



**TOWN OF LOS GATOS  
LIBRARY BOARD  
JANUARY 10, 2024  
100 VILLA AVENUE  
LIBRARY CONFERENCE ROOM  
3:00 PM**

*Leticia Ramos Madeiros, Chair  
Richard Capatosto, Vice Chair  
Abby Horowitz, Commissioner  
Bernadette Marie White, Commissioner  
Deborah Lowe, Commissioner  
Sabiha Chunawala, Commissioner  
Esha Bagora, Youth Commissioner  
Cody Chen, Alt Youth Commissioner*

This meeting will be held in-person in the Library Conference Room at 100 Villa Avenue.

**PARTICIPATION IN THE PUBLIC PROCESS**

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov).

Public Comment During the Meeting:

- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting.
- Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Public Comments:

- If you are unable to participate in person, you may email [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov) with the subject line "Public Comment Item #\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to the Board must provide the comments as follows:
  - For inclusion in the agenda packet supplemental materials: by 11:00 a.m. on the day of the Board meeting.
- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to [rbaker@losgatosca.gov](mailto:rbaker@losgatosca.gov) by 12:00 p.m. the day of the meeting.

## CALL MEETING TO ORDER

## ROLL CALL

## CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)

1. Approve minutes of the November 8, 2023 Library Board Meeting

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Library Board on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Board. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to three minutes or such time as authorized by the Chair.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Selection of Chair and Vice Chair (action item)
3. Review 2024 Library Board workplan (discussion item)
4. Discuss and adopt a revised Time and Place Resolution for future regular meetings of the Library Board (action Item)
5. Discuss changes and updates to the Borrower Services Policy (discussion item)

## ADJOURNMENT

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]**