



**TOWN OF LOS GATOS
TOWN COUNCIL
POLICY COMMITTEE**

MEETING DATE: 01/25/2022

ITEM NO: 2

**Minutes of the Town Council Policy Committee Regular Meeting
November 23, 2021**

The Town Council Policy Committee of the Town of Los Gatos conducted a regular meeting utilizing teleconference and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.) and Town of Los Gatos Resolution 2021-044 on Tuesday, November 23, 2021, at 5:00 p.m.

MEETING CALLED TO ORDER AT 5:03 P.M.

ROLL CALL

Members Present: Maria Ristow, Marico Sayoc.

Staff Present: Laurel Prevetti, Town Manager; Shelley Neis, Town Clerk; Matt Morley, Parks and Public Works Department Director; WooJae Kim, Town Engineer; Ying Smith, Transportation and Mobility Manager; Holly Zappala, Management Analyst.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the Draft Minutes of the October 26, 2021 Policy Committee Meeting.

Approved.

VERBAL COMMUNICATIONS

None.

OTHER BUSINESS

2. Recommend to the Town Council the Review and Adoption of an Updated Transportation Impact Policy.

Ying Smith, Transportation and Mobility Manager, presented the staff report.

After discussion, the Policy Committee unanimously agreed to forward a recommendation to the Town Council to review and adopt the updated Transportation Impact Policy.

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SUBJECT: Minutes of the Regular Council Policy Committee Meeting of November 23, 2021

DATE: January 25, 2022

3. Discuss and Forward a Recommendation to the Town Council to Approve Modifications to Town Council Policy 2-11: Commission Appointments.

Laurel Prevetti, Town Manager, presented the staff report.

After discussion, the Policy Committee unanimously agreed to forward a recommendation to the Town Council to approve modifications to the policy, including a standard list of interview questions, ranked in priority order, for all Commissions.

ADJOURNMENT

The meeting adjourned at 5:44 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the November 23, 2021 meeting as approved by the Town Council Policy Committee.

/s/ Holly Zappala, Management Analyst