



**TOWN OF LOS GATOS
COMPLETE STREETS AND TRANSPORTATION COMMISSION
AGENDA
SEPTEMBER 10, 2026
41 MILES AVENUE
RJ BRYANT SERVICE CENTER
7:30 AM**

Erik Miller, Chair
Pradeep Khanal, Vice Chair
Sanem Alkan, Commissioner
Nigel Chandler, Commissioner
Bill Ehlers, Commissioner
Jeff Suzuki, Commissioner
Vacant, Commissioner

IMPORTANT NOTICE

This meeting will be held in person at the location listed above. Members of the public may provide written or oral comments on agenda items by following the instructions listed at the end of the agenda.

**CALL MEETING TO ORDER
ROLL CALL**

CONSENT ITEMS *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

1. Approve Complete Streets & Transportation Commission Regular Meeting Minutes of August 13, 2026 (Attachment)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Complete Streets and Transportation Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. During special meetings, members of the public are welcome to address the Commission only on items listed on the agenda. Town resources may not be used to facilitate audio or visual presentations. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

OTHER BUSINESS *(Each speaker is limited to three minutes or such time as authorized by the Chair.)*

2. Youth Commission Report (Verbal Report, if available)
3. Police Department Quarterly Report (Verbal Report)
- [4.](#) a. Project Updates (Verbal Report)
b. Future Agenda Items (Attachment)
5. VTA BPAC Report – Jeff Suzuki - Term expires June 2028 (Verbal Report)

COMMISSIONER REPORTS

ADJOURNMENT Next meeting scheduled: October 8, 2026

ADA NOTICE - In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Please notify the Clerk's Office at least two (2) business days prior to the meeting so that reasonable arrangements can be made to ensure accessibility in compliance with 28 CFR §35.102-35.104 and related provisions.

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos, and on the Town's website at www.losgatosca.gov. Town Commission agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to ppwcomment@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email ppwcomment@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Deadline to submit comments are:

11:00 a.m. the day the agenda packet is posted for inclusion in the agenda packet.

1:00 p.m. each business day after the agenda is posted until the day before the meeting will be distributed as supplemental materials.

Comments received after 1:00 p.m. the day before the Commission meeting will not be distributed as a desk item; however public comment may be submitted during the meeting pursuant to Council Policy 2-01.



**TOWN OF LOS GATOS
COMPLETE STREETS &
TRANSPORTATION COMMISSION
REPORT**

MEETING DATE: 09/10/2026
ITEM NO.: 1.

**DRAFT MINUTES
OF THE
COMPLETE STREETS & TRANSPORTATION COMMISSION
REGULAR MEETING
AUGUST 13, 2026**

The Complete Streets & Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, August 13, 2026, at 7:30 a.m.

MEETING CALLED TO ORDER AT 7:30 A.M.

ROLL CALL

Present: Chair Erik Miller, Vice Chair Prahdeep Khanal, Commissioners Bill Ehlers, Nigel Chandler, Tanya Stafford and Jeff Suzuki

Absent: Commissioner Sanem Alkan, arrived at 7:35 a.m.

CONSENT ITEMS

1. Approve Complete Streets & Transportation Commission Minutes of August 13, 2026.

MOTION: Motion by **Vice Chair Khanal** to approve the minutes.

Seconded by Commissioner Stafford.

VOTE: Motion passed 6-1, Alkan absent.

VERBAL COMMUNICATIONS None.

OTHER BUSINESS

2. Los Gatos Monte Sereno Police Department Potential Service to Saratoga (Verbal Report)
PPW Director Burnham introduced the item. Sgt. Kauwelo verbally reported on this item. Commission asked questions. Youth Commissioner Asheghian left at 8:10 a.m.
3. Safe Routes to School Quarterly Report (Verbal Report)
SR2S Coordinator Riggs verbally reported on this item. Commission asked questions and thanked her for all of her work.
4. Receive and Review Draft Administrative Guidelines and Policies for the Town's Residential Preferential Parking (RPP) and Employee Preferential Parking (EPP) Programs and Provide Feedback to Staff (Written Report & Attachments)
Sr. Transportation Planner Badami introduced the item. Elliot Holt from Dixon Resources, parking consultant, gave an overview of the item. Commission discussed this item.
5. PPW Department Report
PPW Director Burnham indicated that the Highway 17 overcrossing project was awarded a VTA Clean Air Grant.

a. Project Updates (Verbal Report)

i. Townwide Speed Study Work Plan

ii. Speed Limit in School Zones Considerations

Town Engineer Heap verbally reported on the above items. Commission discussed these items.

Town Engineer Heap verbally reported on the following PPW projects: Oak Meadow Park Bandstand and Shannon Road Repair.

b. Future Agenda Items (Attachment)

PPW Director verbally reported on this attachment.

6. VTA BPAC Report – Jeff Suzuki - *Term expires June 2028* (Verbal Report)

Commissioner Suzuki verbally reported on the 08/12/2026 meeting.

COMMISSIONER REPORTS

- Commissioner Stafford indicated that she would be moving to San Jose and would be resigning from the CSTC as of today's meeting.
- Commissioner Suzuki verbally reported on the bike valet at 4th of July event and the Ride & Taste Program in collaboration with the Senior & Students taskforce.
- Chair Miller verbally reported on the 4th of July bike valet.

ADJOURNMENT - Meeting adjourned at 9:00 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of August 13, 2026, Regular Meeting as approved by the Complete Streets & Transportation Commission.

/s/ Nicolle Burnham, PPW Director



TOWN OF LOS GATOS
COMPLETE STREETS AND
TRANSPORTATION COMMISSION

MEETING DATE: 09/10/2026

ITEM NO.: 4.b.

DATE: September 10, 2026
TO: Complete Streets and Transportation Commission
FROM: Nicolle Burnham, Parks and Public Works Director
SUBJECT: Future CSTC Agenda Items

RECOMMENDATION:

The purpose of this information is to provide the Commission and members of the public with a summary of anticipated future agenda items.

BACKGROUND:

Potential future agenda items are presented below. This report will be updated monthly to reflect any items going on in the Parks and Public Works Department.

ANALYSIS:

October	
November	SR2S Quarterly
December	

FISCAL IMPACT:

No Fiscal Impact

Attachments:

1. None

PREPARED BY: Nicolle Burnham
Director, Parks and Public Works