



**TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE AGENDA
MAY 25, 2021
110 EAST MAIN STREET
LOS GATOS, CA
5:00 PM**

*Marico Sayoc, Mayor
Maria Ristow, Council Member*

**IMPORTANT NOTICE REGARDING THE MAY 25, 2021
COUNCIL POLICY COMMITTEE MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29- 20 dated March 17, 2020, regarding the COVID- 19 pandemic. **In accordance with Executive Order N-29- 20, the public may only view the meeting on online and not in the Council Chamber.**

PARTICIPATION

To watch or provide oral comments real-time during the meeting, you must join the Zoom webinar:

- Join from a PC, Mac, iPad, iPhone or Android device:
- <https://us02web.zoom.us/j/85902289865?pwd=ZjRjV2NjRkNlVUc2ajBZTE94TEVOUT09>
Passcode: 184013. You can also type in 85902289865 in the “Join a Meeting” page on the Zoom website at <https://zoom.us/join>.
- Join by telephone: Dial: USA 877 336 1839 US Toll-free or USA 636 651 0008 US Toll.
Conference code: 969184

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may email to PublicComment@losgatosca.gov with the subject line “Public Comment Item #__ ” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 11:00 a.m. on the day of the meeting. All comments received will become part of the record. The Mayor has the option to modify this action on items based on comments received.

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REMOTE LOCATION PARTICIPANTS

The following Committee Members are listed to permit them to appear electronically or telephonically at the Policy Committee meeting: MAYOR MARICO SAYOC, COUNCIL MEMBER MARIA RISTOW. All votes during the teleconferencing session will be conducted by roll call vote.

MEETING CALLED TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent Items are considered routine and may be approved by one motion. Any member of the Policy Committee or public may request to have an item removed from the Consent Items for comment and action. A member of the public may request to pull an item from Consent by following the Participation Instructions contained on page 1 of this agenda. If an item is pulled, the Chair has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by the Policy Committee, staff, or a member of the public, it is requested that items under the Consent Items be acted on simultaneously.)*

1. Approve Minutes of the April 27, 2021 Policy Committee Meeting.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Policy Committee on any matter that is not listed on the agenda consistent with the Participation Instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items consistent with the Participation Instructions on page 1 of the agenda.)*

2. Discuss and Provide Input to the Town Council Regarding Rescission of the Los Gatos Boulevard Plan.

ADJOURNMENT



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 05/25/2021

ITEM NO: 1

**DRAFT
Minutes of the Town Council Policy Committee Regular Meeting
April 27, 2021**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting via Teleconference via COVID-19 Shelter in Place Guidelines on Tuesday, April 27, 2021, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Members Present: Maria Ristow, Marico Sayoc.

Staff Present: Laurel Prevetti, Town Manager; Robert Schultz, Town Attorney; Shelley Neis, Town Clerk; Joel Paulson, Community Development Department Director; Monica Renn, Economic Vitality Manager; Holly Zappala, Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Draft Minutes of the March 23, 2021 Policy Committee Meeting.

Approved.

VERBAL COMMUNICATIONS

None.

OTHER BUSINESS

2. Review and Provide Direction on Proposed Modifications to the Commission Appointment Policy.

Shelley Neis, Town Clerk, presented the staff report.

After discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to approve the proposed modifications to the Commission Appointment Policy. The Committee also asked staff to provide additional input from the Youth Commission regarding:

- Youth Commission term limits as they apply to the overall Commission Appointment Policy and
- The number of Commissioner positions available on the Youth Commission per the Enabling Resolution and
- How the Commission liaison appointments are working out.

3. Review and Discuss the Agenda Format and Rules Policy and Determine if Any Modifications are Needed.

Shelley Neis, Town Clerk, presented the staff report.

Amy Nishide

- Commented that she strongly encourages the Town to continue to allow the public to participate remotely in meetings post-COVID. Also commented that there is confusion regarding what it means to “pull” an item from the consent calendar and is in favor of public comments allowed for all consent items together prior to the Council’s vote on the consent calendar. She also believes that if a member of the public speaks on the wrong item, that time should be deducted from their overall public comment time allowance.

After discussion, the Committee unanimously agreed to forward a recommendation to the Town Council to amend the Agenda Format and Rules Policy as follows:

- Town Council Members and Commissioners participating remotely in public meetings shall have their cameras turned on for the duration of the meeting;
- Public remote participation in public meetings should continue to be allowed post-pandemic;
- The Committee will defer to staff for guidelines on remote participation for Council Members and Commissioners during the transition period from pandemic to post-pandemic;
- Remote participation in public meetings by Town Council Members and Commissioners should be allowed on a limited basis to mirror the existing attendance requirements and with no more than two remote participations in a row (with the understanding that staff will further examine the legal ramifications for Council and ensure compliance with State laws as they evolve);
- Council agendas should add public comment on the consent calendar as a whole, and only Council Members would be allowed to remove items from the consent calendar for discussion;
- Clearer language should be used to describe “pulling” consent items (e.g., “remove items from the consent calendar for discussion”); and
- If a member of the public speaks on the wrong item, the time used would be deducted from the speaker’s overall public comment time allowance on the correct item.

4. Commercial Cannabis Business Use Policy Framework Discussion.

Robert Schultz, Town Attorney, presented the staff report.

Amy Nishide

- Commented that the Town should look at this issue from a financial standpoint and not an emotional one. Suggested that the Town put together a quick reference sheet of pros and cons for public distribution. Also commented that people can buy cannabis in San Jose or Santa Cruz, so the Town is giving away that revenue.

Phill Barry

- Commented that the cannabis dispensary business is like the gold rush and full of either business people who don't know about cannabis or cannabis people who don't know about business. Also commented that allowing dispensaries is a great way to make revenue and many other cities are now starting to allow them. Stated that the Town should choose operators who are experienced and will build nice looking dispensaries. Also commented that the public needs to be educated on the issue.

After discussion, the Committee asked staff to continue to examine this issue, including looking at best practices in other municipalities and gathering public input (via surveys, community workshops, etc.), create a dedicated webpage and email address for public information and engagement, return to the Committee in the fall after initial outreach, and report to the Town Council later this year.

ADJOURNMENT

The meeting adjourned at 6:37 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 27, 2021 meeting as approved by the Town Council Policy Committee.

Holly Zappala, Management Analyst



TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE REPORT

MEETING DATE: 05/25/2021

ITEM NO: 2

DATE: May 21, 2021
TO: Council Policy Committee
FROM: Laurel Prevetti, Town Manager
SUBJECT: Discuss and Provide Input to the Town Council Regarding Rescission of the Los Gatos Boulevard Plan.

RECOMMENDATION:

Staff recommends that the Council Policy Committee discuss and provide input to the Town Council regarding the rescission of the Los Gatos Boulevard Plan.

BACKGROUND:

On January 25, 2021, the Council Policy Committee approved their work plan. One of the items on the work plan was the rescission of the Los Gatos Boulevard Plan. The Los Gatos Boulevard Plan was adopted in 1997. Over the last number of years there have been many comments regarding the fact that the Los Gatos Boulevard Plan may no longer be relevant given the adoption of the Commercial Design Guidelines in 2005 and the pending draft 2040 General Plan. The draft General Plan currently includes an Implementation Program that calls for the rescission of the Los Gatos Boulevard Plan.

DISCUSSION:

The Policy Committee should consider and discuss the following preliminary questions:

1. Should the Los Gatos Boulevard Plan be rescinded?
2. Should any of the existing provisions in the Los Gatos Boulevard Plan be incorporated into other policy document(s)?

PREPARED BY: Joel Paulson
Community Development Director

Reviewed by: Town Manager, Assistant Town Manager, and Town Attorney

PAGE 2 OF 2

SUBJECT: Los Gatos Boulevard Plan Rescission

DATE: May 21, 2021

CONCLUSION:

The purpose of this item is to facilitate a discussion of this work plan item with the Council Policy Committee to provide direction on whether the Town Council should consider rescission of the Los Gatos Boulevard Plan.

Attachment:

1. Los Gatos Boulevard Plan: <https://www.losgatosca.gov/DocumentCenter/View/373/Los-Gatos-Boulevard-Plan-?bidId=>