



# Special City Council Meeting Agenda

Saturday, June 27, 2026 at 9:00 AM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

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NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

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**A. CALL MEETING TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. VISITORS REMARKS**

To speak, you must sign in with the City Secretary prior to the meeting. You have a limit of 5 minutes to speak.

**D. ACTION ITEMS**

- 1.** Consideration and ACTION to award the construction contract for the CID 03 – Los Fresnos' Resaca Escondida Drainage Improvements Project (TWDB Project No. 73922) in the amount of \$231,227.00, which equates to the Base Bid to Jimmy Closner and Sons, Construction Co., Inc., of Mercedes, Texas, the lowest responsive responsible bidder.
- 2.** Consideration and ACTION to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.
- 3.** Consideration and ACTION to approve installation of wastewater service to three areas on Henderson Road near FM 1847 previously annexed by the city.

**E. CLOSED SESSION**

- 1.** Deliberation regarding personnel matters pursuant to Texas Government Code Section 551.074, specifically to review applications, discuss qualifications, and deliberate the selection of candidates for the position of City Manager, including consideration of additional applicants and modification of the candidate pool.

**F. OPEN SESSION**

- 1.** Pursuant to Texas Government Code Section 551.074: Discuss and take possible action regarding the selection of finalists for the position of City Manager.

**G. ADJOURNMENT**

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall and the city website at [www.cityoflosfresnos.com](http://www.cityoflosfresnos.com) on June 23, 2026 on or before 5:30 p.m. and it shall remain so posted continuously for at least 3 business days preceding the scheduled time of said meeting.

/s/ Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

## ACTION ITEM REPORT



**Item Title:** Consideration and ACTION to award the construction contract for the CID 03 – Los Fresnos' Resaca Escondida Drainage Improvements Project (TWDB Project No. 73922) in the amount of \$231,227.00, which equates to the Base Bid to Jimmy Closner and Sons, Construction Co., Inc., of Mercedes, Texas, the lowest responsive responsible bidder.

**Recommendation:**

This is a project that we have been working on for years. It will provide drainage out of Resaca Escondida to assure the homes along that drainage/Resaca do not get flooded. It will also alleviate flooding on the roadway of FM 1847/Arroyo Boulevard between East Resaca and the High School. This is part of a larger drainage grant and loan package that includes the Drainage Master Plan (Complete), the Valle Alto Drainage (Approval for construction coming soon and Whipple Road drainage (waiting on railroad approval). Jimmy Closner & Sons submitted the low bid of \$231,227 with a work time of 90 days. They are a very good contractor.

I recommend approval.

May 13, 2026

Mark W. Milum  
City Manager  
City of Los Fresnos  
520 E Ocean Blvd.  
Los Fresnos, TX 78566

**Re: Bid Tabulation and Award Recommendation  
Resaca Escondida Drainage Improvements**

Dear Mr. Milum:

Bids were opened for the above referenced project on Tuesday May 12, 2026, at 2:00 pm, at the City of Los Fresnos, City Hall, 520 E Ocean Blvd., Los Fresnos, TX 78566. The project received bids from two (2) contractors: Clore Equipment, LLC from Harlingen, Texas and Jimmy Closner & Sons Construction Co., Inc. from Mercedes, Texas. The following table shows the bid tabulation summary ranked in order of the base bids from lowest to highest:

NAME OF CONTRACTOR	BASE BID
Jimmy Closner & Sons Construction Co., Inc.	\$231,227.00
Clore Equipment, LLC	\$415,128.89

We have attached for your review and record purposes a copy of the bid tabulation which summarizes the bids received. We found calculation errors in the bids that are highlighted on the attached Bid Tabulation, but it did not affect the ranking of the bids.

Based on results from Bid Tabulation, Jimmy Closner & Sons Construction Co., Inc. from Mercedes, Texas is the lowest bidder with a complete bid submittal. We hereby recommend award of the contract to **Jimmy Closner & Sons Construction Co., Inc.** in the amount of **\$231,227.00 (Base Bid)**. The contractor will have **90 calendar days** from the issuance of a notice to proceed to complete the project.

Should you have any questions or require any additional information, please do not hesitate to contact us.

Sincerely,  
HANSON PROFESSIONAL SERVICES, INC.



Colton Phillipp, P.E., CFM  
Project Engineer

HANSON PROFESSIONAL SERVICES, INC. BID TABULATION		Project Title:		Resaca Escondida Drainage Improvements			
Tuesday, May 12, 2026 @ 2:00pm		Owner:		City of Los Fresnos		Hanson Project No. 19L0257	
BIDDERS				Clore Equipment LLC		Jimmy Closner & Sons Construction Co., Inc.	
LOCATION				Harlingen, Tx		Mercedes, Tx	
BID PROPOSAL				X		X	
ADDENDA ACKNOWLEDGMENT				X		X	
CONTRACTOR STATEMENT				X		X	
BID BOND				X		X	
STATEMENT OF BIDDER'S QUALIFICATIONS				X		X	
WRD-255				X		X	
SRF-404				X		X	
NON-COLLUSION AFFIDAVIT OF BIDDER				X		X	
CONFLICT OF INTEREST QUESTIONAIRE				X		X	
Item No.	Description	Apprx Qty	Unit	Unit Price	Total Cost	Unit Price	Total Cost
<b>BASE BID</b>							
1	Mobilization/Bonds/Insurance (Maximum 5% of Total Construction Costs)	1	LS	\$20,232.43	\$20,232.43	\$10,000.00	\$10,000.00
2	Traffic Control/Barricades/Signs	1	LS	\$7,767.85	\$7,767.85	\$7,500.00	\$7,500.00
3	Stormwater Pollution Prevention Plan	1	LS	\$6,362.60	\$6,362.60	\$1,500.00	\$1,500.00
4	Stabilized Construction Entrance and Exit	1	EA	\$1,919.06	\$1,919.06	\$3,500.00	\$3,500.00
5	Manhole/Grate Inlet Protection Barrier	2	EA	\$188.76	\$377.52	\$1,200.00	\$2,400.00
6	Reinforced Filter Fabric Fence	1,708	LF	\$11.01	\$18,805.08	\$3.00	\$5,124.00
7	Rock Filter Dam	15	LF	\$64.13	\$961.95	\$40.00	\$600.00
8	Fiber Filtration Tube	12	LF	\$44.01	\$528.12	\$200.00	\$2,400.00
9	Excavation and Grading (Channel)	603	LF	\$236.34	\$142,513.02	\$40.00	\$24,120.00
10	Remove Structure (Pipe)	61	LF	\$88.90	\$5,422.90	\$50.00	\$3,050.00
11	Remove Structure (Headwall/Wingwall)	2	EA	\$5,271.94	\$10,543.88	\$8,000.00	\$16,000.00
12	Trench Safety for All Storm Sewer Improvements	200	LF		\$5,883.27		\$1,000.00
13	24" Reinforced Concrete Pipe (RCP)	100	LF	\$411.90	\$41,190.00	\$180.00	\$18,000.00
14	36" Reinforced Concrete Pipe (RCP)	61	LF	\$549.39	\$33,512.79	\$260.00	\$15,860.00
15	Precast Headwall (Park Model HW-24)	2	EA	\$9,786.58	\$19,573.16	\$15,000.00	\$30,000.00
16	Precast Headwall (Park Model HW-36)	2	EA	\$10,554.20	\$21,108.40	\$22,000.00	\$44,000.00
17	Precast Slide Gate Valve (Park Model SG-36)	1	EA	\$13,402.46	\$13,402.46	\$27,500.00	\$27,500.00
18	Hike & Bike Trail Repair	1	LS	\$49,557.55	\$49,557.55	\$10,000.00	\$10,000.00
19	Permanenet Seeding	2,891	SY	\$5.35	\$15,466.85	\$3.00	\$8,673.00
<b>TOTAL BASE BID</b>					<b>\$415,128.89</b>		<b>\$231,227.00</b>
<b>BASE BID TOTAL CALENDAR DAYS</b>					<b>90</b>		<b>90</b>

INDICATES VALUE CORRECTED DUE TO ERRORS

**ACTION ITEM REPORT**



**Item Title:** Consideration and ACTION to amend an agreement for Professional Engineering Services with Guzman & Munoz Engineering and Surveying, Inc.

**Recommendation:**

There is approximately \$150,000 + Funds left over from the Highway 100, FM 1575, Escalante Road Sewer Project (originally \$1,600,000). We have been working with Jose Munoz with Guzman & Munoz Engineering for TWDB to allow the City to utilize the funds for upgrading some pumps a various lift stations that are toward the end of their life. This would be a huge help with the current and future operations budgets due to the high expense of these pumps. This \$10,000 is for getting this approved from TWDB, getting the specifications, getting bids and overseeing the construction.

I recommend approval.

CITY OF LOS FRESNOS  
PROFESSIONAL SERVICES CONTRACT

AMEND WORK AUTHORIZATION NO. 5

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of the Professional Services Contract made by and between the **City of Los Fresnos** (hereinafter called "**City**") and **Guzman & Munoz Engineering and Surveying, Inc.** of Mercedes, Texas (hereinafter called "**GMES**").

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for **GMES** to provide additional services in Construction Engineering, Inspection, and Project Management (By Engineer) in the TWDB Project 73687 CWSRF Sanitary Sewer

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$10,000.00. This amount is based upon the costs outlined in the **Estimated Fee Proposal** attached hereto as **ATTACHMENT "D"**.

**PART 3. PAYMENT**

Compensation and payment to **GMES** for the services established under this Work Authorization shall be made in accordance with **Item No. 5 of the Professional Services Agreement** and **ATTACHMENT "D" of this Work Authorization**.

**PART 4. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of project or as agreed by both parties hereto.

**PART 5. RESPONSIBILITIES AND OBLIGATIONS**

This Work Authorization does not waive the parties' responsibilities and obligations provided under the main **Professional Services Agreement**.

**PART 6. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by the **CLIENT** as to the content and detail of this work authorization is granted by execution under Part 7 of this Work Authorization.

CITY OF LOS FRESNOS  
PROFESSIONAL SERVICES CONTRACT

AMEND WORK AUTHORIZATION NO. 5

**PART 7. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by the CLIENT as indicated below and effective as of \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**ATTEST:**

**CITY OF LOS FRESNOS**

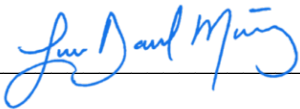
By: \_\_\_\_\_

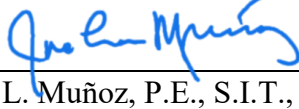
By: \_\_\_\_\_

Alejandro Flores, Mayor

**ATTEST:**

**GUZMAN AND MUÑOZ ENGINEERING  
AND SURVEYING, INC.**

By:  \_\_\_\_\_

By:  \_\_\_\_\_

José L. Muñoz, P.E., S.I.T., President

**List of Attachments:**

- Attachment A – Services to be provided by the City
- Attachment D – Estimated Fee Proposal

WORK AUTHORIZATION NO. 5 AMEND  
EXHIBIT "D"  
ESTIMATED FEE PROPOSAL

Section D, Item # 2.

GUZMAN & MUNOZ ENGINEERING AND SURVEYING, INC.  
 CLIENT: CITY OF LOS FRESNOS  
 PROJECT: TWDB CWSRF Project ~ Wastewater Improvements  
 GMES PROJECT NO.: P814-05

GMES TASK	DESCRIPTION OF WORK TASK	TOTAL COST PER TASK
	<b>BASIC ENGINEERING FEES</b>	
1	Consturction Engineering	\$3,600
	<b>SPECIAL SERVICES - CONSTRUCTION</b>	
1	Inspection	\$3,600
2	Project Management (By Enginee)	\$2,800
	<b>TOTAL COST FOR SPECIAL SERVICES</b>	<b>\$10,000</b>
	<b>GRAND TOTAL BASIC AND SPECIAL SERVICES LABOR COST</b>	<b>\$10,000</b>
	<b>TOTAL GMES CONTRACT ADDITIONAL FEE</b>	<b>\$10,000</b>



October 14, 2025

Texas Water Development Board  
1700 North Congress Avenue  
Austin, TX 78711

RE: City of Los Fresnos Project #73687 L10011131, Budge Modification

Below is the request to move Contingency to Construction Engineering, Inspection, and Project Mgmt (By Engineer) as follows:

Construction Engineering	\$ 3,600.00
Inspection	\$ 3,600.00
Project Mgmt (By Engineer)	\$ 2,800.00
Contingency	\$ (10,000.00)

Thank you,

A handwritten signature in blue ink that reads "Mark W. Milum".

Mark Milum  
City Manager

## ACTION ITEM REPORT



**Item Title:** Consideration and ACTION to approve installation of wastewater service to three areas on Henderson Road near FM 1847 previously annexed by the city.

**Recommendation:**

Several years ago when the city annexed the area on the north side of Henderson Road between FM 1847 and the Railroad, the residents did not want city sewer at the time. Now they are ready for it so it is the city's obligation to provide services as we would have then. This will get that done.

I recommend approval.





## ACTION ITEM REPORT



**Item Title:**

Deliberation regarding personnel matters pursuant to Texas Government Code Section 551.074, specifically to review applications, discuss qualifications, and deliberate the selection of candidates for the position of City Manager, including consideration of additional applicants and modification of the candidate pool.

**Recommendation:**

## ACTION ITEM REPORT



**Item Title:**

Pursuant to Texas Government Code Section 551.074: Discuss and take possible action regarding the selection of finalists for the position of City Manager.

**Recommendation:**