



SENIOR COMMISSION SPECIAL MEETING AGENDA

3:30 PM - Monday, September 12, 2022

Telephone/Video Conference Only

Please Note: Per California Executive Order N-29-20, the Senior Commission will meet via Telephone/Video Conference Only.

Telephone: 1-669-444-9171 / Meeting ID: 846 6902 3151

Members of the Public may join and participate in the Senior Commission meeting at <https://losaltosca.gov.zoom.us/j/84669023151?pwd=YzBnNnpRZXlZYkkwbFZHZVYybWF2dz09>
Passcode: 263595

TO PARTICIPATE VIA VIDEO: We have moved to **ZOOM!** Members of the public will need to have a working microphone on their device and must have the latest version of ZOOM installed (**available at <https://zoom.us/download>**). To request to speak, please use the "Raise hand" feature located at the bottom of the screen under the Reactions Icon.

TO PARTICIPATE VIA TELEPHONE: Members of the public may also participate via telephone by calling the number listed above. To request to speak, press *9 on your telephone.

TO SUBMIT WRITTEN COMMENTS, prior to the meeting, on matters listed on the agenda email SCpubliccomment@losaltosca.gov with the subject line in the following format:

PUBLIC COMMENT AGENDA ITEM ## - MEETING DATE.

Emails sent to the above email address are sent to/received immediately by the Senior Commission. Correspondence submitted in hard copy/paper must be received by 2:00 p.m. on the day of the meeting to ensure it can be distributed prior to the meeting. Correspondence received prior to the meeting will be included in the public record.

Public testimony will be taken at the direction of the Chair and members of the public may only comment during times allotted for public comments. Once called to speak, speakers will be asked to state their name and place of residence. Providing this information is optional.

CALL MEETING TO ORDER

ESTABLISH QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission

is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as “the Brown Act”) items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. [Minutes: Approve minutes of the Senior Commission meeting of August 1, 2022](#)
2. **Social Participation Subcommittee Goals:** Receive update from Social Participation Subcommittee (Buchholz, Cohen, Dixit) and take action as appropriate
3. **Respect and Social Inclusion Subcommittee Goals:** Receive update from Respect and Social Inclusion Subcommittee (Buchholz, Cohen, Dixit) and take action as appropriate
4. **Communication and Information Subcommittee Goals:** Receive update from Communication and Information Subcommittee (Basiji, Nagao) and take action as appropriate
5. **Community Support and Health Care Services Subcommittee Goals:** Receive update from Community Support and Health Care Services Subcommittee (Buchholz, Cohen) and take action as appropriate
6. [Work Plan: Review recommended FY 2022/23 Work Plan and Subcommittees](#)

INFORMATIONAL ITEMS

7. **Grant Community Center Capital Improvement Plan (CIP) Update:** Receive update on Grant Community Center CIP project
8. **Staff Oral Reports:** Receive information and announcements from Town of Los Altos Hills and City of Los Altos staff

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

9. **Commission/Subcommittee Reports:** Receive updates from Commission/Subcommittees
 - A. Recertify Los Altos as an Age-Friendly City (Buchholz, Dixit, Li)
 - B. Transportation (Basiji, O’Reilly)
 - C. Housing (Basiji, O’Reilly)
 - D. Outdoor Spaces and Buildings (Basiji, Nagao)
 - E. Civic Participation and Employment (Li)
10. **Future Agenda Items:**
 - A. Updates from Subcommittees: Recertify Los Altos as an Age Friendly City, Transportation, Housing, Outdoor Spaces and Buildings, and Civic Participation and Employment (October)

ADJOURNMENT

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.

Agendas, Staff Reports and some associated documents for Senior Commission items may be viewed on the Internet at https://www.losaltosca.gov/meetings?field_microsite_tid_1=2321.

If you wish to provide written materials, please provide the Commission Staff Liaison with **10 copies** of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

For other questions regarding the meeting proceedings, please contact the City Clerk at (650) 947-2720.



MINUTES OF THE REGULAR MEETING OF THE SENIOR COMMISSION OF THE CITY OF LOS ALTOS AND TOWN OF LOS ALTOS HILLS, HELD ON MONDAY, AUGUST 1, 2022 AT 3:30 P.M. WITH REMOTE ACCESS VIA ZOOM

ESTABLISH QUORUM

PRESENT: Chair Cohen, Vice Chair Li, Commissioners Basiji, Buchholz, Dixit, Nagao, O’Reilly

ABSENT: None.

LATE: Commissioner Basiji (joined at 3:34 P.M.).

CALL MEETING TO ORDER

At 3:30 P.M., Chair Cohen called the meeting to order.

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

ITEMS FOR CONSIDERATION/ACTION

1. **Minutes:** Approve minutes of the Senior Commission Special Meeting of July 11, 2022.

Public Comment: None.

Action: Upon a motion by Commissioner O’Reilly, seconded by Commissioner Buchholz, the Commission approved the minutes of the special meeting of July 11, 2022.

Approve: Chair Cohen, Commissioners Buchholz, Dixit, Nagao, O’Reilly

Oppose: None.

Absent: Commissioner Basiji

Abstention: Commissioner Li

Motion passed unanimously: 5-0-1-1.

COMMISSIONER BASIJI JOINED THE MEETING

2. **Work Plan:** Review recommended FY 2022/23 Work Plan and Subcommittees.

Public Comment: None.

Action: Upon a motion by Commissioner Basiji, seconded by Commissioner Buchholz, the Commission moved to create a subcommittee deadline to present projects to the Senior Commission.

Approve: Chair Cohen, Vice Chair Li, Commissioners Basiji, Buchholz, Dixit, Nagao, O’Reilly

Oppose: None.

Absent: None.

Abstention: None.

Motion passed unanimously: 7-0-0-0.

INFORMATIONAL ITEMS

None.

COMMISSION/SUBCOMMITTEE/STAFF ORAL REPORTS AND REQUESTS FOR FUTURE AGENDA ITEMS

3. **Commission/Subcommittee Reports:** Receive updates from Commission/Subcommittees
 - A. Recertify Los Altos as an Age-Friendly City Action Plan (Buchholz, Dixit, Li) – no report
 - B. Social Participation (Buchholz, Cohen, Dixit) – no report
 - C. Transportation (Basiji, O'Reilly) – no report
 - D. Community Support and Health Care Services (Buchholz, Cohen) – no report
 - E. Housing (O'Reilly, Basiji) – no report
 - F. Outdoor Spaces and Buildings (Basiji, Nagao) – no report
 - G. Respect and Social Inclusion (Buchholz, Cohen, Dixit) – no report
 - H. Civic Participation and Employment (Li) – no report
 - I. Communication and Information (Basiji, Nagao) – no report

COMMISSIONER BASIJI LEFT THE MEETING

5. **Staff Oral Reports:** Receive information and announcements from Town of Los Altos Hills and City of Los Altos staff.
6. **Future Agenda Items:**
 - A. Update on Grant Park (September)
 - B. Report from Communication and Information subcommittee (September)
 - C. Commission/Subcommittee Reports (September)

ADJOURNMENT

At 4:46 P.M., Monday, August 1, 2022, Chair Cohen adjourned the meeting

SENIOR COMMISSION
FY 2022-23 Work Plan (May 2022 to May 2023)

Goal	Projects	Assignments	Target Date	City Priority related to	Status
Recertify Los Altos as an Age-Friendly City	Action Plan	<ul style="list-style-type: none"> Engage CAFÉ (Center for Age Friendly Excellence) to create an Action Plan to recertify as an Age-Friendly City. <p>Subcommittee: Buchholz, Dixit, Li</p>	July 2022	Community Engagement	In progress
Maintain City/Town of Los Altos Age-Friendly status	Social Participation	<ul style="list-style-type: none"> Reach isolated seniors not online. Partner with Parks & Recreation Commission on Pop-Up Activities. <p>Subcommittee: Buchholz, Dixit, Cohen</p>		Community Engagement	Pending Action Plan details
	Transportation	<ul style="list-style-type: none"> Explore resources and options (transportation studies). Recommend (evaluate, check-in) ridesharing and reimbursement program improvements. Explore outreach strategies. Consider COVID impacts. <p>Subcommittee: Basiji, O'Reilly</p>		Community Engagement	Pending Action Plan details
	Community Support and Health Care Services	<ul style="list-style-type: none"> Plan for next endemic and boosters. <p>Subcommittee: Buchholz, Cohen</p>		Community Engagement	Pending Action Plan details
	Housing	<ul style="list-style-type: none"> Understand local senior housing issues. Understand how other Commissions have addressed the housing needs of seniors. Advocate for senior housing needs/projects. Support senior elements in Los Altos Housing Element. <p>Subcommittee: O'Reilly, Basiji</p>		Housing	Pending Action Plan details

Goal	Projects	Assignments	Target Date	City Priority related to	Status
	Outdoor Spaces and Buildings	<ul style="list-style-type: none"> • Participate in Grant Park Master Plan committee. • Recommend hot water, HVAC and electrical upgrade in Grant Park in the CIP budget. • Work collaboratively with Recreation & Community Services to support senior use/age friendly programming in public areas. • Plan joint meeting with Parks and Recreation Commission. <p>Subcommittee: Basiji, Nagao</p>		Community Engagement	Pending Action Plan details
	Respect and Social Inclusion	<ul style="list-style-type: none"> • Reach isolated seniors not online and provide timely information. • Address impacts of social isolation. • Partner with Parks & Recreation Commission on Pop-Up Activities. <p>Subcommittee: Buchholz, Cohen, Dixit</p>		Community Engagement	Pending Action Plan details
	Civic Participation and Employment	<p>Subcommittee: Li</p>		Community Engagement	Pending Action Plan details
	Communication and Information	<ul style="list-style-type: none"> • Develop strategies to promote senior programs and facilities including grassroots marketing. • Meet with Marketing/Recreation staff. <p>Subcommittee: Basiji, Nagao</p>		Community Engagement	Pending Action Plan details