



**TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION: SPECIAL
MEETING
JUNE 09, 2026
110 EAST MAIN STREET
TOWN COUNCIL CHAMBERS
10:00 AM**

*Martha Sterne, Chair
Gregory Gentile, Vice Chair
Dick Konrad, Commissioner
Patricia Uro-May, Commissioner
Stewart Brewster, Commissioner
Elenor Yick, Commissioner
Shailaja Venkatsubramanayan, Commissioner
Matthew Hudes, Council Liaison*

IMPORTANT NOTICE

This meeting will be held in person at the location listed above. Members of the public may provide written or oral comments on agenda items by following the instructions listed at the end of the agenda.

CALL MEETING TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

1. Approve the Minutes of the May 28, 2026, CHSSC Meeting.

VERBAL COMMUNICATIONS *(During special meetings, members of the public are welcome to address the Commission only on items listed on the agenda. Town resources may not be used to facilitate audio or visual presentations. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

OTHER BUSINESS *(Each speaker is limited to three minutes or such time as authorized by the Chair.)*

2. Receive an update from community service provider Saratoga Area Senior Coordinating Council (SASSC) on their nutrition, transportation, and other programs for seniors.
3. Select Two Commissioners to Serve as Community Grant Raters.

ADJOURNMENT

ADA NOTICE - In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Please notify the Clerk's Office at least two (2) business days prior to the meeting so that reasonable arrangements can be made to ensure accessibility in compliance with 28 CFR §35.102-35.104 and related provisions.

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos, and on the Town's website at www.losgatosca.gov. Town Commission agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to clerk@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting. Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email clerk@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in an addendum: by 3:00 p.m. the day before the Commission meeting.

For inclusion in a desk item: 11:00 a.m. the day of the Commission meeting.



Minutes of the Community Health and Senior Services Meeting
May 28, 2026

MEETING CALLED TO ORDER AT APPROXIMATELY 4:00 P.M.

ROLL CALL

Present: Chair Sterne, Vice Chair Gentile, Commissioner Konrad, Commissioner Uro-May, Commissioner Venkatsubramanayan, Commissioner Brewster, Commissioner Yick.

Absent: Council Liaison Hudes.

Staff Present: Assistant Town Manager Katy Nomura and Senior Service Coordinator Jen Fosco.

CONSENT ITEMS

1. Approve the Minutes of the April 23, 2026, Meeting.

MOTION: Motion by Commissioner Yick to approve the minutes of the April 23, 2026, meeting. **Seconded** by Commissioner Uro-May.

VOTE: Motion passed 5-0-2. Chair Sterne and Commissioner Uro-May abstained.

VERBAL COMMUNICATIONS

The following individuals spoke during verbal communications:

- 1) Kiersten Shum
- 2) Tom Picraux

OTHER BUSINESS

2. Receive a Presentation from the Town of Los Gatos Emergency Manager regarding emergency preparedness for seniors.

Town of Los Gatos Emergency Manager, Chris Todd, gave a presentation on Emergency Preparedness for Seniors.

The Commission discussed the item.

No one from the public spoke.

3. Discuss Potential Revisions to the Draft Service Provider Survey.

Senior Service Coordinator, Jen Fosco, provided an update on the Service Provider Survey.

The Commission discussed the item.

No one from the public spoke.

4. Discuss the CHSSC's Participation in the Town's 4th of July Symphony in the Park Event, including selecting a booth activity.

The Commission discussed the item.

The following individuals spoke during verbal communications:

- 1) Kiersten Shum

ADJOURNMENT:

The meeting adjourned at 6:02 p.m.

Respectfully Submitted

/s/ Jen Fosco, Senior Service Coordinator



**TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR
SERVICES COMMISSION AGENDA REPORT**

MEETING DATE: 06/09/2026
ITEM NO: 2

DATE: June 9, 2026
TO: Community Health and Senior Services Commission
FROM: Jen Fosco, Senior Services Coordinator
SUBJECT: Receive an update from community service provider Saratoga Area Senior Coordinating Council (SASSC) on their nutrition, transportation, and other programs for seniors.

RECOMMENDATION:

Receive an update from community service provider Saratoga Area Senior Coordinating Council (SASSC) on their nutrition, transportation, and other programs for seniors. This item is for discussion only.

REMARKS:

Relevant to the CHSSC work plan item to stay informed about community senior services, Commissioners will have the opportunity to receive an update from a SASSC representative.

PREPARED BY: Jen Fosco
Senior Service Coordinator



TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR SERVICES
COMMISSION AGENDA REPORT

MEETING DATE: 06/09/2026

ITEM NO: 3

DATE: June 9, 2026
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Select Two Commissioners to Serve as Community Grant Raters

RECOMMENDATION:

Select two commissioners to serve as Community Grant Raters.

BACKGROUND:

The Town of Los Gatos has been offering Community Grants for non-profit organizations for over 30 years. This is a competitive process. Applications are read and rated by two members of the Community Health and Senior Services Commission, two members of the Arts and Culture Commission, and one member of the Diversity, Equity, and Inclusion Commission.

DISCUSSION:

Two CHSSC Commissioners should be selected to read and rate applications for this year's grant cycle. The selected commissioners will be using a standard rubric for judging applications. The time commitment will be approximately 4 to 5 hours sometime between July 13th and July 31st. Commissioners will be working independently as their schedule allows as there are no meetings or scheduled obligations for completing this work other than submitting by the deadline.

PREPARED BY: Ryan Baker
Library Director