

**TOWN OF LOXAHATCHEE GROVES**  
TOWN HALL COUNCIL CHAMBERS  
**FINANCE ADVISORY AND AUDIT COMMITTEE**

**AGENDA**

**APRIL 28, 2025 – 6:00 PM**



**COMMITTEE MEMBERS**

**Sue Cacioppo (Seat 1) Tracy Rafterwitz (Seat 2)**  
**Fredrick Hoo (Seat 3) Manish Sood (Seat 4) VACANT (Seat 5)**

**Administration**

Town Manager Francine L. Ramaglia  
Town Clerk Valerie E. Oakes  
Committee Staff Liaison: Jeff Kurtz, Project Coordinator  
Town's Finance Consultant: David Dilella - Projected Point

**Civility:** Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That is why we say "Character Counts" in Town of Loxahatchee. Civility is practiced at all Town meetings.

**Special Needs:** In accordance with the provisions of the American with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall within three business days prior to any proceeding, contact the Town Clerk's Office, 155 F Road, Loxahatchee Groves, Florida, (561) 793-2418.

**Quasi-Judicial Hearings:** Some of the matters on the agenda may be "quasi-judicial" in nature. Town Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire (a preliminary examination of a witness or a juror by a judge or council) by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony. However, the public is permitted to comment, without being sworn. Unsworn comment will be given its appropriate weight by the Town Council.

**Appeal of Decision:** If a person decides to appeal any decision made by the Town Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

**Consent Calendar:** Those matters included under the Consent Calendar are typically self-explanatory, non controversial, and are not expected to require review or discussion. All items will be enacted by a single motion. If discussion on an item is desired, any Town Council Member, without a motion, may "pull" or remove the item to be considered separately. If any item is quasi-judicial, it may be removed from the Consent Calendar to be heard separately, by a Town Council Member, or by any member of the public desiring it to be heard, without a motion.

**OPENING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF THE AGENDA**

**APPROVAL OF THE MINUTES**

1. Finance Advisory & Audit Committee Meeting Minutes 8/14/2024
2. Finance Advisory & Audit Committee Meeting Minutes 8/19/2024

**PUBLIC COMMENTS**

*A limited public audience can be accommodated in our Town Council chambers with mandatory facemasks and socially spaced seating. Public Comments for all meetings may be received by email, or in writing to the Town Clerk's Office until 12:00 p.m. (noon) day of the meeting. Comments received will be "received and filed" to be acknowledged as part of the official public record for the meeting. The meeting will be live-streamed and close-captioned for the general public via our website, instructions are posted there.*

**REGULAR AGENDA**

3. Oath of Office – Swearing-In of Finance Advisory and Audit Committee
4. Appointment of the Chairperson for the Town of Loxahatchee Groves Finance Advisory and Audit Committee.
5. Appointment of the Vice Chairperson for the Town of Loxahatchee Groves Finance Advisory and Audit Committee.
6. Audit Presentation - David Dilena, Projected Point
7. Review of Quarterly Financial reports - David DiLena
  - a. 9/20/2024
  - b. 12/31/2024
  - c. 3/31/2025
8. BOVE Company Presentation of Their Analysis of the Financial Impact of the Paddock Project on the Town's Revenues.

**COMMITTEE MEMBER COMMENTS**

**CONFIRM NEXT MEETING DATE**

**ADJOURNMENT**