



**TOWN OF LOS GATOS
SPECIAL MEETING OF THE TOWN COUNCIL:
COMMISSIONER INTERVIEWS AGENDA
JUNE 06, 2023
110 EAST MAIN STREET AND VIA TELECONFERENCE
LOS GATOS, CA
5:50 PM**

*Maria Ristow, Mayor
Mary Badame, Vice Mayor
Matthew Hudes, Council Member
Rob Moore, Council Member
Rob Rennie, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please follow the participation instructions on page 2 of this agenda. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period, by following the participation instructions on page 2 of this agenda. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.

Rebroadcast of Town Council Meetings on the 2nd and 4th Tuesdays at 7:00 p.m.

Live & Archived Council Meetings can be viewed by going to:

www.LosGatosCA.gov/TownYouTube

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SPECIAL MEETING OF THE TOWN COUNCIL: COMMISSIONER INTERVIEWS AGENDA
JUNE 06, 2023
TOWN COUNCIL CHAMBERS AND VIA TELECONFERENCE
5:50 PM

IMPORTANT NOTICE

This is a hybrid meeting and will be held in-person at the Town Council Chambers at 110 E. Main Street and virtually through the Zoom webinar application (log-in information provided below). Members of the public may provide public comments for agenda items in-person or virtually through the Zoom webinar by following the instructions listed below. The live stream of the meeting may be viewed on television and/or online at www.LosGatosCA.gov/TownYouTube.

PARTICIPATION

To provide oral comments in real-time during the meeting:

- **Zoom webinar:** Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join: <https://losgatosca.gov.zoom.us/j/85042127103?pwd=OGMvVkpLZzZFJTJxZlVYbzk3TCsxUT09>
Passcode: 916608 You can also type in X in the “Join a Meeting” page on the Zoom website at <https://zoom.us/join>.
 - When the Mayor announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand.
- **Join by telephone:** Join by Telephone: Dial: USA 877 336 1839 US Toll-free or 636 651 0008 US Toll. Conference code: 686100
 - If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- **In-Person:** If you wish to speak during the meeting, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Town Clerk. If you wish to speak to an item on the agenda, please list the item number. If you wish to speak on an item NOT on the agenda, please list the subject and you may speak during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

When called to speak, you may be asked to provide your full name and your town/city of residence. This identifying information is optional and not a requirement for participation. Please limit your comments to three (3) minutes, or such other time as the Mayor may decide, consistent with the time limit for speakers at a Council meeting. If you wish to speak to an item or items on the Consent Calendar, please state which item number(s) you are commenting on at the beginning of your time.

If you are unable to participate in real-time, you may email to Clerk@losgatosca.gov the subject line “Public Comment Item #__” (insert the item number relevant to your comment) or “Verbal Communications – Non-Agenda Item.” Comments received by 11:00 a.m. the day of the meeting will be reviewed and distributed before the meeting. All comments received will become part of the record.

MEETING CALL TO ORDER

ROLL CALL

APPROVE REMOTE PARTICIPATION *(This item is listed on the agenda in the event there is an emergency circumstance requiring a Council member to participate remotely under AB 2449 (Government Code 54953)).*

RULES OF DECORUM AND CIVILITY

To conduct the business of the community in an effective and efficient manner, please follow the meeting guidelines set forth in the Town Code and State law.

The Town does not tolerate disruptive conduct, which includes but is not limited to:

- Addressing the Town Council without first being recognized;
- Interrupting speakers, Council Members, or Town staff;
- Continuing to speak after the allotted time has expired;
- Failing to relinquish the microphone when directed to do so;
- Repetitiously addressing the same subject.

Town Policy does not allow speakers to cede their commenting time to another speaker. Disruption of the meeting may result in a violation of Penal Code Section 403.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council only on matters listed on the agenda. This portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

1. Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board.

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time).*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers.

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/06/2023

ITEM NO: 1

DATE: May 31, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board

RECOMMENDATION:

Interview applicants and make appointments for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board.

BACKGROUND:

The Boards and Commissions advise the Los Gatos elected officials on a variety of policy and community interest matters. The Town of Los Gatos had an open recruitment for six (6) Boards and Commissions with members appointed by the Town Council. Residents interested in serving on a Town Board or Commission were required to complete the appropriate application and submit it during the recruitment period by the established deadline.

The upcoming vacancies were published in the newspaper, posted on social media, published in the Town newsletter, and posted on the Town's website.

DISCUSSION:

On June 6, 2023, Council will interview applicants for the vacant Board, Commission, and Committee positions. Following the interviews, the Council may appoint applicants to the vacant positions with a majority vote. Upon completion of the appointment process, the Clerk will announce the votes.

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney

DISCUSSION (continued):

The Town Clerk will continue to advertise any unfilled positions and welcomes any additional direction from the Town Council. The next scheduled recruitment is set for Fall 2023 with interviews to be held in November or December 2023.

The number of vacancies and applications received for each Board, Commission, and Committee are as follows:

ARTS AND CULTURE COMMISSION (ACC)

One (1) vacancy for a short-term seat expiring December 31, 2023.

Applicants (1):

Kathy Kelly

Vacant Term (1)

BUILDING BOARD OF APPEALS (BOA)

Two vacancies for one (1) short-term seat expiring December 31, 2023; and one (1) short term seat expiring December 31, 2024.

Applicants (1):

Jared Ajlouny

Vacant Terms (2)

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC)

One (1) vacancy for a short-term seat expiring December 31, 2025.

Applicants (4):

Kevin Dillion
Gregory Gentile
Erik Miller
Jeffrey Suzuki

Vacant Term (1)

HISTORIC PRESERVATION COMMITTEE (HPC)

One (1) vacancy for a short-term seat expiring December 31, 2023.

Applicants (2):

Susan Ward
Lee Quintana

Vacant Term (1)

LIBRARY BOARD (LIB)

Two (2) full term seats are open due to two (2) expiring terms.

Applicants (2):

Deborah Lowe
David Sabes

Vacant Terms (2)

PAGE 3 OF 3

SUBJECT: Boards and Commissions Interviews and Appointments

DATE: May 31, 2023

DISCUSSION (continued):

PERSONNEL BOARD

One (1) vacancy for a short-term seat expiring December 31, 2025.

Applicants (0):

Vacant Term (1)

CONCLUSION:

The Town Council is scheduled to interview applicants for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board; at the conclusion of the interviews, the Council will make appointments based on a majority vote.

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum

TOWN OF LOS GATOS

ART AND CULTURE COMMISSION APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee please complete a separate application. Please note you may only serve on one Board, Commission, or Committee. Only applications for current openings will be considered at this time. Qualified applicants will be notified for an interview with Town Council.

For more information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: Cristiano LAST NAME: Colantoni

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Paul Lucero PHONE: [REDACTED] Cell Home Work

EMPLOYER: Los Gatos Museum Association JOB TITLE: Directos of Exhibitions & Collections

HOW LONG HAVE YOU LIVED IN LOS GATOS? 5.5 years

Please list what experience, education, or volunteer positions that you have held.

Bachelor of Arts in Visual and Public Art, concentration in Museum Studies and Art Education. 19 years of experience in the museum field and private collections. Assisted artists on multiple public murals in Monterey and Los Angeles. 5+ years of producing exhibitions for, and stewarding the permanent collection of, New Museum Los Gatos (NUMU).

Why are you interested in serving on the Arts and Culture Commission?

Passionate about the power and purpose of public art. Interested in becoming involved in civic matters and serving as a bridge between the commission, museum, town, and community at large.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

I have not, but have spoken in support of the Gateway Project at town council meetings.

What do you see as the role of this Commission?

Be an advocate in the production and planning of public artworks that express community values, enhance our environment, transform our town's urban landscape, heighten our awareness, and question our assumptions.

How will you balance your personal interests with the broader role of the Commission?

What is your current involvement in the arts?

As Director of Exhibitions at New Museum Los Gatos, I am intimately involved in the production of art exhibitions for the public's enjoyment, appreciation and education. I work with artists, vendors and contractors on a daily basis.

What is your experience with public art programs?

I have been involved in mural projects in Monterey and Los Angeles, and in the latter served as liaison to the office of then commissioner Jan Perry. Museum exhibitions could be categorized under the umbrella of public art.

What has been your experience or involvement with non-profit agencies?

Have worked in non-profit museums since 2004.

What has been your experience or involvement with grant programs?

I've co-written and administered several grants in the organizations I have worked for, including currently the Historic Grant Program administered by the County of Santa Clara Department of Parks and Recreation awarded to NUMU that funds the Los Gatos History Project which spotlights untold stories of Los Gatos and surrounding communities through an exploration of NUMU's permanent art and history collections.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

The **application deadline is 4:00 p.m. Friday, May 26, 2023**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held June 6, 2023, tentatively scheduled to begin at 5:00. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, June 5, 2023. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature: Cristiano Colantoni Date: 5.26.23

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

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FIRST NAME: Kathleen LAST NAME: Kelley
STREET ADDRESS: [REDACTED] ZIP CODE: 95030
PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Paul Kelley PHONE: [REDACTED] Cell Home Work
EMPLOYER: Retired JOB TITLE: Teacher
HOW LONG HAVE YOU LIVED IN LOS GATOS? 45 years

Please list what experience, education, or volunteer positions that you have held.

Teacher, Alternative schools dept.Santa Clara County 1972 to Present
San Jose State University BA Home economics with a slant to Interior design and art. Teaching credential 1972
Reading Program Stanford
Drug and Alcohol Studies UCSC
Neurolinguistic Studies UCSC
General graduate studies UC Berkeley 1 year
Ethics studies geared toward youth Santa Clara University
Girl Scout leader-Los Gatos 9 years
Art History teacher for over 55 group in Los Gatos 5 years
Art and culture travel: Hermitage St. Petersburg, Russia; most European museums and European cave art sites; Africa; China, Iceland, Japan, Caribbean, New York, Northwest indigenous culture and art
My 2023 travels included a Danube river cruise that included Bucharest, Belgrade, Pecs, and Budapest. My husband and I were within 300 miles of the Ukraine border in the Black Sea town of Constanta, Romania.
In fashion design, I designed and made a limited edition of woven art garments that were sold in New York and Japan.

Why are you interested in serving on the Arts and Culture Commission?

I want to be part of choosing the direction of Public Art for the Town and how we advertise for Artists so that townspeople are aware and included in the process.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

I would have attended had I known it was open to non commissioners. I believe that the Arts and Culture Commission should become more visible and more publicized.
I did attend the most recent town council meeting regarding all the commissions.
That is when I decided I wanted to be a commissioner.

What do you see as the role of this Commission?

To promote, preserve, and protect the Arts.

How will you balance your personal interests with the broader role of the Commission?

As a commissioner I would put the townspeople's interests and the Commission ahead of my own personal interests, regarding Art.

What is your current involvement in the arts?

Now that I am retired I have the availability to involve myself, once again in an ongoing art project. I have chosen the Arts Commission to be my focus. Furthermore, I Am inspired by my travels of beautiful cities, museums, architecture and sculptures. I would like to see art here in Los Gatos, everywhere.

What is your experience with public art programs?

I did attend the meeting regarding the Town's Art. I understand it can be controversial. Public Art should be more publicized so people feel more represented. Furthermore, I am aware of the new Public Funding Ordinance, which I understand does not impact the taxpayer.

What has been your experience or involvement with non-profit agencies?

As a teacher for the Alternative Schools Department, Santa Clara County I have worked with many non-profit groups throughout my more than 40 year career.
I have written and been awarded grants that have enhanced my classroom.

What has been your experience or involvement with grant programs?

I was a teacher at one of our Grant Programs that was a collaboration between the County schools Dept. and the Military called Alternative Placement Academy. The grant was for three years and I continued teaching there for several more years.

In the early 90's I was awarded a grant for 5 computers for my community schools classroom, Santa Clara County. This was the first exposure to computers our youth had.

Please let us know how you heard about the recruitment:

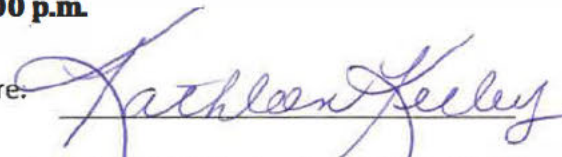
- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

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I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature:



Date:

5/30/23

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FIRST NAME: Dornaz LAST NAME: Memarzia

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Parham Shahidi PHONE: [REDACTED] Cell Home Work

EMPLOYER: CrowdStrike JOB TITLE: Corporate Sales Specialist

HOW LONG HAVE YOU LIVED IN LOS GATOS? 4 years

Please list what experience, education, or volunteer positions that you have held.

Work Experience,

CROWDSTRIKE– Sunnyvale, CA

Corporate Sales Specialist –Aug.2022--Present

FORTINET – Sunnyvale, CA

Territory Account Manager– March 2019-Aug. 2022

NIAC – Washington D.C.

Advancement Officer and Northern California Community Organizer – Oct. 2017 – Mar. 2019

SAN MATEO COUNTY – Redwood City, CA

Fellow to the Commission on the Status of Women & LGBTQ Commission Sep. 2016 – Sep. 2017

FREEDOM HOUSE – Washington D.C.

Intern (MENA Program) – May 2016 – Aug. 2016

PERSIANATE GLOBAL NETWORK– Washington D.C

Secretary to the Board – July 2014 – Aug. 2016

Volunteer Experience,

Diaspora Art Connections – Sep.2016-Sep.2022

Pars Equality Center – Sep.2016- Present

Education,

Master of Public Administration

The University of Baltimore, Dec. 2016

Why are you interested in serving on the Arts and Culture Commission?

I am writing to express my interest in serving on the commission and contribution to the vibrant arts and cultures scene in our beautiful community. The arts have always held a special place in my heart, and I firmly believe in their power to enrich lives, foster creativity, and strengthen the fabrics of diversity. Growing up, I was fortunate to have been exposed to various forms of artistic expression, from visual arts to performing arts internationally. These experiences have shaped my perspective and instilled in me a deep appreciation for the transformative impact of the arts. I have witnessed firsthand how art can transcend barriers, spark dialogue, and bring people together in ways that words alone cannot. By serving on the Arts and Culture Commission, I hope to channel my passion for the arts into concrete action. I am eager to collaborate with fellow commissioners, artists, cultural organizations, and community members to create an environment that celebrates and nurtures artistic expression. I want to contribute to the development and implementation of initiatives that promote accessibility, inclusivity, and innovation in the arts.

Moreover, I recognize the crucial role that arts education plays in shaping well-rounded individuals and fostering a lifelong love for creativity. I am committed to advocating for robust arts programs in our schools and creating opportunities for young artists to flourish.

I am inspired by the potential of the arts to stimulate economic growth and enhance the cultural identity of our community. I envision a Los Gatos where local businesses thrive, visitors are drawn to our vibrant arts scene, and artists find support and recognition for their work.

I see my involvement on this commission as an opportunity for my personal growth. I'd like to learn from the diverse perspective and experiences of the fellow commissioners and to contribute my skills in event planning, technology, community outreach, and project management.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

While I deeply value and appreciate the importance of arts and culture in our community, various circumstances have prevented me from attending these meetings thus far. Firstly, my previous commitments and responsibilities have often conflicted with the meeting schedule of the Arts and Culture Commission. I have had prior engagements, work obligations, or personal commitments that coincided with the meeting dates and times, making it challenging for me to be present. Secondly, as an individual with diverse interests and involvement in multiple community organizations, it has been a balancing act to manage my time and commitments effectively. Unfortunately, this has resulted in the inability to attend Arts and Culture Commission meetings consistently. However, I want to emphasize that despite my absence at these meetings, my passion for the arts and culture remains unwavering. I have actively engaged with and supported various artistic endeavors in our community through volunteering, attending local events, and patronizing local artists and cultural organizations. Moving forward, I recognize the importance of actively participating in the Arts and Culture Commission meetings. I understand that attending these meetings will provide valuable insights, foster

What do you see as the role of this Commission?

As a woman of color and member of the Los Gatos community, I do believe the art and culture Commission has a critical role in bringing the community together and provide a safe space for dialogues by organizing events, exhibitions, workshops, and programs that encourage participation and interaction with the arts and cultural activities. Public art initiatives such as music in the park, Gateway project and art in the council chambers. Also, highlighting the importance of art and culture within the community, helping to shape policies and initiatives that support the growth and development of the artistic sector. Collaborating with other city departments, community organizations, and regional arts bodies to leverage resources. To add to the beauty of our city, the commission should oversee the selection, installation, and maintenance of public art within the city. They may establish guidelines and criteria for public art projects, work with artists and community stakeholders to select suitable artworks, and ensure proper maintenance and preservation of public art pieces.

How will you balance your personal interests with the broader role of the Commission?

I recognize that the art and culture Commission serves the entire community, representing various interests, backgrounds, and artistic expressions. I will strive to approach my role with an open mind and appreciation for diverse viewpoints, ensuring that decisions and initiatives consider the broader needs and aspirations of our community. Second, I will actively listen to community members, artists, and stakeholders to understand their concerns, aspirations, and visions for art and culture in our city. By fostering dialogue and seeking input from various sources, I can effectively advocate for a range of interests while ensuring inclusivity and representation in our initiatives. Third, While I bring my personal interests and expertise to the Commission, I understand the importance of maintaining a broader perspective. I will strive to find common ground and identify opportunities to bridge personal passions with initiatives that align with the diverse needs and aspirations of our community. This includes collaborating with fellow commissioners, artists, and orgs.

What is your current involvement in the arts?

As Director of Exhibitions at New Museum-Los Gatos, I am intimately involved in the production of art exhibitions for the public's enjoyment, appreciation and education. I work with artists, vendors and contractors on a daily basis. As a potential commissioner for the Art and Culture Commission of the City of Los Gatos, I am actively involved in collaborating with artists and exploring art from international resources for auctions. I believe in the power of fostering connections and partnerships within the arts community to bring diverse and engaging artistic experiences to our city. I have been involved in collaborations with artists, both locally and internationally, to curate and organize art auctions. By sourcing artworks from international resources, I aim to bring a diverse range of artistic perspectives to our community. These collaborations involve working closely with artists, galleries, and collectors to select captivating and meaningful artworks that resonate with our community's interests and values.

I am actively involved with Diaspora Art Connections, a community organization that celebrates and promotes the artistic expressions of various cultures and diasporic communities. Through my volunteer work with Diaspora Art Connections, I have had the opportunity to connect with a diverse group of performers and singers. I have gained a profound appreciation for the transformative power of art in connecting communities, bridging cultural gaps, and fostering a sense of unity and understanding.

I actively attend art events, exhibitions, and performances locally, as well as internationally. By immersing myself in the local arts scene, I stay connected with emerging trends, artists, and organizations. Attending these events allows me to engage with the local arts community, forge relationships with artists, and gain a deeper understanding of the artistic landscape in our region.

What is your experience with public art programs?

I have collaborated closely with local artists and performers to commission and develop site-specific public art installations/events. Including facilitating the artist selection process, guiding them through the project's requirements, and supporting their creative vision.

Also, as a former fellow to the LGBTQ Commission of San Mateo County, I helped the commissioners with multiple street festivals/events. I worked with artists and performers to showcase their talents, organizing stages, performances, and interactive art installations that engage attendees and promote LGBTQ visibility and empowerment. My role was instrumental in promoting and featuring LGBTQ artists and performers within the commission's Pride celebration events. Including curating art exhibitions featuring LGBTQ artists, organizing performances by LGBTQ musicians, dancers, and spoken word artists, or coordinating workshops and panel discussions that highlight LGBTQ artistic voices and perspectives.

I prioritized inclusivity by ensuring that the pride celebration events embraced the diversity of the LGBTQ community. This involved featuring a range of artistic styles, genres, and cultural influences to represent the varied experiences and identities within the community. By providing platforms for artists and performers from different backgrounds, we aimed to create an environment where everyone felt seen, valued, and celebrated.

What has been your experience or involvement with non-profit agencies?

~~I have worked in non-profit museums since 2004.~~

As an advocate for social justice and equality, I have had the privilege of working with both national and local advocacy organizations in Washington DC and the Bay Area. Throughout my career, my focus has been on advocating for the rights of communities of color and amplifying their voices in the fight against systemic injustices.

As a feminist and human rights activist, I have had the privilege of working with esteemed organizations such as Freedom House and other nonprofit agencies to facilitate workshops for Middle Eastern women internationally. These experiences have been transformative and have shaped my commitment to promoting gender equality and fostering positive change in diverse cultural contexts.

Recognizing the importance of local activism and community engagement, I transitioned my advocacy efforts to the Bay Area. Here, I continued my work in advancing the rights of communities of color by addressing the unique challenges faced by the region. Collaborating with grassroots organizations, community leaders, and activists, I focused on issues such as voting rights, environmental justice, and cultural preservation, and immigration.

My experience working with advocacy organizations in both Washington DC and the Bay Area has strengthened my understanding of the complex challenges faced by communities of color. It has also deepened my commitment to creating positive change and ensuring that everyone has equal access to opportunities and rights.

I firmly believe that art and culture have the potential to challenge norms, bridge divides, and promote understanding. I will leverage my experiences to inform and shape initiatives that celebrate diversity, foster inclusion, and empower underrepresented voices within the local arts and culture scene in Los Gatos.

What has been your experience or involvement with grant programs?

As a fellow to the Commission on the Status of Women and LGBTQ Commission of San Mateo County, I played a significant role in grant writing efforts. Collaborating closely with commission members, I contributed my expertise in crafting grant proposals that highlighted the importance of gender equality, LGBTQ rights, and inclusive community spaces. The successful acquisition of funding to open the first Pride center in San Mateo County stands as a testament to our collective efforts.

During my tenure at Freedom House in Washington DC, I collaborated with the organization's grant writing team to develop compelling proposals aimed at promoting human rights and women's empowerment. By conducting thorough research, analyzing data, and articulating the organization's mission and impact, I contributed to successful grant applications that secured funding for critical programs and initiatives.

While working with advocacy organizations both in Washington DC and the Bay Area, I actively engaged in grant writing to support initiatives that advocated for the rights of marginalized communities, particularly communities of color. By aligning program objectives with grant requirements, crafting persuasive narratives, and presenting data-driven evidence, I helped secure funds to drive social change, combat systemic inequalities, and empower underrepresented populations.

My experience in grant writing spans a diverse range of nonprofits and social causes. Through these engagements, I have honed my ability to craft compelling narratives, articulate program objectives, and present data effectively. I understand the importance of aligning organizational goals with funder priorities, conducting thorough research, and demonstrating the potential impact of proposed initiatives.

Please let us know how you heard about the recruitment:

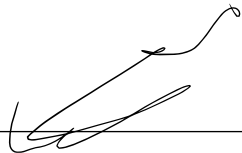
- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

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I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature: _____



Date: _____

05/26/2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

BUILDING BOARD OF APPEALS APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
Other requirements may apply to specific Boards, Commissions, or Committees.

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IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: Jared LAST NAME: Ajlouny

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Emma Ajlouny PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: DACO Construction JOB TITLE: President

HOW LONG HAVE YOU LIVED IN LOS GATOS? 4+ years

Please list what experience, education, or volunteer positions that you have held.

I own a general engineering construction company. I have been involved with various building projects and have a good understanding of how to read architectural, structural and civil plans.

Why are you interested in serving on Building Board of Appeals?

I am passionate about building/construction and passionate about Los Gatos. I want to be more of a part of the town/ community and give back with my skills.

Have you ever attended or listened to audio of a Building Board of Appeals meeting? If yes, please provide a summary of your observation.

I have not. I tried looking at past meetings and I do not see any posted meetings since 2016. It did not have a recording. I do watch almost every council meeting though.

What do you see as the role of this Board?

I see the roll of the board to help compare technical documents of a project to the orders of the building official. The exact role is hard to say since there are not any previous meeting minutes or recordings to obtain information from.

How will you balance your personal interests with the broader role of the Board?

While I work in construction and have a construction company I do not have a B license. Our work is primarily in the right of way (Utilities). If there is a situation where I have a personal interest I would disclose it and recuse myself.

What experience or training do you have that qualifies you for this position?

I have looked at thousands of pages of architectural, structural and civil plans. I have built a house from the ground up before. I have a good understanding of the building code and the ADA codes. Especially the ADA codes which have to do with exterior of building (Path of travel, parking, etc.).

The Board of Appeals consists of three (3) members who are qualified by experience and training to pass upon matters pertaining to building construction and building service equipment and who are not employees of the Town of Los Gatos.

- Are you able to read and understand architectural drawings? ☒ Yes ☐ No
- Are you familiar with state and local regulations concerning access for persons with disabilities? ☒ Yes ☐ No
- Does your work and personal schedule allow you the ability to attend evening and/or Saturday meetings? ☒ Yes ☐ No

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☒ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

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I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature:

Jared Ajlouny

Date:

5/8/2023

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TOWN OF LOS GATOS

COMPLETE STREETS AND TRANSPORTATION COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

Kevin Dillon
FIRST NAME: _____ LAST NAME: _____
[REDACTED] 95032
STREET ADDRESS: _____ ZIP CODE: _____
[REDACTED] [REDACTED]
PHONE: _____ Cell Home Work EMAIL: _____
EMERGENCY CONTACT: _____ PHONE: _____ Cell Home Work
Just retired VP Global Sales
EMPLOYER: _____ JOB TITLE: _____
HOW LONG HAVE YOU LIVED IN LOS GATOS? ^{34 years}34 years _____

Please list what experience, education, or volunteer positions that you have held.

SJSU grad Marketing BS degree, held president board position for the Heritage Grove development in Los Gatos for 5 years.

As far as transportation experience, worked for a company providing wifi for corporate buses which is used for transporting commuters up and down the peninsula.

Also an avid bike rider both road and mountain.

Why are you interested in serving on the Complete Streets and Transportation Commission?

Giving back to the community, I have time now and do have an interest in both the biking aspect and traffic issues the city faces.

What do you see as the role of this Commission?

Helping to provide for a safe flow of traffic in the city as well as encouraging alternative forms of transportation. I would also like to see an increase in biking and biking events in the town.

How will you balance your personal interests with the broader role of the Commission?

Shouldn't be a problem, position requires a neutral review of the data and a balance decision based on all interests.

How do you stay in touch with the overall priorities of the community?

Currently I do it though participating in local commerce, events and active use of both trails and roads. If I become a board member there interaction with the open forums and commission discussions.

Do you prefer an active role in advancing priorities or a formal advisory role?

It would depend on the initiative and if I felt I could add something in an active role.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
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Signature: Kevin Dillon Date: May 15, 2023

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TOWN OF LOS GATOS

COMPLETE STREETS AND TRANSPORTATION COMMISSION APPLICATION

RECEIVED
TOWN OF LOS GATOS

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030

(408) 354-6834 or Clerk@LosGatosCA.gov

MAY 17 2023

CLERK DEPARTMENT

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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Gregory

Gentile

FIRST NAME: _____ LAST NAME: _____

95032

STREET ADDRESS: _____ ZIP CODE: _____

PHONE: _____ Cell Home Work EMAIL: _____

Cindy Gentile

EMERGENCY CONTACT: _____ PHONE: _____ Cell Home Work

Retired Attorney/Ropers Majeski PC

Partner

EMPLOYER: _____ JOB TITLE: _____

27 years

HOW LONG HAVE YOU LIVED IN LOS GATOS? _____

Please list what experience, education, or volunteer positions that you have held.

- BA English/History, Rhode Island College; Providence, Rhode Island;
- JD Golden Gate University, San Francisco;
- Member California State Bar. Inactive Status; State Bar Number 142424;
- Retired Attorney, Ropers Majeski PC; December 2022;
- Former Member, Santa Clara County Bar Association, Real Property Section;
- Active Member: Los Gatos Afternoon Rotary 2014 to present; Board of Directors 2017-2018

Why are you interested in serving on the Complete Streets and Transportation Commission?

I am recently retired. My family has resided in Los Gatos for 27 years and we recognize its unique geographical and appealing location in Santa Clara County, with its proximity to the Santa Cruz Mountains and its residential hills, valleys and walkways.

As someone who cycles, walks, hikes and uses the the Town roadways, I see the Town's infrastructure as an essential element to its residents' lifestyle. Los Gatos is at times a destination spot for Bay Area residents for many reasons. Our streets, parks and walking paths need to be safe and equally compatible with each other. I would request the privilege to be appointed as a commissioner to work with the City Counsel, and Town staff as to policy and procedure in preserving our streets, roadways and parks so our citizens can safely enjoy their benefits and preserve the special character.

After thirty plus years of practicing law, mostly in litigation, and as an active senior citizen who makes regular use the Town's infrastructure for fitness and personal activities with my family, I recognize the need for our residents, young and older, to have safe use and access to roadways, parks, foot and bike paths. Given its increased growth and that Los Gatos is considered a "destination point" for many Bay Area residents, safety and manangement of the Town's roadway infrastructure is a priority. There are obviously many challenges that exist which require attention and significantly the Town's infrastructure is tied this.

Do you prefer an active role in advancing priorities or a formal advisory role?

I have no preference and would enjoy an advisory role at first.

Please let us know how you heard about the recruitment:

- | | | |
|---|--|---|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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Signature:

Gregory Gentile



Date:

May 17, 2023

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What do you see as the role of this Commission?

From my perspective, I see the role of the commission as multi-faceted which includes working with the Town Council and the Town staff on the myriad issues relating to the further maintenance, development, management and safety of our roadways, parks and pathways consistent with the Town's principles for the benefit of its residents and neighboring municipalities.

How will you balance your personal interests with the broader role of the Commission?

Since I have retired as of December 2022, I believe I have sufficient time to dedicate service to the Town for this position.

How do you stay in touch with the overall priorities of the community?

Newspapers, Internet and Rotary. Several of my fellow Rotarians serve as commissioners for the Town on other committees. I also stay up to date with the Town web-site.

I welcome an interview and the privilege of service.

TOWN OF LOS GATOS

COMPLETE STREETS AND TRANSPORTATION COMMISSION APPLICATION

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FIRST NAME: Erik LAST NAME: Miller

STREET ADDRESS: ZIP CODE: 95032

PHONE: Cell Home Work EMAIL:

EMERGENCY CONTACT: Bridget Miller PHONE: Cell Home Work

EMPLOYER: Specular Theory JOB TITLE: Hardware Engineer

HOW LONG HAVE YOU LIVED IN LOS GATOS? 20 Years

Please list what experience, education, or volunteer positions that you have held.

M.S. Computer Science, Cal Poly SLO

Thesis: I built a scale platoon of semi-autonomous vehicles

B.S. Computer Engineering, Cal Poly SLO

MTC High School Internship with City of Campbell (2011)

I ran calculations on red light timings at accident prone intersections

I also explored the Los Gatos Creek trail for potential problems, improvements and, ADA compliance

Volunteered with SVBC's Bike to Anywhere Day Los Gatos Booth 2022 and 2023

I am a recreational cyclist, both on and off road, and I average 50 miles a week around Los Gatos and the surrounding areas

I worked at Google for four years and initially commuted by car, but during return to office, I start biking to downtown Los Gatos to catch the shuttle to work and occasionally biking all the way to Mountain View

I attended Daves, Fisher, and Los Gatos High, so I am very familiar with the school traffic patterns.

During one summer internship I took VTA Light Rail to downtown SJ from the Winchester station

Why are you interested in serving on the Complete Streets and Transportation Commission?

When I was younger I attended YSI's Bike Hike summer camps where we traversed the LG Creek Trail from Campbell to Lexington Reservoir. After that, I wanted to bike to school.

Biking to Daves was out of the question because Winchester was too dangerous and we couldn't find an alternate path.

I tried riding to Fisher a couple times, but the climb up Blossom Hill was steep and sketchy with the heavy car traffic, and not very fun with a heavy book bag.

By the time I attended Los Gatos High, it just wasn't easy or encouraged, so I was driven, drove myself, or occasionally took the bus (at least until VTA reduced the schedule).

As I rediscovered recreational cycling after college and started exploring the town outside of a car, I started seeing the potential and problems we could solve by increasing the number of the transportation options to get around town.

Cruising past the summer beach traffic gridlock on my bike further solidified my position that we should be investing in transportation modes that are more sustainable for the Town (not just ecologically, but economically).

I've been very excited to see projects like the Winchester Complete Streets Phase 1 bike lanes and Blossom Hill Hwy 17 Bike Ped bridge, and I would love to help keep that momentum going.

What do you see as the role of this Commission?

Identifying, researching, finding funding opportunities, and ultimately advising the Town Council on infrastructure projects that will improve the quality of life for residents and visitors to the Town of Los Gatos.

How will you balance your personal interests with the broader role of the Commission?

As a lifelong resident who wants to see the town I grew up in thrive, I think my interests are very aligned with the commission. I'm happy to listen to the input of our neighbors and town leaders. I understand that we have many different needs, ranging from older residents, like my 95 year old neighbor Peggy, to parents trying to get their kids to school, to those kids trying to meet friends and get to after school activities, to people like me commuting to work.

I understand that there may not be perfect solutions to every challenge, but we can keep moving forward to make a positive impact on the community.

How do you stay in touch with the overall priorities of the community?

Walking and riding the neighborhoods of Los Gatos, both the ones under study and just generally to look for opportunities.

I think it would be helpful to have a presence (like a booth) at local events like Farmers Market to gather in-person feedback and suggestions.

I also keep a eye on Nextdoor for infrastructure related posts

Do you prefer an active role in advancing priorities or a formal advisory role?

I'd like to take an active role.

I've already attended events like the Shannon Bike Lane Neighborhood meeting, Town housing booth at the Farmers Market, and the May Complete Streets Commission meeting (as a resident, not in any official capacity); I'd be happy to do more in an official capacity to understand Residents' needs and desires.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
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Signature: Erik Miller

Date: 5/22/2023

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FIRST NAME: Jeffrey LAST NAME: Suzuki

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Tina Phan PHONE: [REDACTED] Cell Home Work

EMPLOYER: Northwestern University JOB TITLE: Grad Student

HOW LONG HAVE YOU LIVED IN LOS GATOS? 13 Years

Please list what experience, education, or volunteer positions that you have held.

Data Science Graduate Student from Northwestern University - 1 years
Economics Graduate from the University of Berkeley, California - 4 years
Staff Writer for the Berkeley Economic Review - 1 year
Economic Consultant - 2 years
Planning Commissioner of Los Gatos - 1 Year
President of the Los Gatos Anti-Racism Coalition - 3 Years

Other volunteer experience includes:

- Puerto Rico Disaster Relief Volunteer in 2018
- Volunteer for Herotent's Feed the Block program in 2020

Why are you interested in serving on the Complete Streets and Transportation Commission?

Accessible and safe transportation has always been a very important issue to me. I've realized increasingly that having alternative modes of transportations to cars is critical to a greener and more inclusive community. I would be proud to make Los Gatos more accessible to bikers, walkers, and public transit riders.

Secondly, I can greatly benefit from the position's educational benefits. I am a perpetual student and there is much to learn in the legal, environmental, and political nuances of such a position.

What do you see as the role of this Commission?

It ultimately plays an advisory role to the Los Gatos Town Council. It reviews existing policies and procedures regarding the transportation infrastructure and proposes improvements.

These proposals ultimately make their way to the Town Council for approval.

How will you balance your personal interests with the broader role of the Commission?

I do not have material conflicts of interest that exist within the town. I do not own any real assets personally here that would be affected by my decision-making in the Complete Streets and Transportation Commission.

As for biases, everyone has them. Everyone has varying views on how to tackle issues in transportation. But ultimately, I will conduct myself similarly to how I served as a Planning Commissioner: I will approach cases with an open mind, case by case. I will listen to opposing opinions carefully and aim to truly understand them.

How do you stay in touch with the overall priorities of the community?

I will listen to community input proactively. As someone who has attended and spoken at many town council meetings, I am keenly aware that transportation is towards the very top of residents' minds. Ultimately, I am here to serve the public and my appointment to the commission is a reflection of their voice.

Do you prefer an active role in advancing priorities or a formal advisory role?

Personally, I usually prefer an active role in advancing priorities. However, I have been willing to play both roles. There are cases where a person playing that role isn't necessary for a situation. There are also cases where someone must step up and mobilize the political will necessary to advance a new and effective program. At the end of the day, I am prepared to occupy the role that can do the most good.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

The **application deadline is 4:00 p.m. Friday, May 26, 2023**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held June 6, 2023, tentatively scheduled to begin at 5:00. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, June 5, 2023**. *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature: Jeffrey Suzuki Date: 05/26/2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

MAY 26 2023

TOWN OF LOS GATOS

HISTORIC PRESERVATION COMMITTEE APPLICATION

CLERK DEPARTMENT

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee please complete a separate application. Only applications for current openings will be considered at this time. Qualified applicants will be notified for an interview with Town Council.

For more information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: Lee LAST NAME: Quintana

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Paul Quintana PHONE: [REDACTED] Cell Home Work

EMPLOYER: Retired City of San Jose JOB TITLE: Planner

HOW LONG HAVE YOU LIVED IN LOS GATOS? +/- 45 years

Please list what experience, education, or volunteer positions that you have held.

Education:

- BA in Anthropology from UC Berkeley
- MA in Geography from San Jose State

Volunteer Positions:

- Redevelopment Advisory Committee - citizen representative
 - General Plan Committee - citizen representative during the 2000 and 2040 General Plan Updates and as a citizen representative HEAB during the first phase of the 6th Housing Element update
 - Two terms on the Planning Commission during which I also served on the Architectural Standards and Hillside Committee (during the development of the Hillside Development Standards and Guidelines), on CDAC and on the Historic Preservation Committee
 - PD Zoning Update Committee - citizen representative.
 - Volunteer for Friends of the Library and The New Museum of Los Gatos
 - Secretary of the Early Childhood Education Committee at Daves Avenue
 - Berkeley Student Co-op Board Member
-

Why are you interested in serving on the Historic Preservation Committee?

Historic Preservation is a Town-wide issue that should play an important part in the Town's planning process. The Town's designated Landmarks, Historic Districts and pre 1941 homes are major elements of how Los Gatos is perceived by both visitors and residents.

Have you ever attended a Historic Preservation Committee meeting? If yes, please provide a summary of your observation. If not, why not?

I have attended Historic Preservation Committee meetings in the past as a Planning Commissioner and an interested resident. I most recently attended the May 2023 Historic Preservation Committee meeting

How will you balance your personal interests with the broader role of the Committee which requires impartiality in the decision making process?

I do not believe that anybody can be 100% objective. However, I try hard to base decisions on the facts of a project in the context of existing regulations.

What do you see as the role of this Committee?

4

- The role of the Historic Preservation Committee is largely quasi-judicial.
 - The HPC acts as an advisory body to the Planning Commission, the DRC and the Director of Community Development on historic matters.
 - The HPC is also the deciding body for applications for minor exterior alterations to historic structures.
-

Describe your background in architecture, history, architectural history, city planning, archeology, or other historic preservation related disciplines.

See page 2-6

Describe your knowledge of the Town's residential and commercial design guidelines, and/or historic preservation regulations.

They often put me to sleep at night!

How would you describe your philosophy on planning?

The planning process:

- Should rely on common sense whenever possible
 - Should encourage public participation
 - Should be open, transparent, responsive, respectful
 - Should be receptive ideas, evidence and facts from many sources
 - Should encourage out of the box thinking
 - Should result in consistent decisions based on consistent interpretation of goals, policies, codes and regulations.
 - Should avoid conflicts between long and short term goals.
 - Should keep plans, documents and regulations up to date, internally consistent and consistent with each other.
-
- Should present information in a clear, simple, balanced manner

Have you discussed the role of a Committee member with any current or former Historic Preservation Committee member or with anyone on the Planning staff?

If yes, who and what did you learn?

I have talked with Jennifer Armer and Susan Burnett, a current Planning Commissioner who currently serves on HPC

Are you able to attend at least one State approved workshop or conference relating to historic preservation each year? ☒ Yes ☐ No

Please let us know how you heard about the recruitment:

☐ Town Website

☐ What's New Email Blast

☐ Social Media

☒ Town Newsletter

☒ Friend / Neighbor

☐ KCAT Ad

☐ Los Gatos Weekly Ad

☐ Town Meeting

☐ Chamber of Commerce

☐ Service Group

☐ Incumbent

☐ Other _____

The application deadline is 4:00 p.m. Friday, May 26, 2023. Applications received after the deadline will be held for the next recruitment.

Interviews will be held June 6, 2023, tentatively scheduled to begin at 5:00. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, June 5, 2023. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature:

Lee Buntana

Date:

May 24, 2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

LIBRARY BOARD APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee please complete a separate application. Please note you may only serve on one Board, Commission, or Committee. Only applications for current openings will be considered at this time. Qualified applicants will be notified for an interview with Town Council.

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IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: Deborah LAST NAME: Lowe

STREET ADDRESS: ZIP CODE: 95032

PHONE: Cell Home Work EMAIL:

EMERGENCY CONTACT: Wesley Leong PHONE: Cell Home Work

EMPLOYER: Stanford Childrens Health JOB TITLE: Pediatric Clinical Pharmacist

HOW LONG HAVE YOU LIVED IN LOS GATOS? 34 years

Please list what experience, education, or volunteer positions that you have held.

As mentioned above, I am a clinical pharmacist at Lucile Packard Childrens Hospital. I earned my PharmD from USC after receiving a BA from Berkeley.

Volunteer positions include:

Electoral Advocacy Board Member, TWW Los Gatos Indivisible (2016-present)

Member, Stanford Investigational Review Board (2013-present)

Member of the Art Docents of Los Gatos (until 2010)

VP of Programming, Art Docents of Los Gatos (2004-2006)

Chairperson for workshop committee, teaching art to students in the K- 8th grade level for the Los Gatos Union School district (2002-2010)

Chairperson for the RJ Fisher Middle School Book Fair (2009-2011) also added Hicklebee's to book fair

Chairperson for Blossom Hill Elementary School Book Fair (2004- 2006)

which included not just Scholastic Book Fairs but created book fair partnering with independent bookstore, Hicklebee's to better tailor the book selection for our student population.

Room Mom for numerous teachers at Blossom Hill Elementary School

Coached CYSA boys and girls soccer (2000-2004)

Coached LGLL baseball (2002-2007)

Enrollment Director, Los Gatos Parent Nursery School (1997-2000)

Webmaster/Board member for Los Gatos Rowing Club (2017-2019?)

Why are you interested in serving on the Library Board?

This will sound like a cliché...I have always loved reading. I grew up in San Francisco and I can remember my mom taking us to the North Beach Public Library to get our library cards. I grew up near Chinatown and the public libraries were a haven we could go to hang out and find books to read. I loved reading many series books ie. Silver Chief Dog of the North, The Narnia Chronicles, Seven Day Magic, Black Beauty...the list goes on and on. I would never have been able to do so without public libraries. Having access to so many books was and is a game changer in so many ways. It provides free access to so many, leveling an unequal playing field.

Public libraries are essential, not just for access to a wide range of books but also as a place where everyone from kids to seniors can come and participate in a range of services provided like workshops, classes, reading groups, storytimes. I am still friends with the children's librarian, Sandy, that was at Los Gatos Library when my kids were little! She moved on long ago but we have kept in touch after bonding over her story time which we attended regularly.

I want to give back to an institution that has been an integral part of my life as well as my kids. It needs to be nurtured, cared for and protected.

What are your unique perspectives and experiences that you would bring to this role?

I don't know if they are unique but I am Asian-American and in the tenor of these times I see myself as not just an advocate for the public library, but as a protector of the institution for all. My perspective is through not only the lens of being Asian-American but one with immigrant parents, that made reading and learning a priority of which the public library system was an essential component. I sit on Stanford's Investigational Review Board which oversees and approves what studies are accepted by the university. It has provided me the experience of evaluating proposals and consents for drug and behavioral science studies and discussing them with the medical board at large. The experience of working in a collaborative setting and evaluating studies objectively I think would be helpful.

How will you balance your personal interests with the broader role of the Board?

Being a scientist at heart, I tend to utilize the fact based, objective part of my brain. I may be vocal and passionate about social injustice etc. but at heart I am a team player. I also know that I am not a librarian or knowledgeable about library science all I can do is learn from the professionals and give my opinion as a lay person.

What do you see as the role of this Board?

I see my role as one as an advocate for the library and perhaps as a buffer. We live in tumultuous times and unfortunately public libraries, school libraries, book publishers and authors are under pressure to conform or appease various interest group. My hope is to be a cheerleader so to speak, for an inclusive place, a haven that encourages reading and learning anything a child, teen, or adult, so desires.

How do you connect with the community?

I attend events in town, wine walks, art walks. I belonged to NUMU in the past. I do belong to a LG based political organization that supports many events in town, walks, rallies. Participated in most of them. Attended classes through our Parks and Rec Department in the past.

What Library services do you currently use or have used in the past?

Story times for the kids when they were little and many of the events for kids.
I check out print books often and use the online services all the time.
Have attended workshops on genealogy tracing, book groups in the past. Knitting group once upon a time.
I also donate books to support the library.

Have you ever attended a Library Board meeting? If yes, please provide a summary of your observation.
If not, why not?

No I have not. I'm not sure why, maybe because I have been happy with our library and never thought about it. What is driving me, partially, is what I mentioned, the attack on not just public libraries, but public school curriculum and institutions whose primary goal is to educate, or provide the materials to do so to everyone.

Now that I am applying to the board I will attend the June 14th meeting!

For some reason, I have not become a member of the Friends of the Library. I always thought of it as something I would do when I retired, that I would volunteer to sort books etc. . But now that you bring it to my attention, I will join. When I retire I'll sort books!

Are you a member of the Friends of the Library? ☐ Yes ☒ No

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☒ Social Media |
| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☒ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |
-

The **application deadline is 4:00 p.m. Friday, May 26, 2023**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held June 6, 2023, tentatively scheduled to begin at 5:00. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, June 5, 2023**. *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature:  Date: May 25, 2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

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TOWN OF LOS GATOS

LIBRARY BOARD APPLICATION

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110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

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IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: David LAST NAME: Sabes

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Vicky Markman PHONE: [REDACTED] Cell Home Work

EMPLOYER: Currently Looking JOB TITLE: _____

HOW LONG HAVE YOU LIVED IN LOS GATOS? I have live in Los Gatos for 17 years. (Also, grew up right next door in Saratoga)

Please list what experience, education, or volunteer positions that you have held.

I am a graduate of the Santa Clara University School of Law with a Jurist Doctorate degree. As an undergraduate, I attended the University of California, at Berkeley where I received a Bachelors Degree from the College of Letters and Sciences in 'Peace and Conflict Studies.'

I am currently a volunteer for the international ENgin program which provides free ESL lessons for people living in Ukraine. I meet one on one via Zoom with a student who is from Kyiv and am not only teaching English, but also I am a person with whom they can help themselves by processing their experiences during this time of war and to help build their prospects for the future by continuing their education.

In addition, I am a new member of the Board of Directors for Congregation Sinai located in San Jose. The position is one of general responsibilities where I am serving as a sounding board for new ideas, helping to create and implement long term goals for the Synagogue along with finding pathways to participate in the larger community.

Previously, I was a member of the 'PJ Library' Committee at the Jewish Community Center which is in charge of locally fulfilling the mission of the national PJ Library program. The program provides free Jewish themed books each month to families with small children as well as reading programs and events for families. The Committee's main focus is to create and run these programs in local venues. The overarching goal is to spread the joy of reading as well as helping family find resources to teach their children about the traditions of growing up in a Jewish family.

Why are you interested in serving on the Library Board?

I am interested in serving on the Library Board because I believe that there are new opportunities for the Library to become a greater resource for the entire community.

I want to be a champion for the Library and its possibilities. I want to help make a the library a place where our diverse community will feel welcome and be able to thrive.

In some communities libraries are starting to be thought of as being less important because of the digital nature of online resources. Budgets have been cut, and can be a challenge to ensure that larger community understands the importance of the library and its role.

One troubling thing which also brought me to want to serve on the Library Board s that at this time in our country in many places there has been an attack on libraries and pressure as well as local government directives are being put on them to ban books. It is hard for me to even imagine that this is happening in our day. If I am chosen to be a member of the Town of Los Gatos Library Board, I will work my hardest to ensure that the freedom of ideas, education, thought, and the written word are never curtailed or restricted in our community library.

It is my goal to make the Town of Los Gatos Library a role model and example of success when a community comes together to speak out and protect freedom of speech and build a library which serves all members of our growing special diverse Town of Los Gatos.

What are your unique perspectives and experiences that you would bring to this role?

The large part of my career has been spent as a teacher working with students from all ages, grade K – School, as well as a teacher of English for adults. I feel that there is nothing more important than providing people with the opportunity to become lifelong learners. I have legal and business development experience including negotiation and mediation which has given me invaluable skills when working with others to build a consensus. As a Board member I will be able to understand, discuss, and do the hard behind the scenes work of making sure the Library systems is a sustainable success. During my studies at UC Berkeley, my department was far ahead of its time. There I have a deep understanding of the social history of our communities and the need for inclusion. It was one of the first academic programs to look at the challenges of ensuring that government programs reflect our diverse society.

Most importantly, I have the experience of using the library as not only a student, working adult, but also as a parent of a small child whom I have raised living in the Town of Los Gatos. I spent many many hours in the Children's Library participating in the programs offered for children and parents. We did our best to never miss story times, and there I sat with my daughter usually as the only father in the room. During those time I yearned to find programs available for parents to connect and build a supportive community. There we would still, all of us interested in passing the joy of reading to our children whom we care fo much about, yet there were not many opportunities for us to connect even though we were all in the library at the same moment. As my daughter grew, we began to come to the Library for its vast resources, and it's safe quiet place for her to study. I know what the library looks and feels like during those times and what it has to offer our students. Lately, I have been going to the library just myself to work and use its resources. This has given me a vast perspective from all different roles using our Library bringing diverse experience and understanding of our current library programs and those from the past.

How will you balance your personal interests with the broader role of the Board?

I hope and believe that my personal interests in building a successful Library will align with other members of the Board. This is a Board where by its very nature and mission has members who feel that the Library and its services are important to the Town of Los Gatos and its community. I personally will need to balance my enthusiasm for many goals which may be hard to implement because of budgetary reasons. By no means is there a blank check for the library and decisions will be made as to the types of programs and needs which take priority. So, none of them can become a personal mission which impedes the process of consensus building to made decisions.

It is my hope that the Library Board can become one whose role in the community increases and its impact will be seen as a great positive for all citizens.

What do you see as the role of this Board?

I see the role of the Board as one of support for library to continue its mission to provide our community with the best programs, resources and opportunities to serve all of our citizens in the Town of Los Gatos. In my mind the Library Board will be open to listening to new ideas from not only our hard working library staff but our larger community as well. The Board should be the place where these ideas can be brainstormed, discussed, and once agreed upon given a path to implementation. The Board are citizens of the Town of Los Gatos, they are also customers of the Library program and ideally the Board members should volunteer and be participants where there are opportunities.

How do you connect with the community?

I have over the years been very involved with multiple Jewish organizations in the Silicon Valley. My focus has always been to not only be a participant but an active member to set an example to others on the importance of building the community through action.

Most recently, I was a candidate in the last election to become a member of the Campbell Union High School District Board of Trustees. I ran because I wanted to share with the community my passion for education and work tirelessly in any way that I could to help the schools reach their goals. One of the many important aspects of our schools is to create and implement programs for students to feel safe, supported, confident, and included in our diverse community so that they may succeed.

These goals are a part of building any community and I believe that the focus on them should be not only in our schools, but also in our local governments. The Town of Los Gatos is a unique special place, and by supporting the needs of our families and their children it is the foundation of ensuring our community will continue to thrive for all of our citizens.

What Library services do you currently use or have used in the past?

I have enjoyed actively the resources and services of the Library for many years. Most recently, I have been spending time doing my work and research upstairs at one of the many tables offered for those in need of a quiet work space. I am volunteering as an ESL Teacher for a student living in Ukraine and the libraries ESL resources have been quite helpful in my efforts.

I bring my teenage daughter often to the library so that she may take advantage of the vast research resources and study space for teens. She prefers to be in the quiet comfort of the library so that she may focus on her schoolwork rather than being at home or the high school library.

Just last weekend I brought my wife to the library for the first time in many months. There she rediscovered the natural light from the upstairs windows which make for an ideal spot to think and work instead of remotely sitting at home all day.

Prior to my daughter becoming a teenager I spent endless hours at the library during her toddler years enjoying the storytime reading programs and children's library experience. I was lucky to be spending time with my daughter each day as 'mr. mom' and I can't express enough how much we appreciated the resources offered to parents with small developing children. It is a very safe and engaging space. I was also able to meet other parents during the programs which added to the experience.

Have you ever attended a Library Board meeting? If yes, please provide a summary of your observation. If not, why not?

Unfortunately, I have not been able to attend a recent Library Board Meeting. The youtube search features are not the best when it comes to localization of common terms. (besides the Los Gatos Town Council meetings which are available.) I intended to attend one prior to my application but I was unable to do so.

I will seek out advice on where to observe a Library Board Meeting in person or online prior to my interview if I am invited.

What I have been able to do is speak to some employees of the library as well as patrons using the library to begin to understand current perspectives of the library and its resources, along with ideas for improvement.

Are you a member of the Friends of the Library? ☐ Yes ☒ No

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☒ Other <u>Town Council Member</u> |
-

The **application deadline is 4:00 p.m. Friday, May 26, 2023**. Applications received after the deadline will be held for the next recruitment.

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I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature: David Sabes

Date: 5/25/2023

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NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]



TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum

POLICY NUMBER: 2-11

EFFECTIVE DATE: 2/28/1990

PAGES: 7

ENABLING ACTIONS:

REVISED DATES: 6/13/1994; 6/16/2014; 4/7/2015; 10/18/2016; 2/21/2017; 2/6/2018; 3/19/19; 9/3/2019; 6/1/2021; 12/7/21, 3/15/22, 8/2/22; 09/20/22

APPROVED:

PURPOSE

To establish a policy to encourage participation by the Town's residents on Town Boards, Commissions and Committees (hereinafter referred to as "Commissions"). The Town of Los Gatos is committed to inclusivity. We value all our community members, regardless of religion, immigration status, ethnicity, race, disability, gender, sexual orientation, or gender identity. The Town will encourage residents to participate on Commissions by advertising vacancies on Commissions for at least 30 days, preparing easily understood applications, maintaining clear descriptions of the role of each Board, Commission, and Committee and its respective members, providing current meeting schedules, and conducting public interviews of all Commission applicants, except as provided by this Policy.

SCOPE

This Policy applies to all applicants to Town Boards, Commissions and Committees.

POLICY

The Town Council encourages public participation in all decision-making and to be successful residents must be assured both that the participation is meaningful and that their input will be valued. The widest representation from the community can only be achieved if vacancies are well advertised so that anyone interested will have the opportunity to apply. Interviews of the applicants conducted in public by the Town Council demonstrates that it values these appointments and that all have an equal opportunity to be appointed. Applicants may apply to more than one Commission, and shall rank their choices in their preferred order, during each recruitment cycle.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 2 of 7	POLICY NUMBER: 2-11
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To ensure the greatest possible participation by the public, it is the Town's policy that no person shall be appointed to more than one Commission except in those cases where they are ex-officio members of other Boards, Commissions and Committees. This Policy does not apply to Commission members serving as representatives of their Commission who have been appointed by the Town Council.

RESIDENCY REQUIREMENTS

Residency within the incorporated municipal limits of the Town of Los Gatos, California is required for appointment and continued membership on all Town of Los Gatos Boards, Commissions, and Committees, with the exception of the Youth Commission.

Youth Commission:

The members shall be students who are entering grades 8 through 12 in the fall.

Membership for the students requires either residency in the incorporated limits of the Town of Los Gatos or residency in the unincorporated areas of the County of Santa Clara, which have a Los Gatos mailing address.

ATTENDANCE REQUIREMENTS

1. All members of all appointive Town Advisory Bodies should attend all regular and special meetings of said Advisory Bodies.
2. Any member not in attendance at a regular meeting of said Advisory Body for at least 70% of the meeting shall be considered absent.
3. Any member of an appointive Town Advisory Body who is absent from the number of regular meetings listed below appropriate to his or her Advisory Body shall, as a result, surrender his or her office on the Advisory Body and the office shall be considered vacant.
 - a. For an Advisory Body which holds six (6) or more regular meetings per a consecutive twelve (12) month period: three (3) regular meetings.
 - b. For an Advisory Body which holds five (5) or fewer regular meetings per a consecutive twelve (12) month period: two (2) regular meetings.
 - c. For an Advisory Body which holds sixteen (16) or more regular meetings per a consecutive twelve (12) month period: eight (8) regular meetings.
4. Consistent with the Family Medical Leave Act and the California Family Rights Act, absences of up to 12 weeks due to parental leave constitute excused absences.
5. The vacant position shall be filled by appointment by a majority vote of the Town Council, for a term equal to the unexpired portion of the office vacated. Any member removed from office due to non-attendance may re-apply to serve on a Town Advisory Body but will not be treated as an incumbent in any subsequent application to the same Advisory Body.
6. If a Youth Commissioner liaison misses three meetings of a liaison Commission during a consecutive twelve (12) month period*, the Youth Commission shall appoint a different Youth Commissioner as liaison.

*Consecutive twelve (12) month period is defined as any consecutive twelve-month period beginning with the first absence. A regular meeting shall not be cancelled and replaced with a special meeting in order to alleviate an absence by an advisory body member.

QUORUM REQUIREMENTS

The number of members needed to constitute a quorum on any Town Advisory Body shall be a majority of the total number of filled seats.

PROCEDURES

The following procedures will be followed by the applicant, the Town Clerk, and the Town Council for the appointment of applicants to Town Commissions:

Responsibility and Actions: Town Clerk

A. Annual Recruitments

Adult Commission members' terms begin on January 1st and end December 31st, Youth Commissioners' terms follow the academic year and begin on August 1st and end on June 30th. The Town Clerk shall perform the following duties in conducting an annual recruitment for Commission members:

1. Notify Town Council of vacancies on Commissions by indicating the names of the Commissions, the number of terms expiring or being vacated, names of individual(s) with expiring terms or vacating seats, advertising periods (at least 30 days) and the date of interview.
2. Advertise the vacancies, including the application deadline and the interview date. Interviews and appointments for Adult Commissioners shall occur after annual Mayor and Vice Mayor selection, and in the case of election years, after new Council Members have been seated. Interviews and appointments for Youth Commissioners shall occur by the fourth Wednesday in May, no earlier than 4:00 p.m.
3. Prepare and maintain easily understood applications for appointment to Commissions. Applications shall include the following policy information:
 - a. Prior to initial appointment to any Commission, non-incumbent applicants must be interviewed by the Town Council. The applications of those not appearing will be held for the next recruitment.
 - b. If an incumbent Commissioner is requesting reappointment to the same Commission, the incumbent may submit a request to be interviewed by telephone, with their application, instead of attending the interview or must submit a letter prior to the interviews, describing the reason why the applicant cannot be present telephonically or in person for the interview, and why the applicant should be reappointed to the Commission.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 4 of 7	POLICY NUMBER: 2-11
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c. Submissions deadlines are mandatory; no exceptions are permitted.

4. Applications:

- a. *For adult applicants* — Accept applications, verify eligibility, and distribute copies of the applications of eligible applicants to the Town Council prior to the interviews for appointment.
- b. *For student applicants* — Accept applications, verify eligibility, and distribute copies of the applications of eligible applicants to the Town Council Selection Committee, consisting of the Mayor, Vice Mayor, Police Chief, and Youth Commission Chair (if not reapplying), prior to the interviews for appointment.

5. Notify the applicant by letter or email as to the date and time of the interview and provide the option for an in person or teleconference interview.

6. Facilitate the Council voting process set forth below by informing Council as to how many votes are possible on each Commission, calling out applicants' names, and identifying the applicants receiving sufficient votes for appointment. This process does not apply to student applicants.

7. Applicants:

- a. *For adult applicants* — After the interviews and Council vote are completed, notify all applicants of the Council's action, and explain Town policy of keeping application active for one year with notification of subsequent openings on that Commission to the interested applicants.
- b. *For student applicants* — After the interviews are completed, notify all applicants of the Council Committee's action, and prepare a staff report for the Town Council to ratify the Committee's appointment at the first Town Council meeting in June.

Interview Process

To ensure the interview process is consistent, fair, and equitable, each applicant shall be asked the same standard questions, as provided below. Notwithstanding, no Council Member shall be prevented from asking appropriate questions of applicants.

1. If appointed, what ideas would you like to see the Commission explore?
2. Please expand beyond the written response on your application: your experience, interest, and/or expertise that you feel would be most useful to the Commission.
3. Please elaborate on any written response provided in the application to assist the Council learn more about you.
4. If you did not answer any of the questions on the application, please explain why.

The standard questions are limited in number to allow an applicant sufficient time to respond. While the intent is for each Council Member to be able to ask one question of each applicant, the Council may decide not to ask all of the provided questions, change the order of the questions, or rotate which Council member asks a specific question. Interview questions will be reviewed annually by the Town Council in advance of the interview process for any potential modifications.

Balloting Process

Unless determined otherwise, the Council shall conduct a ballot vote for the appointment of individuals to fill the vacancies for each Commission. Such ballot vote may be conducted at either a regular, adjourned, or special meeting of the Town Council. The ballot vote process shall be conducted as follows:

1. The Town Clerk shall provide a ballot to each Town Council member listing the names of all applicants and “None of the above” for each respective Commission. Prior to the vote, the Town Clerk shall publicly announce the position vacancy and all applicant names that are listed on the ballot.
2. Each Council member may vote for the same number of applicants as there are current vacancies on the respective Commission. In no case, can a Council Member cast more votes than there are vacancies; or vote for the same candidate more than once on each ballot (i.e. cumulative voting – e.g. where there are three vacancies, a Council member may not give all three votes to the same candidate). A Council Member is not required to vote for any of the candidates or for the total number of vacancies available.
3. The Town Clerk shall collect all ballots and shall publicly announce the name of each Town Council member and how that Council member cast his or her vote. In the case of a tie vote, the Town Clerk will announce that there is a tie and that a run-off vote shall be conducted but will not announce the names of the applicants in the run-off. Once all voting is concluded and a decision made, the votes will be made public. The run-off ballot will also include a “None of the above” option.
4. Applicants receiving a majority number of votes shall be deemed appointed to the Commission. In the event of a tie, a run-off vote shall be conducted among the applicants receiving the highest number of votes from the previous round. This shall continue until a majority consensus on an applicant(s) is reached for the number of vacancies to be filled. In the event of an unbreakable tie, the Council may determine an alternative method for selecting the appointee(s) or direct the Town Clerk to re-advertise the vacancy.
5. If an applicant(s) is appointed to an Advisory Body which has vacancies for both full and partial, unexpired terms, the length of the appointee’s term will be determined by the Mayor.

B. Mid-Term Recruitments

During the year, Commissions may experience vacancies that drop the number of filled seats to a number of members that is not sufficient to conduct Commission business. The Commission may request the Council to conduct a mid-term recruitment to fill seats. To the extent possible, the Town Clerk will consolidate mid-term recruitments to minimize the number of recruitments occurring throughout the year. In the event of a vacancy on the Planning Commission, the Town will automatically conduct a mid-term recruitment. Mid-term recruitments will not be conducted for Youth Commissioners. The Town Clerk shall advertise mid-term vacancies on Commissions for at least 15 days.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 6 of 7	POLICY NUMBER: 2-11
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Responsibility and Action: Applicant

1. Read the Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum Policy, complete and submit to the Town Clerk the application for appointment to a Town Commission by the advertised deadline date and time.
2. *For adult applicants:* Attend the Council meeting to be interviewed for Commission appointment. The applicant is required to notify the Town Clerk no later than 4:00 p.m. the Friday before the scheduled interview date whether they will attend in person or via teleconference.
3. *For student applicants:* Attend the Council Selection Committee interview session. The applicant is required to notify the Town Clerk no later than 4:00 p.m. the Friday before the scheduled interview date whether they will attend in person or via teleconference.
4. If an incumbent Commission member is requesting reappointment to the same Commission and is not available on the date of the interview, the incumbent must submit a letter by 4:00 p.m. the Friday prior to the interviews, describing the reason why the applicant cannot be present telephonically or in person for the interview, and why the applicant should be reappointed to the Commission.
5. If appointed, prior to starting the Commission term, appointees are required to attend a Commissioner Orientation and take the "Oath of Office."
6. Attend Advisory Body meetings once term begins.
7. Read the Commissioners' Handbook. Hard copies of the Handbook are to be returned to the Town Clerk when the term is complete.

Responsibility and Action: Town Council

1. Review applications.
2. *For adult applicants* – Interview applicants individually by Commission at a public meeting with all applicants present.
For student applicants – Town Council Selection Committee interviews applicants.
3. Determine if the incumbents not in attendance and having submitted a letter pursuant to this Policy should be considered for reappointment.
4. If there are limited applications for any vacancy to a Commission, the Mayor, on behalf of the Council, may request that the Town Clerk re-advertise the vacancy, reschedule the interviews, and notify all applicants of the new interview date.

COMPLIANCE - GROUNDS FOR DISMISSAL

A member may be removed from the Advisory Body prior to the end of his or her term by a three-fifths (3/5) vote of the Town Council and may not be reappointed for the following reasons:

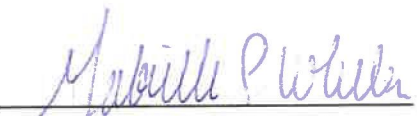
1. Failure to attend Advisory Body meetings.
2. Failure to file the following documents required by the Fair Political Practices Commission (Adult Commissioners):
 - a. Form 700 – Assuming Office, Annual, and Leaving Office when term is complete.
 - b. Planning Commissioners are also required to complete AB 1234 Ethics Training and file the original certificate with the Town Clerk every two years.
3. Failure to comply with all Town Policies, Guidelines, and Handbooks.

CONFLICT OF INTEREST

Under the Fair Political Practice Act, an advisory board member has a disqualifying conflict of interest in a governmental decision if it is foreseeable that the decision will have a financial impact on his or her personal finances or other financial interests. In such cases, there is a risk of biased decision-making that could sacrifice the public's interest in favor of the official's private financial interests. To avoid actual bias or the appearance of possible improprieties, the public official is prohibited from participating in the decision.

The Fair Political Practice Act does not prohibit an advisory board member from participating in a decision simply by virtue of holding a position as a board member, director, officer, or employment with a nonprofit corporation. However, the Town strongly encourages that in the event that a decision concerns a nonprofit corporation for which an advisory board member is a board member, director, officer, or employed with that nonprofit corporation, the person should recuse him or herself and at a minimum shall disclose the potential conflict of interest before any discussion and decision.

APPROVED AS TO FORM:


Gabrielle Whelan, Town Attorney



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/06/2023

ITEM NO: 1

ADDENDUM

DATE: May 31, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board

REMARKS:

Attachment 3 is the application for Susan Ward for the Historic Preservation that was not previously included in Attachment 1.

Attachments Provided with the Staff Report:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum

Attachment Provided with this Addendum:

3. Application for Susan Ward

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney

TOWN OF LOS GATOS

HISTORIC PRESERVATION COMMITTEE APPLICATION

RECEIVED
TOWN OF LOS GATOS

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

MAY 24 2023

CLERK DEPARTMENT

General eligibility requirement: Resident of the incorporated limits of the Town of Los Gatos.
Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee please complete a separate application. Only applications for current openings will be considered at this time. Qualified applicants will be notified for an interview with Town Council.

For more information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit Boards, Commissions & Committees | The Los Gatos CA Official Site!

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FIRST NAME: Susan LAST NAME: Ward

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Jolene Miller PHONE: [REDACTED] Cell Home Work

EMPLOYER: Retired JOB TITLE: Clinical Nurse Specialist - RN

HOW LONG HAVE YOU LIVED IN LOS GATOS? 35 years

Please list what experience, education, or volunteer positions that you have held.

Y/WCA Volunteer Staff & Teach
" " & Board
PTA
Diabetes Soc. Summer Camp
Boy Scouts leader
Camp Fire volunteer
Girl Scouts
L.G. Veterans Group - early years
staff Nurse Group Leader
creator - VA & Stanford Research coordinators
Floasts Christmas Parades
Masters in Nursing - Phi Kappa Phi
Jury Duty - soon
Easter Egg Hunts - large scale
Managed Women's Soccer Team 18 years - played 28 yrs
VA Human Subjects - Clinical Studies unit - HIV, etc
VA Geropsych [locked] Unit - Administrative & client care plans

Why are you interested in serving on the Historic Preservation Committee?

Family History starting with Civil War Yankee Group in LG
My home historically built 1850-60
Great Grandfather one of four LG Town Founders
Learning about committee & contributing

Have you ever attended a Historic Preservation Committee meeting? If yes, please provide a summary of your observation. If not, why not?

No
Busy with other ventures - elders work
Not aware of opportunity

How will you balance your personal interests with the broader role of the Committee which requires impartiality in the decision making process?

Golden Rule
Speak up & measure my insights
Assume I will have a instruction guide

What do you see as the role of this Committee?

Experienced members of Committees - Work & Volunteer
Prefer to contribute, lead if absolutely required

Describe your background in architecture, history, architectural history, city planning, archeology, or other historic preservation related disciplines.

Architecture - Great Grandfather - L.G. - Built Lynden Hotel & Roads
Grand Father - " - Local
" - Sports " + Mts
History - Mainland Hx Orchard & home & exchange
Arch. Hx - own property GG Father brought materials for town sewers, roads
city planning - Family worked with town planning for Soundland project 1970-1980
Archeology - My Father worked as Archeologist & later taught Archeology as
did his Mother. Smithsonian, Park Service about work

Describe your knowledge of the Town's residential and commercial design guidelines, and/or historic preservation regulations.

Evolving
Not entirely sure of current regulations

How would you describe your philosophy on planning?

Research for guidelines } philosophy
Measure merits
Maintain community values
Educate voters

Have you discussed the role of a Committee member with any current or former Historic Preservation Committee member or with anyone on the Planning staff?

If yes, who and what did you learn?

Too long ago - Too time consuming with work & family

Are you able to attend at least one State approved workshop or conference relating to historic preservation each year? ☒ Yes ☐ No

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☒ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

The application deadline is 4:00 p.m. Friday, May 26, 2023. Applications received after the deadline will be held for the next recruitment.

Interviews will be held June 6, 2023, tentatively scheduled to begin at 5:00. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, June 5, 2023. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

I understand the scheduled interview date and time is Tuesday, June 6, 2023, tentatively scheduled to begin at 5:00 p.m.

Signature:

Susan Ward

Date:

5/24/2023

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/06/2023

ITEM NO: 1

ADDENDUM 2

DATE: June 4, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board

REMARKS:

The staff report erroneously omitted the names of two Arts and Culture Commission applicants: Cristiano Colantoni and Dornaz Memarzia. The applications are included in the materials previously distributed. The correct list of application received for the Art and Culture Commission is listed below.

ARTS AND CULTURE COMMISSION (ACC)

One (1) vacancy for a short-term seat expiring December 31, 2023.

Applicants (3):

Cristiano Colantoni
Kathy Kelly
Dornaz Memaria

Vacant Term (1)

Attachments Provided with the Staff Report:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum

Attachment Provided with previous Addendum:

3. Application for Susan Ward

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 06/06/2023

ITEM NO: 1

DESK ITEM

DATE: June 6, 2023
TO: Mayor and Town Council
FROM: Laurel Prevetti, Town Manager
SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Complete Streets and Transportation Commission, Historic Preservation Committee, Library Board, and Personnel Board

REMARKS:

The staff report incorrectly listed the number of vacancies for the Art and Culture Commission and the Library Board. There are two (2) vacancies for the Art and Culture Commission and one (1) vacancy for the Library Board. The correct number of vacancies were listed on the Boards and Commission webpage for the recruitment. Below is the revised list of applicants and the correct number of vacancies.

Each Council Member will have printed hard copies of the interview questions contained in Town Council Policy Number 2-11: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum; and rating sheets for notes. After the interviews are concluded, a printed ballot will be provided to each Council Member. After voting, the Clerk will compile the results, issue any runoff ballots as needed, and read the appointments and votes.

ARTS AND CULTURE COMMISSION (ACC)

Two (2) vacancies for short-term seats expiring December 31, 2023.

Applicants (3):

Cristiano Colantoni
Kathy Kelly
Dornaz Memaria

Vacant Term (2)

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager and Town Attorney

REMARKS (continued):

BUILDING BOARD OF APPEALS (BOA)

Two (2) vacancies for one (1) short-term seat expiring December 31, 2023; and one (1) short term seat expiring December 31, 2024.

Applicants (1):

Jared Ajlouny

Vacant Terms (2)

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC)

One (1) vacancy for a short-term seat expiring December 31, 2025.

Applicants (4):

Kevin Dillion

Gregory Gentile

Erik Miller

Jeffrey Suzuki

Vacant Term (1)

HISTORIC PRESERVATION COMMITTEE (HPC)

One (1) vacancy for a short-term seat expiring December 31, 2023.

Applicants (2):

Susan Ward

Lee Quintana

Vacant Term (1)

LIBRARY BOARD (LIB)

One (1) vacancy for a short-term seat expiring December 31, 2024.

Applicants (2):

Deborah Lowe

David Sabes

Vacant Terms (1)

PERSONNEL BOARD

One (1) vacancy for a short-term seat expiring December 31, 2025.

Applicants (0):

Vacant Term (1)

Attachments Provided with the Staff Report:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum

Attachment Provided with Previous Addendum:

3. Application for Susan Ward