



**TOWN OF LOS GATOS
TOWN COUNCIL POLICY COMMITTEE**

**Minutes of the Town Council Policy Committee Special Meeting
January 27, 2026
5:00 P.M.**

The Town Council Policy Committee conducted a special meeting in person.

MEETING CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Committee Members Present: Mayor Rob Moore and Council Member Badame.

Staff Present: Chris Constantin, Town Manager; Gabrielle Whelan, Town Attorney; and Wendy Wood, Town Clerk.

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve the December 8, 2025, Policy Committee Special Meeting Minutes.

MOTION: Motion by Mayor Moore to approve the consent calendar. **Seconded** by Council Member Badame.

VOTE: Motion passed unanimously.

VERBAL COMMUNICATIONS

Member of the Public

- Commented on various concerns.

OTHER BUSINESS

2. Appoint a Chair and a Vice Chair

Council Member Badame introduced the item.

MOTION: Motion by Council Member Badame to appoint Mayor Moore as the Chair. **Seconded** by Mayor Moore.

VOTE: Motion passed unanimously.

MOTION: Motion by **Mayor Moore** to appoint Council Member Badame as the Vice Chair.
Seconded by Council Member Badame.

VOTE: Motion passed unanimously.

Member of the Public

- Commented in support of the appointments.

The committee announced they would be discussing item four before item three.

3. Discuss and Confirm the Council Policy Committee Meeting Schedule for 2026

Wendy Wood, Town Clerk, presented the staff report.

The Committee discussed the proposed options for the meeting schedule.

MOTION: Motion by **Council Member Badame** to approve the [monthly] meeting scheduled with the cancellation of the November and December meetings.
Seconded by Mayor Moore.

VOTE: Motion passed unanimously.

4. Develop 2026 Work Plan for the Council Policy Committee

Wendy Wood, Town Clerk, presented the staff report.

Member of the Public

- Commented on the publishing and recording of the minutes.

The Committee discussed the proposed work plan items and requested the following items be removed and added:

- Remove a review of the Social Media Policy
- Add develop a Disruption of Audio/Video Service Policy for Council Meeting
- Add a review of the Elected Officials Travel and Expense Policy
- Add a review of principles for an Artificial Intelligence (AI) Policy
- Add a review of the use of Town Plan documents
- Add a discussion on how Council policies are formulated

The committee also discussed prioritization of the items and requested the top five be as follows:

- Develop a Public Records Request Policy
- Develop Disruption of Audio/Video Service Policy for Council Meeting

- Elected Officials Travel and Expense Policy
- Artificial Intelligence (AI) Policy
- Review of the current practices for minutes and records of meetings

MOTION: **Motion by Council Member Badame to approve the modified workplan.
 Seconded by Mayor Moore.**

VOTE: **Motion passed unanimously.**

ADJOURNMENT

The meeting adjourned at approximately 6:10 p.m.

This is to certify that the foregoing is a true
and correct copy of the minutes of the
January 27, 2026, meeting as approved by the
Town Council Policy Committee.

/s/ Wendy Wood, Town Clerk