



**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION AGENDA  
SEPTEMBER 18, 2024  
100 VILLA AVENUE, LIBRARY CONFERENCE ROOM  
4:00 PM**

*Dornaz Memarzia, Chair  
Bent Jensen, Vice Chair  
Maureen Cappon-Javey, Commissioner  
Anne Lamborn, Commissioner  
Cristiano Colantoni, Commissioner  
Thomas Spilsbury, Commissioner  
Arthur Wang, Youth Commissioner  
Kaedon Chung, Youth Commissioner*

**HOW TO PARTICIPATE**

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov).

**Public Comment During the Meeting:**

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.

Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

**Deadlines to Submit Written Comments:**

If you are unable to participate in person, you may email [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov) with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Commission must provide the comments as follows:

For inclusion in the agenda packet: by 11:00 a.m. the Thursday before the Commission meeting.

For inclusion in the agenda packet supplemental materials: by 11:00 a.m. the day before the Commission meeting.

For inclusion in a desk item: by 11:00 a.m. the day of the Commission meeting.

Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email by 3:00 p.m. the day of the meeting.

## **CALL MEETING TO ORDER**

## **ROLL CALL**

- i. Introduction of New Youth Commissioners

## **COMMISSIONER REPORTS**

**CONSENT ITEMS** *(Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items.)*

1. Approve Minutes of the August 21, 2024 ACC Meeting

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Arts and Culture Commission on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Commission. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Discuss Public Arts Master Plan Public Input
3. Select Colors for Gateway Sculpture 4 and 5
4. Discuss Bas-reliefs in Town

## **ADJOURNMENT**

**ADA NOTICE** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354- 6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR §35.102-35.104]



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**DRAFT  
Minutes of the Arts and Culture Commission Meeting  
August 21, 2024**

The Arts and Culture Commission conducted a regular meeting in person on August 21, 2024 at 4:00 p.m.

**MEETING CALLED TO ORDER at 4:05 p.m.**

**ROLL CALL**

Present: Vice Chair Jensen, Commissioner Colantoni, Commissioner Cappon-Javey, Commissioner Spilsbury

Absent: Chair Memarzia, Commissioner Lamborn

Also Present: Staff Liaison Baker

**COMMISSIONER REPORTS**

**VERBAL COMMUNICATIONS**

Open public comment.

Sheila Bonnet expressed interest in attending the commission meeting.

Close public comment.

**OTHER BUSINESS**

**1. Discuss Public Arts Master Plan Public Input Workshop**

The commission discussed and will continue the item at the September meeting.

**ADJOURNMENT**

The meeting adjourned at 5:01 p.m.

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SUBJECT: DRAFT MINUTES OF THE ARTS AND CULTURE COMMISSION MEETING OF  
AUGUST 21, 2024

This is to certify that the foregoing is a true  
and correct copy of the minutes of the  
August 21, 2024 meeting as approved by the  
Arts and Culture Commission.

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Ryan Baker, Library Director



**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION  
AGENDA REPORT**

MEETING DATE: 09/18/2024

ITEM NO: 2

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DATE: September 15, 2024  
TO: Arts and Culture Commission  
FROM: Ryan Baker, Library Director  
SUBJECT: Discuss Public Arts Master Plan Public Input

**RECOMMENDATION:**

Discuss public arts master plan public input.

**DISCUSSION:**

The Commission should discuss if the following format is acceptable, or if changes should be made:

**Title and messaging for workshop:**

Public Arts Masterplan Public/Community Input Session

**Main takeaway goals for the Arts Commission:**

1. To take away enough community ideas to define and craft the next step of the Arts Master Plan.

**Main communication for Public:**

Engaging the community in the creation of a municipal public arts master plan is essential for ensuring that the plan reflects the diverse voices, values, and cultural heritage of the entire community of Los Gatos. Public art plays a vital role in shaping the identity and vibrancy of a city, and the success of such initiatives depends on the active participation of residents, local artists, and stakeholders. By gathering input from the community, the plan can be tailored to meet the unique needs and aspirations of the people Los Gatos, fostering a sense of ownership and pride in the public spaces that are enriched through art. This collaborative approach not only enhances the cultural landscape but also strengthens the social fabric, making the community more inclusive and cohesive.

**PREPARED BY:** Ryan Baker  
Library Director

**Ground Rules:**

- These responses will shape the Arts Master Plan and the next steps in the process.
- All ideas are welcome. We want this to be a firehose of ideas.
- Don't shoot down anyone else's ideas, build upon them.
- Ideas can be general or specific.
- Foster an environment of creative cooperation.
- For the purpose of this workshop, public arts is defined as physical arts or performing arts in any form that is freely accessible to the public in open public spaces.
- The timeline for the Arts Master Plan is one year from now, with additional opportunities for public input and draft review in fall, winter, and spring.

**Format for input gathering:**

Each question will have a station. Attendees will divide into five groups and move from station to station. Five stations will have butcher paper and one station will have a map of the Town. An ACC Commissioner or staff person will facilitate each station. Attendees will discuss and write ideas onto sticky notes to add to butcher paper.

**Ask the following five questions of participants (one per station):**

1. What are ideas for incorporating public arts into the Town's public parks and infrastructure such as sidewalks and streets?
2. What does Los Gatos currently lack for public arts?
3. Where are the best locations in Town for public arts (using map board and pins)?
4. Who are the stakeholders for public arts in Los Gatos? Who are we missing?
5. What are opportunities for public arts? What kinds of public arts would you like to have in Town?

**Upon exiting, a survey card will be given asking:**

1. Do you want to be added to a mailing list for the Arts Master Plan?
2. Would you be willing to be an active volunteer as this process continues (time commitment of 10 hours total)?
3. What question should we have asked today that we didn't?

**Advertising for the workshop could be done through:**

Direct contact/invitation to Town Commissions, and arts agencies in Town

Town social media and Nextdoor

Press releases for local newspapers

KCAT

Chamber

NUMU

Arts contact list compiled by Commissioner Jensen

**Answers for Public Communications:**

What is the purpose of a public arts plan?

*The purpose of a public arts plan is to guide the development, implementation, and maintenance of public art in a community, enhancing its cultural, aesthetic, and social environment. It outlines a vision and strategic framework to integrate art into public spaces, ensuring that art reflects the community's values and enriches the lives of its residents and visitors.*

Why does Los Gatos need one?

*The Town of Los Gatos approved a condensed arts plan in 2016, and is need of updating the existing 8-year old goals as well as creating a more comprehensive public arts plan that looks at future public art opportunities.*

What will it cost?

*The plan is a guidance document, not a funding request.*

Will residents have any influence on what artwork will be installed?

*The method, process, and scope of community participation on selection of public artwork will be created as part of the plan.*

What funding is available?

*With the passage of the Town's Public Art Fund Ordinance in 2022, a percentage of new private developments in Town will contribute to creating public art.*



**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION  
AGENDA REPORT**

MEETING DATE: 09/18/2024

ITEM NO: 3

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DATE: September 15, 2024  
TO: Arts and Culture Commission  
FROM: Ryan Baker, Library Director  
SUBJECT: Select Colors for Gateway Sculpture 4 and 5

**RECOMMENDATION:**

Select colors for gateway sculpture 4 and 5.

**DISCUSSION:**

Artist Matt Babcock is requesting that the Commission select the color palettes for the remaining two gateway sculptures.

The powder-coated metal color samples are available for viewing by request at the Circulation Desk of the Library.

**PREPARED BY:** Ryan Baker  
Library Director





**TOWN OF LOS GATOS  
ARTS AND CULTURE COMMISSION  
AGENDA REPORT**

MEETING DATE: 09/18/2024

ITEM NO: 4

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DATE: September 15, 2024  
TO: Arts and Culture Commission  
FROM: Ryan Baker, Library Director  
SUBJECT: Discuss Bas-reliefs in Town

**RECOMMENDATION:**

Discuss bas-reliefs in Town.

**DISCUSSION:**

Commissioner Spilsbury will present ideas for bas-reliefs in Town.

**PREPARED BY:** Ryan Baker  
Library Director