



**TOWN OF LOS GATOS
DIVERSITY, EQUITY, AND INCLUSION COMMISSION AGENDA
SEPTEMBER 17, 2026
110 EAST MAIN STREET
TOWN COUNCIL CHAMBERS
5:00 PM**

Gordon Yamate, Chair
Diane Fisher, Vice Chair
Tooba Ahmed, Commissioner
Lynn Bruno, Commissioner
D. Michael Kane, Commissioner
Carmen Lo, Commissioner
Joy Su, Commissioner
Anne Lamborn, Arts and Culture
Commissioner
Gregory Gentile, Community Health and
Senior Services Commissioner

IMPORTANT NOTICE

This meeting will be held in person at the location listed above. Members of the public may provide written or oral comments on agenda items by following the instructions listed at the end of the agenda.

CALL MEETING TO ORDER

ROLL CALL

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Diversity, Equity, and Inclusion Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. During special meetings, members of the public are welcome to address the Commission only on items listed on the agenda. Town resources may not be used to facilitate audio or visual presentations. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

CONSENT ITEMS *(Items appearing on the Consent Calendar are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

1. Approve the Draft Minutes of the August 13, 2026 Diversity, Equity, and Inclusion Commission Special Meeting.

OTHER BUSINESS *(Each speaker is limited to three minutes or such time as authorized by the Chair.)*

2. Provide input to staff regarding potentially adding a Welcome Statement from the Town to the Welcome Packets sent to new Los Gatos residents (related to DEI Plan Goal D, Item 2.d.).
3. Discuss Advising on Ways to Make Visible the Equity Issues that Matter to the Larger Community to Potentially Make a Recommendation to Modify the Work Plan. (Work Plan Discussion Item a. Related to DEI Plan Goal A.2.a.).

COMMISSIONER/STAFF LIAISON REPORTS

ADJOURNMENT

ADA NOTICE - In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Please notify the Clerk's Office at least two (2) business days prior to the meeting so that reasonable arrangements can be made to ensure accessibility in compliance with 28 CFR §35.102-35.104 and related provisions.

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos, and on the Town's website at www.losgatosca.gov. Town Commission agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to clerk@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email clerk@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in supplemental materials: by 11:00 a.m. the day of the Commission meeting.



TOWN OF LOS GATOS
DEI COMMISSION AGENDA REPORT

MEETING DATE: 9/17/2026

ITEM NO: 1

DRAFT
Minutes of the Diversity, Equity, and Inclusion Commission Meeting
August 13, 2026

The Diversity, Equity, and Inclusion (DEI) Commission of the Town of Los Gatos conducted a special meeting in person in the Town Council Chambers on Thursday, August 13, 2026, at 5:00 p.m.

CALL MEETING TO ORDER

The meeting was called to order at 5:01 p.m.

ROLL CALL

Commissioners Present: Chair Gordon Yamate, and Commissioners Lynn Bruno, D. Michael Kane, Carmen Lo, Joy Su, and Anne Lamborn. Commissioner Tooba Ahmed arrived at 5:07 p.m.

Commissioners Absent: Vice Chair Diane Fisher and Commissioner Gregory Gentile.

The DEI Commission does not have Youth Commission Liaisons in the month of August.

Town Staff Present: Assistant Town Manager Katy Nomura, Chief of Police Jamie Field, Library Director Ryan Baker, and Senior Management Analyst Holly Young.

VERBAL COMMUNICATIONS

Opened public comment.

The following individuals spoke during verbal communications:

- Member of the Public

Closed public comment.

CONSENT ITEMS

1. Approve the Draft Minutes of the June 18, 2026 Diversity, Equity, and Inclusion Commission Regular Meeting.

Opened public comment.

None.

Closed public comment.

MOTION: Motion by **Commissioner Su** to approve the meeting minutes as corrected (change the word “parade” on page 3 and 4 to “Braid Performance”). **Seconded** by **Commissioner Kane**.

VOTE: Motion passed unanimously.

OTHER BUSINESS

2. Los Gatos Monte Sereno Police Department Potential Service to Saratoga.

Item 2 was heard after Item 3.

Chief of Police Field provided a verbal presentation.

Opened public comment.

The following individuals spoke during verbal communications:

- Member of the Public
- Austin

Closed public comment.

The Commission received the verbal report.

3. Review the Topics/Themes of the Library's Current Reading Lists and Recommend to Staff any Additional Topics/Themes to Consider. Recommend a Plan for Staff to Share the Library's Reading Lists with Local Schools (Work Plan Item 3 Related to DEI Plan Goal B, Item 4.d.).

Item 3 was heard prior to Item 2.

Library Director Baker presented the staff report.

Opened public comment.

None.

Closed public comment.

The Commission discussed the item and provided feedback to staff.

4. Receive Information Regarding the Launch of MyLosGatos311.

Senior Management Analyst Young presented the staff report.

Opened public comment.

None.

Closed public comment.

The Commission received the information.

5. Recommend Additional Action Items to the Town Council to Make Visible the Equity Issues that Matter to the Larger Community (Work Plan Discussion Item a. Related to DEI Plan Goal A.2.a.).

Opened public comment.

None.

Closed public comment.

The Commission discussed the item.

COMMISSIONER/STAFF LIAISON REPORTS

Staff Liaison Reports

Staff Liaison Young provided a report.

General Commissioner Reports

The following Commissioners reported on various activities: Vice Chair Yamate and Commissioners Su, Ahmed, Lamborn, and Kane.

Other Town Commission Representative/Liaison Reports

Commissioner Lamborn reported on the Arts and Culture Commission.

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SUBJECT: Draft Minutes of the DEI Commission Meeting of August 13, 2026

DATE: September 17, 2026

ADJOURNMENT:

The meeting adjourned at 6:31 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the August 13, 2026, meeting as approved by the Diversity, Equity, and Inclusion Commission.

Holly Young, Senior Management Analyst



TOWN OF LOS GATOS
DEI COMMISSION AGENDA REPORT

MEETING DATE: 09/17/26

ITEM NO: 2

DATE: September 11, 2026
TO: DEI Commission
FROM: Holly Young, Senior Management Analyst
SUBJECT: Provide input to staff regarding potentially adding a Welcome Statement from the Town to the Welcome Packets sent to new Los Gatos residents (related to DEI Plan Goal D, Item 2.d.).

REMARKS:

On March 3, 2026, the Town Council approved the work plan for the DEI Commission, which included an item to provide input to staff regarding potentially adding a welcome statement from the Town to the welcome packets sent to new Los Gatos residents (related to DEI Plan Goal D, Item 2.d.).

Approximately four times a year, volunteers in the Los Gatos-Monte Sereno Police Department hand deliver "welcome packet" bags to new homes in Los Gatos and Monte Sereno. The welcome bags are specifically focused on providing important safety and emergency preparedness information and resources.

The welcome bags for new Los Gatos residents include a letter from the Chief of Police and the following:

- General emergency preparedness information from the Town, Santa Clara County, County Fire Department, FEMA, American Red Cross, and ready.gov (official website of the U.S. Department of Homeland Security). This information includes resources and forms regarding wildfire and earthquake preparedness, emergency and go bag supplies, AlertSCC, and family emergency planning. It also includes a magnetic Lifesaving Information for Emergencies (LIFE) File that can be affixed to a refrigerator with information for first responders regarding medical conditions, medications, allergies, etc.
- Los Gatos-Monte Sereno Police Department safety information on topics including 9-1-1, Special Needs Awareness Program (SNAP), Vacation Check Program, Crime Prevention for Seniors, Neighborhood Watch, Community Police Academy, e-bike and bicycle injury prevention, Operation CARE Senior Wellness Check Program, and other safety resources.

Staff seeks feedback from the DEI Commission on the draft welcome statement in Attachment 1.

PREPARED BY: Holly Young
Senior Management Analyst

PAGE 2 OF 2

SUBJECT: Welcome Statement

DATE: September 17, 2026

ATTACHMENT:

1. Draft Welcome Statement



Welcome to the Town of Los Gatos

On behalf of the Town of Los Gatos, welcome! We are delighted that you've chosen to make Los Gatos your new home.

We strive to foster a welcoming, family-oriented, safe, and inclusive community where everyone feels a sense of belonging. We hope you'll discover the many people, places, services, and opportunities that make our Town special.

From our vibrant community events, beautiful parks and trails, charming local businesses, community policing approach, engaging Library programs for all ages, and Town Commissions and programs, there are many ways to connect and engage with Los Gatos. Here are some resources to get you started:

- Sign up for the weekly Town newsletter and other email or text notifications at **www.LosGatosCA.gov/NotifyMe**.
- Report a concern, send the Town a message, and access Town resources from your mobile phone by downloading the **MyLosGatos311** app or visit **www.LosGatosCA.gov/MyLosGatos311**.
- Find important emergency and disaster preparedness resources at **www.LosGatosCA.gov/EmergencyPreparedness**.
- Learn more about the Town Council at **www.LosGatosCA.gov/TownCouncil**.
- Check out the Town's Boards, Committees, and Commissions at **www.LosGatosCA.gov/Commissions**.
- View Council and Commission agendas, minutes, and audio or video recordings of meetings at **www.LosGatosCA.gov/AgendasAndVideos**. Each meeting agenda contains instructions for how to participate.
- Follow us on social media! Visit **www.LosGatosCA.gov/SocialMedia** for information.

Learn more about what the Town has to offer at **www.LosGatosCA.gov**. We look forward to having you as part of the Los Gatos community!





TOWN OF LOS GATOS
DEI COMMISSION AGENDA REPORT

MEETING DATE: 09/17/26

ITEM NO: 3

DATE: September 11, 2026
TO: DEI Commission
FROM: Holly Young, Senior Management Analyst
SUBJECT: Discuss Advising on Ways to Make Visible the Equity Issues that Matter to the Larger Community to Potentially Make a Recommendation to Modify the Work Plan. (Work Plan Discussion Item a. Related to DEI Plan Goal A.2.a.).

REMARKS:

On March 3, 2026, the Town Council approved the work plan for the DEI Commission, which included a discussion-only item (no staff time allocated) to discuss advising on ways to make visible the equity issues that matter to the larger community. Any recommendations resulting from this discussion-only item are limited to modifying the Commission's work plan.

PREPARED BY: Holly Young
Senior Management Analyst