



**TOWN OF LOS GATOS  
COMPLETE STREETS AND TRANSPORTATION COMMISSION  
AGENDA  
JULY 11, 2024  
41 MILES AVENUE  
RJ BRYANT SERVICE CENTER  
7:30 A.M.**

*Alice Miano, Chair  
Jeff Suzuki, Vice Chair  
Bill Ehlers, Commissioner  
Erik Miller, Commissioner  
Jeff Thompson, Commissioner  
Vacant, Commissioner  
Rushil Sharma, Youth Commissioner*

**HOW TO PARTICIPATE**

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to [ppwcomment@losgatosca.gov](mailto:ppwcomment@losgatosca.gov).

**Public Comment During the Meeting:**

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

**Deadlines to Submit Written Comments:**

If you are unable to participate in person, you may email with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in the agenda packet: 11:00 a.m. the Friday before the Commission meeting.  
For inclusion in the agenda packet supplemental materials: by 11:00 a.m. on the day before the Commission meeting.

Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to [ppwcomment@losgatosca.gov](mailto:ppwcomment@losgatosca.gov) by 3:00 p.m. the day before the Commission meeting.

## CALL MEETING TO ORDER

## ROLL CALL

**CONSENT ITEMS** *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items.)*

1. Approve Complete Streets & Transportation Commission Regular Meeting Minutes of June 13, 2024.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Complete Streets and Transportation Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Youth Commission - Rushil Sharma (Verbal Report)
3. Review VTA Support Letter to Town Council Recommending Direction (Written Report)
4. Bike Valet Upcoming Events (Verbal Commission Discussion)
5. June 2024 - June 2025 Ad Hoc Committee Reports (Verbal Reports)
  - a. Beach Traffic – Vice Chair Suzuki and Commissioner Miller
  - b. VTA Bus Passes – Chair Miano and Vice Chair Suzuki
  - c. Bike and Pedestrian Master Plan - Commissioners Thompson and Miller
6. PPW Department Report
  - a. Reminder August Meeting Cancelled
  - b. Capital Project Status Updates (Verbal Report)
  - c. Future Agenda Items (Attachment)  
*Recommendation: Receive update and provide information attached*

## COMMISSIONER REPORTS

**ADJOURNMENT** Next meeting scheduled: September 12, 2024

**ADA NOTICE** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354- 6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 07/11/2024  
ITEM NO: 1.

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***DRAFT* MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION  
REGULAR MEETING  
June 13, 2024**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, June 13, 2024, at 7:30 a.m.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Alice Miano, Vice Chair Jeff Suzuki, Commissioners Bill Ehlers, Erik Miller and Jeff Thompson (Remote).

Absent: Youth Commissioner Rushil Sharma.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of May 9, 2024.

**MOTION: Motion** by Vice Chair Suzuki to approve Consent Item 1.

**Seconded** by Commissioner Ehlers.

**VOTE: Motion passed 5 ayes; 1 absent.**

**OTHER BUSINESS**

2. Youth Commissioner Report - Rushil Sharma (Verbal Report)  
No new report.
3. Review and Discuss Town Council Policy 5-03 Commission Budgets (Attached)  
Director Burnham gave background information on this item. Commission discussed.
4. Review and Discuss Laws and Regulations for Parking in Bike Lanes and Cycling through Construction Zones  
Town Engineer Heap and Senior Traffic Engineer Vroman verbally reported on this item. Commission discussed this item.
5. Bike Valet Upcoming Events (Verbal Commission Discussion)  
Director Burnham verbally inquired if the Commission wanted to volunteer for the 4<sup>th</sup> of July event, 10:30 a.m. – 2:30 p.m. Commission discussed this item. Commissioners Miller and Ehlers volunteered to assist.
6. Consider Advising Town Council to Publicly Endorse VTA's Light Rail to Los Gatos  
Commission discussed this item.  
**MOTION: Motion** by Vice-Chair Suzuki to recommend that the Town Council publicly endorse the VTA's acquisition of the Union Pacific Line.  
**Seconded** by Commissioner Miller.  
**VOTE: Motion passed unanimously. (1 absent – Youth Commissioner)**

7. June 2024 - June 2025 Ad Hoc Committee Reports (Verbal Reports)
  - a. Beach Traffic – Vice Chair Suzuki and Commissioner Miller  
Vice Chair Suzuki and Commissioner Miller verbally reported on this item.  
Commission discussed this item.
  - b. VTA Bus Pass Program Consideration – Chair Miano and Vice Chair Suzuki  
Chair Miano and Vice-Chair Suzuki verbally reported on this item.
  
8. Consider Additional Ad Hoc Committees (Verbal Commission Discussion)  
Commission verbally discussed this item.  
**MOTION: Motion** by Commissioner Thompson to establish a Bike and Pedestrian Ad Hoc Committee to review the Bike and Pedestrian Master Plan and recommend future projects to staff.  
**Seconded** by Commissioner Miller.  
**VOTE: Motion passed unanimously. (1 absent – Youth Commissioner)**  
Volunteers for this Ad Hoc: Commissioners Thompson and Miller
  
9. Quarterly Report from Los Gatos-Monte Sereno Police Department (Verbal Report)  
Sgt. Kauwelo provided a verbal update on this item. The Commission discussed and expressed their gratitude to Sgt. Kauwelo for all his hard work.
  
10. PPW Department Report
  - a. Capital Project Status Updates (Verbal Report)  
Director Burnham and Town Engineer Heap verbally reported on the following:
    - Trail Connector Project
    - Grant Applications: Federal Safe Streets for All and Active Transportation Program
    - Wayfinding Project
    - Repaving and Curb Gutter Project
    - Shannon Road Pedestrian and Bikeways Improvement Project
    - Los Gatos Lodge ProjectCommission verbally discussed these items.
  - b. Future Agenda Items (Attachment)  
*Recommendation: Receive update and provide information*  
Director Burnham verbally reported on this item.

**COMMISSIONER REPORTS**

Commissioner Miller verbally reported on the VTA BPAC meeting.  
Chair Miano reported on the C.A.C. meeting.

**ADJOURNMENT** - Meeting adjourned at 9:30 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the June 13, 2024 Regular Meeting as approved by the Complete Streets & Transportation Commission.

**From:** Alice A Miano  
**Sent:** Tuesday, July 2, 2024 5:08 PM  
**To:** Nicolle Burnham <[NBurnham@losgatosca.gov](mailto:NBurnham@losgatosca.gov)>  
**Cc:** Jeffrey Suzuki  
**Subject:** Draft of proposed letter to Council

[EXTERNAL SENDER]

Dear Mayor Badame, Vice Mayor Hudes, and Councilmembers Moore, Rennie, and Ristow:

I write to you in my capacity as Chair of the Los Gatos Complete Streets and Transportation Commission (CSTC). At our last meeting on June 13, 2024, all members present—myself, Vice Chair Suzuki, and Commissioners Elhers, Miller, and Thompson—voted in favor of advising the Town Council to publicly endorse the acquisition by the Valley Transit Authority (VTA) of the local Union Pacific line. (Only one member was absent from the meeting, Youth Commissioner Rashil Sharma.) Our hope is that this purchase would accelerate plans to bring the Light Rail to Vasona Station in Los Gatos and ultimately connect us to other West Valley cities such as Cupertino and Saratoga, along with Campbell and other Santa Clara County cities.

As we discussed this item at our meeting, Commissioner Miller said he agreed “heartily” with the endorsement and would like to see the Town encourage VTA to acquire the Union Pacific line all the way to its endpoint at the Permanente Quarry. Vice Chair Suzuki likewise commented that there appears to be support for such an acquisition within VTA, and that if the Town publicly endorsed such a proposal, we could actually see it come to fruition. I noted that [a 2019 article in the San José Spotlight](#), “VTA committee puts Vasona extension on ice...,” reported that the VTA Board voted down as too expensive a proposal to extend the light rail to Vasona Station, adding that the VTA Board Chair at that time, Sam Licardo, is now running to represent us in Congress. As such, making known our desire for vastly improved public transportation seems even more imperative.

If we want to have any chance of saving the West Valley from worsening gridlock, we need to plan well in advance. I commented that construction costs only go up: the longer we wait, the bigger the price tag. Commissioner Miller, however, noted that at least the cost of acquiring the line now may be cheaper: because the Permanente Quarry has shut down, Union Pacific is said to be interested in selling the line, and governmental entities would be entitled to purchase. As noted above, the vote to request that Council publicly endorse VTA’s acquisition of the Union Pacific line was unanimous. We hope that the Town Council will agree and seize this opportunity to accelerate the possibility of bringing the light rail to Los Gatos.

Sincerely,  
Alice A. Miano  
Chair, Complete Streets & Transportation Commission

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Alice A. Miano, Ph.D.  
Coordinator, Spanish Language Program  
Stanford University



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION**

MEETING DATE: 07/11/2024

ITEM NO.: 6.c.

DATE: July 2, 2024  
TO: Complete Streets and Transportation Commission  
FROM: Nicolle Burnham, Parks and Public Works Director  
SUBJECT: Parks and Public Works Department Report

**RECOMMENDATION:**

The purpose of this information is to provide the Commission and members of the public a look at anticipated future agenda items.

**BACKGROUND:**

Potential future agenda items are presented below. This report will be updated monthly to reflect any items going on in the Parks and Public Works Department.

**ANALYSIS:**

August	No Meeting
September	Police Quarterly Report
	Safe Routes to School Quarterly Report

**FISCAL IMPACT:**

No Fiscal Impact

**Attachments:**

- None

**PREPARED BY:** Nicolle Burnham  
Director, Parks and Public Works