



**TOWN OF LOS GATOS
DEVELOPMENT REVIEW
COMMITTEE REPORT**

**MINUTES OF THE DEVELOPMENT REVIEW COMMITTEE MEETING
SEPTEMBER 10, 2024**

The Development Review Committee of the Town of Los Gatos conducted a regular meeting on September 10, 2024, at 10:00 a.m.

ROLL CALL

Present: Sean Mullin, CDD Planning; Erin Walters, CDD Planning; Roy Alba, CDD Building; Corvell Sparks, PPW Engineering; and Kenny Ip, SCCFD.

Absent: None.

MEETING CALLED TO ORDER AT 10:00 AM

VERBAL COMMUNICATIONS

None.

CONSENT ITEMS

1. Approval of Minutes – August 27, 2024

MOTION: **Motion by Corvell Sparks to approve the consent calendar. Seconded by Roy Alba.**

VOTE: **Motion passed unanimously.**

PUBLIC HEARINGS

2. 16340 Cypress Way
Architecture and Site Application S-24-041

Request Approval for Site Improvements Requiring a Grading Permit on Property Zoned HR-2-1/2. Categorically Exempt Pursuant to CEQA Guidelines Section 15304: Minor Alterations to Land. APN: 532-26-003.

Property Owners: Norman W. Saucedo

Applicant: Jon Nelson, JR Nelson and Associates

Project Planner: Erin Walters

Project Planner, Erin Walters, presented the staff report.

Opened Public Comment.

Jon Nelson, Applicant.

He appreciates the committee's time and quickness for processing the application. They are trying to complete the work before the rainy season begins as the project is correcting a landslide.

Closed Public Comment.

Committee members discussed the matter.

MOTION: **Motion** by **Roy Alba** to approve with required findings and recommended conditions of approval. **Seconded** by **Kenny Ip**.

VOTE: **Motion passed unanimously.**

Appeal rights were recited.

OTHER BUSINESS

None.

ADJOURNMENT

The meeting adjourned 10:06 a.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the September 10, 2024 meeting as approved by the Development Review Committee.

Prepared by:

/s/ Sean Mullin, AICP, Senior Planner