



Business Incentive Grant Committee Meeting Agenda

Monday, November 03, 2025 at 5:45 PM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

A. CALL MEETING TO ORDER

B. ACTION ITEMS

1. Consideration and ACTION to approve the minutes from October 6, 2025.
2. Consideration and ACTION to approve a sign grant for Busy Bubbles Laundromat located at 680 E Ocean Blvd. Suite 6.
3. Consideration and ACTION to approve sign grant for Glam Artistry Hair & Beauty Studio located at 218 N. Arroyo Blvd. Suite A.

C. ADJOURNMENT

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall and the city website www.cityoflosfresnos.com on October 28, 2025 on or before 5:30 p.m. and it shall remain so posted continuously for at least 3 days preceding the scheduled time of said meeting.

/s/ Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.

ACTION ITEM REPORT



Item Title: Consideration and ACTION to approve the minutes from October 6, 2025.

Recommendation:

I recommend approval.



Business Incentive Grant Committee Meeting Minutes

Monday, October 06, 2025 at 5:45 PM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

A. CALL MEETING TO ORDER

Board member Marco Huerta called the meeting to order at 5:45 p.m.

PRESENT

Place 4 Marco Huerta
Place 5 Gordon Cappon
Place 6 Claudia Villarreal

B. ACTION ITEMS

1. Consideration and ACTION to approve the minutes from February 3, 2025 and June 2, 2025.

Motion was made and seconded to approve the minutes from February 3, 2025 and June 2, 2025.

Motion made by Place 5 Cappon, Seconded by Place 6 Villarreal.

Voting Yea: Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal

2. Consideration and ACTION to approve an interior grant for Busy Bubbles Laundromat located at 680 E Ocean Blvd. Suite 6.

Mr. Milum explained where the business was located. He reviewed the application and quotes with the board, recommending the lowest bid received \$4,200 with the CDC portion being \$2,100.

Motion was made and seconded to approve an interior grant for Busy Bubbles Laundromat located at 680 E Ocean Blvd. Suite 6 to the lowest bid \$4,200 with CDC portion being \$2,100.

Motion made by Place 5 Cappon, Seconded by Place 6 Villarreal.

Voting Yea: Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal

3. Consideration and ACTION to approve a sign grant for Exotic International Grocery Store located at 33478 FM 803 Suite B7.

Mr. Milum explained where the business was located. He reviewed the application and quotes with the board, recommending the lowest bid received in the amount of \$2,810 with the CDC portion being \$1,405.

Motion was made and seconded to approve a sign grant for Exotic International Grocery Store located at 33478 FM 803 Suite B7 to the lowest bid \$2,810 with CDC portion being \$1,405.

Motion made by Place 6 Villarreal, Seconded by Place 5 Cappon.

Voting Yea: Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal

4. Consideration and ACTION to approve a sign grant for Gracepoint Primary Healthcare located at 224 W Ocean Blvd.

Mr. Milum explained where the business was located. He reviewed the application and quotes with the board, recommending the lowest bid received in the amount of \$4,720 with the CDC portion being \$2,360.

Motion was made and seconded to approve a sign grant for Gracepoint Primary Healthcare located at 224 W Ocean Blvd to the lowest bid \$4,720 with the CDC portion being \$2,360.

Motion made by Place 6 Villarreal, Seconded by Place 5 Cappon.

Voting Yea: Place 4 Huerta, Place 5 Cappon, Place 6 Villarreal

C. ADJOURNMENT

Meeting was adjourned at 5:51 pm

Jacqueline Moya, City Secretary

ACTION ITEM REPORT



Item Title: Consideration and ACTION to approve a sign grant for Busy Bubbles Laundromat located at 680 E Ocean Blvd. Suite 6.

Recommendation:

I recommend approval of the low bid of \$2,700 with the CDC portion being $\frac{1}{2}$ or \$1,350.



Community Development Corporation
520 E Ocean, Los Fresnos, TX 78566
(956) 233-5768 Phone
(956) 233-9879 Fax

APPLICATION

1. Name of Applicant & Business: Ramon Gonzalez / Busy Bubbles laundromat
2. Applicant: (check one) ☐ Property Owner ☒ Tenant
3. Property Address: 680 E Ocean Blvd Los Fresnos TX 78566 A-6
4. Mailing Address: 33171 Melon dr Los Fresnos TX 78566
5. Phone: 956 938-9990 (w) _____ (c) E-mail Address: gonzalez45@yahoo

Type of Project: (circle one) Sign Storefront Landscaping Interior

Description of proposed improvements(s): _____

Name of contractors: (attach bid copies, including color design)

Amount of bids: (DO NOT INCLUDE TAX)

- | | |
|--------------------------------------|------------------|
| 1. <u>The grafIK LED signs</u> | \$ <u>3290</u> " |
| 2. <u>Gulf Coast Sign Co.</u> | \$ <u>4947</u> " |
| 3. <u>Creative Print & Signs</u> | \$ <u>2700</u> " |

I have read and understand the information on the Business Incentive Program. I understand that any regular changes to the project after the grant is approved may jeopardize funding. I further agree that if a grant is awarded and area of improvement is altered for any reason within one year of construction, I will reimburse the CDC the full amount of the grant.

Contact Person for this project:

Signature

Ramon Gonzalez

Print Name

9-17-25

Date

Property Owner Signature

Jeremy Barnard - Property Manager

Print Name

9/17/25

Date

FOR STAFF USE

Staff Recommendation: Low bid of \$2300. CDC portion 1/2 is \$1,350

Committee Recommendation: _____

Grant Approved: _____ Name of Vendor Approved: _____

Grant Amount to be paid to: _____ Business _____ Vendor Meeting Date: _____



951 Falcon Blvd.
San Benito, TX 78586
9563990755

ADDRESS

BUSY BUBBLES LAUNDROMAT
BUSY BUBBLES LAUNDROMAT
LOS FRESNOS, TEXAS 78566

SHIP TO

BUSY BUBBLES LAUNDROMAT
BUSY BUBBLES LAUNDROMAT
LOS FRESNOS, TEXAS 78566

ESTIMATE #

1231

DATE

09/22/2025

P.O. NUMBER

QUOTE #1

DESCRIPTION

QTY

RATE

AMOUNT

PROVIDE AND INSTALL:

1

4,947.00

4,947.00T

(1) LED ILLUMINATED CHANNEL LETTER WALL SIGN WITH CLIENT
APPROVED ARTWORK

Dimension 2'x10' sign

SUBTOTAL

4,947.00

TAX

408.13

TOTAL

\$5,355.13

Accepted By

Accepted Date

Creative Print & Signs

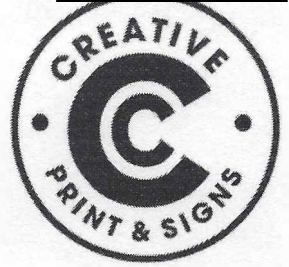
1200 Central Blvd Suite i

TX US

+19563361830

creative4print@yahoo.com

Estimate 1172



ADDRESS

KARVEZ BUILDERS

KARVEZ BUILDERS

DATE

09/22/2025

TOTAL

\$2,922.75

	DESCRIPTION	QTY	RATE	AMOUNT
sign 2'x10'	BUSY BUBBLE LED CHANNEL LETTERS	1	2,700.00	2,700.00

Thank you for considering our services. We have prepared the following estimate based on your requirements and specifications. Please review the details carefully and let us know if you have any questions or if any adjustments are needed.

SUBTOTAL

2,700.00

TAX

222.75

TOTAL

\$2,922.75

THANK YOU.

Best regards,

[CREATIVR PRINT]

[956-443-4403]

Accepted By

Accepted Date

ESTIMATE

The Grafik Spot LLC
1265 N Expressway
Brownsville, TX 78520

billingdept@thegrafikspot.net
+1 (956) 621-0381
www.thegrafikspot.net



Bill to

Busy Bubbles Laundromat

Estimate details

Estimate no.: 16210

Estimate date: 09/15/2025

#	Product or service	Description	Qty	Rate	Amount
1.	sign	Front LED Channel Letter Sign	1	\$3,290.00	\$3,290.00
				Subtotal	\$3,290.00
				Sales tax	\$271.43
Note to customer					
Artwork must be approved by the client ,before a job can be entered					
				Total	\$3,561.43

Note to customer

Artwork must be approved by the client ,before a job can be entered into production.

Please be sure to double-check design, spelling, grammar and layout before approving artwork. If a proof containing errors and is approved by the client, the client is responsible for payment of all original costs of printing, no refunds or claims accepted. The image sent for approval is only a representation of design and color scheme, colors may vary upon print.

Dimension 2'x10' sign

Accepted date

Accepted by

PRODUCT:
PRODUCTO

SIZE:
MEDIDA

☒ **SINGLE SIDED**
UN LADO

☐ **DOS LADOS**

Section B, Item # 2.

Art Proof Checklist

- ☒ **ART SIZE IS CORRECT?**
LA MEDIDA ESTA CORRECTA?
- ☒ **MATERIAL IS CORRECT?**
EL MATERIAL ES EL CORRECTO?
- ☒ **ART COLORS ARE CORRECT?**
LOS COLORES SON LOS CORRECTOS?
- ☒ **ORIENTATION IS CORRECT?** (☐ vertical or ☒ horizontal)
LA ORIENTACION ESTA CORRECTA?
- ☒ **SPELLING, PHONE NUMBERS AND DATES CORRECT?**
LA ORTOGRAFIA, TELEFONOS Y FECHAS ESTAN CORRECTAS?
- ☒ **PRINT PLACEMENT?**
EL AREA DE IMPRESION ESTA CORRECTA?
- ☒ **READ DISCLAIMER (SEE BELOW)**
LEER DESCARGO DE RESPONSABILIDAD (VER ABAJO)

- It's the client's responsibility that the proof is correct in all areas. Please be sure to double-check spelling, grammar, layout and design before approving artwork.
- If a proof containing errors and is approved by the client, the client is responsible for payment of all original costs of printing (design time, printing, tax if applicable) including corrections and reprints.
- The client is 100% responsible for approvals of Copyright, Trademark and Licensing Agreement of artwork.
- All artwork must be approved by the client through verbal or electronic means before a job can be entered into production.

I acknowledge my approval of applicable artwork and release The Grafik Spot LLC or any other third party from liability.



DO NOT APPROVE PROOF UNTIL ARTWORK IS 100% READY FOR PRODUCTION
FAVOR DE NO APROBAR DISEÑO HASTA QUE ESTÉ 100% LISTO PARA PRODUCCIÓN

the grafik Spot
(956) 621-0381

ARTWORK PROOF

Notice: Under Article 27 of the Joint Ethics Committee Code for Fair Practice: All art designed by The Grafik Spot, LLC is owned and copyrighted to The Grafik Spot LLC and cannot be reproduced in whole or in part without our expressed written consent or compensation thereof.

DESIGNED BY ROBERTO M

ACTION ITEM REPORT



Item Title: Consideration and ACTION to approve sign grant for Glam Artistry Hair & Beauty Studio located at 218 N. Arroyo Blvd. Suite A.

Recommendation:

I recommend approval of the low bid of \$1,390 with the CDC portion being $\frac{1}{2}$ or \$695.



Community Development Corporation
520 E Ocean, Los Fresnos, TX 78566
(956) 233-5768 Phone
(956) 233-9879 Fax

APPLICATION

1. Name of Applicant & Business: Agnes H. Delgado Glam Artistry
 2. Applicant: (check one) ☐ Property Owner ☒ Tenant Hair & Beauty Studio
 3. Property Address: 218 North Arroyo Blvd Los Fresnos TX 78566
 4. Mailing Address: 33136 Kretz Rd Los Fresnos TX 78566
 5. Phone: (956) 356-9880 (w) (956) 356-9880 (c) E-mail Address: glambyagness.05@gmail.com

Type of Project: (circle one) Sign ☐ Storefront ☐ Landscaping ☐ Interior

Description of proposed improvements(s): _____

Name of contractors: (attach bid copies, including color design)

Amount of bids: (DO NOT INCLUDE TAX)

1. Creative Prints & signs
2. the grafik spot
3. _____

\$ 1,390.⁰⁰
 \$ 1,720.⁰⁰
 \$ _____

I have read and understand the information on the Business Incentive Program. I understand that any regular changes to the project after the grant is approved may jeopardize funding. I further agree that if a grant is awarded and area of improvement is altered for any reason within one year of construction, I will reimburse the CDC the full amount of the grant.

Contact Person for this project:

Signature

Print Name

Date

Property Owner Signature

Print Name

Date

Staff Recommendation: Low bid of \$1,390.00. CDC 1/2 Portion \$695.00

Committee Recommendation: _____

Grant Approved: _____ Name of Vendor Approved: _____

Grant Amount to be paid to: _____ Business _____ Vendor Meeting Date: _____

Creative Print & Signs
1200 Central Blvd Suite i
TX US
+19563361830
creative4print@yahoo.com

Estimate 1176

Section B, Item # 3.



ADDRESS

Agnes Delgado
Agnes Delgado

DATE
10/01/2025

TOTAL
\$1,504.68

	DESCRIPTION	QTY	RATE	AMOUNT
sign	Acrylic Printing 6x2.5'	1	430.00	430.00T
sign	Acrylic Printing 5x2.5'	2	380.00	760.00T
Installation	de 3 signs	1	200.00	200.00T

Thank you for considering our services. We have prepared the following estimate based on your requirements and specifications. Please review the details carefully and let us know if you have any questions or if any adjustments are needed.

SUBTOTAL 1,390.00
TAX 114.68

TOTAL \$1,504.68

THANK YOU.

Best regards,
[CREATIVR PRINT]
[956-443-4403]

Accepted By

Accepted Date



1265 N Expressway 83, Brownsville TX 78520
 (956)621-0381
 info@thegrafikspot.net

QUOTE 3578

CUSTOMER: Agnes Delgado

DATE
 OCT/03/2025

DESCRIPTION		AMOUNT
1	Sign Acrilyc Printing Illuminated sign 2.5ft X 6ft (with installation)	720.00
2	Sign Acrilyc Printing 2.5ft X 5ft (with installation)	1000.00
SUB TOTAL		1 720.00
TAX		141.90
TOTAL		1 861.90

Glam Artistry

HAIR & BEAUTY STUDIO