# ZONING ADMINISTRATOR MEETING AGENDA 

4:00 PM - Wednesday, November 15, 2023<br>Community Meeting Chambers, Los Altos City Hall<br>1 North San Antonio Road, Los Altos, CA

Members of the Public may call (253) 215-8782 to participate in the conference call (Webinar ID: $\mathbf{8 3 8}$ 35658951 or via the web at https://tinyurl.com/2bwxanxe with Passcode: 701956). Members of the Public may only comment during times allotted for public comments and public testimony will be taken at the direction of the Zoning Administrator. Members of the public are also encouraged to submit written testimony prior to the meeting at ZAPublicComment@losaltosca.gov. Emails received prior to the meeting will be included in the public record.

## ESTABLISH QUORUM

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

## ITEMS FOR CONSIDERATION/ACTION

CONSENT CALENDAR
These items will be considered by one motion unless any member of the Commission or audience wishes to remove an item for discussion. Any item removed from the Consent Calendar for discussion will be handled at the discretion of the Chair.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of November 1, 2023

## PUBLIC HEARING

2. SC23-0001 - Andrew McIntyre - 474 San Luis Avenue

Design Review for the demolition of the existing house and construction of a new two-story single-family residence with 2,336 square feet on the first story and 1,487 square feet on the second story. An 850 square-foot attached ADU is included in the project, but is not subject to design review. This project is categorically exempt from environmental review under 15303 of the California Environmental Quality Act (CEQA). Project Planner: Golden
3. SC23-0013 - Chris Kummerer - 241 Sunkist Lane

Design review for a new approximately 4,619 square-foot two-story single-family residence.

This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. Project Planner: Healy

## 4. SC23-0014-S. Sahni - $\mathbf{3 7 0}$ Chamisal Avenue

Design review for a 246 square-foot first story and 792 square-foot second story addition to an existing one-story house. This project is categorically exempt from environmental review under Section 15303 of the California Environmental Quality Act. Project Planner: Gallegos

## REPORTS AND COMMENTS

## POTENTIAL FUTURE AGENDA ITEMS

## ADJOURNMENT

## SPECIAL NOTICES TO PUBLIC

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Agendas, Staff Reports and some associated documents for Design Review Commission items may be viewed on the Internet at http://losaltosca.gov/meetings.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.

# ZONING ADMINISTRATOR <br> MEETING MINUTES 

4:00 PM - Wednesday, November 1, 2023
Community Meeting Chambers, Los Altos City Hall
1 North San Antonio Road, Los Altos, CA

## CALL MEETING TO ORDER

At 4:00 p.m. the Zoning Administrator called the meeting to order.

## ESTABLISH QUORUM

PRESENT: Zoning Administrator Zornes and Development Services Deputy Director Williams
STAFF: Senior Planner Sean

## PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

## ITEMS FOR CONSIDERATION/ACTION

## CONSENT CALENDAR.

1. Zoning Administrator Meeting Minutes

Approval of the DRAFT minutes of the regular meeting of October 4, 2023.
Action: Zoning Administrator Zornes approved the meeting minutes for regular meeting of October 4, 2023.

The motion was approved (1-0) by the following vote:
AYES: Zornes
NOES: None

## PUBLIC HEARING

2. SC21-0021 and H21-0002 - Dino Garcia - $\mathbf{6 0 4}$ Milverton Avenue

Request for Design Review and Historic Advisory Review for a new two-story house with a 5,414 square-foot first story and a 2,831 square-foot second story, and the conversion of an existing historic house into a historic accessory building. This project is categorically exempt from environmental review under Section 15303 ("New Construction or Conversion of Small Structures") and Section 15331 ("Historical Resource Restoration/Rehabilitation") of the California Environmental Quality Act (CEQA). Project Planner: Gallegos

## STAFF PRESENTATION

Senior Planner Gallegos presented the staff report recommending approval of design review application SC21-0021 and H21-0002 subject to the listed findings and conditions.

## PUBLIC COMMENT

None.

Action: Zoning Administrator Zornes approved design review application SC21-0021 and H21-0002 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:
AYES: Zornes
NOES: None

## 3. SC23-0008-Mohammad Kasirossafar - $\mathbf{1 0 1 4}$ Seena Avenue

Design Review for a new 3,876 square-foot two-story single-family residence. This project is categorically exempt from environmental review under Section 15303 ("New Construction or Conversion of Small Structures") of the California Environmental Quality Act (CEQA). Project Planner: Gallegos

STAFF PRESENTATION
Senior Planner Gallegos presented the staff report recommending approval of design review application SC23-0008 subject to the listed findings and conditions.

## PUBLIC COMMENT

None.

Action: Zoning Administrator Zornes approved design review application SC23-0008 per the staff report findings and conditions.

The motion was approved (1-0) by the following vote:
AYES: Zornes
NOES: None

## POTENTIAL FUTURE AGENDA ITEMS

None.

## ADJOURNMENT

Zoning Administrator Zornes adjourned the meeting at 4:14 PM.

[^0]TO: Nick Zornes, Zoning Administrator
FROM: Steve Golden, Senior Planner
SUBJECT: SC23-0001 - 474 San Luis Ave

## RECOMMENDATION

Approve design review application SC23-0001 for the construction of a new 3,824 square foot, twostory house subject to the listed findings and conditions of approval and find the project categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15303 ("New Construction or Conversion of Small Structures").

## BACKGROUND

## Project Description

- Project Location: 474 San Luis Ave, on the south side of San Luis Avenue, between South El Monte Avenue and South Clark Avenue
- Lot Size: 11,189 square feet
- General Plan Designation: Single-Family, Medium Lot (SF4)
- Zoning Designation: R1-10
- Current Site Conditions: One-story home

The proposed project includes the demolition of an existing one-story residence and construction of a new two-story residence with 2,336 square feet on the first story and 1,488 square feet on the second story (see Attachment A - Project Plans). The project also includes a 1,889 square-foot basement that is not included in the floor area. An 850 square-foot attached accessory dwelling unit (ADU) at the first story is shown but is not subject to design review.

The proposed project will remove the existing driveway along the eastern property line and construct a new driveway along the western property line. The proposed residence will be setback slightly further from San Luis Ave with a 35 -foot front yard setback, whereas the existing residence has a 27.25 -foot setback. The style of the proposed residence is best characterized as "Contemporary/Modern" style consisting of flat roof forms and horizontal eaves with either shallow or no parapets included. The front façade includes a covered front entry with an extended porch with columns. Along the rear façade is an uncovered second story deck and covered deck at the first story. The exterior materials include smooth stucco siding throughout, stone water table, stained wood eave facia, and fiberglass or aluminum clad windows. The proposed project will be constructed with prefab/modular units built off-site that will be assembled and integrated with sections of building built with traditional construction methods on-site (see Sheet A 0.6 for more details).

There are four smaller trees on-site that are less than 48 inches in circumference; therefore, not considered protected trees per the city's Tree Protection Regulations (Chapter 11.08 Los Altos Municipal Code). There are two trees (Tree No. 134, a 77 -inch ${ }^{1}$ Coast live oak and Tree No. 135, a 63 -inch Coast live oak) that are located on the property line with the abutting property to the west. A third Coast live oak tree (Tree No. 133, 97 -inches) is located on the abutting property, further away from the property line, but the dripline/canopy spans slightly over the property line. The trees are shown on the site plan (Sheet A1.2).

## ANALYSIS

## Design Review

The proposed home complies with the R1-10 district development standards found in Los Altos Municipal Code (LAMC) Chapter 14.06, as demonstrated by the following table:

|  | Existing | Proposed | Allowed/Required |
| :--- | :--- | :--- | :--- |
| CovERAGE: | 1,290 square feet | 3,307 square feet | 3,357 square feet |
| FLOOR AREA: | 1,071 square feet | 2,336 square feet |  |
| 1st Floor | - | 1,488 square feet |  |
| 2nd Floor | 1,071 square feet | 3,824 square feet | 4,725 square feet |
| Total | 27.25 feet | 35 feet | 25 feet |
| SETBACKS: | 117 feet | 48.5 feet | 25 feet |
| Front | 6.1 feet | 6.33 feet $/ 16.83$ feet | 6.4 feet $/ 11.4$ feet |
| Rear | 6.3 feet | 6.33 feet $/ 16.66$ feet | 6.4 feet $/ 11.4$ feet |
| Right side(1st $\left./ 2^{\text {nd }}\right)$ |  |  |  |
| Left side $\left(1^{\text {st }} / 2^{\text {nd }}\right)$ | 15 feet | 21.6 feet | 27 feet |
| HEIGHT: |  |  |  |

Per Section 14.06.080 of the Zoning Code, the required side yard of 10 feet for the first story and 17.5 feet for the second story is normally applied; however, since the lot is 63.33 feet wide, the lot is considered a narrow lot and requires a first story side yard setback of $10 \%$ of the lot width (or 6.33 feet). Additionally, since the residence is setback 35 feet, the second story setback is an additional five feet or 11.33 feet. As previously stated, the project also includes a 1,889 square-foot basement that is not included in the floor area and an 850 square-foot attached accessory dwelling unit (ADU) at the first story, which is not included in the floor area totals above and the ADU is not considered part of the design review application per state law and city ordinance.

Pursuant to Chapter 14.76 of the LAMC, new two-story residences shall be consistent with policies and implementation techniques described in the Single-Family Residential Design Guidelines. The neighborhood is best described as a "Consistent Character Neighborhood." Most of the lots along San Luis Avenue, east of Amador Avenue are 63-foot wide lots with residences setback approximately 25 feet from the street. Most of the residences are one story with hipped or gable roofs and low-scale

[^1]November 15, 2023
horizontal eave lines. There have been some recent constructed residences and single-story additions to existing residences in the immediate neighborhood, but the appearance of the residences have generally maintained traditional ranch style exterior aesthetics that were established when the neighborhood was first built. According to the design guidelines, in Consistent Character Neighborhoods, good neighbor design has design elements, material, and scale found within the neighborhood and sizes that are not significantly larger than other homes in the neighborhood. The emphasis should be on designs that "fit in" and lessen abrupt changes. The guidelines also suggest applying design mitigations to address deviations which are discussed further below. Sheet A0.7.3 shows the proposed residence in relation to the surrounding properties and Sheet A-0.7.2 shows other two-story residences in a surrounding neighborhood area.

The design guidelines and design review findings require designs to minimize the bulk of the structure. The design of the first story has a 9.75 -foot wall plate height, and the second story has an 8.5 -foot wall plate height, which is a moderate change to some of the smaller scale existing residences in the immediate vicinity. Some of the potential building bulk has been eliminated because the flat roof design limits the overall building height to 21.5 feet, whereas a pitched roof design would have resulted in a taller structure. Also, given that the proposed residence is on a narrow lot with a 48 -foot wide first story and 30 -foot second story that is considerably stepped back at the sides, it is narrower than a typical residence on a normal width lot and less visible towards the street. Additionally, design features such as the building articulation including the covered porch along a portion of the front façade and the stone veneer water table breaks down the massing into smaller portions which helps to minimize the bulkiness of the structure as suggested in the Residential Design Guidelines. The existing oak trees in the right front yard area and a proposed tree in the left front yard area also buffers the appearance of the front façade, which is a suggested design technique in the Single-Family Residential Design Guidelines.

With regards to tree preservation and removal, a tree evaluation was completed by a consulting arborist for the project. There are a few smaller trees generally located along the east property line that are proposed to be removed. These trees are less than 48 inches in circumference; therefore, not protected by the Tree Protection Ordinance (Chapter 11.08). Two Coast live oak trees (Nos. 134 and 135) are over 48 inches in circumference and located along the western property line. Another Coast live oak (Nos. 133) is located on the west abutting property and has some canopy over the property line. Since new construction was proposed within the dripline of the oak trees and within close proximity to the protected trees, staff requested exploratory trenching to evaluate potential impacts to tree roots, assess the location of the proposed building and improvements, and provide any construction mitigation. The exploratory trenching found significant tree roots in the side yard area of the proposed construction and one of the arborist's recommendations was to set the proposed structure further away from the trees to preserve the roots. The design plans were updated accordingly by offsetting the building footprint by approximately three feet away from the trees. Other tree protection design elements will be incorporated into the design plans and construction mitigation measures will be implemented as recommended by the arborist as conditions of approval (See conditions \#5 and 20).

The conceptual landscape plan includes a variety of groundcovers, shrubs, trees, and hardscape. As previously discussed, there is a proposed tree in the front yard and taller screening plants along the side and rear property lines. Some of the front yard landscaping directly under the dripline of the oak

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trees was removed from the landscape design, as recommended by the arborist. The new or rebuilt landscaping would need to satisfy the Water Efficient Landscape Ordinance requirements since it exceeds the 500 square-foot landscaping threshold for new residences and is conditioned as such.

Overall, the project complies with the development standards in the R1-10 zoning district and complies with the Single-Family Residential Design Guidelines because it is an appropriate design within the Consistent Character Neighborhood setting, maintains an appropriate relationship to the adjacent structures, minimizes excessive bulk, and protects trees insofar as practical.

## ENVIRONMENTAL REVIEW

This project is categorically exempt from environmental review under Section 15303 ("New Construction or Conversion of Small Structures") of the California Environmental Quality Act (CEQA) because it involves the construction of a single-family dwelling in a residential zone.

## PUBLIC NOTIFICATION AND CORRESPONDENCE

A public meeting notice was posted on the property, mailed to property owners within a $300^{\prime}$ radius, and published in the Town Crier. The applicant posted the public notice sign ( 24 " $\times 36$ ") in conformance with the Planning Division posting requirements.

The applicant sent out letters to seven neighbors in the immediate area for the community outreach. No comments from neighbors have been received by staff as of the writing of this report.

Attachments:
A. Project Plans

Cc: Andrew McIntyre, Applicant/Designer
Rob Chang and Shelley Edwards, Property Owners

## FINDINGS

## SC23-0001 474 San Luis Ave

With regard to the proposed new two-story residence, the Zoning Administrator finds the following in accordance with Section 14.76.060 of the Municipal Code:
A. The proposed residence complies with all provision of this chapter because the proposed residence is consistent with the development standards of the R1-10 zoning district and policies and implementation techniques described in the Single-Family Residential Design Guidelines.
B. The height, elevations, and placement on the site of the proposed new house is compatible when considered with reference to the nature and location of residential structures on adjacent lots, and will consider the topographic and geologic constraints imposed by particular building site conditions as the proposed home maintains a similar finished floor elevation and orientation on the lot as the existing home and complies with the allowable floor area, lot coverage, and height maximums as well as the daylight plane requirement pursuant to LAMC Chapter 14.06.
C. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized and will be in keeping with the general appearance of neighboring developed areas because the trees on the property or adjacent property protected by city ordinance that are suitable for preservation are being preserved and there will not be any substantial grade changes nor soil removal to construct the residence. The proposed landscaping includes trees, shrubs, and ground cover will be in keeping with the surrounding neighborhood.
D. The orientation of the proposed new residence in relation to the immediate neighborhood will minimize the perception of excessive bulk and mass because the proposed structure incorporates architectural design features such as a flat roof with horizontal eave lines, a stone veneer water table, building articulation and overall the narrow width of the building is less visible from the street.
E. General architectural considerations, including the character, size, scale, and quality of the design, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings. The design incorporates stucco exterior siding, stone veneer water table, aluminum clad wood windows, and that is architecturally integrated with the design aesthetics. The height and scale of the proposed residence based on the overall building height and the height of each story relates well with the neighborhood.
F. The proposed residence has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection because the site is relatively flat and has incorporated softscape and hardscape surfaces into the plan and proposes a drainage plan to minimize off-site stormwater drainage.

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# CONDITIONS OF APPROVAL 

SC23-0001 474 San Luis Ave

## GENERAL

## 1. Expiration

The Design Review Approval will expire on November 15, 2025, unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.

## 2. Approved Plans

The approval is based on the plans and materials received on September 28, 2023, except as may be modified by these conditions.

## 3. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall comply with the City's Shoulder Paving Policy.

## 4. ADU Not Reviewed

The proposed ADU included in the plan set is not part of this design review application. The ADU shall be reviewed during the building permit plan check process.

## 5. Protected Trees

Tree Nos. 134 and 135 as shown on Sheet A1.2 shall be protected under this application and cannot be removed without a tree removal permit from the Development Services Director. The arborist recommendations listed under "Trees That Merit Special Attention" and "Tree Protection and Preservation Guidelines" in the arborist report (Pennell Phillips, last revised September 21, 2023) shall be incorporated into the building permit plans and implemented before and during construction.
6. New Fireplaces

Only gas fireplaces, pellet fueled wood heaters or EPA certified wood-burning appliances may be installed in all new construction pursuant to Chapter 12.64 of the Municipal Code.

## 7. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if over 500 square feet or more of new landscape area, including irrigated planting areas, turf areas, and water features is proposed.
8. Underground Utility and Fire Sprinkler Requirements

New residences and additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.

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## 9. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

## 10. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans and provide a letter which explains how each condition of approval has been satisfied and/or which sheet of the plans the information can found.

## 11. Water Efficient Landscape Plan

Provide a landscape documentation package prepared by a licensed landscape professional showing how the project complies with the City's Water Efficient Landscape Regulations and include signed statements from the project's landscape professional and property owner.

## 12. Tree Protection Note

On the grading plan and/or the site plan, show all tree/landscape protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 13. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 14. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 15. Storm Water Management

The Plans shall show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e., downspouts directed to landscaped areas, minimize directly connected impervious areas, etc.).

## 16. California Water Service Upgrades

The Applicant is responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting

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with California Water Service Company as early as possible to avoid construction or inspection delays.

## 17. Underground Utility Location

The Plans shall show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the driplines of all protected trees unless approved by the project arborist and the Planning Division.

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 18. Tree Protection

Tree protection shall be installed around the dripline(s) of the trees as shown on the site plan approved with the building permit plans. The fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 19. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner with the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 20. Tree Protection Verification

A letter from the consulting arborist shall be submitted verifying that all recommended tree protection measures per Condition \#5 were implemented before and during construction and outlining any tree mitigation measures that were completed during the construction process to further protect the trees.

## 21. Landscaping Installation and Verification

All landscaping materials, including plants or trees intended to provide privacy screening, as provided on the approved landscape plans shall be installed prior to final inspection. The applicant shall also provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping, and irrigation were installed per the approved landscape documentation package.

## 22. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

## Zoning Administrator Meeting

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TO: Nick Zornes, Zoning Administrator<br>FROM: Nazaneen Healy, Associate Planner<br>SUBJECT: SC23-0013 - 241 Sunkist Lane

## RECOMMENDATION

Approve design review application SC23-0013 for the construction of a new approximately 4,619 square foot, two-story single-family residence subject to the listed findings and conditions of approval; and find the project categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15303 ("New Construction or Conversion of Small Structures").

## BACKGROUND

## Project Description

- Project Location: 241 Sunkist Lane, on the east side of Sunkist Lane, between Almond Avenue and Jardin Drive
- Lot Size: 18,711 square feet
- General Plan Designation: Single-Family, Medium Lot (SF4)
- Zoning Designation: R1-10
- Current Site Conditions: Two-story home and detached garage

The proposed project includes the demolition of the existing two-story single-family residence and garage and replacement with a new two-story residence (see Attachment A - Project Plans). An 850 square foot attached accessory dwelling unit is also proposed but is not subject to design review. The proposed home incorporates flat roof forms and exterior materials that include stucco, standing seam metal, and stained wood exterior finishes, painted metal window surrounds and trellis, and a stained wood garage door. Compared to the existing home, the two-story portion of the proposed home would be located closer to the street and more centered on the lot, with a one-story portion extending along the south side of the property. The proposed site improvements include a new driveway leading to a side-facing attached garage and new landscaping and landscape features throughout the site. Several existing trees were approved for removal earlier this year due to their poor condition. One protected date palm tree in the rear yard is proposed for removal as part of the project due to its condition and location close to the proposed development.

## Zoning Administrator

SC23-0013 - 241 Sunkist Lane

## ANALYSIS

## Design Review

The proposed home complies with the R1-10 district development standards found in LAMC Chapter 14.06, as demonstrated by the following table:

|  | Existing | Proposed | Allowed/Required |
| :--- | :--- | :--- | :--- |
| Coverage: | 2,511 square feet | 4,244 square feet | 5,613 square feet |
| Floor ArEA: |  |  |  |
| First floor | 2,153 square feet | 2,758 square feet |  |
| Second floor | 504 square feet | 1,861 square feet | 4,621 square feet |
| Total | 2,657 square feet | 4,619 square feet |  |
| SETBACKS: |  |  |  |
| Front | 24.0 feet | 25.1 feet | 25 feet |
| Rear | 33.3 feet | 26.1 feet | 25 feet |
| Right side $\left(1^{\left.\text {st } / 2^{\text {nd }}\right)}\right.$ | 53.1 feet $/ 50.0$ feet | 21.3 feet $/ 24.9$ feet | 10 feet $/ 17.5$ feet |
| Left side $\left(1^{\left.\text {st/ } / 2^{\text {nd }}\right)}\right.$ | 8.9 feet $/ 19.0$ feet | 46.0 feet $/ 37.3$ feet | 10 feet $/ 17.5$ feet |
| HEIGHT: | 19.8 feet | 23.8 feet | 27 feet |

Pursuant to Chapter 14.76 of the LAMC, new two-story residences shall be consistent with policies and implementation techniques described in the Single-Family Residential Design Guidelines. The proposed home minimizes bulk by insetting the second story, proposing a lower height than the maximum, and incorporating greater setbacks than required. The design includes one balcony facing the rear yard and one balcony facing the north side yard. Consistent with the Single-Family Residential Design Guidelines, the balconies incorporate solid side walls, depths of four feet maximum, and landscape screening with evergreen trees to minimize potential privacy impacts.

Three existing screen trees along the rear property line will remain and new evergreen screen trees are also proposed along the rear and both side property lines. Four new trees are currently proposed in the front yard, however Condition No. 5 requires one new tree in the south side yard along with two trees in the front yard pursuant to the approved tree removal permits TREE23-0006 and TREE23-0014 and one new tree in the rear yard to replace the existing protected date palm tree. The new trees shall be spaced to accommodate their mature canopies.

The landscaping plan is required to comply with the Water Efficient Landscape Ordinance, which requires water-efficient landscaping for new residences with landscaping over 500 square feet. In addition, Condition No. 6 requires revisions for consistency with the other drawings in the plan set, requires additional information on the proposed future shed, and requires the planting areas currently indicated as non-irrigated native seed mix areas to be replaced with irrigated plantings, landscape materials such as mulch, gravel, or synthetic turf, additional hardscape, or a combination thereof. The proposed nonirrigated plantings are considered weeds as defined by Chapter 11.10 of the Municipal Code which constitute a fire hazard.

The proposed project meets the development standards in the R1-10 zoning district and complies with the Zoning Administrator
SC23-0013 - 241 Sunkist Lane

Single-Family Residential Design Guidelines because it is compatible with the character of the neighborhood as the design maintains an appropriate relationship with adjacent structures, minimizes bulk, and minimizes potential privacy impacts.

## ENVIRONMENTAL REVIEW

This project is categorically exempt from environmental review under Section 15303 ("New Construction or Conversion of Small Structures") of the CaliforniaEnvironmental Quality Act (CEQA) because it involves the construction of a single-family dwelling in a residential zone.

## PUBLIC NOTIFICATION AND COMMUNITY OUTREACH

A public meeting notice was posted on the property, mailed to property owners within a 300 -foot radius, and published in the Town Crier newspaper. The applicant also posted the public notice sign ( 24 " x 36 ") in conformance with the Planning Division posting requirements.

The property owners also contacted ten neighbors in the immediate area to discuss the proposed project beginning in June and provided the attached statement and summary of their communications (see Attachment B - Neighbor Outreach). Staff received three public comment letters (one opposed and two in favor of the project) as of the writing of this report (see Attachment C - Public Correspondence).

Attachment:
A. Project Plans
B. Neighbor Outreach
C. Public Correspondence

Cc: Chris Kummerer, Applicant
Sagar Mehta and Namitha Kumar, Property Owners

## FINDINGS

## SC23-0013 - 241 Sunkist Lane

With regard to the proposed new two-story residence, the Zoning Administrator finds the following in accordance with Section 14.76.060 of the Municipal Code:
A. The proposed residence complies with all provisions of this chapter because the proposed residence is consistent with the development standards of the R1-10 zoning district and policies and implementation techniques described in the Single-Family Residential Design Guidelines.
B. The height, elevations, and placement on the site of the proposed new house is compatible when considered with reference to the nature and location of residential structures on adjacent lots and will consider the topographic and geologic constraints imposed by particular building site conditions as the home complies with the allowable floor area, lot coverage, and height maximums as well as the setback and daylight plane requirements pursuant to LAMC Chapter 14.06.
C. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized because the existing site is relatively level and does not require substantial grading except for the pool. One protected date palm tree is proposed for removal due to its condition and location. Four new trees will be planted throughout the site, evergreen screen trees will be planted along the side and rear property lines, and three existing screen trees along the rear property line will remain.
D. The orientation of the proposed new house in relation to the immediate neighborhood will minimize excessive bulk because the proposed design insets the second story, proposes a lower height than the maximum, and incorporates greater setbacks than required.
E. General architectural considerations, including the size and scale, the architectural relationship with the site and other buildings, building materials, and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings on the same project site. The proposed home complies with the allowable floor area, lot coverage, and height maximums as well as the setback and daylight plane requirements pursuant to LAMC Chapter 14.06 and the design of the home incorporates consistent and compatible features including stucco, standing seam metal, and stained wood exterior finishes, painted metal window surrounds and trellis, and a stained wood garage door.
F. The proposed residence has been designed to follow the natural contours of the site with minimal grading, minimum impervious cover, and maximum erosion protection because the proposed grading provides for drainage away from the home and away from adjacent properties and conforms to existing grades along the property lines.

## CONDITIONS OF APPROVAL

SC23-0013 - 241 Sunkist Lane

## GENERAL

## 1. Expiration

The Design Review Approval will expire on November 15, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.

## 2. Approved Plans

The approval is based on the plans and materials received on October 6, 2023, except as may be modified by these conditions.

## 3. ADU Not Reviewed

The proposed ADU included in the plan set is not part of this design review application. Prior to commencement of the ADU construction, a separate building permit issued by the Building Division shall be obtained by the applicant.
4. Protected Trees

Existing Tree Nos. 13, 15, 16, and 18 (located on the adjacent property) and the new trees shall be protected under this application and require permits from the Development Services Department to remove. The new screen trees shall be maintained and replaced if they are declining or removed.
5. New Trees

The following minimum 24" box size trees shall be incorporated into the landscape/irrigation plans and spaced to accommodate their mature tree canopies:
a. (1) Category I tree located in the south side yard pursuant to TREE23-0006.
b. (2) Category II trees located in the front yard pursuant to TREE23-0014.
c. (1) Category II tree located in the rear yard.
6. Plan Revisions

The following plan revisions shall be incorporated into the building permit plan submittal:
a. Revise the Site Plan, civil plans, and/or landscape/irrigation plans for consistency between the drawings including tree locations, accessory structures, and landscape features.
b. Revise the plans to demonstrate the future side yard shed complies with Chapter 14.06 and 14.15 of the Municipal Code.
c. Revise the plans to replace the proposed non-irrigated planting areas, indicated as native seed mix areas, with irrigated plantings, landscape materials such as mulch, gravel or synthetic turf, additional hardscape, or a combination thereof.

## 7. Fireplaces

Only gas fireplaces, pellet fueled wood heaters or EPA certified wood-burning appliances may be installed in all new construction pursuant to Chapter 12.64 of the Municipal Code.

## 8. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public right-of-way shall be in compliance with the City's Shoulder Paving Policy.

## 9. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if 500 square feet or more of new or replaced landscape area, including irrigated planting areas, turf areas, and water features is proposed.

## 10. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.
11. Swimming Pool, Water Feature, and Outdoor Kitchen

The proposed pool and associated equipment, water feature, and outdoor kitchen require a separate building permit and are subject to the City's standards pursuant to Section 14.06.120 and Chapter 14.15.

## 12. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

## 13. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans and provide a letter which explains how each condition of approval has been satisfied and/or which sheet of the plans the information can found.

## 14. Tree Protection Note

On the grading plan and the site plan, show all tree protection fencing consistent with City standards and/or the arborist report and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."
15. Water Efficient Landscape Plan

Provide a landscape documentation package prepared by a licensed landscape professional showing how the project complies with the City's Water Efficient Landscape Regulations and include signed statements from the project's landscape professional and property owner.

## 16. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 17. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 18. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.
19. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the drip-lines of all protected trees unless approved by the project arborist and the Planning Division.

## 20. Off-Haul Excavated Soil

The grading plan shall show specific grading cut and/or fill quantities. Cross section details showing the existing and proposed grading through at least two perpendicular portions of the site or more shall be provided to fully characterize the site. A note on the grading plans should state that all excess dirt shall be off-hauled from the site and shall not be used as fill material unless approved by the Building and Planning Divisions.

## 21. Storm Water Management

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious areas, etc.).

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 22. Tree Protection

Tree protection fencing shall be installed around the driplines, or as required by the project arborist, of existing Tree Nos. 13, 15, 16, and 18. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 23. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 24. Landscaping Installation and Verification

All landscaping materials, including plants or trees intended to provide privacy screening, as provided on the approved landscape plans shall be installed prior to final inspection. The applicant shall also provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping, and irrigation were installed per the approved landscape documentation package.

## 25. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).





## 241 Smbist




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arborist disclosure statement
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Atbocis: Dawid Buctam


241 sumbist






















cka Dear Nominiax K.mand Sesear Memana

ARCHITECTS
 Men




241 Smis

















random-width flat pan metal siding


Agenatien 3








## IRRIGATION SYSTEM NOTES



 FOR CONTROL WIRE STUBOUTS. NO SUBSTTTUTIONS WILL BE ALOWED WITHOUT PRIOR WRITTEN APPROVAL FROM THE OWNERS REPRESENTATVE
3.




4. INSTALL ALL EQUPMENT AS DETALLED. INSTALL R.C.V. ID TAGG MANUFACTUUED BY T. CHRISTY ENT. STANDARD SIZE, 1-1/8" HOT STAMPED BLACK LETTERS ON
5. HEADS SHALLL HAVE RISER ASSEMBLLES AS DETALLED,
6. PIPE AND WIRNG UNDER PAVEMENT SHALL BE INTTALLED ATA ATWENTY-FOUR INCH (24") DEPTH BELOW GRADE. ALL WIRING UNDER PAVEMENT SHALL BE

7. VALVE CONTROL WIRE SHALL BE MINIMUM NO. 14 AWG COPPER UL APPROVED FOR DIRECT BURAL IN GROUND. CONNECT WRES WTH 3M DBY CONNECTORS PER IN PLANTING AREAS.

- AT JOB COMPLETION, SUPPIY OWNER WITH Two (2) KEYS FOR CONTROLLER

9. IF THE WATER PRESSURE IS BELOW OR EXCEEDS THE RECOMMENDED PRESSURE OF THE SPECCFIED DRIGATION DEVICESS, THE INSTALLATION OF A PRESSURE PRESSURE RANGE FOR OPTIMAL PERFRRMANCE.



IRRIGATION PLAN NOTES: CONTRACTOR TO VIF ALL DIMENSIONS,
GRADES AND RELATIONSHIPS CONTRACTOR TO VIF ALL UTLITY LOCATIONS
PRIOR TO TRENCHING (TYP) ALL IRRIGATION CONTROLLERS SHALL BE AUTOMATIC AND UTILIZE SOIL MOISTURE
SENSOR DATA AND UTLILIE A RAIN SENSOR irRIGATION Controllers programming
 INTERRUP
SOURCE.
THE IRRIGATION SYSTEM SHALL BE DESIGNED
 AREAS LESS THAN $10^{\prime}$ ' N ANY DIRECTION UTLIIZ
 SUBESHUR
RUUNOFF.
TECHO
remote control valve (tYp)
tree bubbler (TYP)

## Native seed mix NO IRRIGATION REa


SEED PAAN NN
OCTOBER 15TH TO BE SCHEDULED


(1) FNSH GRADETOP OF MLCH

(3) SWING ASSEMBLY (INCLUDED)
(4) $\frac{1 \pi}{2}(1,3$ CMM MALE NPT NLET INCLUDED
(5) PVC SCH 40 TEE OREL
(6) PvC Or Polyethylene Lateral ppe
(7) OPTIONAL SOCK (RWSSSOCK) FOR SANDY SOLLS

(9) PLANT ROOt ball
notes:

1. positria
and
 2. NSTALLPRODUCT WTH TOP EVEN WTH GRounD SURFACE.





 6. OPTIONAL RNS.SOCK FOR USE N SANOV SOLLS.

E ROOT WATERING SYSTEM RWS - INSTALLATION FOR TREES $\qquad$

C27 LICENSE\#: 1028153

Residence: Kumar Mehta
Address : 241 Sunkist Ln. Los Altos, CA 94022

REVISIONS
07.18.2023 DESIGN REVIEW 1 09.06.2023 1ST REVISIONS

67 otsego avenue
tel.415.788.6427





## Construction Best Management Practices (BMPs)

Construction projects are required to implement year-round stormwater BMPs.

Materials \& Waste Management


## Non-Hzzardous Materials

Berm and cover stockpiles of sand, dirt or other construction material with tarps when rain is forecast or when they are not in use.
Use (but don't overuse) reclaimed water for dust control. drains.
IIazardous Materials
Labcl all hazardous materials and hazardous wastes (such as paccordance with City, County State and Federal regulations.
$\square$ Store hazardous materials and wastes in water tight containers, store in appropriate secondary containment, and cover them at the end of
every work day or during wet weather or when rain is forecast.
every work day or during wet weather or when rain is forecast.
Follow manufacturer's application instructions for hazardous
Follow manufacturer's application instructions for hazardous materials and do not use more than necessary. Do not apply
chemicals outdoors when rain is forecast within 24 hours.
Arrange for appropriate disposal of all hazardous wastes.

## Waste Management

- Cover and maintain dumpslers. Check frequenty for leaks. Place dumpsters under roofs or cover with tarps or plastic shecting sccurcd
around the outside of the dumpster. A plastic liner is recommended to around the outside of the dumpster. A plastic liner is recommended to prevent leaks. Ne
construction sitc.
- Place portable toilets away from storm drains. Make sure they are in good working order. Check frequently for leaks.
Dispose of all wastes and demolition debris properly. Recycle materials and wastes that can be recycled, including solvents, waterbased paints, vehicle fluids, broken asphalt and concrete, wood, and cleared vegetation.
Dispose of liquid residues from paints, thinners, solvents, glues, and
cleaning fluids as hazardors waste. Cleaning fluds as hazardous waste
- Kreevent liter from unceyered lods by cigarette butts). transported to and from site.

Construction Entrances and Perimeter
Establish and maintain effective perimeter controls and stabilize all construction entrances and exits to sufficiently control erosion and sediment discharges from sile and tracking off site.
$\square$ Sweep or vacuum any street tracking immediately and secure to clean up tracking.

Equipment Management \& Spill Control


Maintenance and Parking

- Designate an area of the construction site, well away from streams or storm drain inlets and fitted with appropriate BMPs, for auto and equipment parking, and storage.
- Pcrform major maintenance, rcpair jobs, and vehiclc and equipment washing off site.
- If refiuling or vehicle maintenance must be done Onsite, work in a bermed area away from storm drains
and over a drip pan or drop cloths big enough to collee fluids. Recycle or dispose of fluids as hazardous waste - If vehicle or equipment cleaning must be done onsite, clean with water only in a bermed area that will not
allow rinse water to run into gutters, streets, storm allow rinse water to run into gutters, streets, storm
Do not clean vehicle or
solvents, degreasers, or steam cleaning equipment, and do not use diesel oil to lubricate equipment or parts onsite.
Spill Prevention and Control
Spill Prevention and Control
$\square$ Kccp spill cleanup matcrials (c.g., rags, absorbents and - Maintain all vehicles and heary cquipment. Inspect frequently for and repair leaks. Use drip pans to catch leaks until repairs are made.
- Clean up leaks, drips and other spills immediately and dispose of cleanup materials properly
- Use dry cleanup methods whenever possible
- Sweep up spilled dry materials immediately. Never

Sweep up spilled dry materials immediately. Never
attempt to "wash them away" with water, or bury them.

- Clean up spills on dirt areas by digging up and
properly disposing of contaminated soil.
- Report significant spills to the appropriate local spill response agencies immedialely. II the spill poses a
significant hazrd to human health and safety, property significant hazrd to human health and safety, property
or the environment, you must report it to the State Onfice of Emergency Services. (800) 852-7550 (24 hours).

Concrete Management and Dewatering


Grading and Earthwork
Schedule grading and
during dry weather.

- Stabilize all denuded areas, install and maintain temporary erosion controls (such as erosion control fabric or bonded fiber matrix) untiit vegetation is established.
Remove existing vegetation only when absolutely necessary, plant temporary absolutely necessary, plant temporary
vegetation for erosion control on slopes vegetation for erosion control on slopes
or where construction is not immedialely planned.
- Prevent sediment from migrating offsite and protect storm drain inlets, drainage
courses and streams by installing and courses and streams by installing and
maintaining appropriale BMPs (i.e. silt fences, gravel bags, fiber rolls, temporary swales, etc.).
- Keep excavated soil on site and transfer it to dump trucks on site, not in the streets.


## Contaminated Soils

- If any of the following conditions are observed, test for contamination and contact the Regional Water Quality Control Board
- Unusual soil conditions, discoloration, or odor.
Abandoned underground tanks. Abandoned wells
- Buried barrels, debris, or trash. document any signs of potential contamination and clearly mark them so they are no distrurbed by construction
activities. activities.


## Landscaping

- Protect stockpiled landscaping materials from wind and rain by storing them under Larps all year-round.
- Stack bagged material on pallets and under cover.
Discontinue application of any erodible
landscape material within 2 days before forccast rain cvent or during wet weathe

D Discharges of groundwater or captured runoff from dcwatering opcrations must
be properly managed and disposed. When possible ${ }_{2}$ send dewatering discharge to landscaped area or sanitary sewer. If discharging to the sanitary sewer. call your local wastewater treatment plant.

- Divert run-on water from offsite away from all disturbed areas.
When dewatering,
When dewatering, notify and obtain approval from the local municipality before
discharging water to a street gut drain. Filtration or diversion gutter or storm drain. Filtration or diversion through a basin,
tank, or sediment trap may be required Inank or sediment trap may be rec.
In areas of known or suspected
contanination, call your local agency to determine whether the ground water must be tested. Pumped groundwater may need to be collected and hauled off-site for treatment and proper disposal.

Paving/Asphalt Work


Paving

- Avoid paving and scal coating in wet weather or when rain is forecast, to prevent materials that have not cured
from contacting stormwater runoff
- Cover storm drain inlets and mollole

Cover storm drain inlets and manholes
when applying scal coat, slurry scal, fog seal, or similar materials.
Collcet and recycle or properly disposc of excess abrasive gravel or sand. Do NOT sweep or wash it into gutters.

Sawcutting \& Asphalt/Concretce Removal - Protect storm drain inlets during saw cutting.

- If save

If saw cut slurry enters
clean it up immediately

- Shovel or vacuum saw cut slurry deposits and remove from the site. When making saw cuts, use as litte water as possible. residues.

Painting \& Paint Removal


Painting Cleanup and Removal
$\square$ Never clean brushes or rinse paint
containers into a street, gutter, storm containers into a street, gutter, storm drain, or stream.

- For water-based paints, paint out brushes drain that goes to the sanitary sewer Never pour paint down a storm drain.
- For oil-based paints, paint out brushes to the extent possible and clean with thinner
or solvent in a proper container Filter and or solvent in a proper container. Filter and
reuse elhinuers and solvents. Dispose of reuse thinmers and solvents. Dispose
excess liquids as hazardous waste.
$\square$ Sweep up or collect paint chips and dust from non-hazardous dry stripping and sand blasting into plastic drop cloths and dispose of as trash.
Chemical paint stripping residue and chips anc dast from marine paints or paints must be disposed of as hazardous wasto Lead based paint removal requires a stat certified contractor.

Pollution Prevention Program

| From: | Sagar Mehta [mehta.sagarv@gmail.com](mailto:mehta.sagarv@gmail.com) |
| :--- | :--- |
| Sent: | Monday, October 23, 2023 10:00 AM |
| To: | Nazaneen Healy |
| Cc: | Chris Kummerer; Namitha Kumar |
| Subject: | 241 Sunkist Ln: Neighbor Outreach |
| Attachments: | 241 Sunkist Ln- Correspondence with 218 N Avalon Dr.pdf |

## Hi Nazaneen,

Thanks for all your feedback on our submission thus far. We wanted to provide an overview of the extensive neighbor outreach that was done as part of our design review submission over the last few months. We visited over 10 neighbors in the immediate vicinity in person and carefully took into consideration any concerns they might have with our proposed plans.

Attached is a neighbor outreach packet that outlines this effort. It contains:

1. Neighbor Correspondence Log
2. Letter Shared with Neighbors
3. Signature sheet with acknowledgements from neighbors on said outreach.
4. Email exchanges with the neighbors at 218 N Avalon Dr., Los Altos.

We also wanted to provide a brief summary of our meetings and emails with the neighbors at 218 N Avalon Dr. The plans (relevant pages attached) were first shared with them on June 11th, 2023, after which they brought up concerns about privacy. They sent an email to us and copied you on October 6, 2023, re-iterating concerns we have already resolved using the city's design guidelines.

1. The existing home at 241 Sunkist Ln is a 2-story home and has balconies and windows that face their backyard. The existing balcony ( 50 ' from fence line) and windows ( 30 ' from fence line) are significantly closer to our shared fence compared to the new plan and existing foliage already mitigates all privacy impacts. We are currently unable to see anything in their backyard, despite it being closer than the proposed new home. To verify this, we shared images (attached) and took them up to the existing second floor balcony on July 7, 2023.
2. The new house was brought as far towards the front as possible (keeping required setbacks in mind) with a majority of the second floor footprint facing Sunkist Ln and the portion of the new home closest to our shared fence with them being 1 -story. The closest balcony/windows in the proposed plan with a view into their backyard is 71' from the fence line. The city's required setback for the second story is just $\sim 25$ ' and most 2-story homes in Los Altos are built much closer to the property line as lots are typically smaller than ours.
3. We are proposing several evergreen Magnolia ("Little Gem") and Podocarpus trees for additional screening. We also decided to preserve existing mature Pittosporum trees until the new Magnolia trees are established, so that existing privacy is not impacted.
4. Both balconies are small at 4' and screened with solid walls on both sides. All other second story windows facing the backyard are transom windows.

We believe the proposed design addresses the privacy concerns the neighbors at 218 N Avalon Dr. raised.
Please let us know if you have any other questions.
Thanks,
Namitha and Sagar

NEIGHBOR CORRESPONDENCE LOG


## Almond Ave

## Almond Ave

- June $9^{\text {th }} 2023$ - Met with Bonnie and Pete at 257 Sunkist Ln and walked them through the front elevation, location of house relative to their property, and floor plan. They appreciated the aesthetic of the home and signed a statement indicating their support. We left our contact information with them in case they have additional questions or concerns.
- June $9^{\text {th }} 2023$ - Met with Chris Kolstad and wife at 270 Sunkist. We walked them through the front elevation and floor plan. They recently completed a 2-story addition as well. They
appreciated the aesthetic of the home and signed a statement indicating their support. We left our contact information with them in case they have additional questions or concerns.
- June ${ }^{\text {th }} 2023$-Met with Zach Little at 215 Sunkist Ln and walked him through floor plan / side elevation details. He had no objection with the balcony over the garage or windows along the side house. He noted that these windows face his side yard which he doesn't use often and only has a bathroom with frosted glass. He is not concerned with privacy. He appreciated the aesthetic of the home and signed a statement indicating his support. We left our contact information with him in case they have additional questions or concerns.
- June $9^{\text {th }}$ - Left a letter in the mailbox at 200 N Avalon avenue on June 9th. The property doesn't appear to have anyone living there.
- June $9^{\text {th }}$ - Left a letter in the mailbox at 283 Sunkist. The property doesn't appear to have anyone living there.
- Jun 10 ${ }^{\text {th }}$ 2023- Met with Carol Hartland at 365 Almond Avenue. Walked her through plans. She was concerned about the location of the pool and asked about windows on the side yard. We showed her that most windows were transom other than one bedroom and that it didn't have a direct view of her back (was adjacent to Zach's property). She appreciated the aesthetic of the home and signed a statement indicating his support. We left our contact information with them in case they have additional questions or concerns.
- On the same day, she followed up over email and asked where the outdoor kitchen would be in relation to the house and was satisfied with our response.
- Met again with Carol Hartland on Jul 8th as she heard there were balconies and she hadn't recalled seeing any. Left a set of plans / elevations with her and explained that there were no balconies facing her property. We walked through the side elevation adjacent to her house and showed her that only high / transom windows were present there and that we would place screening hedges along the side yard for privacy.
- June $10^{\text {th }}, 2023$ - Met briefly with Bruce at 256 Sunkist and talked about the project + shared images of the front facade. His wife wasn't home at the time and he told us he'd let us know if he wanted to go through it in more detail. We left our contact information with them in case they have additional questions or concerns.
- June $10^{\text {th }}$ - Met with Fara and Mahmoud at 288 Sunkist Ln. They loved the aesthetic of the house and signed a statement indicating their support for the project. We left our contact information with them in case they have additional questions or concerns.
- June 11 ${ }^{\text {th }}, 2023$ - Met with Hao Tang and Xiang Xu at 218 N Avalon Dr and walked through the plan with them. They asked about the balcony / windows from the master. We noted that the current 2-story structure with a balcony is much closer to their property than the new plan which has been pushed to the front. We offered to take them onto the balcony of the current house to show them that not much is visible today even with the house much closer. We noted we'd also be putting or screening trees along the back fence. She asked to see the plans for the second floor with distances to her fence line included which we said we would share over email. We left our contact information with them in case they have additional questions or concerns.
- They emailed us on Thursday, June 11th asking for copies of the floor plan. We responded with them and mentioned that it took a couple of days to put together distances they requested.
- They sent us an email on July $5^{\text {th }}$ saying they were concerned about the balcony and windows 70 ' from their property. We said we understood their privacy concerns and would place screening trees to address. We also shared pictures in response to show there's no view of their backyard or house from the current windows / balcony which were at $30^{\prime}$ and 50 ' respectively. We offered to take them to the 2 nd floor of the current house to validate the views.
- On July 7th Sagar met with them so they could see the views from the 2nd floor of the existing home. He talked through the plan to place screening trees along their fence line and also noted that the current fence lacked a 2' lattice which was possible to add.
- We are keeping a fully grown pittosporum tree along their fence to ensure their privacy as our screening trees grow.
- June $11^{\text {th }}$ - Met with Steve Chen at 216 Sunkist. He appreciated the house's aesthetic. He's recently been through a similar process to do his 2 story house. He asked whether we would plant trees in the front so his view from the corner of his kitchen / side yard would be nice. We indicated we intended to have several trees out front as part of the landscape plan. He declined to sign a statement of support but wished us luck on the project. We left our contact information with him in case they have additional questions or concerns.
- June $11^{\text {th }}$ - Met with Joanna and Russ Dewey at 236 Sunkist Ln and shared plans / visuals. They asked about whether we'd back out of the driveway and I explained that we'd have a side facing garage with a turnaround which mitigated their concern. They expressed some concern about the front balcony over the garage and potential for someone to look at their front yard. They acknowledged the same view is visible from someone standing on the street, but were still concerned about it. We said we'd share the feedback with our architect / landscape designer. We left our contact information with them in case they have additional questions or concerns.
- June $19^{\text {th }}$ - Met with Yumi and John Clark at 232 N Avalon. Shared floor plans, rear elevation, side elevation, and distances for new house to their yard vs existing 2 story structure. Talked to them about the general landscape plan to ensure any views from our master bedroom deck are screened. Also noted that we were pushing the house further away from their property. They indicated they would contact us via email if they had any questions. They mentioned their master bedroom is facing the backyard where there are two fully grown pittosporum plants currently providing screening. We decided to keep those trees intact as our screening trees grow in order to respect their privacy.


## LETTER SHARED WITH NEIGHBORS

Namitha Kumar and Sagar Mehta
241 Sunkist Ln,
Los Altos, CA 94024
June 9, 2023
Dear Neighbor,
We are writing to let you know that we're planning a new construction at 241 Sunkist Ln. As part of the planning process, we would like to share the proposed plans with you and welcome any questions or comments you may have.

We currently reside in Los Altos and our kids (4 year old Maya and 1 year old Nikhil) attend local schools. We love the sense of community here and can't wait to call 241 Sunkist home.

We stopped by this afternoon (June 9, 2023) and wanted to leave our contact information with you.

## Namitha Kumar

Phone: 408-507-5497
E-mail: njk510@gmail.com

## Sagar Mehta

Phone: 516-312-2246
E-mail: mehta.sagarv@gmail.com

If you'd like to learn more about the proposed plans, kindly contact us via text, call or email.
Thank you,
Namitha and Sagar


## SIGNATURES OF NEIGHBORS

Mehta- Kumar Residence
241 Sunkist Ln, Los Altos, CA 94024


I/we have reviewed the plans for the proposed project of the above address with the property owner and have no objections at this time.

| Address | Name(s) | Signature | Date |
| :---: | :---: | :---: | :---: |
| 215 Sunkist Ln, Los Altos, CA 94024 | ZacharyliHfe |  | $6-1-23$ |
| 216 Sunkist Ln, <br> Los Altos, CA 94024 | Please see notes |  |  |
| 236 Sunkist Ln, <br> Los Altos, CA 94024 | Please see notes |  |  |
| 256 Sunkist Ln, <br> Los Altos, CA 94024 | Please see notes |  |  |
| 257 Sunkist Ln, <br> Los Altos, CA 94024 | Peter Sorzanan | Tin: Sonenarn | $6 / 09 / 23$ |
| 270 Sunkist Ln, <br> Los Altos, CA 94024 | Chris Kolstad Kristen Kolstad |  | $\begin{aligned} & 6 / 9 / 23 \\ & 6 / 4 / 23 \end{aligned}$ |

Mehta- Kumar Residence
241 Sunkist Ln, Los Altos, CA 94024


I/we have reviewed the plans for the proposed project of the above address with the property owner and have no objections at this time.

| Address | Name(s) | Signature | Date |
| :---: | :---: | :---: | :---: |
| 283 Sunkist Ln, <br> Los Altos, CA 94024 | Unoccupied, please see notes |  |  |
| 288 Sunkist Ln, Los Altos, CA 94024 | MAHMOUD Sauntk hans |  | $6 / 10 / 23$ |
| 365 Almond Ave, Los Altos, CA 94024 | CAROL hartland | Crtairtand | $6 / 10 / 23$ |
| 200 N Avalon Ave Los Altos, CA 94024 | Unoccupied, please see notes |  |  |
| 218 N Avalon Ave, Los Altos, CA 94024 | Please see notes |  |  |
| 232 N Avalon Ave, <br> Los Altos, CA 94024 | Please see notes |  |  |

## Request for the proposed plans for new construction at 241 Sunkist Ln

## Sagar Mehta [mehta.sagarv@gmail.com](mailto:mehta.sagarv@gmail.com)

Tue, Oct 3, 2023 at 4:41 PM
To: Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com)
Cc: Namitha Kumar [njk510@gmail.com](mailto:njk510@gmail.com), "HAO.TANG.9711@GMAIL.COM" [hao.tang.9711@gmail.com](mailto:hao.tang.9711@gmail.com)
Hi Xiang,
The sign goes up as soon as we submit the first draft to the city. We will share final plans once we have a complete set from our architect.

Best,
Sagar
On Mon, Oct 2, 2023 at 12:39 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Namitha and Sagar,
It's a good idea to keep the existing pittosporum trees. Thank you for preserving these trees.
We can't comment on other points until we have a chance to see the whole construction plan. We saw the public notice of the new construction posted outside your fence, it would be greatly appreciated if you could share the current design plan (as of today, 10/02/2023) with us. The balconies and large windows facing the Avalon side homes are still a significant privacy concern for us.

Thanks,
Hao and Xiang
On Wed, Sep 27, 2023 at 7:59 PM Namitha Kumar [njk510@gmail.com](mailto:njk510@gmail.com) wrote:
Hi Hao and Xiang,
As mentioned in my previous email our architect is still waiting to hear back from the city, so there may be more changes. In response to your concerns:

1. We significantly decreased the sizes of balconies. Additionally, the balconies have side walls for screening.
2. We are planting a row of Magnolia Grandiflora "little gem" evergreen trees for screening and also preserving many existing pittosporum trees along the fence to provide screening as the new trees get established.
3. We lowered the ceiling height of the recreation room to minimize bulkiness.

It can take the city several weeks between each round of comments to provide feedback, so it's going to take some time before our architect has detailed plans ready to share.

Thanks,
Namitha

On Mon, Sep 25, 2023 at 8:05AM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Namitha,
Thanks for the update. Could you let us know whether the submission to the city addressed the feedback and concerns (especially about potential privacy implications) in our previous email sent to you two and a half months ago? We were hoping that you and your architect could take the feedback into consideration.

Thanks,
Hao and Xiang

Hi Hao and Xiang,
Nice to hear from you. Our architect is waiting to hear back from the city on a second round of comments as they asked him to make some changes after the initial submission. We will send you the final plans once we hear from the city as it could change again based on their feedback and cause confusion.

Hope you had a good summer and all is well with you!
-Namitha

On Thu, Sep 21, 2023 at 6:53 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Sagar and Namitha,
Hope this email finds you well!
We are wondering if you can share with us the whole plan of the new construction? We are especially interested in learning more about the landscape plan.

Thanks,
Hao and Xiang
On Tue, Jul 11, 2023 at 8:59 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Thank you, Sagar and Namitha!
On Tue, Jul 11, 2023 at 6:53 PM Sagar Mehta [mehta.sagarv@gmail.com](mailto:mehta.sagarv@gmail.com) wrote: Hi Shawn and Howard,

Nice meeting you last Friday. We will relay your concerns to our architecture team.
Best,
Sagar
On Mon, Jul 10, 2023 at 8:26 AM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Sagar,
It was a pleasure meeting you on Friday. Thanks for hearing us out about the concerns we have.
Once again, we would like to reiterate the key points we discussed, and we kindly request that you and Namitha relay them to your architect for further consideration:

1. Regarding the second-floor windows and balcony, we remain concerned about the visibility of our bedroom window and part of our yard, especially if the existing trees are removed. While we acknowledge that the landscape plan may not solve all the issues, we believe it is crucial to address this concern. One suggestion is to plant 25-gallon English Laurel and/or Cheesewood (Pittosporum), and we have witnessed the rapid growth potential of Pittosporum in our own backyard.
2. Currently, our kitchen window and patio provide a view of the hills. Unfortunately, the proposed structure, even on the first floor, will obstruct this view and hinder airflow with the existing setback. To preserve both the view and the airflow, we kindly request that the structure be moved 2 feet towards the north, as this adjustment would make a significant difference.
3. The current distance between the existing house and our fence is approximately 35 feet. Upon reviewing the plans for the proposed new construction, we noticed that it appears quite massive and significantly obstructs our view horizontally. Additionally, the height of the first floor is around 16.5 feet, adding to its imposing presence. Therefore, we kindly request that you consider moving the setback of the recreation room further west, ideally not exceeding the border of the east side of the existing house, which is approximately 35 feet from the east fence. By doing so, we hope to minimize the overwhelming bulkiness of the new construction as seen from our backyard.
4. Upon reviewing the concept pictures, we noticed that there are numerous large windows facing east, directly towards our house. We have concerns about potential light reflection and light pollution caused by the morning sun. It would be greatly appreciated if this aspect could be taken into account during the design process.

## Shawn and Howard

On Fri, Jul 7, 2023 at 2:31 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Sounds great. See you then.

Thanks,
Shawn and Howard
On Fri, Jul 7, 2023 at 1:01 PM Sagar Mehta [mehta.sagarv@gmail.com](mailto:mehta.sagarv@gmail.com) wrote: Yes I can meet you there at 5 PM today - I'll wait for you out front

Best,
Sagar
On Fri, Jul 7, 2023 at 12:18 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Sagar,

Thank you for providing the pictures. The current window on the second story is relatively small, which means it might not offer an accurate representation of how the new proposed windows/balcony would look. It would be really helpful if we could get a glimpse of the second story from inside the existing house. Would either this afternoon (Friday) or tomorrow afternoon (Saturday) around 5pm work for you? If not, we can explore alternative times next week.

We've heard that the new plan would incorporate a swimming pool, but we were unable to locate any mention of it in the pages you shared with us. Additionally, we have some feedback on a few other matters, but we understand the plan is still developing, so we'll wait for the final plans to provide more detailed comments.

Thanks,
Shawn and Howard

On Thu, Jul 6, 2023 at 6:11 PM Sagar Mehta [mehta.sagarv@gmail.com](mailto:mehta.sagarv@gmail.com) wrote:
Hi Shawn and Howard,
Privacy is definitely an important factor -- for both you and for us!
Attached are a couple pictures from the 2nd story balcony and bedroom window of the current house. The good news is we aren't actually able to see into your backyard or any windows despite being at a closer distance due to the existing trees and hedges already present. We are happy to take you up to the second story of the existing home if you'd like to confirm yourself.

The existing 2 story home's balcony is 50 ' from the fence line and has 2 nd story windows $\sim 30$ ' away. The closest balcony / windows with a view to your backyard in the new structure is 71' from the fence line. The city's required setback is just 25 ' and most 2 story homes in Los Altos are built much closer to the property line as lots are smaller than ours.

The landscape plans are still a work in progress, but in talking to our architect he shared it will be straightforward to create appropriate privacy screening given the proposed distances. At a high level, we are planning to plant several evergreen screening trees along our mutual fence which can grow to at least 30 ' in height. On fencing, the allowable height is actually $6{ }^{\prime}+2^{\prime}$ lattice to obstruct views. If the existing fence isn't at this height already, we can certainly upgrade it.

We'll share the final plans when they are ready for submission. Feel free to reach out with other questions.

Best,
Sagar

On Wed, Jul 5, 2023 at 10:29AM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Namitha and Sagar,
Hope you and your family have had a relaxing July 4th weekend! Congratulations again for setting out to build your new home! Thank you for sharing the preliminary plans with us. Your description of individual pages is very helpful.

As we discussed last time, our primary concern is about our privacy (or the potential loss of it) after the new construction. With the proposed distance, and based on fairly straightforward calculations/visual modeling using the distance and potential height of second-floor viewpoints, we realize that a large part of our master bedroom window (west-facing), living room windows, kitchen windows, entertainment room window, and part of our backyard will be visible from the second floor windows and balconies in the proposed plan with the standard 6-foot fence. We are especially concerned about the exposure of our master bedroom window. The privacy concern is exacerbated by the proposed large windows and balconies.

We appreciate your careful consideration of our concerns. We would also appreciate reviewing the detailed foliage plan if it's available. If the updated comprehensive plan is now available, we would greatly appreciate it if you could kindly share it with us.

Thanks,
Shawn and Howard

On Thu, Jun 15, 2023 at 12:06 PM Namitha Kumar [njk510@gmail.com](mailto:njk510@gmail.com) wrote: Hi Shawn and Hao,

Nice to hear from you. It was a pleasure meeting you both this past weekend.
We have definitely not forgotten about your request. During our conversation, you expressed interest in learning more about the second story deck/window facing your backyard so we requested our architect to provide a more detailed layout indicating distances to your fence and backyard. It took a couple of days for them to put these together. These layout diagrams also outline the existing second story which is actually closer to your property than what we are proposing for the new construction and it has windows/decks that currently face your backyard.

Attached are the plans we went over on Sunday.
Page 1: Cover Page
Page 2: First floor layout. Please note a majority of the square footage is on the first story.
Page 3: Existing second story structure with distances from fence and your home.
Page 4: Second story of new construction with distances from fence and your home
Page 5: 3D view of front
Page 6: Elevations (2D drawing that show no depth but gives an idea of appearance by depicting heights, widths and materials) of backyard and side yard (view from 257 Sunkist side).

We are still a few weeks away from submitting to the city and our landscape architect is currently working on landscaping plans and renderings. It will include screening trees in

Our offer to take you up to the existing second floor still stands. Happy to meet again if you'd like to review everything in more detail.

Warmly,
Namitha and Sagar
On Wed, Jun 14, 2023 at 10:39 PM Xiang Xu [xiang.xu.xxu@gmail.com](mailto:xiang.xu.xxu@gmail.com) wrote:
Hi Namitha and Sagar,
We had the pleasure of meeting you last Sunday on June 11th. Welcome to the neighborhood!

During our conversation on June 11th, we inquired about the possibility of you sharing the proposed plans for the upcoming construction project at 241 Sunkist Ln. You mentioned that you would send us these plans via email. However, we have not yet received them, and we would like to double check with you on this. Would you kindly send us the proposed plans? Without them, we are unable to provide any feedback or comments on the project.

Thank you!
Shawn \& Hao
218 North Avalon Dr, Los Altos, CA 94022





Nazaneen Healy

From:
Sent:
To:
Subject:

Patrick Rogers < >
Sunday, September 24, 2023 7:14 AM
Nazaneen Healy
241 Sunkist Lane

Dear Naz:

The proposed design is beautiful and considerate of the neighbors. My only request is that curbside street trees be mandatorily added to the design, to replace the large overgrown trees recently removed. This will improve the greenery on our street, and help to reduce heat emanating from the asphalt during the summer.

Thank you for your consideration,
Patrick Rogers
330 Sunkist Lane

From:
Sent:
To:
Cc:

Subject:


Friday, October 6, 2023 10:50 AM
Namitha Kumar; Sagar Mehta; Nazaneen Healy


Crosby;
; Dawn Edgren; David Edgren
Concerns and feedback regarding the 2-story construction design plan for 241 Sunkist Ln

Hi Namitha and Sagar,
Thank you for discussing the preliminary plans of your new home on 241 Sunkist Lane with us. Welcome to the neighborhood. Many families have lived here for more than 30 or even 40 years, seeing children grown up to adults in the homes right here on Avalon Drive. For those of us who moved here several years ago, this neighborhood feels like a big family. I am sure you and your children will enjoy and cherish this neighborhood.

After careful consideration of your plan and discussion with the neighbors who are listed in this letter, we all agree that the privacy of our backyards, master bedrooms, bathrooms, kitchens, and family rooms is paramount to all of us. All our homes on the Sunkist side of Avalon and almost all of the homes on Sunkist that back up to us, have been single-story for the last 70 years, so privacy and sanctity have never been an issue.

We would like to propose the following design options for you to consider regarding the design of your home, with a strong preference for Option 1.

Option 1: Build a single-story home with a basement if needed, which then removes most of the privacy concerns for all of us.
i. All our homes on the Sunkist side of Avalon are single-story on a lot size that is significantly less than your lot size.
ii. When Sarosh's family (300 Avalon Dr) rebuilt their home in 2016, their original plan was to build a 2 -story home. But after taking into consideration the context of the neighborhood on Avalon \& on Sunkist, they wanted to be a good neighbor and decided to build a single-story home.
iii. The same is true for several other families in this neighborhood, they took into consideration the neighbors' privacy and built a single-story home rather than a 2-story one. 283 Sunkist Lane has started the construction to build a single-story home with a basement.

Option 2: If Option 1 is not at all possible, we would reluctantly provide the following input for the 2nd story.
i. Reconsider the layout on the second story such that the bedrooms and their large windows face Sunkist Lane, and the bathrooms with smaller windows at 6+ ft height, face the back and the side of your home. The street and the front yards are not considered private from a visual standpoint, the windows would not intrude on the privacy of several neighboring homes.
ii. Please consider having absolutely no balconies, terraces, or glass doors on the back of the home, as that is a major issue for all of us.
iii. As we discussed in the past, we would appreciate reviewing the detailed foliage plan, so that we are assured that the bulk of the home does not visually intrude into our backyards and significant portions of our
living and bedroom spaces. Further, we would appreciate it if the screening foliage installed was cle house and not on the fence line which could block the light into our yards.

We appreciate your initiating this discussion before the formal process begins with the city of Los Altos Planning Department, so your design can move smoothly through that process. The formal process will require the Los Altos Planning Department to solicit documented input from all the neighbors affected by the development. If the development is a single-story home, then the Planning Department normally does not need neighborhood input, if compliant with city code.

Again, we appreciate your careful consideration of our concerns, and we look forward to welcoming you to our neighborhood.

Best regards,
Signed by: Neighbors on Avalon Drive, affected by the 2-story development on 241 Sunkist Lane.
Xiang Xu and Howard Tang (218 N Avalon)
Yumi and John Clark (232)
Cathy Chin (264)
Kim and Jon Gavenman (288)
Jeanne Foerster (290)
Nilufer and Sarosh Vesuna (300)
Christi and Wayne Crosby (225)
Sue and Ray Jamp (251)
Dawn and Dave Edgren (277)

## Nazaneen Healy

From:
Sent:
To:
Cc:
Subject:

Zach Little < > $>$
Monday, October 9, 2023 10:53 AM
Nazaneen Healy

241 Sunkist project

Hi Nazaneen,

I an the owner and live at 215 Sunkist directly next to the property. I've reviewed the proposed construction plans with Sagar and Namitha and am very supportive of the project. It is s significant upgrade to the current property and all of us will benefit from it.

Best Regards, -Zach Little

## Nazaneen Healy

From: Chris Kummerer [chris@cka-architects.com](mailto:chris@cka-architects.com)
Sent: Friday, November 10, 2023 9:28 AM
To: Nazaneen Healy
Subject: Updates on 241 Sunkist

Nazaneen -

Thanks for talking yesterday regarding the trees at 241 Sunkist.
Here are my notes:

1. The trees described in the staff report in section 5 : new trees are meant to be a description of the replacement trees from previous tree removal permits. Those would be per the tree removal permit approval which states -TREE23-0006 One category one tree or two category two trees - the (2) Maytens in the plans meet this requirement TREE23-0014 two category one trees or four category two trees - the two gingko in the plans meet this requirement (this requirement appears to slightly mis-stated in the staff report)
One category two tree located in the rear yard -
There was an email from Xiomara stating the replacements can be planted anywhere on property (see screenshot) - and the staff report specifies locations for the replacements. We can handle this discrepancy going forward to make sure we get the replacement trees planted in a manner suitable to the Planning Department.

## FYI

## ---------- Forwarded message

From: Xiomara Aguirre [xaguirre@losaltosca.gov](mailto:xaguirre@losaltosca.gov)
Date: Thu, Oct 5, 2023 at 10:53 AM
Subject: Re: TREE23-0006, TREE23-0014
To: Michelle Garff [michelle@cka-architects.com](mailto:michelle@cka-architects.com)
Cc: Namitha [njk510@gmail.com](mailto:njk510@gmail.com)

Yes, correct. They can be planted anywhere on 241 Sunkist Ln.


## Xiomara Aguirre <br> Planning Permit Technician I City of Los Altos <br> P: (650) 947-2741 I E: xaguirre@losaltosca.gov

2. The approval would also encompass the removal of tree \#4 (canary island palm at front right) as shown in the arborist report. This would require the planting of an additional category two tree in the front yard. The idea with this tree would be to plant a replacement tree with more volume (width) than the palm to create softening of the facade as seen from the street.

Thanks for talking through these very small concerns with me. We want to make sure that we (my clients and i) are taking all the correct steps so as to maximize our compliance with standards.

Best,
Chris

| From: | Steve Drenker |
| :--- | :--- |
| To: | Public Comment - ZA |
| Cc: | Howard Tang |
| Subject: | Proposed Project 241 Sunkist Lane |
| Date: | Wednesday, November 15, 2023 9:41:45 AM |

I have reviewed the proposed plans and design renderings proposed for 241 Sunkist Lane.
Although the proposed building seems to comply with the numerical and analytical design requirements and guidelines (FAR, setbacks, height, etc), the design is a gross mismatch to the existing character of the neighborhood which is largely California vernacular single-story ranch homes. The numerical and analytical compliance does not speak to the ability of a building design to fit into the character and history of a neighborhood. The proposed structure does not respect the character of the neighborhood nor the existing architectural themes. This can be plainly seen on the "streetscape" photographs on the cka architects drawings and renderings provided at https://mcemeetingspublic.blob.core.usgovcloudapi.net/losaltosca-meet-faae799e6ale492cb3be514a82bd9a83/ITEM-Attachment-001e645fb8cef024ebb8f777d67ad3elcde.pdf

My wife and I moved to Los Altos for the quiet charm, bucolic nature, architectural harmony, historic character, and peacefulness of the town. Building designs such as proposed for 241 Sunkist grossly disrupt that harmony and architectural cohesion. Worse, designs like this with fashionable second story balconies intrude rudely into the nearby neighbors' privacy.

On these bases, I strongly object to this design and urge it be rejected.

Steve Drenker<br>265 N. Avalon Drive<br>Los Altos, CA 94022<br>sdrenker@pacbell.net

| From: | David Edgren |
| :--- | :--- |
| To: | Public Comment - ZA |
| Cc: | Howard Tang; Xiang Xu |
| Subject: | Regarding the Proposed New House at 241 Sunkist Lane |
| Date: | Wednesday, November 15, 2023 3:22:52 PM |

Dear Zoning Administrator for the City of Los Altos,
I am Dave Edgren and reside at 277 North Avalon Dr. This message is meant to serve as a public statement regarding the proposal to build a two-story house at 241 Sunkist Lane.

I have reviewed the plans for this proposed project. There are two main points that lead me to object to the proposed project.

Firstly, the overall appearance of the structure is not aligned with Single-Family Residential Design Guidelines. The boxy, bulky, commercial appearance with hard corners is not compatible with the relaxed, residential style of the suburban homes in the neighborhood.

Secondly, the second floor of the proposed new structure is designed with two balconies. These would cause eastward views into the properties located on 218, 232, and 264 North Avalon Drive. Such visual invasion of privacy is not acceptable. While I understand the rationale that the prior house, now demolished, had balconies on the second floor which balconies could be used justify the current proposed balconies, that rationale is not a valid. The now-demolished house was built long before the three referenced houses were built. The balconies of the original, now-demolished house, did not cause invasive views into these three homes on Avalon Dr. Now that those three homes are present, the proposed balconies should be disallowed.

Thank you,
Dave Edgren
20+ year resident of North Avalon Dr.

| From: | Howard Tang |
| :--- | :--- |
| To: | ROBERT SUTIS; Public Comment - ZA |
| Subject: | Re: public hearing for the design review of 241 Sunkist |
| Date: | Wednesday, November 15, 2023 2:55:14 PM |

These are great points, Bob. Thank you so much!
I copied your comments to the Zoning Administrator's public comment email.
Best regards,
Howard
On Wed, Nov 15, 2023 at 10:12 AM ROBERT SUTIS [bobsutis@pacbell.net](mailto:bobsutis@pacbell.net) wrote:
Good luck at the hearing. I think a point should be made to the Zoning Administrator that allowing the balcony design not only affects you and your neighbors, but sets a precedent for intrusive designs of a similar and perhaps far greater intrusions into privacy for Los Altos homeowners.
I am in So Cal all this week, so can't attend. But you could offer this email as my thoughts and concerns .
Bob


TO: Nick Zornes, Zoning Administrator
FROM: Sean Gallegos, Senior Planner
SUBJECT: SC23-0014-370 Chamisal Avenue

## RECOMMENDATION

Approve design review application SC23-0014 for the construction of first and second-story additions to an existing one-story house subject to the listed findings and conditions of approval; and find the project categorically exempt under the California Environmental Quality Act (CEQA) pursuant to Section 15301 ("Existing Facilities").

## BACKGROUND

## Project Description

- Project Location: 370 Chamisal Avenue, on the south side of Chamisal Avenue between Los Altos Avenue and Alta Vista Avenue
- Lot Size: 12,632 square feet
- General Plan Designation: Single-Family, Medium Lot (SF4)
- Zoning Designation: R1-10
- Current Site Conditions: One-story house

The proposed project includes construction of a 246 square-foot first story and 792 square-foot second-story addition to an existing one-story house (see Attachment A - Project Plans).

The existing house has a traditional Ranch architectural style with hipped roof forms, low-scaled forms and simple details. The design of the addition incorporates elements of a ranch house, with its simplistic massing, practical aesthetic, and stripped-down details The project design materials include composition shingle roof, brick and stucco siding, as well as fiberglass-framed windows and doors.

## ANALYSIS

## Design Review

The proposed house complies with the R1-10 district development standards found in Los Altos Municipal Code (LAMC) Chapter 14.06, as demonstrated by the following table:

|  | Existing | Proposed | Allowed/Required |
| :--- | :--- | :--- | :--- |
| CovERAGE: | 2,939 square feet | 3,185 square feet | 3,790 square feet |
| FlOOR AREA: | 2,876 square feet |  |  |
| 1st Floor | - | 3,122 square feet |  |
| 2nd Floor | 2,876 square feet | 792 square feet |  |
| Total |  | 3,914 square feet | 4,013 square feet |
| SETBACKS: | 25.3 feet | 25.3 feet | 25 feet |
| Front | 62.6 feet | 62.6 feet | 25 feet |
| Rear | 10.2 feet/- | 10.2 feet $/ 18.6$ feet | 10 feet $/ 17.5$ feet |
| Right side $\left(1^{\text {st }} / 2^{\text {nd }}\right)$ | 9.6 feet/- | 9.6 feet 21.8 feet | 10 feet $/ 17.5$ feet |
| Left side $\left(1^{\text {st }} / 2^{\text {nd }}\right)$ | 15 feet | 22.5 feet | 27 feet |
| HEIGHT: |  |  |  |

The subject property has a nonconforming first story left side yard setbacks of 9.6 feet, where 10 feet is required in the R1-10 District. Since the proposed addition is maintaining over 50 percent of the existing house, the nonconforming setbacks are allowed to be maintained.

Pursuant to Chapter 14.76 of the LAMC, new two-story residences shall be consistent with policies and implementation techniques described in the Single-Family Residential Design Guidelines. For a Diverse Character neighborhood, the guidelines recommend the incorporation of design elements, materials, and scales present in the area, while ensuring the design remains distinct.

The current residence has a Ranch architectural style, characterized by hipped and gable roof forms, modest scales, and understated details. This hipped roof form and facade have been retained with the addition to blend with the original one-story design. The house's massing, with its hipped and gable roofs also mirrors the design of neighboring houses. The proposed additions seek to preserve the traditional brick and stucco siding-a rustic material fitting the architectural style. The design materials chosen encompass composition shingle roof, brick and stucco siding, as well as fiberglass-framed windows and doors. Collectively, these materials resonate with the rustic charm of the vicinity and align with the neighborhood's character. A comprehensive material board for the project can be found in the attached project plans.

The project is designed to be compatible with the scale and bulk of surrounding houses. The lowerscale, 246 square feet first story mass is located along the rear (south) side of the residence, and the 792 square-foot second story addition is located at the center of the roof behind the primary ridgeline. The design of the second story effectively breaks up its massing to create a more varied and aesthetically pleasing facade. By positioning an 18.5 -foot-wide section of the second story directly behind the primary ridgeline and setting back a 22.5 -foot-wide section 15.5 feet from the ridgeline, it introduces depth and layering. This layering breaks the monotony and avoids a boxy appearance, creating visual interest and reducing the perception of bulk.

The proposed two-story house, standing at 22.5 feet, is not only 4.5 feet below the permitted 27 -foot height but also aligns with the 17 to 20 -foot structures in the neighborhood. Its low-pitched roof, combined with the first- and second-story horizontal eave lines and the building's articulation,

## Zoning Administrator Meeting

SC23-0014 - 370 Chamisal Avenue
November 15, 2023
segments the massing, offering visual appeal and reducing perceived bulk. This design is both wellproportioned and fitting for the Diverse Character Neighborhood context.

The subject property contains 19 trees, four of which are classified as protected under the City's Tree Protection Regulations. The proposed project plans to retain 18 of these trees, supported by an arborist report indicating no expected negative impacts from the development. Only one nonprotected Bay Laurel tree will be removed. While specific tree protection guidelines and restrictions are recommended for the protected trees, their preservation aligns with the regulations and ensures a harmonious balance between the property's landscape aesthetics and safety considerations. By adhering to these measures, the project demonstrates a commitment to complying with the City's Tree Protection Regulations.

If new or renovated landscaping surpasses the 2,500 square-foot threshold for rehabilitated landscaping, it must adhere to the Water Efficient Landscape Ordinance, as outlined in Condition of Approval No. 6. Overall, the existing and proposed landscaping meets the intent of the City's landscape regulations and street tree guidelines.

The proposed project aligns with the R1-10 zoning district's development standards and adheres to the Single-Family Residential Design Guidelines. Its design harmoniously integrates with the design composition, ensuring compatibility with neighboring structures, reducing perceived bulk, and prioritizing the preservation of existing trees.

## ENVIRONMENTAL REVIEW

This project is categorically exempt from environmental review under Section 15301 ("Existing Facilities") of the California Environmental Quality Act (CEQA) because it involves an addition to an existing single-family residence.

## PUBLIC NOTIFICATION AND CORRESPONDENCE

A public meeting notice was posted on the property, mailed to property owners within 300 feet of the subject site, and published in the Town Crier newspaper. The applicant also posted the public notice sign ( 24 " x $36^{\prime \prime}$ ) in conformance with the Planning Division posting requirements.

The applicant sent out letters to ten neighbors in the immediate area by certified mail. No comments from neighbors have been received by staff as of the writing of this report.

Attachment:
A. Project Plans

Cc: Sahil Sahni and Sonia Sahni, Applicant/Owners
Ragliaxmi Guhagarkar, Designer

## Zoning Administrator Meeting

SC23-0014 - 370 Chamisal Avenue
November 15, 2023

## FINDINGS

## SC23-0014-370 Chamisal Avenue

With regard to the addition to the existing one-story residence, the Zoning Administrator finds the following in accordance with Section 14.76 .060 of the Municipal Code:
A. The proposed residence complies with all provision of this chapter because the proposed residence is consistent with the development standards of the R1-10 zoning district and policies and implementation techniques described in the Single-Family Residential Design Guidelines.
B. The height, elevations and placement on the site of the proposed main or accessory structure or addition, when considered with reference to the nature and location of residential structures on adjacent lots, and will consider the topographic and geologic constraints imposed by particular building site conditions as the proposed house maintains a similar finished floor elevation and orientation on the lot as the existing house and complies with the allowable floor area, lot coverage, and height maximums as well as the daylight plane requirement pursuant to LAMC Chapter 14.06.
C. The natural landscape will be preserved insofar as practicable by minimizing tree and soil removal; grade changes shall be minimized because the trees on the property protected by city ordinance are proposed to remain and there will not be any substantial grade changes nor soil removal to construct the addition. The proposed landscaping including new trees, shrubs, and ground cover will be in keeping with the surrounding neighborhood.
D. The orientation of the proposed main or accessory structure or addition in relation to the immediate neighborhood will minimize excessive bulk because the proposed structure incorporates architectural design features such as low scale, horizontal eave lines, building articulation, and roof forms that break up the massing and minimize excessive bulk.
E. General architectural considerations, including the size and scale, the architectural relationship with the site and other buildings, building materials and similar elements have been incorporated in order to insure the compatibility of the development with its design concept and the character of adjacent buildings on the same project site. The design retains the existing durable, high-quality and architecturally composition shingle roof, brick and stucco siding, as well as fiberglass-framed windows and doors. The size and scale of the residence also fits well with the neighborhood, based on low-pitched roof, combined with the first- and second-story horizontal eave lines and the building's articulation that segments the massing, and the overall building height and height of each story which offers visual appeal and reducing perceived bulk.
F. The proposed structures have been designed to follow the natural contours of the site with minimal grading, minimal impervious cover and maximum erosion protection. The project follows the natural contours due to the site being relatively flat, and it maximizes erosion protection due to only expanding the footprint of the structure by 246 square feet, which minimize off-site stormwater drainage impacts.

## Zoning Administrator Meeting

SC23-0014 - 370 Chamisal Avenue
November 15, 2023

## CONDITIONS OF APPROVAL

SC23-0014 370 Chamisal Avenue

## GENERAL

## 1. Expiration

The Design Review Approval will expire on November 15, 2025 unless prior to the date of expiration, a building permit is issued, or an extension is granted pursuant to Section 14.76.090 of the Zoning Code.

## 2. Approved Plans

The approval is based on the plans and materials received on October 23, 2023 except as may be modified by these conditions. The scope of work is limited to that shown on the plans and may not exceed rebuilding 50 percent of the existing floor area of the structure.
3. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall be in compliance with the City's Shoulder Paving Policy.
4. Protected Trees

Tree Nos. 1 to 14, and 17 to 19 as shown on Sheet A-1.3 shall be protected under this application and cannot be removed without a tree removal permit from the Development Services Director. The tree protection plan outlined in the arborist report (Savatree Consulting Group Arborists, dated $7 / 10 / 2023$ ) shall be incorporated into the building permit plans and implemented before and during construction.
5. Encroachment Permit

An encroachment permit shall be obtained from the Engineering Division prior to doing any work within the public right-of-way including the street shoulder. All work within the public street right-of-way shall be in compliance with the City's Shoulder Paving Policy.
6. Landscaping

The project shall be subject to the City's Water Efficient Landscape Ordinance (WELO) pursuant to Chapter 12.36 of the Municipal Code if 2,500 square feet or more of new or replaced landscape area, including irrigated planting areas, turf areas, and water features is proposed. Any project with an aggregate landscape area of 2,500 square feet or less may conform to the prescriptive measures contained in Appendix D of the City's Model Water Efficient Landscape Ordinance.
7. Underground Utility and Fire Sprinkler Requirements

Additions exceeding fifty (50) percent of the existing living area (existing square footage calculations shall not include existing basements) and/or additions of 750 square feet or more shall trigger the undergrounding of utilities and new fire sprinklers. Additional square footage calculations shall include existing removed exterior footings and foundations being replaced and rebuilt. Any new utility service drops are pursuant to Chapter 12.68 of the Municipal Code.

## 8. Indemnity and Hold Harmless

The applicant/owner agrees to indemnify, defend, protect, and hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the

## Zoning Administrator Meeting

SC23-0014 - 370 Chamisal Avenue
November 15, 2023

City in connection with the City's defense of its actions in any proceedings brought in any State or Federal Court, challenging any of the City's action with respect to the applicant's project. The City may withhold final maps and/or permits, including temporary or final occupancy permits, for failure to pay all costs and expenses, including attorney's fees, incurred by the City in connection with the City's defense of its actions.

## INCLUDED WITH THE BUILDING PERMIT SUBMITTAL

9. Conditions of Approval

Incorporate the conditions of approval into the title page of the plans and provide a letter which explains how each condition of approval has been satisfied and/or which sheet of the plans the information can be found.

## 10. Tree Protection Note

On the grading plan and/or the site plan, show all tree protection fencing and add the following note: "All tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground."

## 11. Reach Codes

Building Permit Applications submitted on or after January 1, 2023 shall comply with specific amendments to the 2022 California Green Building Standards for Electric Vehicle Infrastructure and the 2022 California Energy Code as provided in Ordinances No 2022-487 which amended Chapter 12.22 Energy Code and Chapter 12.26 California Green Building Standards Code of the Los Altos Municipal Code. The building design plans shall comply with the standards and the applicant shall submit supplemental application materials as required by the Building Division to demonstrate compliance.

## 12. California Water Service Upgrades

You are responsible for contacting and coordinating with the California Water Service Company any water service improvements including but not limited to relocation of water meters, increasing water meter sizing or the installation of fire hydrants. The City recommends consulting with California Water Service Company as early as possible to avoid construction or inspection delays.

## 13. Green Building Standards

Provide verification that the house will comply with the California Green Building Standards pursuant to Chapter 12.26 of the Municipal Code and provide a signature from the project's Qualified Green Building Professional Designer/Architect and property owner.

## 14. Underground Utility Location

Show the location of underground utilities pursuant to Chapter 12.68 of the Municipal Code. Underground utility trenches shall avoid the driplines of all protected trees unless approved by the project arborist and the Planning Division.

## 15. Mechanical Equipment

The plans shall show the location of any mechanical equipment (including air conditioning units) on the site plan. All equipment must comply with the City's Noise Control Ordinance (Chapter 6.16) and Mechanical Equipment Ordinance (Chapter 11.14).

## 16. Storm Water Management

## Zoning Administrator Meeting

SC23-0014 - 370 Chamisal Avenue
November 15, 2023

Show how the project is in compliance with the New Development and Construction Best Management Practices and Urban Runoff Pollution Prevention program, as adopted by the City for the purposes of preventing storm water pollution (i.e. downspouts directed to landscaped areas, minimize directly connected impervious areas, etc.).

## PRIOR TO ISSUANCE OF BUILDING OR DEMOLITION PERMIT

## 17. Tree Protection

Tree protection fencing shall be installed around the driplines, or as required by the project arborist, of trees Nos. 1 to 14, and 17 to 19 as shown on Sheet A-1.3. Tree protection fencing shall be chain link and a minimum of five feet in height with posts driven into the ground and shall not be removed until all building construction has been completed unless approved by the Planning Division.

## 18. School Fee Payment

In accordance with Section 65995 of the California Government Code, and as authorized under Section 17620 of the Education Code, the property owner shall pay the established school fee for each school district the property is located in and provide receipts to the Building Division. The City of Los Altos shall provide the property owner with the resulting increase in assessable space on a form approved by the school district. Payments shall be made directly to the school districts.

## PRIOR TO FINAL INSPECTION

## 19. Landscaping Installation and Verification

All landscaping materials, including plants or trees intended to provide privacy screening, as provided on the approved landscape plans shall be installed prior to final inspection. The applicant shall also provide a landscape Certificate of Completion, signed by the project's landscape professional and property owner, verifying that the trees, landscaping, and irrigation were installed per the approved landscape documentation package.

## 20. Green Building Verification

Submit verification that the house was built in compliance with the City's Green Building Ordinance (Chapter 12.26 of the Municipal Code).

## Zoning Administrator Meeting

# ADDITION / INTERIOR RENOVATION OF EXISTING 1-STORY RESIDENCE AT 

| LOCATION MAP | VICINITY MAP | SITE INFORMATION |  | BUILDING INFORMATION |
| :---: | :---: | :---: | :---: | :---: |
|  |  | assesors parcel no. Stie areas <br> zonns: <br> Exiting coverace : <br> proposed coverage : | 543-401-20 <br> 12,632.40 SF APPROX 0.45 ACRE <br> SINGLE FAMILY RESIDENTIAL R $-1-10$ <br> 23.3 \% <br> 25.2 \% |  <br> EXISTING NO. OF STORIES: PROPOSED NO. OF STORIES: <br> PROPOSED FIRST FLOOR ADDITION: APPROX. 246. SQ.FT PROPOSED SECOND FLOOR ADDITION: APPROX. 792 SQ.FT. PROPOSED TOTAL ADDITION: APPROX. 1,038 SQ.FT. <br> PROPOSED NEW RESIDENTIAL AREA: APPROX. $\quad 2,473+1038+403($ GARAGE $)=3,914$ SQ.FT. |
| SCOPE OF WORK | CODES AND STANDARDS |  |  |  |
|  <br>  <br> THE Follownc are the specic chances: <br>  <br> 2) To Aod A Master beboom sure wit a mastr batroom and a guest <br>  | applicable codes includes, but not limited to the following: <br> 2022 CALIFORNIA BUILDING CODE WITH CITY OF LOS ALTOS CODE <br> AMENDMENTS LOS ALTOS GREEN BUILDING CODE <br> 2022 CALIFORNIA MECHANICAL CODE <br> 2022 CALIFORNIA ELECTRICAL CODE <br> TITLE 24, PART 6, CALIFORNIA ENERGY CODE <br> 2022 CALIFORNIA RESIDENTIAL CODE |  |  |  |



STRUCTURAL ENGINEER: ARATHI GOPAKUMAR 2504 LINCOLN AVENUE BELMONT, CALIFORNIA 94002

## TITLE 24:

 NRG COMPLIANCE INC ENERGY CONSULTING AT 730 2ND ST,SANTA ROSA CALIFORNIA 95402

## 370 CHAMISAL AVE, LOS ALTOS, CALIFORNIA 94022

OCATION MAP


 $\begin{array}{r}1 \\ \\ \hline \text { socom } \\ \hline\end{array}$





| DOOR SCHEDULE |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| DOOR (LETTER X2 PAIR; F = FLUSH;FL=FOLDING) |  |  |  |  |  |  |  | FRAME |  | REMARKS |
| No. | wІІт | НеІІн | THCKNESS | TYPE | glass | MATERAL |  | glass | MAterial |  |
| D3 | 2-4" | 6:8" | 134" | F |  | wood |  |  | wood To | Tollet doo |
| D4 | $2 \cdot 88^{\prime \prime}$ | ${ }^{6} 888^{\prime \prime}$ | $13 / 4{ }^{\prime \prime}$ | F |  | wood |  | . | wood | bedroom door |
| D2 | ${ }^{3} .0^{\prime \prime}$ | $68^{\prime \prime}$ | $13 / 4{ }^{\prime \prime}$ | F |  | wood |  |  | wood | MASTER BEDROOM DO |
| D6 | 28.000 | $68^{\prime \prime}$ | $13 / 4{ }^{\prime \prime}$ | FL | Glass | wood |  |  | wood 6 | GREAT ROOM DOOR |
| D7 | ${ }_{5 \cdot 66^{\prime \prime}}$ | $6^{6} 88^{\prime \prime}$ | 13/4" | FL | Glass | wood |  | . | wood | M.BEDROOM ROOM PA |
|  |  |  |  |  |  |  |  |  |  |  |
| T= TEMPERED SLASS |  |  |  | WINDOW SCHEDULE E= EGRESS |  |  |  |  |  |  |
| No. | WIDTH | HEIGHT | THCKNESS |  |  |  |  |  |  | R REMARKs |
| $\mathrm{w}_{1}$ | ${ }_{8} 8.0$ | 4:8" | ${ }^{13 / 44^{\prime \prime}}$ | FXXED GLASS WINDOW |  |  | 1 1-8" | $114{ }^{\text {+ }}$ | VINYL | master beiroom \#4 |
| w2 | $6{ }^{6}$ O" | 4:8" | $13 / 4{ }^{\text {/ }}$ | S, E |  |  | 11:8" | $1 / 44^{4}$ | T VINYL | BEDROOM *5 |
| w3 | ${ }^{3}-0^{\prime \prime}$ | $2 \cdot 01$ | ${ }^{13 / 44^{\prime \prime}}$ |  |  |  | $44^{6 \prime}$ | $1 / 44^{T}$ | viny | BATH \#5 |
| w4 | ${ }^{3}-0^{\prime \prime}$ | 4:8" | $13 / 44^{\prime \prime}$ | FXXED SLASS WINDOW |  |  | ${ }^{1}$ 18" | $1 / 44^{4}$ | T VINYL | STARCASE Landing |
| w5 | ${ }^{2} \cdot 66^{\prime \prime}$ | $3{ }^{3} 00$ | $1344^{\prime \prime}$ | FIXED GLASS WINDOW |  |  | 14:80 | $1 / 44^{4}$ | T VINYL | LVING Room |
| w6 | $5{ }^{5}$ | 2:0" | 13/4" | FIXED GLASS WINDOW |  |  | 14:80 | $1 / 44^{T}$ | T VINYL | LVNG Room |
|  | ${ }^{2}-0^{00}$ | $2 \cdot{ }^{2}$ | ${ }^{13 / 44^{\prime \prime}}$ |  |  |  |  | $1 / 44^{\text {T }}$ |  | MASTER BATH \#4 |



## 1. Existing wall to be demolished

2. EXISTING WALL TO BE RETAIN
3. NEW WALL


(1.4) EXISTING FIRST FLOOR DEMOLITION PLAN




```
M DRAWNY:
M
```








$\qquad$


EXISTING ROOF STRUCTURE TO BE REMOVED AND TO BE

(2) PROPOSED FRONT SIDE ELEVATION

OWNER DESIGNER




(1-9) EXISTING FRONT SIDE ELEVATION
(1) EXISTING FRON

| Paginnc. <br> DRAWN BY RAJLAXMI GUHAGARKAR DUBIN T: (510) 292 750RNIA 94568 EMAIL: aaio02000@yahoo.com |
| :---: |




(5) EXISTING LEFT SIDE ELEVATION
ـ

(N) 2X WOOD PAINTED FASCIA MATCH TO EXISTING
(N) MANUF. FIXED

GLASS
WINDOW TO MATCH (E) WINDOWS, TYP.

(N) MANUF. FIXED GLASS
WINDOW AND SL GLASS WINDOW MATCH TO (E) WINDOWS, TYP.


## LEGEND

(N) EXTERIOR STUCCO MATCH TO EXISTING HOME
(N) BRICK

CLADDING MATCH TO EXISTING HOME
(N) CLASS "A"


RATED
COMPOSITION
SHINGLE ROOFING MATCH TO EXISTING
$\left(\frac{1}{1-21}\right)$ PROPOSED FRONT ELEVATION



## LEGEND

(N) EXTERIOR
STUCCO MATCH TO
EXISTING HOME
(N) BRICK
CLADDING MATCH
TO EXISTING HOME
(N) CLASS "A"
RATED COMPOSITION SHINGLE ROOFING MATCH TO EXISTING

## $\left(\frac{1}{1-21}\right)$ PROPOSED RIGHT SIDE ELEVATION


( 1 P-21 PROPOSED LEFT SIDE ELEVATION
(N) 2X WOOD PAINTED FASCIA MATCH TO EXISTING (N) MANUF. FIXED GLASS WINDOW AND SL GLASS WINDOW MATCH TO (E) WINDOWS, TYP.



$\qquad$ NOSNHO $\forall$ INOS aN INH IVS 377N CHAMISAL AVE,
LOS ALTOS,CALIFORNIA 94022齐


A-12.2

( 1 ( 13 EXISTING SECTION A - A
SCALE: $1 / 4^{-1}=1^{-}-0^{-}$


| (2.1 | PROPOSED SECTION B-B |
| :--- | :--- |
| A-14) | SCALE: $1 / 8^{\prime \prime}=1^{\prime}-0^{\prime \prime}$ |


( $\frac{2}{1-14}$ PROPOSED SECTION B-B





## PROPOSED SECOND FLOOR AREA AND LOT COVERAGE CALCULATION DIAGRAM

1. PROPOSED SECOND FLOOR ADDITION AREA
PROPOSED ADDITION AREA $=792$ SQ.FT

PROPOSED SECOND FLOOR AREA AND COVERAGE CALCULATIONS

| SECTION | DIMENSIONS | AREA |  |
| :---: | :---: | :---: | :---: |
| Q. | 25'10" X 18' 0 " | 465.74 | SQ. FT. |
| R. | $13 ' 9 " X 13 ' 7 \prime$ | 187.34 | SQ. FT. |
| S. | 10'9" X 4'4" | 47.00 | SQ. FT. |
| T. | 4'5"X 1 1'3" | 49.17 | SQ. FT. |
| V. | 7'4" X 4'5" | 32.26 | SQ. FT. |
| W. | 4'5" X 2'5" | 10.43 | SQ. FT. |

TOTAL PROPOSED SECOND FLOOR AREA $=792$ SQ.FT.
$A$ Agead then 4
a

## PROPOSED LOT COVERAGE CALCULATIONS

1. LIVING SPACE AREA $=2,473$ SQ.FT.
2. GARAGE AREA $=403$ SQ.FT
3. ENTRANCE PORCH AREA $=63$ SQ.FT.
4. PROPOSED FIRST FLOOR AREA $=246$ SQ.FT.
5. PROPOSED SECOND FLOOR AREA $=75.21$ SQ.FT

TOTAL PROPOSED LOT COVERAGE AREA = 3,260 SQ.FT.
TOTAL EXISTING LOT COVERAGE AREA $=2,939$ SQ.FT.
\$ WALL SWITCH
$\$^{30}$ THREE WAY SWITCH
(50) SMOKE DETECTOR - 110 V w/ BATTERY BACK-UP

RECESSED LICHT
wall mounted led light
DOorbell, mount between 42" \& 48" A.f.F 110 volt duplex receptacle
(1) 110 volt duplex receptacle (Overhead)
(1) 220 volt duplex receptacle
(]) ${ }^{\text {Wp }}$ WATERPROOF RECEPTACLE
$\mathbb{D}^{\text {cfil }}$ Ground fault CIRCUIT Interrupt receptacle
exhaust fan
Celling fan
(4) Chandelier

ARC-FAULT CIRCUIT INTERRUPTER FOR BRANCH
ARC-FAULT CIRCUIT INTERRUPTER FOR BR
CIRCUITS SERVING OUTLETS AND DEVICES
 INSTALLED IN LIVING, DINING, BEDRIMMS,
CLOEETTHALLWAY, KITCHEN AND SIMILAR ROOMS
or areas


PROPOSED
FIRST FLOOR ELECTRICAL LAYOUT DATE: 10-27-2023
A-19

\$ wall switch
$\$^{30}$ THREE WAY SWITCH
(5) SMOKE DETECTOR - 110 V w/ BATTERY BACK-UP recessed licht
WALL MOUNTED LED LiGHT
DOORBELL, MOUNT BETwEEN 42" \& 48" A.F.E 110 volt duplex receptacle
(1) 110 volt duplex receptacle (OVERHEAD)

220 volt duplex receptacle
Fwp waterproof receptacle
© ${ }^{\text {cFFI }}$ Ground fault circuit interrupt receptacle Exhaust fan
celing fan
chandeler

ARC-FAULT CIRCUIT INTERRUPTER FOR BRANCH
CIRCUITS SERVING OUTLETS
CIRCUITS SERVING OUTLETS AND DEVIICES
INSTALLED IN LIIING, DINING BEDROMS,
INSTALLED IN LIVING, DININC, BEDROOMS,
CLOSET, HALLWAY, KITCHEN AND SIMLARR Rooms
OR AREAS









OWNER DESIGNER SAHIL SAHNI AND SONIA JOHNSON
370 CHAMISAL AVE,
LOS ALTOS,CALIFORNIA 94022
$\qquad$

## 

3D RENDERINGS

A-23
$m$

## PROJECT OWNER \& ADDRESS:

SAHIL SAHNI AND SONIA JOHNSON
370 CHAMISAL AVE,
LOS ALTOS, CA 94022

## SCOPE OF WORK:

To secure planning permit approval for an addition on the first and second level, approximately 1038 sq ft . to an existing 3 bedroom 3 bath, 2473 sq ft . one-story house.

The following are the specific changes:

1) To relocate the kitchen and enclose the open patio to form a great room approximately 246 sqft.
2) To add a master bedroom suite with a master bathroom and a guest bedroom with an attached bathroom on the second floor, approximately 792 sq ft .


ASSESORS PARCEL NO: 543-401-20

SITE AREA : 12,632.40 SQ. FT. APPROX 0.29 ACRE

EXISTING COVERAGE: 23.3 \%

PROPOSED COVERAGE: 25.2 \% (ALLOWABLE MAX. 45\%)

ZONING: SINGLE FAMILY RESIDENTIAL R-1-10

EXTERIOR STUCCO: New Stucco to match the existing Stucco with the same paint color, Beige.


The new extension on the upper level in the front will have same brick cladding as the existing.


NEW WINDOWS: New windows and the patio door to match the existing windows in


NEW ROOF: New Roof to match existing shingle roofing in material and color and slope as well.



[^0]:    Nick Zornes
    Zoning Administrator

[^1]:    ${ }^{1}$ All tree measurements refer to circumference.

    Zoning Administrator Meeting
    SC23-0001 - 474 San Luis Avenue

