



**TOWN OF LOS GATOS  
COMPLETE STREETS AND  
TRANSPORTATION COMMISSION  
REPORT**

MEETING DATE: 05/09/2024

ITEM NO: 1.

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**MINUTES OF THE COMPLETE STREETS AND TRANSPORTATION COMMISSION  
REGULAR MEETING  
April 11, 2024**

The Complete Streets and Transportation Commission of the Town of Los Gatos conducted its Regular Meeting on Thursday, April 11, 2024, at 7:30 a.m.

**MEETING CALLED TO ORDER AT 7:30 A.M.**

**ROLL CALL**

Present: Chair Alice Miano, Vice Chair Jeff Suzuki, Commissioners Erik Miller and Jeff Thompson.

Absent: Commissioner Bill Ehlers (in at 7:35 a.m.) and Youth Commissioner Rushil Sharma.

**CONSENT ITEMS**

1. Approve Complete Streets & Transportation Commission Minutes of March 12, 2024.

**MOTION: Motion** by Commissioner Miller to approve Consent Item 1.

**Seconded** by Vice Chair Suzuki.

**VOTE: Motion passed 4 ayes; 2 absent.**

**OTHER BUSINESS**

2. Youth Commissioner Report - Rushil Sharma (Verbal Report)  
No new report.

3. 2023 Priorities (Verbal Reports)

Reminder: Final reports due in May 2024 and each topic sunsets.

- a. Transportation Demand Management – Commissioners Ehlers and Thompson  
Commissioner Thompson verbally reported on this item. Director Burnham explained that Town Council would be discussing the appropriate use of Commission funds at their next meeting.

**MOTION: Motion** by Commissioner Thompson to authorize \$250.00 for the Bike around Town event on 05/18/2024.

Commission discussed this motion.

**Seconded** by Vice Chair Suzuki.

**VOTE: Motion passed unanimously.**

Commissioner Thompson continued with verbal report on this event. Commission discussed this item.

- b. Senior Services Transportation Task Force – Chair Miano & Vice Chair Suzuki  
Chair Miano and Vice Chair Suzuki verbally reported on this item. Commission discussed the Clipper Card Program.
- c. General Traffic Safety – Chair Miano and Commissioner Miller  
Chair Miano verbally reported on this item. Sgt. Kauweloia verbally reported on the legality of blocking a bike lane. Commission discussed this item.

4. 2024 Priorities (Verbal Report)

Reminder: Final Report is due in March 2025

- a. Beach Traffic – Vice Chair Suzuki and Commissioner Miller (Attachment)

Vice Chair Suzuki verbally reported on this item.

5. Townwide Traffic Safety Police Report – Sergeant Kauwelo (Verbal Report)

Sgt. Kauwelo verbally reported on this item.

6. Authorize the Chair to Sign Letters of Support for Grant Applications for the Highway 17 Overcrossing Support (Written Report)

Director Burnham verbally reported on this item.

**MOTION:** Motion by Commissioner Thompson to have the Commission authorize Chair Miano to sign the support letters as submitted.

**Seconded** by Vice Chair Suzuki.

**VOTE:** Motion passed unanimously.

7. Upcoming Events (Verbal Report)

- a. Spring into Green Bike Valet and Tabling – April 21, 2024

Commissioner Ehlers verbally reported on this item. Commission discussed this event.

- b. Bike to Wherever Day – May 17-18, 2024

Commissioner Miller verbally reported on this item.

8. PPW Department Report

- a. Capital Project Status Updates (Verbal Report)

Town Engineer Heap verbally reported on the following projects: Annual Sidewalk Repair, Annual Paving, Shannon Road Bike and Pedestrian Improvements and Wayfinding Signage.

- b. Future Agenda Items (Attachment)

*Recommendation: Receive update and provide information*

Director Burnham verbally reported on this item.


**COMMISSIONER REPORTS**

-Commissioner Miller verbally reported on the VTA BPAC meeting.

-Chair Miano verbally reported on the C.A.C. meeting.

**ADJOURNMENT** - Meeting adjourned at 9:01 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 11, 2024 Regular Meeting as approved by the Complete Streets & Transportation Commission.

  
Nicolle Burnham, PPW Director