



**TOWN OF LOS GATOS  
DEIC COMMISSION  
AGENDA REPORT**

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**Minutes of the Diversity, Equity, and Inclusion Commission Meeting  
April 11, 2024**

The Diversity, Equity, and Inclusion (DEI) Commission of the Town of Los Gatos conducted a meeting in person in the Town Council Chambers on Thursday, April 11, 2024, at 5:00 p.m.

**CALL MEETING TO ORDER**

The meeting was called to order at 5:07 p.m.

**ROLL CALL**

Present: Chair Gordon Yamate and Commissioners Pravin Balasingam, Dominic Broadhead, Dornaz Memarzia, Varily Isaacs, and D. Michael Kane. Vice Chair Diane Fisher participated by phone pursuant to the Brown Act.

Absent: Commissioners Pradeep Khanal, Ryan Idemoto, Carmen Lo, and Folake Phillips.

Town Staff Present: Town Manager Laurel Prevetti, Library Director Ryan Baker, and Library Assistant Amanda Flowers.

**CONSENT ITEMS**

1. Approve the Minutes of the March 13, 2024 Meeting.

Opened public comment.

No one spoke.

Closed public comment.

**MOTION:** Motion by **Commissioner Broadhead** to approve the consent calendar. **Seconded** by **Commissioner Isaacs**.

**VOTE:** Motion passed unanimously.

**VERBAL COMMUNICATIONS**

None.

**COMMISSIONER/STAFF LIAISON REPORTS**

Chair Yamate met with Jon Hicks (Netflix) and introduced himself to San Jose Spotlight Reporter Annalise Freimarck.

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Commissioner Balasingam attended the Youth Commission's Easter Cookie event for neurodiverse students and stated that 40 people attended.

Commissioner Memarzia announced that the Arts and Culture Commission will be holding community input sessions for the Los Gatos Arts Master Plan on May 25 and 26, 2024.

Commissioner Kane announced that he is scheduled to meet with the St. Luke's pastor tomorrow.

Vice Chair Fisher and Commissioners Broadhead and Isaacs had no reports.

The staff liaison (Town Manager) had no report.

## **OTHER BUSINESS**

### 2. Update on the Housing Element.

Town Manager Prevetti gave a verbal update.

Opened public comment.

No one spoke.

Closed public comment.

### 3. Discuss and Decide Logistics, Staffing and Other Parameters of the Commission's Spring into Green Booth.

Town Manager Prevetti presented the report.

Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item.

### 4. Make Recommendations to Aspects of the Town's Community Grant Program Pertaining to the Scoring Rubric and the Number of Grant Raters.

Director Baker presented the report.

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Opened public comment.

No one spoke.

Closed public comment.

The Commission discussed the item. By consensus, the Commission recommended that the criterion for scoring exemplary in the DEI area should also include the organization's demonstration of its DEI efforts. By consensus, the Commission agreed to have one member assist with scoring the 2024 grant applications.

5. Continue Discussion of Work Plan Goal D, Item 1.a. Annual Communications Campaign.

Town Manager Prevetti presented the report. Director Baker explained how the Library celebrations list was established.

Opened Public Comment.

No one spoke.

Closed public comment.

The Commission discussed the item.

**MOTION: Motion by Commissioner Broadhead to approve the updated press release.  
Seconded by Commissioner Memarzia.**

**VOTE: Motion passed unanimously.**

6. Continue Discussion of Work Plan Goal C, Item 1.a. Collaboration with Community Organizations and Goal C, Item 2.a. Community- and School-Based Programming.

Town Manager Prevetti presented the report.

Opened Public Comment.

No one spoke.

Closed Public Comment.

The Commission discussed the item.

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**ADJOURNMENT:**

The meeting adjourned at 7:15 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the April 11, 2024, meeting as approved by the Diversity, Equity, and Inclusion Commission.

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/s/ Laurel Prevetti, Town Manager