



CITY COUNCIL STUDY SESSION AGENDA

5:30 PM - Tuesday, March 11, 2025

In-Person

Zoom Information Amended 3/10/2025

SPECIAL MEETING AGENDA

PARTICIPATION: Members of the public may participate by being present at the Los Altos Council Chamber at Los Altos City Hall located at 1 N. San Antonio Rd, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to PublicComment@losaltosca.gov.

RULES FOR CONDUCT: Pursuant to Los Altos Municipal Code, Section 2.05.010 "Interruptions and rules for conduct": Understanding that the purpose of the city council meetings is to conduct the people's business for the benefit of all the people, in the event that any meeting of the city council is willfully interrupted by a person or group of persons so as to render the orderly conduct of the meeting impossible, the mayor, mayor pro tem, or any other member of the city council acting as the chair may order the removal of the person or persons responsible for the disruption and bar them from further attendance at the council meeting, or otherwise proceed pursuant to Government Code Section 54957.0 or any applicable penal statute or city ordinance.

REMOTE MEETING OBSERVATION: Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom or telephone. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

<https://losaltosca-gov.zoom.us/j/81358708654?pwd=NipJxCZZPEw1JoW8RO55Dpvh9tsubg.1>

Telephone: 1-669-444-9171 / Webinar ID: 813 5870 8654 / Passcode: 203454

SUBMIT WRITTEN COMMENTS: Prior to the meeting, comments on matters listed on the agenda may be emailed to PublicComment@losaltosca.gov. Emails sent to this email address are sent to/received immediately by the City Council. Emails sent directly to the City Council as a whole or individually, and not sent to PublicComment@losaltosca.gov will not be included as a public comment in the Council packet.

Please note: Personal information, such as e-mail addresses, telephone numbers, home addresses, and other contact information are not required to be included with your comments. If this information is included in your written comments, they will become part of the public record. Redactions and/or edits will not be made to public comments, and the comments will be posted as they are submitted. Please do not include any information in your communication that you do not want to be made public.

Correspondence submitted in hard copy/paper format must be received by 2:00 p.m. on the day of the meeting to ensure distribution prior to the meeting. Comments provided in hard copy/paper format after 2:00 p.m. will be distributed the following day and included with public comment in the Council packet.

The Mayor will open public comment and will announce the length of time provided for comments during each item.

MEETING CALLED TO ORDER

CONFIRM QUORUM

DISCUSSION ITEM(S)

1. The City Council will meet with the following Commission to discuss the 2025 Commission work plan:

-Park, Arts, Recreation, and Cultural Commission

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2610.



City Council Agenda Report

Meeting Date: March, 11, 2025
Prepared By: Manny A. Hernandez
Approved By: Gabe Engeland

Subject: 2025 City Council – Parks, Arts, Recreation, & Cultural Commission Joint Meeting

COUNCIL PRIORITY AREA

- Business Communities
- Circulation Safety and Efficiency
- Environmental Sustainability
- Housing
- Neighborhood Safety Infrastructure
- General Government

RECOMMENDATION

City Council will discuss the 2025 Parks, Arts, Recreation, & Cultural Commission (PARC) Work Plan with the Commission.

FISCAL IMPACT

Not Applicable.

ENVIRONMENTAL REVIEW

Not Applicable.

PREVIOUS COUNCIL CONSIDERATION

None

BACKGROUND

Annually, each commission discusses and prepares work plan based upon the City Council annual priorities and budget, which shall be submitted and approved by the City Council. The work plan is a list of the anticipated topics, assignments and goals that the Commission will focus on over a 12-month period. From time to time the City Council may amend the approved commission work plan in order to achieve the goals of the city. Once prepared and submitted, the Work Plan is discussed with City Council at a joint meeting where Council will review previous year's accomplishments provide further direction and approve the proposed Work Plan.

ANALYSIS

At the January 28 City Council meeting, the PARC Commission was directed to do further work on their 2025 Work Plan for discussion at the joint meeting that would be scheduled for March.

This joint meeting would be scheduled for twice the usual allotted joint meeting time to also address concerns Council had with the current state of the PARC Commission.

DISCUSSION

City Council and the PARC Commission will discuss 2024 accomplishments, 2025 Work Plan and concerns City Council raised at the January 28, 2025 Council Meeting.

ATTACHMENTS

- 1. Commission approved 2025 Work Plan**

Parks, Arts, Recreation, & Cultural Commission 2025 Work Plan

Goal	Objective	Projects	Anticipated Completion	Priority Source	Assignment	Done?
INCREASE COMMUNITY OUTREACH	Identify ways to gather public feedback outside of regular commission meetings that will help support commission recommendations	Table at Farmers Market for public input on upcoming projects	September		Young	
		Gather public input, on-site, regarding facility improvements as it relates to pickleball at McKenzie Park	July		Valadez, Morris	
EXPANSION OF PUBLIC ART	Utilize resources to expand public art programs and displays	Explore and create partnership with Arts Los Altos for programming and displays	April		Morris, Couture	
COMMUNITY EVENT PARTICIPATION	Attend all community programs as a commission	Table at Summer Concert	July/August		Couture	
		Host a project room at Family Fun Day	November		Morris	
		Host the Halloween Movie night at Grant Park	October		Couture, Morris	
		Assist P&R staff with Spring Egg Hunt	April		Young	
INCREASE CULTURAL PROGRAMMING	Partner with cultural groups and participate in events as a commission	Partner with Greater Los Altos Chinese Association at the Moon Festival	September		Valadez	
		Endorse the 2025 MALA Iftar event and work with them on ways the commission can support the 2026 event	February & June		Valadez	
		Support the Justice Vanguard events	June		Valadez	
ONGOING PARKS AND ARTS INPUT AND PARTICIPATION	Complete the regular support of programs and functions within the purview of the commission	Select the theme and hang selected art in the Community Center Gallery art twice per year	August & February		Couture	
		Update the public art listing and brochure annually	January		Corrigan	
		Select the movie for the Halloween Movie Night	August		ALL	
		Select call for art and artists for Art Without Walls program	As necessary		ALL	