



**TOWN OF LOS GATOS
TOWN COUNCIL POLICY COMMITTEE**

MEETING DATE: 08/26/2025

ITEM NO: 1

**Minutes of the Town Council Policy Committee Meeting
May 27, 2025
5:00 P.M.**

The Town Council Policy Committee conducted a meeting in person.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Committee Members Present: Mayor Matthew Hudes, Council Member Badame.

Staff Present: Chris Constantin, Town Manager; Gabrielle Whelan, Town Attorney; and Wendy Wood, Town Clerk.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Minutes of the April 22, 2025, Policy Committee Regular Meeting.

There was no public comment.

MOTION: Motion by Council Member Badame to approve the consent calendar. **Seconded** by Mayor Hudes.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

There were no verbal communications.

OTHER BUSINESS

2. Review and Provide a Recommendation Regarding Revisions to Town Council Policy 2-11: Residency and Attendance Requirements and Establishing a Quorum.

Wendy Wood, Town Clerk, presented the staff report.

There was no public comment.

The Committee discussed the proposed revisions and requested that language be added to the Policy and the Administrative stating that any major changes made to that manual will first be taken to the Town Council.

MOTION: **Motion by Council Member Badame** to make a recommendation to the Town Council to adopt the revised Council Policy 2-11 Residency and Attendance Requirements and Establishing a Quorum with the added statement that any major changes made to that manual will be presented to the Town Council. **Seconded by Mayor Hudes.**

VOTE: **Motion passed unanimously.**

3. Review Enabling Resolutions for Town Commissions and Provide Direction on Proposed Change to Youth Commissioner Role

Wendy Wood, Town Clerk, presented the staff report.

There was no public comment.

The Committee discussed the number of members for Boards and Commissions that previously included a Youth Commissioner as a voting member and expressed a desire to maintain an odd number of total members.

MOTION: **Motion by Council Member Badame** to make a recommendation to Council to reduce the number of Commissioners to five, and look at the Diversity, Equity, and Inclusion Commission separately. **Seconded by Mayor Hudes.**

VOTE: **Motion passed unanimously.**

ADJOURNMENT

The meeting adjourned at 5:38 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the May 27, 2025, meeting as approved by the Town Council Policy Committee.

/s/ Wendy Wood, Town Clerk