

TOWN OF LOXAHATCHEE GROVES
TOWN HALL COUNCIL CHAMBERS
155 F ROAD, LOXAHATCHEE GROVES, FLORIDA. 33470
FINANCE ADVISORY AND AUDIT COMMITTEE MINUTES
MONDAY, JULY 28, 2025 – 4:04 PM – 5:54 PM



Meeting Audio Available Upon Request in the Office of the Town Clerk

CALL TO ORDER

The July 28, 2025, meeting of the Finance Advisory and Audit Committee was called to order at 5:00 PM by Town Clerk Assistant Sammie Brown. Pledge of allegiance was led by Chairperson Manish Sood.

ROLL CALL

The roll call was called by Town Clerk Assistant Brown.

Present:

- Manish Sood – Chairperson (Seat 4)
- Tracy Rafterowitz – Vice Chairperson (Seat 2)
- Samuel Harritty – Seat 1
- Frederick Hoo – Seat 3

Absent:

- Peter A. Lomuto – Seat 5

Staff Present:

- Anita Kane – Town Mayor
- Jeff Kurtz – Project Coordinator/ Committee Staff Liaison
- David DiLena – Chief Finance Officer
- Francine Ramaglia – Town Manager
- Sammie Brown – Town Clerk Assistant

ADDITIONS, DELETIONS, AND/OR MODIFICATIONS

**MOTION: COMMITTEE MEMBER RAFLOWITZ/ COMMITTEE MEMBER HOO
MODE A MOTION TO APPROVE THE AGENDA. MOTION PASSED (4-0).**

REGULAR AGENDA

1. Oath of Office – Swearing-in of Newly Appointed Finance Advisory and Audit Committee Member – Samuel Harrity

Town Clerk Assistant Brown administered the Oath of Office.

Mayor Kane provided a copy of the Town Council training and emphasized some of the directions within the training. Specifically the expectation for conduct and governance.

2. Fiscal Year 2025 3rd Quarter Financial Reports

Chief Finance Officer David DiLena presented the item. Committee and staff discussion ensued to understand the budget vs actuals reports.

One of the main discussion points was the legal expenses that were incurred within the fiscal year. DiLena explained that often legal expenses are hard to predict and budget for due to the changeable nature of legal fees. The proposed budget is based off a 3.0 millage rate.

Concerns from the committee included the budget imbalance as well as the increased expenditure with limited revenue. They would like a more conservative spending tactic that focuses on essential services.

COMMENTS FROM THE PUBLIC

Public Comment received from Mary McNicholas.

COMMENTS FROM COMMITTEE MEMBERS:

Committee Chairperson Manish Sood advised keeping the 2025 budget expenses, increase only by what can be afforded, and to reduce road and drainage funds by \$350,000. He would like to work together with the Town to implement cost cutting options.

Committee Vice Chairperson Tracy Rflowitz expressed her concerns about ongoing comments suggesting they limit others' opportunities to speak. She clarified that in the specific instance mentioned they had a meeting with presenters and then had a follow-up meeting with them to allow for more conversation.

Committee Member Frederick Hoo had no comments.

Committee Member Samuel Harrity said that he would like future meeting to be a more joint and group effort from the committee rather than singular.

CONFIRM NEXT REGULAR MEETING DATE:

Committee Liaison Kurtz will reach out to members regarding the next meeting.

ADJOURNMENT

With no further business, a motion to adjourn was made by Committee Member Rflowitz and seconded by Committee Member Harrity.

ATTEST:

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

Sammie T. Brown, FRA-RP, MEDP
Town Clerk Assistant

Manish Sood
Finance Advisory and Audit Committee Chairperson