



**TOWN OF LOS GATOS
COUNCIL MEETING AGENDA
DECEMBER 16, 2025
110 EAST MAIN STREET AND TELECONFERENCE
TOWN COUNCIL CHAMBERS
7:00 PM**

*Rob Moore, Mayor
Maria Ristow, Vice Mayor
Mary Badame, Council Member
Matthew Hudes, Council Member
Rob Rennie, Council Member*

IMPORTANT NOTICE

This is a hybrid meeting and will be held in-person at the Town Council Chambers at 110 E. Main Street and virtually through Zoom Webinar (log-in information provided below). You may watch the Council meeting without providing public comment on Comcast cable channel 15 or at www.LosGatosCA.gov/TownYouTube. Members of the public may provide public comments for agenda items in-person or virtually by following the instructions listed at the end of the agenda.

To watch and participate via Zoom, please go to:

<https://losgatosca-gov.zoom.us/j/86730363468?pwd=pfKQoh92JnbwOYwFvZqldSSWpjaxYoK.1>

Enter Passcode: 577971

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT ITEMS *(Consent Items are considered routine Town business and may be approved by one motion. Any member of the Council may remove an item from the Consent Items for comment and action. Members of the public may provide input on any or multiple Consent Item(s) when the Mayor asks for public comments on the Consent Items. If you wish to comment, please follow the Participation Instructions located at the end of this agenda. If an item is removed, the Mayor has the sole discretion to determine when the item will be heard.)*

- 1. Approve the Minutes of the November 24, 2025, Special Town Council Meeting.**
RECOMMENDATION: Approve the Minutes of the November 24, 2025, Special Town Council Meeting.
- 2. Approve the Minutes of the December 2, 2025, Closed Session Town Council Meeting.**
RECOMMENDATION: Approve the Minutes of the December 2, 2025, Closed Session Town Council Meeting.

3. **Approve the Minutes of the December 2, 2025, Town Council Meeting.**
RECOMMENDATION: Approve the Minutes of the December 2, 2025, Town Council Meeting.
4. **Approve the Minutes of the December 9, 2025, Special Town Council Meeting.**
RECOMMENDATION: Approve the Minutes of the December 9, 2025, Special Town Council Meeting.
5. **Receive the October 2025 Monthly Financial and Investment Report and the Revised September 2025 Financial and Investment Report.**
RECOMMENDATION: Receive the October 2025 Monthly Financial and Investment Report and the Revised September 2025 Financial and Investment Report.
6. **Adopt Council Committee Appointments Effective January 1, 2026.**
RECOMMENDATION: Adopt Council Committee Appointments effective January 1, 2026.
7. **Receive Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2025, and Adopt a Resolution Confirming June 30, 2025 Fund Balances in Accordance With Fiscal Year 2024-25 Final Audit and Town Council General Fund Reserve Policy.**
RECOMMENDATION: Receive the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2025, as recommended by the Finance Commission, and adopt a Resolution Confirming June 30, 2025, Fund Balances in Accordance with Fiscal Year 2024-25 Final Audit and Town Council General Fund Reserve Policy.
8. **Authorize the Town Manager to Execute a Notice of Completion for the Civic Center HR Offices and ADA Ramp Project (CIP No. 821-2117) and Authorize Staff to Record the Notice of Completion.**
RECOMMENDATION: Accept the Civic Center Human Resources Offices and ADA Ramp Project (CIP No. 821-2117) and authorize the Town Manager to execute a Notice of Completion; and direct staff to record the Notice of Completion.
9. **Adopt a Resolution Setting the Compensation and Benefits for Management and Confidential Employees.**
RECOMMENDATION: Adopt a resolution setting the salary and benefits for employees in the Management and Confidential employee groups.
10. **Authorize the Town Manager to Reopen the Los Gatos Creek Trailhead Connector Project (4118503, 4218503; CIP 832-4505), Authorize Associated Budget Adjustments, and Authorize the Town Manager to Execute an Amendment to the Agreement for Services with Zoon Engineering.**
RECOMMENDATION: Authorize an expenditure budget adjustment in the amount of \$89,726 from previously awarded One Bay Area Grant funds; authorize an expenditure budget adjustment in the amount of \$421 from previously awarded Transportation Fund for Clean Air Grant funds; authorize an expenditure budget adjustment in the amount of \$3,188 from the General Fund Appropriations Reserve; and authorize the Town Manager

to execute the Second Amendment to the Agreement with Zoon Engineering to extend the agreement date to March 31, 2026.

11. Approve the 2026 Town Council Meeting Schedule.

RECOMMENDATION: Approve the proposed regular meeting schedule for 2026, with a modification to change the first meeting in November to Monday, November 2, 2026, to avoid conflicts with Election Day.

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Town Council. The law generally prohibits the Town Council from discussing or taking action on such items. However, the Council may instruct staff accordingly. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to no more than three (3) minutes or such time as authorized by the Mayor.)*

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

12. Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to Waive the 180-day Retiree Rehire Wait Period for Gitta Ungvari.

RECOMMENDATION: Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to waive the 180-day retiree rehire wait period and to appoint Gitta Ungvari as the interim Administrative Services Director in the Finance Department.

13. Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to Waive the 180-day Retiree Rehire Wait Period for Jose Reyes.

RECOMMENDATION: Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to waive the 180-day retiree rehire wait period and to appoint Jose Reyes as extra help in the Police Department.

14. Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to Waive the 180-day Retiree Rehire Wait Period for Janette Judd.

RECOMMENDATION: Adopt a Resolution for the California Public Employees' Retirement System Retirement Plan to waive the 180-day retiree rehire wait period and to appoint Janette Judd as an Interim Executive Assistant to the Town Manager in the Town Manager's Office.

15. Discuss, Consider, and Provide Direction to Modify the Town of Los Gatos Flag Policy for TownOwned Flagpoles, Including Potential Future Display of the Pride Flag During LGBTQ+ Pride Month in June 2026.

RECOMMENDATION: Discuss and provide direction on a preferred policy approach for modifying the Town's Flag Policy to address commemorative flags.

16. Approve the Senior Services Roadmap Update and Next Steps.

RECOMMENDATION: Approve the report on Senior Services Roadmap Update and Next Steps, and provide any direction.

17. Discuss, Consider, and Provide Direction Regarding Wildfire Risk Mitigation Program Options, Planning Level Cost Estimates, and Emergency Management Initiatives Update.

RECOMMENDATION: Discuss, Consider, and Provide Direction Regarding Wildfire Risk Mitigation Program Options, Planning Level Cost Estimates, and Emergency Management Initiatives Update.

18. Adopt by Resolution “Statement and Findings” in Response to a Challenged Conduct Notice Submitted Regarding a Planning Application for the Proposed Project at 14288 Capri Drive.

RECOMMENDATION: Adopt by resolution “Statement and Findings” in response to a Challenged Conduct Notice submitted regarding a planning application for the proposed project at 14288 Capri Drive.

19. Adopt the Revised Town Agenda Format and Rules Policy 2-01.

RECOMMENDATION: Adopt the revised Town Agenda Format and Rules Policy 2-01.

COUNCIL / MANAGER MATTERS

CLOSED SESSION REPORT

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time.)*

ADA NOTICE - In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk’s Office at (408) 354-6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [28 CFR §35.102-35.104].

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Town Council after initial distribution of the agenda packets are available for public inspection in the Clerk’s Office at Town Hall, 110 E. Main Street, Los Gatos and on the Town’s website at www.losgatosca.gov. Town Council agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

Members of the public may provide public comments for agenda items in-person or virtually through the Zoom Webinar by following the instructions listed below.

The public is welcome to provide oral comments in real-time during the meeting in three ways:

- **Zoom Webinar (Online):** To participate from a PC, Mac, iPad, iPhone or Android device. Please use this URL to join: <https://losgatosca.gov.zoom.us/j/86730363468?pwd=pfKQoh92JnbwOYwFvZqldSSWpjxYoK.1> Passcode: **577971**. You can also type in **867 3036 3468** in the “Join a Meeting” page on the Zoom website at www.zoom.us and use passcode **577971**. When the Mayor announces the item for which you wish to speak, click the “raise hand” feature in Zoom.
- **Telephone:** To participate by phone please dial 1 (408) 961-3927 or 1 (855) 758-1310 for US Toll-free and use Meeting ID: **867 3036 3468**. When the Mayor announces the item for which you wish to speak, press *9 on your telephone keypad to raise your hand.
- **In-Person:** Please complete a “speaker’s card” located on the back of the chamber benches and submit it to the Town Clerk before the meeting or when the Mayor announces the item for which you wish to speak.

NOTES: Comments will be limited to three (3) minutes or less at the Mayor’s discretion. If you are unable to participate in real-time, you may email to Clerk@losgatosca.gov the subject line “Public Comment Item #__” (insert the item number relevant to your comment).

Deadlines to submit written comments are:

- 11:00 a.m. the Thursday before the Council meeting for inclusion in the agenda packet.
- 11:00 a.m. the Friday and Monday before the Council meeting for inclusion in an addendum.
- 11:00 a.m. the day of the Council meeting for inclusion in a desk item.