



City Council Meeting Agenda

Tuesday, August 12, 2025 at 6:00 PM

City Hall – 520 East Ocean Blvd. Los Fresnos, TX 78566

<https://cityoflosfresnos.com/meetings>

NOTICE OF SAID MEETING IS HEREBY GIVEN BY THE CITY OF LOS FRESNOS PURSUANT TO CHAPTER 551, TITLE 5 OF THE TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT.

A. CALL MEETING TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. VISITORS REMARKS

To speak, you must sign in with the City Secretary prior to the meeting. You have a limit of 5 minutes to speak.

D. CONSENT AGENDA

All matters listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the City Council. The item may subsequently be removed from the Consent Agenda to be considered separately.

1. Consideration and ACTION to approve the minutes for July 8, 2025.
2. Consideration and ACTION to update the fee schedule to reflect the approved water and wastewater rates effective October 1, 2025.
3. Consideration and Action to approve Change Order #6 for the CWSRF 73687 Proposed Wastewater Collection System and Rehabilitation Project.
4. Consideration and ACTION to approve a resolution of the City Council of Los Fresnos, Texas, authorizing the submission of a contract amendment request for Texas Community Development Block Grant Program (TXCDBG) contract number CDV23-0338 between the City of Los Fresnos and the Texas Department of Agriculture.
5. Consideration and ACTION to approve updates to the Employee Policy Manual:
 - A. Protected Information
 - B. Records Maintenance and Release
 - C. Cybersecurity
 - D. Information Technology Use
 - E. Generative Intelligence Use
 - F. Purchasing and Procurement
 - G. ADA Compliance
 - H. Overtime Compensation
6. Consideration and ACTION to approve the Quarterly Investment Portfolio Report ended as of June 30, 2025.
7. Consideration and ACTION to approve the write off of bad debt for utility accounts and garbage for the 2024-2025 fiscal year.
8. Consideration and ACTION to approve an agreement for services to provide swimming lessons for the fiscal year 2025-2026.

9. Consideration and ACTION to approve Change Order No. 1 for the CDV23-0338 Street Improvement Project.
10. Consideration and ACTION to approve the Los Fresnos Community Development Corporations action to approve additional funding for the concession stand at the Community Park for the Los Fresnos Little League.
11. Consideration and ACTION to approve the Los Fresnos Community Developments action to purchase promotional items.
12. Consideration and ACTION to approve the preliminary & final plat of Casablanca Bay Los Fresnos Subdivision.
13. Consideration and ACTION to approve a proclamation recognizing the 10th anniversary of University of Texas Rio Grande Valley's founding in 2015.
14. Consideration and ACTION to excuse the absence of Juan Munoz from the July 8, 2025 City Council meeting.
15. Consideration and ACTION to excuse the absence of Larry Meade from July 21, 2025 Planning & Zoning meeting.

E. ACTION ITEMS

1. Consideration and ACTION to approve a proclamation honoring Herm's Smokehouse for exemplary community service.
2. Consideration and ACTION to approve action taken by the Los Fresnos Community Development Corporation for service agreement for the 2025 Narcisco Martinez Cultural Arts Center Conjunto Festival.
3. Consideration and ACTION to approve a service agreement for the 2026 Cameron County Fair & Livestock Show.
4. Consideration and ACTION to approve a service agreement for the September 2025 Cowboy Cook Off.
5. Consideration and ACTION to approve a service agreement for the February 2026 Los Fresnos Rodeo.
6. Consideration and ACTION to approve funding for engineering services to prepare a plan and cost estimate for the use of the old city landfill property as a park.
7. Consideration and ACTION to approve closing city offices at 12:00 pm on December 31, 2025 for an employee End of the Year Celebration.
8. Discussion and review of applications received for upcoming vacancies and current members in the following boards and positions:
 1. Planning and Zoning Commission: Place 5 Henry Bebon; Place 6 Larry Meade; Place 7 Javier Rodriguez
 2. Park Advisory Board: Place 4 Norma Cruz; Place 5 Robert Garza
 3. Housing Authority Board: Place 1 Belinda Garza; Place 2 Claudia Rocha; Place 3 Linda Ramirez
9. Consideration and ACTION to approve the renewal contract for City Attorney Enrique Juarez.
10. Consideration and ACTION to acknowledge the Finance Director's certification of the estimated ad valorem tax collection rate for 2025 and the excess debt tax collections for 2025 tax year.

11. Consideration and ACTION to acknowledge the Cameron Appraisal District Chief Appraiser's certification of the 2025 tax roll.
12. Consideration and ACTION to acknowledge the calculations of the City's no-new-revenue and voter-approval tax rate for tax year 2025 and for fiscal year 2025-2026.
13. Consideration and ACTION to propose a tax rate for tax year 2025, take a record vote, if proposed tax rate exceeds the lower of the no-new-revenue or voter-approval, and set dates for public hearings, if necessary.

F. ACKNOWLEDGEMENT OF THE CITY MANAGER'S REPORT

1. City Manager Report
 - A. Wastewater Collection System & Upgrade
 - B. Water Treatment Plant Expansion
 - C. CDBG Street Project
 - D. Drainage
 - E. Whipple Road
 - F. COVID-19
 - G. Veteran's Memorial
 - H. Water Funding
 - I. Wastewater Funding
 - J. Senior Citizens Program
 - K. Legislative Update

G. CLOSED SESSION

1. Closed Session - Deliberation pursuant to Section 551.071 Title 5 of the Texas Government code, the Texas Open Meetings Act regarding the following: consultation with attorney on pending or contemplated litigation regarding the annexation of the City's ETJ.
2. Closed Session - Deliberation pursuant to Section 551.074, Title 5 of the Texas Government code, the Texas Open Meetings Act regarding the following: the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Chief of Police, Public Works Director, Librarian, Finance Director or City Secretary.

H. OPEN SESSION

1. Open Session Pursuant to Sections 551.071, Title 5 of the Texas Government code, the Texas Open Meetings Act deliberation and possible action regarding the following:

Consultation with attorney on pending or contemplated litigation regarding the annexation of the City's ETJ.
2. Open Session Pursuant to Sections 551.074, Title 5 of the Texas Government code, the Texas Open Meetings Act deliberation and possible action regarding the following:

The appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of City Manager, Chief of Police, Public Works Director, Librarian, Finance Director or City Secretary.

I. WORKSHOP

1. Budget Workshop Fiscal Year 2025-2026

J. ADJOURNMENT

This is to certify that I, Jacqueline Moya, posted this agenda on the front bulletin board of the City Hall and the city website at www.cityoflosfresnos.com on August 08, 2025 on or before 5:30 p.m. and it shall remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

/s/ Jacqueline Moya, City Secretary

Persons with any disabilities that would like to attend meetings must notify City Secretary 24 hours in advance so that the City can make arrangements for that disabled person.