

## **COMPLETE STREETS COMMISSION MEETING AGENDA**

**6:00 PM - Wednesday, January 29, 2025**

***Los Altos Community Center - Sequoia Room***

**PARTICIPATION:** Members of the public may participate by being present at the Los Altos Community Center - Sequoia Room located at 97 Hillview Avenue, Los Altos, CA during the meeting. Public comment is accepted in person at the physical meeting location, or via email to [transportation@losaltosca.gov](mailto:transportation@losaltosca.gov).

**REMOTE MEETING OBSERVATION:** Members of the public may view the meeting via the link below, but will not be permitted to provide public comment via Zoom. Public comment will be taken in-person, and members of the public may provide written public comment by following the instructions below.

**Webinar ID: 879 8773 0473 | Passcode: 247256**

**<https://losaltosca.gov.zoom.us/j/87987730473?pwd=3msaX8rc0bftlt2M0dop5W43XNVMZ.1>**

**SUBMIT WRITTEN COMMENTS:** Verbal comments can be made in-person at the public hearing or submitted in writing prior to the meeting. Written comments can be mailed or delivered in person to the City Clerk's Office or emailed to [transportation@losaltosca.gov](mailto:transportation@losaltosca.gov).

Correspondence must be received by 2 PM on the day of the meeting to ensure distribution prior to the meeting. Comments provided after 2 PM will be distributed the following day and included with public comment in the packet.

**CALL MEETING TO ORDER**

**ESTABLISH QUORUM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

**ITEMS FOR CONSIDERATION/ACTION**

- [1.](#) Approve minutes of the special meeting of November 20, 2024. (~5 minutes)
2. Assign a commissioner to be the liaison to the Environmental Commission. (~5 minutes)

**DISCUSSION ITEMS**

- [3.](#) **Work Plan:** Discussion of the 2025 CSC Work Plan with the subcommittee. (45-60 minutes)
- [4.](#) **Ordinance:** Discussion of the e-bike and e-scooter ordinance. (~30 minutes)

**INFORMATIONAL ITEMS**

Intersection Access Barrier Removal (Hetch Hetchy Trail)

Annual Street Resurfacing/Slurry Seal

El Camino Real Improvements

**COMMISSIONERS' REPORTS****POTENTIAL FUTURE AGENDA ITEMS**

Planning Department Presentation

**ADJOURNMENT****SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk 72 hours prior to the meeting at (650) 947-2720.

If you wish to provide written materials, please provide the Commission Staff Liaison with 10 copies of any document that you would like to submit to the Commissioners in order for it to become part of the public record.

MINUTES OF THE COMPLETE STREETS COMMISSION  
SPECIAL MEETING OF THE CITY OF LOS ALTOS, HELD  
ON WEDNESDAY, NOVEMBER 20, 2024 AT 6:00PM  
HELD AT LOS ALTOS COMMUNITY CENTER – SEQUOIA ROOM

PRESENT: Wesley Helmholz (Chair), Scott Pietka (Vice), Suresh Venkatraman,  
Steve Katz, Stacy Banerjee, Tom Gschneidner (arrived at 6:05pm),

ABSENT: Tony Li

ATTENDEES: Art Williams (Staff Liaison)  
Steven Son (CIP Manager)

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

A resident provided a public comment on item not on the agenda.

CONSENT CALENDAR

Approved minutes of the regular meeting of October 30, 2024. Commissioner Banerjee motioned to approve the minutes; seconded by Commissioner Pietka. Unanimously passed.

DISCUSSION ITEMS

Work Plan:

Subcommittee discussed the proposed draft 2025 work plan with the commission.

NOTE: Commission took a break at about 7:35pm and reconvened at about 7:40pm.

Training:

Staff provided the annual commission training with updates.

INFORMATIONAL ITEMS

There were no information items to report.

COMMISSIONERS' REPORTS

Commissioner Banerjee provided information regarding the recent VTA BPAC meeting.

POTENTIAL FUTURE AGENDA ITEMS

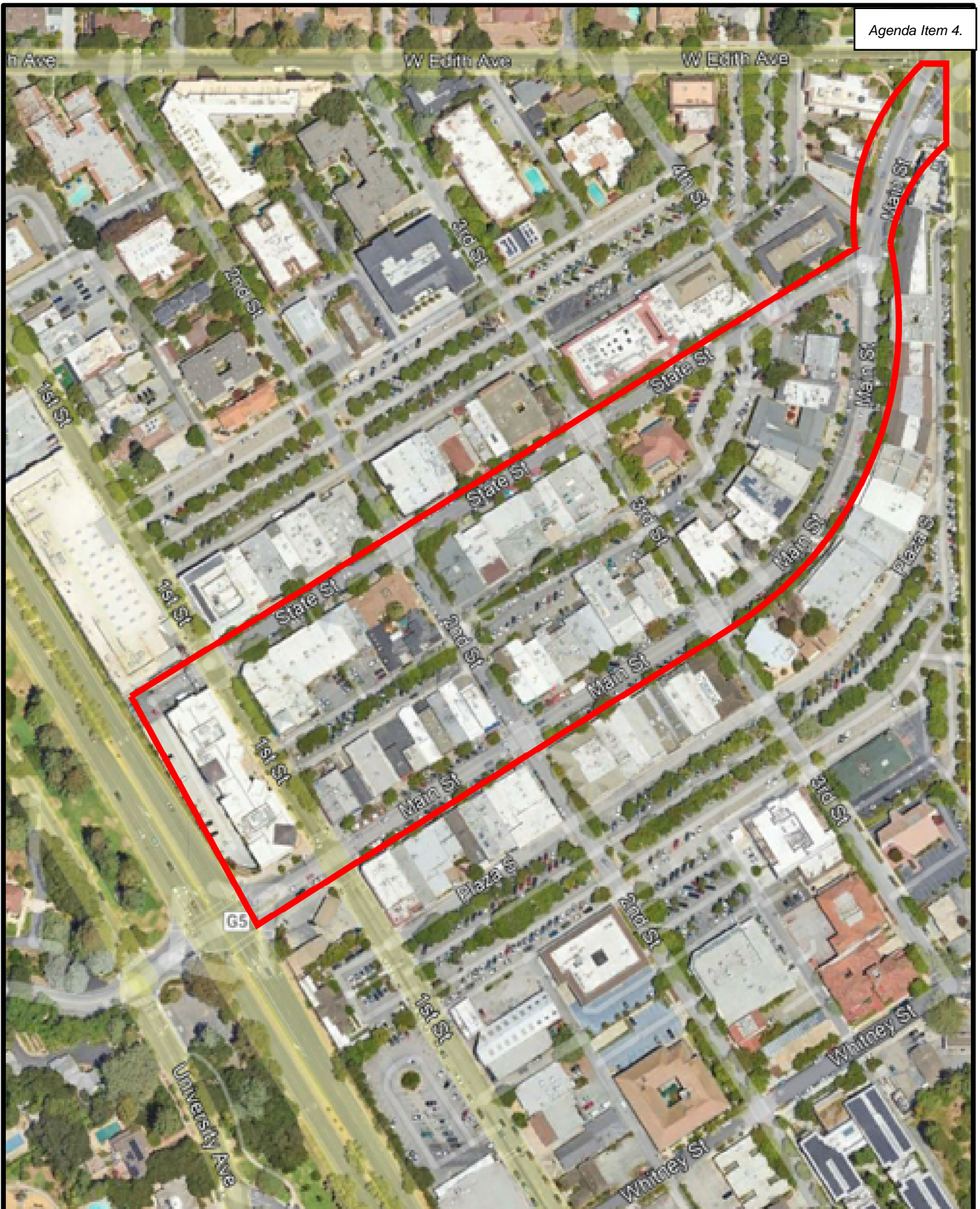
Environmental Commission Liaison  
Planning Department Presentation

ADJOURNMENT

Chair Helmholz adjourned the meeting at 8:25pm.

2025 Los Altos Complete Streets Commission Work Plan (Draft)								
Goal #	Goal	Projects	Anticipated Completion	Priority Source	Status	Assignment	Notes	Important calendar events or expected Commission work (this column to be deleted once we input these items into the calendar)
1	Implementing and Improving Safe Routes to School	SRTS Infrastructure - Implement where applicable to 2025 CIP project list	Q2, Q3 2025	Complete Streets Master Plan & Safe Routes to School	Ideation	City staff in collaboration with commission	Advance complete streets projects for high priority areas around Los Altos schools.  Work will include getting community input on projects.	
		SRTS Education	Ongoing work	Complete Streets Master Plan & Safe Routes to School	Ideation	City staff in collaboration with commission & external group	Work with local schools and groups to educate the community on how to stay safe while getting around town.	
		Wayfinder Maps & Signage - SRTS	TBD - end of 2025	Complete Streets Master Plan & Safe Routes to School	Ideation	City staff in collaboration with commission	Explore the value of wayfinding and signage, such as for intended Safe Routes to School.	
2	Downtown Safety improvements	Traffic Calming / Speed Limit	Q2 2025	Community, Commission & Staff Input	Ideation	City staff in collaboration with commission	Evaluate opportunities for traffic calming and speed limit changes for downtown Los Altos.	
		Bike Parking	Q2 2025	Community, Commission & Staff Input	In progress	City staff in collaboration with commission	Find areas for bike parking to make it easier for Los Altos to bike in and around downtown.	
3	Multimodal Transportation Safety	E-Bike Ordinance	Q1 2025	Community, Commission & Staff Input	In progress	City staff in collaboration with commission	Finalize a proposed ordinance clarifying the use of e-bikes in Los Altos.	
		San Antonio improvements (including bike lanes)	Ongoing work	Complete Streets Master Plan & Safe Routes to School	In progress		Develop a proposal for San Antonio street improvements, and secure associated federal grant.	
		Partnerships with Neighboring Agencies (County & Cities): Benchmark, Coordinate, and Fix Public Safety Gaps Based on City Boundaries/Jurisdiction	Ongoing work	Community, Commission & Staff Input	In progress	City staff in collaboration with commission	Foster communication with neighbors (such as Palo Alto, Mountain View, Sunnyvale, Santa Clara County) in order to learn from them and coordinate better on projects.	
		City wide radar survey	Q1 2025	Staff Plan	Ideation	City Staff	Evaluate benefits of radar survey for enforcing local speed limits.	
4	Road Maintenance and Improvements for Public Safety (and Implement Safe Routes to School Where Possible)	Implement 2025 Project List	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Ideation	City staff in collaboration with commission	Work through the 2025 project list for road maintenance and safety, while building in SRTS.	
		Review and Update longterm CIP project list	Q2, Q3 2025	Street Condition Study; CIP Budget & Plan	Ideation	City staff in collaboration with commission	Build out the list of long-term CIP projects.	
5	CSC Strategic Plans	Gaps in Priorities - with respect to SRTS and CSMP Items in Past Budgets	Q1 2025	Complete Streets Master Plan & Commission Input	Ideation	CSC in collaboration with City Staff	Uncover any gaps from recent prior years in SRTS and CMPS priorities, and address them for future plans.	
		Traffic Calming Plan (AB 43)	TBD - end of 2025	Commission & Community Input	Ideation	CSC in collaboration with City Staff	Evaluate how AB 43 could help Los Altos.	
		Long-term & 2026 CSC work plan	Q4 2025	Complete Streets Master Plan & Commission Input	Ideation	CSC Subcommittee + CSC in collaboration with City Staff	Create 2026 CSC work plan, and plan for out-years as well (think about ~5 year plan).	
					Ideation Hold In progress Completed Not able to Complete			













# **CITY OF LOS ALTOS** **DOWNTOWN AREA 3**

Drawing Number:  
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