



**TOWN OF LOS GATOS
COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION
MARCH 28, 2024
110 EAST MAIN STREET
TOWN COUNCIL CHAMBERS
5:00 PM**

*Eleanor Yick, Chair
Jeffrey P. Blum, Vice Chair
Dick Konrad, Commissioner
George Rossmann, Commissioner
Pradeep Khanal, Commissioner
Martha Sterne, Commissioner
Lincoln Withrow, Youth Commissioner
Matthew Hudes, Council Liaison*

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to clerk@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may email clerk@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in the agenda packet: 11:00 a.m. the Friday before the Commission meeting.

For inclusion in the agenda packet supplemental materials: by 11:00 a.m. the day before the Commission meeting.

For inclusion in a desk item: 11:00 a.m. the day of the Commission meeting.

Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to clerk@losgatosca.gov by 3:00 p.m. the day of the meeting.

CALL MEETING TO ORDER

ROLL CALL

CONSENT ITEMS *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items.)*

- [1.](#) Approve Minutes of the February 15, 2024 Special Meeting.
- [2.](#) Approve Minutes of the February 22, 2024 Regular Meeting.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Community Health and Senior Services Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

- [3.](#) Review and Update Task Force Assignments (Information Item)
- [4.](#) Report Out from Task Forces Regarding Goal Area Work (Discussion Item)
- [5.](#) Discuss Possible Formats and Sections for the CHSSC Annual Report (Discussion Item)
6. Commissioner Updates (Verbal Report)
- [7.](#) Anticipated Future Agenda Items (Information Item)

ADJOURNMENT

ADA NOTICE In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354- 6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR §35.102-35.104]



DRAFT
Minutes of the Community Health and Senior Services Meeting
February 15, 2024

The Community Health and Senior Services Commission conducted a special meeting in person on Thursday, February 15, 2024, at 5:00 p.m.

MEETING CALLED TO ORDER 5:00 P.M.

ROLL CALL

Present: Chair Yick, Vice Chair Blum, Commissioner Khanal, Commissioner Rossmann, Commissioner Sterne, Council Liaison Hudes

Absent: Commissioner Konrad, Youth Commissioner Withrow

Staff Present: Assistant Town Manager Nomura, Library Director Baker

CONSENT ITEMS

1. Approve Minutes of the November 30, 2023 Meeting

MOTION: Motion by Chair Blum to approve the minutes as corrected. **Seconded by Commissioner Khanal.**

VOTE: Motion passed 5-0

2. Approve the Minutes of the December 15, 2023 Meeting

MOTION: Motion by Chair Blum to approve the minutes as corrected. **Seconded by Commissioner Rossman.**

VOTE: Motion passed 5-0

VERBAL COMMUNICATIONS

Opened public comment.

Closed public comment.

OTHER BUSINESS

3. Discuss Public Input Received regarding the Interim Community Center and Provide a Recommendation to Council

Opened public comment.

Tim Picraux spoke for focusing on the first question presented at the workshop.

Closed public comment.

Staff presented the item.

MOTION: **Motion by Chair Yick** to recommend that the CHSSC has identified the following criteria for selection service providers: 1. It is a non-profit serving Los Gatos and others; 2. It has a volunteer support base to help it carry out its mission; 3. That it is a service provider that has needs themselves, i.e. space, financial; 4. Service providers that meet a basic needs in the community such as mental health, wellness, health, food, and so on; 5. Service providers that provide or can provide access to or information for transportation needs; 6. Service providers that are willing to work in a rotational shared space. **Seconded by Vice Chair Blum**

VOTE: **Motion passed 5-0**

MOTION: **Motion by Commissioner Blum** that by way of giving examples to Town Council [for service providers] we include CASSY, West Valley Community Services, The Health Trust, Sourcewise, Behavioral Health at the County, and Plant Based Advocates which are not all inclusive, but are examples that we have in mind. **Seconded by Chair Yick**

VOTE: **Motion passed 5-0**

MOTION: **Motion by Chair Blum** to recommend to use the funds prudently, which means doing as follows: Funds to be applied for two rooms to serve functions we would like for the new center. A) Meeting room for hybrid/zoom meetings with modern equipment. B) A room with shared desks for use by local impactful service providers. Consultant and design work expenses should be kept to a minimum. All additional funds should be conserved for developing a future community center. **Seconded by Commissioner Khanal.**

Motion amended by Blum to replace the words “room(s)” with “space(s)”.

VOTE: **Motion passed 5-0**

4. Discuss Distribution of CHSSC Brochures

The Commissioners discussed distribution of flyers and gave copies of flyers to staff and Commissioners.

Opened public comment.

Closed public comment.

5. Review Mission and Goals, and Discuss CHSSC Governance Pertaining to the Senior Roadmap Goals.

Opened public comment.

Tom Picraux spoke that CHSSC governance should be broader than getting input from service providers.

Closed public comment.

The Commissioners discussed the reach of their governance as it pertains to their goals and ideas for communication with other organizations. Staff asked to find an alternative date for the Commission to report to Council.

ADJOURNMENT

The meeting adjourned at 6:36 p.m.

Respectfully Submitted:

Ryan Baker, Library Director



DRAFT
Minutes of the Community Health and Senior Services Meeting
February 22, 2024

The Community Health and Senior Services Commission conducted a regular meeting in person on Thursday, February 22, 2024, at 5:00 p.m.

MEETING CALLED TO ORDER 5:00 P.M.

ROLL CALL

Present: Chair Yick, Vice Chair Blum, Commissioner Konrad, Commissioner Rossmann, Commissioner Sterne, Council Liaison Hudes

Absent: Commissioner Khanal, Youth Commissioner Withrow

Staff Present: Assistant Town Manager Nomura, Library Director Baker

Change to agenda – Chair Yick asked that item 3 be integrated into the discussion of item 2.

VERBAL COMMUNICATIONS

Opened public comment.

Closed public comment.

OTHER BUSINESS

1. Receive a Report of Expenditure of FY2023/24 CHSSC Funds.

Staff reported that the CHSSC has spent \$549.17 so far.

Opened public comment.

Closed public comment.

2. Set CHSSC Goals for 2024

Chair Yick assigned the following Task Force roles:

Goal 1: Blum, Yick. Blum to serve as liaison to LG Thrive

Goal 2: Konrad, Rossmann, Yick. Mental health to be added to goal 2.

SUBJECT: Draft Minutes of the Community Health and Senior Services Commission
Meeting of February 22, 2024

DATE: March 28, 2024

Goal 3: Yick, Sterne, Withrow.

Goal 4: Sterne, Yick, Withrow.

Goal 5: Khanal, Konrad.

Goal 7: Rossmann, Blum, Konrad.

Housing opportunities: Yick.

Youth Commissioner to additionally help coordinate student volunteers, communicate with the PTA, and assist with social media advertising.

Opened public comment.

Closed public comment.

3. Discuss the Role of Youth Commissioner Assigned to the CHSSC

Discussion held with Item 2.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Respectfully Submitted:

Ryan Baker, Library Director



**TOWN OF LOS GATOS
CHSSC AGENDA REPORT**

MEETING DATE: 03/28/2024

ITEM NO: 3

DATE: March 21, 2024
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Review and Update Task Force Assignments (Information Item)

RECOMMENDATION:

Review and update Task Force assignments.

BACKGROUND:

Task Force Assignments were given at the February 22, 2024 CHSSC meeting. The attached list records those assignments, including minor updates provided by Chair Yick.

Attachments:

1. Task Force Assignment List

March 20, 2024

To: CHSSC Commissioners

Fr: Eleanor Yick

Re: 2024 Goal Assignments and Task Force Memberships

* = Chair

** = Liaison

•**Goal 1 –Appealing & Inviting Facility**

Jeff Blum**
Eleanor Yick

•**Goal 2: Core Senior Services**

(Including an update on Mental Health Report -
Jeff Blum & George Rossman)

Dick Konrad *
Randy Cobb
Lisa Lenoci
Kathy Mlinarich
Tom Picraux
George Rossmann
Eleanor Yick

•**Goal 3: Communications & Engagement**

Eleanor Yick *
Dick Konrad
Lisa Lenoci
Kathy Mlinarich
Tom Picraux
Martha Sterne

•**Goal 4: Volunteer Support & Engagement**

Martha Sterne *
Dick Konrad
Lisa Lenoci
Kathy Mlinarich
Tom Picraux
Eleanor Yick

•**Goal 5: Enhanced Transportation Options**

(Referred to Complete Streets & Transportation)

Pradeep Khanal**
Dick Konrad **

•**Goal 6: Senior Housing Options & Information**

(Will review/edit the Town's resources on Senior Housing)

Tom Picraux
Eleanor Yick

•**Goal 7: Integrated Governance, Funding, and**

Accountability (Does this Goal Area include
The Grants Committee?)

George Rossmann*
Jeff Blum
Greg Gentile
Dick Konrad

8. Compilation of Annual Report

(Draft date: May 21st TBC)

Eleanor Yick * & Jeff Blum*
+ Input: All Commissioner's



**TOWN OF LOS GATOS
CHSSC AGENDA REPORT**

MEETING DATE: 03/28/2024

ITEM NO: 4

DATE: March 21, 2024
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Report Out from Task Forces Regarding Goal Area Work (Discussion Item)

RECOMMENDATION:

Report out from Task Forces regarding goal area work.

DISCUSSION:

Task Force members may report out on their work in their assigned goal areas.

Attachments:

1. LG Thrives Movie Event Flyer

Los Gatos Thrives Foundation

for older adults



Premiers

Monthly Monday Morning Movie

(First Monday of the month, except on holidays)

SAVE THE DATE!

May 6th, 10 a.m. -12:30 p.m.

Good Movie, Good Coffee and Friends

Great way to start the week

Movies To Be Announced

Los Gatos Theatre

Tickets \$10 include movie, coffee and pastry

Buy Your Ticket & Reserve a seat on-line

Or at the door.

losgatostheatre.com

For More Information scan



*Los Gatos Thrives Foundation for Older Adults' mission is to make
Los Gatos an age-friendly community for older adults
to live engaged and meaningful lives.*

Los Gatos Thrives is a 501c3 non-profit

losgatosthrives.org

*Sponsors: CineLux Los Gatos Theatre
and Los Gatos Coffee Roasting Co.*



**TOWN OF LOS GATOS
CHSSC AGENDA REPORT**

MEETING DATE: 03/28/2024

ITEM NO: 5

DATE: March 21, 2024
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Discuss Possible Formats and Sections for the CHSSC Annual Report
(Discussion Item)

RECOMMENDATION:

Discuss possible formats and sections for the CHSSC Annual Report.

DISCUSSION:

The Commission may consider brainstorming the format and section templates that will comprise the CHSSC's report to Town Council on June 4, 2024 regarding the progress on Year One of the Senior Road Map.



TOWN OF LOS GATOS
CHSSC AGENDA REPORT

MEETING DATE: 03/28/2024

ITEM NO: 7

DATE: March 21, 2024
TO: Community Health and Senior Services Commission
FROM: Ryan Baker, Library Director
SUBJECT: Anticipated Future Agenda Items (Information Item)

ITEMS:

April 25, 2024 CHSSC meeting

Presentations by local service providers

May 23, 2024 CHSSC meeting

Finalize CHSSC Report to Town Council

Select Presenters for Report

Additional recommendations on Interim Community Center after conclusion of community partner RFI

June 4, 2024 Town Council

CHSSC Report to Town Council