



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 03/27/2025  
ITEM NO: 1

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**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION  
REGULAR MEETING  
FEBRUARY 13, 2025**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular monthly meeting on Thursday, February 13, 2025, at 7:31 a.m.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Jeff Suzuki, Vice Chair Erik Miller, Commissioners Bill Ehlers, Pradeep Khanal (Remote) and Elisabeth Tabinski. Absent: Commissioner Alice Miano and Youth Commissioner Rushil Sharma.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of January 09, 2025.

**MOTION:** Motion by Vice Chair Miller to approve Consent Item 1.

**Seconded** by Chair Suzuki.

**VOTE:** Motion passed: 5-0-2; Commissioner Miano and Youth Commissioner Sharma absent

**VERBAL COMMUNICATIONS**

-Dick Konrad suggested working through the Complete Streets and Transportation Commission and agendizing the Senior Services Roadmap for Los Gatos.

-Gregory Gentile highlighted the goals outlined in the Senior Services Roadmap.

-Linda Swenberg commented on traffic congestion on Blossom Hill Road due to the traffic calming project and on the Town's requirements for private developers to maintain traffic light service levels on arterial roads, specifically Blossom Hill Road and Cherry Blossom.

Commission asked questions.

**OTHER BUSINESS**

1. Youth Commission Report (Verbal Report)  
No report.
2. Police Department Quarterly Report (Verbal Report)  
Sgt. Kauwelo provided a verbal update on this item. Commission discussed this item.

3. Parking Program Update – Work Plan Item (Attachment)

Director Burnham provided an overview and update on the Parking Program and introduced Elliott Holt, Senior Associate from Dixon Resources Unlimited. Elliott Holt and Sgt. Kauwelo provided additional information. Commission discussed this item.

Chair Suzuki opened public comment.

Linda Swenberg

- Commented on considering the inclusion of seniors, disabled individuals, and young children in the work plan.

Commissioner further discussed this item.

4. Consider Changes to the Day and Time of Future Meetings and Establish a Meeting Schedule for 2025 (Attached)

Director Burnham verbally reported on the staff report and the four options for changes to the day and time of future meetings. Director Burnham and Chair Suzuki provided context for the purpose of the change, either to adjust all future meetings or create a Special Meeting in March.

Commission verbally discussed this item.

**MOTION: Motion** by Chair Suzuki to cancel the CSTC meeting scheduled for March 13<sup>th</sup> at 7:30 a.m. and hold a Special Meeting at 4:00 p.m. on March 27<sup>th</sup>.

**Seconded** by Vice Chair Miller.

**VOTE:** Motion passed: 5-0-2; Commissioner Miano and Youth Commissioner Sharma absent

5. June 2024 – June 2025 Ad Hoc Committee Reports (Verbal Reports)

- i. Beach Traffic – Chair Suzuki, Vice Chair Miller and Commissioner Khanal  
Vice Chair Miller and Chair Suzuki verbally reported on this item. Working on the final report along with a survey was created to solicit public input.

Commission asked questions and discussed this item.

- ii. VTA Bus Passes – Chair Suzuki, Commissioner Miano and Youth Commissioner Sharma  
Chair Suzuki verbally reported on cost estimates for VTA bus passes, next steps, and coordination of the expanding the Ride and Taste Los Gatos event for high school students on Earth Day.

Commission asked questions and discussed this item.

iii. Potential Future Ad Hoc

Chair Suzuki reported that no action is required for this item. At the next meeting, an agenda item will be presented if commission members wish to form an ad hoc committee aligned with the 2025 Work Plan.

6. PPW Department Report

a. Project Updates (Verbal Report)

i. Trailhead Connector Project

Director Burnham verbally reported on this item.

ii. Shannon Road Bicycle and Pedestrian Project

Director Burnham verbally reported on this item.

iii. 2025 Paving Project

Director Burnham verbally reported on this item.

b. Future Agenda Items (Attachment)

Director Burnham verbally reported on this item and suggested agenda itemizing the history of Blossom Hill Road and Cherry Blossom intersection improvements.

7. BPAC Report (Attachment, See pages 5-6, 7-8, 11-12, 25-26 for discussion of interest to the Town of Los Gatos) (Erik Miller - Term expires June 2026)

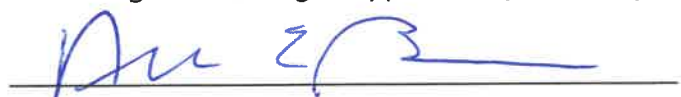
Vice Chair Miller provided a verbal update on the implementation of Equitable VMT Mitigation Program and the Bicycle Superhighway Implementation Plan.

**COMMISSIONER REPORTS**

- No Reports

**ADJOURNMENT** - Meeting adjourned at 9:07 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the February 13, 2025 Regular Meeting as approved by the Complete Streets & Transportation Commission.



Nicolle Burnham, PPW Director