



**TOWN OF LOS GATOS
COUNCIL POLICY COMMITTEE MEETING AGENDA
FEBRUARY 24, 2026
110 EAST MAIN STREET
TOWN COUNCIL CHAMBERS
5:00 PM**

Rob Moore, Mayor
Mary Badame, Council Member

IMPORTANT NOTICE

This meeting will be held in person at the location listed above. Members of the public may provide written or oral comments on agenda items by following the instructions listed at the end of the agenda.

CALL MEETING TO ORDER

ROLL CALL

CONSENT ITEMS (*Items appearing on the Consent are considered routine Town business and may be approved by one motion. Members of the public may provide input on any Consent Item(s) when the Chair asks for public comment on the Consent Items. Each speaker is limited to three minutes or such time as authorized by the Chair.*)

1. Approve the January 27, 2026, Policy Committee Special Meeting Minutes

VERBAL COMMUNICATIONS (*Members of the public are welcome to address the Committee on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Committee. During special meetings, members of the public are welcome to address the Committee only on items listed on the agenda. Town resources may not be used to facilitate audio or visual presentations. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.*)

OTHER BUSINESS (*Each speaker is limited to three minutes or such time as authorized by the Chair.*)

2. Review and Provide Direction on the Current Practices for Meeting Minutes
3. Review the Elected Official Travel and Expense Policy 2-03 and Provide Direction on Potential Updates

ADJOURNMENT

ADA NOTICE - In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Please notify the Clerk's Office at least two (2) business days prior to the meeting so that reasonable arrangements can be made to ensure accessibility in compliance with 28 CFR §35.102-35.104 and related provisions.

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Committee after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos, and on the Town's website at www.losgatosca.gov. Town Committee agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

The Town of Los Gatos strongly encourages your active participation in the public process. If you are interested in providing oral comments during the meeting, you must attend in-person, complete a speaker's card, and return it to the staff. If you wish to speak to an item on the agenda, please list the item number on the speaker card. The time allocated to speakers may change to better facilitate the meeting. If you are unable to attend the meeting in-person, you are welcome to submit written comments via email to clerk@losgatosca.gov.

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting. Speakers at public meetings may be asked to provide their name and to state whether they are a resident of the Town of Los Gatos. Providing this information is not required.

Deadlines to Submit Written Comments:

If you are unable to participate in person, you may submit written comments by emailing clerk@losgatosca.gov with the subject line "Public Comment Item #_" (insert the item number relevant to your comment). Please note only written comments related to an item listed on the agenda will be included in the materials provided to the Committee.

Persons wishing to have written comments included in the materials provided to the Committee must provide the comments as follows:

- For inclusion in the agenda packet supplemental materials: by 3:00 p.m. the day before the Committee meeting.
- For inclusion in a desk item: by 11:00 a.m. the day of the Committee meeting.