



**TOWN OF LOS GATOS
SPECIAL MEETING OF THE TOWN COUNCIL:
COMMISSIONER INTERVIEWS AGENDA
DECEMBER 13, 2022
110 EAST MAIN STREET AND VIA TELECONFERENCE
TOWN COUNCIL CHAMBERS
LOS GATOS, CA
APPROXIMATELY 7:30 PM, FOLLOWING
THE 7 PM SPECIAL MEETING**

*Rob Rennie, Mayor
Maria Ristow, Vice Mayor
Mary Badame, Council Member
Matthew Hudes, Council Member
Marico Sayoc, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please follow the participation instructions on page 2 of this agenda. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town's meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk's Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.

Rebroadcast of Town Council Meetings on the 2nd and 4th Tuesday at 7:00 p.m.

Live & Archived Council Meetings can be viewed by going to:

www.LosGatosCA.gov/TownYouTube

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

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IMPORTANT NOTICE

This is a hybrid meeting and will be held in-person at the Town Council Chambers at 110 E. Main Street and virtually through the Zoom webinar application (log-in information provided below). Members of the public may provide public comments for agenda items in-person or virtually through the Zoom webinar by following the instructions listed below. The live stream of the meeting may be viewed on television and/or online at www.LosGatosCA.gov/TownYouTube.

PARTICIPATION

To provide oral comments in real-time during the meeting:

- **Zoom Webinar:** Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join: <https://losgatosca.gov.zoom.us/j/83606406958?pwd=UlpQb2hKclRVNXhER2VLbGkzT0NIQT09>
Passcode: 378979. You can also type in 836 0640 6958 in the “Join a Meeting” page on the Zoom website at <https://zoom.us/join>.
 - When the Mayor announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand.
- **Join by telephone:** Join by Telephone: Dial: USA 877 336 1839 US Toll-free or 636 651 0008 US Toll. Conference code: 686100
 - If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- **In-Person:** If you wish to speak during the meeting, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Town Clerk. The time allocated to speakers may change to better facilitate the Town Council meeting.

When called to speak, you may be asked to provide your full name and your town/city of residence. This identifying information is optional and not a requirement for participation. Please limit your comments to three (3) minutes, or such other time as the Mayor may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may email to PublicComment@losgatosca.gov the subject line “Public Comment Item #__” (insert the item number relevant to your comment). Comments received by 11:00 a.m. the day of the meeting will be reviewed and distributed before the meeting. All comments received will become part of the record.

RULES OF DECORUM AND CIVILITY

To conduct the business of the community in an effective and efficient manner, please follow the meeting guidelines set forth in the Town Code and State law.

The Town does not tolerate disruptive conduct, which includes but is not limited to:

- addressing the Town Council without first being recognized;
- interrupting speakers, Town Council, or Town staff;
- continuing to speak after the allotted time has expired;
- failing to relinquish the microphone when directed to do so;
- repetitiously addressing the same subject.

Town Policy does not allow speakers to cede their commenting time to another speaker. Disruption of the meeting may result in a violation of Penal Code 403.

MEETING CALL TO ORDER

ROLL CALL

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on matters listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

1. Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, Finance Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission.

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time).*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers.

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.



**TOWN OF LOS GATOS
COUNCIL AGENDA REPORT**

MEETING DATE: 12/13/2022

ITEM NO: 1

DATE: December 5, 2022

TO: Mayor and Town Council

FROM: Laurel Prevetti, Town Manager

SUBJECT: Interview Applicants and Make Appointments for the Following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, Finance Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission

RECOMMENDATION:

Interview applicants and make appointments for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, Finance Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission.

BACKGROUND:

The Boards and Commissions advise the Los Gatos elected officials on a variety of policy and community interest matters. The Town of Los Gatos had an open recruitment for 11 Boards and Commissions (including the Finance Commission), with members appointed by the Town Council with the exception of the Finance Commission. Per Los Gatos Municipal Code section 2.50.205(c)(4) each member of the Town Council shall appoint one Citizen Appointee to the Finance Commission.

Any resident interested in serving on a Town Board or Commission must complete the appropriate application and submit it during the recruitment period by the established deadline. Current Commissioners may seek to be reappointed upon the expiration of their current term, but reappointment to a new term is not automatic. Those Commissioners seeking reappointment must submit an application.

PREPARED BY: Wendy Wood
Town Clerk

Reviewed by: Town Manager, Assistant Town Manager and Town Attorney

BACKGROUND (continued):

Current Commissioners were notified of their term expiration and notices of the upcoming vacancies were published in the newspaper, posted on social media, published in the Town newsletter, and posted on the Town's website.

DISCUSSION:

On December 13, 2022, Council will interview applicants for the vacant Board, Commission, and Committee positions with one exception. The interviews for the Finance Commission were conducted by Vice Mayor Ristow for the vacant seat with a term expiring December 31, 2024, and by Council Member Badame for the seat with a term expiring December 31, 2022. Following the interviews, the Council may appoint applicants to the vacant positions with a majority vote, exclusive of the Finance Commission. Upon completion of the appointment process, the Clerk will announce the votes and the appointment to the Finance Commission per Los Gatos Municipal Code section 2.50.205(c)(4) will be made by the respective Council Member.

The Town Clerk will continue to advertise any unfilled positions and welcomes any additional direction from the Town Council. The next scheduled recruitment is set for February 2023 with interviews to be held in May/June 2023.

The number of vacancies and applications received for each Board, Commission, and Committee are as follows:

ARTS AND CULTURE COMMISSION (ACC): Two (2) full terms seats are open due to expiring terms, one (1) short term seat expiring December 31, 2023; and one (1) short-term expiring December 31, 2024, are open due to unexpected vacancies.

Applicants (4):

Maureen Cappon-Javey
Bent Jensen
Anne Lamborn
Chirag Mapara

Expiring Terms (2) and Vacant Terms (2):

Maureen Cappon-Javey
Vacant
Anne Lamborn
Vacant

BUILDING BOARD OF APPEALS (BOA): One (1) full term seat is open due to an expiring term; one (1) short term seat expiring December 31, 2023; and one (1) short term seat expiring December 31, 2024, are open due to an unexpected vacancy.

Applicants (1):

Shailesh Deshmukh

Expiring Term (1) and Vacant Terms (2):

Charles Holcomb
Vacant
Vacant

DISCUSSION (continued):

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION (CHSSC): Two (2) full term seats are open due to expiring terms, and one (1) short term seat expiring December 31, 2023, is open due to unexpected vacancies.

Applicants (3):

Jeffrey Blum
Lydia Norcia
George Rossman

Expiring Terms (2) and Vacant Term (1):

Jeffrey Blum
Vacant
George Rossman

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC): Two (2) full term seats are open due to expiring terms.

Applicants (1):

Cindy Walker

Expiring Terms (2):

Robert Buxton
Cheri Finalle Binkley

FINANCE COMMISSION (FC): One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2024, is open due to an unexpected vacancy.

Applicants (3):

Andrew Howard
Phil Koen
Kyle Park
Linda Reiners
Joe Rodgers

Expiring Term (1) and Vacant Term (1):

Kyle Park
Vacant

GENERAL PLAN COMMITTEE (GPC): One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2025, is open due to an unexpected vacancy.

Applicants (2):

Adam Mayer
Ryan Rosenberg

Expiring Term (1) and Vacant Term (1):

Todd Jarvis
Vacant

HISTORIC PRESERVATION COMMITTEE (HPC): One (1) full term seat is open due to one (1) expiring term.

Applicants (1):

Martha Queiroz

Expiring Term (1):

Timothy Lundell

DISCUSSION (continued):

LIBRARY BOARD (LIB): Two (2) full term seats are open due to two (2) expiring terms.

Applicants (2):

Abby Horowitz
Bernadette White

Expiring Terms (2):

Trish Goldfarb
Susan Buxton

PARKS COMMISSION: Two (2) full term seats are open due to two (2) expiring terms.

Applicants (2):

Chirag Mapara
Rob Stephenson

Expiring Terms (2) and Vacant Term (1):

Sandy Gordon
Rob Stephenson
Vacant

PERSONNEL BOARD: One (1) full term seat is open due to an expiring term; and one (1) short term seat expiring December 31, 2025, is open due to an unexpected vacancy.

Applicants (1):

Jennifer Lewis

Expiring Term (1) and Vacant Term (1):

Jennifer Lewis
Vacant

PLANNING COMMISSION (PC): Two (2) full terms are open due to expiring terms.

Applicants (5):

Susan Burnett
Megan Crummett
Melanie Hanssen
Lynley Kerr Hogan
Bent Jensen

Expiring Terms (2):

Melanie Hanssen
Reza Tavana

CONCLUSION:

The Town Council is scheduled to interview applicants for the following Boards and Commissions: Arts and Culture Commission, Building Board of Appeals, Community Health and Senior Services Commission, Complete Streets and Transportation Commission, General Plan Committee, Historic Preservation Committee, Library Board, Parks Commission, Personnel Board, and Planning Commission; at the conclusion of the interviews, the Council will make appointments based on a majority vote.

COORDINATION:

The preparation of this report was coordinated with the Town Manager and Town Attorney.

PAGE 5 OF 5

SUBJECT: Boards and Commissions Interviews and Appointments

DATE: December 5, 2022

FISCAL IMPACT:

There is no fiscal impact associated with the appointments.

ENVIRONMENTAL ASSESSMENT:

This is not a project defined under CEQA, and no further action is required.

Attachments:

1. Applications
2. Council Policy 2-11: Commissions Appointments, Residency and Attendance Requirements, and Establishing a Quorum

Board, Commission, and Committee Adult Commissioner Applicants

ARTS AND CULTURE COMMISSION (ACC)

- Maureen Cappon-Javey (incumbent)
- Bent Jensen (2nd choice)
- Anne Lamborn (incumbent)
- Chirag Mapara (2nd choice)

BUILDING BOARD OF APPEALS (BOA)

- Shailesh Deshmukh

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION (CHSSC)

- Jeffrey Blum (incumbent)
- Lydia Mary Norcia
- George Rossman (incumbent)

COMPLETE STREETS AND TRANSPORTATION COMMISSION (CSTC)

- Cindy Walker

FINANCE COMMISSION (FC)

- Andrew Howard
- Phil Koen
- Kyle Park (incumbent)
- Linda Reiners
- Joseph Rodgers

GENERAL PLAN COMMITTEE (GPC)

- Adam Mayer
- Ryan Rosenberg

HISTORIC PRESERVATION COMMITTEE (HPC)

- Martha Queiroz

LIBRARY BOARD (LIB)

- Abby Korowitz
- Bernadette White

ATTACHMENT 1

Board, Commission, and Committee Adult Commissioner Applicants

PARKS COMMISSION

- Chirag Mapara (1st choice)
- Rob Stephenson (incumbent)

PERSONNEL BOARD

- Jennifer Lewis (incumbent)

PLANNING COMMISSION (PC)

- Susan Barnett
- Megan Crummett
- Melanie Hanssen (incumbent)
- Lynley Kerr Hogan
- Bent Jensen

TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

ARTS AND CULTURE COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Maureen LAST NAME: Cappon-Javey

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Shahram Javey PHONE: [REDACTED] Cell Home Work

EMPLOYER: n/a JOB TITLE: n/a

HOW LONG HAVE YOU LIVED IN LOS GATOS? 28 yrs

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

ACC Commissioner since 2014
Currently serving as ACC Chair
Former Director of NUMU
Current NUMU Board member
Former LG Art Docent
Former Marketing Director, San Jose Institute of
Contempoaray Art (SJICA)
20+yrs corporate/agency PR/Marketing
BA Fine Arts, McMaster University, Hamilton, ON, Canada

Why are you interested in serving on the Arts and Culture Commission?

I would like to continue my work with the ACC. After 10 years of service, it feels like the Commission continues to build the momentum to move forward with projects and goals that we've been exploring for a long time.

I also feel that the work I've undertaken to create a more exciting and robust public art program in our town, has been appreciated and supported by the various Council members over the years.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

Yes, per above.

What do you see as the role of this Commission?

The role of the Commission is to enrich the lives of residents, visitors and fellow community members through relevant, meaningful, authentic and entertaining public art experiences.

How will you balance your personal interests with the broader role of the Commission?

I'm motivated to serve on the ACC to help advance its mission and goals by drawing on my related skills and experiences.

What is your current involvement in the arts?

See above + since childhood, I have had a healthy appetite for all forms of creative expression. Making and appreciating art in its many forms is a part of my daily life.

What is your experience with public art programs?

I have been an arts enthusiast/appreciator for as long as I remember. I seek out public art experiences wherever I go.

I joined the ACC in large part to learn how successful public art programs are conceived, assembled, administered, and sustained. Since joining the ACC, I helped implement a "percentage for art" program to support sustained program funding. I helped guide the development of the Veterans Memorial project. I've work with my colleagues to guide the Footbridge murals program, I am one of the original team members who created the El Gato Gateway public art project.

What has been your experience or involvement with non-profit agencies?

I created the director of marketing position at the San Jose Institute of Contemporary Art and served in that capacity for 5 years.

I have served as Director of NUMU and I currently serve on the NUMU Board.

What has been your experience or involvement with grant programs?

I have researched and written grants for the non-profit arts organizations noted above.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

The **application deadline is 4:00 p.m., Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Maureen Cappon-Javey

Date: 12-01-2022

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☒	Planning Commission

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ARTS AND CULTURE COMMISSION APPLICATION

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110 East Main Street, Los Gatos, CA 95030
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FIRST NAME: Bent LAST NAME: Jensen
STREET ADDRESS: [REDACTED] ZIP CODE: 95032
PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Sinikka Jensen PHONE: [REDACTED] Cell Home Work
EMPLOYER: _____ JOB TITLE: Engineer
HOW LONG HAVE YOU LIVED IN LOS GATOS? since 1991

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I came to California from Denmark on Aug 6 1982 together with my Finnish wife, Sinikka. I transferred with my Danish company, and lived the first 2 years in Irvine. I am an electrical engineer, and came to the Bay Area in 1984 when my Danish company went bankrupt. In the Bay Area I first worked for Convergent Technologies. I came to Silicon Graphics in 1990 and Cisco Systems in 1993. I worked as an R&D manager for Converget, Silicon Graphics and Cisco. After Cisco, I attempted starting a company with friends. I worked 2 years as a contractor for Netflix, and Yahoo and Google for shorter periods.

I currently work part-time for Laurizen Inc in Mtn, View. The owner is a friend from my hometown in Denmark.

I am interested in getting involved in the city of Los Gatos. In the early 90s I was the cofounder of an association for Danish Engineers in Silicon Valley, and I am currently president of the board for Eastport Owners Association in Goleta, CA. So I think I can contribute with my experience. When I get involved in something I do so with enthusiasm.

Why are you interested in serving on the Arts and Culture Commission?

I am interested in both music and art, even though I do not play an instrument or create any art myself.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

unfortunately not.

What do you see as the role of this Commission?

hard to tell, not knowing much about the commissions charter.

How will you balance your personal interests with the broader role of the Commission?

I see no conflict.

What is your current involvement in the arts?

going to art exhibits and concerts (probably not what you want to hear0

What is your experience with public art programs?

NONE

none

What has been your experience or involvement with non-profit agencies?

none

What has been your experience or involvement with grant programs?

Please let us know how you heard about the recruitment:

- | | | |
|--|---|---|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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Signature: _____

Bob T. Jensen

Date: _____

11/16/2022

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- | | |
|-------------------------------------|---|
| ☒ | Arts and Culture Commission |
| ☐ | Building Board of Appeals |
| ☐ | Community Health and Senior Services Commission |
| ☐ | Complete Streets and Transportation Commission |
| ☐ | Finance Commission |
| ☐ | General Plan Committee |
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| ☐ | Library Board |
| ☐ | Parks Commission |
| ☐ | Personnel Board |
| ☐ | Planning Commission |

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Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.

FIRST NAME: Lamborn LAST NAME: Anne

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Jeff Lamborn, son PHONE: [REDACTED] Cell Home Work

EMPLOYER: Retired JOB TITLE: Artist (weaver and dyer)

HOW LONG HAVE YOU LIVED IN LOS GATOS? 52 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

1. Arts Commission: 11 years, inc. chair 1.5 years
MA Art, degrees from UC Davis (art and Spanish) and CSJSU (design), teaching credential, Prado Museum and Univ. of Madrid
2. Peace Corps, Guatemala
3. Board Member: Friends of Museo Ixchel, Guatemala City
4. Producer of numerous pieces of commissioned art for corporations and private collectors
5. Public Art for Percentage for Arts for State of Minnesota and Public Art for City of San Jose - successfully completed two projects
6. Weaver and dyed fabric artist (50 + years)
7. Gallery artist and cooperative gallery artist
8. 40 + one-person exhibitions
9. Recipient of Fellowship at New Pacific Studios, New Zealand
10. Two museum exhibitions at Museo MARCA, Cacabelos, Spain
11. Los Gatos mayoral artist with Jade Bradbury for 5 foot high x 15 foot wide mural in Los Gatos Library ("The Los Gatos Experience") with 450 participants
12. Member of artist delegation to Tainan, Taiwan and Okyama, Japan, sent by San Jose Mayor

Why are you interested in serving on the Arts and Culture Commission?

I am re-applying for the commission that I already serve on. This is my second time to serve on the Los Gatos Arts and Culture Commission. I feel that my background in art practice, community art, and public art are invaluable to the Town of Los Gatos. Furthermore, I have traveled extensively and have visited public art programs, cities, artists, schools, museums on many continents of the world. I live here in Los Gatos and I want to participate in my community the best way that I can at my "highest and best use".

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

Yes, I have visited Arts and Culture Commission meetings. I have served as a commissioner for 11 years with a 25 year hiatus. Over my lifetime, I have been to 132 ACC meetings as a commissioner.

Over time, there has been a very large change. In the earlier days, we had active live press coverage in every meeting, monthly Art in the Council Chambers exhibitions, and a great deal of Town Council awareness of the arts. The Town Council sought us out. In the past, we had meetings that were 4 and 5 hours long with highly engaged commissioners. We actually secured the seed funding for Music in the Plaza, Art in the Council Chambers, and other successful programs that exist in different forms today. I believe that the Arts and Culture Commission actually produced much more than is acknowledged today.

I am very pleased with the percentage for the arts program.

Regarding public art, keep it going and "bravo". There will always be criticism. As our Town gets more experienced with public art, the easier it will be for the community to accept it and realize that it really is an important part of modern culture or any culture.

What do you see as the role of this Commission?

The Arts and Culture Commission, right now, is a bridge between the past and the future.

We have become an affluent, cosmopolitan town that is famous throughout the United States. It is appropriate that we have funded and curated public art, well-maintained safe streets and signage, a nice library, and good government. Art and public art are evidences that that exists. It is public pride.

Right now, we have a public art fund that is building and will yield good funding in the near future for us. It is "success".

Right now, we should support the public art project that is under way with 2/5 of the Gateway Sculptures completed. We should keep the artist continuing on the project and be gracious to the artist. We need to educate the community about the arts. We should give a dedication event to the artist for each of the parts of the Gateway Sculptures that are completed. The Town Council needs to actively support and there should be publicity. It is good manners and grace! Good publicity is essential.



How will you balance your personal interests with the broader role of the Commission?

I have 100% choice over how I spend my time.

My personal interests are to produce art. I like making large art.

I adore public art and murals.

I would like to support murals and public art in Los Gatos.

I adore Los Gatos and I would like it to have more art in it everywhere. I have time to spend on supporting art and culture in Los Gatos. We all need to do that.

The art in Los Gatos should be curated. It also needs to be approved by the people as well as a selection committee. The public needs to know that this is going on.

We need excellence! We should pay for it and we will be able to pay for it shortly with our percentage for arts program.

What is your current involvement in the arts?

I am working on a 12 foot x 15 foot work table beside my studio building beside my home. I am pouring dyes onto scenery muslin for some personal projects.

The last project was a wedding backdrop for a wedding in Tennessee in October, 2022. The size was a 14 foot by 14 foot textile.

This year I have had a one person show at the Claudia Chapline Gallery in Stinson Beach, been in shows at O'Hanlon Gallery in Mill Valley and Works Gallery in San Jose, and had Open Studios at my house and studio.

As I already mentioned, I serve on an international museum board to preserve the woven textiles of Guatemala.

I currently serve on the Town of Los Gatos Arts and Culture Commission.

What is your experience with public art programs?

1. I did a public sculpture with Ceevah Siebel for the City of San Jose. It is entitled "Swimmers" and it is at the Camden Community Center swimming pool. The sculpture is a 120 foot installation of 5 swimmers on top of a blue wall.

Yes, we underwent community meetings and preparation. The work was entirely produced by a fabricator. We never touched the art! We had to get a structural engineering stamp for liability, which was very important. It took one full year of waiting to determine who owned the wall before we got the "go ahead". Once it was a "go", it was smooth sailing!

The project is still there, 20 years later.

2. My other public art project was for the State of Minnesota. I had zero connections there. It was just about the opposite of the San Jose project. I won the commission because the committee liked my art, which, in that case, was weaving. I had no partner. The title was "The River and the the Prairie" and it was two woven panels that were 5 feet high by 24 feet wide each. The project was successful.

What has been your experience or involvement with non-profit agencies?

When I served on the Arts and Culture Commission earlier, we had a lot of experience working with the local non-profit organizations.

Now, I work with the Friends of the Museo Ixchel, which is headquartered in Philadelphia. The actual Museo Ixchel is in Guatemala City. I am a Board Member for the Friends. The Museo Ixchel is a museum dedicated to the preservation of fine indigenous Guatemalan woven textiles and other crafts.

What has been your experience or involvement with grant programs?

I have written successful grants for the Los Gatos Arts and Culture Commission to the Arts Council of Santa Clara County.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|---|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☒ Other _____ |

The **application deadline is 4:00 p.m., Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature:

Orlando Sanchez

Date:

Nov. 15, 2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

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2	Arts and Culture Commission
	Building Board of Appeals
	Community Health and Senior Services Commission
	Complete Streets and Transportation Commission
	Finance Commission
	General Plan Committee
	Historic Preservation Committee
	Library Board
1	Parks Commission
	Personnel Board
	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

ARTS AND CULTURE COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Chirag LAST NAME: Mapara

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Jigisha Bhatt PHONE: [REDACTED] Cell Home Work

EMPLOYER: Intel JOB TITLE: Marketing Strategist

HOW LONG HAVE YOU LIVED IN LOS GATOS? 2 months

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

- 1) City Board Experience:
 - Member of Alexandria Beautification Commission, City of Alexandria, Virginia (May 2021- Oct 2022)
 - Link to the Beautification Commission - <https://www.alexandriava.gov/Beautification>
- 2) Professional Experience:
 - 10+ years of experience as an Hardware Engineer at technology companies such as Sun Microsystem, Qualcomm, and Intel.
 - 10+ years of experience as Brand Marketing Specialist at Postal Service, a federal agency
- 3) Education:
 - BS Computer Engineer, University of Cincinnati
 - MBA, University of California, Irvine

Why are you interested in serving on the Arts and Culture Commission?

Los Gatos from Alexandria Virginia in Oct 2022. Until Sep 2022, I was an active member of the City Board in the Alexandria's Beautification Commission. As a committee, our mission was to promote beautification of the City through advocacy, education, and the celebration of community beautification efforts.

I want to continue being active in my local community and help address current issues. I will bring a unique perspective and valuable experience to the board. In addition to my City Board experience, I have passion for art and extensive experience in public service. From 2015 to 2020, I was an active member of Art League School in Alexandria, taking sculpting, ceramics, drawing, and photography classes. I have widely traveled across the globe and visited cities such as Mumbai, Singapore, Bogota, Quito, Florence, and Amsterdam and have deep appreciation for art and culture. In my role at Postal Service, I worked extensively with a wide range of stakeholders across the organization to get complex projects completed. I lived in the Bay Area from 1998 to 2010, so am familiar with the region and culture as a whole.

Have you ever attended an Arts and Culture Commission meeting? If yes, please provide a summary of your observation. If not, why not?

I haven't had a chance to attend the meeting as I just recently moved to Los Gatos. I would like to attend if given the opportunity.

What do you see as the role of this Commission?

- 1) I'll bring my unique perspective because of my wide range of experience including City Board, Public Service, and my passion for art and culture.
- 2) Advocate for the citizens of Los Gatos.
- 3) Working with the commission and different stakeholders to move the Commission agenda forward.

How will you balance your personal interests with the broader role of the Commission?

I strongly believe in volunteering and being active in the local community. I am committed to allocating time to attend to the board duties without any issue.

What is your current involvement in the arts?

I am currently working on a personal sculpting projects. I am working on an abstract piece from plastilina clay. I am also planning to create a small clay model of a car because of my long time passion in car design.

What is your experience with public art programs?

I dont have experience with public art programs.

What has been your experience or involvement with non-profit agencies?

I have volunteered with several non-profits since 1998 including StreetWise Partners in DC, Vital Link in Orange County, and Habitat for Humanity in Raleigh, NC to name a few.

What has been your experience or involvement with grant programs?

I dont have any experience with grant programs.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

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Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Chirag Mapara

Date: 12/02/2022

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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☒	Arts and Culture Commission
☒	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☒	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

BUILDING BOARD OF APPEALS APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6888 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: **SHAILESH** LAST NAME: **DESHMUKH**

HOME ADDRESS: [REDACTED] ZIP CODE: **95032**

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: **LAXMI DESHMUKH** PHONE: [REDACTED] Cell Home Work

EMPLOYER: **NVIDIA CORP** JOB TITLE: **SR. MANAGER**

HOW LONG HAVE YOU LIVED IN LOS GATOS? **2 YEARS**

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or
volunteer positions that you have held.

EXECUTIVE MBA (CSU)
BACHELOR OF ENGINEERING
OVER 20+ YEARS OF WORK EXPERAINCE IN
TECHNOLOGY SECTOR

nVIDIA CORP (2015-CURRENT) SR. MANAGER
SECURITY CONSULTANT (2013-2015)
CISCO SYSTEMS (2006-2013) SR. ENGINEER

HEAVY INTEREST IN BUILDING ARCHITECTURE

Why are you interested in serving on Building Board of Appeals?

I AM INTERESTED IN LEARNING ABOUT THE PROCESS AND HOW DECISIONS ARE MADE FOR HOUSING EXPANSIONS AND NEW DEVELOPMENTS.

I HAVE BEEN DESIGNING HOME MODELS (SPANISH AND FRENCH ARCHITECTURE) AS A HOBBY AND MANY OF THEM HAVE BEEN USED IN NEW DEVELOPMENTS.

Have you ever attended a Building Board of Appeals meeting? If yes, please provide a summary of your observation. If not, why not?

NO

What do you see as the role of this Board?

AS A COMMITTEE MEMBER, I WOULD LIKE TO REVIEW AND PROVIDE MY RECOMMENDATIONS TO THE EXISTING MEMBERS.

How will you balance your personal interests with the broader role of the Board?

MY WORK IS TECHNOLOGY FOCUSED AND DOESNT INTERFERE WITH THIS LINE OF BUSINESS. I WANT TO BETTER UTILIZE MY TIME AND GIVE BACK TO THE CITY / COMMUNITY I LIVE IN.

What experience or training do you have that qualifies you for this position?

I WOULD APPRIATE AN EXISTING MEMBER MENTOR ME FOR A WHILE, BEING A QUCIK LEARNER NOT MUCH SUPERVISION WILL BE NEEDED.

The Board of Appeals consists of three (3) members who are qualified by experience and training to pass upon matters pertaining to building construction and building service equipment and who are not employees of the Town of Los Gatos.

- Are you able to read and understand architectural drawings? ☒ Yes ☐ No
- Are you familiar with state and local regulations concerning access for persons with disabilities? ☐ Yes ☒ No
- Does your work and personal schedule allow you the ability to attend evening and/or Saturday meetings? ☒ Yes ☐ No

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other |

The **application deadline is 4 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Shailesh Deshmukh

Date: 11/22/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

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110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

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- | | |
|-------------------------------------|---|
| ☐ | Arts and Culture Commission |
| ☐ | Building Board of Appeals |
| ☒ | Community Health and Senior Services Commission |
| ☐ | Complete Streets and Transportation Commission |
| ☐ | Finance Commission |
| ☐ | General Plan Committee |
| ☐ | Historic Preservation Committee |
| ☐ | Library Board |
| ☐ | Parks Commission |
| ☐ | Personnel Board |
| ☐ | Planning Commission |

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Jeffrey LAST NAME: Blum
HOME ADDRESS: [REDACTED] ZIP CODE: 95032
PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Lissa Whelan PHONE: [REDACTED] Cell Home Work
EMPLOYER: Self Employed JOB TITLE: Attorney and Mediator
HOW LONG HAVE YOU LIVED IN LOS GATOS? Approximately 3 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I am currently a member of the Community Health and Senior Services Commission. I am also a member of the Rotary Club of Los Gatos and a member of its board of directors. I am an attorney and a mediator by profession and one of the other current volunteer activities I am involved in is seeking to bring mediation to Los Gatos High School, to address minor incidences such as bullying, inappropriate social media postings, etc., in lieu of sending the cases to juvenile hall. Before living in Los Gatos, I resided in Palo Alto, where I served as a mediator with the Palo Alto Mediation Program. I also served on the Human Relations Commission for several terms and was its chair person for a few years. I also served on the board of directors of the Palo Alto YMCA. During my time in Palo Alto, I had many articles published in the Palo Alto Weekly, on human relations issues. In my legal profession I started a family law section for the local bar association in Palo Alto. I also taught a class on mediation at Stanford in its Continuing Studies Program. I've had many articles published on family law issues in the Los Angeles/San Francisco Daily Journal and a Family Law Magazine, concerning family law and mediation issues. I've also lectured to other professionals on family law and mediation. THIS IS A PARTIAL LIST

2 of 6

Why are you interested in serving on the Community Health and Senior Services Commission?

As is evident from my past history as a volunteer, I value the concept of giving back to the community and being involved in my community. The CHSSC is the commission that most aligns with my past work and volunteer history and my skill set.

Have you ever attended a Community Health and Senior Services Commission meeting? If yes, please provide a summary of your observation. If not, do you follow any other senior oriented programming in the area (e.g. LGS Rec 55+, Saratoga Area Senior Coordinating Council, Sourcewise, etc.)?

Yes, I've been a member for 2 years. My observation is as follows: When I was on the Human Relations Commission in Palo Alto, I learned early on that to change it from being a rather moribund and ineffective commission, its profile had to be elevated. Thus, I began writing columns for the Palo Alto Weekly about our commission, discussing who we are and what we do. When we tackled thorny issues, such as racial profiling, we alerted the community to what we were encountering. Similarly, when I joined CHSSC, it struck me as being similar to the Palo Alto Human Relations Commission. Its profile needed to be elevated. It was a combination of things, including my articles in Los Gatos publications about CHSSC, a strong team of fellow commissioners who took their roles seriously, and the availability of ARPA funds, to accomplish things, including getting \$500,000 in funding to approve senior services in our town. This year, using the same investigative and research efforts applied last year, we have been able to come up with concrete accomplishments including creating a hub of services for seniors to access, and preparation of a report on how to improve mental health services in our town. The bottom line is that it takes a lot of time, effort, and initiative to make tthe CHSSC an effective commission.

How do your personal interests align with the broader role of the Commission?

See above; I am a long time volunteer with a focus on improving the lives of our residents, working collaboratively, and bringing the community together. My law practice, with a focus on mediation, also aligns with my personal values and the volunteer work I've done.

What do you see as the role of this Commission?

The commission learns where deficiencies exist in the areas of health and senior services, conducts research by talking to people in other communities and experts to learn how to reduce or eliminate the deficiencies, and make recommendations to our town council on such matters.

What, from your perspective, are emerging needs/trends in our older adult community that you would like the Commission to address?

Isolation
Deilvery of affordable health services
Availability of age appropriate activities and facilities for these activities
Internet connectivity

What has been your experience or involvement with grant programs?

I've reviewed grant applications on a number of occasions. These are ones that come to mind:

Community Development Block Grant applications while I was on the Palo Alto Human Relations Commission

CHSSC: Service provider applications for town funds.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|---|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT |
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| ☐ Service Group | ☐ Incumbent | ☒ Other Email from town administrator |

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Signature: Jeffrey P. Blum Date: 10/1/2022

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TOWN OF LOS GATOS

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☐	Finance Commission
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☐	Planning Commission

IMPORTANT NOTICES

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- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

Note: Only the text that shows in the boxes is visible.

Please do not go beyond the borders of the boxes.

FIRST NAME: Lydia Mary LAST NAME: Norcia

HOME ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Lisa Norcia Cheskin PHONE: [REDACTED] Cell Home Work

EMPLOYER: Coldwell Banker Realty JOB TITLE: Realtor

HOW LONG HAVE YOU LIVED IN LOS GATOS? 20 plus years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

Former member of this Commission.
Current member of the Los Gatos Library Board
Current member of the Sourcewise Advisory Board of Santa Clara County.
BA Psychology Minor In Sociology
Masters Degree in Counseling
California Licensed Marriage Family Therapist
Licensed California Real Estate License

Owner and Director of Adolescent Child and Family Counseling and Consulting Services, a Private Practice for 30 plus years as CA LMFT.

See past experience, education and volunteer work in my Curricula Vitae.

Why are you interested in serving on the Community Health and Senior Services Commission?

As a resident of Los Gatos and a senior citizen, I am interested in giving back to the community. I have a background of working with seniors and of volunteer service the community.

Have you ever attended a Community Health and Senior Services Commission meeting? If yes, please provide a summary of your observation. If not, do you follow any other senior oriented programming in the area (e.g. LGS Rec 55+, Saratoga Area Senior Coordinating Council, Sourcewise, etc.)?

Yes, I was a member of this commission. I am impressed by the members and by the dedication this commission has shown in the past and continues to provide at this current time.

I am a current member of Sourcewise and have an ongoing interest in helping seniors in our community and in the county.

How do your personal interests align with the broader role of the Commission?

My personal interests align very closely with this commission. I am very familiar with the work of this commission and follow the work cut out for this commission.

What do you see as the role of this Commission?

The role of this commission is varied. The commission examines and reviews applications for requests for grant money and has to make important decisions on who and why this grant money is distributed to different agencies in the community. The commission is also responsible for visiting the senior services provided to the community, to review the agencies and write a review and report back to the town. The commission has to provide a report back to the Town Council at certain times of the year. The commission has a dedicated role in all services for seniors in Los Gatos.

What, from your perspective, are emerging needs/trends in our older adult community that you would like the Commission to address?

One important need, is an ongoing need, it is low income housing. Seniors are on a fixed income and it is difficult for them to remain in this area due to the extremely high rents.

Transporation for seniors is a need that the commission continues to address.

What has been your experience or involvement with grant programs?

I have written grants when I worked with Catholic Social Services. I also have the experience of reviewing grants when I was a past member of this commission.

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☒ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT |
| ☒ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☒ Service Group | ☐ Incumbent | ☐ Other |

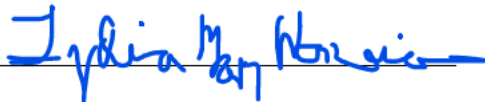
The **application deadline is 4 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature:



Date:

10/26/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
1	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

COMMUNITY HEALTH AND SENIOR SERVICES COMMISSION APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.

FIRST NAME: George LAST NAME: Rossmann

HOME ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Lynn Rossmann PHONE: [REDACTED] Cell Home Work

EMPLOYER: Retired JOB TITLE:

HOW LONG HAVE YOU LIVED IN LOS GATOS? 49 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

CHSSC Chair and Vice-Chair, 2019-2022.

Why are you interested in serving on the Community Health and Senior Services Commission?

There is still a lot of work to do.

Have you ever attended a Community Health and Senior Services Commission meeting? If yes, please provide a summary of your observation. If not, do you follow any other senior oriented programming in the area (e.g. LGS Rec 55+, Saratoga Area Senior Coordinating Council, Sourcewise, etc.)?

I am also a member of the Los Gatos Senior Service Committee and the Sourcewise Advisory Committee.

How do your personal interests align with the broader role of the Commission?

I work with numerous non-profit organizations in the fields of education, health care, conservation, family services, senior services, etc.

What do you see as the role of this Commission?

Improve the behavioral health of Los Gatos residents and advance the goals of the Senior Service Committee.

What, from your perspective, are emerging needs/trends in our older adult community that you would like the Commission to address?

The Senior Service Committee has published an extensive roadmap for the development of a Senior Services Ecosystem over the next 10 years.

What has been your experience or involvement with grant programs?

I've been on numerous grant committees including Los Gatos Community grants, ARPA grants, Sourcewise grants.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other |

The **application deadline is 4 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: George Rossmann

Date: October 6, 2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☒	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

COMPLETE STREETS AND TRANSPORTATION COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Cindy LAST NAME: Walker

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] Cell Home Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Jess Walker PHONE: [REDACTED] Cell Home Work

EMPLOYER: Self Employed JOB TITLE: Owner / MMYLC

HOW LONG HAVE YOU LIVED IN LOS GATOS? 30 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I have lived in the town of Los Gatos for close to 30 years. I adore this town. My husband and I have raised our family here and have donated lots of time and creative energy to the LG schools and community events around town. Our daughter graduated from LGHS (2) years ago, just prior to the county Covid restrictions being lifted. I was one of a handful of parents who dropped everything, helped plan and execute the senior prom, graduation and grad night w/ (6) weeks' notice and a very limited budget. It was crazy and so much back breaking work, but fun in the end. We did it for our kids, the town and memories ~ GO LGHS Class of 2020. I am a "hands on" ~ "jump in" and get organized type of team player. I love helping the town and getting positive initiatives going.

I held numerous volunteer positions at LG schools during my daughter's education including being a board member of Home & School Club, participated in many fundraising activities for Los Gatos Education Foundation (LGEF), co-producer of numerous school plays, special events, and was always the first to volunteer for classroom opportunities, field trips and campus activities. Being a part

of the volunteer community has always been important to me and now that my daughter is in college, I view being on a town council committee being a continuation of this contribution to the community.

Why are you interested in serving on the Complete Streets and Transportation Commission?

town to the other as warp speeds is a recipe for disaster and is just perpetuating road rage. To preserve our small town feel but still keep up with the modern times and fulfill our state housing requirements, we need a new plan, one that expands transportation needs of the town to especially include safe routes to school, businesses, restaurants and town activities.

We need to think "out of the box" i.e., reduce our reliance as cars being the one and only mode of transportation. For the health, safety and longevity of our town, we need people to get out of their cars and travel in better ways around town.

What do you see as the role of this Commission?

My family and I are constantly out and about town frequenting local businesses and town activities. I look forward to being the new voice on street and transportation safety in our community.

I also have a huge social media presence and although I don't think I would use my personal platform for CS&T, I think this committee should have its own voice on social media and am interested in spearheading this project. SM (FB, IG, LinkedIn, Tik Tok) has a huge influence on people's minds.

We have owned (5) homes in a assorted locations in town including downtown, the mountains, the east and the west side and are familiar with various neighborhoods and traffic patterns in town. We recently purchased a home on the east side of town near LG Almaden Road. Hence, the reason for my applying for a position on the Complete Streets and Transportation committee.

The traffic situation on this road mirrors many of the ongoing traffic issues in town. I am passionate about helping the town to tackle traffic and focus away from car centric modes of transportation. I am excited about assisting the town's vision towards more pedestrian and cycling pathways, reducing automobile air and sound pollution and maybe even someday adding mass transportation modes to our town. As our town grows, we need a "big picture" vision for the whole town.

With more housing and development, we need pathways of transportation that involve getting people from point A to point B by foot, bike, scooter or buses, not just automobiles. The current mode of transportation, racing from one end of town to the other as warp speeds is a recipe for disaster. +

I see my role on this commission as being a community outreach communicator and team player on all projects around town.

I know so many people and very connected to large groups of people daily due to the nature of my work. I currently run part of my fitness business mainly through Breathe Together Yoga in Los Gatos. Here, I teach many group classes per week, run workshops, trainings and retreats on fitness, wellness and lifestyle enhancement. As a result, I meet/greet large numbers of local residents daily. Students and I are always chatting and involving each other in local issues with the intent of making our community a better place to live and thrive. I see this being a key role to educate people more on road safety and alternative modes of transportation. BTY is a member of the LG Chamber of Commerce and I see myself helping to involved the studio in more town activities.

My family and I are constantly out and about town frequenting local businesses and town activities. I look forward to being the new voice on street and transportation safety in our community. +

How will you balance your personal interests with the broader role of the Commission?

Personally, I would like traffic calming measures throughout the entire town but especially on those roadways where speeding and erratic driving is more needed. The aerial streets in town seem to have the most issues but speeding through the neighbors is also a public issue. Beach traffic always needs management as will future construction projects and road improvements.

I see my role again as a co-team player in putting good road measures in place all around town, but also in being a positive communicator about the measures that are needed and helpful on the LG roads for all citizens and passing through traffic. Social media can be a strong asset in these communications as well as having information tables at town events educating people on what's changing and why those green cones and protected bike lanes are so important for our roadways.

Much more education needs to come out on this topic as the town grows and more pedestrian and cycle routes are designed.

We must all Share the Road!

At the moment, there is so much conflict between motorists, pedestrians and cyclists. Each seems to be entitled to the roads but really we must share the space and safely. Everyone wants LG to have small town feel but this will only come if people are out and about walking, scooter, biking and enjoying our beautiful mountain outdoor community. 

How do you stay in touch with the overall priorities of the community?

As previously described, I already have a strong positive influence and role in the community. I can't go anywhere without encountering a friendly hello or hug from friends or students/clients. I see this as a benefit because I am out and about all the time and this message about making our roads safer and more inclusive segues perfectly off what I already do all day long.

Any and all roadway improvements will have a strong and positive impact upon our community. Adding protected pedestrian/cycle lanes, landscaped medians, more traffic calming signage/speed flashers and certainly traffic enforcement can all work synergistically to begin to effect how we all use our cars and travel about town. A shift is coming!

Do you prefer an active role in advancing priorities or a formal advisory role?

I would prefer an active role on this commission as I think roads and transportation are a huge issue for Los Gatos and SV Valley at this time. With many developmental changes in the works, the general plan to consider, I think there will be lots of planning and consideration about the flow of traffic throughout our entire town. This is an exciting time to plan for the future of Los Gatos as change is happening and change is good! Communication and community outreach is key and I love doing this sort of work. Getting more involved in the town and its future feels right!

Please let us know how you heard about the recruitment:

- | | | |
|--|---|---|
| ☐ Town Website | ☐ What's New Email Blast | ☒ Social Media |
| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☒ Other <u>NextDoor</u> |

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☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Cindy Walker

Date: October 31, 2022

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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- ☐ Arts and Culture Commission
- ☐ Building Board of Appeals
- ☐ Community Health and Senior Services Commission
- ☐ Complete Streets and Transportation Commission
- ☒ Finance Commission
- ☐ General Plan Committee
- ☐ Historic Preservation Committee
- ☐ Library Board
- ☐ Parks Commission
- ☐ Personnel Board
- ☐ Planning Commission

IMPORTANT NOTICES

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FINANCE COMMISSION MEMBER APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
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FIRST NAME: Andrew LAST NAME: Howard
STREET ADDRESS: [REDACTED] ZIP CODE: [REDACTED]
PHONE: [REDACTED] ☐ Cell ☐ Home ☒ Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Georgia Howard PHONE: [REDACTED] ☐ Cell ☐ Home ☐ Work
EMPLOYER: Better Wealth LLC JOB TITLE: Principal
HOW LONG HAVE YOU LIVED IN LOS GATOS? 10 years

Are you a Registered Voter in the Town of Los Gatos?

☒ Yes ☐ No

Are you:

- A Certified Public Accountant, or
- A Chartered Financial Analyst, or
- Do you have a business, finance, economics, or accounting degree?

☐ Yes ☒ No
☐ Yes ☒ No
☒ Yes ☐ No

Do you have at least five years of experience in at least one of the following:

- Corporate, business, or government financial experience?
- Principal or officer at a financial auditing firm?
- Investment banking?
- Finance or budget management?

☐ Yes ☒ No
☐ Yes ☒ No
☐ Yes ☒ No
☒ Yes ☐ No

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

LGUSD Citizens Bond Oversight Committee
LGUSD Financial Advisory Committee
B.O.D Rotary Club of Los Gatos

Why are you interested in serving on the Finance Commission?

Serve the community
Greater insight into Town finances

In your opinion, what are the key financial issues facing the Town and why?

Describe how you meet the required qualifications of five years of experience in at least one of the following:

- a. Financial experience in a corporate, business, or government setting;
- b. Principal or officer at a financial auditing firm;
- c. Investment banking;
- d. Finance or budget management;

Certified Financial Planner®

Interested in the abbreviated
term

Per Town Code Chapter 2, Article V, Division 3, Sec. 2.50.205(c)(1)**each member of Town Council shall appoint one (1) Citizen Appointee**, upon expiration of terms described in sec 2.50.205(c)(4):

Citizen Appointees shall serve four-year terms which shall expire on a staggered basis such that every year one term shall expire, except that once every four years two terms shall expire. The term of each Citizen Appointee shall commence on the first day of January (or as soon as practicable after the effective date of this Division for initial Citizen Appointees) and shall expire on the thirty-first day of the fourth successive December.

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview time and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, 7:00 p.m. tentatively scheduled to begin at 7:30 p.m.

Signature:



Date:

12/2/22

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030

(408) 354-6834 or Clerk@LosGatosCA.gov

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- ☐ Planning Commission

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FINANCE COMMISSION MEMBER APPLICATION

Contact: Clerk Department

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(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
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FIRST NAME: Phil LAST NAME: Koen
STREET ADDRESS: [REDACTED] ZIP CODE: 95030
PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Peggy Koen PHONE: [REDACTED] ☐ Cell ☒ Home ☐ Work
EMPLOYER: Stack Infrastructure JOB TITLE: Chairman
HOW LONG HAVE YOU LIVED IN LOS GATOS? 7 years

Are you a Registered Voter in the Town of Los Gatos?

☒ Yes ☐ No

Are you:

- A Certified Public Accountant, or
- A Chartered Financial Analyst, or
- Do you have a business, finance, economics, or accounting degree?

☒ Yes ☐ No

☐ Yes ☒ No

☒ Yes ☐ No

Do you have at least five years of experience in at least one of the following:

- Corporate, business, or government financial experience?
- Principal or officer at a financial auditing firm?
- Investment banking?
- Finance or budget management?

☒ Yes ☐ No

☐ Yes ☒ No

☐ Yes ☒ No

☒ Yes ☐ No

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

B.A Economics
MBA Gen Mngt
CRA - Calif (non-practicing)
Fin Committee - City of Saratoga
Fin Committee - City of Southside Place
CFO - Equinix

Why are you interested in serving on the Finance Commission?

- To provide expert financial advice to the Town Council
- Build public awareness regarding Town's financial status
- To provide expert financial advice to the staff

In your opinion, what are the key financial issues facing the Town and why?

- Resolving projected structural deficits while maintaining service levels
- Funding critical infrastructure projects
 - Hwy 17 bridge - \$30m
 - Shannon Rd - \$5m
- Funding Pension and OPEB liabilities

Describe how you meet the required qualifications of five years of experience in at least one of the following:

- a. Financial experience in a corporate, business, or government setting;
- b. Principal or officer at a financial auditing firm;
- c. Investment banking;
- d. Finance or budget management;

I have over 45 years of experience in corporate finance, including taking public 2 companies as CFO. Additionally, earlier in my career I designed and installed government accounting systems for the City of San Diego and Maricopa County, Az.

Per Town Code Chapter 2, Article V, Division 3, Sec. 2.50.205(c)(1)each member of Town Council shall appoint one (1) Citizen Appointee, upon expiration of terms described in sec 2.50.205(c)(4):

Citizen Appointees shall serve four-year terms which shall expire on a staggered basis such that every year one term shall expire, except that once every four years two terms shall expire. The term of each Citizen Appointee shall commence on the first day of January (or as soon as practicable after the effective date of this Division for initial Citizen Appointees) and shall expire on the thirty-first day of the fourth successive December.

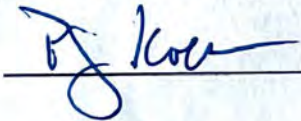
For this recruitment cycle, there is one (1) expiring term that will be appointed by ~~Vice Mayor Rennie~~.

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

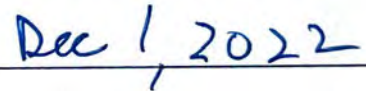
Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview time and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** **All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, 7:00 p.m. tentatively scheduled to begin at 7:30 p.m.

Signature: _____



Date: _____



IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

- ☐ Arts and Culture Commission
- ☐ Building Board of Appeals
- ☐ Community Health and Senior Services Commission
- ☐ Complete Streets and Transportation Commission
- ☒ Finance Commission
- ☐ General Plan Committee
- ☐ Historic Preservation Committee
- ☐ Library Board
- ☐ Parks Commission
- ☐ Personnel Board
- ☐ Planning Commission

IMPORTANT NOTICES

Please note that all information provided on the application becomes a public record after it is officially filed. All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record. Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FINANCE COMMISSION MEMBER APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Kyle LAST NAME: Park
STREET ADDRESS: [REDACTED] ZIP CODE: 95030
PHONE: [REDACTED] ☒Cell ☐Home ☐Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Amy Attard (wife) PHONE: [REDACTED] ☒Cell ☐Home ☐Work
EMPLOYER: Harvest Mgmt Partners JOB TITLE: Managing Director
HOW LONG HAVE YOU LIVED IN LOS GATOS? 30+ Years

Are you a Registered Voter in the Town of Los Gatos?

☒Yes ☐No

Are you:

- A Certified Public Accountant, or
- A Chartered Financial Analyst, or
- Do you have a business, finance, economics, or accounting degree?

☐Yes ☒No
☐Yes ☒No
☒Yes ☐No

Do you have at least five years of experience in at least one of the following:

- Corporate, business, or government financial experience?
- Principal or officer at a financial auditing firm?
- Investment banking?
- Finance or budget management?

☒Yes ☐No
☐Yes ☒No
☒Yes ☐No
☒Yes ☐No

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I hold two degrees in Finance....my undergraduate degree from Cal Poly-SLO and an MBA from Santa Clara University. I was a private (and public) company executive for over 20 years before starting my own investment bank (Harvest Management Partners) 12 years ago. I've also been a volunteer in Los Gatos with LGS Recreation...I've been a Board member since 1996.

Why are you interested in serving on the Finance Commission?

I'm a longtime resident of Los Gatos and love the town and want to give back to the wonderful community that we live in.

In your opinion, what are the key financial issues facing the Town and why?

Structural deficit (both operating and capital) and unfunded pension liabilities....

Describe how you meet the required qualifications of five years of experience in at least one of the following:

- a. Financial experience in a corporate, business, or government setting;
- b. Principal or officer at a financial auditing firm;
- c. Investment banking;
- d. Finance or budget management;

I've been a CFO for over 20 years and the last 12 years ran my own investment banking firm. Finance/budget management is part of my life.....I've also been on the Finance Commission for the past 2 years as well!

Per Town Code Chapter 2, Article V, Division 3, Sec. 2.50.205(c)(1)**each member of Town Council shall appoint one (1) Citizen Appointee**, upon expiration of terms described in sec 2.50.205(c)(4):

Citizen Appointees shall serve four-year terms which shall expire on a staggered basis such that every year one term shall expire, except that once every four years two terms shall expire. The term of each Citizen Appointee shall commence on the first day of January (or as soon as practicable after the effective date of this Division for initial Citizen Appointees) and shall expire on the thirty-first day of the fourth successive December.

For this recruitment cycle, there is one (1) expiring term that will be appointed by Vice Mayor Rennie.

The **application deadline is 4:00 p.m. Friday, December 2, 2022**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview time and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022**. ***All applicants are required to be interviewed to be considered for appointment as a Commissioner.***

☒ **I understand the scheduled interview date and time is Tuesday, December 13, 2022, 7:00 p.m. tentatively scheduled to begin at 7:30 p.m.**

Signature: Kyle A Park

Date: Sept 30, 2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030

(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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- ☐ Arts and Culture Commission
- ☐ Building Board of Appeals
- ☐ Community Health and Senior Services Commission
- ☐ Complete Streets and Transportation Commission
- ☒ Finance Commission
- ☐ General Plan Committee
- ☐ Historic Preservation Committee
- ☐ Library Board
- ☐ Parks Commission
- ☐ Personnel Board
- ☐ Planning Commission

IMPORTANT NOTICES

Please note that all information provided on the application becomes a public record after it is officially filed. All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record. Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FINANCE COMMISSION MEMBER APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Linda LAST NAME: Reiners
STREET ADDRESS: [REDACTED] ZIP CODE: 95032
PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Kristine Reiners PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work
EMPLOYER: Momentus JOB TITLE: Board Director
HOW LONG HAVE YOU LIVED IN LOS GATOS? 4+ years

Are you a Registered Voter in the Town of Los Gatos?

☒ Yes ☐ No

Are you:

- A Certified Public Accountant, or
- A Chartered Financial Analyst, or
- Do you have a business, finance, economics, or accounting degree?

☐ Yes ☒ No

☐ Yes ☒ No

☒ Yes ☐ No

Do you have at least five years of experience in at least one of the following:

- Corporate, business, or government financial experience?
- Principal or officer at a financial auditing firm?
- Investment banking?
- Finance or budget management?

☒ Yes ☐ No

☐ Yes ☒ No

☐ Yes ☒ No

☒ Yes ☐ No

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I worked in progressively responsible roles in finance and budget management for 30+ years - culminating as the Vice President Finance & Business Operations for Lockheed Martin Space Systems Company. While retired, I am currently Lead Independent Director and Chair of the Audit Committee for a small, public technology company. After retiring from Lockheed in 2016, my daughter and I formed a tea company and opened a small cafe and tea bar in Los Gatos. We recently sold our business and I am now looking to contribute to my community. I hold a BS from the University of Idaho and a MS from Stanford Graduate School of Business.

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Why are you interested in serving on the Finance Commission?

I would like to contribute to my community and feel my experience in financial/budget management is the best way to do so.

In your opinion, what are the key financial issues facing the Town and why?

As communities are faced with challenging social, fiscal and priority decisions I think it is even more important that a careful, steady approach to fiscal management be taken. I don't believe it is the Finance Commission to make those decisions but it is critical those decisions be informed by quality financial information and implemented responsibly.

Information used in decision making should not be biased by political position. The risks associated with current and future economic conditions need to be assessed, quantified and utilized to ensure both the successful outcome of the Town's decisions and the longevity of the community.

Challenges facing us include future revenue generation, decisions related to affordable housing, a successful business community and preserving what makes Los Gatos unique. These challenges are interrelated and need to be supported by a strong, responsible financial management ethos.

Describe how you meet the required qualifications of five years of experience in at least one of the following:

- a. Financial experience in a corporate, business, or government setting;
- b. Principal or officer at a financial auditing firm;
- c. Investment banking;
- d. Finance or budget management;

I am not an accountant or certified financial analysis. I have been primarily involved in the management of those functions as well as decades of budget management. While at Lockheed I managed all the business, accounting and financial functions. In addition, I held P&L and strategic roles that gave me a broad understanding of successful leadership and management.

As I progressed in the finance chain of Lockheed, I was selected as a Sloane Fellow for the Stanford Graduate School of Business where I received a Masters of Science in Management.

As a small business owner in Los Gatos I gained both an appreciation for the unique opportunity Los Gatos provides as well as the challenges in doing business here.

My current role as Audit Chair and Lead Independent Director have kept me current with accounting, reporting, capital markets and budgeting in today's rapidly evolving environment.

Per Town Code Chapter 2, Article V, Division 3, Sec. 2.50.205(c)(1)**each member of Town Council shall appoint one (1) Citizen Appointee**, upon expiration of terms described in sec 2.50.205(c)(4):

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For this recruitment cycle, there is one (1) expiring term that will be appointed by Vice Mayor Rennie.

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022; tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview time and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ **I understand the scheduled interview date and time is Tuesday, December 13, 2022, 7:00 p.m. tentatively scheduled to begin at 7:30 p.m.**

Signature: Linda Reiners

Date: 17 November 2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

- ☐ Arts and Culture Commission - *No Current Openings*
- ☐ Building Board of Appeals
- ☐ Community Health and Senior Services Commission
- ☐ Complete Streets and Transportation Commission - *No Current Openings*
- ☒ Finance Commission
- ☐ General Plan Committee - *No Current Openings*
- ☐ Historic Preservation Committee
- ☐ Library Board - *No Current Openings*
- ☐ Parks Commission
- ☐ Personnel Board
- ☐ Planning Commission - *No Current Openings*

IMPORTANT NOTICES

Please note that all information provided on the application becomes a public record after it is officially filed. All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record. Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

FINANCE COMMISSION MEMBER APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

RECEIVED
TOWN OF LOS GATOS

JUN 6 2022

Note: Only the text that shows in the boxes is visible.

Please do not go beyond the borders of the boxes. CLERK DEPARTMENT

FIRST NAME: Joseph LAST NAME: Rodgers
STREET ADDRESS: [REDACTED] ZIP CODE: 95032
PHONE: [REDACTED] ☐ Cell ☒ Home ☐ Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Joanne Rodgers PHONE: [REDACTED] ☐ Cell ☒ Home ☐ Work
EMPLOYER: Retired JOB TITLE: _____
HOW LONG HAVE YOU LIVED IN LOS GATOS? 49 years

Are you a Registered Voter in the Town of Los Gatos?

☒ Yes ☐ No

Are you:

- A Certified Public Accountant, or
- A Chartered Financial Analyst, or
- Do you have a business, finance, economics, or accounting degree?

☒ Yes ☐ No

☐ Yes ☐ No

☒ Yes ☐ No

Do you have at least five years of experience in at least one of the following:

- Corporate, business, or government financial experience?
- Principal or officer at a financial auditing firm?
- Investment banking?
- Finance or budget management?

☒ Yes ☐ No

☒ Yes ☐ No

☐ Yes ☐ No

☒ Yes ☐ No

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I graduated in 1964 from Florida State University with a degree in accounting. I moved to California and worked for Price Waterhouse & Co as a CPA for 9 years in San Francisco, Belgium and San Jose.

I was the vice president of Finance (CFO) of Consolidated Video Systems for 5 years. Then CFO of Braegen Corporation, assistant CFO of Plantronics, followed by joining Quantum Corporation as the 30 th employee in 1980 as the CFO, Treasurer and Secretary. When I retired from Quantum on July 1, 1996, it was a public company with 11,000 employees and had sales at an annual rate of \$5 billion.

Why are you interested in serving on the Finance Commission?

Our Family Values Statement is :
Help Others to Achieve Their Full Potential

I would like to help the Town of Los Gatos achieve its full potential.

In your opinion, what are the key financial issues facing the Town and why?

As I understand the current financials of the Town of Los Gatos the key financial issues are:

- Balance the budget
- Identify additional sources of revenue for the Town
- Factor into the budget the impact of inflation on operating expenses and wage increases
- Identify the amount of the unfunded pension liability

Describe how you meet the required qualifications of five years of experience in at least one of the following:

- a. Financial experience in a corporate, business, or government setting;
- b. Principal or officer at a financial auditing firm;
- c. Investment banking;
- d. Finance or budget management;

I have the experience as identified in my resume.

- Bachelor of Science in accounting from Florida State University
- Certified Public Accountant in California
- Nine years in the audit practice of Price Waterhouse & Co.
- Sixteen years as the Executive Vice President of Finance at Quantum Corporation
- As a board member and investor in a number of companies and nonprofit organizations

Per Town Code Chapter 2, Article V, Division 3, Sec. 2.50.205(c)(1)**each member of Town Council shall appoint one (1) Citizen Appointee**, upon expiration of terms described in sec 2.50.205(c)(4):

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For this recruitment cycle, there is one (1) expiring term that will be appointed by Vice Mayor Rennie.

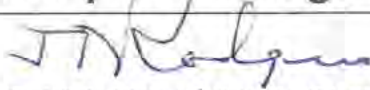
The application deadline is 4:00 p.m. Friday, May 27, 2022. Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, June 7, 2022, tentatively scheduled to begin at 7:00 p.m. You will be notified via email the week of December 6th of the interview time and be requested to **RSVP no later than 4:00 p.m. Monday, June 6, 2022** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☐ I understand the scheduled interview date and time is Tuesday, December 14, 2021, 7:00 p.m.

Signature: Joseph T Rodgers

Date: 6/4/2022



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JOSEPH T. RODGERS

Los Gatos, California 95032

Home:
Work:

Chief Financial Officer who has led the financial growth of a high technology company from start-up through an IPO to a \$5.0 billion company. Eager to assist promising early stage companies achieve their full potential as CFO, Board Director, Venture Capital Partner or Consultant.

PROFESSIONAL EXPERIENCE

Quantum Corporation, Milpitas, California
Executive Vice President, Finance and Secretary

1980 - Present 1996

Quantum, founded in 1980, designs, manufactures and markets hard disk drives. Sales are at a \$5.0 billion run rate with 10,000 employees located throughout the world.

- Managed the strategy and process related to the company's equity and debt structure including:
 - Two private placements with venture capitalist
 - Initial public offering
 - Two convertible debentures totaling \$450 million
 - Syndicated bank line of \$425 million
 - Three stock splits and three stock repurchases
- Participated in the negotiations to acquire Digital's storage products business of \$350 million
- Responsible for the investor relations strategy, positioning and communications
- Negotiated agreements covering acquisitions, licensing and cross licensing of intellectual property, joint ventures, contract manufacturing, product development, and facilities and equipment leases.
- Managed the process to develop the company's annual operating plan, detailed budgets, and long range strategic plan
- Developed and implemented policies and procedures covering foreign exchange hedging, human resources, accounting, transfer pricing, investments and others
- Established a Swiss based subsidiary with a tax holiday for foreign sales
- Participate in all Board meetings

The Braegen Corporation, Cupertino, California
Director, Vice President, Finance, Secretary and Treasurer

1979 - 1980

Braegen was a privately held manufacturer of computer based terminal systems with sales of \$27 million and 620 employees.

Supervised a staff of 40 employees in the areas of accounting, human resources, and information services. Also, participated in the negotiations to acquire the plug compatible division of Calcomp. Negotiated a bank line of credit and established zero-based budgeting and a financial forecasting model.

JOSEPH T. RODGERS

Page Two

Plantronics, Inc., Cupertino, California 1978 - 1979
Assistant Vice President, Finance and Corporate Controller

Plantronics, a public company, manufactured telephone switching equipment and headsets. Sales in 1979 were \$90 million with 1,200 employees.

Responsibilities included monthly consolidation of seven domestic and two international subsidiaries, external reporting, tax, and accounting policies and procedures. Also, assisted in investor relations.

Consolidated Video Systems, Sunnyvale, California 1974 - 1978
Vice President, Finance, Secretary and Treasurer

Consolidated video, a privately-held company, manufactures digital equipment for television broadcasters. Sales in 1978 were \$7.2 million with 130 employees.

Responsible for all accounting, reporting, forecasting and budgeting, human resources and information services.

Price Waterhouse & Co.
Audit Manager, San Jose, California 1973 - 1974
Audit Manager, Brussels, Belgium 1970 - 1973
Audit Senior, San Francisco, California 1965 - 1970

As audit manager handled all aspects of client services, including auditing, tax, and specialized management services. Worked in Brussels as an audit manager for 2 1/2 years responsible for the audits of international subsidiaries of U.S. companies.

EDUCATION AND CERTIFICATION

Florida State University 1960 - 1965
B.S., Accounting, followed by a teaching fellowship while working on MBA.
AEA/Stanford Institute
Certified Public Accountant in California

PROFESSIONAL AND CIVIC ACTIVITIES

Board of Directors of the American Electronics Association	1993 - Present
Chairman of the Silicon Valley Council of AEA	1992 - Present
Chairman of the Issuer Affairs Committee of NASDAQ	1991 - 1994
Upside Magazines All Star Chief Financial Officer	1990
Board of Directors of the San Jose Civic Light Opera	1985 - 1987
President of the Peninsula Financial Forum	1984
President of the International Jaycees of Brussels	1972

Joseph T. Rodgers

Summary of Organizations

From July 1, 1996 to June 1, 2012

Boards of Directors (and other roles assumed):

- Kennon Water Company (chairman and chief financial officer)*
- Planet Web (interim chief financial officer)
- Any River Entertainment (interim Chief Financial Officer)
- La Rinconada Country Club (Treasurer)
- Sovereign Order of St John (Treasurer)
- San Jose Civic Light Opera
- ViaClix
- Cedar Point/ Homeowners Association
- Renaissance Technology
- Tech Source

Advisory Boards:

- FLG Partners *
- Los Gatos/Saratoga High School District, Budget Advisory Board*
- Santa Clara University, Center for Innovation and Entrepreneurship
- Nth Air

Other:

- Band of Angels (early round venture capital investors)
- Becker Associates (general partner)

*Currently active in these entities.

*LGHS / McClendon
Scholarship Fund*

JTR 6/2/12

TOWN OF LOS GATOS

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For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☒	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

GENERAL PLAN COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

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Please do not go beyond the borders of the boxes.**

FIRST NAME: Adam LAST NAME: Mayer

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Rebecca Shostak PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Studio-AMA JOB TITLE: Owner/Principal

HOW LONG HAVE YOU LIVED IN LOS GATOS? 22 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

Port of San Francisco
Waterfront Plan Update
Urban Design Advisory Committee Member,
November 2015—October 2018

San Francisco Municipal Transportation Agency
Van Ness Bus Rapid Transit Project
Community Advisory Committee Member,
April 2016—September 2020

Office of the Mayor, San Francisco
Mayor London Breed's Policy Team
Housing Advisory Team Member, 2018

Los Gatos Housing Element Advisory Board
Board Member, 2021 - Current

Education:
Los Gatos High School (Class of 2001)
University of Southern California (B. Architecture, 2006)

Why are you interested in serving on the General Plan Committee and how does this shape your vision for Los Gatos?

After spending over a year serving on the Housing Element Advisory Board, I see serving on the General Plan Committee as a natural continuation of the work that has been done on the HEAB.

Furthermore, with the recent referendum that has called into question the Land Use Element and Community Design Element of the 2040 General Plan, I would be able to come into the process with a fresh perspective to help identify areas that could be amended to be more palatable to the public.

On a personal level, I think the referendum was mostly a result of miscommunication rather than any oversight by the GPAC, Town Staff or Town Council.

There seems to be an ongoing disconnect between what is required by the Town to comply with state laws regarding planning for development and growth and how the Town is going to actually develop and grow in reality over the next two decades.

Given that the Town does need to plan smartly for new development over the next two decades, I think there are ways we can do it intelligently to mitigate any negative impacts. These are the sorts of conversations we should be having going forward.



How will you balance your personal interests with the broader role of the Committee, which requires impartiality with the rules and regulations of the Town?

While I look forward to offering suggestions based on my professional expertise as an architect, I would see my role primarily as a listener of the community and taking into consideration a variety of viewpoints rather than imposing my own personal agenda.

Also, although I don't anticipate this, I would make the General Plan Committee and Town Council aware of any professional conflicts of interest that may arise during the duration of my service.

Review one of the elements of the General Plan. Provide a response detailing your understanding of the element and your comments on it. The General Plan can be located here:

<https://www.losgatosca.gov/2138/2020-General-Plan>

Land Use Element

The Land Use Element really sets the stage for the other Elements that follow (especially the Community Design Element and Housing Element) which is probably why it is also the most controversial. Local land use regulation is what shapes the environment around us and it is the where the local Town Government has most of its authority.

Emphasizing and explaining the development of "Small Multi-Unit" Housing I think is the strongest part of the Land Use Element as this type of development is probably most in line with the current character of the Town. Even in our historic "single-family residential" neighborhoods there are existing examples of small multi-unit housing all around us. Implementation Program "A" (Zoning Update for Small Multi-Unit Housing) is going to be an important part of getting this right.

The "Mixed Use" and the new "Community Commercial" designations have the potential to transform parts of the town along Los Gatos Blvd. Planning for new mixed-use development on underutilized commercial lots is the right approach given the current thinking about zoning.

Supporters of the referendum might have been alarmed by the densities proposed in these designations but given their locations along Los Gatos Blvd, there are ways to manage their impact through smart planning and design.

List which General Plan Element you are most interested in and why.

1. Land Use
2. Community Design Element
3. Housing Element
4. Transportation Element
5. Vasona Light Rail Element
6. Open Space, Parks, and Recreation Element
7. Environment and Sustainability Element
8. Noise Element
9. Safety Element
10. Human Services Element

Personally I am most interested in the Community Design Element because it is the most relevant to me as a practicing architect. After reviewing the Community Design Element, it appears to me that most of the suggestions in section 4.2 "Community Form" are just general best practices when it comes to architectural design and site planning.

While I understand why supporters of the referendum might have had some hesitation about the densities of the Land Use Element, I am having a hard time wrapping my head around what was objectionable about the Community Design Element as it seems, in my professional opinion, to be a reasonably thought-out document.

I'm also interested in the Housing Element given my time serving on the HEAB. There are synergies between the Land Use Element and Housing Element that should be considered when the Planning Commission and Planning Staff reviews future projects.

How would you describe your philosophy on planning?

I would say I am a pragmatist when it comes to planning. As an architect, I care about quality and don't think that new development always has to have an adverse impact. It can have a negative impact if not properly planned or beautifully designed but new development is not, in and of itself, inherently "bad".

That being said, as a Town native and current resident, I understand people's frustrations about growth and increased traffic. I certainly don't like it when beach traffic creates gridlock on my typically quiet Glenridge street.

This doesn't necessarily mean putting a "sorry, we're full" sign at the Town limits though. In fact, oftentimes much of the traffic in Town has to do more with people passing through than the folks who actually live here. Being strategic about new growth and making the Town more walkable/bikeable can help mitigate traffic concerns.

Have you discussed the role of a committee member with anyone of the Planning staff? If yes, what did you learn? It is encouraged to speak to a member of staff or a Committee member. To do so, please contact the Community Development Director at planning@losgatosca.gov or (408) 354-6874.

Yes I have spoken with the Community Development Director about the role. He suggested that my professional expertise and service on the HEAB would be of value for the General Plan Committee.

What else should we know about you and your interest in serving as a Committee member?

When I joined the HEAB over a year ago I initially thought it was going to be a straightforward year-long process and then be finished. While we are at the point where the Housing Element is substantially complete and being reviewed by the state (HCD) it is clear now that the work will continue on.

Not just the Housing Element specifically, but the broader work in planning for the Town's future and actually implementing the General Plan and Housing Element. Given that these are probably going to cause some controversy in the coming months and years - I'm interested in really helping guide this process in a clear and thoughtful manner.

What community needs would you like to specifically represent?

- ☒ I am applying as a resident of the Town of Los Gatos.
- ☐ I am a resident of the Town of Los Gatos as well as a business owner or manager in Los Gatos.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |
-

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:00 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

- ☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: Adam Mayer Digitally signed by Adam Mayer

Date: 12/2/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

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☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☒	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

GENERAL PLAN COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Ryan LAST NAME: Rosenberg

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Maria Gerst PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Retired JOB TITLE: _____

HOW LONG HAVE YOU LIVED IN LOS GATOS? Off and on since 1986 and continuously since 1999

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

Current:
Member of the Housing Element Advisory Board
President of Los Gatos High School Wildcat Foundation

Former:
Member of 2040 General Plan Advisory Committee
Chair of Los Gatos High School Site Council
President of Los Gatos Education Foundation (LGEF)
Vice President of Marketing at various tech companies
30 years in the tech industry

Education:
MBA
Computer Science BS

Why are you interested in serving on the General Plan Committee and how does this shape your vision for Los Gatos?

The General Plan is essential to continuing to evolve Los Gatos while also retaining what makes the town so special.

I was on the GPAC and am currently on the HEAB. I would like to continue to participate in updating and modifying our work.

How will you balance your personal interests with the broader role of the Committee, which requires impartiality with the rules and regulations of the Town?

My interest is in serving the overall town. My wife and I have raised two boys here. I'd like to see the town thrive over the long term for their sake, and the sake of so many others who have come to love Los Gatos.

Review one of the elements of the General Plan. Provide a response detailing your understanding of the element and your comments on it. The General Plan can be located here:

<https://www.logatosca.goc/2138/2020-General-Plan>

I'll talk about the Racial, Social, and Environmental Justice element.

This is not one of the seven state-mandated elements but I'm proud that Los Gatos chose to include it.

In my experience the vast majority of our citizens want the town to be a friendly place. And I believe that diverse town makes for a stronger (and more interesting) community.

There are many goals and policies in this section, but I would like to call out "Welcoming Town" (RSEJ-1.6) which reads: "Promote Los Gatos as a welcoming, safe, and inclusive community regardless of age, ability, status, and socio-economic status".

(There are various other policies in this Element, such as "Advancing Racial and Social Equity Work" (RSEJ-2.4), "Community Diversity, Sensitivity, and Awareness Training" (RSEJ-2.8) that tie back to the idea of welcoming town.)

Unfortunately there have been incidents in this town where some people have not acted in a welcoming manner. To be blunt: racism, sexism, and discrimination unfortunately exist everywhere.

But by recognizing these issues exist we can effect change. We can ask people to re-think their assumptions, be aware of their actions, and, as a town, present a welcoming face.

Change takes action. Fortunately there are implementation programs such as the Social and Racial Justice Equality Survey, the Social and Racial Justice Commission, and the Racial, Social and Environmental Justice Outreach that will provide some of the actions we need.

Change takes effort over time. I hope this element provides a constant reminder to us that the job is ongoing and that we should continue to work towards making Los Gatos a welcoming town.

List which General Plan Element you are most interested in and why.

1. Land Use
2. Community Design Element
3. Housing Element
4. Transportation Element
5. Vasona Light Rail Element
6. Open Space, Parks, and Recreation Element
7. Environment and Sustainability Element
8. Noise Element
9. Safety Element
10. Human Services Element

At the current time I'm most interested in the Housing Element.

The Housing Element needs to be completed soon in order to meet state mandates and (frankly) to protect the town from uncontrolled development.

How would you describe your philosophy on planning?

My goal is to find a balanced solution between competing ideas and approaches. I try to consider things from a practical perspective asking "what is really likely to happen"?

I also constantly ask myself what do the people of the town want?

Have you discussed the role of a committee member with anyone of the Planning staff? If yes, what did you learn? It is encouraged to speak to a member of staff or a Committee member. To do so, please contact the Community Development Director at planning@losgatosca.gov or (408) 354-6874.

I have discussed the GPC role with the town planning director, Joel Paulson.

What else should we know about you and your interest in serving as a Committee member?

I consider it a privilege to have the opportunity to serve the town of Los Gatos.

What community needs would you like to specifically represent?

- ☒ I am applying as a resident of the Town of Los Gatos.
- ☐ I am a resident of the Town of Los Gatos as well as a business owner or manager in Los Gatos.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
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| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |
-

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:00 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

- ☐ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: Ryan Rosenberg

Date: December 1, 2022

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
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☐	Finance Commission
☐	General Plan Committee
☒	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

HISTORIC PRESERVATION COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Martha LAST NAME: Queiroz

HOME ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Mario Queiroz PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: JAS Interior Designs JOB TITLE: Junior Interior Designer

HOW LONG HAVE YOU LIVED IN LOS GATOS? 22 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

BA Degree in French for International Trade from Indiana University of Pennsylvania - 1986

AS Degree in Interior Design from West Valley College - 2021

Board Member, West Valley College Interior Design Club - 2019 to 2020

Jr Designer, JAS Interior Designs, Los Gatos - 9/2022 to present

Jr Designer, Studio 3 Design, Los Gatos - 7/2021 to 9/2022

Stay-at-home parent, Los Gatos, 1997 - 2021

Customer Relationship Management, Hewlett Packard GmbH, Böblingen, Germany - 1990 to 1997

Sales Support/International Order Processing, Magnavox Systems, Torrance, CA - 1986 to 1989



Why are you interested in serving on the Historic Preservation Committee?

I LOVE Los Gatos! We moved here in 2000 from a quaint German village. We wanted to replicate that experience in the Silicon Valley, and Los Gatos immediately came to mind. My husband, who is from Brazil, also remembered the town, with much fondness, when he attended the street party here on 7/4/1994 when the Brazilians beat team USA at Stanford (his alma mater). One evening, we went to dinner downtown, and then strolled through the Almond Grove. Alas, there was a very small but lovely house for sale at 203 Tait Ave, the oldest house in the Almond Grove. It became our home.

I've always had a keen interest in architecture and interior design, and especially homes of character. This is why I returned to school to get a degree in interior design. The historical aspect of the architecture of Los Gatos is such a big part of its charm and attraction, and what ultimately led us to choose Los Gatos as our forever home. I would be thrilled to apply my education and passion in this field to serve my community.

Have you ever attended a Historic Preservation Committee meeting? If yes, please provide a summary of your observation. If not, why not?

Yes, I have attended a Historic Preservation Committee Meeting when we did an extensive remodel of our current house at 128 Tait Ave in 2015.

I remember feeling anxious, because I really wanted our plans to be approved. The family that went before us, who also lived in the Almond Grove, must have felt the same way, because the wife was in tears! It wasn't their first meeting with the committee. Remodeling is stressful to say the least. It is also time consuming and expensive. Emotions run high.

My architect (Jay Plett) and myself came well prepared for the meeting. We had examples of existing neighborhood homes which had the feature we wanted to implement. We got approval that day.

I did wonder, though, what type of background the persons on the committee had, to be holding all of the cards, to be able to decide what to approve and what not to approve? What were the guidelines they used in order to aid their decision making process? On the one hand, the committee members are volunteers. On the other, the stakes are high, short- and long-term. The process must be professional, void of personal bias and preference, providing some empathy to the home owner for what they are going through, but not letting it influence your decision.

How will you balance your personal interests with the broader role of the Committee which requires impartiality in the decision making process?

Impartiality goes without saying in my book. That said, rules or codes are in place to keep people on the straight and narrow and lessen susceptibility to partiality.

While rules must be followed, they can sometimes be variously interpreted; some situations may even fall outside of rules and codes. The Germans have a good word for a complementary skill in dealing with such situations: Fingerspitzengefühl. This roughly translates to having an intuitive tact or sensitivity. I imagine this would be a helpful instinct or skill to have as a member of this committee. In any case, upholding the mission of the committee must be kept in the forefront.

Properties in our historic areas are expensive; homeowners want the most bang for their buck when they remodel. However, FAR's, height, set back, and other codes need to be as best adhered to as possible. Otherwise, the character of our historic neighborhoods will be irreparably changed.

Decisions and recommendations that the committee makes set precedents. Poor decisions can have a long term



What do you see as the role of this Committee?

To follow the Historic Preservation Town Code's Sec. 29.80.227. to the best of each committee member's ability.

Describe your background in architecture, history, architectural history, city planning, archeology, or other historic preservation related disciplines.

To obtain my Associate of Science degree in Interior Design, I was obliged to take a number of classes related to architecture such as Elements and Principles of Design, Color Theory, Residential Design, two History of Design classes, Construction & Building Systems, amongst many others.

Another critical aspect of my education were classes in Computer Aided Design and Architectural Drafting, so I am adept at reading floor plans, elevations, electrical plans, etc.

Besides my formal education (I also hold a BA degree in language), one of my greatest passions is design: architecture, interiors, aesthetics, landscape, this list goes on.

In my current interior design job, I combine my personal experience in remodeling with my passion for design, my education in the field, and my people skills to help clients resolve problems in and elevate their living environments, and enhance their lives through the design process.

The goal of the interior design industry is to enhance the health, safety, and welfare of the clients they serve. This coincides with the stated purpose of historic preservation.

Describe your knowledge of the Town's residential and commercial design guidelines, and/or historic preservation regulations.

Before applying for this committee post, I would say that I have had only a basic understanding of some of the historic preservation regulations, mostly informed by my personal experience during remodels to our own historic property.

I have basic knowledge of exterior residential design guidelines and more thorough knowledge of interior design codes through my work as an interior designer, but less knowledge of commercial design guidelines. That said, I do know that there are an abundance of regulations: everything from lighting protocols to egress to accessibility compliance to protect the health, safety, and welfare of the public.

What knowledge I lack, I am more than willing, capable, and in fact, highly interested in learning. Not only would this personally be of interest, but it would also benefit my work in the field of interior design.

How would you describe your philosophy on planning?

Planning, assuming you are referring to town planning, is a type of design as well. It is problem solving. I imagine that in a broad way, processes used to solve interior design or architectural dilemmas could be implemented for solving town planning issues. Strategies for providing design solutions are universal, despite each area's inherent characteristics.

Town planning is unique in that it has to encompass the economic, social, and environmental needs of its community as well as the health, safety, and welfare of its individual citizens.

To say the least, it is a vital, complicated, and at times, a very controversial aspect of every town.

Have you discussed the role of a Committee member with any current or former Historic Preservation Committee member or with anyone on the Planning staff?
If yes, who and what did you learn?

No, in fact, I wish I had had the opportunity, though.

However, I just read that there was an opening when perusing the local paper after having returned from a visit to Mexico City during the Thanksgiving holiday.

I brought it up to my husband, and he also thought it is a terrific idea, a great match for me personally, considering my interests and skills, and a wonderful opportunity to participate and contribute civically. I have been thinking about opportunities to give back to the community, especially because so many friends who are people that I greatly admire, have begun to contribute to our town's welfare.

I wrote to one of these friends, who sits on the council, to express my interest and ask them about it. They informed me that today is the deadline to submit. So, I've been on it straight away this morning to complete my application.

To me, it is a perfect fit.



Are you able to attend at least one State approved workshop or conference relating to historic preservation each year? ☒ Yes ☐ No

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Martha E. Queiroz

Date: 12.02.22

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TOWN OF LOS GATOS

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☐	General Plan Committee
☐	Historic Preservation Committee
1 ☐	Library Board
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☐	Personnel Board
☐	Planning Commission

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LIBRARY BOARD APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Abby LAST NAME: Horowitz

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☐ Cell ☐ Home ☒ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: David Bramley PHONE: [REDACTED] ☐ Cell ☐ Home ☐ Work

EMPLOYER: Google JOB TITLE: Communications Manager

HOW LONG HAVE YOU LIVED IN LOS GATOS? 3 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

Education:

BA in Communications, American University
MBA in Marketing & Tech Strategy, New York University

Professional Experience:

Communications Manager, Google (2019 -)
Managing Editor, The New York Public Library (2015 - 2019)
Marketing Manager, Alexander Street Press (2012 - 2015)

Volunteer Experience:

Second Harvest of Silicon Valley (2019 - Present)
Arlington County Friends of the Library (2010 - 2015)

Why are you interested in serving on the Library Board?

Libraries are my absolute passion and have been since I was a child. Aside from all the fantastic free books I borrow weekly, I feel they are the most important institution in our communities because they connect people for free to the resources they need to thrive. What a great equalizer and important mission, and I want to support their growth and excellence. I want to contribute in any way I can to these institutions that have given so much to me and my loved ones my whole life.

What are your unique perspectives and experiences that you would bring to this role?

I was an employee of The New York Public Library for nearly 5 years. There I was responsible for marketing and communications, as well as coordinated advocacy campaigns that earned the system record levels of funding from the New York City budget.

I am passionate and experienced in presenting libraries in a way that showcases their wonderful attributes, brings people in, and helps connect communities to the awesome resource among them.

Having worked at one of the country's preeminent and largest library systems, I spent time around all of the critical teammates and departments that make a library successful (government relations, fundraising, collections growth, educational programming). I am familiar with the complexities of running a library system successfully, and I believe I have a clear understanding of how to balance the needs of various stakeholders to support making a library the best it can be.

How will you balance your personal interests with the broader role of the Board?

I will put the interests of the Board, the library, and the community first. The library is a democratic institution at its heart, and it exists to serve the people of the community. That is why I love them, and that is what I would prioritize.

What do you see as the role of this Board?

Input and oversight to ensure the library continues to serve the best interests of the Los Gatos community and its residents.

How do you connect with the community?

I love being a member of my local community and Los Gatos was the first and only place I wanted to live when I moved to California in 2019. Left over from my time in Brooklyn, I love walking everywhere. You can catch me most days getting my steps in by walking around downtown, shopping at local businesses, going to the farmer's market every Sunday, visiting the library to grab a new book or puzzle, or running and walking my dog in Vasona Park and on the Los Gatos Creek trail. I'm also a frequent volunteer with Second Harvest of Silicon Valley and always looking for new ways to get to know the community and give back.

What Library services do you currently use or have used in the past?

I frequently borrow books, ebooks, and I love jigsaw puzzles. Would like to join the book club and hope to make it to a meeting soon.

In the past, I've used library services for everything from internet access and research to attending programs.

Have you ever attended a Library Board meeting? If yes, please provide a summary of your observation. If not, why not?

No, but I've read the minutes, and I look forward to attending in the future.

Are you a member of the Friends of the Library? ☐ Yes ☒ No

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |

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Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: Abby Horowitz

Date: 10/11/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☒	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
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LIBRARY BOARD APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Bernadette LAST NAME: White

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Balajee Krishnamurthy PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: City of San Jose, Office of the Mayor JOB TITLE: Chief Development Officer

HOW LONG HAVE YOU LIVED IN LOS GATOS? 5 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

EDUCATION

Doctor of Philosophy, Sociology, Syracuse University,
Maxwell School of Citizenship & Public Affairs, Syracuse,
NY May 2019

Masters in Public and International Affairs, Virginia
Polytechnic Institute and State University (Virginia Tech),
Blacksburg, VA May 2008

Bachelor of Science, Psychology, Texas A&M University,
College Station, Texas Dec 2005

EMPLOYMENT EXPERIENCES

Chief Development Officer, City of San Jose, Office of
Mayor Sam Liccardo (February 2022- Present)

Lead a policy team working on issues of education, youth,
women, and workforce development. Notable projects have
included addressing the formula shortage, understanding
how the City of San Jose can support women seeking
abortions after the overturn of Roe v. Wade, expanding
subsidized childcare access and facilities with \$10.5 million
in American Recovery Plan (ARP) funds, and a \$2 million

Why are you interested in serving on the Library Board?

I have always had a passion for the mission and purpose of libraries in our community- offering a safe space where anyone can come to learn, read, and access other wonderful resources. Libraries are so much more than books and are a key education resource to our community.

In my current role with the City of San Jose, I have been fortunate to work closely with the San Jose Public Library system, in an advisory capacity to Mayor Sam Liccardo. I have been able to see firsthand the complexity of programs offered by the library, their interconnectedness, and impact they have in the community. This is knowledge and experience that I would like to bring to my role on the Library Board.

Finally, I want to be more involved in my local community. I was a member of the 2019-2020 Leadership Los Gatos class, and due to the pandemic and the birth of my first child, connecting to and becoming civically involved was difficult. Now that I have more flexibility and ability to be engaged, I would like to serve on the Library Board.

What are your unique perspectives and experiences that you would bring to this role?

As mentioned, in my current role in the Office of Mayor Sam Liccardo, I serve as a liaison to the San Jose Public Library. This has given me exposure to the varied programs offered by the library and the extensive operations required to run a library system.

In addition to this work, I have a background in non-profit fundraising. This is a skillset that I think would be helpful to the Library Board and the Friends of the Los Gatos Library to identify funding sources and aid in the stewardship of library supporters.

How will you balance your personal interests with the broader role of the Board?

I will balance my personal interests and the broader role on the board through the lens of how the decisions or issues we are talking about on the Board link back to the mission, vision, and purpose of the Library and its services to the wider Los Gatos community.

What do you see as the role of this Board?

I see the role of the Board akin to being a sounding board for the Library and a thought partner. I also see it as providing supplemental expertise to the Library in areas where they may need support, whether that is in operations, fundraising, or education and curriculum planning. The Board works in partnership to ensure the success of the Library and its services to the Los Gatos community.

How do you connect with the community?

I love to connect with the community by getting involved in different organizations or events. For example, I was a member of the 2019-2020 Leadership Los Gatos class to learn more about the local community and what civic engagement in Los Gatos looked like.

Another way I like to connect with the community is attending public events, whether it is the summer Promenades, the weekly Sunday Farmer's Market, or many of the other great community events held in Los Gatos.

What Library services do you currently use or have used in the past?

One of the best parts of the library, for me, has been utilizing it as a space to do work when working from home became too monotonous or distracting. I also love the library programs for children, especially the puppet shows that visit every so often. My daughter especially loves to play at the tables with blocks!

Have you ever attended a Library Board meeting? If yes, please provide a summary of your observation. If not, why not?

I have not attended a Library Board meeting in the past due to my work schedule. If selected for the Board, this would not prove to be an issue, as my employer is supportive of my engagement in this work.

Are you a member of the Friends of the Library? ☐ Yes ☒ No

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
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| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
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Signature:  Date: December 2, 2022

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Bernadette Marie White

Phone: [REDACTED] **E-Mail:** [REDACTED]

EDUCATION

Doctor of Philosophy, Sociology, Syracuse University, Maxwell School of Citizenship & Public Affairs, Syracuse, NY May 2019

Masters in Public and International Affairs, Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA May 2008

Bachelor of Science, Psychology, Texas A&M University, College Station, Texas Dec 2005

EMPLOYMENT EXPERIENCES

Chief Development Officer, City of San Jose, Office of Mayor Sam Liccardo (February 2022- Present)

- Lead a policy team working on issues of education, youth, women, and workforce development. Notable projects have included addressing the formula shortage, understanding how the City of San Jose can support women seeking abortions after the overturn of Roe v. Wade, expanding subsidized childcare access and facilities with \$10.5 million in American Recovery Plan (ARP) funds, and a \$2 million RFP for tutoring services, also from ARP funds.
- Manage a team of three policy advisors and provide professional development opportunities and guidance on career pathways for the end of the Mayor's term.
- In six months, raise over \$1 million in funds to support San Jose (SJ) Aspires, a college access program for first generation college-going students, including multi-year 6-figure gifts.
- Prospect and solicit 100 corporate funders for supporting key initiatives for Mayor Liccardo.
- Facilitate C-suite meetings for the Mayor to make fundraising pitches for SJ Aspires.
- Collaborate with the SJ Public Library and San Jose Public Library Foundation to ensure the sustainability of San Jose Aspires and facilitate its transition for the end of Mayor Liccardo's term.

Senior Corporate Philanthropy Officer, Second Harvest of Silicon Valley (September 2016-February 2022)

- Steward a portfolio of 70 corporate donors like Apple, Google, and Facebook, raising a total of \$21 million, with the largest gift secured being over \$1,000,000.
- Act as a strategic partner to my Corporate Social Responsibility (CSR) contacts to help them achieve their community and employee engagement goals.
- Spearheaded projects to advance organizational level goals and build synergy with Corporate Partners, including implementing volunteer activities for corporate campuses and pivoting to accommodate volunteer activities during the COVID-19 shelter-in-place.
- Led the revamp our corporate sponsorship program to incorporate attractive benefits to corporations and streamline our internal processes to better stewards our resources; these changes led to a 12% increase in revenue from corporate sponsorships.
- Prospect and solicit potential partners for six figure and multi-year gifts
- As a leader on the team, I acted as a thought partner to the Corporate Philanthropy Manager in strategic planning for the corporate program and day-to-day operations for the team, and mentor and train new hires to the Corporate Team, including best practices in fundraising, advising on different scenarios with corporate partners, and shadowing company pitches to provide feedback.
- Work cross-departmentally and lead projects to enhance our offerings to corporations.

- Collaborate with the Marketing department for the creation of creative materials to educate the public about Second Harvest, including a pamphlet to teach children about food banking and a “Food Drive Toolkit” to provide resources for different organizations running Food and Fund Drives.
- Train and manage Community Relations Volunteers, who represent Second Harvest at various public-facing events.

Development and Communications Officer, Next Door Solutions to Domestic Violence (March 2015-September 2016)

- Foster donor relationships with current donors, recruit new prospects, and grow current and potential donors using moves management, deepening their involvement with Next Door Solutions.
- Apply for grants in the \$1,000 to \$5,000 range.
- Created and managed Speaker’s Bureau, a core group of 15 volunteers to aid in Next Door Solutions’ outreach and education programs in the community.
- In the absence of Development Director, led the holiday fundraising strategy, which also included implementing a major pivot in a key holiday program for clients.
- Produce, edit, and distribute all external communications for Next Door Solutions, an average of 3 major communications per month inclusive of emails, newsletters, annual reports, and other external communications.
- Build and develop Next Door Solutions’ social media presence, which included doubling the number of followers on LinkedIn and increasing our reach by 30% on Facebook and Twitter.

Outreach Coordinator, Center for South Asia, Stanford University (August 2011- March 2015)

- Plan events for the Center for South Asia, each quarter, which consists of 2 to 3 workshops and symposiums a quarter and a weekly lecture program.
- Interface with the local community for Center outreach programs and projects, such as linking up students with the Boys and Girls Club of East Palo Alto, for educational outreach programs.
- Build, maintain and update the Center’s webpage using Drupal, a content manager webpage builder.
- Create promotional materials for Center events and programs and a biannual magazine using InDesign and Photoshop

COMMUNITY INVOLVEMENT

San Jose Rotary Club

- Joined in April 2022.
- Member of the SJSU Committee and the Red Badge Committee; work consists of planning volunteer events for the whole club.

Leadership Los Gatos, Class of 2020

- Network with business professionals, government officials, and community members to further civic engagement initiatives in Los Gatos

Association of Fundraising Professionals, Silicon Valley Chapter, Board Member (2017-2019)

- Served as the Board Secretary (2017), VP-Elect of Membership (2018) and VP of Membership (2019).
- As VP of Membership, created a communications plan to reach out to new members, thank renewing members, and send reminders for current members when their membership was up for renewal.
- Organized a “Thank-a-thon” call drive with the Board to steward chapter members.
- Managed a core group of 7 volunteers to assist with welcoming members at monthly luncheons, host and lead four affinity groups on different fundraising topics and organize two chapter mixers.

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TOWN OF LOS GATOS

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2	Arts and Culture Commission
	Building Board of Appeals
	Community Health and Senior Services Commission
	Complete Streets and Transportation Commission
	Finance Commission
	General Plan Committee
	Historic Preservation Committee
	Library Board
1	Parks Commission
	Personnel Board
	Planning Commission

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PARKS COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
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FIRST NAME: Chirag LAST NAME: Mapara

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Jigisha Bhatt PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Intel JOB TITLE: Marketing Strategist

HOW LONG HAVE YOU LIVED IN LOS GATOS? 2 months

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

City Board Experience:

- Member of Alexandria Beautification Commission, City of Alexandria, Virginia (May 2021- Oct 2022)
- Link to the Beautification Commission - <https://www.alexandriava.gov/Beautification>

2) Professional Experience:

- 10+ years of experience as an Hardware Engineer at technology companies such as Sun Microsystem, Qualcomm, and Intel.
- 10+ years of experience as Brand Marketing Specialist at Postal Service, a federal agency

3) Education:

- BS Computer Engineer, University of Cincinnati
- MBA, University of California, Irvine

Why are you interested in serving the Parks Commission?

I moved to Los Gatos from Alexandria Virginia in Oct 2022. Until Sep 2022, I was an active member of the City Board in the Alexandria Beautification Commission. As a committee, our mission was to promote beautification of the City through advocacy, education, and the celebration of community beautification efforts.

I want to continue being active in my local community and help address current issues. I will bring a unique perspective and valuable experience to the board. In addition to my City Board experience, I have extensive experience in the public service and technology industry. In my role at Postal Service, I worked extensively with a wide range of stakeholders across the organization to get complex projects completed. In the technology industry, I have created innovative solutions to challenging problems. I will be a great asset to the board and the community of Los Gatos. I lived in the Bay Area from 1998 to 2010, so am familiar with the region and culture as a whole.

Have you ever attended a Parks Commission meeting? If yes, please provide a summary of your observation. If not, why not?

I haven't had a chance to attend the meeting as I just recently moved to Los Gatos. I would like to attend if given the opportunity.

What do you see as the role of this Commission?

- 1) I'll bring my unique perspective because of my wide range of experience including City Board, Public Service, and my passion for art and culture.
- 2) Advocate for the citizens of Los Gatos.
- 3) Working with the commission and different stakeholders to move the Commission agenda forward.

How will you balance your personal interests with the broader role of the Commission?

I strongly believe in volunteering and being active in the local community. I am committed to allocating time to attend to the board duties without any issue.

What, from your perspective, are the major priorities in the areas of parks with respect to policies, capital investment, and/or maintenance?

On average, the Los Gatos parks are highly rated on Google reviews. Most of the parks have a rating of 4.5 stars and above.

As for priorities, I would say regular maintenance would be something I would like to focus us. Based on my previous experience at the Alexandria Beautiful Commission in Virginia, maintenance is important to keep the city beautiful. However, it's usually challenging because of budget limitations and logistics around maintenance.

Have you visited any of the Town parks? If yes, which ones? What did you like most and least about them?

Some of the local parks I have visited in Los Gatos:

1) Vasona Lake County Park - It's a fantastic park for hiking and biking. I think the maintenance can be improved at a few spots on the Los Gatos Creek trail such as uneven surfaces as it's risky for bikes.

2) La Rinconada Park - It's a lovely park away from all the hustle and bustle of the bay area. I feel immersed in nature whenever I visit this park.

3) Jack Fisher Park - This park is very conveniently located in the neighborhood, so it's great for a quick stroll.

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- | | | |
|--|---|--|
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Signature: Chirag Mapara

Date: 11/28/2022

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- ☒ Parks Commission
- ☐ Personnel Board
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FIRST NAME: Rob LAST NAME: Stephenson

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Megan Stephenson PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: _____ JOB TITLE: _____

HOW LONG HAVE YOU LIVED IN LOS GATOS? 8 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

-Parks Commissioner, 2019-Present, Chair 2021-Present
-Board Director, Veterans Memorial & Support Foundation of Los Gatos
-Board Director, Los Gatos Lions Club/Lions Charities
-President/Board Director, Los Gatos-Monte Sereno Safe Routes to School
-Former Board Director- American Legion Post 99 (Los Gatos, Saratoga, Campbell)

Why are you interested in serving the Parks Commission?

I am interested in continuing to serve on the Parks Commission because I believe that as a whole, the Commission can have a positive impact on the Town, it's residents and visitors. The Town residents and visitors are accustomed to safe, well maintained outdoor spaces to enjoy and I would like to work to continue to meet those expectations.

Have you ever attended a Parks Commission meeting? If yes, please provide a summary of your observation. If not, why not?

I have attended every Parks Commission meeting since my appointment in 2019. My observation is that the commission is a group of like minded residents who hold our parks, trails and open spaces in high regard and want to continue to have these places well kept, accessible and safe for the community. It is also my observation that the commissioners take their roles seriously as an advisory body to the Town Council on important matters that may come before them.

What do you see as the role of this Commission?

First and foremost, to serve as an advisory body to the Town Council on matters pertaining to parks, trails, open spaces (including street trees). Second, to serve as an ambassador to the parks (trails & open spaces), to the community and to promote use of our outdoor spaces. The commission currently enjoys a very close working relationship with the PPW Director and staff and I would like to see this continue.

How will you balance your personal interests with the broader role of the Commission?

I believe my personal interests closely align with those of our Town residents and visitors to our parks. Those interests being: promoting the usability of our parks, trails and open spaces and ensuring that they are well maintained and safe. Los Gatos enjoys a relatively low crime rate especially when it comes to our parks, trails and open spaces and this is because the Town invests in their improvements, security and maintenance. I would like to see that continue. I would like to continue to ensure that all visitors can visit the Town and feel welcomed and safe.

What, from your perspective, are the major priorities in the areas of parks with respect to policies, capital investment, and/or maintenance?

The Town currently has a major capital improvement project pending for the Oak Meadow band stand. The Commission has generally been in favor of this project and has contributed to the pending design. I think this improvement project would benefit the community and I would be pleased to see it through while on the Commission. With regards to maintenance, maintaining a wildfire protection plan in the open space is of great importance and maintaining the progress made with FEMA grants to clear brush should be high priority. Another maintenance priority that has been an issue at several parks is the maintenance and removal of trees that are at high risk of falling during a high wind event or storm. PPW has been very proactive on this matter which I would like to see continue. The community garden on the east end of Town has gained a lot of support and the commission appears to be in favor though there are many issues to be worked through with PG&E and SJ Water such as right of way, water access, fencing, access control etc. I would like to continue to foster engagement with community members to receive input on our parks through a parks stewardship program. I have also been recently working with Los Gatos Recreation/Adult Rec Center to host more events targeted towards seniors in our parks as we come out of winter next spring.

Have you visited any of the Town parks? If yes, which ones? What did you like most and least about them?

I have visited all of the Town parks and believe each one holds value to both the neighborhoods that they are in and to the visitors that frequent them. Bel Gatos, Blossom Hill and Bachman parks have very large outdoor areas which not only draw local residents but also visitors from out of Town especially to the areas that back up to open space and have trails. Other neighborhoods have smaller playgrounds or play lots which are also highly coveted and cherished by residents and visitors. I enjoy seeing how many of our Town residents and visitors enjoy utilizing the parks, trails and open spaces especially as we move into a post COVID era.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
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| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

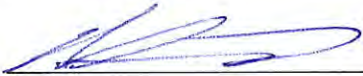
The **application deadline is 4 p.m. Friday, December 2, 2022**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4 p.m. Monday, December 12, 2022**. *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: _____



Date: _____

11/29/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
1	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

PERSONNEL BOARD APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.

FIRST NAME: Jennifer LAST NAME: Lewis

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Vivian Lewis PHONE: [REDACTED] ☐ Cell ☒ Home ☐ Work

EMPLOYER: MVLA School District JOB TITLE: Teacher

HOW LONG HAVE YOU LIVED IN LOS GATOS? about 30 years with a few years here in there in other c ☒

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I have been on the personnel board for the last couple of years.
I was a board member for Sacred Heart Church for 1 term.
I am a building rep for the teachers union in my district.
I have been a summer school principal.
And I am on various committees for my school district.

Why are you interested in serving on Personnel Board?

I have been on there personnel board for the last couple of years, and I truly enjoy being on the board. Even though we only meet once a year, I enjoy hearing about our community and learning what we can do to support our community.

Have you ever attended a Personnel Board meeting? If yes, please provide a summary of your observation. If not, why not?

Yes, I have been to all of the meetings over the last couple of years since I was a member of the board. I love hearing what the town is doing, and hearing how and what we can do to support our community.

What do you see as the role of this Board?

Over the last couple of years I have just been a board member, and I would love to continue with that role. I know that our board doesn't meet often, but if something is to arise, our board is here to support and assist in any way possible. As a community member and a board member, this is an important part of our town and helping to ensure that everything runs smoothly.

What is your experience with labor relations and unionized environments?

I have been on the personnel board for the last few years and I have been part of a union (building rep) for my current school district. 10 years ago, I was also on the negotiation team for another school district. So I have had some experience with unions and labor relations.

What is your experience with personnel or human resources, specifically in regard to disciplines and appeals?

3 years ago I was a department chair for the school district that I work in. I had 2 teachers that went on leave for different reasons that year. I had to work with the administration to make sure that they were given the leave they needed, that they could appeal if the teacher thought that leave was not necessary, and that all teachers who were interviewed about the situation made sure they kept their interview confidential, that classes were covered for the teachers on leave, and that the other teachers in the department were not getting overloaded with work to support the teacher on leave.

At my last school district, we worked with the human resource department when we went to negotiations. We wanted to make sure that both sides needs were being met without negotiations turning hostile.

What knowledge or experience do you have in regard to personnel boards in other agencies?

I have been on the personnel board for the last few years, so my knowledge about the town of Los Gatos personnel board is based on my experience from being on the current personnel board for the town.

Assuming you have read the Town's Personnel Rules, what thoughts or comments do you have related to fairness and enforceability of the rules?

Looking at the rules and regulations from the town website, my biggest concern is that the date on the rules and regulations is from 1994. Even though the document maybe similar or maybe has not changed since 1994, just seeing the date many people may think that they are not looking at the most current document. I even question am I looking at the most current document.

My other question is about reclassification. I know at my current job, there are some positions that have changed over time and so we look back to see if those positions are still necessary, and then reclassify positions if needed. I see there is a reclassification process, but no note on when the reclassification is put into action.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

The **application deadline is 4 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

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☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively to begin at 7:30 p.m.

Signature: Jennifer Lewis

Date: 11/28/2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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- ☐ Arts and Culture Commission
- ☐ Building Board of Appeals
- ☐ Community Health and Senior Services Commission
- ☐ Complete Streets and Transportation Commission
- ☐ Finance Commission
- ☐ General Plan Committee
- ☐ Historic Preservation Committee
- ☐ Library Board
- ☐ Parks Commission
- ☐ Personnel Board
- ☒ Planning Commission

RECEIVED
TOWN OF LOS GATOS

NOV 28 2022

CLERK DEPARTMENT

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

PLANNING COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.

FIRST NAME: Susan LAST NAME: Burnett
STREET ADDRESS: [REDACTED] ZIP CODE: 95030
PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]
EMERGENCY CONTACT: Dr. Greg Burnett PHONE: [REDACTED] ☐ Cell ☐ Home ☐ Work
RETIRED R.N.,M.S.
EMPLOYER: [REDACTED] JOB TITLE: [REDACTED]
HOW LONG HAVE YOU LIVED IN LOS GATOS? SINCE AGE 2

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I am presently serving on the Historic Preservation Committee. I was previously on the HEAB and the GPC, for six to eight months. I did serve on the HPC in the 1990's for eight years. I have been, in the past, a Board Member of The Terraces of Los Gatos and on the Museum Board. I have a Masters Degree in Nursing, attending O'Connor School of NSG, San Jose State and Santa Clara University.

Why are you interested in serving on the Planning Commission?

The Planning Commission, I see, as a very important Commission representing the citizens of Los Gatos. Projects brought before the Planning Commission deals with land use regulations involving ordinances, town codes, state law as well as zoning. I would love to expand my purview, the scope of involvement is more intensive, which interests me a lot.

How would you define the role of a Planning Commissioner in relation to the Town Council in planning matters?

A Planning Commissioner's role, as part of the Planning Commission, is to bring to the Town Council recommendations on important items that the Town Council has the final say on. The role of the Planning Commission is to provide a comprehensive report, based on a thorough examination of the application brought before them. Each Planning Commissioner should offer their insights, guided by their knowledge of the Town's Elements, Ordinances, etc. to make a well founded vote. The Town Council looks to the Planning Commission for their insight and conclusions, and the Planning Commissioner's role is to help in their decisions.

Have you ever attended or viewed a Planning Commission meeting? If yes, please note which meeting you viewed or attended and provide a summary of your observation. If not, why not?

<https://meetings.municode.com/PublishPage/index?cid=LOSGATOS&ppid=a7cef0f9-a4a2-40e7-a6e3-056a78898413&p=1>

Yes, I have attended many Planning Commission meetings in the past and all the current meetings. I feel the Planning Commission is well prepared to hear each agenda item. I don't always agree with some of the Commissioners' decisions and their conclusions. I respect the need to address my concerns and accept the majority vote. There have been times when an appeal will come to the Planning Commission to overturn an unanimous vote by the Historic Preservation Committee and the appeal was granted, which was very disappointing. The Planning Commission is very important, requiring hours of preparation to be a truly contributing member.

How will you demonstrate impartiality in your role as a Commissioner with your personal beliefs with regards to land use and planning policies?

As I have stated in my previous answers, I would prepare my findings on any agenda item. I would state my well documented reasonings on land use or planning policies before the Commission. We all have personal beliefs, our own town experiences, life experiences here in Los Gatos. I have lived in Los Gatos, all but two years of my life, so I bring some fabric or a little framework of what has made Los Gatos so wonderful. The good thing is we are guided by a General Plan roadmap and policies that we follow. I think the Town's staff, commissioners, committee members and council is making a good effort to address how we all feel about Los Gatos, I plan to follow that.

The Commission is expected to demonstrate knowledge of the Town Code and its land use and planning policies. What experience do you have that would be useful on the Commission?

I think I have a general knowledge of our Town Code and its land use and planning policies. I have been very involved with the Historic Preservation Committee and actually wrote an Ordinance for the Glen Ridge District to become the 6th Historic District. I feel I have demonstrated a true commitment to understand how our town works and while I have a ways to go I truly enjoy the learning. I have the time in my life to be a very productive part of the Planning Commission. I realize the depth of experience some of our Commissioners have and my goal is to demonstrate my own ability in providing understanding of the issues that come before us.

How would you describe your approach to planning and how it would relate to making a land use or policy determination?

My approach to planning is to have thoughtful planning! I mentioned fabric in a previous answer, the way our town is laid out, we need to weave into our land use and policy determination exactly that. While building new and growing with the times, is necessary to meet our needs, the common thread of Los Gatos should remain apparent. There are advances in building, there are new ways we look at architecture and design but we have to maintain our telltale Los Gatos identity.

The Planning Commission meets at least twice a month and requires a significant amount of homework. Are you prepared to make the commitment to spend the amount of time required to attend regular meetings, committee meetings, do site visits, and study the packet material? ☒ Yes ☐ No

You are expected to serve on at least one other Committee (General Plan Committee, Historic Preservation Committee, Conceptual Development Advisory Board). Will you have the time to serve on the additional Committee? ☒ Yes ☐ No

CASE STUDY: All Planning Commission applications must include the two completed case studies (see next page). Please complete the case studies before submitting your signed application. Thank you.

PLANNING COMMISSION CASE STUDY #1 – Fictitious Location

PROPERTY LOCATION: 170 Smith Boulevard

PROPERTY OWNER: John Smith

APPLICANT: Superior Commercial Development

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Neighborhood Commercial	Neighborhood Commercial
Zoning Designation	C-1	C-1
Existing Use	Vacant	Vacant
Property Size	15,000 Square Feet	

PROJECT DESCRIPTION:

The applicant proposes to construct a 10,000-square foot two-story office building with underground parking that will be 32 feet tall. The maximum height allowed by Town Code is 35 feet and the maximum lot coverage would allow a 15,000-square foot building. The surrounding area on Smith Boulevard is comprised of other commercial buildings and single-family homes are located behind the existing parcel.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of development. Some of the neighboring property owners are in support of the project and think it will provide needed office space, while others are opposed to the project because they feel it will create a significant traffic impact.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's technical requirements.
- A Traffic Impact Analysis has been prepared by the Town's Traffic Consultant.
- The Traffic Impact analysis shows that there would not be a significant traffic impact based on the Town's existing traffic policies.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential traffic impacts.

What is your initial reaction to the above referenced project?

The project description seems to satisfy the Town Code, lower in height and less of the lot coverage allowed. In the description it does mention other commercial buildings are on Smith Boulevard. My first concern is if there are other two story commercial buildings or would this be the first. If this is the first two story would views be obscured. The zoning is C-1, making it neighborhood commercial; there is a neighborhood behind the project. The traffic study shows there would not be a "significant traffic impact", meaning there will be an increase! The concerned voices of the neighborhood need to be addressed. The applicant should further meet with the neighbors and find some possible traffic calming remedies. The C-1, (sec.29.60.210) permits should not "unreasonably interfere with nearby residential use".

What issues do you feel will need to be investigated further?

I summarized in the above answer .

How would you weigh your personal observations or experience regarding traffic and the professional input and recommendations of Town staff and Town consultants?

My personal observations or experience is that the Traffic Impact Analysis does not always tell the whole story. Many times I find the calculations are not based on what really goes on with the traffic; I have noticed that with the timing on our downtown traffic lights. The times the analysis are often done, does not always coincide with when traffic would be the worst.

PLANNING COMMISSION CASE STUDY #2 – Fictitious Location

PROPERTY OWNER: John Smith

APPLICANT: Design, Inc.

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Low Density Residential	Low Density Residential
Zoning Designation	R-1:8	R-1:8
Existing Use	Residential	Residential
Property Size	8,000 Square Feet	8,000 Square Feet

PROJECT DESCRIPTION:

The applicant proposes to demolish an existing one-story residence and construct a new 2,500-square foot two-story residence with a 700-square foot attached garage. The proposed two-story residence will be 29 feet tall and have a lot coverage of 31 percent. The maximum allowable floor area for the home is 2,608 square feet and 733 square feet for the garage. The maximum height allowed by Town Code is 30 feet and the maximum allowable lot coverage is 40 percent. The proposed home will result in the largest home in the immediate neighborhood in terms of square footage and floor area. The surrounding area on Rose Street is comprised of one and two-story single-family residences.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of the construction of a new two-story residence. Some of the neighboring property owners think the proposed two-story residence will be compatible with the neighborhood, while others are opposed to the project because they feel it will not be compatible with the neighborhood in terms of bulk and mass. Additionally, privacy impacts to the adjacent one-story homes on either side have also been submitted.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's objective standards.
- A report has been prepared by the Town's Consulting Architect that the project complies with the Town's Residential Design Guidelines.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential privacy impacts and concerns with neighborhood compatibility.

What is your initial reaction to the above referenced project?

The project meets all the Town's objective standards. There are other two story homes in the neighborhood, this being the largest. I would guess when the story poles went up the size and massing along with concerns over privacy were brought to light. I think the privacy issue definitely should be addressed as well as the massing objections. I would want to see if a redesign could be possible. The goal for our neighborhoods are for compatibility, there is enough concern about this project from the neighbors that further investigation is warranted.

What issues do you feel will need to be investigated further?

I addressed them in the above answer.

How would you weigh your personal observations or experience regarding neighborhood compatibility and privacy and the professional input and recommendations of Town staff and the Town consultant?

My personal observations, I don't always feel the input from the Town staff and Town consultants always understand the needs of an existing neighborhood. I sometimes feel the applicant's have more influence on the Town staff than does the concerns of the neighborhood!

Please let us know how you heard about the recruitment:

- | | | |
|---|--|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☒ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☒ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

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You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ **I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.**

Signature: Susan Burnett Date: 11/27/22 11/28/22

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department

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(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

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☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee – <i>No Current Openings</i>
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☒	Planning Commission

IMPORTANT NOTICES

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- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

PLANNING COMMISSION APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Megan LAST NAME: Crummett

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Joe Crummett PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Fore Property Company JOB TITLE: Development Director

HOW LONG HAVE YOU LIVED IN LOS GATOS? 9 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I currently serve as a development director for a nationwide multifamily developer. I have been working in real estate development for over 12 years. I have developed several multifamily projects throughout the Bay Area and the state of California. I previously served on the Transportation and Parking Commission for the Town of Los Gatos.

Why are you interested in serving on the Planning Commission?

I love real estate development and construction. I would love to have an opportunity to bring my knowledge of the industry to the Planning Commission. There is no place like Los Gatos. Through thoughtful planning, Los Gatos will be able to maintain its charm and character.

How would you define the role of a Planning Commissioner in relation to the Town Council in planning matters?

A Planning Commissioner should be the first stop for all projects that impact the Town; streets, parks, housing, etc. The Planning Commissioner should verify that the parties are meeting the Town's guidelines and/or that the parties request for variances can be supported by the Town through third party studies. A Planning Commissioner should make recommendations to the Town Council, as needed/requested. Additionally, Planning Commissioners should think about the long term goals of the Town and actively participate in general plan meetings and policies.

Have you ever attended or viewed a Planning Commission meeting? If yes, please note which meeting you viewed or attended and provide a summary of your observation. If not, why not?

<https://meetings.municode.com/PublishPage/index?cid=LOSGATOS&ppid=a7cef0f9-a4a2-40e7-a6e3-056a78898413&p=1>

Yes, I have attended several Planning Commission meetings both in the Town of Los Gatos and in other Bay Area towns. I have also made several presentations on behalf of my employer to Planning Commission members throughout the Bay Area.

How will you demonstrate impartiality in your role as a Commissioner with your personal beliefs with regards to land use and planning policies?

I will follow the rules and guidelines of the Town and make a recommendation based upon these rules and guidelines. I will consider third party studies and reports.

The Commission is expected to demonstrate knowledge of the Town Code and its land use and planning policies. What experience do you have that would be useful on the Commission?

As previously mentioned, I am a developer and interact with City's and Town's every day. I am required to follow Codes and policies as part of my profession.

How would you describe your approach to planning and how it would relate to making a land use or policy determination?

I look at the big picture and how a development can positively or negatively impact the surrounding area. Every development should bring a positive impact to the community. This can be achieved through unique architecture, safety, impact fees, etc. Another question I like to ask is how the development/improvement will impact the future of the Town and its users. This too should be in a positive manner. When implemented correctly, development can be a positive attribute to any community.

The Planning Commission meets at least twice a month and requires a significant amount of homework. Are you prepared to make the commitment to spend the amount of time required to attend regular meetings, committee meetings, do site visits, and study the packet material? ☒ Yes ☐ No

You are expected to serve on at least one other Committee (General Plan Committee, Historic Preservation Committee, Conceptual Development Advisory Board). Will you have the time to serve on the additional Committee? ☒ Yes ☐ No

CASE STUDY: All Planning Commission applications **must** include the two completed case studies (see next page). Please complete the case studies before submitting your signed application. Thank you.

PLANNING COMMISSION CASE STUDY #1 – Fictitious Location

PROPERTY LOCATION: 170 Smith Boulevard

PROPERTY OWNER: John Smith

APPLICANT: Superior Commercial Development

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Neighborhood Commercial	Neighborhood Commercial
Zoning Designation	C-1	C-1
Existing Use	Vacant	Vacant
Property Size	15,000 Square Feet	

PROJECT DESCRIPTION:

The applicant proposes to construct a 10,000-square foot two-story office building with underground parking that will be 32 feet tall. The maximum height allowed by Town Code is 35 feet and the maximum lot coverage would allow a 15,000-square foot building. The surrounding area on Smith Boulevard is comprised of other commercial buildings and single-family homes are located behind the existing parcel.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of development. Some of the neighboring property owners are in support of the project and think it will provide needed office space, while others are opposed to the project because they feel it will create a significant traffic impact.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's technical requirements.
- A Traffic Impact Analysis has been prepared by the Town's Traffic Consultant.
- The Traffic Impact analysis shows that there would not be a significant traffic impact based on the Town's existing traffic policies.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential traffic impacts.

What is your initial reaction to the above referenced project?

This project should be approved. It proposes a like use project that is compliant with all of the Town Codes. There does not appear to be any significant issues concerning this development. There also does not appear to be any grounds to deny this project.

What issues do you feel will need to be investigated further?

The overall design of the building. How does the look of this building fit into the surrounding neighborhood? The flow of traffic should also be reviewed. The impact fees that the Town would receive from the development could be used to upgrade the offsite infrastructure (streets, sidewalks, etc.) and could potentially help with traffic calming measures.

How would you weigh your personal observations or experience regarding traffic and the professional input and recommendations of Town staff and Town consultants?

When the zoning designation was created for this parcel, the traffic impacts were known. The current traffic report supports the zoning designation and finds that there are no significant impacts. For added safety measures, I would request that calming traffic measures and road improvements be reviewed by Town staff and Town consultants.

PLANNING COMMISSION CASE STUDY #2 – Fictitious Location

PROPERTY OWNER: John Smith

APPLICANT: Design, Inc.

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Low Density Residential	Low Density Residential
Zoning Designation	R-1:8	R-1:8
Existing Use	Residential	Residential
Property Size	8,000 Square Feet	8,000 Square Feet

PROJECT DESCRIPTION:

The applicant proposes to demolish an existing one-story residence and construct a new 2,500-square foot two-story residence with a 700-square foot attached garage. The proposed two-story residence will be 29 feet tall and have a lot coverage of 31 percent. The maximum allowable floor area for the home is 2,608 square feet and 733 square feet for the garage. The maximum height allowed by Town Code is 30 feet and the maximum allowable lot coverage is 40 percent. The proposed home will result in the largest home in the immediate neighborhood in terms of square footage and floor area. The surrounding area on Rose Street is comprised of one and two-story single-family residences.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of the construction of a new two-story residence. Some of the neighboring property owners think the proposed two-story residence will be compatible with the neighborhood, while others are opposed to the project because they feel it will not be compatible with the neighborhood in terms of bulk and mass. Additionally, privacy impacts to the adjacent one-story homes on either side have also been submitted.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's objective standards.
- A report has been prepared by the Town's Consulting Architect that the project complies with the Town's Residential Design Guidelines.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential privacy impacts and concerns with neighborhood compatibility.

What is your initial reaction to the above referenced project?

It is a positive that the proposed home is in compliance with the Town Code. It is understandable how privacy and compatibility could be a concern with the surrounding neighbors. What could the applicant do to help create additional privacy and compatibility. Maybe some of the windows could be relocated on the side facades, or maybe there could be increased side setbacks, allowing some variances in the front or rear setbacks to offset the side setbacks. Landscaping should be reviewed, and it should be suggested that plantings that provide both added privacy and softness be used. Has the applicant helped a neighborhood outreach meeting to understand neighbor concerns? How does the applicant plan to address these concerns?

What issues do you feel will need to be investigated further?

Privacy and compatibility concerns should be discussed with surrounding neighbors. The applicant should work with their architect to try to mitigate the neighbors concerns. The applicant/architect could present a couple of design variations that address the neighbors concerns.

How would you weigh your personal observations or experience regarding neighborhood compatibility and privacy and the professional input and recommendations of Town staff and the Town consultant?

I would note that the project does meet Town Code, but the surrounding neighborhood input should be considered. The applicant should be meeting with its neighbors to discuss the project and do their best to implement some design changes that can help mitigate the neighbors concerns.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☒ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |

The **application deadline is 4:00 p.m. Friday, December 3, 2021**. Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 14, 2021, tentatively scheduled to begin at 7:00 p.m. You will be notified via email the week of December 6th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 13, 2021. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

☒ I understand the scheduled interview date and time is Tuesday, December 14, 2021, 7:00 p.m.

Signature: 

Date: 12/03/2021

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

PLANNING COMMISSION APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Melanie LAST NAME: Hanssen

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Tom Wrappe PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Self-employed JOB TITLE: Consultant

HOW LONG HAVE YOU LIVED IN LOS GATOS? 22 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

* Chair, Housing Element Advisory Board | Town of Los Gatos | 2021 to Present
*Chair (2020 and 2022) and Commissioner, Planning Commission | Town of Los Gatos | 2015 to Present
*Chair, General Plan Update Advisory Committee | Town of Los Gatos | 2018 to 2021

Additionally served on: General Plan Committee, Housing Element Advisory Board (5th cycle), Conceptual Development Advisory Committee, Objective Standards Subcommittee (of Planning Commission), Planned Development Study Committee, Transportation and Parking Commission (Chair and Commissioner), VTA BPAC, Bicycle Advisory Committee, General Plan Update Advisory Committee (for 2020 update).

*Graduate Certificate, Sustainability in the Built Environment , UC Davis

* Master of Business Administration, The Wharton School

* Bachelor of Business and Bachelor of Arts, Kent State University, Summa Cum Laude and Phi Beta Kappa

20+ years industry experience in tech and financial services

Why are you interested in serving on the Planning Commission?

In my eight years as a Planning Commissioner, I have had an extraordinary opportunity to make an impact on land use in Los Gatos. This has been both challenging and rewarding given the large amount of legislation coming from Sacramento to force growth in our state, given that Los Gatos is a small, largely developed, and highly affluent town compared to many other cities in our state.

I have enjoyed demonstrating leadership through my multiple roles as Chair in the past 4 years. Serving with such a high caliber of fellow residents in these roles has been the greatest reward for me.

I want to continue to help shape the future of land use in Los Gatos. There is much to do: the 6th cycle Housing Element is still in progress; the General Plan 2040 will need to be revisited due to the referendum; and then there will be the real work of navigating the unprecedented growth in housing mandated by the state through 2031. I feel invigorated and inspired to continue to work with my fellow commissioners, the Town Council, and our residents as we face this future together.

How would you define the role of a Planning Commissioner in relation to the Town Council in planning matters?

Planning Commission and Town Council have complimentary roles in town government. Planning Commission is focused entirely on land use, while Town Council has an overarching responsibility for all aspects of Town governance. When the Planning Commission reviews land use applications and ordinances, we look at our Town code and various planning documents including the General Plan, Residential and Commercial Design Guidelines, specific plans and our Hillside Design Standards and guidelines and any other related documents. In the case of Town Council, the council would look at all of these documents and also consider additionally the fiscal and other impacts of a possible outcome/decision.

In addition, the Town Council is the deciding body for land use appeals. If anyone is unhappy with a decision made by the Planning Commission, they are able to appeal the decision to the Town Council. This gives applicants another opportunity to present their case.

Finally, the Town Council is also the deciding body for land use regulations and other Town documents. Recently, the Town Council was the deciding body for the SB9 ordinance and also the Town's new objective standards document that had been previously discussed and recommended by the Planning Commission. Ultimately, the Town Council is the deciding body on any legislative issue including the General Plan which includes the Housing Element.

Have you ever attended or viewed a Planning Commission meeting? If yes, please note which meeting you viewed or attended and provide a summary of your observation. If not, why not?

<https://meetings.municode.com/PublishPage/index?cid=LOSGATOS&ppid=a7cef0f9-a4a2-40e7-a6e3-056a78898413&p=1>

I believe this question is not applicable for incumbent applicants, but am happy to respond to any questions regarding past meetings where the application has reached final decision status.

I have been attending Planning Commission meetings as a commissioner for nearly eight years.

How will you demonstrate impartiality in your role as a Commissioner with your personal beliefs with regards to land use and planning policies?

Personal beliefs have no place in evaluating land use applications but fact-based evidence does. Prior to the meeting, no commissioner should have decided how they will vote and it should never involve personal beliefs. There may be new evidence during the hearing that is important to the decision-making process. Before the meeting, there will be an agenda packet with staff reports and plans for all items. I focus only on evidence including:

- *Required findings in staff report, Terms and Conditions
- *Discussion and exhibits including plans in staff report
- *Applicable documents (e.g Town Code, General Plan)
- *Expert opinions, Applicant letters, Public comments
- * Site visit evidence, if applicable.

I must also not talk to applicants or members of the public who might sway my opinion and it is prohibited anyway.

During public hearings, I do not ask leading questions that would indicate my intention on voting nor would I state a personal belief. I ask only clarifying questions related to the evidence. We also do not comment on applications until the public hearing is closed—only questions are allowed during the hearing.

Finally, since I have served as Chair twice, I do not typically ask questions or provide comments during a hearing until my fellow commissioners have had an opportunity to do so. This is to minimize the potential of my comments influencing other commissioners given my role as Chair.

The Commission is expected to demonstrate knowledge of the Town Code and its land use and planning policies. What experience do you have that would be useful on the Commission?

I have eight years' experience with land use on the Planning Commission. This included leading legislative efforts including the General Plan 2040 update and currently the 6th cycle Housing Element. Before that, I served on the previous (5th cycle) Housing Element Advisory Board, the Planned Development Study Committee and the recent objective standards subcommittee. All of these roles have involved me doing significant research and experiencing land use from many different perspectives. I have also attended the Planning Commissioners' Academy put on by the League of California Cities the past two years.

As I really enjoy all of this, I also signed up for and completed a Graduate Certificate program at UC Davis called Sustainability in the Built Environment which I finished in 2019. This included taking eight different graduate level classes across multiple disciplines including LEED, dealing with water and power issues, building architecture, urban planning and more. During my very first class back in 2014, I wrote a 15-page paper on sustainability for Los Gatos including how affordable housing can lead to a more sustainable Los Gatos.

How would you describe your approach to planning and how it would relate to making a land use or policy determination?

Without land use planning, there would be chaos. I think that land use planning has to start with the Town's General Plan. General Plans are required by the state of California, although there are some choices to be made on what to cover besides the mandatory elements. Having been through the process of updating the Town's General Plan twice, it definitely is a jurisdiction's strategic plan and lays the framework for land use zoning and other planning documents. First, like any strategic plan, it starts with a Vision or Mission statement. Our 2040 General Plan includes also Guiding Principles which were originally given as direction from Town Council and then were shaped into the final version. If there was one thing that took a great deal of time in this process—it was crisply defining a vision that would be a guiding beacon for the rest of the process. Ultimately, the General Plan is a long-term document that informs a short-term land use decision process and its policies are used in evaluating projects on a regular basis. Having created a General Plan (which includes multiple chapters related to Land Use, including Land Use, Community Design and the Housing Element), then the goals and policies of the General Plan must be translated into zoning code which provides very specific direction to applicants on what is allowed and what is not. The General Plan direction may also require updating other planning documents such as Design Guidelines or Specific Plans. I always refer most extensively to our zoning code as that is law as well as the General Plan. Our other planning documents such as the Hillside Design Standards and Guidelines, are guidelines and while we do consider the standards in such documents regularly, they are not the General Plan or zoning code. With all of the terrific planning documents we have in Los Gatos, it is usually straightforward how to proceed with short-term planning decisions such as Architecture and Site Applications.

The Planning Commission meets at least twice a month and requires a significant amount of homework. Are you prepared to make the commitment to spend the amount of time required to attend regular meetings, committee meetings, do site visits, and study the packet material? ☒ Yes ☐ No

You are expected to serve on at least one other Committee (General Plan Committee, Historic Preservation Committee, Conceptual Development Advisory Board). Will you have the time to serve on the additional Committee? ☒ Yes ☐ No

CASE STUDY: All Planning Commission applications must include the two completed case studies (see next page). Please complete the case studies before submitting your signed application. Thank you.

PLANNING COMMISSION CASE STUDY #1 – Fictitious Location

PROPERTY LOCATION: 170 Smith Boulevard

PROPERTY OWNER: John Smith

APPLICANT: Superior Commercial Development

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Neighborhood Commercial	Neighborhood Commercial
Zoning Designation	C-1	C-1
Existing Use	Vacant	Vacant
Property Size	15,000 Square Feet	

PROJECT DESCRIPTION:

The applicant proposes to construct a 10,000-square foot two-story office building with underground parking that will be 32 feet tall. The maximum height allowed by Town Code is 35 feet and the maximum lot coverage would allow a 15,000-square foot building. The surrounding area on Smith Boulevard is comprised of other commercial buildings and single-family homes are located behind the existing parcel.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of development. Some of the neighboring property owners are in support of the project and think it will provide needed office space, while others are opposed to the project because they feel it will create a significant traffic impact.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's technical requirements.
- A Traffic Impact Analysis has been prepared by the Town's Traffic Consultant.
- The Traffic Impact analysis shows that there would not be a significant traffic impact based on the Town's existing traffic policies.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential traffic impacts.

What is your initial reaction to the above referenced project?

My initial reaction is that this appears to be a project that does not require exceptions to our land use planning regulations. I believe that office use is allowed in the Neighborhood Commercial General Plan Land Use Designation and also the C-1 Zone in our Town code. It certainly was not noted that there was any issue from a land use designation or zone. From a size and height perspective, the project is well within the limits of our zoning code. In fact, it was explicitly stated that all technical Town requirements have been met.

It is always concerning when there is neighborhood opposition but that doesn't mean the project is not approvable based on our land use regulations. As for the issue of traffic impacts, this is a difficult issue for most residents to understand. If there is a Traffic Impact study that says there would not be an impact based on the Town's existing policies, there is no way we can hold an applicant accountable for traffic issues. If neighbors are concerned, it may well be related to the cumulative traffic in the area, however, we cannot hold an applicant responsible for the pre-existing traffic in the area, only the traffic from this particular project. Since the project site is currently vacant, any new traffic will be more than there is today but again, we can't tell applicants they cannot build on their land without a valid reason.

So, on the surface, this would appear to be an approvable project.

What issues do you feel will need to be investigated further?

There is definitely more to understand on the traffic. First, is there a CEQA impact? If so, then we would want to evaluate the Environmental Impact Report (EIR). In current regulations, VMT (Vehicle Miles Traveled) is the measure used to determine traffic impacts if an EIR is required. It is also Ok to use LOS (Level of Service) in addition to this in evaluating projects. Also, I have seen in the past that the methodology used by the traffic consultants can be flawed in that they typically use a database with similar uses, sometimes with data 10 or more years old, to determine if there is an impact. If that is the case, and it can be determined that their methodology is flawed, there may be an opportunity for further evaluation. Also, I believe we still have a cumulative LOS measurement outside of CEQA. If I recall, if the LOS becomes D or worse cumulatively with the project under consideration, mitigation could be required. Or simply as a measure of goodwill, the applicant might want to work with the neighbors to find some solutions to ease the situation, perhaps a shuttle to reduce neighborhood traffic, working together on operating hours, or other.

I would also like to understand more about the other uses nearby in terms of size and height and setback just to know how the project will fit into the neighborhood. No one has mentioned about views or privacy, but if there are single story uses next door, there could be at a minimum, privacy concerns that need to be addressed. In general, if there is a taller use next to a much shorter use, there might be a way to step down or look at placement of windows or add landscaping to deal with these issues.

As for the underground parking, while this is very desirable from a sustainability perspective, it will be important to see the geological impacts for this in case the project is near a fault zone. Usually there is a geologist that studies the feasibility of these features. I would want to know that there isn't a technical problem with this.

Finally, I would want to see the full set of plans to know that the appearance and style and design choices fit in with the neighborhood. There are extensive features in our Commercial Design Guidelines that would inform how to approach this type of building.

How would you weigh your personal observations or experience regarding traffic and the professional input and recommendations of Town staff and Town consultants?

A Planning Commissioner's personal experience has no place in a hearing evaluating an application. It is for this reason that Planning Commissioners that live within a prescribed radius of sites must recuse themselves. It is not required based on personal experience, however, to recuse yourself. For this application, whether or not I sat in traffic near the site for two hours or never drove near the site is irrelevant for the decision. The Traffic Impact study is conducted by experts and other than asking about the methodology they use, no commissioner should vote against a project even if they know the traffic is bad in the area unless it can be established via evidence from experts, that this project has an impact that must be mitigated.

PLANNING COMMISSION CASE STUDY #2 – Fictitious Location

PROPERTY OWNER: John Smith

APPLICANT: Design, Inc.

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Low Density Residential	Low Density Residential
Zoning Designation	R-1:8	R-1:8
Existing Use	Residential	Residential
Property Size	8,000 Square Feet	8,000 Square Feet

PROJECT DESCRIPTION:

The applicant proposes to demolish an existing one-story residence and construct a new 2,500-square foot two-story residence with a 700-square foot attached garage. The proposed two-story residence will be 29 feet tall and have a lot coverage of 31 percent. The maximum allowable floor area for the home is 2,608 square feet and 733 square feet for the garage. The maximum height allowed by Town Code is 30 feet and the maximum allowable lot coverage is 40 percent. The proposed home will result in the largest home in the immediate neighborhood in terms of square footage and floor area. The surrounding area on Rose Street is comprised of one and two-story single-family residences.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of the construction of a new two-story residence. Some of the neighboring property owners think the proposed two-story residence will be compatible with the neighborhood, while others are opposed to the project because they feel it will not be compatible with the neighborhood in terms of bulk and mass. Additionally, privacy impacts to the adjacent one-story homes on either side have also been submitted.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's objective standards.
- A report has been prepared by the Town's Consulting Architect that the project complies with the Town's Residential Design Guidelines.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential privacy impacts and concerns with neighborhood compatibility.

What is your initial reaction to the above referenced project?

My first reaction is that this application, while meeting our Town's objective standards, needs further investigation. Our Residential Design Guidelines state that residents should not strive to build the largest house in the neighborhood, so this alone is a reason for the Planning Commission to consider whether or not this application is compatible with the neighborhood.

In terms of going from one story to two stories, this neighborhood already has a mix of one- and two- story homes so there is not a precedent for being the first two-story home in a one-story neighborhood. However, it was stated in the project description that the neighbors on either side of this site both have one story homes. At a minimum, there will be mitigations likely required for privacy if this is to be approved. However, if the next door neighbors will not accept anything other than a one-story house, that will be a more difficult discussion as the applicant has a right to develop their property.

In terms of overall size, it does look like the application is near the maximums for square footage and height, even though it is not exceeding the maximums. Perhaps there is a way to make some minor adjustments to get this to something less than the largest house in the neighborhood to achieve better neighborhood compatibility.

What issues do you feel will need to be investigated further?

First, I would want to see a detailed neighborhood analysis. I would like to understand how much larger this house is in size relative to the rest of the neighborhood. If the second largest home is 2490 square feet and this is 2500, that is only 10 square feet bigger. But if the other homes are half the size of this, that is another matter. I would also want to see lot sizes for the other homes. Although this home is at the minimum lot size for conforming lots of 8000 square feet, sometimes a larger home can be justified based on a larger lot size than others in the neighborhood.

Second, I would want to see detailed project plans to better understand the neighborhood compatibility and setbacks relative to neighbors. This should include landscaping plans and any plans for fencing since there are stated concerns for privacy.

Third, I would want to review the Consulting Architect's report. The project description said he had no issues with the project. Usually when the house is overly large in terms of bulk and mass vs. the neighborhood, the consulting architect will mention that in his report.

Next, I would want to hear from the neighbors for and against the project to better understand the nature of the positives and negatives they see in this project.

Finally, I would want to hear from the applicant and their architect to determine if there is any room for adjustments in the project to address neighborhood concerns.

How would you weigh your personal observations or experience regarding neighborhood compatibility and privacy and the professional input and recommendations of Town staff and the Town consultant?

Once again, there is no place for personal bias in Planning Commission decisions. Each application must be evaluated on its own merits based on the evidence. Whether or not I believe that one story neighborhoods should be kept that way or not does not inform this decision. Instead, it is our zoning code, General Plan, Residential Design Guidelines and other evidence including the Consulting Architect report, development plans and comments from neighbors and the applicant that are part of the body of evidence to consider.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☒ Incumbent | ☐ Other _____ |
-

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: Melanie Furse Date: 11/30/22

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

RECEIVED
TOWN OF LOS GATOS

DEC 2 2022

CLERK DEPARTMENT

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

- | | |
|-------------------------------------|---|
| ☐ | Arts and Culture Commission |
| ☐ | Building Board of Appeals |
| ☐ | Community Health and Senior Services Commission |
| ☐ | Complete Streets and Transportation Commission |
| ☐ | Finance Commission |
| ☐ | General Plan Committee |
| ☐ | Historic Preservation Committee |
| ☐ | Library Board |
| ☐ | Parks Commission |
| ☐ | Personnel Board |
| ☒ | Planning Commission |

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

GENERAL PLAN COMMITTEE APPLICATION

Contact: Clerk Department

110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

Note: Only the text that shows in the boxes is visible.

Please do not go beyond the borders of the boxes.

FIRST NAME: Lynley Kerr LAST NAME: Hogan

STREET ADDRESS: [REDACTED] ZIP CODE: 95030

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Cyndi Sheehan PHONE: [REDACTED] ☐ Cell ☐ Home ☐ Work

EMPLOYER: Self JOB TITLE: Proprietor

HOW LONG HAVE YOU LIVED IN LOS GATOS? 55 years

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

Please see my LinkedIn page for all credentials.

also, Los Gatos Blacksmith Class
2011

Why are you interested in serving on the General Plan Committee and how does this shape your vision for Los Gatos?

I am interested in serving the townspeople of Los Gatos and keeping Los Gatos the very desirable place to live that it has been for many generations.

How will you balance your personal interests with the broader role of the Committee, which requires impartiality with the rules and regulations of the Town?

No worries. I have total control over my time.

Review one of the elements of the General Plan. Provide a response detailing your understanding of the element and your comments on it. The General Plan can be located here:

<https://www.losgatosca.gov/2138/2020-General-Plan>

Noise is an element of the General Plan, and noise is one that affects me greatly. I would work to better control the sources of that noise including traffic and construction that seem pretty constant in Los Gatos. The extreme traffic that we experience during the summer months has abated; yet, this will be an issue that will always need attention.

List which General Plan Element you are most interested in and why.

1. Land Use
2. Community Design Element
3. Housing Element
4. Transportation Element
5. Vasona Light Rail Element
6. Open Space, Parks, and Recreation Element
7. Environment and Sustainability Element
8. Noise Element
9. Safety Element
10. Human Services Element

Land Use, because our land is most valuable and should serve Los Gatos residents for a long time into the future.

Noise, because peace and quiet are better.

Housing, because once we lose the charm of our housing element, Los Gatos will never be the same.

Community Design, because community is everything, and we must be wise in our design.

How would you describe your philosophy on planning?

I see long-term goals that reflect the values of Los Gatos residents.

Have you discussed the role of a committee member with anyone of the Planning staff? If yes, what did you learn? It is encouraged to speak to a member of staff or a Committee member. To do so, please contact the Community Development Director at planning@losgatosca.gov or (408) 354-6874.

I have spoken to town manager, Laurel Privetti, about many of my interests in serving our community to be the best it can be. I am happy to meet with anyone.

What else should we know about you and your interest in serving as a Committee member?

I will always be fair and just in the work I do for my town since I intend to live here for another 50 years.

What community needs would you like to specifically represent?

- ☐ I am applying as a resident of the Town of Los Gatos.
- ☒ I am a resident of the Town of Los Gatos as well as a business owner or manager in Los Gatos.

Please let us know how you heard about the recruitment:

- | | | |
|---|---|--|
| ☐ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☒ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |
-

The application deadline is 4:00 p.m. Friday, December 2, 2022. Applications received after the deadline will be held for the next recruitment.

Interviews will be held Tuesday, December 13, 2022, tentatively scheduled to begin at 7:00 p.m. You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022. All applicants are required to be interviewed to be considered for appointment as a Commissioner.**

- ☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: Lynley Kerr Hogan

Date: November 29, 2022

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THE INTERVIEW PROCESS, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834.

NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY [28 CFR §35.102-35.104]

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TOWN OF LOS GATOS

BOARD, COMMISSION, COMMITTEE APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

General eligibility requirements: A resident of the incorporated limits of the Town of Los Gatos. Other requirements may apply to specific Boards, Commissions, or Committees.

For information about each Board, Commission, and Committee (e.g. responsibilities, meeting date, time, and frequency, agendas, and minutes) please visit [Boards, Commissions & Committees | The Los Gatos CA Official Site!](#).

If you would like to apply for more than one Board, Commission, or Committee, place a number next to the Board, Commission, or Committee, in order of your preference, for which you would like to apply. **A separate application is required to be submitted for each Board, Commission, or Committee you are applying for.** Only applications for current openings will be considered at this time. Applications for future openings will be kept on file for one year. Qualified applicants will be notified for an interview with Town Council.

☐	Arts and Culture Commission
☐	Building Board of Appeals
☐	Community Health and Senior Services Commission
☐	Complete Streets and Transportation Commission
☐	Finance Commission
☐	General Plan Committee
☐	Historic Preservation Committee
☐	Library Board
☐	Parks Commission
☐	Personnel Board
☐	Planning Commission

IMPORTANT NOTICES

- Please note that all information provided on the application becomes a public record after it is officially filed.
- All appointed applicants are required to file the Fair Political Practices Commission (FPPC) Statements of Economic Interest (Form 700) annually, which are also a public record.
- Applicants appointed to the Planning Commission are also required to complete Ethics Training AB 1234 every two years.

PLANNING COMMISSION APPLICATION

Contact: Clerk Department
110 East Main Street, Los Gatos, CA 95030
(408) 354-6834 or Clerk@LosGatosCA.gov

**Note: Only the text that shows in the boxes is visible.
Please do not go beyond the borders of the boxes.**

FIRST NAME: Bent LAST NAME: Jensen

STREET ADDRESS: [REDACTED] ZIP CODE: 95032

PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work EMAIL: [REDACTED]

EMERGENCY CONTACT: Sinikka Jensen PHONE: [REDACTED] ☒ Cell ☐ Home ☐ Work

EMPLOYER: Lauritzen Inc. JOB TITLE: Engineer

HOW LONG HAVE YOU LIVED IN LOS GATOS? since 1990

*If appointed your name, phone number, and email address will be made available to the public.

Please list what experience, education, or volunteer positions that you have held.

I grew up in Denmark where I got an engineering degree. I transferred with my Danish company to So. Cal in 1982 where I work at Hughes Aircraft in Irvine. I came to the Bay Area in 1984 when the company went bankrupt. I have worked for Convergent Technologies, Silicon Graphics and Cisco Systems as an R&D engineering manager. Rather than retiring I took contractor jobs at Netflix, Yahoo and Google. Also tried to start a company with friends. Currently, I am working part-time for Lauritzen Inc in Mtn View. The owner is a freind of mine from my hometown in Denmark.

In the early nineties I cofounded an association for Danish engineers here in the bay area. A social club topping 100 members.

Why are you interested in serving on the Planning Commission?

would like to get engaged and contribute as much as I can. My work experience is in electrical engineering, which you may not need, but I hope I can use my experience as an engineer and as an engineering manager.

How would you define the role of a Planning Commissioner in relation to the Town Council in planning matters?

Research new ideas and suggestions and bring them to a point where you can define a concept. Research possible solutions and understand their pros and cons, to the point where they can be presented to the council and they can rely on all homework has been done.

Have you ever attended or viewed a Planning Commission meeting? If yes, please note which meeting you viewed or attended and provide a summary of your observation. If not, why not?

<https://meetings.municode.com/PublishPage/index?cid=LOSGATOS&ppid=a7cef0f9-a4a2-40e7-a6e3-056a78898413&p=1>

No, I have not. I signed up for the meeting agenda, but had trouble getting them.

How will you demonstrate impartiality in your role as a Commissioner with your personal beliefs with regards to land use and planning policies?

I am not involved in any company or organization that would create a conflict. I will listen to arguments and make my recommendation based on facts and legalities.

The Commission is expected to demonstrate knowledge of the Town Code and its land use and planning policies. What experience do you have that would be useful on the Commission?

none

How would you describe your approach to planning and how it would relate to making a land use or policy determination?

My approach to planning in general is to understand:

1. The feasibility of project. Weigh pros and cons of all.
2. Potential legal issues
3. Cost
4. Potential impacts and remedies
5. timeframe for implementation

The Planning Commission meets at least twice a month and requires a significant amount of homework. Are you prepared to make the commitment to spend the amount of time required to attend regular meetings, committee meetings, do site visits, and study the packet material? ☒ Yes ☐ No

You are expected to serve on at least one other Committee (General Plan Committee, Historic Preservation Committee, Conceptual Development Advisory Board). Will you have the time to serve on the additional Committee? ☒ Yes ☐ No

CASE STUDY: All Planning Commission applications must include the two completed case studies (see next page). Please complete the case studies before submitting your signed application. Thank you.

PLANNING COMMISSION CASE STUDY #1 – Fictitious Location

PROPERTY LOCATION: 170 Smith Boulevard

PROPERTY OWNER: John Smith

APPLICANT: Superior Commercial Development

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Neighborhood Commercial	Neighborhood Commercial
Zoning Designation	C-1	C-1
Existing Use	Vacant	Vacant
Property Size	15,000 Square Feet	

PROJECT DESCRIPTION:

The applicant proposes to construct a 10,000-square foot two-story office building with underground parking that will be 32 feet tall. The maximum height allowed by Town Code is 35 feet and the maximum lot coverage would allow a 15,000-square foot building. The surrounding area on Smith Boulevard is comprised of other commercial buildings and single-family homes are located behind the existing parcel.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of development. Some of the neighboring property owners are in support of the project and think it will provide needed office space, while others are opposed to the project because they feel it will create a significant traffic impact.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's technical requirements.
- A Traffic Impact Analysis has been prepared by the Town's Traffic Consultant.
- The Traffic Impact analysis shows that there would not be a significant traffic impact based on the Town's existing traffic policies.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential traffic impacts.

What is your initial reaction to the above referenced project?

I could not find the address on google maps. The closest is SMith Ranch court, wchich appears to be whee Courtside is (?)

It sounds like the discussions before Netflix was let to expand at Albright.

It sounds like the main issue is dealing with residents. I would want to hear their for- and against oppinions. Additionally, I would like to undestand what businesses want the P structure and who will be using it and wht imact it may have on local traffic. Traffing around Netflix during commute hours is not great.

What issues do you feel will need to be investigated further?

1. Who wants this to be built.
- 2, Who will be using it.
3. Impact on traffic
4. Impact on residents view from their residences.
5. Potential noise and smog from the additional traffic

How would you weigh your personal observations or experience regarding traffic and the professional input and recommendations of Town staff and Town consultants?

Not sure how to answer this.

PLANNING COMMISSION CASE STUDY #2 – Fictitious Location

PROPERTY OWNER: John Smith

APPLICANT: Design, Inc.

OVERVIEW:

	<u>Existing</u>	<u>Proposed</u>
General Plan Designation	Low Density Residential	Low Density Residential
Zoning Designation	R-1:8	R-1:8
Existing Use	Residential	Residential
Property Size	8,000 Square Feet	8,000 Square Feet

PROJECT DESCRIPTION:

The applicant proposes to demolish an existing one-story residence and construct a new 2,500-square foot two-story residence with a 700-square foot attached garage. The proposed two-story residence will be 29 feet tall and have a lot coverage of 31 percent. The maximum allowable floor area for the home is 2,608 square feet and 733 square feet for the garage. The maximum height allowed by Town Code is 30 feet and the maximum allowable lot coverage is 40 percent. The proposed home will result in the largest home in the immediate neighborhood in terms of square footage and floor area. The surrounding area on Rose Street is comprised of one and two-story single-family residences.

NEIGHBORHOOD REACTION:

The surrounding neighborhood is divided on the issue of the construction of a new two-story residence. Some of the neighboring property owners think the proposed two-story residence will be compatible with the neighborhood, while others are opposed to the project because they feel it will not be compatible with the neighborhood in terms of bulk and mass. Additionally, privacy impacts to the adjacent one-story homes on either side have also been submitted.

PROCESS:

- The proposed project has been reviewed by staff and complies with all of the Town's objective standards.
- A report has been prepared by the Town's Consulting Architect that the project complies with the Town's Residential Design Guidelines.
- There are a number of residents at the Planning Commission meeting opposing the proposed project based on potential privacy impacts and concerns with neighborhood compatibility.

What is your initial reaction to the above referenced project?

I would like to hear the residents and others arguments first, but I would also like to see the existing building and what is proposed to replace it. I would like to understand w=the condition of the existing building, if it is proposed replaced because the existing is not worth renovating, or if it is only a wish to build some "bigger and better". Not all building should just be replaced if they are in a good shape and has character.

What issues do you feel will need to be investigated further?

1. Residents arguments.
2. Current buiding condition.
3. proposed replacement and how it will look in the neighborhod.
4. Why current building hould be replaced raer than renovated or expanded.

How would you weigh your personal observations or experience regarding neighborhood compatibility and privacy and the professional input and recommendations of Town staff and the Town consultant?

I would like to see the architecture of new buildings 'fit in' and not stand out to much. Always listen to professional input, u then also understand if the professionals may have a hidden agenda.

Please let us know how you heard about the recruitment:

- | | | |
|--|---|--|
| ☒ Town Website | ☐ What's New Email Blast | ☐ Social Media |
| ☐ Town Newsletter | ☐ Friend / Neighbor | ☐ KCAT Ad |
| ☐ Los Gatos Weekly Ad | ☐ Town Meeting | ☐ Chamber of Commerce |
| ☐ Service Group | ☐ Incumbent | ☐ Other _____ |
-

The **application deadline is 4:00 p.m. Friday, December 2, 2022.** Applications received after the deadline will be held for the next recruitment.

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You will be notified via email the week of December 5th of the interview details and be requested to **RSVP no later than 4:00 p.m. Monday, December 12, 2022.** *All applicants are required to be interviewed to be considered for appointment as a Commissioner.*

- ☒ I understand the scheduled interview date and time is Tuesday, December 13, 2022, tentatively scheduled to begin at 7:30 p.m.

Signature: _____

Date: _____

12/2/2022

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TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum

POLICY NUMBER: 2-11

EFFECTIVE DATE: 2/28/1990

PAGES: 7

ENABLING ACTIONS:

REVISED DATES: 6/13/1994; 6/16/2014;
4/7/2015; 10/18/2016; 2/21/2017;
2/6/2018; 3/19/19; 9/3/2019; 6/1/2021;
12/7/21, 3/15/22, 8/2/22; 09/20/22

APPROVED:

PURPOSE

To establish a policy to encourage participation by the Town's residents on Town Boards, Commissions and Committees (hereinafter referred to as "Commissions"). The Town of Los Gatos is committed to inclusivity. We value all our community members, regardless of religion, immigration status, ethnicity, race, disability, gender, sexual orientation, or gender identity. The Town will encourage residents to participate on Commissions by advertising vacancies on Commissions for at least 30 days, preparing easily understood applications, maintaining clear descriptions of the role of each Board, Commission, and Committee and its respective members, providing current meeting schedules, and conducting public interviews of all Commission applicants, except as provided by this Policy.

SCOPE

This Policy applies to all applicants to Town Boards, Commissions and Committees.

POLICY

The Town Council encourages public participation in all decision-making and to be successful residents must be assured both that the participation is meaningful and that their input will be valued. The widest representation from the community can only be achieved if vacancies are well advertised so that anyone interested will have the opportunity to apply. Interviews of the applicants conducted in public by the Town Council demonstrates that it values these appointments and that all have an equal opportunity to be appointed. Applicants may apply to more than one Commission, and shall rank their choices in their preferred order, during each recruitment cycle.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 2 of 7	POLICY NUMBER: 2-11
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To ensure the greatest possible participation by the public, it is the Town's policy that no person shall be appointed to more than one Commission except in those cases where they are ex-officio members of other Boards, Commissions and Committees. This Policy does not apply to Commission members serving as representatives of their Commission who have been appointed by the Town Council.

RESIDENCY REQUIREMENTS

Residency within the incorporated municipal limits of the Town of Los Gatos, California is required for appointment and continued membership on all Town of Los Gatos Boards, Commissions, and Committees, with the exception of the Youth Commission.

Youth Commission:

The members shall be students who are entering grades 8 through 12 in the fall.

Membership for the students requires either residency in the incorporated limits of the Town of Los Gatos or residency in the unincorporated areas of the County of Santa Clara, which have a Los Gatos mailing address.

ATTENDANCE REQUIREMENTS

1. All members of all appointive Town Advisory Bodies should attend all regular and special meetings of said Advisory Bodies.
2. Any member not in attendance at a regular meeting of said Advisory Body for at least 70% of the meeting shall be considered absent.
3. Any member of an appointive Town Advisory Body who is absent from the number of regular meetings listed below appropriate to his or her Advisory Body shall, as a result, surrender his or her office on the Advisory Body and the office shall be considered vacant.
 - a. For an Advisory Body which holds six (6) or more regular meetings per a consecutive twelve (12) month period: three (3) regular meetings.
 - b. For an Advisory Body which holds five (5) or fewer regular meetings per a consecutive twelve (12) month period: two (2) regular meetings.
 - c. For an Advisory Body which holds sixteen (16) or more regular meetings per a consecutive twelve (12) month period: eight (8) regular meetings.
4. Consistent with the Family Medical Leave Act and the California Family Rights Act, absences of up to 12 weeks due to parental leave constitute excused absences.
5. The vacant position shall be filled by appointment by a majority vote of the Town Council, for a term equal to the unexpired portion of the office vacated. Any member removed from office due to non-attendance may re-apply to serve on a Town Advisory Body but will not be treated as an incumbent in any subsequent application to the same Advisory Body.
6. If a Youth Commissioner liaison misses three meetings of a liaison Commission during a consecutive twelve (12) month period*, the Youth Commission shall appoint a different Youth Commissioner as liaison.

*Consecutive twelve (12) month period is defined as any consecutive twelve-month period beginning with the first absence. A regular meeting shall not be cancelled and replaced with a special meeting in order to alleviate an absence by an advisory body member.

QUORUM REQUIREMENTS

The number of members needed to constitute a quorum on any Town Advisory Body shall be a majority of the total number of filled seats.

PROCEDURES

The following procedures will be followed by the applicant, the Town Clerk, and the Town Council for the appointment of applicants to Town Commissions:

Responsibility and Actions: Town Clerk

A. Annual Recruitments

Adult Commission members' terms begin on January 1st and end December 31st, Youth Commissioners' terms follow the academic year and begin on August 1st and end on June 30th. The Town Clerk shall perform the following duties in conducting an annual recruitment for Commission members:

1. Notify Town Council of vacancies on Commissions by indicating the names of the Commissions, the number of terms expiring or being vacated, names of individual(s) with expiring terms or vacating seats, advertising periods (at least 30 days) and the date of interview.
2. Advertise the vacancies, including the application deadline and the interview date. Interviews and appointments for Adult Commissioners shall occur after annual Mayor and Vice Mayor selection, and in the case of election years, after new Council Members have been seated. Interviews and appointments for Youth Commissioners shall occur by the fourth Wednesday in May, no earlier than 4:00 p.m.
3. Prepare and maintain easily understood applications for appointment to Commissions. Applications shall include the following policy information:
 - a. Prior to initial appointment to any Commission, non-incumbent applicants must be interviewed by the Town Council. The applications of those not appearing will be held for the next recruitment.
 - b. If an incumbent Commissioner is requesting reappointment to the same Commission, the incumbent may submit a request to be interviewed by telephone, with their application, instead of attending the interview or must submit a letter prior to the interviews, describing the reason why the applicant cannot be present telephonically or in person for the interview, and why the applicant should be reappointed to the Commission.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 4 of 7	POLICY NUMBER: 2-11
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c. Submissions deadlines are mandatory; no exceptions are permitted.

4. Applications:

- a. *For adult applicants* — Accept applications, verify eligibility, and distribute copies of the applications of eligible applicants to the Town Council prior to the interviews for appointment.
- b. *For student applicants* — Accept applications, verify eligibility, and distribute copies of the applications of eligible applicants to the Town Council Selection Committee, consisting of the Mayor, Vice Mayor, Police Chief, and Youth Commission Chair (if not reapplying), prior to the interviews for appointment.

5. Notify the applicant by letter or email as to the date and time of the interview and provide the option for an in person or teleconference interview.

6. Facilitate the Council voting process set forth below by informing Council as to how many votes are possible on each Commission, calling out applicants' names, and identifying the applicants receiving sufficient votes for appointment. This process does not apply to student applicants.

7. Applicants:

- a. *For adult applicants* — After the interviews and Council vote are completed, notify all applicants of the Council's action, and explain Town policy of keeping application active for one year with notification of subsequent openings on that Commission to the interested applicants.
- b. *For student applicants* — After the interviews are completed, notify all applicants of the Council Committee's action, and prepare a staff report for the Town Council to ratify the Committee's appointment at the first Town Council meeting in June.

Interview Process

To ensure the interview process is consistent, fair, and equitable, each applicant shall be asked the same standard questions, as provided below. Notwithstanding, no Council Member shall be prevented from asking appropriate questions of applicants.

1. If appointed, what ideas would you like to see the Commission explore?
2. Please expand beyond the written response on your application: your experience, interest, and/or expertise that you feel would be most useful to the Commission.
3. Please elaborate on any written response provided in the application to assist the Council learn more about you.
4. If you did not answer any of the questions on the application, please explain why.

The standard questions are limited in number to allow an applicant sufficient time to respond. While the intent is for each Council Member to be able to ask one question of each applicant, the Council may decide not to ask all of the provided questions, change the order of the questions, or rotate which Council member asks a specific question. Interview questions will be reviewed annually by the Town Council in advance of the interview process for any potential modifications.

Balloting Process

Unless determined otherwise, the Council shall conduct a ballot vote for the appointment of individuals to fill the vacancies for each Commission. Such ballot vote may be conducted at either a regular, adjourned, or special meeting of the Town Council. The ballot vote process shall be conducted as follows:

1. The Town Clerk shall provide a ballot to each Town Council member listing the names of all applicants and “None of the above” for each respective Commission. Prior to the vote, the Town Clerk shall publicly announce the position vacancy and all applicant names that are listed on the ballot.
2. Each Council member may vote for the same number of applicants as there are current vacancies on the respective Commission. In no case, can a Council Member cast more votes than there are vacancies; or vote for the same candidate more than once on each ballot (i.e. cumulative voting – e.g. where there are three vacancies, a Council member may not give all three votes to the same candidate). A Council Member is not required to vote for any of the candidates or for the total number of vacancies available.
3. The Town Clerk shall collect all ballots and shall publicly announce the name of each Town Council member and how that Council member cast his or her vote. In the case of a tie vote, the Town Clerk will announce that there is a tie and that a run-off vote shall be conducted but will not announce the names of the applicants in the run-off. Once all voting is concluded and a decision made, the votes will be made public. The run-off ballot will also include a “None of the above” option.
4. Applicants receiving a majority number of votes shall be deemed appointed to the Commission. In the event of a tie, a run-off vote shall be conducted among the applicants receiving the highest number of votes from the previous round. This shall continue until a majority consensus on an applicant(s) is reached for the number of vacancies to be filled. In the event of an unbreakable tie, the Council may determine an alternative method for selecting the appointee(s) or direct the Town Clerk to re-advertise the vacancy.
5. If an applicant(s) is appointed to an Advisory Body which has vacancies for both full and partial, unexpired terms, the length of the appointee’s term will be determined by the Mayor.

B. Mid-Term Recruitments

During the year, Commissions may experience vacancies that drop the number of filled seats to a number of members that is not sufficient to conduct Commission business. The Commission may request the Council to conduct a mid-term recruitment to fill seats. To the extent possible, the Town Clerk will consolidate mid-term recruitments to minimize the number of recruitments occurring throughout the year. In the event of a vacancy on the Planning Commission, the Town will automatically conduct a mid-term recruitment. Mid-term recruitments will not be conducted for Youth Commissioners. The Town Clerk shall advertise mid-term vacancies on Commissions for at least 15 days.

TITLE: Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum	PAGE: 6 of 7	POLICY NUMBER: 2-11
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Responsibility and Action: Applicant

1. Read the Commission Appointments, Residency and Attendance Requirements, and Establishing a Quorum Policy, complete and submit to the Town Clerk the application for appointment to a Town Commission by the advertised deadline date and time.
2. *For adult applicants:* Attend the Council meeting to be interviewed for Commission appointment. The applicant is required to notify the Town Clerk no later than 4:00 p.m. the Friday before the scheduled interview date whether they will attend in person or via teleconference.
3. *For student applicants:* Attend the Council Selection Committee interview session. The applicant is required to notify the Town Clerk no later than 4:00 p.m. the Friday before the scheduled interview date whether they will attend in person or via teleconference.
4. If an incumbent Commission member is requesting reappointment to the same Commission and is not available on the date of the interview, the incumbent must submit a letter by 4:00 p.m. the Friday prior to the interviews, describing the reason why the applicant cannot be present telephonically or in person for the interview, and why the applicant should be reappointed to the Commission.
5. If appointed, prior to starting the Commission term, appointees are required to attend a Commissioner Orientation and take the "Oath of Office."
6. Attend Advisory Body meetings once term begins.
7. Read the Commissioners' Handbook. Hard copies of the Handbook are to be returned to the Town Clerk when the term is complete.

Responsibility and Action: Town Council

1. Review applications.
2. *For adult applicants* – Interview applicants individually by Commission at a public meeting with all applicants present.
For student applicants – Town Council Selection Committee interviews applicants.
3. Determine if the incumbents not in attendance and having submitted a letter pursuant to this Policy should be considered for reappointment.
4. If there are limited applications for any vacancy to a Commission, the Mayor, on behalf of the Council, may request that the Town Clerk re-advertise the vacancy, reschedule the interviews, and notify all applicants of the new interview date.

COMPLIANCE - GROUNDS FOR DISMISSAL

A member may be removed from the Advisory Body prior to the end of his or her term by a three-fifths (3/5) vote of the Town Council and may not be reappointed for the following reasons:

1. Failure to attend Advisory Body meetings.
2. Failure to file the following documents required by the Fair Political Practices Commission (Adult Commissioners):
 - a. Form 700 – Assuming Office, Annual, and Leaving Office when term is complete.
 - b. Planning Commissioners are also required to complete AB 1234 Ethics Training and file the original certificate with the Town Clerk every two years.
3. Failure to comply with all Town Policies, Guidelines, and Handbooks.

CONFLICT OF INTEREST

Under the Fair Political Practice Act, an advisory board member has a disqualifying conflict of interest in a governmental decision if it is foreseeable that the decision will have a financial impact on his or her personal finances or other financial interests. In such cases, there is a risk of biased decision-making that could sacrifice the public's interest in favor of the official's private financial interests. To avoid actual bias or the appearance of possible improprieties, the public official is prohibited from participating in the decision.

The Fair Political Practice Act does not prohibit an advisory board member from participating in a decision simply by virtue of holding a position as a board member, director, officer, or employment with a nonprofit corporation. However, the Town strongly encourages that in the event that a decision concerns a nonprofit corporation for which an advisory board member is a board member, director, officer, or employed with that nonprofit corporation, the person should recuse him or herself and at a minimum shall disclose the potential conflict of interest before any discussion and decision.

APPROVED AS TO FORM:


Gabrielle Whelan, Town Attorney

