



**TOWN OF LOS GATOS
COMPLETE STREETS AND TRANSPORTATION COMMISSION
AGENDA
OCTOBER 09, 2025
41 MILES AVENUE
RJ BRYANT SERVICE CENTER
7:30 AM**

*Jeff Suzuki, Chair
Erik Miller, Vice Chair
Bill Ehlers, Commissioner
Pradeep Khana, Commissioner
Elisabeth Tabinski, Commissioner
Vacant, Commissioner*

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to ppwcomment@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email ppwcomment@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in the agenda packet: 11:00 a.m. the Friday before the Commission meeting.
For inclusion in the agenda packet supplemental materials: by 11:00 a.m. on the day before the Commission meeting.

Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to ppwcomment@losgatosca.gov by 2:00 p.m. the day before the Commission meeting.

CALL MEETING TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items.)*

1. Approve Complete Streets & Transportation Commission Regular Meeting Minutes of September 11, 2025 (Attachment)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Complete Streets and Transportation Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Youth Commission Report (Verbal Report)
3. Safe Routes to School (Verbal Report)
4. Holiday Parade Bike Valet (Verbal Report)
5. Discussion of Potential New Ad Hoc Committees & Potential 2026 Work Plan Items (Attachment - CSTC Work Plan)
6. PPW Department Report
 - a. Project Updates (Verbal Report)
 - b. Future Agenda Items (Attachment)
7. BPAC Report (Erik Miller - Term expires June 2026)

COMMISSIONER REPORTS

ADJOURNMENT Next meeting scheduled: November 13, 2025

ADA NOTICE In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COMPLETE STREETS &
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 10/09/2025
ITEM NO.: 1.

**DRAFT MINUTES
OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
REGULAR MEETING
SEPTEMBER 11, 2025**

The Complete Streets & Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, September 11, 2025, at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Jeff Suzuki, Vice Chair Erik Miller, Commissioner Elisabeth Tabinski and Youth Commissioner Elijah Asheghian.

Absent: Commissioners Bill Ehlers and Pradeep Khanal.

CONSENT ITEMS

Chair Suzuki asked for a moment of silence in recognition of 9/11.

1. Approve Complete Streets & Transportation Commission Minutes of June 12, 2025.

MOTION: **Motion** by Vice **Chair Miller** to approve the minutes.

Seconded by **Commissioner Tabinski**.

VOTE: **Motion passed: 3-2; Absent Commissioners Ehlers and Khanal.**

VERBAL COMMUNICATIONS

Gus Who

- Commented on Lynne Avenue pathway and 151 E. Main Street parking concerns.

OTHER BUSINESS

2. Youth Commission Report (Verbal Report)

Youth Commissioner Asheghian verbally reported that the Youth Commission had formed three ad hocs: Traffic Safety, Teen Wellness and Environmental. Goals are still to be determined.

3. Police Department Quarterly Report (Verbal Report)

Sgt. Kauwelo reported on this item. Commission commented and inquired on e-motors, traffic gridlock/ emergency access, DUI stats and Blossom Hill Road enforcement.

4. Parking Program Update (Written Report)

Recommendation: Receive an Update on the Town's Parking Program

Town Engineer Heap introduced Elliot Holt from Dixon Resources. Mr. Holt provided an update based on the written report. Commission discussed the report. Youth

Commissioner Asheghian left at 8:18 a.m.

5. Shannon Road Repair Project Status (Written Report)
Recommendation: Receive a Report on the Status of Shannon Road Repair Project
Town Engineer Heap introduced Sr. Civil Engineer Nijhawan. He then presented the written staff report. Commission discussed the report.
6. Holiday Parade Bike Valet (Verbal Report)
Item deferred to October Meeting.
7. Discussion of Potential New Ad Hoc Committees (Attachment – CSTC Work Plan)
Chair Suzuki explained this new agenda item.
 - a. Public Comment informational only. (Attachment)
8. PPW Department Report
Project Updates (Verbal Report)
 - a. Town Engineer Heap verbally reported on the following projects: annual curb & gutter, paving, bandstand at Oak Meadow Park and concrete cutting. Commission commented on these items.
 - b. Future Agenda Items (Attachment)
Town Engineer Heap reviewed the upcoming items. Holiday Bike Valet will be added to October's agenda.
9. VTA BPAC Report (*Erik Miller - Term expires June 2026*)
Vice Chair Miller verbally reported on the 09/10/2025 meeting.

COMMISSIONER REPORTS

No new report.

ADJOURNMENT - Meeting adjourned at 9:05 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the September 11, 2025, Regular Meeting as approved by the Complete Streets & Transportation Commission.

/s/ Gary Heap, Town Engineer

Recommended 2025 CSTC Commission Work Plan

1. Commission to review staff's recommendations regarding improvements and modifications to the Downtown Parking Program and Residential Permit Parking Programs. (Relates to Mobility Element Implementation Program S).
2. Commission to review staff's work relating to reducing cut through traffic, building on the work completed by the Beach Traffic Ad Hoc that will sunset in June 2025. (Relates to Mobility Element Implementation Program N)
3. Commission to continue work of the Bus Pass Ad Hoc to evaluate potential subsidized public transit fares for seniors and students (Relates to Public Facilities, Services and Infrastructure Implementation Program KK).
4. Commission to receive presentations regarding proposed transportation related capital projects and provide feedback and recommendations to staff for consideration.
5. Commission to receive updates regarding staff coordination with Santa Clara County Parks Departments regarding Fantasy of Lights event and its impact on Town of Los Gatos transportation assets, including Los Gatos Creek Trail.



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 10/09/2025

ITEM NO.: 6.b.

DATE: October 3, 2025
TO: Complete Streets and Transportation Commission
FROM: Nicolle Burnham, Parks and Public Works Director
SUBJECT: Future CSTC Agenda Items

RECOMMENDATION:

The purpose of this information is to provide the Commission and members of the public a look at anticipated future agenda items.

BACKGROUND:

Potential future agenda items are presented below. This report will be updated monthly to reflect any items going on in the Parks and Public Works Department.

ANALYSIS:

November	Pavement Management Program Report
December	Police Department Quarterly Report (with E-Bike Report)
January	Nominations for New Chair and Vice Chair
	Safe Routes to School Quarterly Report

FISCAL IMPACT:

No Fiscal Impact

Attachments:

1. None

PREPARED BY: Nicolle Burnham
Director, Parks and Public Works