



**TOWN OF LOS GATOS  
COUNCIL POLICY COMMITTEE AGENDA  
OCTOBER 26, 2021  
TELECONFERENCE  
LOS GATOS, CA  
5:00 PM**

*Maria Ristow, Chair  
Marico Sayoc, Vice Chair*

**IMPORTANT NOTICE REGARDING THE OCTOBER 26, 2021  
COUNCIL POLICY COMMITTEE MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Government Code Section 54953, as Amended by Assembly Bill 361, in response to the state of emergency relating to COVID-19 and enabling teleconferencing accommodations by suspending or waiving specified provisions in the Ralph M. Brown Act (Government Code § 54950 et seq.). Consistent with AB 361 and Town of Los Gatos Resolution 2021-044, this meeting will not be physically open to the public and the Council will be teleconferencing from remote locations. Members of the public can only participate in the meeting by joining the Zoom webinar (log in information provided below).

**PARTICIPATION**

To watch or provide oral comments real-time during the meeting, you must join the Zoom webinar at

<https://us02web.zoom.us/j/89143801416?pwd=emN6M2JnUEhCOG1NRjZLKzhKOFpXQT09>

Password: 307447.

Or Telephone:

Dial: USA 636 651 0008 US Toll or USA 877 336 1839 US Toll-free

Conference code: 969184

During the meeting:

- When the Chair announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press \*9 on your telephone keypad to raise your hand. If you are participating by calling in, press #2 on your telephone keypad to raise your hand.
- When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Council meeting.

If you are unable to participate in real-time, you may email to [PublicComment@losgatosca.gov](mailto:PublicComment@losgatosca.gov) with the subject line “Public Comment Item #\_\_” (insert the item number relevant to your comment) or “Verbal Communications – Non Agenda Item.” Comments will be reviewed and distributed before the meeting if received by 11:00 a.m. on the day of the meeting. All comments received will become part of the record. The Chair has the option to modify this action on items based on comments received.

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**REMOTE LOCATION PARTICIPANTS**

*The following Committee Members are listed to permit them to appear electronically or telephonically at the Policy Committee meeting: CHAIR MARIA RISTOW, VICE CHAIR MARICO SAYOC. All votes during the teleconferencing session will be conducted by roll call vote.*

**MEETING CALL TO ORDER**

**ROLL CALL**

**PRESENTATIONS**

**CONSENT ITEMS** *(Items appearing on the Consent Items are considered routine Town business and may be approved by one motion. Any member of the Committee may request to have an item removed from the Consent Items for comment and action. Members of the public may provide input on any or multiple Consent Item(s) when the Chair asks for public comments on the Consent Items. If you wish to comment, please follow the Participation Instructions contained on Page 1 of this agenda. If an item is removed, the Chair has the sole discretion to determine when the item will be heard.)*

1. Approve Draft Policy Committee Meeting Minutes of August 24, 2021.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Policy Committee on any matter that is not listed on the agenda consistent with the Participation Instructions contained on page 1 of this agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per comment. In the event additional comments were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items consistent with the Participation Instructions on page 1 of the agenda.)*

2. Recommend to the Town Council the Approval of Proposed Updates to Council Policy 2-01: Town Agenda Format and Rules and Council Policy 2.04: Town Council Code of Conduct.
3. Recommend Approval to the Town Council the Proposed Updates to the Town Purchasing Policy.
4. Review and Discuss Policy Regarding the Authority of the Town Manager to Resolve Workers' Compensation Claims on Behalf of the Town of Los Gatos.

**ADJOURNMENT** *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time).*