



**TOWN OF LOS GATOS  
COUNCIL POLICY COMMITTEE AGENDA  
NOVEMBER 28, 2023  
110 EAST MAIN STREET  
TOWN COUNCIL CHAMBERS  
LOS GATOS, CA  
5:00 PM**

*Rob Moore, Council Member  
Matthew Hudes, Council Member*

This meeting will be held in-person at the Town Council Chambers at 110 E. Main Street.

**PARTICIPATION IN THE PUBLIC PROCESS**

The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you are interested in providing oral comments during the meeting, you must attend in-person and complete a "speaker's card" located on the back of the chamber benches and return it to the staff. If you wish to speak to an item on the agenda, please list the item number. The time allocated to speakers may change to better facilitate the Committee meeting. You are welcome to submit written comments via email to [Clerk@LosGatosCA.Gov](mailto:Clerk@LosGatosCA.Gov).

Public Comment During the Meeting:

When called to speak, please limit your comments to three (3) minutes, or such other time as the Chair may decide, consistent with the time limit for speakers at a Town meeting. Speakers at public meetings will be asked to provide their full name and to state whether they are a resident of the Town of Los Gatos. This information is optional and not required.

Deadlines for Public Comment and Presentations are as follows:

If you are unable to participate in person, you may email [Clerk@LosGatosCA.Gov](mailto:Clerk@LosGatosCA.Gov) with the subject line "Public Comment Item #-\_" (insert the item number relevant to your comment). Persons wishing to submit written comments to be included in the materials provided to Board must provide the comments as follows:

- For inclusion in the regular packet: by 11:00 a.m. the Friday before the Committee meeting
- For inclusion in an Addendum: by 11:00 a.m. the Monday or Tuesday before the Committee meeting
- For inclusion in a Desk Item: by 11:00 a.m. on the day of the Committee meeting

Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email to [Clerk@LosGatosCA.Gov](mailto:Clerk@LosGatosCA.Gov) to the by 3:00 p.m. the day of the meeting.

## MEETING CALLED TO ORDER

## ROLL CALL

**CONSENT ITEMS** *(Items appearing on the Consent Items are considered routine Town business and may be approved by one motion. Any member of the Committee may request to have an item removed from the Consent Items for comment and action. Members of the public may provide input on any or multiple Consent Item(s) when the Chair asks for public comments on the Consent Items. If you wish to comment, please follow the Participation Instructions contained on Page 1 of this agenda. If an item is removed, the Chair has the sole discretion to determine when the item will be heard.)*

1. Approve Minutes of the October 24, 2023 Policy Committee Meeting.

**VERBAL COMMUNICATIONS** *(Members of the public are welcome to address the Policy Committee on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Chair, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker.)*

**OTHER BUSINESS** *(Up to three minutes may be allotted to each speaker on any of the following items.)*

2. Discuss the Draft Emergency Procurement Policy and Recommend that the Town Council Adopt the Policy.
3. Evaluate Remote Participation Guidelines as contained in the Agenda Format and Rules Policy and Consider a Recommendation to Council.

## ADJOURNMENT

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]**