



**TOWN OF LOS GATOS
COUNCIL MEETING AGENDA
AUGUST 05, 2025
110 EAST MAIN STREET AND TELECONFERENCE
TOWN COUNCIL CHAMBERS
7:00 PM**

*Matthew Hudes, Mayor
Rob Moore, Vice Mayor
Mary Badame, Council Member
Rob Rennie, Council Member
Maria Ristow, Council Member*

IMPORTANT NOTICE

This is a hybrid meeting and will be held in-person at the Town Council Chambers at 110 E. Main Street and virtually through Zoom Webinar (log-in information provided below). You may watch the Council meeting without providing public comment on Comcast cable channel 15 or at www.LosGatosCA.gov/TownYouTube. Members of the public may provide public comments for agenda items in-person or virtually by following the instructions listed at the end of the agenda.

To watch and participate via Zoom, please go to:

<https://losgatosca-gov.zoom.us/j/85481444677?pwd=561kip53XZTmhrTCwGDoNCvDTWQnwJ.1>

Enter Passcode: 535103.

CALL MEETING TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT ITEMS (*Consent Items are considered routine Town business and may be approved by one motion. Any member of the Council may remove an item from the Consent Items for comment and action. Members of the public may provide input on any or multiple Consent Item(s) when the Mayor asks for public comments on the Consent Items. If you wish to comment, please follow the Participation Instructions located at the end of this agenda. If an item is removed, the Mayor has the sole discretion to determine when the item will be heard.*)

1. Approve the Minutes of the May 27, 2025, Joint Special Meeting of the Town Council and Finance Commission.

RECOMMENDATION: Approve the minutes of the May 27, 2025, joint special meeting of the Town Council and Finance Commission.

2. Approve the Minutes of the June 17, 2025, Town Council Special Meeting.

RECOMMENDATION: Approve the minutes of the June 17, 2025, Town Council special meeting.

3. Approve the Minutes of the June 17, 2025, Town Council Meeting.

RECOMMENDATION: Approve the minutes of the June 17, 2025, Town Council meeting.

4. Receive the Monthly Financial and Investment Report for May 2025

RECOMMENDATION: Receive the Monthly Financial and Investment Report for May 2025.

5. Accept a Report on the Approved Action Taken by the Town Manager During the 2025 Town Council Legislative Recess

RECOMMENDATION: Accept a report on the approved action taken by the Town Manager during the 2025 Town Council legislative recess.

6. Adopt a Resolution Approving the Acceptance of the 2025-26 California Highway Patrol Cannabis Tax Fund Grant Program Award for the Town of Los Gatos and Los Gatos-Monte Sereno Police Department in the Amount of \$248,955.98; Authorize Parks and Public Works to Purchase Two Police Interceptor Vehicles with Fit Ups required for Police Patrol at an estimated cost of \$188,868 and add these vehicles to the Town's Fleet Inventory; Authorize any additional cost to complete the vehicle fit-up, estimated not to exceed \$25,000; and Authorize revenue and expenditure budget adjustments in the amount of \$248,955.98 to receive and expend the grant proceeds.

RECOMMENDATION: Approve the following actions:

- a. Adopt a resolution approving the acceptance of the California Highway Patrol Cannabis Tax Fund Grant Program (CTFGP) grant award in the amount of \$248,955.98, and direct staff to implement the grant-funded program activities, consistent with the attached grant documents and Town policies;
- b. Authorize Parks and Public Works to Purchase two police interceptor vehicles with fit-ups required for Police Patrol at an estimated cost of \$188,868 and add these vehicles to the Town's Fleet Inventory; and
- c. Authorize any additional cost to complete the vehicle fit-up, estimated not to exceed \$25,000, with funding allocation from the Police Department operating budget.
- d. Authorize revenue and expenditure budget adjustments in the amount of \$248,955.98 to receive and expend the grant proceeds.

7. Authorize the Town Manager to Execute the First Amendment to the Agreement for Services with DIXON Resources Unlimited for Services Related to the Downtown Parking Program to Increase the Total Compensation to \$485,297 and Extend the Term to June 30, 2028, and Make Associated Revenue and Expenditure Budget Transfers

RECOMMENDATION: Staff Recommends that Town Council Authorize the Town Manager to:

- a. Execute the First Amendment to the Agreement for Services (Attachment 1) with DIXON Resources Unlimited in relation to the Downtown Parking Program to increase the total compensation to \$485,297 and extend the term to June 30, 2028; and
- b. Authorize revenue and expenditure budget transfers in the amount of \$19,618 from CIP Project 4118148 (Legacy Program 813-0242) Parking Implementation Program Project to Parks & Public Works operating program 5201.

8. Fourth Amendment to the Agreement for Services with Traffic Management, Inc., for the 2025 Holiday Traffic Road Closures

RECOMMENDATION: Approve the Fourth Amendment to the Agreement for Services with Traffic Management, Inc., (Attachment 1) increasing the contract amount by \$41,607.64 to cover the 2025 Halloween and Children's Holiday Parade road closures and traffic control services, for a total contract amount not to exceed \$135,400.64.

9. **Adopt a Resolution Granting an Appeal of a Planning Commission Decision to Deny a Request to Demolish an Existing Accessory Structure and Construct a New Accessory Structure Exceeding 1,000 Square Feet in Gross Floor Area and Site Improvements Requiring a Grading Permit on Property Zoned HR-2½. Located at 16511 Cypress Way. APN 532-24-004. Architecture and Site Application S-24-045. Exempt Pursuant to the CEQA Section 15303(a): New Construction or Conversion of Small Structures. Property Owners: Jackie and Scott Kolander. Applicant: Michael Harris. Project Planner: Suray Nathan.**

RECOMMENDATION: Adopt a Resolution Granting an Appeal of a Planning Commission Decision to Deny a Request to Demolish an Existing Accessory Structure and Construct a New Accessory Structure Exceeding 1,000 Square Feet in Gross Floor Area and Site Improvements Requiring a Grading Permit on Property Zoned HR-2½. Located at 16511 Cypress Way. APN 532-24-004. Architecture and Site Application S-24-045. Exempt Pursuant to the CEQA Section 15303(a): New Construction or Conversion of Small Structures. Property Owners: Jackie and Scott Kolander. Applicant: Michael Harris. Project Planner: Suray Nathan.

10. **Adopt a Resolution Approving the Final Map for Tract No. 10620 at 16378 Bennett Way and Accept Dedications**

RECOMMENDATION: Adopt a Resolution (Attachment 1) approving the Final Map (Attachment 2) for Tract No. 10620 at 16378 Bennett Way and accept dedications.

11. **Authorize the Town Manager to Execute a Three-Year Agreement, with Two One-Year Extension Options, for Consultant Services, Including Pass-Through Surveying Services with Kier & Wright Civil Engineers & Surveyors, Inc., in an Amount Not to Exceed \$250,000**

RECOMMENDATION: Authorize the Town Manager to execute a three-year agreement, with two one-year extension options, for consultant services—including pass-through surveying services—with Kier & Wright Civil Engineers & Surveyors, Inc., in an amount not to exceed \$250,000.

12. **Seventh Amendment to a Special Services Agreement with Liebert Cassidy Whitmore (LCW)**

RECOMMENDATION: Authorize the Town Manager to execute a Seventh Amendment (Attachment 1) to a special services agreement with Liebert Cassidy Whitmore.

13. **Authorize the Town Manager to Execute a Notice of Completion and Certificate of Acceptance for Specified Private Improvements Completed by SummerHill N40 LLC for the North 40 Phase 1 Development at Lark Avenue and Los Gatos Boulevard and Direct Staff to Submit it for Recordation**

RECOMMENDATION: Authorize the Town Manager to execute a Notice of Completion and Certificate of Acceptance (Attachment 1) for specified improvements completed by SummerHill N40 LLC (“SummerHill”) for the North 40 Phase 1 Development at Lark Avenue and Los Gatos Boulevard and direct staff to submit it for recordation.

14. **Authorize the Submission of Wildfire Planning and Mitigation Grant Applications to CAL FIRE, FEMA, and the California Fire Safe Council**

RECOMMENDATION: Authorize the Submission of Wildfire Planning and Mitigation Grant Applications to CAL FIRE, FEMA, and the California Fire Safe Council.

- 15. Adopt a Resolution to Appoint the Town Manager as Plan Administrator for the Town's 457(b) and 401(a) Defined Contribution Retirement Plans, Authorize the Town Manager to Execute Necessary Service Provider Agreements and Grant Town Manager the Authority to Delegate/Assign Duties for the Plan to a Fiduciary Investment Advisor Firm and Appropriate Departments and Staff.**

RECOMMENDATION: Adopt a Resolution to (1) appoint the Town Manager as Plan Administrator for the City's 457(b) and 401(a) defined contribution retirement plans; (2) authorize the Town Manager to execute necessary service provider agreements related to the administration of the plans; and (3) grant Town Manager the authority to delegate/assign duties for the plan to Shuster Advisory Group, LLC, to provide fiduciary investment advisory and plan consultative services, and appropriate departments and staff to fulfill the Town's fiduciary responsibilities and duties as outlined in Article XVI, Section 17 of the California Constitution.

- 16. Authorize the Town Manager to Execute a Third Amendment to the Contract for Legal Services with the Law Firm of Goldfarb & Lipman to Increase the Contract Amount by \$65,000, for a Total Contract Amount Not to Exceed \$305,000**

RECOMMENDATION: Authorize the Town Manager to execute a Third Amendment to the contract for legal services with the law firm of Goldfarb & Lipman to increase the contract amount by \$65,000, for a total contract amount not to exceed \$305,000

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda and is within the subject matter jurisdiction of the Town Council. The law generally prohibits the Town Council from discussing or taking action on such items. However, the Council may instruct staff accordingly. To ensure all agenda items are heard, this portion of the agenda is limited to 30 minutes. In the event additional speakers were not heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment. Each speaker is limited to no more than three (3) minutes or such time as authorized by the Mayor.)*

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of five minutes for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may be allotted up to a total of three minutes for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

- 17. Conduct a Public Hearing to Consider Objections to the 2025 Weed Abatement Program Assessment Report and Adopt a Resolution Confirming the Report and Authorizing the Collection of the Assessment Charges**

RECOMMENDATION: Conduct a public hearing to consider objections to the 2025 Weed Abatement Program Assessment Report and adopt a resolution (Attachment 1) confirming the report and authorizing the collection of assessment charges.

- 18. Consider an Appeal of a Planning Commission Decision to Approve Construction of a New Single-Family Residence with Reduced Rear Yard Setbacks, Site Improvements**

Requiring a Grading Permit, and Removal of Large Protected Trees on Vacant Property Zoned R-1:20. Located at 45 Reservoir Road. APN 529-33-054. Architecture and Site Application S-22-048. Categorically Exempt Pursuant to CEQA Guidelines Section 15303: New Construction or Conversion of Small Structures. Property Owner: Farnaz Agahian. Applicant: Gary Kohlsaar, Architect. Project Planner: Sean Mullin.

RECOMMENDATION: Adopt a resolution (Attachment 10) denying an appeal of a Planning Commission decision to approve a request to construct a new single-family residence with reduced rear yard setbacks, site improvements requiring a Grading Permit, and removal of large protected trees on vacant property zoned R-1:20, located at 45 Reservoir Road.

OTHER BUSINESS (*Up to three minutes may be allotted to each speaker on any of the following items.*)

19. Receive an Update on the Town's Federal Funding and Grants and Consider Federal Actions Impacting the Town

RECOMMENDATION: Receive an update on the Town's federal funding and consider federal actions impacting the Town.

COUNCIL / MANAGER MATTERS

ADJOURNMENT (*Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time.*)

ADA NOTICE In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk's Office at (408) 354-6834. Notification at least two (2) business days prior to the meeting date will enable the Town to make reasonable arrangements to ensure accessibility to this meeting [28 CFR §35.102-35.104].

NOTE: The ADA access ramp to the Town Council Chambers is under construction and will be inaccessible until further notice. Persons who require the use of that ramp to attend meetings are requested to contact the Clerk's Office at least two (2) business days prior to the meeting date.

NOTICE REGARDING SUPPLEMENTAL MATERIALS - Materials related to an item on this agenda submitted to the Town Council after initial distribution of the agenda packets are available for public inspection in the Clerk's Office at Town Hall, 110 E. Main Street, Los Gatos and on the Town's website at www.losgatosca.gov. Town Council agendas and related materials can be viewed online at <https://losgatos-ca.municodemeetings.com/>.

HOW TO PARTICIPATE

Members of the public may provide public comments for agenda items in-person or virtually through the Zoom Webinar by following the instructions listed below.

The public is welcome to provide oral comments in real-time during the meeting in three ways:

Zoom Webinar (Online): Join from a PC, Mac, iPad, iPhone or Android device. Please use this URL to join: <https://losgatosca.gov.zoom.us/j/85481444677?pwd=561kip53XZTmhrTCwGDoNCvDTWQnwJ.1>
Passcode: 535103. You can also type in 854 8144 4677 in the “Join a Meeting” page on the Zoom website at www.zoom.us and use passcode 535103.

When the Mayor announces the item for which you wish to speak, click the “raise hand” feature in Zoom. If you are participating by phone on the Zoom app, press *9 on your telephone keypad to raise your hand.

Telephone: Please dial (877) 336-1839 for US Toll-free or (636) 651-0008 for US Toll. (Conference code: 1052180)

If you are participating by calling in, press #2 on your telephone keypad to raise your hand.

In-Person: Please complete a “speaker’s card” located on the back of the chamber benches and return it to the Town Clerk before the meeting or when the Mayor announces the item for which you wish to speak.

NOTES: Comments will be limited to three (3) minutes or less at the Mayor’s discretion.

If you are unable to participate in real-time, you may email to Clerk@losgatosca.gov the subject line “Public Comment Item #__” (insert the item number relevant to your comment).

Deadlines to submit written comments are:

- 11:00 a.m. the Thursday before the Council meeting for inclusion in the agenda packet.
- 11:00 a.m. the Monday before the Council meeting for inclusion in an addendum.
- 11:00 a.m. on the day of the Council meeting for inclusion in a desk item.