumption			
	Diesel Dyed	Diesel Clear	Unleaded (87 Octane)
October	1055	289	160
November	350		171
December	792	120	
January	362.1		
February	785		
March	1159.3	308.1	427
April			
May			
June			
July			
August			
September			
Total	4503.4	717.1	758

Vehicle List

Town of Loxahatchee Groves Vehicle and Rolling Equipment Inventory					
Vehicle Number	Vehicle Year	Vehicle Make	Vehicle Model		Total Hours
0510	2006	Ford	F250	Utility Truck	389
0710	2007	John Deere	5325	Bush Hog Tractor	0
1110	2011	Ford	F450	Utility	202
1111	2011	Ford	F250	Ext Cab	881
1201	2012	Felling	FT-20-2 LP	Trailer	N/A
1311	2013	John Deere	220D W	Excavator	17.3
1411	2014	John Deere	5055E	Bush hog	188
1412	2014	New Holland	L225	Loader	3048
1510	2015	John Deere	XUV855D	XUV	385
1511	2015	Ford	F250	Single	600
1512	2015	John Deere	D105	Lawn Tractor	0.2
1513	2015	Scag	SH61V-25KVD	K1B00179	0
1610	2016	Ford	F250	Crew Cab	259
1611	2016	Ford	Explorer	SUV	1647
1710	2017	Ford	Escape	SUV	1146
1711	2017	Ford	F250	Ext Cab	78516
1810	2018	Triple Crown	5 x 10	Trailer	N/A
1910	2019	John Deere	5075E	Box Blade	50.3
2110	2021	Kubota	M6S111D	Tractor	75
2210	2022	Caterpillar	450		117
2211	2022	John Deere	620G	Grader	253
2212	2022	Novae, LLC	Duel Axle	Trailer	N/A
2301	2023	Evergreen	Aspen	Tractor	139
2401	2024	SANY	SY60C	Excavator	114
2501	2025	Freightliner	Truck	Dump Truck	673
		Water Pump			166.5

Culvert and Catch Basin Replacement List

Culverts & Catch Basin to Replace/Install											
Location/Reference	Pipe Cost	Mobilization	Associated Labor & Costs	Restoration Materials	Catch Basin Cost	Total	Bid Amount	Status	Size	Length	Summary
F Rd & Collecting Canal	\$198,000.00	\$9,100.00	\$33,500.00	\$195,710.00		\$436,310.00	\$258,858.00	NTP Issued	96"72"/24"	60'	Replace due to imminent failure
958 Hyde Pak Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Failing pipe, North side of pond
958 Hyde Pak Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Failing pipe, East side of pond
3974 161st TER N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Installed By Staff	18"	40'	Damage pipe, replace before paving
2749 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under Lakeside Dr
14702 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under 147th ave
3975 147th AVE N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$8,847.20		Task Order 3	18"	40'	Install pipe for road drainage, under North Rd
1584 FRd & Casey Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Not Required	18"	40'	Replace pipe for canal drainage
Kerry LN & F Rd	\$60,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$128,330.00	\$92,038.40	NTP Issued	96"	40'	Culvert Replacement Plan
1225 D Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Completed	18"	40'	Pipe needs to be redirected
13556 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	install pipe for road drainage, under North Rd
15410 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	FPL Damaged pipe
Bunny Ln & D Rd	\$60,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$128,330.00	\$74,781.20	NTP Issued	96"	40'	Culvert Replacement Plan
25th PI N & D Rd	\$40,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$108,330.00		FY26	72"	40'	Culvert Replacement Plan
WB Rd North of Okeechobee	\$40,000.00	\$6,000.00	\$8,530.00	\$53,800.00		\$108,330.00		FY26	72"	40'	Culvert Replacement Plan
South E, 1222 E Rd	\$1,702.80	\$2,000.00	\$2,530.00	\$1,184.00		\$7,416.80		Task Order 3	24"	40'	Pipe was installed to high, needs to be dropped 12"
South E, 1222 E Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Pipe was covered when the road widened
North B, 15405 Fortner Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe was covered when the road widened
1531 W C Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe is to short going into canal, south side of property
15030 Timberlane Pl	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Staff to Complete	18"	40'	Pipe is to short going into canal, south side of property
G Rd W & North Rd	\$4,902.80	\$2,000.00	\$2,530.00	\$1,184.00		\$10,616.80		FY26	48"	40'	Replace pipe for canal drainage
100 Temple Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Replace pipe for canal drainage
125 Temple Dr	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$6,745.20		Task Order 3	18"	40'	Replace pipe for canal drainage
Folsom Rd & 25th St N	\$7,353.00	\$2,000.00	\$8,530.00	\$1,184.00		\$19,067.00	\$149,562.40	NTP Issued	48"	60'	Culvert Replacement Plan
14659 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00		\$5,714.00		Completed	18"	40'	Repair and Extend pipe that buried from paving project
12873 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
12955 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
13252 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14165 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14281 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14439 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14599 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
14717 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
15045 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
15409 Collecting Canal Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3057 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3123 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3255 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3509 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
3635 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3701 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
3766 E Rd N	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
2365 Folsom Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
2585 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
2659 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
2763 G Rd W	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Task Order 2	18"	40'	Install Catch Basin for FY23 paving
13038 North Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00		Easement Issue	18"	40'	Install Catch Basin for FY23 paving
15565 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15665 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15801 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15897 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
15961 CC Rd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
915 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1062 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1180 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1470 ARd South	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1470 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1688 SRd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1814 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
1858 ARd	\$1,031.20	\$2,000.00	\$2,530.00	\$1,184.00	\$2,102.00	\$7,816.00	\$7,802.17	Task Order 1	18"	40'	Install Catch Basin and Culvert FY25 paving
Total	\$465,581.00	\$143,100.00	\$212,770.00	\$476,030.00	\$79,876.00	\$1,340,233.80	\$876,668.21				

Future Plans and Priorities

At this time the Public Works Director and other staff are developing an evaluation of the Town's complete infrastructure. The purpose is to deliver a comprehensive list to the Town Council and residents on the expansive work that needs to be completed to ensure adequate drainage of properties and streets in the Town as well as a road map of the future capital improvements that will be required over the next 10 years. The gravity of the work required to bring this town to a point that items can be maintained is not completely understood by some. The intent of this project is to bring clarity to all of the residents of the Town. Over the past year staff has worked on replacing all of the legally enforceable signs located throughout the Town. Staff has installed over 50 stop signs, and 30 speed limit signs with the forecast to install another 50 stop signs, and other legally enforceable signs. Included in our upcoming sign campaign is to install or replace the Horse Right of Way signs, updated school zone sign, as well as other directional and trail signage throughout the town as our budget allows.

Additional work forecast over the next quarter includes the completion of the Hyde Park rehabilitation project and moving to A Rd and Collecting Canal Rd to begin the reinforcement of the canal banks as part of the canal bank stabilization project.

Crews will continue to remove exotic debris from the canal banks to facilitate travel along the canal banks for pedestrian and equestrian traffic.

**TORCIVIA, DONLON,
GODDEAU & RUBIN, P.A.**

701 Northpoint Parkway, Suite 209
West Palm Beach, Florida 33407-1950
561-686-8700 Telephone / 561-686-8764 Facsimile
www.torcivialaw.com

Glen J. Torcivia
Lara Donlon
Christy L. Goddeau*
Leonard G. Rubin*

*FLORIDA BAR BOARD CERTIFIED
CITY COUNTY AND LOCAL GOVERNMENT ATTORNEY

Jennifer H.R. Hunecke
Elizabeth V. Lenihan*
Ruth A. Holmes
Ben Saver
Tanya M. Earley
Amelia Jadoo
Daniel Harrell, Of Counsel

April 17, 2025

VIA ELECTRONIC MAIL ONLY

Town Council
Town of Loxahatchee Groves
155 F Road
Loxahatchee Groves, FL 33470

RE: Quarterly Report 2024-2025 Q2

Dear Town Council:

In the 2024-2025 fiscal year, our office continued our representation of the Town as Town Attorney. In this capacity, in the second quarter of the fiscal year, we provided over 831 hours of legal work to the Town, generally comprised of the activities below.

- Attended:
 - 3 Town Council meetings
 - 2 Advisory Board meetings
 - 1 Code Enforcement Special Magistrate Hearings
 - 29 Meetings with Council Members, staff, and residents

- Drafted/Reviewed for legal sufficiency, approximately:
 - 17 Resolutions
 - 14 Ordinances
 - 8 Agenda Items/Supplemental staff reports
 - 36 Contracts
 - 16 Code Enforcement cases (including appeals, lien searches and releases)
 - 22 Development matters (including pre-application matters)
 - 4 Policies and Procedures
 - 3 Forms (including application, permit, and code enforcement related forms)
 - 1 Notices

April 17, 2025

Page 2

- 1 Easement
- 1 Presentation
- 1 Litigation

- Counseled regarding:
 - Ethics matters, personnel matters, assessments, nonconformities, declarations of emergency, amendments to the District's Water Control Plan, review various matters for the water control district, elections, advertising requirements, Special District requirements, business impact statements, quorum and voting requirements, fireworks, business tax receipts, public records requests, conservation easement enforcement, permits, business tax receipts, agricultural exemptions, annexation, code enforcement, foreclosure, annual audit response livestock waste, level of service.

If you have any questions regarding the services provided to the Town by our office as Town Attorney, please contact me at 561-686-8700.

Sincerely,

A handwritten signature in blue ink that reads "Glen J. Torcivia". The signature is written in a cursive, flowing style.

Glen J. Torcivia

QUARTERLY REPORT

OFFICE OF THE TOWN CLERK

JANUARY 01, 2025 - MARCH 31, 2025

The Office of the Town Clerk has remained focused during this reporting period on enhancing municipal transparency, addressing operational backlogs, improving public accessibility to records, and fostering community and intergovernmental engagement. Several key initiatives were undertaken to support the Town Council, Town staff, advisory boards and committees, and the residents of Loxahatchee Groves.

One of the major priorities during the January to March 2025 period has been the completion of backlogged meeting minutes. These minutes, dating from March to August 2024, represent a critical component of the Town's official record. To support the timely documentation and approval of these records, the Clerk's Office hired a temporary minutes transcriptionist to assist with transcription services of backlogged meeting minutes. This service allowed the Town Clerk staff to prioritize other projects while ensuring that the backlog was completed with accuracy and attention to detail.

Significant strides were made in public accessibility and awareness through the development and launch of a new informational webpage under the Town Clerk section of the Town's website. This updated feature includes a comprehensive list of proclamations approved by the Town Council, now directly linked to the Town's online calendar. This enhancement allows residents to stay informed about ceremonial recognitions, observances, and important Town dates in real time.

On the records management front, the Clerk's Office advanced its efforts by nearing completion of contract negotiations for the implementation of Laserfiche Records Management Services. This modern digital solution will serve as the Town's primary system for document storage and retention, significantly enhancing efficiency, internal workflows, and compliance with Florida's public records retention requirements.

Operational support and coordination also remained central to our mission. The Clerk's Office worked closely with staff to establish a tentative meeting schedule for all active advisory committees, including the Agritourism Committee, Finance Advisory and Audit Committee (FAAC), Unified Land



Development Code Committee (ULDC), Roadways, Equestrian Trails and Greenway Advisory Committee (RETGAC), and the Planning and Zoning Board. The purpose of updating these board schedules was to allow for proper planning by board members and staff for agenda items, ensuring that meetings are properly advertised according to the meeting noticing requirements. Additionally, an updated and accurate Committee Roster was completed to support public transparency and internal tracking.

In the realm of intergovernmental collaboration, the Office was honored to assist in hosting a federal appropriations workshop in partnership with Congresswoman Sheila Cherfilus-McCormick's office. The Congresswoman's Appropriations Clinic for the Western Communities offered crucial guidance to municipalities and nonprofits regarding access to federal funding streams. This initiative not only strengthened legislative outreach but further positioned the Town as an engaged partner in local appropriations requests.

Additional activities performed by the Office of the Town Clerk during this quarter include:

- Attendance and preparation for 3 Town Council Meetings
- Participation in 10 Hearings, Board, or Committee Meetings
- Drafted and produced 5 official proclamations
- Issued 13 public notices regarding meeting advertisements and potential quorums of elected officials or events
- Completed 38 lien searches
- Processed 22 advisory board and committee applications, including:
 - Residency verification
 - Review of committee-specific requirements
- Audited 25 Code of Ethics Training Acknowledgement Forms from advisory board and committee members, as well as staff, in partnership with the Palm Beach County Ethics Commission Office

The Office of the Town Clerk administered the March 2025 Municipal Election for Council Seats 2 and 4 in addition to a Charter Amendment Referendum Question. A total of six candidates qualified, with three advancing to appear on the official Election Day ballot; the Charter Amendment Referendum Question passed with a majority of the electors of the Town of Loxahatchee Groves. The Clerk's Office coordinated extensively with the Palm Beach County Supervisor of Elections, ensured all public notices and deadlines were met, and facilitated a seamless election process. The Office of the Town Clerk staff also participated in several elections training sessions with other municipal clerks offered through the Palm Beach County Supervisor of Elections Office.



The Town Clerk also set up and communicated with the poll working staff, holding several meetings both at Town Hall and at the voting location precinct. The poll worker team included a Precinct Clerk, Assistant Clerk, Voting System Technician, Inspector, and Precinct Deputy, all of whom were instrumental in executing a successful and orderly election.

Finally, the Office continued to uphold its commitment to transparency and accessibility by processing 46 public records requests this quarter. The majority of these requests were fulfilled within a two-week timeframe, demonstrating our dedication to timely and professional service.

As we move into the next quarter, the Clerk's Office remains steadfast in its commitment to excellence. Priorities include finalizing and recommending approval of the Laserfiche contract and completing the remaining backlog of meeting minutes. The Office of the Town Clerk will continue to support the Town Council, empower advisory committees, and ensure open, effective communication with our residents.

Valerie Oakes, CMC

Town Clerk

Office of the Town Clerk

