



**TOWN OF LOS GATOS  
COMPLETE STREETS AND TRANSPORTATION COMMISSION  
AGENDA  
JUNE 11, 2026  
41 MILES AVENUE  
RJ BRYANT SERVICE CENTER  
7:30 AM**

*Erik Miller, Chair  
Pradeep Khanal, Vice Chair  
Sanem Alkan, Commissioner  
Nigel Chandler, Commissioner  
Bill Ehlers, Commissioner  
Tanya Stafford, Commissioner  
Jeff Suzuki, Commissioner*

**IMPORTANT NOTICE**

This meeting will be held in person at the location listed above. Members of the public may provide written or oral comments on agenda items by following the instructions listed at the end of the agenda.

**CALL MEETING TO ORDER**

**ROLL CALL**

**CONSENT ITEMS** *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

1. Approve Complete Streets & Transportation Commission Regular Meeting Minutes of May 14, 2026 (Attachment)

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Complete Streets and Transportation Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. During special meetings, members of the public are welcome to address the Commission only on items listed on the agenda. Town resources may not be used to facilitate audio or visual presentations. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Each speaker is limited to three minutes or such time as authorized by the Chair.)*

2. Youth Commission Report (Verbal Report)
3. Police Department Quarterly Report (Verbal Report)
4. Letter for Support of Town of Los Gatos Grant Applications to One Bay Area Grant Program and Active Transportation Grant Program (Written Report)
5. PPW Department Report

- a. Project Updates (Verbal Report)
- b. Future Agenda Items (Attachment)
- 6. VTA BPAC Report - Erik Miller - Term expires June 2026 (Verbal Report)

## **COMMISSIONER REPORTS**

**ADJOURNMENT** Next meeting scheduled: August 13, 2026

**ADA NOTICE** - In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Please notify the Clerk's Office at least two (2) business days prior to the meeting so that reasonable arrangements can be made to ensure accessibility in compliance with 28 CFR §35.102-35.104 and related provisions.

**NOTICE REGARDING SUPPLEMENTAL MATERIALS** - Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos, and on the Town's website at [www.losgatosca.gov](http://www.losgatosca.gov). Town Commission agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

## **HOW TO PARTICIPATE**

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to [ppwcomment@losgatosca.gov](mailto:ppwcomment@losgatosca.gov).

### Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

### Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email [ppwcomment@losgatosca.gov](mailto:ppwcomment@losgatosca.gov) with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Deadline to submit comments are:

11:00 a.m. the day the agenda packet is posted for inclusion in the agenda packet.

1:00 p.m. each business day after the agenda is posted until the day before the meeting will be distributed as supplemental materials.

Comments received after 1:00 p.m. the day before the Commission meeting will not be distributed as a desk item; however public comment may be submitted during the meeting pursuant to Council Policy 2-01.



**TOWN OF LOS GATOS  
COMPLETE STREETS &  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 06/11/2026  
ITEM NO.: 1.

**DRAFT MINUTES  
OF THE  
COMPLETE STREETS & TRANSPORTATION COMMISSION  
REGULAR MEETING  
MAY 14, 2026**

The Complete Streets & Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, May 14, 2026, at 7:30 a.m.

**MEETING CALLED TO ORDER AT 7:31 A.M.**

**ROLL CALL**

Present: Chair Erik Miller, Vice Chair Prahdeep Khanal, Commissioners Bill Ehlers, Tanya Stafford and Jeff Suzuki

Absent: Commissioners Nigel Chandler and Sanem Alkan, Alkan arrived at 7:34 a.m.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of April 9, 2026.

**MOTION: Motion by Vice Chair Khanal to approve the minutes.**

**Seconded by Commissioner Stafford.**

**VOTE: Motion passed 5-2. Two absent Commissioners.**

**VERBAL COMMUNICATIONS**

The following individuals spoke during verbal communications:

1. Dom DeRanieri
2. Stephanie Saffouri

**OTHER BUSINESS**

2. Youth Commission (Attachment – Bus Survey)  
Youth Commissioner Asheghian presented the bus survey results report. Commission provided comments.
3. SR2S Routes to School Quarterly Report (Verbal Report)  
SR2S Coordinator Riggs verbally reported on this item.
4. Commission Participation - Town of Los Gatos July 4<sup>th</sup> Celebration (Verbal Report)  
Commission discussed the participation and format for the event. Commissioner Suzuki, Youth Commissioner Asheghian and Chair Miller volunteered to man a bike valet at the event. Chair Miller will R.S.V.P. to the event email.

5. PPW Department Report
  - a. Project Updates (Verbal Report)

Town Engineer Heap verbally reported on the following projects: Shannon Road, Oak Meadow Park Bandstand and Curb, Gutter & Sidewalks.
  - b. Future Agenda Items (Attachment)

Town Engineer Heap verbally reported on this attachment.
  
6. VTA BPAC Report - *Erik Miller - Term expires June 2026* (Verbal Report)

Chair Miller verbally reported on the 05/13/2026 meeting.

**COMMISSIONER REPORTS**

- Commissioner Ehlers verbally reported on the Spring into Green event.
- Youth Commissioner Asheghian verbally reported on attempting to schedule a Caltrans meeting with the mountain community.
- Commissioner Suzuki verbally reported on the Ride & Taste Program and Spring into Green.

**ADJOURNMENT** - Meeting adjourned at 8:45 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of May 14, 2026, Regular Meeting as approved by the Complete Streets & Transportation Commission.

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/s/ Gary Heap, Town Engineer



**TOWN OF LOS GATOS**  
**COMPLETE STREETS AND**  
**TRANSPORTATION COMMISSION**

MEETING DATE: 06/11/2026

ITEM NO: 4

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DATE: June 11, 2026  
TO: Complete Streets and Transportation Commission  
FROM: Nicolle Burnham, Director of Parks and Public Works  
SUBJECT: Letters of Support for ATP and OBAG Grants for the Highway 17 Bicycle and Pedestrian Overcrossing Project

**RECOMMENDATION:**

Staff Recommend that the Complete Streets and Transportation Commission (CSTC) authorize the Commission Chair to sign letters of support for both the ATP and OBAG Grant applications for the Highway 17 Bicycle and Pedestrian Overcrossing Project (4218510-82405, CIP No. 818-0803)

**REMARKS:**

At the Town Council meeting of May 19, 2026, the Council authorized staff to submit grant applications for both the Active Transportation Program Cycle 8 (ATP) and One Bay Area Grant Program Cycle 4 (OBAG). Staff is asking the commission for a letter of support for the grant applications. See Attachment 1 for the May 19, 2026 Town Council memo. Attachment 2 is a draft letter of support.

**Attachments:**

1. Town Council Staff Report – May 19, 2026
2. Sample Letter of Support – ATP Grant Application
3. Sample Letter of Support – OBAG Grant Application

**PREPARED BY:** Gary Heap  
Town Engineer



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 05/19/2026

ITEM NO: 7

DATE: May 19, 2026  
 TO: Mayor and Town Council  
 FROM: Chris Constantin, Town Manager  
 SUBJECT: **Authorize the Town Manager to Sign and Submit Grant Applications for the Statewide and Regional Components of the Active Transportation Program Cycle 8 and One Bay Area Grant Program Cycle 4 to Fund Construction of the Highway 17 Bicycle and Pedestrian Overcrossing Project**

RECOMMENDATION: Staff recommends that Town Council take the following actions to support future construction of the Highway 17 Bicycle and Pedestrian Overcrossing Project (4218510-82405, CIP No. 818-0803):

- a. Authorize the Town Manager to sign and submit a grant application for Active Transportation Program Cycle 8 (ATP8) for up to \$19,953,925 in construction funding through the Statewide and Regional components of that program; and
- b. Authorize the Town Manager to sign and submit a grant application for up to \$19,953,925 to the One Bay Area Grant Cycle 4 (OBAG4) program.

FISCAL IMPACT:

There is no immediate direct fiscal impact of this action. Preparation of grant applications will be completed using existing staff resources funded through the General Fund (1115201). This action authorizes submission of grant applications to fund construction for the Highway 17 Bicycle and Pedestrian Overcrossing Project (4218510, CIP No. 818-0803) in an amount up to \$19,953,925 for each grant.

PREPARED BY: Nicolle Burnham  
 Parks and Public Works Director

Reviewed by: Town Manager, Assistant Town Manager, Town Attorney, and Administrative Services Director

While the associated local match requirements vary program to program, existing budget appropriations in the CIP Project are expected to meet the minimum match requirement of 11.47% in all scenarios, with 25% matching funds already established. To date, a total of \$6,692,210 associated with this project is available for construction match. The specific existing sources of match funding are shown in Table 1:

**Table 1. Existing Project Funding Available for Match**

<i>General Fund Appropriate Reserve</i>	\$	1,468,524
<i>Measure B 2016</i>	\$	2,754,900
<i>Transportation Development Act 3</i>	\$	2,468,786
<b>TOTAL</b>	<b>\$</b>	<b>6,692,210</b>

Per the 2027 Active Transportation Program Guidelines issues by the California Transportation Commission, the Statewide ATP program does not require the Town to provide matching funds. The Metropolitan Transportation Commission (MTC) would review the regional ATP grant application. MTC staff have indicated that an 11.47% minimum match will be required for the Regional ATP application. The OBAG4 Program will also require a minimum match of 11.47%. The project cost is currently \$26,646,135 for 2028 construction (inclusive of design and construction). This suggests a required minimum match requirement of \$3,056,312. The match requirement is expected to be met via existing funding allocations noted in Table 1 (4118510, 4218510, 47185101; CIP No. 818-0803).

STRATEGIC PRIORITY:

This action supports the Town’s Strategic Priority of Fiscal Stability and Core Goals of Fiscal Stability and Quality Public Infrastructure. The use of grant funds for public works construction reduces the burden on the Town’s limited general fund resources. The project will provide a safe bicycle and pedestrian-friendly route to cross Highway 17.

BACKGROUND:

The Highway 17 Bicycle and Pedestrian Overcrossing Project started in Fiscal Year 2019-20 and is the highest priority project in the Town’s Bicycle and Pedestrian Master Plan (BPMP). Once constructed, the project will improve bicycle and pedestrian mobility, encourage active transportation, close a major gap in the Town’s bicycle network, and enhance safety for all modes of travel on Blossom Hill Road, a high-volume transportation corridor and route to school between Roberts Road West and Roberts Road East. The completed project will provide safer student access to RJ Fisher Middle School and increase safety for transit users accessing stops on Los Gatos Boulevard and North Santa Cruz Avenue.

The project design is being led by the Town with significant funding support from the 2016 Santa Clara Countywide Measure B Program administered by the Valley Transportation Authority (VTA) and design oversight by Caltrans for the portion of the project within Caltrans' Highway 17 right of way. The project design was fully funded through a combination of the 2016 Measure B grant, plus Town Traffic Mitigation and General Fund Appropriated Reserve funding for local matching to the grants. Design completion is expected in the fourth quarter of 2026.

The project design includes:

1. A new 20-foot-wide bicycle/pedestrian bridge over Highway 17 south of the existing Blossom Hill Road overcrossing;
2. Enhanced pathways and sidewalks on the east and west sides of the new bridge to provide access between Roberts Road West and Roberts Road East;
3. Safety enhancements to the Roberts Road East and West intersections at Blossom Hill Road; and
4. Modifications to the existing vehicle and bicycle lane configurations and pedestrian facilities on Blossom Hill Road.

The following is a brief chronology of Town Council actions associated with the project:

- On June 13, 2019, Council authorized the issuance of a Request for Proposals (RFP) for the project's feasibility study and authorized the consultant agreement in an amount not to exceed \$234,456. This was paid for using Transportation Impact Fees and Transportation Development Act 3 funding.
- On March 3, 2020, Council approved the project's purpose and need and authorized staff to proceed with design alternatives for a separate bicycle and pedestrian overcrossing.
- On September 1, 2020, at the recommendation of the Town's Complete Streets and Transportation Commission (CSTC), Council adopted the 2020 Bicycle and Pedestrian Master Plan (BPMP) update, which identified this project as a high priority.
- On September 1, 2020, Council approved the feasibility study, directed staff to proceed with final design of a separate 16 to 20 foot wide bridge south of Blossom Hill Road and analyze three bridge types (steel truss, steel arch, and concrete), authorized the submittal of an Active Transportation Program (ATP) grant for construction, and committed up to \$1 million in FY23-24 budget funding as a local match for the ATP grant. The ATP Grant application was not successful at that time.
- On December 1, 2020, Council authorized a Measure B grant funding agreement in the amount of \$2,754,900 for project design, authorized \$946,210 in General Fund budget

as a required local match for the Measure B grant, authorized issuance of an RFP for project design, authorized the consultant agreement in an amount not to exceed \$3,000,000, and approved the project's community engagement plan.

- On May 20, 2021, the Town entered into an agreement for consultant services with BKF for project design, including preliminary engineering, environmental review, and final design in an amount not to exceed \$3,000,000.
- On November 9, 2022, the Town Council received an update on the project's community outreach activities and the preferred bridge type and approved the concrete box girder as the preferred bridge type for project design.
- On February 9, 2024, the Town Council authorized a first amendment to the agreement with BKF Engineers to provide grant writing services for ATP Cycle 7 and a federal Safe Streets for All Grant. In fall 2024, staff were notified that these applications were not successful.
- On June 17, 2025, the Town Council adopted Resolution 25-039 to receive \$2,468,786 in Transportation Development Act Article 3 (TDA3) Funds to support future project construction. The action included the associated revenue budget adjustments to recognize the receipt of the TDA3 funding, and those monies are available for future construction.

DISCUSSION:

Since May 2021, the project team has made significant progress on engineering and environmental review. Staff have continued to engage with project stakeholders for additional input, including the Los Gatos Union School District, Safe Routes to School Program, Complete Streets and Transportation Commission, Arts and Culture Commission, and others.

The project approval and environmental document phase (PAED) of the project has taken longer than expected due to staffing changes at the California Department of Transportation, delaying review of the project through most of 2025. Currently, environmental clearance is complete, and the final design is underway. The project is fully funded through final design and will be shovel-ready by early 2027. The existing TDA3 funding for construction was accepted in June 2025 carries a 2028 spending deadline. An extension can be requested if necessary.

The current estimate of the total construction cost, available funding and current funding gap is show in Table 2.

**Table 2. Fiscal Summary Demonstrating Funding Gap<sup>1</sup>**

Project Deliver Phase:	Project Approval and Environmental			Right of Way	Construction, Construction Engineering and Inspection	Total (Design and Construction)
	Documents	Plans, Specs, Estimates				
Cost Estimate	\$ 1,106,135	\$ 2,750,000	\$ 58,000	\$ 22,732,000	\$ 26,646,135	
<b>Funding Sources</b>						
GFAR	\$ 276,534	\$ 824,701	\$ 58,000	\$ 309,289	\$ 1,468,524	
Measure B 2016	\$ 829,601	\$ 1,925,299			\$ 2,754,900	
TDA3	\$ -	\$ -		\$ 2,468,786	\$ 2,468,786	
Available Funding Total:	\$ 1,106,135	\$ 2,750,000	\$ 58,000	\$ 2,778,075	\$ 6,692,210	
Funding Gap:	\$ -	\$ -	\$ -	\$ (19,953,925)	\$ (19,953,925)	

Note: 1. Town expended \$147,005 in Transportation Impact Fees and \$87,451 in TDA3 funding for Feasibility Study Phase of work. This funding is not reflected in design and construction totals in Table 2.

The Town will need to obtain construction funding prior to advertising the project for construction bids. Based on staff’s research and recent communication with the California Transportation Commission (CTC), Metropolitan Transportation Commission (MTC), and Valley Transportation Authority (VTA), staff recommend applying for these grant programs.

The ATP and OBAG program applications will be due in June and July 2026, respectively. The grant applications are competitive and require numerous exhibits, schematics, photo essays, visual simulations, data analyses, and other documents. Much of this information already exists from prior grant applications, and staff will use existing resources to support the applications to the maximum extent possible.

Results of the grant application will be known in late 2026 or early 2027. If the Town is successful in both grant applications, staff will further evaluate the funding and match requirements in more detail and return to the Town Council with a recommendation authorizing the Town Manager to execute the grant agreement that is most financially favorable to the Town.

**ALTERNATIVES:**

Town Council can recommend that grant applications for the construction phase work not be pursued. If that were to occur staff would complete the design to achieve a shovel ready project and would then place the project on hold pending further Town Council action. If this alternative is selected the Town will need to return the TDA3 funding allocation.

**CONCLUSION:**

If the Town Council accepts the recommendation, staff will prepare the required applications for the Town Manager’s signature. Staff will report back on the outcome of the applications with recommendations on next steps.

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SUBJECT: Actions Related to Grant Applications for the Highway 17 Overcrossing Project

DATE: May 19, 2026

COORDINATION:

This report has been coordinated with the Finance Department and the Town Attorney's office.

ENVIRONMENTAL ASSESSMENT:

The Town is the lead agency under CEQA. This is a project as defined under CEQA but is statutorily exempt under Section 21080.25. A Notice of Exemption has been filed. Caltrans is the lead agency under NEPA. The project is exempt from NEPA under 23 CFR 771.117(c): activity (c)(3).



June 11, 2026

California Transportation Commission  
1120 N Street, MS 52  
Sacramento, CA 95814

**Subject: Letter of Support for Town of Los Gatos Active Transportation Plan Application -  
Highway 17 Safe Routes to School and Senior Access Overcrossing**

Dear Commissioners,

On behalf of the Town of Los Gatos Complete Streets and Transportation Commission (CSTC), we express strong support for the Town's Active Transportation Program (ATP) application to construct the Highway 17 Safe Routes to School and Senior Access Overcrossing.

The project will deliver a fully separated, 20-foot-wide bicycle and pedestrian bridge just south of the existing Blossom Hill Road overcrossing, creating a safe, continuous connection between Roberts Road West and East. This corridor is one of the Town's most heavily used active-travel routes, serving students, seniors, park users, and commuters.

Today, people walking and biking must navigate a narrow crossing where bike lanes drop, sidewalks are too narrow, and congestion routinely blocks access, especially during school pick-up and drop-off. Approximately 900 district students already use the narrow crossing to walk or bike to school each day. The Overcrossing will make those commutes safer and enable more of the remaining 5,000-plus students in the district to walk or bike to school. The project is therefore a critical safety investment for schoolchildren, older adults, people with disabilities, and all who rely on walking, biking, and transit.

As an advisory body to the Town Council, the CSTC has consistently prioritized the transportation safety of school students, older adults, and people with disabilities. The CSTC conducted a public process as part of the community-driven Connect Los Gatos program and included the Overcrossing as a top priority project in the Town's Bicycle and Pedestrian Master Plan (BPMP), which was adopted by Town Council in September 2020. The project closes a high-risk gap in our bikeway network, strengthens multimodal accessibility, reduces conflicts with vehicle traffic, lowers emissions, and improves public health. It also advances regional access by linking neighborhoods to schools, senior communities, local retail, Vasona Park, the Los Gatos Creek Trail, and multiple transit stops.

The CSTC has partnered with Town staff through planning and design and will continue to support delivery. This ATP application is a timely opportunity to advance a community-endorsed, safety-first

project with broad public benefit. We respectfully urge the California Transportation Commission to fund the Overcrossing and help Los Gatos provide safe, equitable, and connected transportation for all.

Sincerely,

Erik Miller,  
Chairperson for the Complete Streets and Transportation Commission (CSTC)



June 11, 2026

Metropolitan Transportation Commission (MTC)  
375 Beale Street  
San Francisco, CA 94105

**Subject: Letter of Support for Town of Los Gatos One Bay Area Grant Application - Highway 17  
Safe Routes to School and Senior Access Overcrossing**

Dear Commissioners,

On behalf of the Town of Los Gatos Complete Streets and Transportation Commission (CSTC), we express strong support for the Town's One Bay Area Grant (OBAG) application to construct the Highway 17 Safe Routes to School and Senior Access Overcrossing.

The project will deliver a fully separated, 20-foot-wide bicycle and pedestrian bridge just south of the existing Blossom Hill Road overcrossing, creating a safe, continuous connection between Roberts Road West and East. This corridor is one of the Town's most heavily used active-travel routes, serving students, seniors, park users, and commuters.

Today, people walking and biking must navigate a narrow crossing where bike lanes drop, sidewalks are too narrow, and congestion routinely blocks access, especially during school pick-up and drop-off. Approximately 900 district students already use the narrow crossing to walk or bike to school each day. The Overcrossing will make those commutes safer and enable more of the remaining 5,000-plus students in the district to walk or bike to school. The project is therefore a critical safety investment for schoolchildren, older adults, people with disabilities, and all who rely on walking, biking, and transit.

As an advisory body to the Town Council, the CSTC has consistently prioritized the transportation safety of school students, older adults, and people with disabilities. The CSTC conducted a public process as part of the community-driven Connect Los Gatos program and included the Overcrossing as a top priority project in the Town's Bicycle and Pedestrian Master Plan (BPMP), which was adopted by Town Council in September 2020. The project closes a high-risk gap in our bikeway network, strengthens multimodal accessibility, reduces conflicts with vehicle traffic, lowers emissions, and improves public health. It also advances regional access by linking neighborhoods to schools, senior communities, local retail, Vasona Park, the Los Gatos Creek Trail, and multiple transit stops.

The CSTC has partnered with Town staff through planning and design and will continue to support delivery. This OBAG application is a timely opportunity to advance a community-endorsed, safety-first

project with broad public benefit. We respectfully urge the Metropolitan Transportation Commission to fund the Overcrossing and help Los Gatos provide safe, equitable, and connected transportation for all.

Sincerely,

Erik Miller,  
Chairperson for the Complete Streets and Transportation Commission (CSTC)



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION**

MEETING DATE: 06/11/2026

ITEM NO.: 5.b.

DATE: June 3, 2026  
TO: Complete Streets and Transportation Commission  
FROM: Nicolle Burnham, Parks and Public Works Director  
SUBJECT: Future CSTC Agenda Items

**RECOMMENDATION:**

The purpose of this information is to provide the Commission and members of the public with a summary of anticipated future agenda items.

**BACKGROUND:**

Potential future agenda items are presented below. This report will be updated monthly to reflect any items going on in the Parks and Public Works Department.

**ANALYSIS:**

July	No meeting – Summer Recess
August	
September	

**FISCAL IMPACT:**

No Fiscal Impact

**Attachments:**

- None

**PREPARED BY:** Nicolle Burnham  
Director, Parks and Public Works