



City Council Meeting Agenda

Tuesday, December 09, 2025 at 6:00 PM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

A. CALL MEETING TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. VISITORS REMARKS

To speak, you must sign in with the City Secretary prior to the meeting. You have a limit of 5 minutes to speak.

D. PRESENTATION

1. Presentation of Certificate of Achievement for Excellence Financial Reporting.
2. Presentation by Southmost Regional Water Authority.

E. PUBLIC HEARING

1. Public hearing to receive comments from residents concerning an appeal on the Planning and Zoning Commission's denial for a variance of the length of the cul-de-sacs within the proposed Falcons Landing Subdivision exceeding required maximum length of 600 ft.

F. CONSENT AGENDA

All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.

1. Consideration and ACTION to approve the minutes from meeting November 10, 2025 and special meeting on November 15, 2025.
2. Consideration and ACTION to approve budget amendments.
3. Consideration and ACTION to approve a Certificate of Resolution adopting the Section 125 Cafeteria Plan for city employees.
4. Consideration and ACTION to approve Change Order No. 2 for the CDV23-0338 Street Improvement Project.
5. Consideration and ACTION to approve updates to the Employee Policy Manual: News Media and Community Relations
6. Consideration and ACTION to excuse the absence of Juan Munoz from the November 15, 2025 Special City Council meeting.
7. Consideration and ACTION to excuse the absence of Anita Matta from November 17, 2025 Planning & Zoning meeting.
8. Consideration and ACTION to excuse the absence of Henry Bebon from November 17, 2025 Planning & Zoning meeting.

G. ACTION ITEMS

1. Consideration and ACTION to approve an appeal on the Planning and Zoning Commission's denial for a variance of the length of the cul-de-sacs within the proposed Falcon's Landing Subdivision exceeding required maximum length of 600 ft..
2. Consideration and ACTION to enter into an Estoppel Agreement for TIRZ #2.
3. Consideration and ACTION to approve the first amendment to the Development Agreement by and between City of Los Fresnos, Tax Increment Reinvestment Zone #2, City of Los Fresnos, and GF Development of Los Fresnos, LLC.
4. Consideration and ACTION to acknowledge the automatic resignation and hold over provision for Gabriela Fernandez, Council Member Place 3.
5. Consideration and ACTION to approve the Order of Election and Notice of Election for the January 27, 2026 City Special Election and authorize the City Secretary to make any necessary changes in locations, days, dates, and times that may be ordered by the Governor or the Cameron County Elections Office.
6. Consideration and ACTION to approve a contract with Cameron County Election Administration to conduct the early voting and election day voting for January 27, 2026 City Special Election.
7. Consideration and ACTION on the selection of Mayor Pro-tem for a one-year term.
8. Consideration and ACTION to appoint a member to the Park Advisory Board.
9. Discussion and review of applications received for upcoming vacancies and current members in the following boards and positions: Los Fresnos Community Development Corporation: Place 1, Enrique Juarez, Place 2 Pedro Maldonado, Place 5, Gordon Cappon, Place 6 Claudia M. Villarreal.
10. Consideration and ACTION to choose an individual for 2025 Citizen of the Year Program.

H. ACKNOWLEDGEMENT OF THE CITY MANAGER'S REPORT

1. City Manager Report
 - A. Wastewater Treatment Plant & Wastewater Collection System
 - B. Water Treatment Plant & Water Distribution System
 - C. Street Projects
 - D. Drainage
 - E. Whipple Road
 - F. Hike & Bike Trail
 - G. COVID 19 Funds

I. ACKNOWLEDGMENT OF DEPARTMENT REPORTS

1. Financial Report October 2025 1. Monthly 2. Year to Date 3. Sales Tax
2. Public Works Report October 2025 1. Water and Wastewater Activity 2. Calls for Service 3. Building Permits 4. Recycling 5. Waste Water Treatment Plant Discharge Monitoring Report
3. Police Department October 2025 1. Calls-By Type 2. Calls-By Date & Time 3. Incidents-By Violation 4. Arrests-By Type 5. Accidents-By Streets & Intersection 6. Magistrates 7. Index Crimes by Zone
4. Municipal Court October 2025 1. City Monthly Report 2. Linebarger Monthly Report September

5. Library Report October 2025 1. Monthly Report
6. Fire Marshal's Report October 2025 1. Monthly Report
7. Fire Department Report October 2025 1. Monthly Report
8. Community Development Corporation November 2025 1. Minutes 2. CDC Consultant Report
9. Planning & Zoning Commission Report October 2025 1. Minutes

J. ADJOURNMENT

This is to certify that I, Mark W. Milum, posted this agenda on the front bulletin board of the City Hall and the city website at www.cityoflosfresnos.com on December 3, 2025 on or before 5:30 p.m. and it shall remain so posted continuously for at least 3 business days preceding the scheduled time of said meeting.

/s/ Mark W. Milum, City Manager

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.