

TOWN OF LOXAHATCHEE GROVES
TOWN HALL COUNCIL CHAMBERS
155 F. ROAD, LOXAHATCHEE GROVES, FL 33470
UNIFIED LAND DEVELOPMENT CODE REVIEW COMMITTEE
MINUTES
MONDAY JUNE 8, 2026 4:00 PM – 6:17 PM



CALL TO ORDER

The June 8, 2026 meeting of the Unified Land Development Code (ULDC) Review Committee was called to order at 4:09 PM by Gabriella Croasdaile, Assistant to the Town Clerk

PLEDGE OF ALLEGIANCE

Assistant to the Town Clerk Croasdaile led the Committee in the Pledge of Allegiance.

ROLL CALL

The roll call was conducted by Assistant to the Town Clerk Croasdaile, with the following members present:

Present:

- Jo Siciliano – Chairperson (Seat 3)
- Karen Plante – Vice Chairperson (Seat 2)
- Christine Betts – Committee Member (Seat 1)
- Robert Austin – Committee Member (Seat 4)
- Laura Danowski – Committee Member (Seat 5)

Staff Present:

- Caryn Gardner-Young – Community Standards Director/ Committee Liaison
- Jeff Kurtz – Town Attorney
- Gabriella Croasdaile – Assistant to the Town Clerk / Board Clerk

ADDITIONS, DELETIONS, AND/OR MODIFICATIONS TO THE AGENDA

Staff added an agenda item regarding a RV ordinance. Attorney Kurtz suggested making the addition Item No.2 on the and making Item No.3 the discussion of strategic planning.

**MOTION: COMMITTEE MEMBER AUSTIN/ COMMITTEE MEMBER BETTS
MOVED TO APPROVE THE AMENDED AGENDA. MOTION PASSED
(5-0).**

APPROVAL OF THE MINUTES

1. Approval of Minutes from the May 11, 2026 ULDC Meeting

**MOTION: COMMITTEE MEMBER BETTS/ COMMITTEE MEMBER DANOWSKI
MOVED TO APPROVE THE MAY 11,2026 ULDC MEETING MINUTES.
MOTION PASSED (5-0).**

PUBLIC COMMENTS

No public comment received at this meeting.

REGULAR AGENDA

2. RV Ordinance

Community Standards Director Caryn Gardner – Young presented the item. She introduced the proposed amendments to the Recreational Vehicle (RV) Ordinance, explaining that the Town Council requested additional review by the Committee following first reading of the ordinance. She noted that the draft incorporated direction received during the Council workshop, staff recommendations, and revisions prepared by the Town Attorney.

The Committee reviewed the proposed definitions of recreational vehicles, including comparisons between the Town's existing definition, Florida Statutes, and Palm Beach County regulations. The Village of Wellington has specific language that references November -April as a time period. The committee suggested this could be a possible implementation.

Discussion focused extensively on the Town's existing RV permitting program and the challenges associated with enforcement. Members expressed concern that the program has expanded beyond its original purpose of accommodating seasonal equestrian activities and has resulted in increased long-term occupancy unrelated to equestrian uses. The Committee discussed balancing the needs of legitimate equestrian operations with preventing misuse of the program. Members also discussed enforcement challenges, including limited staffing, the inability to easily identify occupied recreational vehicles located on private property, and the difficulty of documenting violations. Additional discussion included concerns regarding illegal wastewater disposal, excessive numbers of occupied recreational vehicles on individual properties, number of

unoccupied storage recreational vehicles, and the costs associated with administering the current program.

Town Attorney Kurtz discussed the concept of rental registration programs used by other municipalities and explained how such programs could improve accountability by requiring information regarding rental occupants.

Following discussion, the Committee reached consensus that the proposed ordinance represented an improvement over the existing regulations by limiting the number of occupied recreational vehicles permitted on a property and simplifying the permitting process. **The Committee recommended forwarding the ordinance to the Town Council with the following suggested revisions:**

- **Require occupant information to be included as part of the occupied RV permit application.**
- **Require photo identification verification for occupants listed on the permit application.**
- **Have Council consider name months within the equestrian season to be included.**

Committee members noted that these revisions would improve accountability while allowing the Town to evaluate the effectiveness of the amended ordinance before considering additional modifications in the future.

**MOTION: COMMITTEE MEMBER AUSTIN/ COMMITTEE MEMBER BETTS
MOVED TO SUGGEST THE LISTED REVISION. MOTION PASSED (5-0).**

3. Discussion regarding Pillars of Strategic Planning

The Committee reviewed the Town Council's Strategic Planning initiative and discussed recommendations related to the Town's vision, priorities, and strategic pillars. Members were advised that each committee chair would present their committee's recommendations to the Town Council during the upcoming Strategic Planning Workshop.

The Committee began by discussing what defines the Town's rural character. Members described the Town as a community that values individuality, low-density development, agricultural and equestrian lifestyles, environmental stewardship, and neighborly cooperation. Discussion emphasized preserving large lots, productive land uses, green space, native vegetation, wildlife habitats, and maintaining the unique identity of Loxahatchee Groves while accommodating thoughtful and responsible growth.

Committee members identified several common themes they believed should serve as strategic priorities. These included preserving the Town's rural character, protecting natural resources, supporting agriculture and equestrian activities, encouraging native landscaping and wildlife conservation, promoting fiscally responsible decision-making, strengthening local businesses, and ensuring future growth is guided by clear and consistent land development regulations.

The Committee also discussed the importance of maintaining consistency between the Unified Land Development Code (ULDC), Comprehensive Plan, Town Charter, and other governing documents to provide clear guidance for residents, businesses, and future development. Members expressed support for continued updates to the Town's land development regulations to strengthen

design standards, preserve the Town's rural identity, and provide greater consistency in future commercial development along the Southern Boulevard corridor.

Additional discussion focused on infrastructure improvements and community initiatives that could reinforce the Town's long-term vision. Suggestions included expanding the Town's trail network and linear park system, improving gateway features and community signage, preserving canal corridors, enhancing landscaping requirements, promoting conservation initiatives through grants and land preservation efforts, encouraging local markets and community events, and continuing efforts to support local agriculture and businesses.

The Committee also discussed transportation and access along Southern Boulevard, including opportunities to improve traffic circulation, commercial access, and roadway safety as future development occurs.

Staff advised that the Committee Chair would prepare a consensus presentation reflecting the discussion for the Strategic Planning Workshop. Committee members agreed to provide their individual written notes to staff for inclusion in the meeting backup and to assist in developing the final presentation.

COMMITTEE MEMBER COMMENTS

There were no comments from the Committee Members at the end of the meeting.

CONFIRMATION OF THE NEXT MEETING DATE

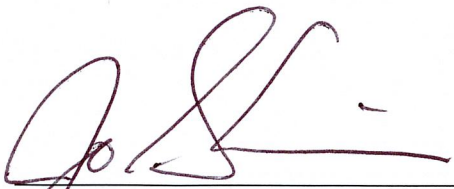
There was confirmation that the next meeting will be on Monday, June 8, 2026.

ADJOURNMENT

The meeting adjourned at 6:17 P.M. With a motion from Committee Member Plante and second from Committee Member Austin. Motion passed (5-0).

ATTEST:

**TOWN OF LOXAHATCHEE GROVES,
FLORIDA**

A handwritten signature in dark ink, appearing to be 'Jo Siciliano', written over a horizontal line.

Jo Siciliano,
Unified Land Development Code Chairperson

A handwritten signature in blue ink, appearing to be 'Gabriella Croasdaile', written over a horizontal line.

Gabriella Croasdaile,
Assistant to the Town Clerk